



## PERSONNEL COMMITTEE MINUTES

April 6, 2021

8:15 AM

VIRTUAL MEETING  
VIA GO TO MEETING

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**Staff Present:** Commissioner Brad Anderson, Commissioner Jason Majerus, Scott Arneson, Melissa Cushing, Stephen O'Keefe, Brian Anderson, Lavon Augustine, Sheriff Marty Kelly, Chief Deputy Jeremy Lorfald, Captain Heather Stephens, Jessica Ahlbrecht

VIRTUAL MEETING NOTICE "Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 are not practical or prudent. Therefore, meetings that are governed by Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021." "The Goodhue County Personnel Committee will be conducting a meeting pursuant to this section on April 6, 2021 at 8:15 am The Personnel Committee members and presenters attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/427192885> or calling [1 866 899 4679](tel:18668994679) any time during the meeting." Access Code: 427-192-885

### **SHERIFF'S OFFICE: Request to add 3 Detention Deputies.**

Sheriff Kelly brought forth a request to add 3 Detention Deputies in the Adult Detention Center based upon the staff analysis performed by Captain Heather Stephens. Commissioner Majerus expressed support for adding the positions, but concern about the ability to fill the positions. Commissioner Anderson agreed with adding the positions, but going forward would like a staff analysis performed in late summer/ early fall to fall to align with the budget process.

*C/ Anderson & C/ Majerus support adding 3 Detention Deputy positions to the ADC staffing.*

### **SHERIFF'S OFFICE: School Resource Officer request.**

Sheriff Kelly asked to retain the 1.0 FTE Patrol Deputy assigned to the School Resource Officer assignment after the Kenyon-Wanamingo School District cancelled their contract for services. Loss of this contract results in lost revenue of approximately \$30,000.

*C/ Anderson & C/ Majerus support retaining this FTE.*

### **FINANCE & TAXPAYER SERVICES: Succession Planning.**

Brian Anderson brought forth a request to post internally for two positions which support his overall succession plan for the Finance & Taxpayer Services department. The new positions are: Assessment Specialist Manager and Tax & Elections Manager. Hiring these two positions would not increase the department's headcount because the openings would be filled internally.

*C/ Anderson & C/ Majerus support filling these positions as outlined.*

### **ATTORNEY'S OFFICE: Temporary, Special Assistant County Attorney.**

County Attorney Stephen O'Keefe brought forth a request to fill a temporary (as-needed) Special Assistant County Attorney to assist with taxation and right-of-way issues. Cost of the position covered by forfeiture budget and the County Assessor's



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budget. Mr. O'Keefe suggested rehiring Carol Lee for this assignment given her extensive knowledge and experience in these areas.

*C/ Anderson & C/ Majerus support hiring the Temporary, Special Assistant County Attorney.*