



Scott O. Arneson
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Date: May 13, 2024

To: Goodhue County Board of Commissioners

From: Scott O. Arneson, County Administrator
Stacy Lance, Executive Admin Asst., Special Projects Lead
Tim Redepenning, Facilities Maintenance Director

RE: Government Center Master Plan – Implementation Phase 2

Over the past two years, Goodhue County staff has been working to implement the recommendations of the building security assessment that was conducted by the Dept. of Homeland Security in early 2022. Along with that, phase one of the space study that was conducted by TSP was executed in 2023.

County staff is requesting to proceed with implementing Phase 2 of the space study and building security assessment. This includes security upgrades and modifications to space to enhance privacy and functionality in the Administration and Human Resources, this plan also incorporates new furniture which was approved in June 2022. The request also includes modifications to room 308 to increase functionality, provide election security, and maximize space to accommodate 75+ individuals in a table seating format and approximately 150+ people standing or sitting.

With the intended modifications to the space and technology, this would make 308 the largest accommodating conference room/training space within County facilities. We anticipate that room 308 will be used for the following purposes:

- Various elections public meetings including Poll Pad Training, Poll Pad Open House, and the Public Accuracy Testing of equipment.
- County All Staff Training and Meetings
- Department Head and Supervisory Training
- Public Training – i.e. the Veteran Suicide Training that took place in Jan.
- HHS staff meetings/training – the ability to host in person and/or technology driven meetings with various community groups.
- County Board Closed Sessions and Workshops

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Cost estimates for phase two have been obtained and total approximately \$353,841. The County Board approved \$90,000 in June 2022 for the Admin/HR furniture project, which has not yet been completed. Health and Human Services is willing to contribute \$46,129.33 to the project, which will be federally reimbursed \$12,101.

We are requesting that the County Board authorize the allocation of \$217,711.67 ARPA dollars to fund this project.

\$353,841	Project Cost
-90,000	Capital Plan Fund Balance Approved 06.2022 Admin/HR Furniture
<u>-46,129.33</u>	HHS Contribution
\$217,711.67	ARPA Funding

For your reference, below are the links to the previous meeting packets where this information was reviewed, discussed, and approved.

County Board Meeting	06.20.2023 County Board Phase One
Committee of the Whole	05.16.2023 Committee of the Whole
Personnel Committee Report	02.21.2023 County Board Report
Closed Session	01.17.2023 – Building Security
Committee of the Whole Packet	10.4.2022 Committee of the Whole
Committee of the Whole Packet	07.19.2022 Committee of the Whole
Closed Session	04.19.2022 – Building Security Assessment Review from the Dept. of Homeland Security

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