



PERSONNEL COMMITTEE MINUTES
May 19, 2020
7:30 AM
VIRTUAL MEETING
VIA GO TO MEETING

Staff Present: Commissioner Paul Drotos, Commissioner Barney Nesseth, Scott Arneson, Melissa Cushing, Jessica Ahlbrecht, Lisa Hanni, Ryan Bechel, Nathan Pelz, Weston Wyatt.

VIRTUAL MEETING NOTICE "Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 are not practical or prudent. Therefore, meetings that are governed by Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021." "The Goodhue County Personnel Committee will be conducting a meeting pursuant to this section on May 19, 2020 at 7:30 a.m. The Personnel Committee members and presenters attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into [HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/928969397](https://global.gotomeeting.com/join/928969397) or calling 1 866 899 2073 beginning at 7:20 a.m. or any time during the meeting." Access code: 928-969-397.

LAND USE MANAGEMENT: Request to replace Zoning Assistant with Administrative Assistant

Lisa Hanni put forth a request to backfill the vacant Zoning Assistant position with a lower classification position of Administrative Assistant. Our office is busier this year than last year at this time.

Commissioner Drotos asked if an existing Administrative Assistant (assigned to Survey) is currently filling in within the Veteran's Service office.

Commissioner Nesseth asked a month ago for numbers and volumes for the Land Use Management department and has yet to see those department.

<Break for Lisa Hanni to provide additional information.>

VETERANS SERVICES: Request to replace Administrative Assistant.

Nathan Pelz put forth a request to backfill the Administrative Assistant position which will be vacant in July by posting internally. The position was re-evaluated to salary grade 80 which would provide a cost savings because it was previously at salary grade 81.

Commissioner Drotos asked how you are recording veteran interactions and if interactions were tracked previously. Commissioner Drotos asked if the pandemic has impacted rides to the VA hospital and Mr. Pelz indicated 50% less rides to the VA. Mr. Pelz stated that other veteran interactions have maintained their previous level. Commissioner Drotos expressed concerns about hiring an Administrative Assistant rather than an Assistant Veteran Service Officer and feels strongly that hiring a veteran to serve in this office.

Commissioner Nesseth asked for the count of new veteran interactions and what is the count of veterans who have passed away (no longer seeking services). He expressed concerns about hiring during the pandemic.

Both Commissioners expressed a preference for hiring a veteran in an Assistant VSO position.

Commissioner Drotos recommended tabling both issues until the next Personnel Committee meeting. Commissioner Nesseth agreed.

Adjourned at 8:02 a.m.