

Scott O. Arneson County Administrator Scott.arneson@goodhuecountymn.gov 509 West 5th Street Red Wing, MN 55066

To: Budget Committee

From: Scott O. Arneson, County Administrator

Date: December 12, 2024

Re: Out of State Travel 2025- County Administrator and County Commissioner

Per the Out of State Travel Policy, all requests for travel beyond 300 road miles, one way, from the City of Red Wing shall be submitted to the Budget Committee for recommendation and forwarded to the County Board. If scheduling allows, I will be attending one of the following meetings in 2025:

National Association of Counties (NACO)

Annual Conference, July 11-14 Philadelphia, PA

International City/County Management Association (ICMA)

Annual Conference, October 25-29 Tampa, FL

As the dates approach, I will choose the conference that works best in my calendar. The 2025 Administration budget includes funding for conferences and schools to cover the cost to attend.

In addition, staff recommends one county commissioner also attend the annual NACO conference. The commissioner budget includes funding for conferences and schools to cover the cost.