



GOODHUE COUNTY BUDGET COMMITTEE
MINUTES
Administration Conference Room
February 18, 2020
9:30 a.m.

Staff Present: Commissioner Paul Drotos, Commissioner Barney Nesseth, County Administrator Scott Arneson, Brian Anderson, Kelly Bolin, and Andrea Benck.

2020 Out of State Travel Request- Finance. Finance Controller, Kelly Bolin, requested approval to attend the annual Government Finance Officers Association (GFOA) Conference being held May 17-20, 2020, in New Orleans, LA. Total estimated cost is \$1,970 and was included in the 2020 budget.

The Budget Committee recommended approval of the Out of State Travel Request for Kelly Bolin to attend the annual Government Finance Officers Association (GFOA) Conference on May 17-20, 2020, in New Orleans, LA.

2020 Out of State Travel Request- County Attorney's Office. County Attorney, Stephen O'Keefe, requested approval to send the Treatment Court Coordinator and one County Attorney who is assigned to Treatment Court, to the Treatment Court National Conference in Anaheim, CA, May 27-30, 2020. Attendance at this conference is required as part of the four year, \$500,000 grant the county has received. All costs associated with the training will be paid for using the grant dollars.

The Budget Committee recommended approval of the Out of State Travel Request for two employees from the County Attorney's Office to attend the National Treatment Court Conference on May 27-30, 2020, in Anaheim, CA.

4th Quarter Budget Report. Kelly Bolin reviewed the 2019 yearend report with the committee. Revenues were at 103% and expenses were at 97%. The proposed carryovers have not been included in those reports yet. This item was for information only.

2019 Fund Balance Report. Kelly Bolin reviewed the 2019 fund balance report with the committee. This item was for information only.

2019 Carryover Requests. Kelly Bolin reviewed the 2019 carryover requests with the committee. A number of the carryovers were due to projects that either did not get completed or did not get paid in 2019 and need to be paid in 2020.

The Budget Committee recommended approval of the following 2019 Carryovers totaling \$447,582:

Capital - \$430,883

\$83,100 – IT

- ***\$30,000 – offsite data backup***
- ***\$25,000 – case file storage (County Attorney)***
- ***\$16,100 – network firewall replacement (LEC)***
- ***\$12,000 – help desk system replacement***

\$42,000 – Waste Management: Ford F150 Pickup

\$33,475 – Public Works

- ***\$19,810 – PW HVAC replacement***
- ***\$13,665 – dump box installation on truck (2019 purchase)***

\$18,000 – Elections: Omniballot assistive voting devices

\$248,607 – Maintenance

- ***\$232,000 – elevator control replacement/upgrades***
- ***\$10,000 – LEC day room painting***
- ***\$6,607 – energy improvements***

\$5,701 – Sheriff: equipment install on 2 new squads and new snowmobile

Operating - \$16,699

\$12,500 – Veterans Services: State of MN Veterans Operational Grant

\$4,199 – Sheriff: Inmate clothing

2020 Budget Amendment. Staff recommended the board approve the proposed 2020 budget amendment to cover the cost of seal coating contracts which had been budget for in 2019 but not spent.

The Budget Committee recommended approval of the following budget amendment:

03-310-6322 Seal Coating \$205,000

03-310-5949 Use of Fund Balance \$205,000

Meeting adjourned at 10:10 a.m.