



PERSONNEL COMMITTEE MINUTES  
July 24, 2018  
7:30 AM  
ADMINISTRATIVE CONFERENCE ROOM  
GOVERNMENT CENTER

---

Staff Present: Commissioner Brad Anderson, Commissioner Jason Majerus, County Administrator Scott Arneson, Sheriff Scott McNurlin, Chief Deputy Kris Johnson, Melissa Cushing, Brian Anderson, Nina Arneson, Jessica Ahlbrecht.

**HEALTH & HUMAN SERVICES: Job Reclassification Request.**

Ms. Arneson brought forth a request to reclassify the current Office Support Specialist to Case Aide. The incumbent has taken on tasks above and beyond the duties of the Office Support Specialist position including supervised visitation, billing and case management. The Minnesota Merit System has reviewed the additional job duties performed by the individual and agrees that reclassification is appropriate.

*C/ Majerus indicated support for the request. C/ Anderson agreed.*

**SHERIFF'S OFFICE: Administrative Staffing Changes.**

Sheriff Scott McNurlin has given notice of his retirement effective August 9<sup>th</sup>. Sheriff McNurlin recommends Chief Deputy Kris Johnson for the position. Commissioner Majerus asked what the statutory timeline for backfilling the position. C/ Majerus asked if the Board could appoint whoever is elected in November. This would leave a vacancy from August to November. Sheriff McNurlin asked what stood to be gained by this arrangement—leaving the position vacant from August to November. C/ Majerus indicated the arrangements to backfill, transfer people into these roles seemed to be a complicated process.

*C/ Majerus indicated acceptance of the proposal. C/ Anderson agrees with the request.*