

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	April 15, 2025	Staff Lead:	Ruth Greenslade
Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Action Requested:	Approval Public Health Emergency Preparedness (PHEP) Local Concurrence Letter		

BACKGROUND:

The Minnesota Department of Health (MDH) is required to obtain annual concurrence from local health departments and tribal officials regarding the general approach of the activities MDH will take towards achieving public health preparedness through the use of federal Public Health Emergency Preparedness (PHEP) funds.

The strategies for the current PHEP five-year project period, 2024 - 2029, emphasize risk assessments, plan development and revisions, coordinated planning, training, exercises, data modernization, administrative and fiscal preparedness, and health equity.

The current five-year project period began July 1, 2024. MDH's funding amount is typically issued by CDC once Congress has passed a federal fiscal year budget. Currently, CDC is instructing MDH to use level funding for planning purposes for Budget Period 2 (July 1, 2025 – June 30, 2026). CDC requires the concurrence be sent on agency letterhead and signed by an authorized agency representative.

Goodhue County Health and Human Services is a recipient of the PHEP funds and attached please find our county draft letter to meet this concurrent requirement. MDH requested the letter on 3/24/2025 with a due date of 4/18/2025.

RECOMMENDATION: GCHHS Department recommends approval as requested.



Goodhue County
Health and Human Services

426 West Avenue
(651) 385-3200 • Fax (651) 267-4882

April 15, 2025

To Whom It May Concern:

The CDC Public Health Emergency Preparedness five-year Project Period 5, July 1, 2024 – June 30, 2029, provides a detailed list of strategies and activities that state and local public health departments must accomplish during this time period. These strategies and activities are consistent with the ten principles in the Response Readiness Framework (RRF), the PHEP Capabilities, and the Strategies and Activities outlined in the Notice of Funding Award (NOFO).

The CHB Grant Duties for the five-year project period were developed with input from local public health representatives, MDH regional public health preparedness consultants, staff in the MDH Division of Emergency Preparedness and Response and will be reviewed by the SCHSAC PHEP Oversight Work Group and an associated workgroup of public health emergency preparedness coordinators.

Considerations into duty development included tiering duties to align with funding levels, complementing the Minnesota Response Sustainability state funding duties, and requirements for Cities Readiness Initiative (CRI). The duties also include a set of base expectations such as attending MDH-sponsored training and responding to Health Alert Messages (HANs). Several duties focus on continuing to improve response readiness and the ability to recover from incidents and events including developing or revising administrative and budget preparedness plans. CHBs will use their Multi-Year Integrated Preparedness Plan to train, educate, and exercise, and they will train their public health agency staff on their crisis and emergency risk communication (CERC) plans.

I certify that my community health board concurs with the general approach to public health emergency preparedness as outlined by MDH.

Sincerely,

Nina Arneson, MS
Goodhue County HHS Director

Promote, Strengthen and Protect the Health
of Individuals, Families and Communities!

Equal Opportunity Employer
www.co.goodhue.mn.us/HHS

