



PERSONNEL COMMITTEE MINUTES  
SEPTEMBER 15, 2020  
8:00 AM  
VIRTUAL MEETING  
VIA GO TO MEETING

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**Staff Present:** Commissioner Paul Drotos, Commissioner Barney Nesseth, Scott Arneson, Melissa Cushing, Greg Isakson, Julie Huneke, Brian Anderson, Nina Arneson, Jessica Ahlbrecht.

VIRTUAL MEETING NOTICE "Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 are not practical or prudent. Therefore, meetings that are governed by Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021." "The Goodhue County Personnel Committee will be conducting a meeting pursuant to this section on September 15, 2020 at 8:00 a.m. The Personnel Committee members and presenters attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into [HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/302211973](https://global.gotomeeting.com/join/302211973) or calling 1 877 309 2073 any time during the meeting." Access Code: 302-211-973

**Human Resources: Request to Hire 2021 Summer Student.**

Melissa Cushing put forth a request to hire a summer student for 2021. Ms. Cushing explained this would not be an intern with educational component, but would assist Human Resources staff with a backlog of clerical and administrative tasks.

*Commissioner Drotos and Commissioner Nesseth both expressed support for hiring a summer student in Human Resources.*

**Health & Human Services: Request for Reclassification.**

Nina Arneson put forth a request to reclassify the current 0.5 FTE Planner (who retires later this year) to a 0.5 FTE Health Educator. The current 1.0 FTE Health Educator would like to move to the 0.5 FTE opening. If approved, Health & Human Services would post for a 1.0 Health Educator. Ms. Arneson emphasized these position are provisional and grant funded.

*Commissioner Drotos and Commissioner Nesseth both express support for this reclassification and backfilling the resulting opening.*

**Public Works: Succession Planning.**

Greg Isakson put forth a request to begin a succession plan to prepare for his eventual retirement. Today's request includes request to hire an Engineering Manager and Administrative Support Specialist as well as revising the Accounting/ Administrative Assistant job description.

*Commissioner Drotos expressed support for the succession plan as written. Commissioner Nesseth is not in favor of the plan at this time.*