



GOODHUE COUNTY

APPLICATION FOR TUITION REIMBURSEMENT

(completed by employee)

This application must be filed with your Department Head prior to the start of the class.

Name

Alex Dicke

Department

Public Works

Job Title

Design Manager

Course Title

Corporate Finance

School

Saint Mary's University

Course begins

5/6/24

ends

6/24/24

Tuition Cost \$

\$2,280.00

Explain nature or content of course:

The goal of this course is to assist managers and future senior managers in developing the skills and knowledge needed to manage, including budgeting, sources of capital, and financial analysis. The expectation is that all managers, regardless of what department they manage must incorporate an understanding of financial concepts and tasks into their overall portfolio of skills.

This application is submitted for approval of tuition reimbursement for the above in accordance with the provisions and conditions of the Tuition Reimbursement Policy. My enrollment in this course is voluntary and I understand that my time spent taking the course will not be considered as time worked for Goodhue County. I understand the required vesting period as stated in the Tuition Reimbursement Policy and elect to reimburse the County if the vesting period requirement is not met.

Employee Signature:

DEPARTMENT HEAD/SUPERVISOR APPROVAL

I believe this course

Will

Will not

benefit this employee in his/her present capacity.

Department Head Signature:

Date

13 May 2024

NOTICE OF COMPLETION AND APPLICATION FOR REFUND

The employee named on this application has satisfactorily (received a "C" grade or higher) completed the course described in this application. The completed records of completion and the receipt of payment are attached.

Please refund employee \$

in accordance with the provisions of the Tuition Reimbursement Program.

Department Head Signature:

Date