



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

COMMITTEE OF THE WHOLE AGENDA
CANNON VALLEY FAIRGROUNDS
800 NORTH 9TH STREET
CANNON FALLS, MN

JULY 2, 2019
11:15 A.M.

(OR IMMEDIATELY FOLLOWING THE HHS BOARD MEETING)

1. 2018 Motorpool Usage

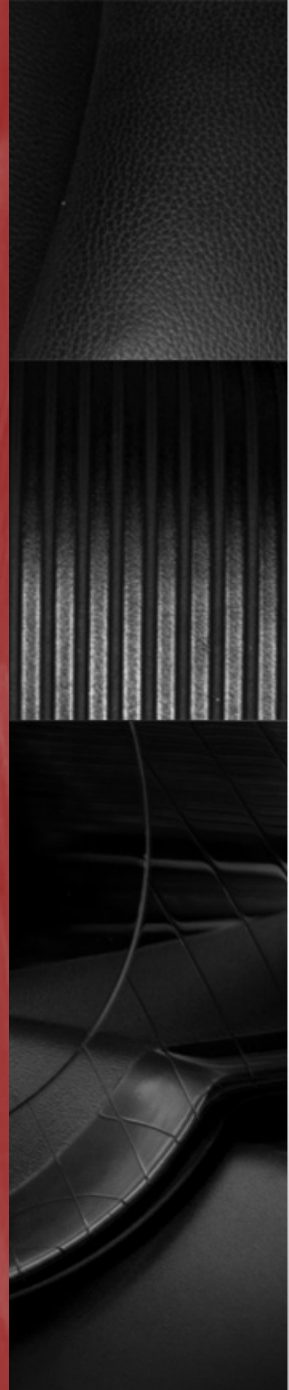
Documents:

[COW 2018 Useage.pdf](#)

Goodhue County Motorpool

Committee of the Whole

July 2, 2019



17 Vehicles (mileage as of 06.28.19)

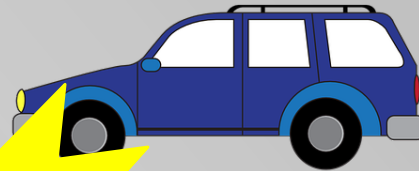
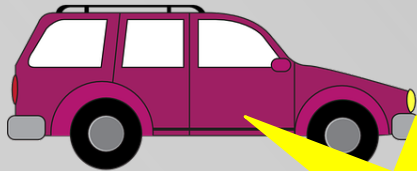
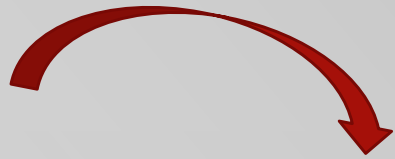
Car #	Year	Vehicle	Odometer June 2019	Location
1000	2008	Silver Dodge Caravan (came from ADC)	106,525	Citizens Bldg
1611	2016	Silver Equinox	82,968	Citizens Bldg
1612	2016	White Equinox	81,063	Citizens Bldg
1811	2018	Silver Dodge Caravan	17,253	Citizens Bldg
1812	2018	Silver Equinox	15,271	Citizens Bldg
1815	2018	Gold Fusion	12,201	Citizens Bldg
808	2008	Dodge Caravan	82,810	Gov't Center
906	2010	Red Equinox	90,524	Gov't Center
1413	2015	Silver Impala	94,403	Gov't Center
1711	2018	Silver Impala	26,554	Gov't Center
1813	2018	Silver Equinox	26,809	Gov't Center
1814	2018	Blue Fusion	22,832	Gov't Center
1411	2015	Silver Equinox	84,749	Justice Center
1311	2011	White Impala	108,031	Justice Center
1312	2013	White Taurus	113,650	Public Works
1613	2016	White Equinox	78,137	Public Works
1712	2018	Dark Gray Impala	44,576	LEC/ADC

Annual Mileage on Motorpool

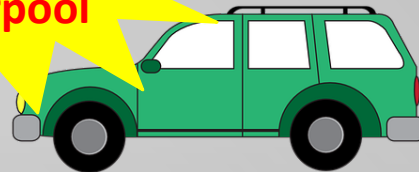
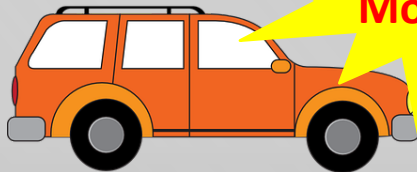
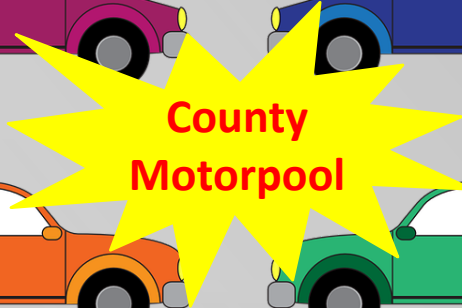
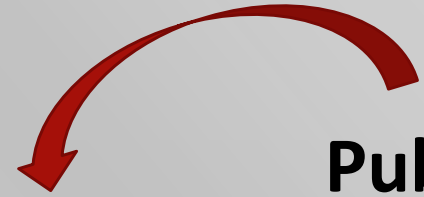
Car #	Year	Vehicle	2018 annual miles
1611	2016	Silver Equinox	26,640
1612	2016	White Equinox	20,885
1712	2018	Dark Gray Impala	29,824
1811	2018	Silver Dodge Caravan	11,649 (6 months)
1813	2018	Silver Equinox	13,258 (6 months)
1814	2018	Blue Fusion	11,864 (6 months)
			-
			-
1815	2018	Gold Fusion	6,745 (6 months)
808	2008	Dodge Caravan	12,745
906	2010	Red Equinox	19,899
1311	2011	White Impala	5,392
1413	2015	Silver Impala	13,903
1711	2018	Silver Impala	17,237
1812	2018	Silver Equinox	8,859 (6 months)
			-
			-
1412	2015	Champagne Equinox	21,447
1411	2015	Silver Equinox	5,562
			-
			-
1312	2013	White Taurus	2,704
1613	2016	White Equinox	7,144

Motorpool – Transfers from Departments

**Sheriff's
Office**



**Public
Works**





Motorpool Use

- A total of **265,081** miles driven in 2018 throughout all County Departments.
- Department budgets are charged .30 a mile to use the motorpool.
 - \$79,524.30 has been invoiced to departments in 2018.
 - These dollars go into the motorpool fund that is used to pay for maintenance, fuel and replacement costs.

Top Motorpool Users in 2018

- HHS – 200,998 miles
- Court Services – 29,672 miles
- Appraisers – 19,545 miles
- Sheriff Dept. – 6,141 miles



Where do Goodhue County Employees Go?

- Trips range from **1 mile to 1427 miles (Waynesville, MO)**.
- Anywhere in Goodhue County to Albert Lea, Albertville, Anoka, Apple Valley, Arden Hills, Austin, Ham Lake, New Richmond, Owatonna, Pemberton, St. Paul, Bemidji, Grand Rapids, Benson, Rogers, Wilmar, Verndale, Bird Island, Olivia, Black River Falls, Bloomington, Brainerd, Breezy Point, Brooklyn Center, Burnsville, Byron, Cambridge, Coon Rapids, Carlton, Center City, Clearwater, Monticello, Cokato, Dodge Center, Duluth, Eagan, Ellsworth, Garden City, Green Bay, Ham Lake, Hastings, Janesville, Kellogg, Lake Elmo and the list goes on.
- The appraisers travel typically remains within Goodhue County.
- Sheriff Department travels to Camp Ripley for new staff training.
- Departments utilize for meetings, conferences and trainings.



Where do Goodhue County Employees Go?

Court Services

- required to meet monthly face to face with clients. Some are placed in court order facilities and some are scheduled home visits with clients and their families. Facilities are in Austin, Duluth, Maplewood, Hastings, Willmar, Clarinda IA, and Forest Lake. When juvenile clients move out of Goodhue County PO's are required to continue supervision until a transfer takes place. Clients with out of home placements are met with once every 30 days.
- Weekly trips to schools. Transportation of juvenile clients to appointments. Home visits to clients and their families.

Health and Human Services

- visits and occasionally provides transports with clients throughout Goodhue County along with numerous visits outside of Goodhue County including: Clarinda, IA, Duluth, Elysian, Green Bay, Fargo, Hugo and the list goes on.
- Children in foster care, relative placements, and residential treatment facilities are required to have a face to face meeting every month. Relative placements can be anywhere in the US and sometimes treatment facilities for difficult cases are out of state, e.g. Missouri.
- Adult and Children Waiver Management clients in Goodhue County and elsewhere required a biannual visit. If possible, cost effective, and legal, Goodhue County clients residing outside of Goodhue County are referred to private case management companies.



Federal Mileage Rate Paid to Employees

- Federal Mileage Rate of .545 is reimbursed to employees to drive their personal vehicle for County business.
 - \$56,076.48 has been reimbursed in 2018
 - \$46,984.13 to HHS employees
 - \$9,092.35 to employees in other depts.
 - This is approximately 102,892 miles driven in personal vehicles.

Reasons Employees Drive Personal Vehicles

- A motorpool vehicle is not available.
- Motorpool vehicle that is available does not meet needs of the purpose of the trip.
- Employee is not comfortable driving the available motorpool vehicle .
- The situation may not be appropriate for County employee to take a motorpool vehicle.
- Convenience (leaving directly from their home vs. coming to get a vehicle)
- There are times that employees take personal vehicle and do not request any reimbursement.



Maintenance – Repair - Fuel

- Motorpool vehicles are serviced at Kevin's Service in Red Wing
 - \$7,711.67 spent on maintenance and repairs in 2018 on all vehicles.
- Replaced or repaired windshields
 - \$1,600.59 to replace 3 windshields
 - Cracked or chipped are covered by insurance
- 8 motor pool vehicles have hail damage that occurred in June 2017.
- Kwik Trip cards are provided to staff to purchase fuel
 - 9.5 cents cheaper than the price at the pump
 - Also saves the .183 cent federal excise tax
 - 2018 Annual savings of \$2,727.14

Cost to Operate

12 Months of Expense & Miles

	Insurance	\$	6,285.00	\$419 per passenger vehicles (15 cars)
	Fuel	\$	24,087.82	
	Maintenance	\$	7,711.67	
	Windshield	\$	647.01	
	Windshield	\$	305.99	
	Windshield	\$	647.59	
2018	Equinox	\$	22,436.00	
2018	Equinox	\$	22,436.00	
2018	Fusion	\$	17,993.00	
2018	Fusion	\$	17,993.00	
2018	Caravan	\$	21,747.00	
sold	Vehicles	\$	(18,331.00)	
		\$	123,959.08	

Motorpool Miles 265,081

- Trip to Duluth (401 miles) in a Motorpool vehicle at .30 = **\$120.30**
 - Trip to Duluth (401 miles) reimbursed .545 = **\$218.55**

Purchased Vehicles – 2018 (purchased from State Contract)

2018 AWD Equinox purchased from Ranger Chevrolet in Hibbing (1812)

Contract Price	\$22,270.20
Title & Registration	<u>1,499.31</u>
	\$23,769.51

2018 AWD Equinox purchased from Ranger Chevrolet in Hibbing (1813)

Contract Price	\$22,270.20
Title & Registration	<u>1,499.31</u>
	\$23,769.51

2018 Dodge Caravan purchased from Dodge of Burnsville (1811)

Contract Price	\$21,747.00
Title & Registration	<u>1,467.31</u>
	\$23,214.31

2018 Ford Fusion purchased from Midway Ford, Roseville (1814)

Contract Price	\$18,004.09
Title & Registration	<u>1,141.63</u>
	\$19,145.72

2018 Ford Fusion purchased from Midway Ford, Roseville (1815)

Contract Price	\$18,004.09
Title & Registration	<u>1,141.63</u>
	\$19,145.72

Purchased & Sold Vehicles - 2018

2018 Vehicles Sold

924	2010 Dodge Caravan	\$	(3,250.00)	144,172 miles
1121	2011 Chev Tahoe	\$	(7,556.00)	147,639 miles
1111	2011 Chev Malibu	\$	(3,600.00)	137,152 miles
805	2007 Ford Taurus	\$	(2,550.00)	119,882 miles
455	2007 Ford Taurus	\$	(1,375.00)	121,719 miles
		\$	(18,331.00)	

2018 Budget Funding

2018 Capital	\$	(24,000.00)
2018 HHS Operating	\$	(48,000.00)
Motorpool Operating	\$	(23,000.00)

\$ (95,000.00)

2018 Vehicles Purchased

1812	2018 Chev Equinox	\$	23,769.51
1813	2018 Chev Equinox	\$	23,769.51
1814	2018 Ford Fusion	\$	19,145.72
1815	2018 Ford Fusion	\$	19,145.72
1811	2018 Dodge Caravan	\$	23,215.31
		\$	109,045.77

2019 Replacements

2019 Budget Funding

2019 Capital	\$	(38,000.00)
2019 HHS Operating	\$	(23,000.00)
Motorpool Operating	\$	(24,000.00)

\$ (85,000.00)

2019 Purchase Vehicles

2019 Chev Equinox	\$	21,257.20
2019 Chev Equinox	\$	21,257.20
2019 Chev Equinox	\$	21,257.20
2019 Ford F150 Supercab	\$	22,861.92

\$ 86,633.52

does not include tax, title,
license

Vehicles to Sell in 2019

1412	2015 Equinox sold 5.2019	Sold for \$10,000	93,596 miles
1413	2015 Impala		92,070 miles
1611	2016 Equinox		77,781 miles
	Possibly one of the Dodge Caravans		



Questions?