



Jess L. Greenwood, P.E.
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TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, P.E. – Director / County Engineer

RE: 7 Apr 26 Budget Committee Meeting
Request to Order 2027 Equipment with Long Delivery Schedule

Date: 31 March 26

Summary

It is requested that the Budget Committee and the County Board authorize staff to order a tandem plow truck from the 2027 Capital Plan.

Background

Certain Public Works equipment purchases require extended lead times, often exceeding one year. To ensure delivery in 2027, orders must be placed in 2026.

In recent years, tandem trucks and other heavy equipment have been ordered one year in advance due to these extended delivery timelines. Most recently, on March 18, 2025, the County Board authorized Public Works to order a tandem plow truck from the 2026 Capital Improvement Plan.

A challenge associated with purchasing large equipment is the limited ordering window available through the State Contract. Early authorization allows staff to prepare specifications and be positioned to place an order promptly when the contract purchasing window opens.

Public Works is requesting authorization to follow this established practice by ordering a tandem plow truck, estimated at \$400,000, which is included in the 2027 Capital Improvement Plan and scheduled for delivery in 2027. Payment will not be incurred until the equipment is received in 2027.

Alternatives

- Authorize staff to order a tandem plow truck to ensure delivery in 2027.
- Take no action at this time.

Recommendation

It is the recommendation that the Budget Committee and County Board authorize staff to order a tandem plow truck to ensure delivery in 2027.

"To effectively promote the safety, health, and well-being of our residents"