

**GOODHUE COUNTY  
HEALTH & HUMAN SERVICES (GCHHS)**



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	March 17, 2026	<b>Staff Lead:</b>	Ruth Greenslade
<b>Consent Agenda:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Attachments:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Action Requested:</b>	Approval Public Health Emergency Preparedness (PHEP) Local Concurrence Letter		

**BACKGROUND:**

The Minnesota Department of Health (MDH) is required to obtain annual concurrence from local health departments and tribal officials regarding the general approach of the activities MDH will take towards achieving public health preparedness through the use of federal Public Health Emergency Preparedness (PHEP) funds. The strategies for the current PHEP five-year project period, 2024 - 2029, emphasize risk assessments, plan development and revisions, engagement with communities and partners, coordinated planning for training and exercises, recovery, and administrative and budget preparedness. The current five-year project period began July 1, 2024. Budget Period 3 begins July 1, 2026 and ends June 30, 2027.

CDC requires the concurrence be sent on agency letterhead and signed by an authorized agency representative. Goodhue County Health and Human Services is a recipient of the PHEP funds and attached please find our county letter to meet this concurrent requirement. MDH requested the letter on 2/25/2026 with a due date of 3/27/2026.

**RECOMMENDATION:** HHS Department recommends approval as requested.



Goodhue County  
**Health and Human Services**

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March 17, 2026

To Whom It May Concern:

The CDC Public Health Emergency Preparedness five-year Project Period, July 1, 2024 – June 30, 2029, provides a detailed list of strategies and activities that state and local public health departments must accomplish during this time period. These strategies and activities are consistent with the ten principles in the Response Readiness Framework (RRF), the fifteen PHEP Capabilities, and the Strategies and Activities outlined in the Notice of Funding Award (NOFO).

The CHB Grant Duties for the five-year project period were developed with input from local public health representatives, MDH regional public health preparedness consultants, and staff in the MDH Division of Emergency Preparedness and Response. The duties will be reviewed by the SCHSAC PHEP Oversight Work Group and an associated workgroup. Considerations into duty development included tiering duties to align with funding levels, complementing the Minnesota Response Sustainability state funding duties, and requirements for Cities Readiness Initiative (CRI). The duties also include a set of base expectations such as attending MDH-sponsored training and responding to Health Alert Messages (HANs). Several duties focus on continuing to improve response readiness and the ability to recover from incidents and events, including training on and testing administrative and budget preparedness plans and developing or revising a recovery plan based on assessment results from BP2. CHBs will use their Multi-Year Integrated Preparedness Plan to train, educate, and exercise.

I certify that my community health board concurs with the general approach to public health emergency preparedness as outlined by MDH.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name, Title  
Goodhue County Health and Human Services

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