



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

COMMITTEE OF THE WHOLE AGENDA
COUNTY BOARD ROOM
GOVERNMENT CENTER
RED WING, MN

OCTOBER 20, 2020
8:30 A.M.

Virtual Meeting Notice

“Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.”

“The Goodhue County Board of Commissioners will be conducting a Committee of the Whole Meeting pursuant to this section on October 20, 2020 at 8:30 a.m. in the County Board Room. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/246543005> or calling [1 866 899 4679](tel:18668994679) any time during the meeting.” Access Code: **246-543-005**

1. ADA Transition Plan.

Documents:

[ADA Transition Plan.pdf](#)



Greg Isakson, P.E.
Public Works Director/County Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 20 Oct 20 Committee of the Whole Meeting
ADA Transition Plan

Date: 14 Oct 20

All Counties are required to meet Federal Americans with Disabilities Act requirements. The County has been implementing ADA best practices in the County buildings when they are originally built and as they are remodeled.

All County Public Works/Highway Departments are required by the Federal Highway Administration to have a plan to implement the Federal ADA requirements, known as an ADA Transition Plan. This process begins with an evaluation of current transportation infrastructure such as curb ramps, rectangular rapid flashing beacons, and traffic control signal systems. The ADA Transition Plan outlines a strategy for implementing ADA requirements on the highway infrastructure, and addresses modifications to policies, practices, and programs that are necessary to provide equal access to individuals with disabilities. The plan identifies an ADA Coordinator and describes how the Public Works/Highway Department will handle ADA concerns, questions, and complaints.

Stonebrooke Engineering has developed an effective method to develop these plans, and Anita Benson from Stonebrooke will lead a discussion on a proposed ADA Transition Plan for Goodhue County Public Works at this Committee of the Whole.

Attached is a draft version of the ADA Transition Plan and Anita's presentation.



Goodhue County Public Works ADA Transition Plan



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What is an ADA Transition Plan?

- The Americans with Disabilities Act (ADA), enacted on July 26, 1990
- Prohibits discrimination based on disabilities
- Requires access to all public facilities, including pedestrian facilities such as sidewalks and crossings



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ADA Transition Plan Requirements

- Access to all public facilities
- Modification of policies that deny equal access
- Effective communication procedures
- An ADA Coordinator
- Public notice of requirements
- Grievance process



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Public Works - ADA Criteria

- All new highway construction & reconstruction projects will conform to current ADA guidelines
- Building improvements will comply with the 2015 MN Accessibility Code (ADA Building Code)
- Public requests will be evaluated and responded to by County staff



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Public Works - ADA Goals

- After 5 years, items identified in the Highway Construction Plan will be ADA-Compliant
- After 20 years, 80% of accessibility features within the County Highway right-of way will be ADA compliant



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Public Works - Self Evaluation

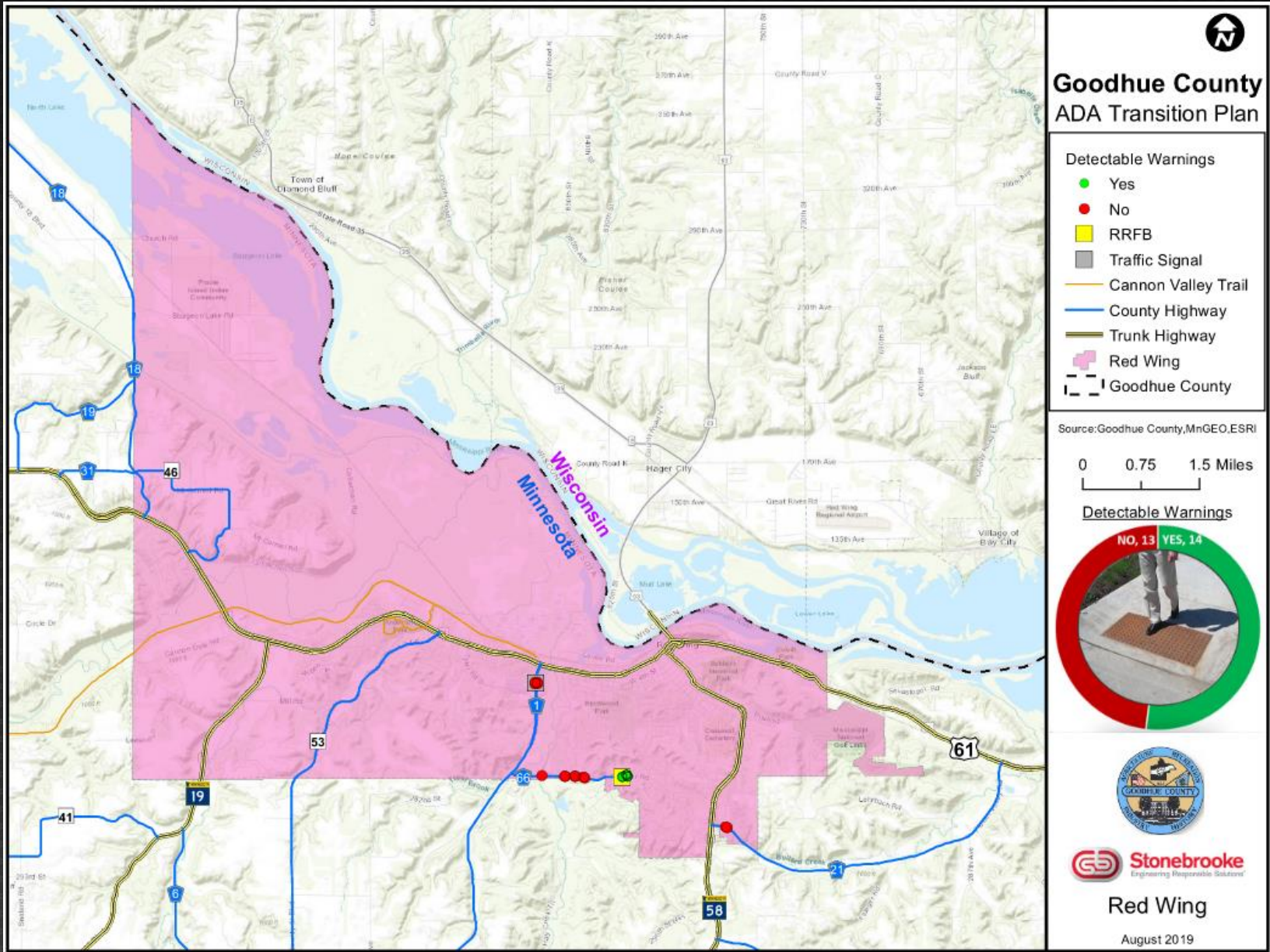
- 258 pedestrian ramps within County highway right-of-way
- 3 rectangular rapid flashing beacon (RRFB) systems within the County highway right-of-way
- 1 traffic signal system within County highway right-of-way
- Public Works buildings - public areas



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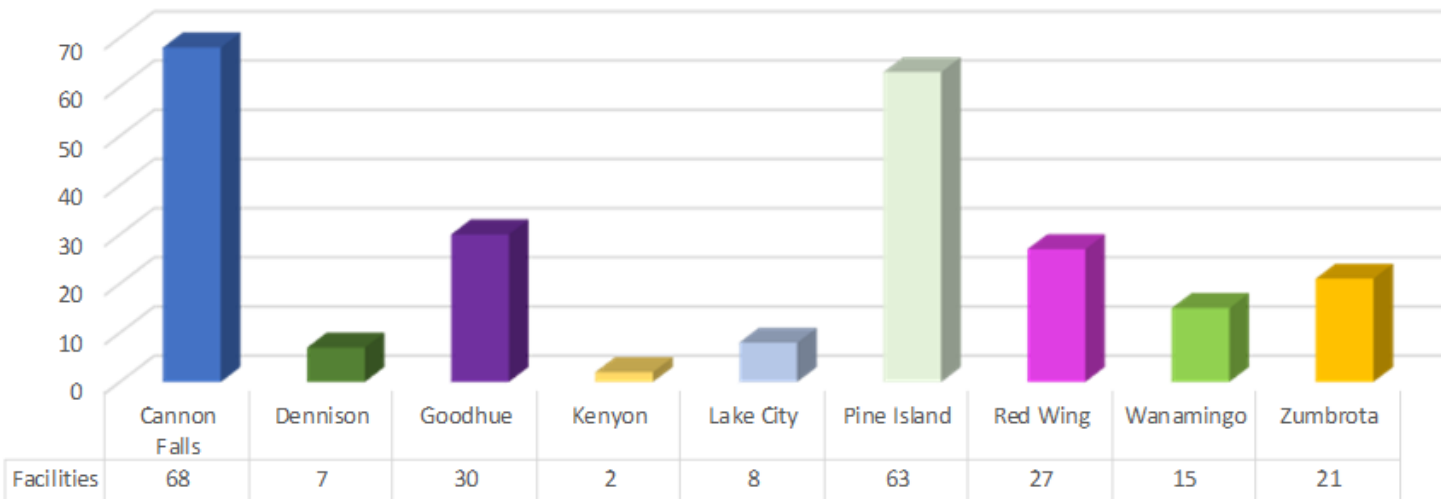


Pedestrian Ramp Locations – Red Wing



Pedestrian Ramp Locations

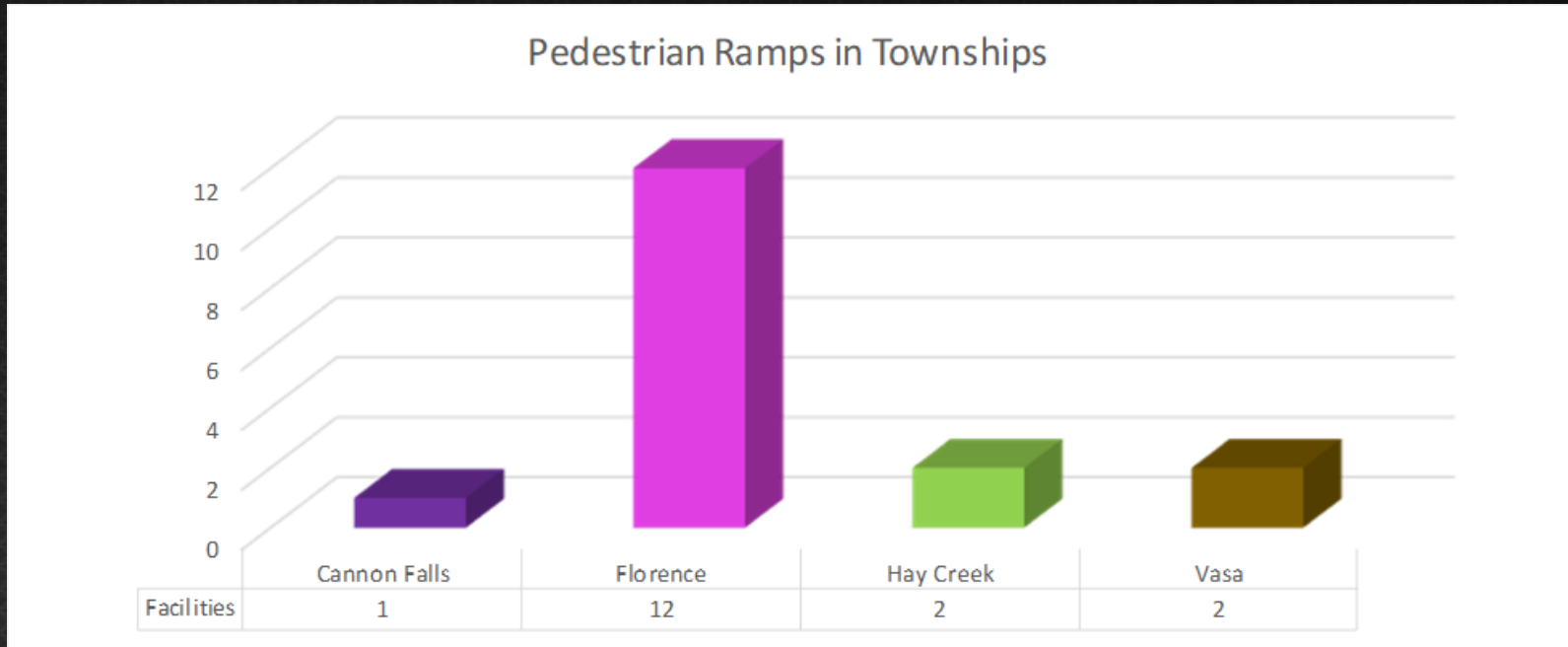
Pedestrian Ramps in Cities



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Pedestrian Ramp Locations



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Next Steps

- **Post on County Facebook page**
 - Draft Plan
 - PowerPoint presentation
 - Public comments requested
- **Finalize plan including public comments**
- **Present to County Board for approval**



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Questions?



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Goodhue County Public Works ADA Transition Plan

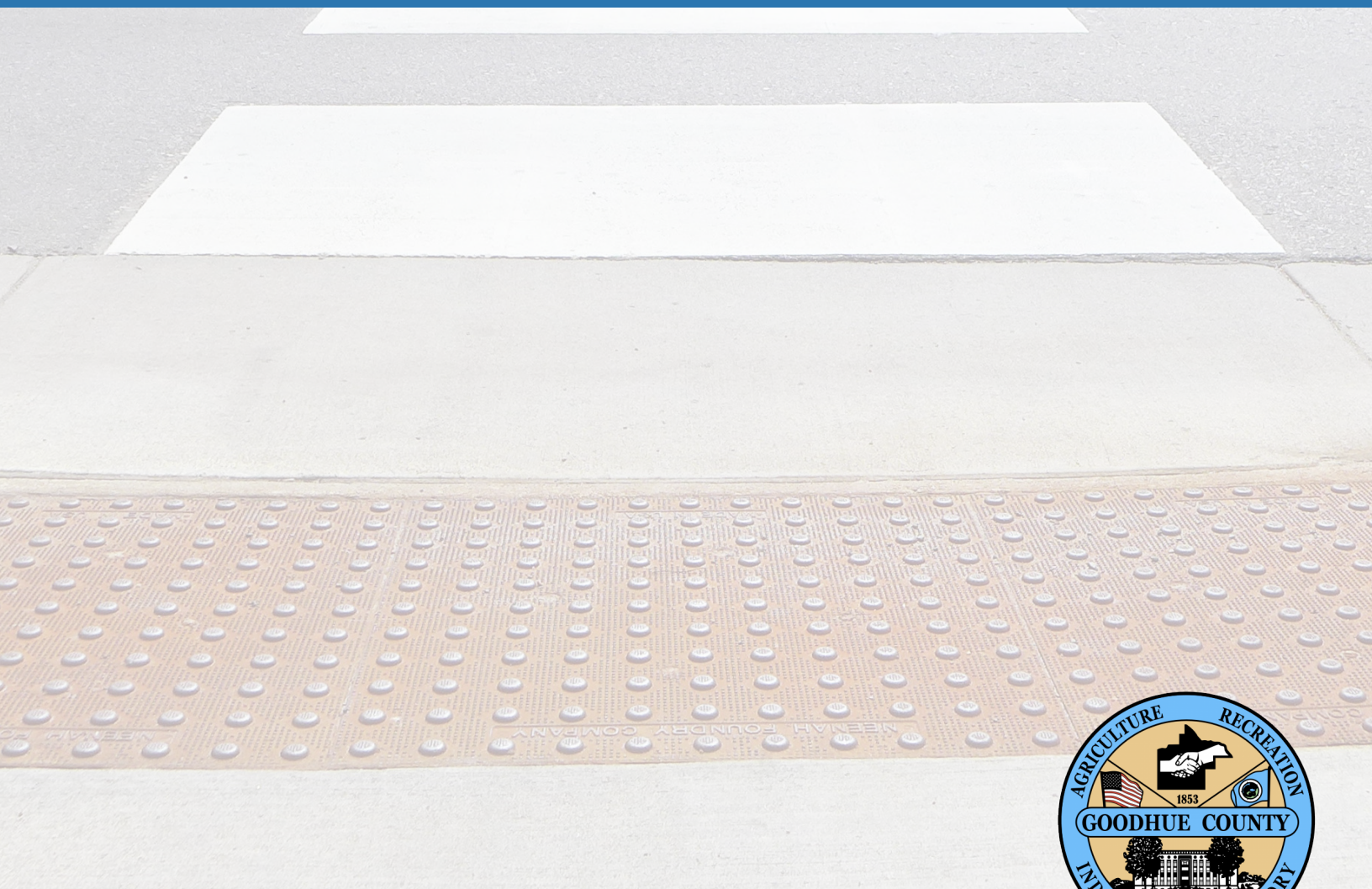


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INTRODUCTION

Transition Plan Need and Purpose

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. ADA consists of five titles outlining protections in the following areas:

- I. Employment
- II. State and local government services
- III. Public accommodations
- IV. Telecommunications
- V. Miscellaneous Provisions

Appendix A of this document includes a glossary of ADA terms that may be used in this document. Title II of ADA pertains to the programs, activities and services public entities provide. As a provider of public transportation services and programs, Goodhue County Public Works (GCPW) must comply with this section of the Act as it specifically applies to public service agencies. Title II of ADA provides that, “...no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity.” ([42 USC. Sec. 12132](#); [28 CFR. Sec. 35.130](#))

As required by Title II of [ADA, 28 CFR. Part 35 Sec. 35.105](#) and [Sec. 35.150](#), GCPW has conducted a self-evaluation of its facilities within public rights-of-way and has developed this Transition Plan for public rights-of-way detailing how the organization will ensure that all of those facilities are accessible to all individuals. This document has been created to specifically cover accessibility within the public rights-of-way and does not include information on other County programs, practices, or building facilities not related to public rights-of-way.

ADA and its Relationship to Other Laws

Title II of ADA is companion legislation to two previous federal statutes and regulations: the [Architectural Barriers Acts of 1968](#) and [Section 504 of the Rehabilitation Act](#) of 1973.

The Architectural Barriers Act of 1968 is a Federal law that requires facilities designed, built, altered or leased with Federal funds to be accessible. The Architectural Barriers Act marks one of the first efforts to ensure access to the built environment.

Section 504 of the Rehabilitation Act of 1973 is a Federal law that protects qualified individuals from discrimination based on their disability. The nondiscrimination requirements of the law

apply to employers and organizations that receive financial assistance from any Federal department or agency. Title II of the ADA extended this coverage to all state and local government entities, regardless of whether they receive federal funding or not.

Agency Requirements

Under Title II, Goodhue County must meet these general requirements:

- Must operate their programs so that, when viewed in their entirety, the programs are accessible to and useable by individuals with disabilities ([28 CFR Sec. 35.150](#)).
- May not refuse to allow a person with a disability to participate in a service, program or activity simply because the person has a disability [[28 CFR Sec. 35.130 \(a\)](#)].
- Must make reasonable modifications in policies, practices and procedures that deny equal access to individuals with disabilities unless a fundamental alteration in the program would result [[28 CFR Sec. 35.130\(b\) \(7\)](#)].
- May not provide services or benefits to individuals with disabilities through programs that are separate or different unless the separate or different measures are necessary to ensure that benefits and services are equally effective [[28 CFR Sec. 35.130\(b\)\(iv\) & \(d\)](#)].
- Must take appropriate steps to ensure that communications with applicants, participants and members of the public with disabilities are as effective as communications with others [[28 CFR Sec. 35.160\(a\)](#)].
- Must designate at least one responsible employee to coordinate ADA compliance [[28 CFR Sec. 35.107\(a\)](#)]. This person is often referred to as the "ADA Coordinator." The public entity must provide the ADA coordinator's name, office address, and telephone number to all interested individuals [[28 CFR Sec. 35.107\(a\)](#)].
- Must provide notice of ADA requirements. All public entities, regardless of size, must provide information about the rights and protections of Title II to applicants, participants, beneficiaries, employees, and other interested persons [[28 CFR Sec. 35.106](#)].
- Must establish a grievance procedure. Public entities must adopt and publish grievance procedures providing for prompt and equitable resolution of complaints [[28 CFR Sec. 35.107\(b\)](#)]. This requirement provides for a timely resolution of all problems or conflicts related to ADA compliance before they escalate to litigation and/or the federal complaint process.

SELF-EVALUATION CONDITION ASSESSMENT

Overview

Goodhue County Public Works is required, under Title II of the Americans with Disabilities Act (ADA) and [28 CFR 35.105](#), to perform a self-evaluation of its current transportation infrastructure policies, practices, and programs. This self-evaluation will identify what policies and practices impact accessibility and examine how the County implements these policies.

The goal of the self-evaluation is to verify that, in implementing the County's policies and practices, the County's Public Works is providing accessibility and not adversely affecting the full participation of individuals with disabilities.

The self-evaluation includes consideration of curb ramps and rectangular rapid flashing beacon (RRFB) and traffic control signal systems that are located within the County rights-of-way. It also included the Cannon Valley Trail crossings of public roadways. County Public Works Building Facilities infrastructure consisting of the Public Works Building, Recycling Facility, and the Kenyon Highway Outshop were evaluated. Barriers to public accessibility are identified in the self-evaluation. Any barriers to accessibility identified in the self-evaluation and the remedy to the identified barrier are set out in this transition plan. Addressing these barriers will involve making reasonable accommodations and physical modifications.

Summary

In 2019, Goodhue County Public Works conducted an inventory of pedestrian facilities within its public rights-of-way consisting of the following facilities:

- Pedestrian Ramps at county highway crossings that include trail or sidewalk facilities.
- Rectangular Rapid Flashing Beacon (RRFB) Systems
- Traffic Control Signal System
- Pedestrian Ramps at Cannon Valley Trail Crossings of roadways under another jurisdiction.

A total of 258 pedestrian ramps were inventoried in County right-of-way using aerial imaging.

A total of 37 pedestrian ramps were inventoried on Cannon Valley Trail of roadway under other jurisdiction using aerial imaging.

Three RRFB systems and one traffic control signal system were inventoried in the County rights-of-way using aerial imagery.

The public areas of three building facilities were evaluated in the following categories for accessibility:

- Accessible Site: Parking Spaces, Drop Off Zones, Walkways, Ramps Handrails, Curb Ramps
- Accessible Buildings: Stairs, Lifts, Elevators, Handrails, Doorways, Door Approaches, Corridors
- Accessible Spaces: Restrooms, Conference Rooms, Meeting Areas
- Accessible Elements: Telephone, Drinking Fountains, Counters, Desks, Libraries.

Maps showing the locations of facilities in the rights-of-way that were assessed and a summary of the evaluation for all facilities is included in **Appendix B**.

POLICIES AND PRACTICES

Previous Practices

Since the adoption of the ADA, Goodhue County Public Works has striven to provide accessible pedestrian features as part of its Highway Construction Plan (HCP) projects. As additional information was made available as to the methods of providing accessible pedestrian features, the GCPW has updated their procedures to accommodate these methods. Recently, more standardized design and construction methods have evolved. GCPW has improved their understanding of available options and ability to assess the feasibility of implementing accessibility improvements through training on accessible features.

Since the adoption of the ADA, Goodhue County Public Works has striven to provide accessible features as part of its capital improvement building projects. The MN Building Code, which sets forth requirements for building facilities, addresses ADA accessibility requirements at the time of construction or of major remodeling of county building facilities. The 2015 MN Accessibility code, part of the MN Building code, provides updated standardized design requirements for accessibility in MN that are required as part of building facility construction projects.

Policy

Goodhue County Public Works is committed to providing equal access to all its public programs, services, and activities for citizens with disabilities.

GCPW will inspect, inventory, and plan for any required improvements to facilities located in its public rights-of-way, to ensure compliance with the ADA. The goal is to continue to provide accessible pedestrian design features as part of the HCP projects. GCPW has established ADA design standards and procedures as detailed in **Appendix C**. These standards and procedures will be kept up to date with nationwide and local best management practices.

GCPW will coordinate with external agencies as necessary to ensure that all new or altered facilities within the GCPW jurisdiction are ADA compliant to the maximum extent feasible.

Maintenance of pedestrian facilities within the county's public rights-of-way will continue to follow the policies and practices set forth by the County. In general, the cities are responsible for snow removal operations for pedestrian facilities along county highways within each city.

Goodhue County Public Works will inspect, inventory and plan for any required improvements to its building facilities to ensure compliance with the ADA. The goal is to continue to provide accessible design features as part of the County capital improvement building projects. The County will follow established ADA design requirements detailed in the most current version of the 2015 MN Accessibility Code.

Pedestrian facilities providing access to county public works buildings will be maintained to ensure accessibility; to the extent feasible, when the buildings are open for public use.

Goodhue County Public Works will consider and respond to all accessibility improvement requests. Requests should be sent to the ADA Coordinator as specified in **Appendix D**. All accessibility improvements that have been deemed reasonable will be scheduled consistent with highway and county building facility priorities.

ADA COORDINATOR

In accordance with [28 CFR 35.107\(a\)](#), GCPW has identified an ADA Title II Coordinator to oversee GCPW policies and procedures. It is the responsibility of the ADA Coordinator to implement this policy. Contact information for this individual is listed in **Appendix D**.

IMPROVEMENT SCHEDULE

Priority Areas

Goodhue County is committed to making investments to improve accessibility in the County.

A systematic approach to providing accessibility will be taken to absorb the cost into the County's Public Works budget for improvements to the public rights-of-way. Goodhue County reviews its priorities for the HCP which include pedestrian facilities on an annual basis. Specific ADA accessibility improvements will be considered in context of the HCP, the condition of pedestrian facilities and their proximity to specific higher pedestrian volume generating land uses such as schools, government offices and medical facilities, as well as from the receipt of public comments.

Public Works buildings' accessibility improvements will be addressed in the county capital improvement plan (CIP) for building projects or as part of operational budgets. Projects to be included will consider current conditions, ease of providing reasonable accommodations, as well as the receipt of public comments and resource constraints

The Public Works building parking lot was not evaluated as it was being reconstructed to comply with ADA requirements when the evaluation was done for facilities included in this plan.

County staff currently addresses building accessibility challenges through a variety of means. Reasonable accommodation examples include ensuring meetings and events are scheduled in accessible facilities and providing a table for a writing surface where there is a lack of accessible customer service counters.

Additional priority will be given to any location where an improvement project or alteration was constructed after January 26, 1991, and accessibility features were omitted.

External Agency Coordination

Many other agencies are responsible for pedestrian facilities within the jurisdiction of Goodhue County, including the Minnesota Department of Transportation (MNDOT), the Cannon Valley Trail Joint Powers Authority, Cities, and Townships. GCPW will coordinate those with agencies to assist in the facilitation of the elimination of accessibility barriers along their routes and/or associated with their services located in County highway rights-of-way.

Schedule Goals

GCPW has set the following schedule goals for improving the accessibility of its pedestrian facilities within the County jurisdiction:

- Any pedestrian facility that has been identified as out of compliance or in need of maintenance shall be addressed by GCPW staff as they deem appropriate in a timely fashion
- Any pedestrian facilities identified as an existing hazard or compliance issue that GCPW staff believes needs to be addressed shall be incorporated into a project in the HCP.
- After 5 years, improvements identified in the County HCP will be ADA Compliant.

The schedule for major Public Works buildings improvements will be determined as part of the overall County CIP process.

IMPLEMENTATION SCHEDULE

Methodology

GCPW will utilize two methods for upgrading pedestrian facilities to the current ADA standards. The first and most comprehensive of the two methods are the scheduled HCP projects. All pedestrian facilities impacted by these projects will be upgraded to current ADA accessibility standards. The second method includes standalone sidewalk and ADA accessibility improvement projects. These projects will be incorporated into the HCP on a case by case basis as determined by GCPW staff or may be completed by internal County forces or cities who maintain the facilities. The HCP includes a schedule and budget for projects.

Goodhue County will utilize two methods for upgrading building facilities to the current ADA standards. The first and most comprehensive of the two methods are the scheduled capital improvement plan building projects. Building facilities impacted by these projects will be upgraded to meet current ADA accessibility standards to the extent feasible. The second method includes standalone ADA accessibility improvement projects. These projects will be incorporated into the CIP on a case by case basis as determined by County staff or may be completed by internal County staff or contractors.

PUBLIC OUTREACH

GCPW recognizes that public participation is an important component in the development of this plan. Input from the community has been gathered and used to help define priority areas for improvements within the jurisdiction of Goodhue County. Materials from public outreach activities are included in **Appendix F**.

Public outreach for the creation of this document consisted of the following activities:

- County Board - ADA Transition Plan public meeting October 20, 2020
- County Facebook posting/feedback request
- ___ formal comments were submitted at the public meeting.
- The County's ADA Title II Coordinator will continue to be available for questions or discussion.

GRIEVANCE PROCEDURE

Under the Americans with Disabilities Act, each agency is required to publish its responsibilities in regard to the ADA. This public notice is provided in **Appendix E**. If users of Goodhue County Public Works facilities and services believe the County has not provided reasonable accommodation, they have the right to file a grievance.

In accordance with [28 CFR 35.107\(b\)](#), GCPW has developed a grievance procedure for the purpose of the prompt and equitable resolution of citizens' complaints, concerns, comments, and other grievances. This grievance procedure is outlined in **Appendix G**, with a Complaint Form in **Appendix H**. The complaint form can also be found on the County's website www.co.goodhue.mn.us.

MONITOR THE PROGRESS

This document, including the Appendices, will be updated as conditions within the County evolve. For plan updates, a public comment period will be established to continue the public outreach regarding the ADA accessibility of Public Works facilities.

APPENDICES

- A. Glossary of Terms
- B. Self-Evaluation
- C. Agency ADA Design Standards and Procedures
- D. ADA Coordinator
- E. ADA Public Notice
- F. Public Outreach Materials
- G. Grievance Procedure
- H. Complaint Form

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Appendix A – Glossary of Terms

2015 MN Accessibility Code: The MN Building Code that specifically addresses ADA requirements for building projects and sites in Minnesota.

ADA Transition Plan: Goodhue County’s Public Works transportation system plan that identifies accessibility needs, the process to fully integrate accessibility improvements into the Five-Year Highway Construction Plan, and ensures all transportation facilities, services, programs, and activities are accessible to all individuals.

ADAAG: See Americans with Disabilities Act Accessibility Guidelines.

Accessible: A facility that provides access to people with disabilities using the design requirements of the ADA.

Accessible Pedestrian Signal (APS): A device that communicates information about the WALK phase in audible and vibro-tactile formats.

Alteration: A change to a facility in the public right-of-way that affects or could affect access, circulation, or use. An alteration must not decrease or have the effect of decreasing the accessibility of a facility or an accessible connection to an adjacent building or site.

Americans with Disabilities Act (ADA): The Americans with Disabilities Act; Civil rights legislation passed in 1990 and effective July 1992. The ADA sets design guidelines for accessibility to public facilities, including sidewalks and trails, by individuals with disabilities.

Americans with Disabilities Act Accessibility Guidelines (ADAAG): contains scoping and technical requirements for accessibility to buildings and public facilities by individuals with disabilities under the Americans with Disabilities Act (ADA) of 1990.

APS: See Accessible Pedestrian Signal.

Architectural Barriers Act (ABA): Federal law that requires facilities designed, built, altered or leased with Federal funds to be accessible. The Architectural Barriers Act marks one of the first efforts to ensure access to the built environment.

Detectable Warning: A surface feature of truncated domes built in or applied to the walking surface to indicate an upcoming change from pedestrian to vehicular way.

DOJ: See United States Department of Justice

Federal Highway Administration (FHWA): A branch of the US Department of Transportation that administers the federal-aid Highway Program, providing financial assistance to states to construct and improve highways, urban and rural roads, and bridges.

FHWA: See Federal Highway Administration

Highway Construction Plan (HCP): The five-year plan for funding construction projects on the County's transportation system.

Pedestrian Access Route (PAR): A continuous and unobstructed walkway within a pedestrian circulation path that provides accessibility.

Pedestrian Circulation Route (PCR): A prepared exterior or interior way of passage provided for pedestrian travel.

PROWAG: An acronym for the *Public Rights-of-Way Accessible Guidelines* issued in 2005 by the U. S. Access Board. This guidance addresses roadway design practices, slope, and terrain related to pedestrian access to walkways and streets, including crosswalks, curb ramps, street furnishings, pedestrian signals, parking, and other components of public rights-of-way.

Right-of-way: A general term denoting land, property, or interest therein, usually in a strip, acquired for the network of streets, sidewalks, and trails creating public pedestrian access within a public entity's jurisdictional limits.

Section 504: The section of the Rehabilitation Act that prohibits discrimination by any program or activity conducted by the federal government.

Uniform Accessibility Standards (UFAS): Accessibility standards that all federal agencies are required to meet; includes scoping and technical specifications.

United States Access Board: An independent federal agency that develops and maintains design criteria for buildings and other improvements, transit vehicles, telecommunications equipment, and electronic and information technology. It also enforces accessibility standards that cover federally funded facilities.

United States Department of Justice (DOJ): The United States Department of Justice (often referred to as the Justice Department or DOJ), is the United States federal executive department responsible for the enforcement of the law and administration of justice.

GCPW: Goodhue County Public Works

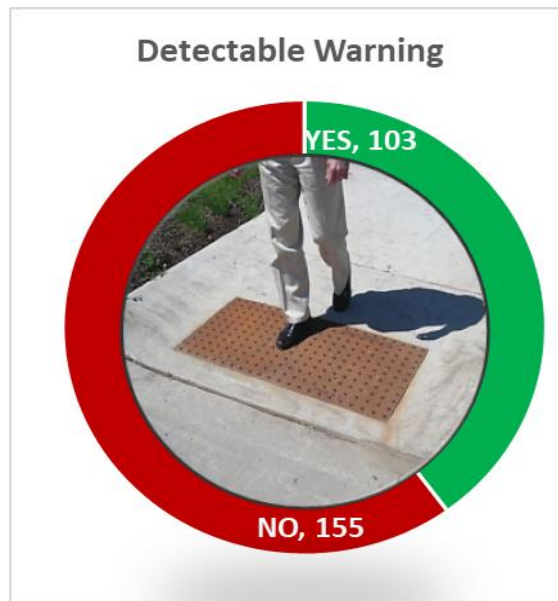
Appendix B – Self-Evaluation

Goodhue County is committed to making investments to improve accessibility within the County public rights-of-way. A systematic approach to providing accessibility will be taken to absorb the cost into the County Public Works budget for improvements to the public right-of-way.

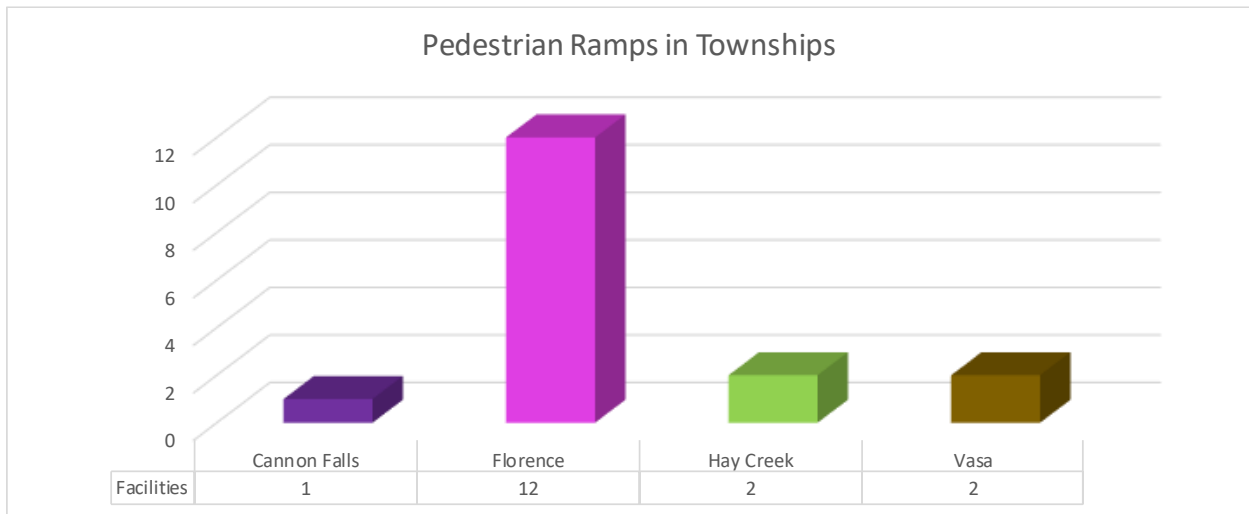
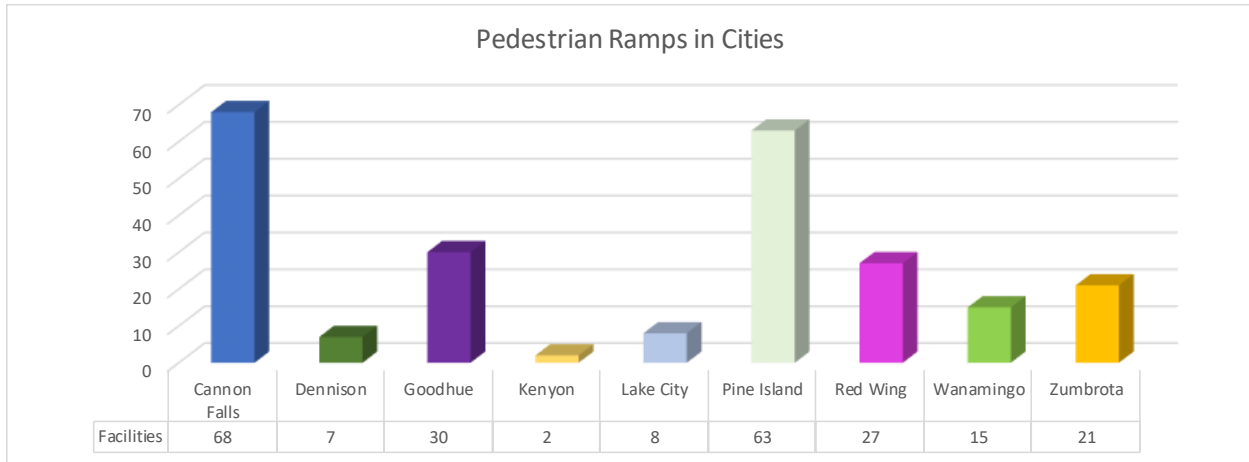
Maps showing the locations and a summary of the inventory is included on the following pages.

Pedestrian Ramps in County Right-of-Way

Two hundred and fifty-eight pedestrian ramps were inventoried in County rights-of-way using available aerial imaging. Of these, 103 have detectable warnings (truncated domes) with the remaining 155 without detectable warnings.



The following charts provide a breakdown of the numbers of pedestrian ramps in cities and townships located in Goodhue County rights-of-way.



Rectangular Rapid Flashing Beacon (RRFB) Systems in County Right-of-Way

Three Rectangular Rapid Flashing Beacon (RRFB) systems were inventoried using available aerial imaging.

- City of Red Wing – 1 RRFB system
- City of Wanamingo – 1 RRFB system
- Wanamingo Township – 1 RRFB system

County Traffic Signal System in County Right-of-Way

- City of Red Wing – 1 Traffic Signal system

Pedestrian Ramps on Cannon Valley Trail in Right-of-Way other than County

Thirty seven pedestrian ramps locations where the Cannon Valley Trail crosses roadways under non-county jurisdiction were inventoried. Of these thirty seven ramps, two have truncated domes, with the remaining thirty five without detectable warnings.



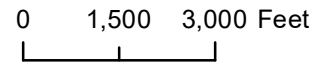


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- Cannon Valley Trail
- County Highway
- Trunk Highway
- Cannon Falls
- Goodhue County

Source: Goodhue County, MnGEO, ESRI

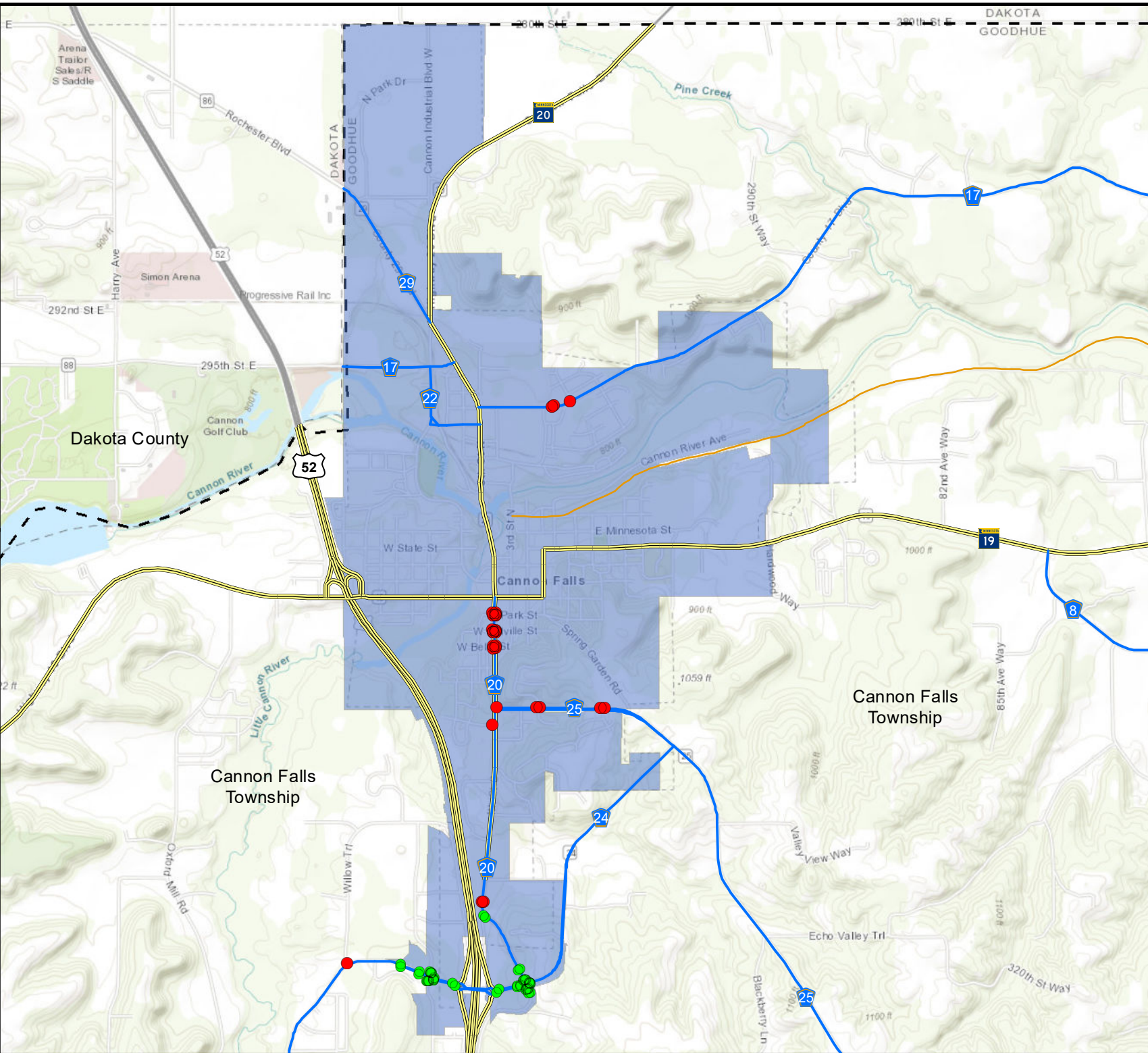


Detectable Warnings



Cannon Falls

August 2019



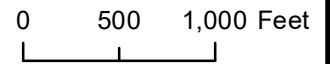


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- County Highway
- Dennison
- Goodhue County

Source: Goodhue County, MnGEO, ESRI

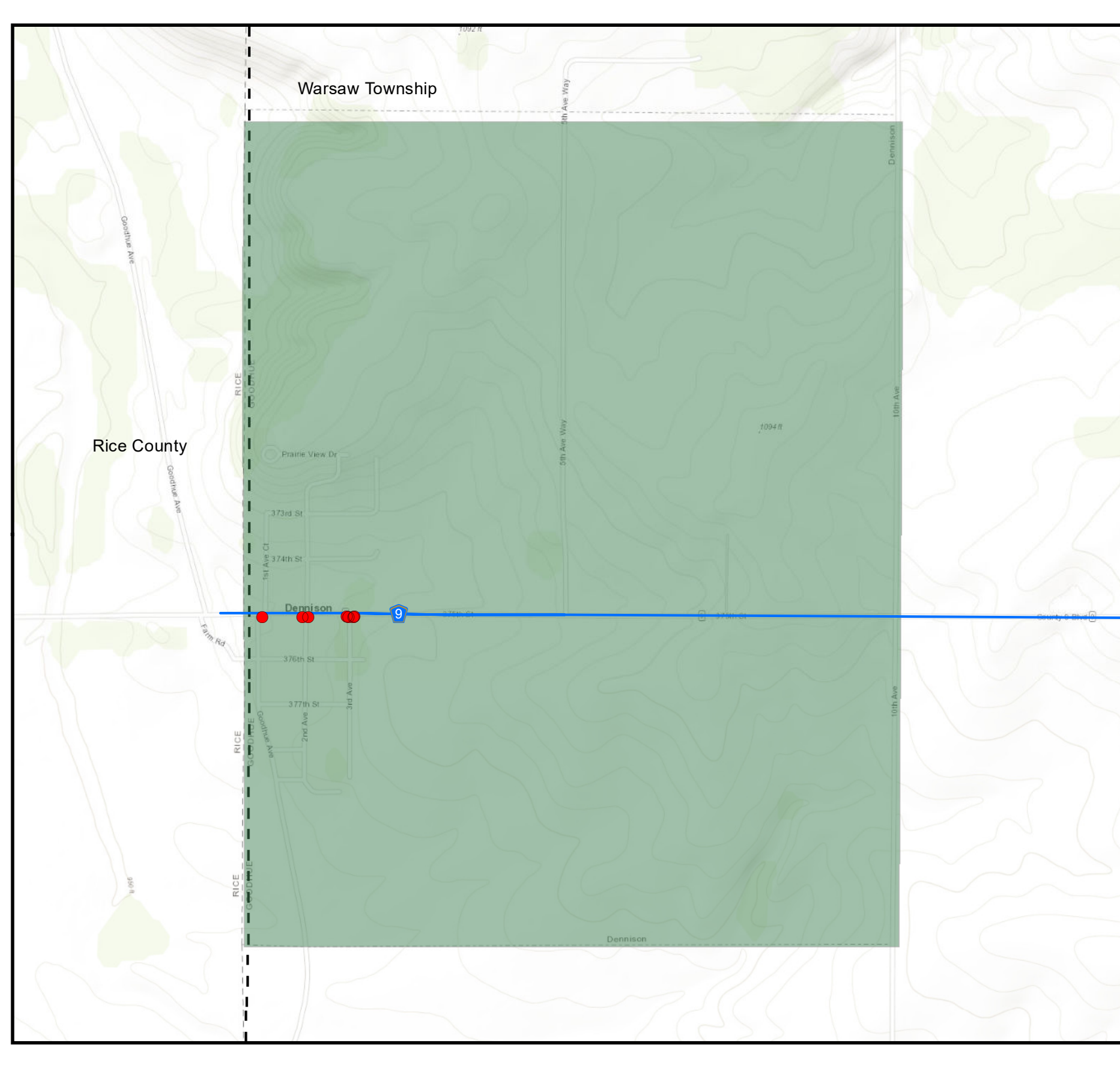


Detectable Warnings



Dennison

August 2019



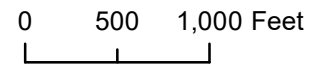


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- County Highway
- Trunk Highway
- + Goodhue

Source: Goodhue County, MnGEO, ESRI

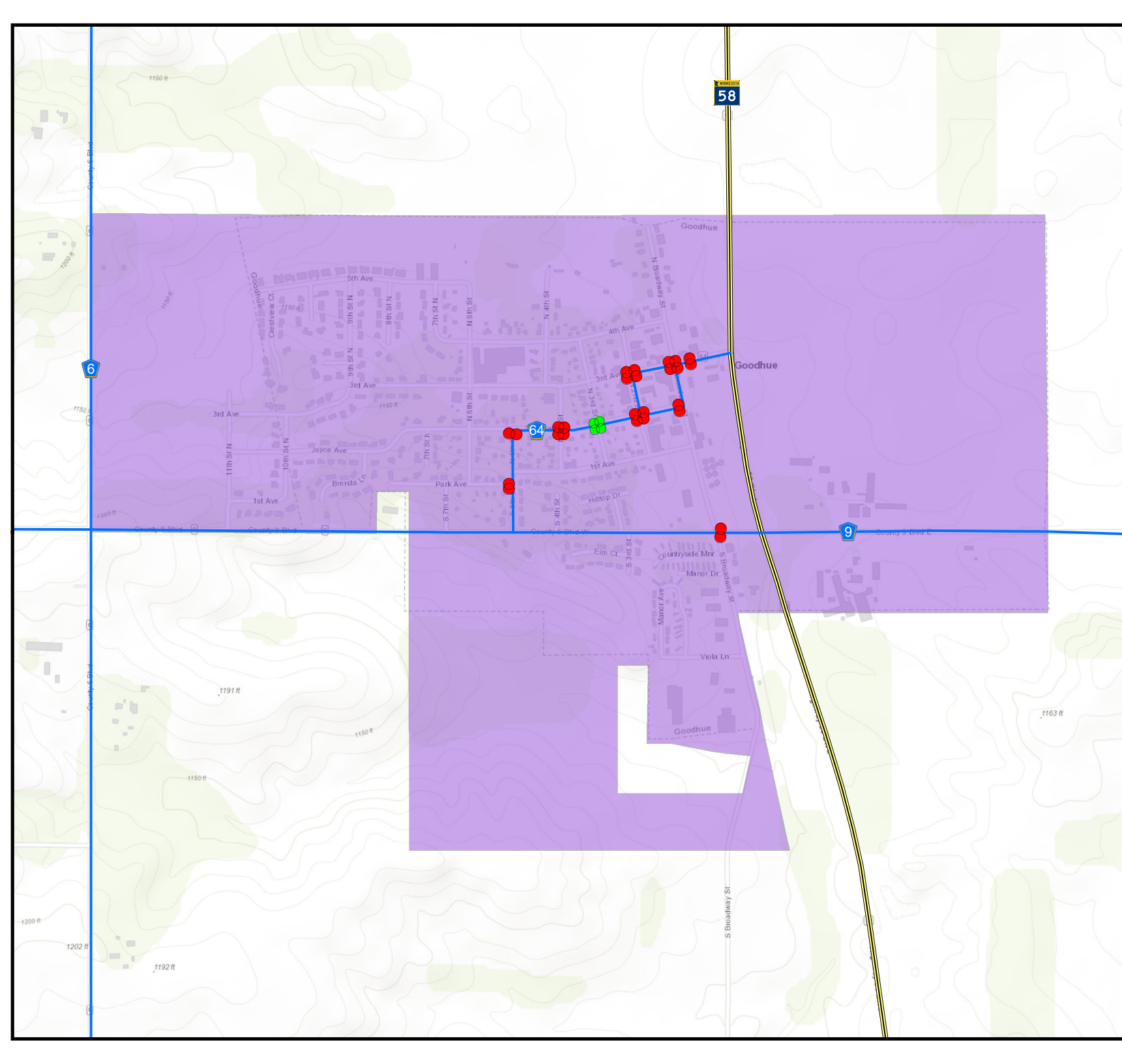


Detectable Warnings



Goodhue

August 2019



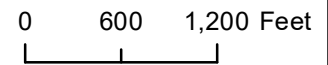


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- County Highway
- Trunk Highway
- Kenyon
- Goodhue County

Source: Goodhue County, MnGEO, ESRI

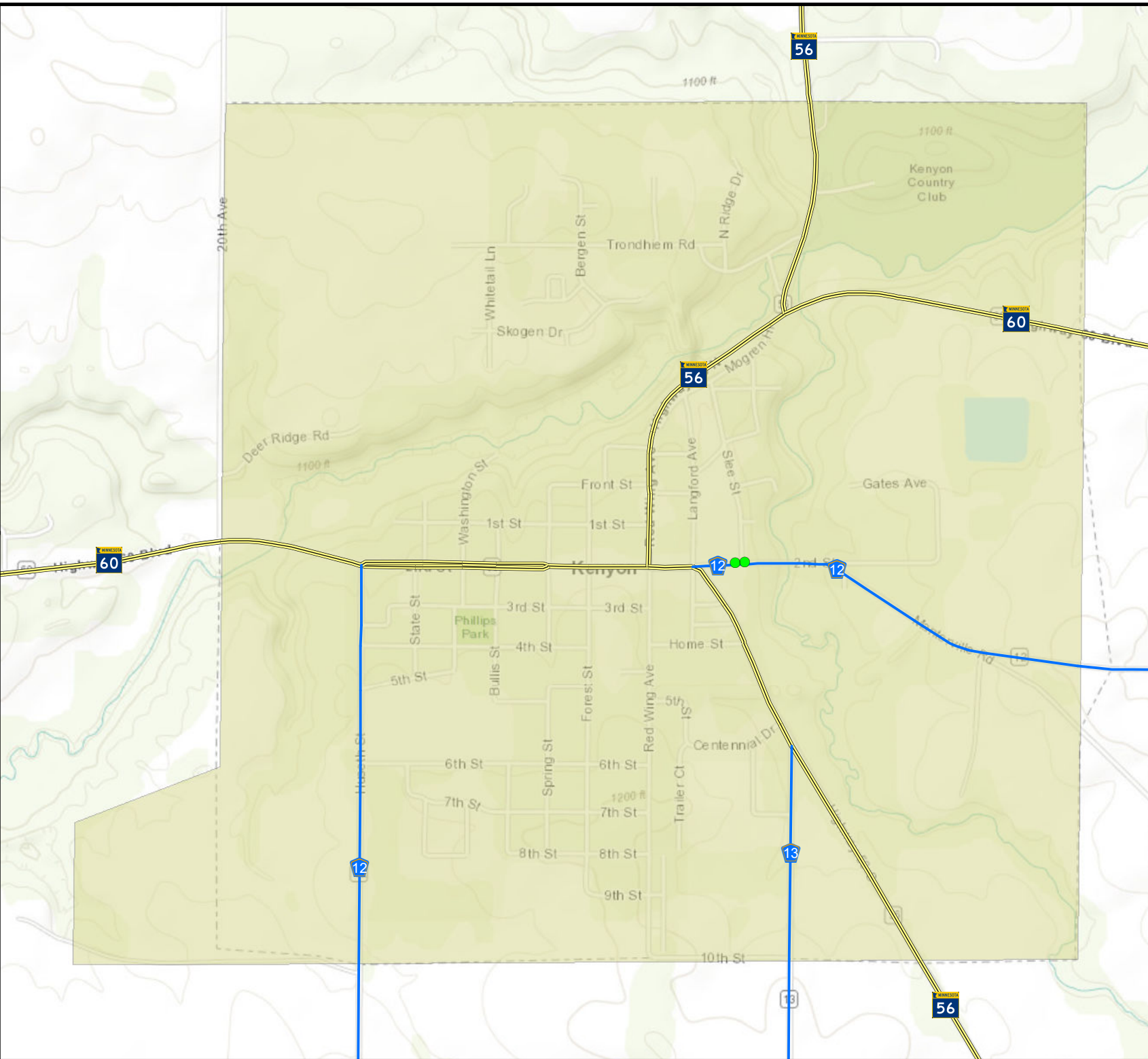


Detectable Warnings



Kenyon

August 2019



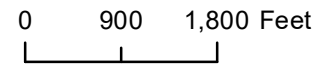


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- County Highway
- Trunk Highway
- + Lake City
- Goodhue County

Source: Goodhue County, MnGEO, ESRI

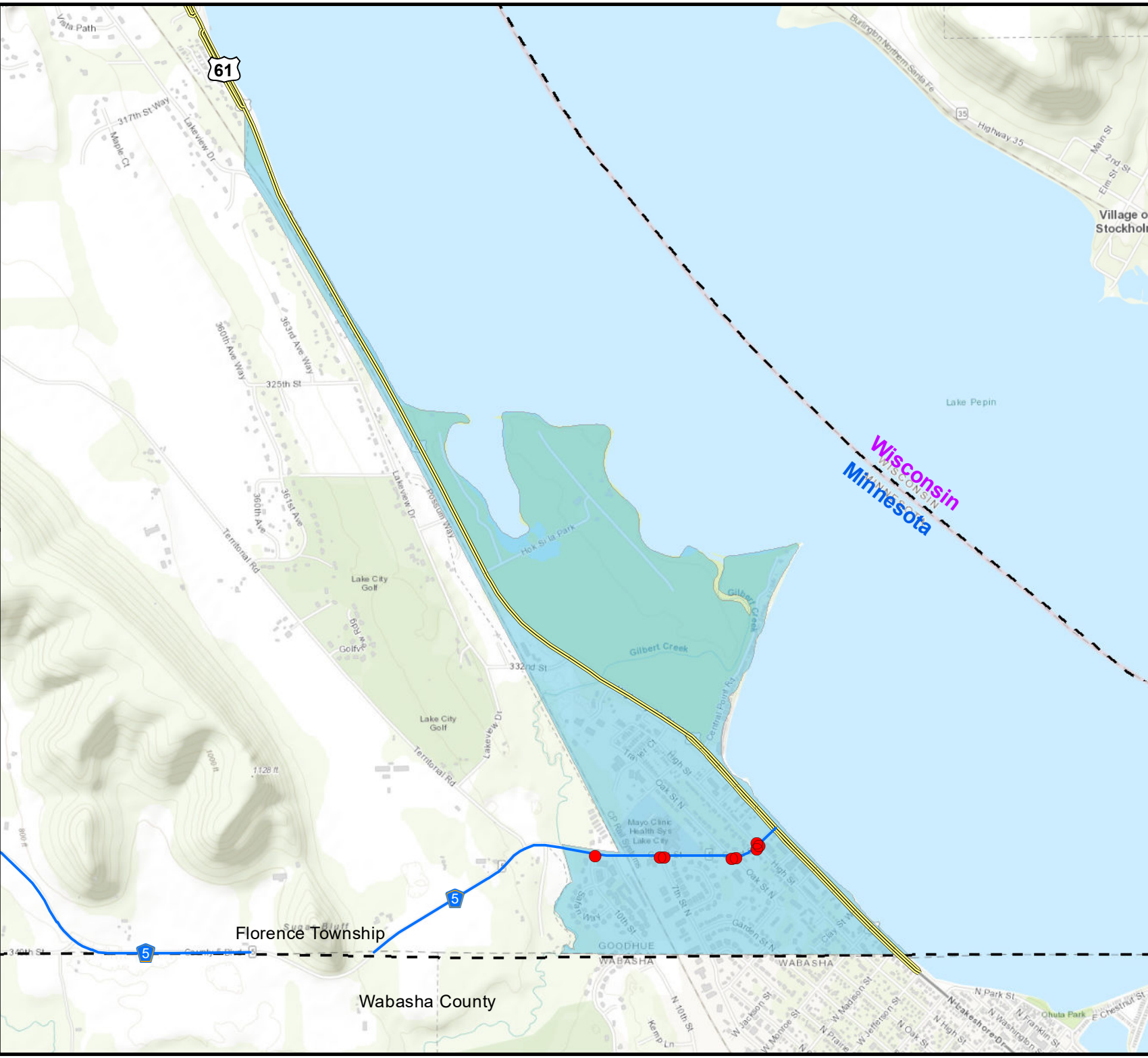


Detectable Warnings



Lake City

August 2019



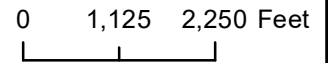


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- County Highway
- Trunk Highway
- Pine Island
- Goodhue County

Source: Goodhue County, MnGEO, ESRI

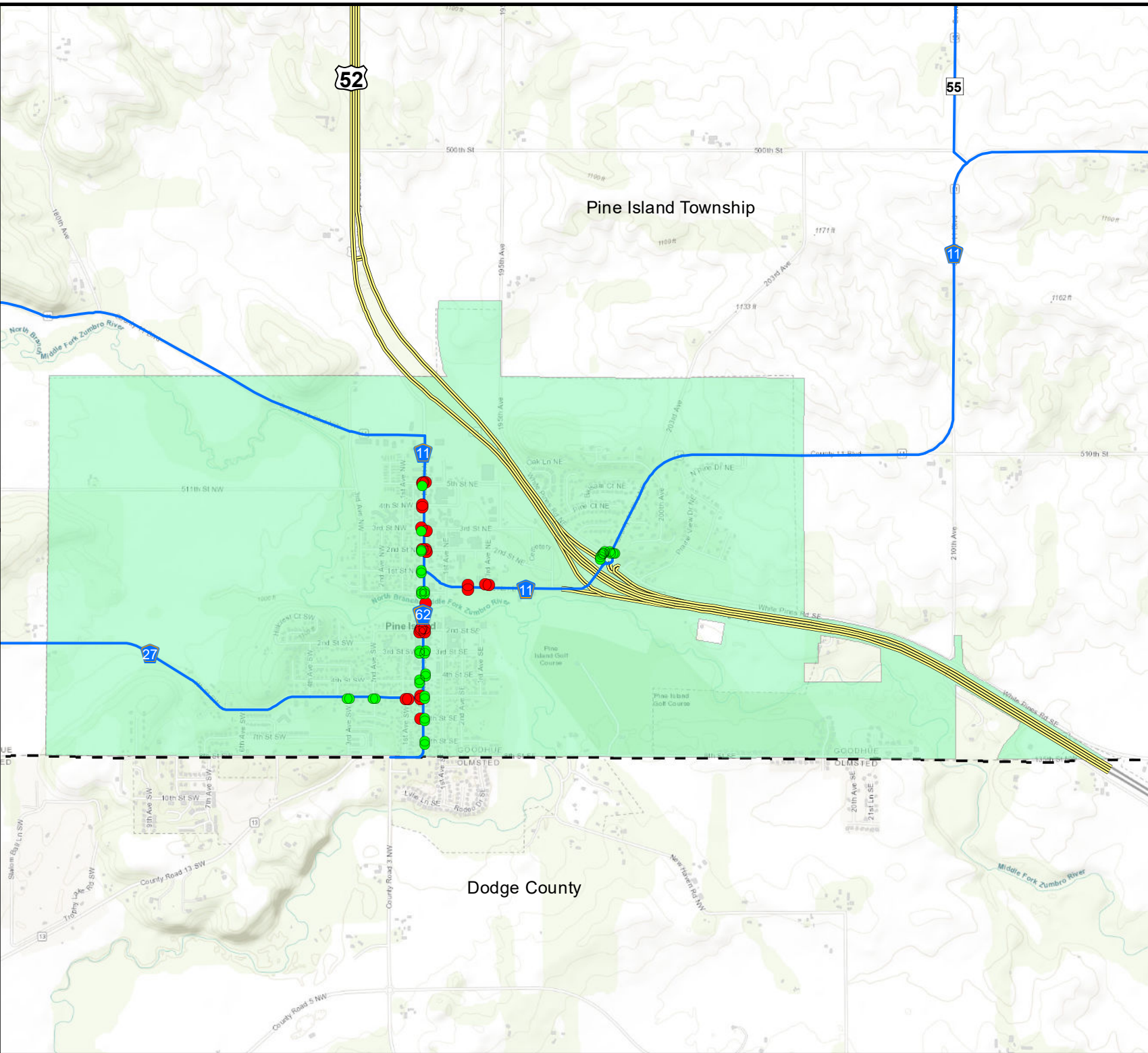


Detectable Warnings



Pine Island

August 2019



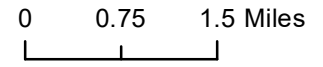


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- RRFB
- Traffic Signal
- Cannon Valley Trail
- County Highway
- Trunk Highway
- Red Wing
- Goodhue County

Source: Goodhue County, MnGEO, ESRI

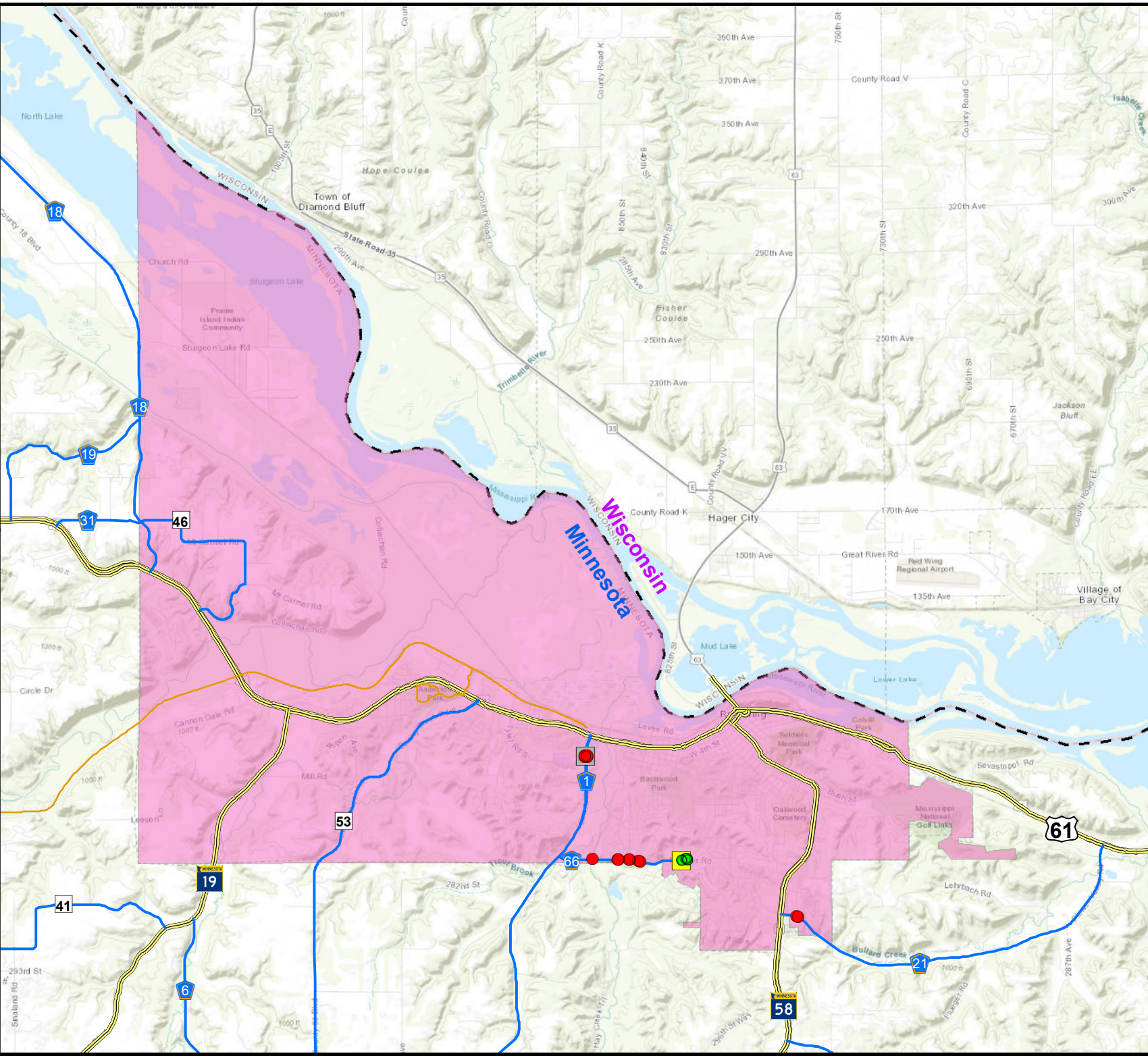


Detectable Warnings



Red Wing

August 2019

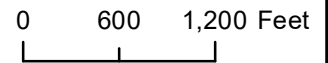




Goodhue County ADA Transition Plan

- Detectable Warnings**
- Yes
 - No
 - RRFB
 - County Highway
 - Trunk Highway
 - Wanamingo

Source: Goodhue County, MnGEO, ESRI

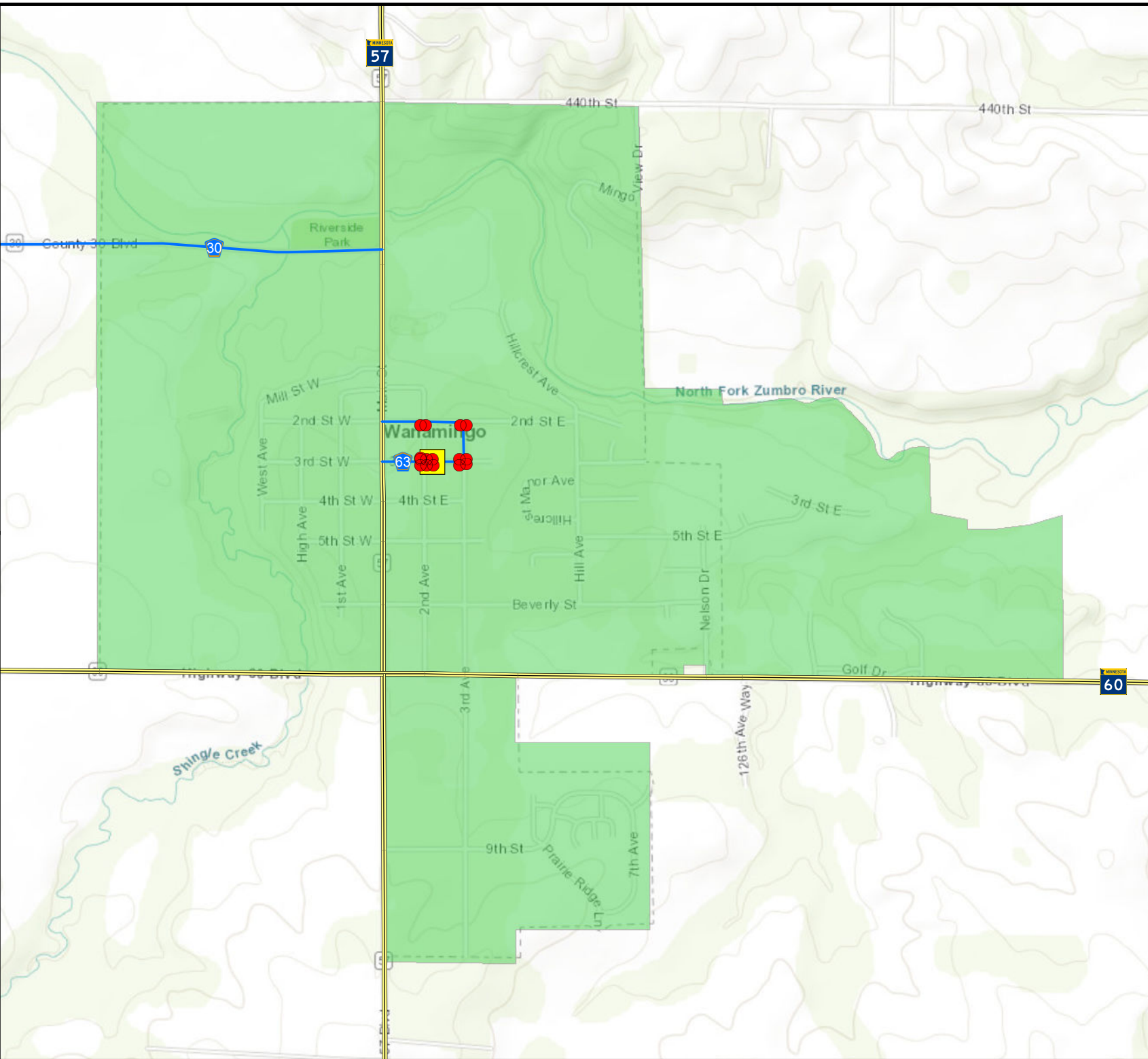


Detectable Warnings



Wanamingo

August 2019



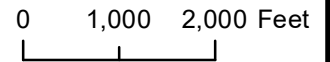


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- County Highway
- Trunk Highway
- Zumbrota

Source: Goodhue County, MnGEO, ESRI

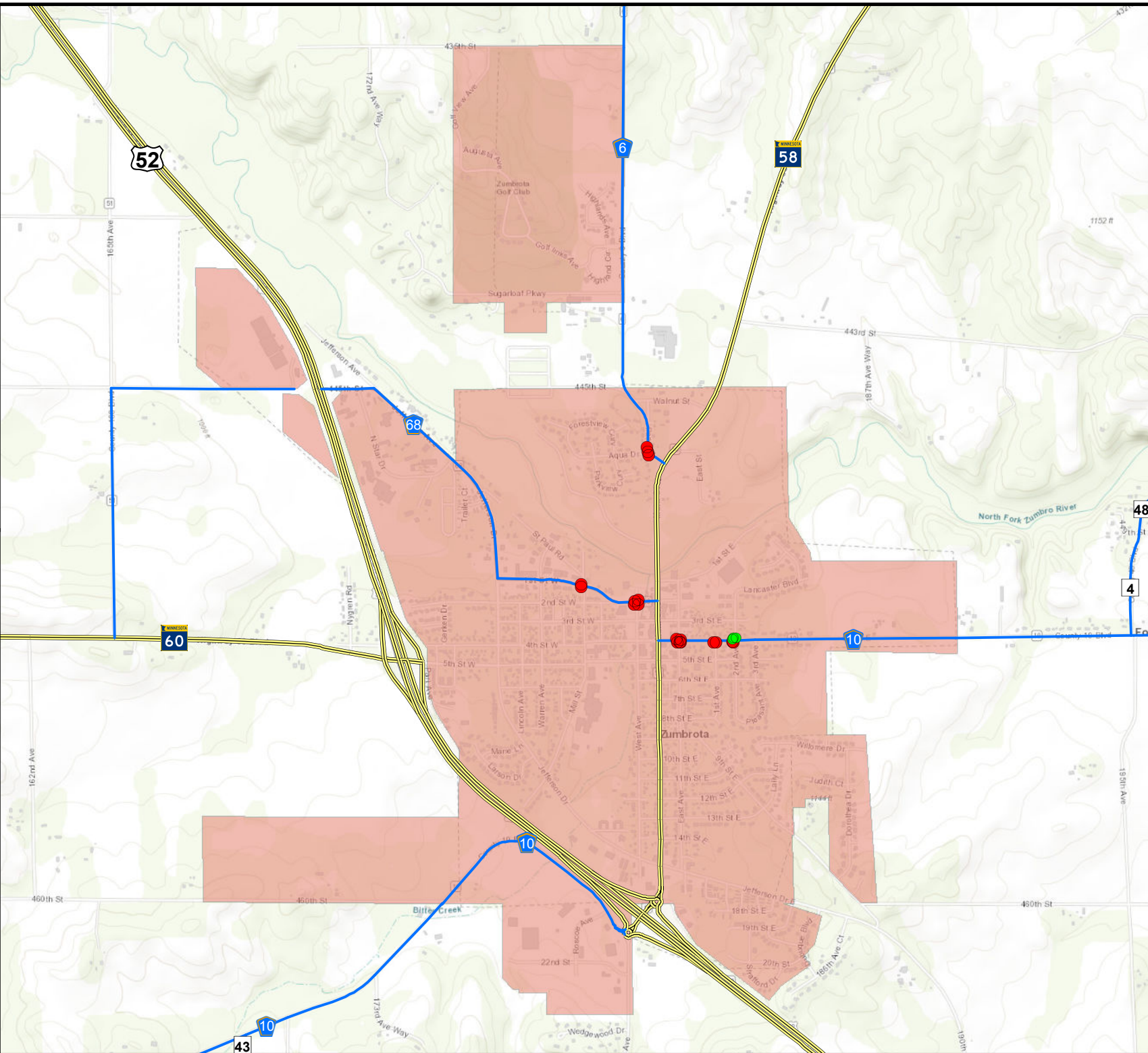


Detectable Warnings



Zumbrota

August 2019



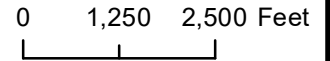


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- County Highway
- Trunk Highway
- + Florence Twp
- Goodhue County

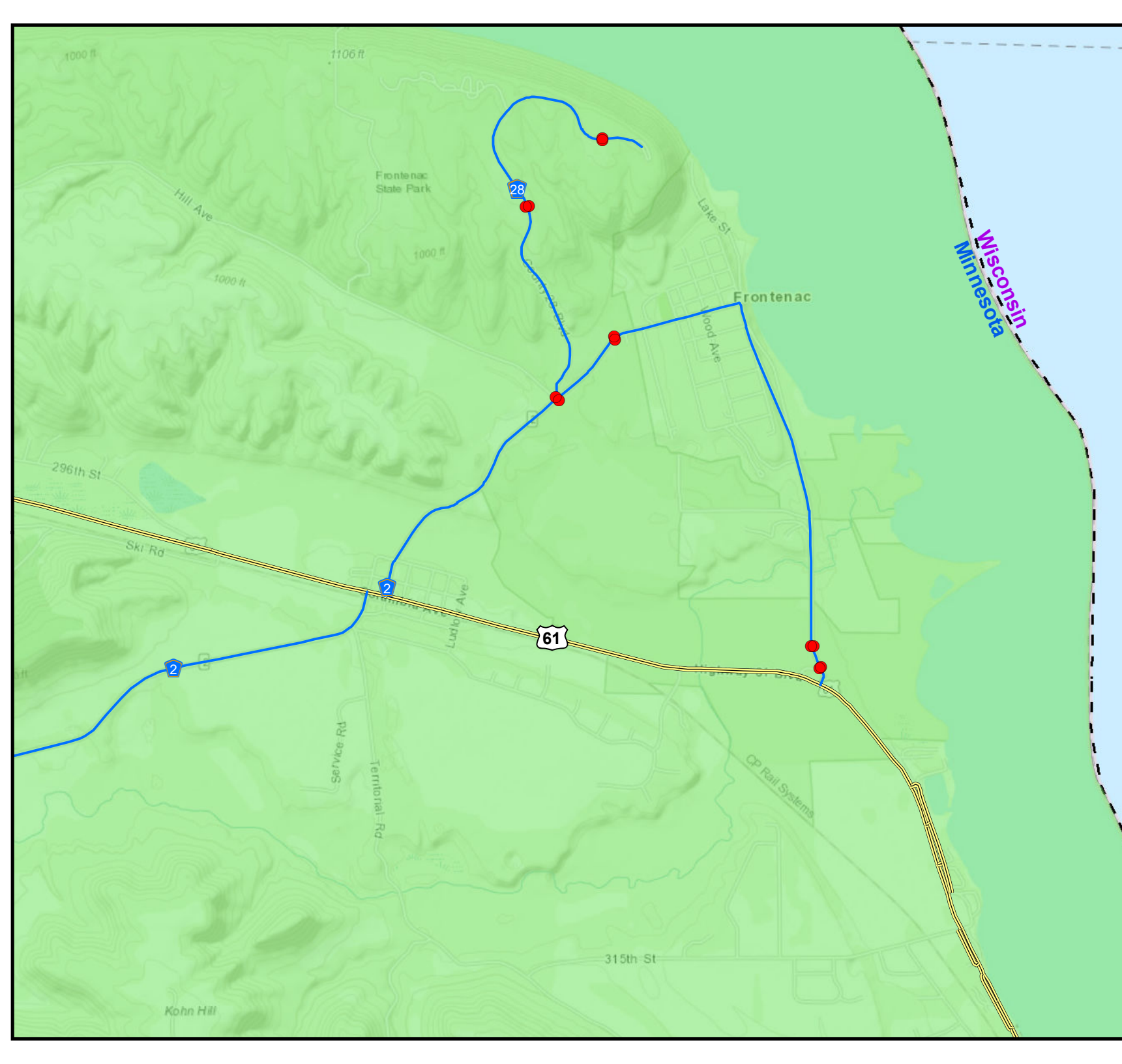
Source: Goodhue County, MnGEO, ESRI



Detectable Warnings



Florence
Township
August 2019



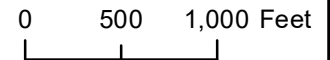


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- County Highway
- Trunk Highway
- + Florence Twp
- + Hay Creek Twp
- + Wacouta Twp
- Goodhue County

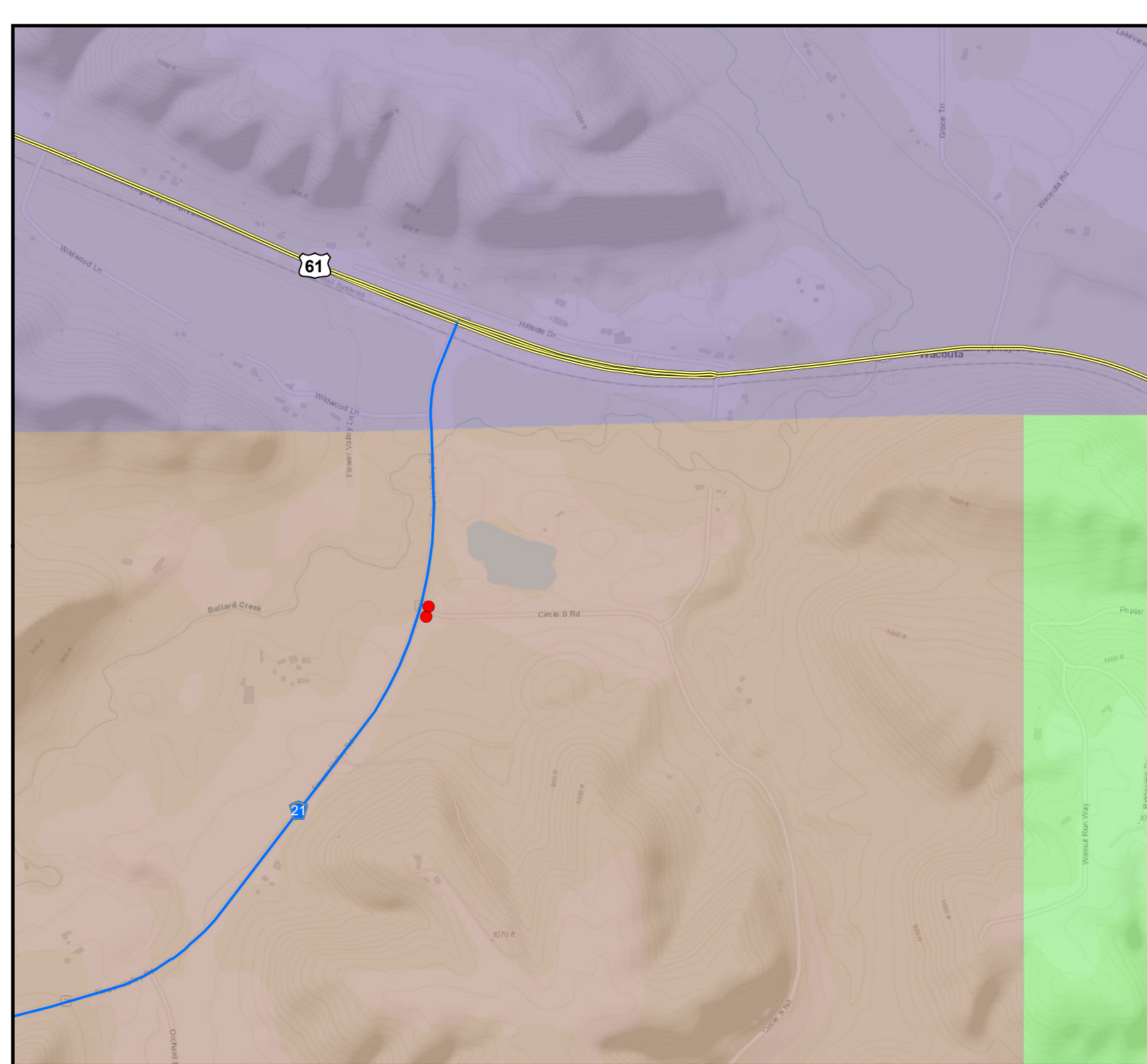
Source: Goodhue County, MnGEO, ESRI



Detectable Warnings



**Hay Creek
Township**
August 2019



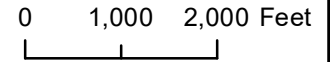


Goodhue County ADA Transition Plan

Detectable Warnings

- Yes
- No
- Cannon Valley Trail
- County Highway
- Trunk Highway
- Vasa Twp
- Welch Twp

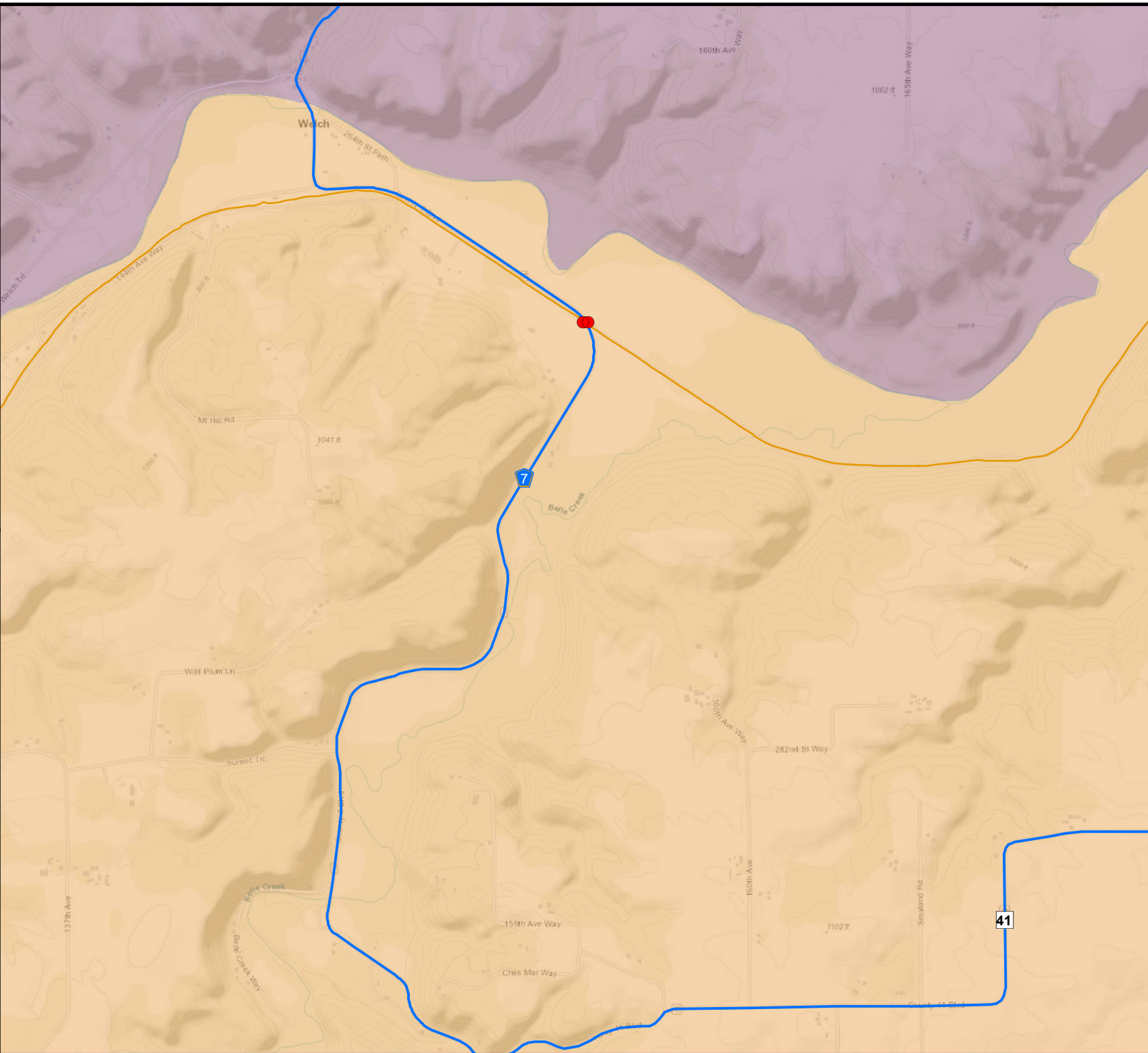
Source: Goodhue County, MnGEO, ESRI



Detectable Warnings



Vasa
Township
August 2019



County Public Works - Building Assessment Summary

The assessment of the public service areas of the building facilities was done to determine areas where improvements or reasonable accommodation strategies may be necessary to maintain accessibility to county services. The summary below ***notes only areas where compliance with current codes is not strictly met*** and generally does not distinguish between compliance requirements at the time facilities were constructed and the building code changes that have occurred since that time.

1. Public Works Building

Site Accessibility

The parking lot was being reconstructed when the evaluation was completed so no assessment of parking, drop off zone, walkways and curb ramps was completed.

Interior Accessibility

• Doorways (Entrance and Interior)

Entrance – Eleven Assessment Items

Interior – Two Assessment Items

• Corridors – Thirteen Assessment Items

Item 4. If there are level changes of the floor between $\frac{1}{4}$ inch and $\frac{1}{2}$ inch in height, are they beveled? NO

Item 5. Are all levels of the floor which are more than $\frac{1}{2}$ inch above the main floor accessible by ramp lift or elevator? NO

Item 8. Do signs indicating restrooms, room numbers and names have both raised characters and Braille? NO

Item 11. Do public use counters have a section of the counter that is at least 36 inches wide and no more than 36 inches above the floor? NO

• Spaces

Toilet Room – Male and Female; Twenty-seven Assessment Items.

Item 5. Is the toilet area measured from the wall next to the toilet, a minimum of 60 inches wide? NO

Item 7. Is the flush valve located on the wide side of the toilet area mounted no more than 48 inches above the floor? (If mounted above the grab bar, the flush valve must be at least 12 inches above the grab bar but no more than 48 inches above the floor.) NO

Item 12. Is the toilet paper dispenser mounted below the horizontal grab bar? NO

*Item 13. If there are two or more toilet compartments in a room, is there an ambulatory accessible compartment measuring 36 inches wide provided in addition to the wheelchair accessible compartment? NO

Item 22. Is the plumbing insulated or otherwise covered so there are no sharp or abrasive edges exposed? NO

Item 25. Is there at least one of each type of accessory (soap dispenser, towel dispenser, etc.) mounted such that the operating mechanism is no more than 48 inches above the floor? NO

Item 27. Does the toilet room have adequate space to allow a 5-foot diameter circle (to allow a wheelchair to turn 180 degrees)? NO

**This is a new requirement per the 2015 MN State Accessibility Code*

Drinking Fountain - Nine Assessment Items

Item 4. Is the spout mounted no more than 36 inches above the floor? NO

Item 9. If only one drinking fountain per floor, does it have both a high and low spout? NO

Item 10. Does the drinking fountain protrude more than 4 inches from the wall between 27 inches and 80 inches above the floor? YES

2. Recycling Facility

Site Accessibility

Items 1 -15. Designated parking and accessible parking spaces are not provided. While this facility is largely a drop off area without designated spaces; a designated accessible parking space meeting all ADA requirements should be provided near the office area which is open to the public.

Interior Accessibility

• Doorways (Entrance and Interior)

Entrance – Eleven Assessment Items

5. Is the threshold no more than ½ inch in height? NO

Interior – Two Assessment Items

• Corridors

Item 3. If the corridor is less than 5 feet wide, are there passing spaces at least 5 feet by 5 feet located at intervals not exceeding 200 feet? NO

Item 8. Do signs indicating restrooms, room numbers and names have both raised characters and Braille? NO

Item 11. Do public use counters have a section of the counter that is at least 36 inches wide and no more than 36 inches above the floor? NO

- **Spaces**

Toilet Room – Unisex; Twenty-seven Assessment Items.

Item 5. Does the toilet area have a minimum of 48 inches of clear floor space from the front of the toilet bowl to the compartment/room wall.? NO

*Item 12. If there are two or more toilet compartments in a room, is there an ambulatory accessible compartment measuring 36 inches wide provided in addition to the wheelchair accessible compartment? NO

Item 21. Is the plumbing insulated or otherwise covered so there are no sharp or abrasive edges exposed? NO

Item 26. Does the toilet room have adequate space to allow a 5-foot diameter circle (to allow a wheelchair to turn 180 degrees)? NO

**This is a new requirement per the 2015 MN State Accessibility Code*

Drinking Fountain - Nine Assessment Items

Item 9. If only one drinking fountain per floor, does it have both a high and low spout? NO

Item 10. Does the drinking fountain protrude more than 4 inches from the wall between 27 inches and 80 inches above the floor? YES

3. **Kenyon Highway Outshop**

The purpose of evaluating the Kenyon Outshop is due to usage by the public as a voting site for public elections. The facility's primary use is as a highway shop for equipment and materials interior storage. It is assumed that highway equipment, tools and other supplies are cleared from the area used for voting by the public. The voting set up was not in place so could not be evaluated.

Site Accessibility

Items 1 -15. Designated parking and accessible parking spaces are not provided. Designated accessible parking spaces meeting all ADA requirements should be provided near the door used by the public during elections should be provided.

Interior Accessibility

- **Doorways (Entrance and Interior)**

Entrance – Eleven Assessment Items

Item 5. Is the threshold no more than ½ inch in height? NO

Interior – Two Assessment Items

• **Corridors** - Thirteen Assessment Items

Item 8. Do signs indicating restrooms, room numbers and names have both raised characters and Braille? NO

Item 12. Do objects protruding from walls between 27 and 80 inches above the floor project no more than 4 inches. NO

• **Spaces**

Toilet Room – Unisex; Twenty-seven assessment items.

Item 11. Is the toilet paper dispenser mounted properly below the horizontal grab bar? NO

Item 17. Does the knee clearance extend at least 8 inches back from the front edge? NO

Item 18. Is there a toe clearance that extends at least 17 inches back from the front edge at a height of 9 inches above the floor? NO

Item 26. Does the toilet room have adequate space to allow a 5-foot diameter circle (to allow a wheelchair to turn 180 degrees)? NO

• **Drinking Fountain** – Nine Assessment Items

Item 7 – Do 50% of the drinking fountains per floor have a spout height between 38 inches and 43 inches? NO

Item 9 - If only one drinking fountain per floor, does it have both a high and low spout? NO

Item 10. Does the drinking fountain protrude more than 4 inches from the wall between 27 inches and 80 inches above the floor? YES

Appendix C – Agency ADA Design Standards and Procedures

Design Standards

GCPW generally follows the guidelines identified in the *Public Rights-of-Way Accessible Guidelines (PROWAG)* most recent version, when practical and feasible.

The County follows the 2015 MN Accessibility Code or most current Code for ADA building improvements.

Design Procedures

Intersection Corners

GCPW intends to construct or upgrade curb ramps to achieve compliance as part of its HCP. There may be limitations which make it technically infeasible for an intersection corner to achieve full accessibility within the scope of any project. Those limitations will be noted, and those intersection corners will remain on the transition plan. As opportunities arise, those intersection corners shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved or not, each intersection corner shall be made as compliant as possible in accordance with the judgment of County staff.

Sidewalks / Trails

GCPW will coordinate with cities; who are generally responsible for sidewalks and trails located within county right-of-way, to evaluate and construct or upgrade sidewalks and trails to achieve compliance as part of the HCP. There may be limitations which make it technically infeasible for segments of sidewalks or trails to achieve full accessibility within the scope of any project. Those limitations will be noted, and those segments will remain on the transition plan. As opportunities arise, those segments shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved, every sidewalk or trail shall be made as compliant as possible in accordance with the judgment of County staff.

Rectangular Rapid Flashing Beacons and Traffic Control Signal Systems

GCPW will attempt to upgrade and construct RRFB systems and construct new traffic control signal systems to achieve compliance as part of the HCP. There may be limitations which make it technically infeasible for individual RRFB and traffic control signal locations to achieve full accessibility within the scope of any project. Those limitations will be noted, and those locations will remain on the transition plan. As opportunities arise, those locations shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved or not,

each RRFB and traffic signal control system shall be made as compliant as possible in accordance with the judgment of County staff.

Building Design

Goodhue County follows Minnesota requirements for capital improvement building facility designs which typically require plans and specifications to be designed and approved by professional architects and engineers licensed by the State of Minnesota. For older building remodeling projects, there may be limitations which make it technically infeasible to achieve full compliance within the scope of any project. Those limitations will be noted and will remain on the transition plan. As future projects or opportunities arise, bringing those items into compliance shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved or not, each building shall be made as compliant as possible in accordance with the judgment of County staff.

Curb Ramps Corners on Pedestrian Access Routes to County Building Facilities

Goodhue County intends to construct or upgrade curb ramps to achieve compliance as part of its capital improvement projects. There may be limitations which make it technically infeasible for an intersection corner to achieve full accessibility within the scope of any project. Those limitations will be noted, and those corners will remain on the transition plan. As future projects or opportunities arise, those corners shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved or not, each corner shall be made as compliant as possible in accordance with the judgment of County staff.

Sidewalks on Pedestrian Access Routes to County Building Facilities

Goodhue County will evaluate and attempt to construct or upgrade sidewalks and to achieve compliance as part of capital improvement projects. There may be limitations which make it technically infeasible for segments of sidewalks to achieve full accessibility within the scope of any project. Those limitations will be noted, and those segments will remain on the transition plan. As future projects or opportunities arise, those segments shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved or not, every sidewalk shall be made as compliant as possible in accordance with the judgment of County staff.

Other policies, practices and programs

Policies, practices and programs not identified in this document will follow the applicable ADA standards.

Appendix D – ADA Coordinator Contact Information

Goodhue County Highway Department

ADA Title II & Implementation Coordinator

Name: Greg Isakson, P.E.
Or current County Engineer/Director

Address: Goodhue County Public Works
2140 Pioneer Road
Red Wing, MN 55066

Phone: 651.385.3025

Fax:

E-mail: greg.isakson@co.goodhue.mn.us



Stonebrooke
Engineering Responsible Solutions

ADA Transition Plan for GCPW Public Rights-of-Way



Appendix E – ADA Public Notice

As part of the ADA requirements the County has posted the following notice outlining its ADA requirements:

Public Notice

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990, the Goodhue County Public Works (GCPW) will not discriminate against qualified individuals with disabilities on the basis of disability in County services, programs, or activities.

Employment: The GCPW does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the Americans with Disabilities Act (ADA).

Effective Communication: The GCPW will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the GCPW's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The GCPW will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all its programs, services, and activities. For example, individuals with service animals are welcomed in GCPW offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the GCPW, should contact the office of the ADA Coordinator (see **Appendix D**) as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the GCPW to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

The GCPW will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Appendix F – Public Outreach Material

The following pages are the PowerPoint presentation presented at the October 20, 2020 County Board Public meeting and posted on the County Public Works Facebook Page.

Appendix G – Grievance Procedure

Prior to filing a grievance, the public is strongly encouraged to contact the GCPW ADA Coordinator to discuss any concerns regarding County Public Works facilities. The GCPW ADA Coordinator role is designed to provide a point of contact for the public to address concerns. It is anticipated that most concerns identified will be able to be resolved by the ADA coordinator. Contact information for the GCPW ADA coordinator can be found in **Appendix D** of this document.

Goodhue County Public Rights-of-Way

Grievance Procedure under The Americans With Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Goodhue County Public Works. County rules and regulations govern employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or their designee as soon as possible but no later than 60 calendar days after the alleged violation to the ADA Coordinator. Contact information can be found in **Appendix D** of this document.

Within fifteen working days after receipt of the complaint, the ADA Coordinator or their designee will meet with the complainant to discuss the complaint and the possible resolutions. Within fifteen working days of the meeting, the ADA Coordinator or their designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, or audio tape. The response will explain the position of the County and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or their designee does not satisfactorily resolve the issue, the complainant and/or their designee may appeal the decision within 30 calendar days after receipt of the response to the County Administrator or her/his designee.

Within thirty calendar days after receipt of the appeal, the County Administrator or her/his designee will meet with the complainant to discuss the complaint and possible resolutions. Within thirty calendar days after the meeting, the County Administrator or her/his designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator or their designee, appeals to the County Administrator or his/her designee, and responses from these two offices will be retained by the County in accordance with state and federal law.

Goodhue County Public Rights-of-Way Grievance Procedure

Those wishing to file a formal written grievance with Goodhue County Public Works may do so by one of the following methods:

- Internet
Visit the Goodhue County website at www.co.goodhue.mn.us and click the link to the ADA Complaint Form. A copy of The ADA Complaint Form is included with this document in **Appendix H**.
- Telephone
Contact the ADA Coordinator as specified in **Appendix D** to submit an oral complaint. The ADA Coordinator will prepare and submit the complaint form on behalf of the person filing the grievance.
- Paper Submittal
Contact the ADA Coordinator as specified in **Appendix D** to request a paper copy of the complaint form, complete the form, and submit it to the ADA Coordinator.

The ADA Complaint Form will ask for the following information:

- The name, address, telephone number, and email address for the person filing the grievance
- The name, address, telephone number, and email address for the person alleging an ADA violation (if different than the person filing the grievance)
- A description and location of the alleged violation and the nature of a remedy sought, if known by the complainant.
- If the complainant has filed the same complaint or grievance with the United States Department of Justice (DOJ), another federal or state civil rights agency, a court, or others, the name of the agency or court where the complainant filed it and the filing date.

If the grievance filed does not concern a Goodhue County Public Works facility, GCPW will work with the complainant to contact the agency that has jurisdiction.

A GCPW staff person will conduct an investigation necessary to determine the validity of the alleged violation. As a part of the investigation, the staff person may conduct an engineering study to help determine the response. The staff person will take advantage of department resources and use engineering judgment, data collected, and any information submitted by the citizen to develop a conclusion. A staff person will be available to meet with the complainant to discuss the matter as a part of the investigation and resolution of the matter. The GCPW will document each resolution of a filed complaint and retain such documentation in the department's ADA Complaint file in accordance with state and federal law.

GCPW will consider all specific complaints within its context or setting. Furthermore, the County will consider many varying circumstances including: 1) the nature of the access to services, programs, or facilities at issue; 2) the specific nature of the disability; 3) the essential eligibility requirements for participation; 4) the health and safety of others; and 5) the degree to which an accommodation would constitute a fundamental alteration to the program, service, or facility, or cause an undue hardship to Goodhue County.

Accordingly, the resolution by GCPW of any one complaint does not constitute a precedent upon which the County is bound or upon which other complaining parties may rely.

File Maintenance

GCPW shall maintain ADA Complaint files in accordance with state and federal law.

Complaints on Title II violations may also be filed with the DOJ within 180 days of the date of discrimination. In certain situations, cases may be referred to a mediation program sponsored by the Department of Justice (DOJ). The DOJ may bring a lawsuit where it has investigated a matter and has been unable to resolve violations.

For more information, contact:

U.S. Department of Justice Civil Rights Division
950 Pennsylvania Avenue, N.W. Disability Rights Section - NYAV Washington, D.C. 20530
www.ada.gov
(800) 514-0301 (voice – toll free)
(800) 514-0383 (TTY)

Title II may also be enforced through private lawsuits in Federal court. It is not necessary to file a complaint with the DOJ or any other Federal agency, or to receive a "right-to-sue" letter, before going to court.

Appendix H – Complaint Form

See the following two pages for the complaint form.



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ADA Transition Plan for GCPW Public Rights-of-Way



Goodhue County Public Rights-of-Way Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 Discrimination Complaint Form

The public is strongly encouraged to contact the ADA Coordinator to discuss any concerns regarding County Public Works transportation facilities prior to starting the grievance process. It is anticipated most accessibility issues, once identified, will be satisfactorily resolved by the ADA Coordinator without the need for completion of the formal complaint form.

Instructions: Please fill out this form completely, in black ink or type. Sign and return to the ADA Coordinator as specified in **Appendix D**. Attach additional sheets if necessary.

Complainant Name:

Street Address:

City, State and Zip Code: Telephone (Home):

Telephone (Business):

Person Discriminated Against: (if other than the complainant)

Address:

City, State, and Zip Code:

Telephone (Home/Business or Both):

Government, or organization, or institution which you believe has discriminated:

Name:

Street Address:

City:

County:

State and Zip Code:

Telephone Number:

When was the issue discovered/when did the problem occur? (Date):

Describe the issue in detail, providing the name(s) where possible of the individuals who have been contacted. (Add additional pages if necessary):

Have prior efforts been made to resolve this complaint through the grievance procedure?

Yes No

If Yes: what is the status of the grievance?

Has the complaint been filed with another bureau of the Department of Justice or any other Federal, State, or local civil rights agency or court?

Yes No

If Yes: Agency or Court:

Contact Person:

Street Address:

City, State, and Zip Code:

Telephone Number:

Date Filed:

Do you intend to file with another agency or court?

Yes No

If Yes: Agency or Court:

Address:

Telephone Number:

Signature: -----

Date: -----

Return to: ADA Coordinator as specified in **Appendix D.**

NOTICE OF RIGHTS

In accordance with the Minnesota Government Data Practices Act, Goodhue County Public Works is required to inform you of your rights as they pertain to the private information collected from you. Your personal information we collect from you is private. Access to this information is available only to you and the agency collecting the information and other statutorily authorized agencies, unless you or a court authorizes its release.

The Minnesota Government Data Practices Act requires that you be informed that the following information, which you are asked to provide, is considered private.

The purpose and intended use of the requested information is:

To assist Goodhue County staff and designees to evaluate and respond to accessibility concerns within the public right-of-way.

Authorized persons or agencies with whom this information may be shared include:

Goodhue County officials, staff or designee(s)

Furnishing the above information is voluntary, but refusal to supply the requested information will mean:

Goodhue County staff may be unable to respond to or evaluate your request.

MINN. STAT. §13.04(2)9999