

**GOODHUE COUNTY  
HEALTH & HUMAN SERVICES (GCHHS)**



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	January 21, 2025	<b>Staff Lead:</b>	Nina Arneson
<b>Consent Agenda:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Attachments:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Action Requested:</b>	Approve reappointment of HHS Lay Board Member to serve on Goodhue County Community Health Assessment (CHA) Committee.		

**BACKGROUND:**

HHS Lay Board Member, Susan Johnson has been filling in for the late Goodhue County Commissioner Paul Drotos position with the Goodhue County Community Health Assessment (CHA) Committee per late Commissioner Drotos request.

This term has now been completed, and Susan Johnson has been asked to continue to serve on the committee. Susan Johnson is willing to continue to serve on this committee as a representative of the Goodhue County HHS Board.

Attached, please find the CHA Committee Charter which includes information about the three-year terms, and other expectations.

**RECOMMENDATION:** GCHHS Department recommends approval as requested.

# CHA COMMITTEE CHARTER

Approved 12/12/2019



## GOODHUE COUNTY COMMUNITY HEALTH ASSESSMENT (CHA) COMMITTEE

### COMMITTEE PURPOSE & MEMBERSHIP

The **Community Health Assessment Committee** gives direction to the Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) process, similar to a board of directors. Members should include public, private, and nonprofit partners who contribute to the public's health, as well as community members representative of county populations and health challenges, including but not limited to:

- People with unmet basic needs
- Faith community
- Schools
- Youth
- Older adults
- People with disabilities
- Small town and rural residents
- African American community
- Mental Health providers
- Hispanic community
- Employers/human resources
- Law enforcement
- Housing and Redevelopment
- Hospitals and clinics
- American Indian community
- City/county elected officials
- People with chronic conditions
- LGBTQ population

### LEADERSHIP

The assessment and planning process is led by the **CHA Core Group**: Goodhue County Health and Human Services, Mayo Clinic Health System, & United Way of Goodhue, Wabasha, and Pierce Counties.

- The Public Health Accreditation Board and Minnesota Department of Health require health departments to do a Community Health Assessment (CHA) and a Community Health Improvement Plan (CHIP) every 5 years.
- The IRS requires hospitals to do a Community Health Needs Assessment (CHNA) every 3 years.
- The United Way of Goodhue, Wabasha, and Pierce Counties does Health Goals every 3 years.

### LEVEL OF INVOLVEMENT

The Goodhue County CHA Committee members are people committed to the assessment and planning process who can be called on to help with specific tasks at particular times. The CHA Committee has made the decision to shoulder parts of the process and be generally responsive to requests from Core Group members to work on certain CHA & CHIP tasks.

- Members are encouraged to network and share data and surveys from their organization as part of the process.
- There is some variation in level of involvement, with some who choose to be more engaged in subgroups.

### LENGTH OF COMMITMENT

Members make a **3 year** commitment and may serve **unlimited terms**. The committee reviews membership **annually**.

### MEETING FREQUENCY

- Quarterly

### SUBGROUPS

- **Action teams** help write, implement, and revise action plans for Community Health Improvement Plan priorities
- **Assessment sub-committee** has expertise in data, recommends indicators, and monitors overall performance
- **Other short-term, focused workgroups** may form for specific tasks (such as survey development, visioning, etc.)