

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN**  
**JANUARY 16, 2024**

The Goodhue County Board of Commissioners met on Tuesday, January 16, 2024, at 9:00 a.m. in the Goodhue County Boardroom, Red Wing, MN, with Commissioners Anderson, Majerus, Flanders, Betcher and Greseth all present.

C/Greseth asked for any disclosure of interest. There were none.

<sup>1</sup> Moved by C/Anderson, seconded by C/Betcher, and carried to approve the January 2, 2024, County Board meeting minutes.

<sup>2</sup> Moved by C/Flanders, seconded by C/Anderson, and carried to approve the January 16, 2024, County Board Agenda.

<sup>3</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve the following items on the consent agenda:

1. Approve 2024 EFT Delegation Request
2. Approve Authorized Agents for Designation
3. Approve Tuition Reimbursement for S. Wilson, HHS (Spring 2024)
4. Approve Tuition Reimbursement for T. Larson, HHS (Spring 2024)
5. Approve Absentee Ballot Board Members
6. Approve Election Judges for Health Care Facility Voting
7. Approve UOCAVA Ballot Board Members
8. Approve the ADC Camera Grant for 1/1/24-12/31/24.
9. Approve County Administrator Performance Evaluation - 2023.

**COUNTY ADMINSTRATOR'S REPORT**

**Budget Committee Report.** The Budget Committee met on Friday, January 12, 2024 with the following items on the agenda:

*2024 Out of State Travel Requests.* The Budget Committee recommended approval of the proposed out of state travel requests for 2024.

<sup>4</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve the following out of state travel request for 2024 with the addition that the 2023 funds budgeted for a county commissioner to attend the Washington Fly In be carried over to 2024:

*Administration.*

- National Association of Counties (NACO) Annual Conference, July 15-16 in Hillsborough County, FL
- International City/County Management Association (ICMA) Annual Conference, September 21-25 in Allegheny County, PA
- *County Board.* Staff recommended that one County Commissioner also attend the annual NACO conference July 15-16 in Hillsborough County, FL and carryover dollars in the 2023 Public Works budget from not attending the Washington Fly In back in June.

*Public Works.*

- County Engineer and three county staff to attend the Washington Fly-In in Washington DC on September 16-19
- County Engineer to attend the NACE Annual Meeting in Palm Springs, CA, April 15-18.

*Emergency Management.*

- Deputy Director of Emergency Management to Wausau, WI for basic academy training and an RBI (Response to Bombing Incidents) in New Mexico. Costs to cover both trainings will be paid for using the 2023-24 REP budget.

*E911 Training.*

- Sheriff, Chief Deputy, EM-Communications Captain, Public Safety Telecommunicators and PST Sergeants to attend MN DPS's Emergency Communication Networks (ECN) professional development trainings and conference opportunities related to dispatch operations are an approved use of E911 grant funds.

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*SAFECOM Training.*

- EM-Communications Captain Chad Steffen to attend any in person meetings committee meetings for SAFECOM.

*Health & Human Services.*

- Community Engagement Specialist to participate in the Mobilizing for Action through Planning and Partnerships (MAPP) 2.0 Training Pilot Test, January 29-30, in Washington, D.C.
- Deputy Director, Kris Johnson, to NACCHO360 in Detroit, MI, July 23-26. Cost would be paid for using the COVID CDC Workforce Development Grant.

*2025 Equipment Order.* Staff recommended the board approve authorization to order a tandem plow truck from the 2025 capital plan to ensure delivery in 2025. The Budget Committee recommended approval to pre order a tandem plow truck from the 2025 Capital Plan.

- <sup>5</sup> Moved by C/Betcher, seconded by C/Anderson, and carried to approve the 2025 Early Equipment order of a tandem plow truck for the Public Works Department.

**HUMAN RESOURCE MANAGERS REPORT**

**Personnel Committee Report.** The Personnel Committee met on Friday, January 14 with the following items on the agenda:

*ADC 67 Day Temporary Employee.* The Personnel Committee recommended approval for the Sheriff to hire a 67 Day Temporary Employee in the Adult Detention Center.

- <sup>6</sup> Moved by C/Anderson, seconded by C/Greseth, and carried to approve to hire a 67 day temporary employee in the Adult Detention Center.

*Request To Promote Two Detention Deputies To Newly Created Sergeant Positions.* The Personnel Committee recommended approval for the Sheriff's to eliminate the current vacated position of Training/Compliance and Power Shift Sergeant and promote two current Detention Deputies to fill the newly created positions of ADC Court Sergeant and ADC Compliance Sergeant.

- <sup>7</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the Sheriff eliminate the current vacated position of Training/Compliance and Power Shift Sergeant and promote two current Detention Deputies to fill the newly created positions of ADC Court Sergeant and ADC Compliance Sergeant

**FINANCE DIRECTOR'S REPORT**

**Law Enforcement Center Lease Agreement.** Staff recommended the board approve the proposed LEC lease agreement with the City of Red Wing

- <sup>8</sup> Moved by C/Betcher, seconded by C/Greseth, and carried to approve the proposed 2024 Law Enforcement Center Lease Agreement with the City of Red Wing.

**COMMITTEE REPORTS:**

C/Betcher	•
C/Greseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	• Red Wing Ignite update.
Administrator Arneson	•

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**Review and Approve the County Claims**

<sup>9</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$813,651.69, 03-Public Works \$195,121.12, 11- Human Service Fund \$179,370.83, 12- GC Family Services Collaborative \$00, 15- County Ditch 1 \$3,136.14, 20-National Opioid Settlement Fund \$00, 25- EDA \$00, 34-Capital Equipment \$307,132.07, 35-Debt Services \$00, 61-Waste Management \$20,731.11, 72-Other Agency Funds \$00, 81-Settlement \$915.34, in the total amount of \$1,520,058.30.

**Adjourn**

<sup>10</sup> Moved by C/Anderson, seconded by C/Greseth, and carried to approve to adjourn the January 16, 2024, County Board Meeting.

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SCOTT O. ARNESON  
COUNTY ADMINISTRATOR

TODD GRESETH, CHAIR  
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the January 2, 2023, board meeting minutes. (Motion carried 5-0)
2. Approved the county board agenda. (Motion carried 5-0)
3. Approved the consent agenda. (Motion carried 5-0)
4. Approved the 2024 Out of State Travel Requests. (Motion carried 5-0)
5. Approved the early equipment order for Public Works. (Motion carried 5-0)
6. Approved the 67 day temporary employee for the ADC. (Motion carried 5-0)
7. Approved the promotions in the Sheriff's department. (Motion carried 5-0)
8. Approved the LEC agreement with the city of Red Wing. (Motion carried 5-0)
9. Approved the county claims. (Motion carried 5-0)
10. Approved to adjourn the January 2, 2024, County Board Meeting. (Motion carried 5-0)