

Goodhue County Board of Commissioners

March xx, 2026

Minnesota Department of Natural Resources
Division of Parks and Trails

This letter is provided to enthusiastically and fully support an application by Wacouta Township to receive funds from the Regional Trail Grant Program for 2027.

Goodhue County contains 21 townships, but Wacouta Township is unique in that it is a small, primarily residential community of just over 300 residents that has as its border the Mississippi River and Lake Pepin. Stretching approximately 5 miles from Red Wing to Frontenac, it is one of only a few places along the entire length of the Mississippi River where public and private property have direct river access, unimpeded by railroad or industry. As such, it has for many years been a haven for boaters, fishermen and recreation enthusiasts living there or passing through. Wacouta shares a one-mile + border with Frontenac State Park, and hikers and bikers often visit both sites during a weekend visit.

The Rattlesnake Bluff Trail is a 3.1-mile paved, largely circular pathway that was built in 2007 as a public-private partnership. Local property owners donated the land upon which the trail is now located and a large portion of the funds for construction, augmenting public funds from tax levies and grants. The land along the trail is mostly privately owned and consists of a natural prairie that contains a variety of native plants and wildlife.

Over the life of its existence, Rattlesnake Bluff Trail has had extensive daily, year-round use by all sorts of recreational enthusiasts, not just from Wacouta Township but from Red Wing, Frontenac, Lake City and surrounding areas. It is listed as a biking option in catalogs of trails across Minnesota, and often is used by bikers who come to the County to use the nearby Cannon Valley Trail, Flower Valley Trail or Highway 61 corridor. Although Wacouta Township has maintained the trail well, after nearly 20 years of heavy use the trail needs resurfacing.

Goodhue County has long supported the efforts of its township to provide safe and healthy recreation outlets for the public. We heartily endorse the efforts now of Wacouta Township to upgrade Rattlesnake Bluff Trail so that it can continue to serve residents and visitors alike. An attractive trail in Wacouta can also potentially serve as a link to a broader, long-term initiative that would connect trails near and around Lake Pepin into a network of recreation that would be beneficial to all.



REGIONAL TRAIL PROGRAM

2026 Grant Application

Project # _____

(filled in by grant program staff)

1) GENERAL CONTACT INFORMATION:

Grant Applicant (Local Government Unit (LGU)): Wacouta Township

Contact Person: John Schueller

Contact Title: Board Member of Wacouta Township Board of Supervisors

Mailing Address: 28369 Kaffitz Road, Red Wing MN, 55066

Phone: 651-764-3832

Email address: schulie@centurylink.net

Fiscal Representative

Contact Person: Laan Dommer

Contact Title: Wacouta Township Clerk/Treasurer

Mailing Address: P.O. Box 260, Red Wing MN, 55066

Phone: 651-764-2594

Email address: wacoutatownship@gmail.com

Trail club, organization, or project partner (if applicable)

Organization/Club Name: N/A

Contact Person:

Contact Title:

Mailing Address:

Phone:

Email address:

2) GENERAL PROJECT INFORMATION:

Project Name: Rattlesnake Bluff Trail Improvement

Project Summary (30 words or less): 1.5" overlay over the current asphalt surface on a 3.1 mile long segment of our existing Rattlesnake Bluff Trail.

Project Completion Date: Fall of 2027

Trail Name: Rattlesnake Bluff Trail

Website with Trail Info: wacoutatownship.org

Longitude and Latitude of Trail(s): Section 31, T113N, R013W

3) FINANCIAL INFORMATION:

Source	Amount	Cash Match Description	Are these match funds secured? YES	Are these match funds secured? NO
Non-State Cash Matching Funds (25% cash match required):	\$65,000	This funding will come from money levied by Wacouta Twp	Yes	
Non-State Cash Matching Funds If another source				
Non-State Cash Matching Funds If another source				
Total Match	\$65,000			
Total Grant Request	\$195,000			
Total Project Cost	\$260,000			

(Total Project Cost = Grant Request + Matching Funds)

Match: If match is not secured, provide a letter describing how the match will be funded should the primary source fall through.

If this project has received federal funding through the Enhancements Program or MnDOT's Transportation Alternatives Program, please indicate which year the project is programmed for construction? FFY:

Pursuant to [Minnesota Statutes 177.41 to 177.44](#), and corresponding Minnesota Rules 5200.1000 to 5200.1120, this program is subject to prevailing wages as established by the Minnesota Department of Labor and Industry. If awarded, all contractors and subcontractors must pay all laborers and mechanics the established prevailing wages for work performed under the contract. Failure to comply with the aforementioned may result in civil or criminal penalties. Accordingly, ensure pricing includes costs for prevailing wages.

4) PROJECT LOCATION:

County Project is Located: Goodhue County
 State Legislative (House) District: 20A
 State Senate District: 20
 State House Representative (name): Pam Altendorf
 State Senator (name): Steve Drazkowski
 Congressional District: District 1

5) MEASURABLE TARGETS/OUTCOMES: This project will give 3.1 miles of our existing trail a new bituminous surface. The Wacouta Township Hall is adjacent to the trail and no work is being done on that site as part of this project.

It is required that measurable targets and outcomes be collected for your project. Complete this section with exactly how many miles of trail that will be acquired, newly developed or existing trail miles improved, along with the number of trailhead facilities, bridges, and/or culverts that will be developed or restored as part of just this project, not the whole trail. After the project is complete the

measurable outcome will be compared with the target included.

New Trail Miles to be Acquired:	0
New Trail Miles to be Developed/Created:	0
Existing Trail Miles to be Maintained:	0
Existing Trail Miles to be Restored or Improved:	3.1
Number of Trailhead Facilities to be Developed or Restored:	0
Number of Trail Bridges/Culverts to be Developed or Restored:	0

6) RECREATIONAL USES FOR PROJECT:

6A Indicate the existing or proposed uses of the trail under primary use and the secondary recreation uses which will directly benefit from the proposed project. (Be prepared to justify each selection 6B):

Primary Use	Secondary Use	
Yes		Walking/Hiking
	Yes	Bicycling
	Yes	Mountain Bicycling
	Yes	Horseback Riding
	Yes	Cross-Country Skiing
	Yes	In-Line Skating
		Snowmobiling
		ATV Riding
		Off-Highway Motorcycling
		4 X 4 Trucking
	None	Other (specify):

6B) Describe/Justify how each of the above identified primary and/or secondary trail user groups will benefit from the project. Response required for each identified use above.

For the users that are walking/hiking, bicycling, skiing, or inline skating, the improved surface will remove existing potholes and thermal cracks. By doing this, we'll alleviate hazards that are tripping or loss of control locations. Those on horseback may not notice the immediate benefit of the new surface but this overlay will extend the life of the trail and provide for many more years of use.

6C) Will this project provide year-round trail use? If it is planned to provide year-round use, outline which users indicated above will benefit and how the facility will be maintained for those uses.

This project will provide for the continuance of year around use of the existing trail. Presently and in the future, Wacouta Township levies for maintenance monies for summer mowing and winter snow removal. Periodic routine maintenance is also funded this way.

7) PROJECT DESCRIPTION:

Provide a description sufficient enough to understand the project. Indicate prominently whether this is primarily a new trail or facility development request, an enhancement to an existing trail or facility, or an acquisition. Make sure to include the design specifics of the project, such as the trail width (paved multi-use bicycle/pedestrian trails must be at least 10 feet wide). Include how this project will be immediately available for use by the general public. If this project is a phase of a larger project, very briefly describe how it fits into the larger plan, however, focus specifically on how the grant funds will be used for this project. Describe how the project will enhance the community. Also, briefly explain why it is important for this project to be funded. Use the space below.

We feel our project meets the Grant criteria in several aspects. It's location between the head of Lake Pepin and Rattlesnake Bluff allows for a unique, beautiful atmosphere. At a normal pace, it provides for approximately one hour of exercise in a location surrounded by attractive natural resources and it appeals to users of all abilities. The only construction impact from this work will be that of overlaying the existing surface and nothing outside of the existing trail will be impacted.

Our project request is for the resurfacing of 3.1 miles of our existing Rattlesnake Bluff Trail. It is a 10 ft wide bituminous trail that is used by the general public such as people traveling through our area on TH 61, people of Red Wing as well as residents of our Township. It is a multi-use trail used primarily for walking/hiking but all non-motorized users are welcome. The trail was constructed in 2007 and surfaced in 2008 through funding received from a combination of a DNR grant, private donations and money levied by Wacouta Township.

The current surface of the trail will be 19 years old by the time we commence this project. Presently the surface has potholes as well as thermal cracking at many locations, with some sections being worse than others. In several previous years, we have spent levied monies to keep up with routine maintenance such as filling pot holes and surface sealing it but in order to protect our investment, an additional layer of bituminous is the next step in the life of this trail. If we are successful in being awarded this grant, the work will be completed in 2027. If we are not selected, the funds will need to come from our general levy over a period of years since our total annual Township levy is approximately \$200,000. In our approved 2026 budget, we levied \$50,000 that could be used for this overlay and if we continue at this amount annually without drawing from reserves, it will take about 5 years to complete the project. Doing it through our local funding will prolong this project and many portions of the trail will be well over the recommended maintenance interval for bituminous surfaces.

8) REGIONAL SIGNIFICANCE:

*To be eligible for this grant, the project must demonstrate that it is of **regional or statewide significance**. Describe how your project meets each of the identified criteria listed below. Trails must meet the first two criteria specifically and must address criteria three, four, and five in aggregate. Complete the three sections below for each.*

1. Regionally desirable setting: The trail is located in a regionally desirable setting. Criteria include attractive, unusual, and/or representative landscapes, important destinations, or high-quality natural areas.

Our project is significant in that it lies adjacent to a residential community with Lake Pepin on one side and Rattlesnake Bluff / Grotes Pond on the other. The pond and Bluff are both part of the Frontenac State Park System.

This existing trail is located in Wacouta Township and is approximately 5 miles Southeast of downtown Red Wing. The Grand request is for improving a 10-foot-wide bituminous surfaced loop portion of the trail approximately 3.1 miles in length and is adjacent to the Township Hall.

2. High-quality opportunity and use: The trail serves as a destination, providing high-quality recreational opportunities, attracts a regional clientele (multiple communities), potentially may draw tourists, and generates an economic impact from outside the local area. The trail should be developed and maintained to include easy access, secure parking, access to drinking water and other necessary services, and is wide enough or designed in such a way to avoid user conflict and provide a safe experience.

Many of the users of this trail come from the adjacent City of Red Wing in addition to the residents of our Township. It begins approximately ½ mile North of TH 61 and also receives use from visitors passing through the area between Lake City and Red Wing. Wacouta Township has parking at the adjacent Hall facility. All entrance roads to the trailhead are public, hard surfaced roads and the access is very comfortable.

3. Adequate length: The trail provides at least an hour of outdoor recreation opportunity or connects to other facilities that can provide at least an hour of recreation in total.

With a length of 3.1 miles, it provides for approximately 1 hour of walking.

4. Connections: The trail currently or potentially will link to an existing trail of regional or statewide significance. This includes providing connections between significant trails or connecting communities/community facilities to these trails.

Flower Valley Trail is a paved pedestrian trail, owned by Goodhue County, which lies at the intersection of TH 61/ Goodhue County State Aid Highway 21 and approximately ½ mile to the west of Rattlesnake Bluff Trail along TH 61. There is not a direct pedestrian connection between the 2 trails, other than TH 61.

5. Scarcity of Trail Resources: The trail provides a high-quality recreational opportunity not otherwise available within a reasonable distance.

	0		
	TOTAL COST	\$ 0	

10) PROJECT LOCATION MAP:

It is important for reviewers to have an idea of where in the state and/or your region the project being proposed is located. This map must be 8 1/2" X 11" in size ONLY, in color, and be able to show where the project is generally located within the state or region. Insert the map in the space below or following this page.

See attached Project Location Map

11) PROJECT SITE LEVEL MAP:

It is also important for the reviewers to be able to see where the project is located within the context of a city, county, park, etc. This map must be 8 ½" X 11" in size ONLY, in color, and should be very effective at showing how the project fits within its specific context. The map must show existing trails/facilities, proposed trails/facilities as directly proposed as part of the project, and future trail/facility development/acquisition plans.

Color Coding: *Red: Boundary, including all contiguous lands currently owned by the applicant and managed for public recreation and any additional land to be acquired with this grant; Green: Existing facilities that will remain; Yellow: Acquisition and/or trail development accomplished with this grant; Blue: Future acquisition and/or development. Make sure to include a key to the map. A clear and high-quality map is very important in explaining the project. The scale of this map is usually small. Insert the map in the space below or following this page.*

See attached Project Site Level Map

12) SITE AND PROJECT QUALITY:

What considerations have been given to the needs of the intended trail user groups and are they appropriate for the location? What attractive features exist on site or within view of the proposed project that may bring in potential user groups to this project location? Describe how the project will enhance the quality of the user experience. Does the proposed project develop infrastructure and amenities that meet the needs and interests of future generations, diverse communities or an underserved segment of the population? Is the proposed project located in a densely settled area or area of rapid population growth? What other facilities (if any) are on site or within the trail corridor that enhances this project? Describe what attractive features exist on the site or within view. Use the space below.

The existing trail is located adjacent to the Wacouta Township Hall which also serves as the parking lot for the trail. It lies approximately ½ mile north of TH 61 and makes a 3.1 mile loop. The trail is bordered on the north by Lakeview Avenue and a residential area that sits directly on the banks of Lake Pepin. On the south and east, it is bordered by Rattlesnake Bluff and Grotes Pond, which are both part of Frontenac State Park. Wacouta has approximately 400 residents and well over half are within walking distance of the trail.

The enhancement done by this project will be that of creating a smoother, safer surface as well extending the life of the underlying trail structure. [The trail is readily accessed by vehicular traffic and is appealing to users of all abilities. The access point contains adequate parking and a portable restroom making it user friendly to all ages. There is no user fee so it also appeals to all economic classes. The public road crossings with the trail are all well marked and visible to vehicular traffic.](#)

13) PROJECT READINESS:

What is the current status of the project? Can the project begin immediately? What major activities must still be accomplished before the project can begin? Will the project be completed within the appropriation timelines? At a minimum, please reference land acquisition requirements, status of engineering/design, timeline of construction, and completion, and relevant permits and approvals that have/have not been obtained for the project. Is there urgency to move ahead with this project now, and what consequences are looming if it is not funded? Use the space below

Detailed plans for this project have not been developed yet for this work. The enhancement will consist of a 1.5-inch bituminous overlay of the current paved surface. If we are the successful applicant, our project would be bid and awarded after final approval by your agency. We anticipate the construction to take place during the construction season of 2027 with a duration of approximately 10 working days.

14) ACCESSIBILITY (ADA):

All facilities that are developed, or portions thereof, using these funds must be accessible for persons with disabilities or be eligible for an exemption. The Americans with Disabilities Act (ADA) has

developed guidelines for outdoor developed areas, buildings and facilities and is available at www.access-board.gov. Will the project facilitate and/or improve ADA access to existing trails or trail related facilities? Does the proposed project develop and/or redevelop facilities that meet the differing outdoor recreation needs for people of all abilities? Describe how the trail or facility is designed for use by persons of all abilities and takes into consideration ADA design standards. Do not just state the trail will be ADA compliant. If your project will not be ADA accessible, list the specific exemption permitted in ADA guidelines. Use the space below.

This project will not alter the current accessibility of the trail. There are no facilities associated with the trail and there are none anticipated in the future.

The U.S. Board Standards were reviewed as part of this application, particularly Chapter 4 which pertains to Accessible Routes. Article 402.2 requires that the walking/running slope be no greater than a 1:20 slope. 96% of our trail meets that maximum slope requirement and 4% (approximately 650 feet) averages a slope of 1:12. This variance occurs in a total of 4 areas. The first area is at the beginning of the trail and the 1:20 slope can't be met due to the proximity to the adjacent tennis court. The other areas are where the trail is either exiting the wooded area or lies immediately adjacent to it. Any grade adjustment would create potential erosion problems and require the removal of several acres of woods. The Township Board of Wacouta agrees with this request for the slope variance request.

There is a 10' clear width so no variation is necessary from that requirement. This Chapter also has design guidelines for Ramps, Doorways, Elevators and Lifts however none of those exist in our project.

15) CONNECTIVITY:

15A) Describe how the trail project will connect multiple destinations and/or communities. Use the space below.

Our trail is shaped in a closed loop and doesn't directly connect to external communities however it is used by residents of those communities through vehicular access as well as our non-motorized adjacent residents. Our trail has 3 public road crossings. Two of those are on Wacouta Road and one on Grace Trail. These 2 roads are both owned and maintained by Wacouta Township for public vehicular traffic.

15B) Trail(s) Connection. Does the trail project connect directly to an existing state or regional trail (must meet our definition of regional, see reference document)? Check all that apply and describe below if applicable.

Connects to Designated and Existing State Trail:	
Connects to Designated and Existing Regional Trail:	

The trail does not connect directly to any other trails. Flower Valley trail lies 1/2 mile away and is owned / maintained by Goodhue County. The vehicular connection to that trail from ours is along TH 61 but there isn't a dedicated pedestrian connection. There are several trails in the Red Wing and Lake City areas that currently don't have a connection to ours but the potential exists to do that in the future.

15C) Park(s), Recreation Area, and Natural Resource Connection. Does the trail project connect directly to an existing state park, state recreation area, regional park (must meet our definition of regional, see reference document), high quality natural resource, local recreation area, or local park? Check all that apply and describe in the below if applicable.

Connects Directly to a State Park or Regional Recreation Area	
Connects Directly to a Regional Park or Regional Recreation Area	
Connects Directly to a Local Park or Recreation Area:	
Connects Directly to a High Quality Natural Resource (not included above):	

15D) Describe how the trail project contributes to the overall connectivity of the trail system in the area. Specifically, how well does the project connect existing trail networks or fill critical gaps within the trail system? How well does the project help promote connectivity among trail networks statewide? Use the space below.

Our Trail doesn't connect directly to any other trails. It abuts Frontenac State Park to the Southeast and lies ½ mile from Flower Valley Trail but there isn't a pedestrian connection to either.

16) NATURAL RESOURCE IMPACT:

Describe the potential impact to natural resources by the project and efforts to avoid or mitigate adverse effects. This includes considerations for trail design and construction practices, noise, odors, dust control measures, surface erosion, fish and wildlife populations, damage to wetlands or other ecologically sensitive natural resources, landscaping that includes native planting, and historical/archaeological sites. Also, demonstrate the compatibility of the proposed project with existing adjoining land uses. To the extent possible, all landscaping or plantings that are done in the project area must be native to Minnesota and preferably of the local ecotype and describe below how this project will comply with this requirement.

This Grant request is for bituminous resurfacing of the existing trail only and there will be no impact to anything outside of the 10-foot traveled path.

ATTACHMENT CHECKLIST

REQUIRED ATTACHMENTS (All attachments MUST be 8 ½ by 11 ONLY)

	<p>Attachment A – Required Certifications</p> <p>The first signature block is to be signed by the proper authority for the grant applicant. The specific manager of the facility that is being rehabilitated, enhanced or developed should sign the second section. If the proposed project will utilize public land that is not under the jurisdiction of the grant applicant, the proper authority must sign the final section in order to assure that they are both aware and supportive of the project.</p>
	<p>Attachment B – Resolution Supporting Application</p> <p>The application must be accompanied by either a copy of a resolution, council minutes or some other official documentation that demonstrates that the local unit of government supports the proposed project and the consequent application. The resolution does not need to have a specific form or specific language, as long as it satisfies what was outlined in the previous sentence. A sample resolution has been included. The sample resolution is a combination type resolution example. It shows support of the grant application (as required above), and if the project is awarded, it includes language to support accepting the grant award, names the fiscal agent, and states that the facility or trail will be maintained for no less than twenty years. This combination resolution helps eliminate the need for an additional resolution for this project in the future, if awarded a grant.</p>
	<p>Attachment C – Capacity Responses</p> <p>This form is relevant for grants of \$50,000 or more that are competitive, legislatively named, or single source. As part of the pre-award risk assessment per Mn Grants Statute 16B.981, agencies must review and assess the potential grantee’s history of performing duties similar to those required by the grant, whether the grant requires the potential grantee to perform services at a significantly increased scale, and whether the grant will require significant changes to the operation of the potential grantee’s organization</p>
	<p>Attachment D – Certification of Not Suspended-Debarred</p> <p>Per Mn Grants Statute 16B.981 and Office of Grants Management (OGM) Policy 08-04: Grant Contract Agreements and Grant Award Notifications requires that agencies must not award a grant to a vendor or grantee that has been suspended or debarred from doing business with the State of Minnesota or with the federal government.</p>
	<p>Attachment E – Certification of No Conviction of Felony Financial Crimes</p> <p>Per Mn Grants Statute 16B.981, This form is relevant for grants of \$50,000 or more that are competitive, legislatively named, or single source.</p> <p>Grant applicant must certify to this condition required under this Grant Request for Proposal. Finalize response and submit this document as part of the response to the RFP. Upload or attach an organizational chart or list of principals that you are certifying for below</p>
	<p>Attachment F – Evidence of Good Standing as applicable</p>

	<p>Potential grantee must certify that the organization has a status of “in good standing” with the Secretary of State as required by Minnesota Statutes 16B.981 Subd. 2 (3) and as part of the response to this Grant Request for Proposal.</p>
--	--

ADDITIONAL ATTACHMENTS (if applicable)

	<p>Attachment G– Letters of Support</p> <p>Letters of support are an important factor for reviewers when selecting projects. There should be an effort to solicit letters from specific groups that will derive a direct benefit from the project. The applicant is also welcomed to provide letters of support from all other sources as well.</p>
	<p>Attachment H – Transportation Funding Award Letter</p> <p>If this project is scheduled to receive Federal Transportation funds, then your local MnDOT district should have notified you in some manner. Please attach this notification and fill in the year in which you are scheduled to receive the funding under question 3.</p>

Attachment A – REQUIRED CERTIFICATIONS

Complete the Required Certifications form below with original signatures

For Grant Applicants:

“I hereby certify that all of the information provided in this application is true and accurate to the best of my knowledge. I recognize that in the event of the proposed project being funded, this document will be used as an addendum to the agreement between the sponsoring unit of government and the state to guide project scope and reimbursement. I also acknowledge that all work must be completed by June 30, 2027, and no reimbursement will be sought for an in-house labor service and/or to meet existing payroll. I also preliminarily agree with plans to develop the proposed trail related project on land administered by my agency.”

Name: John Plehal

Title: Board Chairman

Unit of Government: Wacouta Township

Signature:

Date:

For Trail and Park Administrators:

“I substantially agree that the proposed trail related project will be mutually beneficial to the local community, as well as to the goals and purposes for which this recreation unit was established. I will cooperate in its provision if the project proposal should be funded.”

Name:

Title:

Unit of Government:

Signature:

Date:

For All Administrators of Public Lands Crossed/Utilized in the Proposed Linkage (Required only if the proposed project will utilize public land that is not under the jurisdiction of the grant applicant):

“I preliminarily agree with plans to develop the proposed trail related project on land administered by my agency, and I will cooperate in seeking more formal authorization in the event the project proposal is authorized for reimbursement.”

Name:

Title:

Unit of Government:

Signature:

Date:

Attachment B – RESOLUTION SUPPORTING APPLICATION

WHEREAS the Township of Wacouta supports the grant application made to the Minnesota Department of Natural Resources for the Regional Trail Program. The application is to overlay three point 1 miles of paved trail on Rattlesnake Bluff Trail. The trail system is located within Wacouta Township, and

WHEREAS the Township of Wacouta recognizes that it has secured \$50,000 in non-state cash matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if the Township of Wacouta is awarded a grant by the Minnesota Department of Natural resources, the Township of Wacouta agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. The Township of Wacouta will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Regional Trail Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the Township Board of Supervisors names the fiscal agent for the Township of Wacouta for this project as:

Laam Dommer
Township Clerk/Treasurer
Township of Wacouta
P.O. Box 260
Red Wing, MN 55066
laandommer@gmail.com 651-764-2594

BE IT FURTHER RESOLVED, the Township of Wacouta hereby assures the Rattlesnake Bluff Trail will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF WACOUTA
THIS ____ DAY OF _____, 2026.

JOHN PLEHAL – BOARD CHAIRMAN

ATTEST:

LAAN DOMMER – TOWNSHIP CLERK/TREASURER



Attachment C: PERFORMANCE CAPACITY

INSTRUCTIONS: Please respond to these performance capacity questions as required by Minnesota Statutes 16B.981 Subd. 2 (1) and as part of the response to this Grant Request for Proposal.

- 1. Describe your history of performing the work that will be funded by the grant or duties similar to those required. Include your organization's current and past staffing, current and past budget.**
Wacouta Township administers Contracts annually for the maintenance and preservation of our road system. Our Board consists of a Township Clerk/Treasurer and 3 Board Supervisors. Our budget for monies receivable in 2026 is slightly over \$224,000. All billing requests are presented to the Board for Supervisors for approval by the Township Clerk at our monthly meetings. As a Town Board we do all of the administration of our Annual Maintenance Contracts including those for roads. Personally, I worked for Goodhue County Publics Works for 35 years and was Deputy Director there prior to my retirement. I am presently on the Wacouta Township Board and have been asked to pursue this potential funding.
- 2. Have you been awarded a grant from the State of Minnesota in the past 5 years?**
 No
 Yes
- 3. If "yes", please provide the details of the award amount, the duties, and the outcomes of your grant.**
Click or tap here to enter text.

Print Name

Signature

Title

Date



ATTACHMENT D: CERTIFICATION: NOT SUSPENDED OR DEBARRED BY THE STATE OF MINNESOTA OR THE FEDERAL GOVERNMENT

Grant applicant must certify to this condition required under this Grant Request for Proposal

INSTRUCTIONS: Sign below to finalize response and submit this document as part of the response to the RFP.

Office of Grants Management (OGM) Policy 08-04: *Grant Contract Agreements and Grant Award Notifications* requires that agencies must not award a grant to a vendor or grantee that has been suspended or debarred from doing business with the State of Minnesota or with the federal government.

By signing here, I warrant that my organization has not been suspended or debarred from doing business with the State of Minnesota or with the federal government.

I certify that this information is true, correct, and reliable.

The submission of inaccurate or misleading information may be grounds for disqualification from the grant contract agreement award and may subject me and my organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.

Print Name	Signature	Title	Date
------------	-----------	-------	------



ATTACHMENT E: CERTIFICATION: NO CONVICTION OF FELONY FINANCIAL CRIME BY A PRINCIPAL

Grant applicant must certify to this condition required under this Grant Request for Proposal.

INSTRUCTIONS: Sign below to finalize response and submit this document as part of the response to the RFP. Upload or attach an organizational chart or list of principals that you are certifying for below.

Minnesota Statutes 16B.981 Subd. 2 (6) requires that no current principals of a grantee have been convicted of a felony financial crime in the last 10 years. A principal is defined as a public official, a board member, or staff (paid or volunteer) with the authority to access funds provided by this grant opportunity or to determine how those funds are used.

By signing here, I warrant that no current principal of my organization has been convicted of a felony financial crime in the last 10 years.

I certify that this information is true, correct, and reliable.

The submission of inaccurate or misleading information may be grounds for disqualification from the grant contract agreement award and may subject me and my organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.

Print Name

Signature

Title

Date



ATTACHMENT F: EVIDENCE OF GOOD STANDING

INSTRUCTIONS: Potential grantee must certify that the organization has a status of “in good standing” with the Secretary of State as required by Minnesota Statutes 16B.981 Subd. 2 (3) and as part of the response to this Grant Request for Proposal.

1. Is your organization (for-profit or nonprofit) registered with the Minnesota Secretary of State (SOS) and “in good standing”? (Applicants can verify that they are “in good standing” by searching for their business name on the [SOS website](#).)

Yes

No