

BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
DECEMBER 17, 2024

The Goodhue County Board of Commissioners met on Tuesday, December 17, 2024, at 9:00 a.m. in the Goodhue County Boardroom, Red Wing, MN, with Commissioners Flanders, Majerus, and Greseth all present. C/Anderson and C/Betcher appeared virtually.

C/Greseth noted that since C/Anderson and C/Betcher were appearing virtually, all votes would be roll call.

C/Greseth asked for any disclosure of interest. There were none.

- ¹ Moved by C/Majerus, seconded by C/Flanders, and carried to approve the December 3, 2024, County Board meeting minutes.
- ² Moved by C/Anderson, seconded by C/Majerus, and carried to approve the December 17, 2024, County Board Agenda.
- ³ Moved by C/Flanders, seconded by C/Majerus, and carried to approve the following items on the consent agenda:

1. Approve Clerical Error Abatement List
2. Approve Cannabis Delegation Agreements
3. Approve 2025 City Agreements for State Building Code Administration
4. Approve the Appointment of Adam Callstrom to the Belle Creek Watershed District Managers effective immediately.
5. Approve Gambling Application for Cannon Falls Youth Sporting Club for June 1, 2025, event.
6. Approve the Application to Conduct Off-Site Gambling for the Frontenac Sportsman Club on February 8, 2025.
7. Approve New PACE Special Assessment
8. Approve Authorization to Designate Financial Institutions as Depositories
9. Approve Annual Delegation of EFT Authority (2025)
10. Approve Petty Cash and Change Funds (2025)
11. Approve Authorized Agents for Designation (2025)
12. Approve 2025 Personnel Policy
13. Approve the 2024 List of Donations.
14. Approve Final of 2024 Paving Contract.
15. Approve City of Zumbrota Bridge Replacement Project Application.

HUMAN RESOURCE MANAGER'S REPORT

Personnel Committee, December 16, 2024. The Personnel Committee met on Monday, December 16, with the following items on the agenda:

County Attorney and Sheriff 2025 Salary Request. The Personnel Committee recommended the proposed increases for the County Attorney and Sheriff for 2025 as requested.

- ⁴ Moved by C/Majerus, seconded by C/Flanders, and carried to approve the following salaries for 2025:

County Attorney- \$190,736
 Sheriff- \$192,806

Personnel Committee, December 17, 2024. The Personnel Committee met on Tuesday, December 17, with the following items on the agenda:

HHS Reclassifications. This item will be addressed by the Health and Human Services Board.

DDA Update. The personnel committee recommended making proposed changes to county surveyor, land use management director, civil specialist deputy, along with the applicable MOU's and effective date of December 21, 2024. The remaining six positions will be reviewed in 2025.

- ⁵ Moved by C/Anderson, seconded by C/Betcher, and carried to approve the grade change for county surveyor

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and land use management director from 117 to 118 and the civil specialist deputy from 106 to 107 effective December 21, 2024, along with all applicable Memorandum of Agreements with the unions.

Commissioner Wages. Per Minnesota Statute 375.055, the County Board shall, by resolution, set the annual salary for Board members to be effective January 1 of the next year. The resolution shall contain a statement of the new salary on an annual basis. Currently Commissioner wages are set at \$24,668.80. The 2025 Budget reflects a 3% increase bringing commissioner wages to \$25,408.86. Staff was seeking direction from the board to set wages for 2025.

6 Moved by C/Flanders, seconded by C/Majerus, and carried to approve \$25,408.86 as the commissioner wages for 2025.

SHERIFF'S REPORT

Donation. Staff recommended the board approve the 2024 donations made to the Sheriff's Office.

7 Moved by C/Anderson, seconded by C/Majerus, and carried to approve the 2024 donation made to the Sheriff's Office.

FINANCE & TAXPAYER SERVICES REPORT

ARPA Cash Transfer. Staff recommended the Board approve the transfer of \$505,452 from the General Fund to the Capital Fund to replenish cash balances related to ARPA program expenditures.

8 Moved by C/Anderson, seconded by C/Majerus, and carried to approve the transfer of \$505,452 from the General Fund to the Capital Fund to replenish cash balances related to ARPA program expenditures.

Committed Fund Balance. Staff recommended the Board approve the 2024 Fund Balance Commitments as outlined for December 31, 2024.

9 Moved by C/Flanders, seconded by C/Majerus, and carried to approve the 2024 Fund Balance Commitments as outlined for December 31, 2024.

Election Update. Finance Director, Lucas Dahling, updated the board on the Election process and thanked all involved. This item was for information only.

COUNTY ADMINISTRATOR'S REPORT

2025 Budget and Levy. Staff recommended the board approve the proposed resolutions adopting the 2025 budget and levy and capital plan as presented.

10 Moved by C/Anderson, seconded by C/Flanders, and carried (4-1-0) with C/Majerus dissenting to approve the following resolution adopting the 2025 Budget, Levy and Capital Plan:

WHEREAS, The Goodhue County Board and Department Heads have conducted a lengthy, detailed budget planning process, and;

WHEREAS, The County Board has considered all correspondence regarding the same, and has again reviewed said proposed budget to determine that it does in fact represent fiscally responsible county government;

Budget		
FUND	2025 Expenditures	2025 Revenues
General Fund	\$ 39,347,592	\$ 15,544,925
Public Works	\$ 22,481,703	\$ 16,147,584
Health and Human Services	\$ 24,366,021	\$ 15,502,785
County Ditch 1	\$ 57,253	\$ 57,253
EDA	\$ 45,974	\$ -
Capital Plan	\$ 4,413,836	\$ 700,040
Debt Services	\$ 2,034,241	\$ 37,527
Waste Management	\$ 869,629	\$ 310,160
2025 Levy		\$ 45,315,975
Total	\$ 93,616,249	\$ 93,616,249

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NOW, THEREFORE, BE IT RESOLVED, that the proposed 2025 Goodhue County Budget be approved as presented.

And

WHEREAS, Goodhue County Department Heads have submitted 2025 proposed department budgets which include anticipated revenues and expenditures; and

WHEREAS, The County Administrator has compiled all 2025 funding requests, revised and presented said requests to the County Board; and

NOW, THEREFORE, BE IT RESOLVED, that the Goodhue County Board of Commissioners does hereby certify to the State of Minnesota the following proposed property tax levy:

Levy	
Fund	2025 Final Levy
General Fund	\$ 23,802,667
Public Works	\$ 6,334,119
Health and Human Services	\$ 8,863,236
County Ditch 1	\$ -
EDA	\$ 45,974
Capital Plan	\$ 3,713,796
Debt Services	\$ 1,996,714
Waste Management	\$ 559,469
Total	\$ 45,315,975

BE IT FURTHER RESOLVED, that the County Auditor-Treasurer hereby certify the above-referenced levy to the Minnesota Department of Revenue.

2025 SEMMCHRA Levy Request. Buffy Beranek with SEMMCHRA recommended the board approve the posed resolution and adopt the 2025 levy request for SEMMCHRA.

¹¹ Moved by C/Betcher, seconded by C/Anderson, and carried to approve the following resolution approving final special benefit tax levy of Southeastern Minnesota Multi-County Housing and Redevelopment Authority pursuant to Minnesota Statutes, section 469.033, subd. 6, and approving a budget for fiscal year 2025:

WHEREAS, the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (the "Authority") was created by action of the Boards of Commissioners of Dodge, Goodhue, Wabasha and Goodhue Counties (collectively referred to as the "Counties") pursuant to Minnesota Statutes, Section 469.004; and

WHEREAS, pursuant to such action on the part of the Counties and Minnesota Statutes, Sections 469.001 to 469.047 (the "Act"), the Authority was granted all of the same functions, rights, powers, duties, privileges, immunities and limitations as are provided for housing and redevelopment authorities created for cities under the Act; and

WHEREAS, Section 469.033, subd. 6, of the Act permits the Authority to levy and collect a special benefit tax of up to .0185% of taxable market value upon all taxable property, both real and personal, within the Authority's area of operation; and

WHEREAS, the Authority has requested that the Board of Commissioners of Goodhue County approve the levy of such a final special benefit tax in the amount of \$ 379,424 to be levied upon all taxable market value of taxable property within the Authority's area of operation contained within Goodhue County; and

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WHEREAS, the Board of Commissioners of Goodhue County has considered such request by the Authority and believes that consenting to such a final special benefit tax levy by the Authority is in the best interests of Goodhue County and its residents; and

WHEREAS, the Authority is also required pursuant to Section 469.033, subd. 6, of the Act to, in connection with the levy of such a special benefit tax, formulate and file a budget in accordance with the budget procedures of the Counties in the same manner as required of executive departments of the Counties and the amount of the tax levy for the following year shall be based upon that budget and approved by the Counties; and

WHEREAS, the Authority has presented to the Board of Commissioners of Goodhue County a copy of a proposed budget for its operations for fiscal year 2025.

NOW, THEREFORE, be it resolved by the Board of Commissioners of Goodhue County as follows:

Section 1. That the budget for fiscal year 2025 for the operations of the Authority as presented for consideration by the Board of Commissioners of Goodhue County is hereby in all respects approved.

Section 2. That the levy of a final special benefit tax pursuant to Minnesota Statutes, Section 469.033, subd. 6, is hereby consented to with respect to taxes payable in calendar year 2025 in the amount of \$ 379,424 to be levied upon all taxable market value of taxable property within the Authority's area of operation within Goodhue County.

Set the date for the First County Board Meeting of 2025. Staff recommended the County Board approve January 7, 2025, at 9:00 a.m., as the first official County Board meeting of 2025. The location of the meeting will be the County Board Room, Government Center, Red Wing.

¹² Moved by C/Anderson, seconded by C/Majerus, and carried to approve January 7, 2025, at 9:00 a.m., as the first official County Board meeting of 2025. The location of the meeting will be the County Board Room, Government Center, Red Wing.

REPORTS:

C/Betcher	•
C/Greseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	•
Administrator Arneson	• AMC Update

Review and Approve the County Claims

¹³ Moved by C/Majerus, seconded by C/Flanders, and carried to approve to pay the County claims in the amount of 01-General Revenue \$445,892.40, 03-Public Works \$66,640.15, 11- Human Service Fund \$39,600.87, 12-GC Family Services Collaborative \$00, 15- County Ditch 1 \$00, 20-National Opioid Settlement Fund \$00, 25- EDA \$1,389.15, 34-Capital Equipment \$145,256.09, 35-Debt Services \$00, 61-Waste Management \$8,816.32, 72-Other Agency Funds \$10,956.00, 81-Settlement \$119,301.31, in the total amount of \$837,852.29.

Adjourn

¹⁴ Moved by C/Anderson, seconded by C/Majerus, and carried to approve to adjourn the December 17, 2024, County Board Meeting.

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SCOTT O. ARNESON
COUNTY ADMINISTRATOR

TODD GRESETH, CHAIR
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the December 3, 2024, board meeting minutes. (Motion carried 5-0)
2. Approved the county board agenda. (Motion carried 5-0)
3. Approved the consent agenda. (Motion carried 5-0)
4. Approved the County Attorney and Sheriff wages for 2025. (Motion carried 5-0)
5. Approved the DDA Report recommendations. (Motion carried 5-0)
6. Approved the 2025 Commissioner Wages. (Motion carried 5-0)
7. Approved the Sheriff donation. (Motion carried 5-0)
8. Approved the ARPA cash transfer. (Motion carried 5-0)
9. Approved the committed fund balance recommendations. (Motion carried 5-0)
10. Approved the 2025 Budget, Levy & Capital Plan. (Motion carried 4-1)
11. Approved the 2025 SEMMCHRA budget and levy. (Motion carried 5-0)
12. Approved to set the first county board meeting date for 2025. (Motion carried 5-0)
13. Approved the county claims. (Motion carried 5-0)
14. Approved to adjourn the December 17, 2024, County Board Meeting. (Motion carried 5-0)