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TO: County Board of Commissioners
FROM: Lucas Dahling, Finance Director
SUBJECT: Annual Delegation of EFT Authority (2024)
DATE: March 19, 2024

BACKGROUND

Minnesota statute 471.38, Subd 3a, paragraph (a) (as revised September 2017) states: "the governing body shall annually delegate the authority to make electronic funds transfers to a designated business administrator or chief financial officer or the officer's designee."

DISCUSSION

EFTs are used on a limited basis, primarily for payment of health insurance premiums, remittance of property taxes and distribution of county share of HSA contributions.

The Finance and Taxpayer Services Office processes all payments for Goodhue County. All payments are reviewed and approved by the Finance Director (Lucas Dahling).

RECOMMENDATION

Staff recommend the Board formally delegate authority for processing EFT transactions for 2024 (through December 31, 2024) to the Finance Director (Lucas Dahling), Finance Controller (Teresa Reisdorfer), and the Finance Director's designees (Accountant II responsible for property tax administration and the Accountant I responsible for Accounts Payable).

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