



104 East 3rd Ave PO Box 335

Goodhue, MN 55027

651-923-5286 Ext. 4

www.goodhueswcd.org

April 3, 2025

To: Andrea Benck

Goodhue County Administration

Cover Memo

The Goodhue County Feedlot Compliance Coordinator Kelsey Petit requests to be on an agenda of the next available County Board meeting.

The County Feedlot Compliance Coordinator will discuss the 2024 County Feedlot Officer (CFO) Annual Report. The completion of the 2024 CFO Annual Report is a requirement of the feedlot officers that are delegated. The Excel 2024 CFO Annual Report is a form that records activities performed by the county during the calendar year and determine performance credits based on a scoring system. The Excel report relies on county-maintained data and data entered into the state wide reporting system that is administered by the Minnesota Pollution Control Agency (MPCA).

Overall Goodhue County has about 900 feedlots that are 10 animal units and over and 428 of those feedlots are funded through the MPCA (this number changes every 2 years). In 2024 the Goodhue County Feedlot Compliance Coordinator performed 69 compliance inspections as well as 1 manure storage area closure inspection.

The Feedlot Compliance Coordinator has attached the 2024 County Feedlot Officer (CFO) Annual report, the Goodhue County 2024 Feedlot Financial Report, and the follow-up letter from the Minnesota Pollution Control Agency (MPCA) of the 2024 Annual Report Year-End Review.

There needs to be a signature from a County Board Commissioner on the 2024 CFO Annual Report. Both reports must be posted on the Goodhue County website by July 1, 2025.

Let me know if there are any questions.

Thank you,

Kelsey Petit
Goodhue County Feedlot Compliance Coordinator
Goodhue SWCD

April 2, 2025

Kelsey Petit
104 East 3rd Ave
Goodhue, MN 55027

RE: 2024
Goodhue County Maintenance
Feedlot Program Year-End Review

Dear Kelsey Petit

On April 2, 2025, the Minnesota Pollution Control Agency (MPCA) completed a year-end review of the Goodhue County Maintenance (County) delegated feedlot program for the period of January 1, 2024 through December 31, 2024. Based upon the review, the MPCA has determined that the County satisfactorily met 17 out of an applicable 18 or 94.4 percent of non-inspection minimum program requirements (MPRs). The County also satisfactorily conducted 33 inspections of the 428 feedlots required to be registered for an inspection rate of 7 percent.

In addition, the MPCA has reviewed the County's 2024-25 Delegation Agreement and Work Plan by comparing it to the work the county has done. No modifications to the Delegation Agreement Work Plan have been proposed at this time.

The MPCA commends the County for its work in 2024. If you have any questions regarding the review, please do not hesitate to contact me at 507-226-3898 or chelsea.habberstad@state.mn.us.

Sincerely,

Chelsea Habberstad

This document has been electronically signed.

Chelsea Habberstad
Environmental Specialist
Watershed Division

CH:

Enclosure: 2024 Year-End Review Worksheet

2024 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2024 - December 31, 2024)

Revised: 4/25/24

County: Goodhue
 Phone: 651-923-528 Ext. 111

Contact Person: Kelsey Petit
 E-Mail Address: kpetit@goodhueswcd.org

Signature: _____ (Date) _____
 (Signature of County Board Commissioner)

All data must be entered in accordance with the Annual CFO Report Guidance Document.
 Except where identified, this report only addresses **non-CAFO/NPDES/SDS sites** required by 7020 to be registered.

STAFFING LEVEL						
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):					1
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:					0.1
3	FTEs supplied through contract with other local government units:					0
4	Total Number of FTE positions that supported county program:					1.1
REGISTRATION <i>(Report your current numbers - base grant numbers are displayed for reference)</i>					Base	Current
5	Feedlots in shoreland with 10 - 49 AU:			21	25	
6	Feedlots with 50 - 299 AU:			313	332	
7	Non-CAFO/NPDES/SDS ≥ 300 AU:			68	74	
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")			1	1	
9	Feedlots with NPDES or SDS permits:			25	25	
10	Total - Feedlots required to be registered:			428	457	
11	Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)			428		
Feedlot Sites Inspected					Minimum number of FEEDLOT SITES required to register that must be inspected (7%):	
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)				30	
					33	
INSPECTION REPORTING						
Types of Inspections (at sites required to be registered)		10 - 49 AU	50 - 299 AU		300 or more AU	
Only count first instance of each type of inspection per feedlot		(in shoreland)	(except where noted)		(Non-CAFO/NPDES/SDS)	
13	Compliance inspections	3	26		4	
	13.1) How many included a 3 or 6-yr P records inspection (see guidance)			1		
14	Construction inspections	0	0		0	
	14.1) How many received a 2nd construction inspection	0	0		0	
15	Desktop N & 3 or 6-yr P records inspection (see guidance) (P review as part of a compliance inspection should be reported in 13.1)	0		100+ AU & in DWSMA	1	
16	In-field land application inspection	0	0		0	
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0		1	
18	Routine or follow-up stockpile only inspection	0	0		0	
Other Inspection Related Info						
19	CAFO/NPDES/SDS sites inspected at the MPCA's request					0
20	Number of feedlots inspected within shoreland or a DWSMA					7
21	Number of feedlots inspected within the County's priority areas as designated in the work plan					32
22	Number of sites inspected found to be non-compliant with water quality discharge standards					1
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements					7
INSPECTION Performance Credits (Summarized from entries above)		Total	Not PC	PC	PC	PC Total
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible			eligible	eligible	PC	
24	Compliance inspections <i>min. # of compliance inspections: 15</i>	33	30	3	3	9
25	Construction inspections	0	0	0	2	0
26	Desktop N & 3 or 6-yr P records inspections (see guidance)	1	0	1	3	3
27	In-field land application inspections	0	0	0	1	0
28	Compliance inspections that include optional P review			1	1	1
29	Number of facilities that received 2 or more construction inspections			0	1	0
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	1	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot)			1	1	1
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.5	0

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

Goodhue County's inspection goals were to conduct inspections at sites within shoreland, DWSMA, for sites that have open lot area(s) without runoff controls, and to conduct inspections at sites in the County that have never been inspected or have not been inspected on a rotating basis. (Some sites have not been seen/inspected in over 15+ years) . Goodhue County set a goal for 70 inspections to be accomplished in 2024.

PERMITTING		Number	PC	PC Total
33	30-day construction or expansion notifications received:	3	---	---
34	Interim Permits Issued or Modified:	0	6	0
35	Construction Short-Form Permits Issued or Modified at Sites \geq 300 AU:	1	4	4
36	Public meetings held for construction or expansion to \geq 500 AU:	1	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	8	0
EMERGENCY RESPONSE		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	1	4	4
ENFORCEMENT ACTIONS		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	0	---	---
41	Notices of Violation (NOV) issued:	0	---	---
42	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	0	---	---
44	Feedlots where a complete environmental upgrade was achieved:	0	12	0
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
45	Land application <u>record keeping</u> returned to compliance at Feedlots 100 - 299 AU :	0	1	0
46	Land application <u>record keeping</u> returned to compliance at Feedlots 300+ AU (or 100+ DWSMA):	1	2	2
47	Nitrogen application <u>rate</u> returned to compliance (any size facility):	0	1	0
LMSA CLOSURE (Achieved in current reporting year)		Number	PC	PC Total
48	Sites where a LMSA was closed (verified by field inspection or producer notification):	1	6	6

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
49	Sites visited to provide assistance	35	---	---
50	Workshops/trainings hosted/sponsored by the CFO:	0	6	0
	50.1) Total number of feedlot owners attending these events	0	---	---
51	CFO presentations at informational or producer group events: (per event)	0	3	0
52	Number of mailings to feedlot owners:	1	---	---
53	Feedlot articles placed in newspapers and/or social media:	2	---	---
Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.				
Date	Description			
Dec. -2024	Re-registration mailing			
26-Dec-24	Manureshed Action Network -Facebook			
30-Oct	MN Farmers Welcome MPCA for educational tours of operation-Facebook			
CFO TRAINING AND MENTORING		Number	PC	PC Total
54	CFO - training CEUs: (Enter total training hours earned & list events below - see guidance for more than 18 hr)	48	0.5	6
55	Hours mentoring New CFOs in another county (describe on a separate sheet):	0	0.5	0
List the training events attended.				
Date	Description	Hours		
1/17/2024	WebEx: Engineer assistance, Data Practice	1:22		
2/8/2024	Training: Manure 202- Hutchinson	6:30		
21-Feb	WebEx: Continuous Improvement (CI) project update, New permit discussion	1:07		
March 26-28th	MACFO Conference- Mystic Lake Center, Prior Lake	16:00		
17-Apr	WebEx: 2025 Funding Q & A, Inspection prep, Data entry, Land Application review	1:10		
5/15/2024	WebEx: Construction Stormwater presentation	:40		
5/29/2024	Spring CFO Regional Meeting- Owatonna	4:00		
7/17/2024	WebEx: MDA Biosecurity & H5N1, Updated DAWP, & Feedlot registration numbers	1:26		
8/21/2024	WebEx: When EAW's are required	1:30		
9/18/2024	WebEx: Nitrogen/Lysimeter presentation, General Overview of manure nitrogen in the field, 2025			
	County Tempo WAL changes	1:25		
10/23/2024	WebEx: County Feedlot Program Enforcement process	1:25		
11/12/2024	Fall CFO Regional Meeting- Owatonna	4:00		
11/20/2024	Training: Manure 201- Mankato	7:00		
12/18/2024	WebEx: CFO Annual Report process	1:30		
OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
56	Feedlots where a MinnFARM was conducted (list sites below):	0	2	0
57	Notifications received claiming air quality exemptions:	13	---	---
58	Meetings with other local government and producer groups:	0	---	---
59	Feedlot ordinance revisions likely, in progress, or completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
MinnFARM completed by CFO		Describe other county program activities not identified elsewhere.		
registration no.	Site Name	Update Goodhue SWCD facebook & Goodhue SWCD website with feedlot updates or upcoming events. Have manure kits available at the office. Recording papers, pamphlets, etc. available at the office. Assist producers with searching for feedlot information and answer their questions. Do free manure spreader calibrations. Assist producers on manure management planners. Assist with feedlot-fixes in the county with grant money. Attend the Goodhue County Fair as a vendor with feedlot information. In 2024 Goodhue SWCD completed 70 feedlot inspections, 35 of those inspections were done at feedlot sites that are not funded.		
TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review		Max Eligible PC	PC Earned	
60	Reviewed registration files have ALL documentation uploaded to TEMPO (if applicable)	3	6	
61	All four inspection files have ALL documentation uploaded to TEMPO	3	6	
62	Both permit files have ALL documentation uploaded to TEMPO	6	12	
63	90% of inspection data entered within 60 days of inspection	4	4	
64	All applicable inspection files for sites >100 AU contain land application records	4	4	
TOTAL PERFORMANCE CREDITS				68.00

	CY2024 MPCA	County Feedlot Financial Report	
The county may show all county expenditures beyond the required match.			
		Revised 11/15/2024	
County	Goodhue		
County Feedlot Officer	Kelsey Petit	651-923-5286 Ext. 111	
	NAME	PHONE	
	Budgeted	Spent	Balance Remaining
2023 Funds Leftover			0
2024 Grant Award Amount	\$79,516.41	\$79,516.41	0
2024 Required Match Amount	\$55,775.25	\$55,775.25	0
TOTAL	\$ 135,291.66	\$ 137,092.33	-1800.66999999998
PC NUMBER earned (per MPCA) in 2024 for 2023 work	35.5		Over spent \$1800.67
PC DOLLAR amount rec'd in 2024 for 2023 work	\$7,038.80		
Activity	Spent		
Complaint Response	\$2,454.41		
Inspections & Compliance	\$52,769.78		
Owner Assistance	\$30,680.10		
Permitting	\$6,136.02		
Registration/Inventories	\$12,272.04		
Training/Conferences	\$6,136.02		
Administration	\$6,136.02		
Other-Emergency Response/Spills	\$6,136.02		
County Planning & Zoning time as match	\$9,795.86		
County Feedlot Fees	\$4,800.00		
MACFO Membership	\$150.00		
Choose either "overhead lump sum" or "overhead broken down" below. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs.			
	<i>Example: Overhead is figured into salary. Program activities include overhead.</i>		
Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump some or in addition to salary, enter that amount.)			
	Spent		
Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.)			
	Spent		
Office (lease, utilities, furniture, insurance, etc.)			
Vehicle (lease, fuel, mtnc., etc.)			
Supplies (computer, internet, phone, copier, fax, paper, postage, etc.)			
Other (explain)			
Reasearch fees			
TOTAL	\$137,466.27		
Employee Name	FTE	Grant Salary Expense (includes insurance/bene	
Kelsey Petit	1	\$122,603.70	
Delane Krier	0.1	\$14,488.63	
TOTAL	1.1	\$	137,092.33
FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2024.			