



# GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

**GOODHUE COUNTY BUDGET COMMITTEE**  
**ADMINISTRATION CONFERENCE ROOM**  
**GOVERNMENT CENTER, RED WING**  
**DECEMBER 14, 2021**  
**8:30 A.M.**

## Virtual Meeting Notice

Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.

The Goodhue County Budget Committee will be conducting a meeting pursuant to this section on December 14, 2021, at 8:30 a.m. in the County Board Room. The County Administrator and/or staff will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/139473437> or calling 1 877 309 2073 or [+1 \(646\) 749-3129](tel:+16467493129) beginning any time during the meeting. Access Code: 139-473-473

## 2022 Out of State Travel Requests.

1. County Administration Out of State Travel

Documents:

[Out of State Travel 2022 Admin.pdf](#)

2. GIS Out of State Travel Request

Documents:

[OutofStateRequest2022.pdf](#)

3. Health & Human Services Out of State Travel Request

Documents:

[GCHHS Out of State Travel Request.pdf](#)

4. Public Works Out of State Travel Request.

Documents:

[Out of State Travel 2022.pdf](#)

5. Sheriff Out of State Travel Request

Documents:

[Out of State Travel Sheriff.pdf](#)



**Scott O. Arneson**  
County Administrator  
Goodhue County

509 W. Fifth St.  
Red Wing, MN 55066  
Office (651) 385.3001

To: Budget Committee

From: Scott O. Arneson

Date: December 7, 2021

Re: Out of State Travel 2022

If scheduling and COVID restrictions allow, I will tentatively be attending one of the following meetings in 2022:

**National Association of Counties (NACO)**

Legislative Conference, February 12-16 in Washington, D.C.

Annual Conference, July 21-24 in Adams County, Colorado

**International City/County Management Association (ICMA)**

Annual Conference, September 17-21, 2022 in Columbus, Ohio

As the dates approach, I will choose the conference that works best in my calendar. The 2022 Administration budget includes \$2,000 for conferences and schools to cover the cost to attend.

**GOODHUE COUNTY BOARD OF COMMISSIONERS**

LINDA FLANDERS  
1<sup>st</sup> District  
1121 W 4<sup>th</sup> St.  
Red Wing, MN 55066

BRAD ANDERSON  
2<sup>nd</sup> District  
10679 375<sup>TH</sup> St. Way  
Cannon Falls, MN 55009

TODD GRESETH  
3<sup>rd</sup> District  
46804 Hwy 57 Blvd  
Wanamingo, MN 55992

JASON MAJERUS  
4<sup>th</sup> District  
39111 Co. 2 Blvd  
Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066

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# Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning  
Telephone: 651.385.3104  
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS  
Telephone: 651.385.3223  
Fax: 651.385.3098

TO: Goodhue County Commissioners  
FROM: Lisa M. Hanni, LUM Director / County Surveyor / County Recorder  
DATE: December 14, 2021 County Board meeting  
RE: 2022 Out of State Travel

## GIS

ESRI is the company that develops the GIS software that the County uses. Their software is the industry standard for GIS solutions. The County currently hosts over 54 web applications and daily usage is over 1000 views per day.

The ESRI Developer's Conference is being held in Palm Springs, CA, March 8-11, 2022. The conference covers GIS programming and development topics including website management, application development, and integrating data collection in the field. We have budgeted for 1 staff to attend and estimate approximately \$3400 for conference costs, travel and lodging.

The ESRI Users Conference is being held in San Diego, CA July 11-15, 2022. Among other topics, this conference covers the software vendors' future direction and helps us prepare in advance for major changes. We have budgeted for 1 staff to attend and estimate approximately \$2200 for travel and lodging. Conference attendance is covered in our license agreement.



Goodhue County  
**Health and Human Services**

426 West Avenue  
Red Wing, MN 55066  
(651) 385-3200 • Fax (651) 267-4882

**DATE:** December 7, 2021  
**TO:** Goodhue County Budget Committee  
**FROM:** Nina Arneson, GCHHS Director  
**RE:** Out of State Travel Request

**BACKGROUND:**

The Goodhue County Sexual Assault Multidisciplinary Action Response Team (SMART) would like to send their co-chair Katie Bystrom, Goodhue County Health and Human Services, Social Services Supervisor – Child & Family to the 2022 End Violence Against Women International (EVAWI) Conference on April 19-21, 2022 in San Francisco, CA.

The Goodhue County SMART fosters a unified interagency, survivor centered, and culturally competent response to those experiencing sexual violence. The SMART members include: Covered Bridge Family Resources, GCHHS, Goodhue County Attorney's Office, Goodhue County Sheriff's Department, HOPE Coalition, Lake City Police Department, Mayo Clinic Health System-Red Wing, Minnesota Department of Corrections, Red Wing Police Department, Three Rivers Community Action, and Zumbrota Police Department.

The multi-disciplinary protocol for responding to reports of sexual violence continues to be reviewed and updated by the SMART members in order to meet the needs of survivors. The Goodhue County SMART received a grant to develop a protocol for responding to sex trafficking and exploitation. The Goodhue County Safe Harbor Protocol Team completed the protocol development and is currently training first responders and community members.

The EVAWI annual conference brings law enforcement, advocates, medical professionals, parole officers, probation officers, mental health professionals, and social workers together, to learn about emerging best practices in response to and prevention of these crimes.

The Minnesota Coalition Against Sexual Assault (MnCASA) and the Sexual Violence Justice Institute (SVJI) provides technical and financial support for the Goodhue County SMART and has encouraged our local team to send representatives to this conference.

Registration fees have been already covered by the Goodhue County local SMART funds and additional funding will be requested from MnCASA/ SVJI in January 2022 to cover travel and hotel. Ms. Bystrom's wages and meals will be covered by the GCHHS.

This same request was approved in 2019 as Ms. Bystrom was set to attend this conference in 2020 when it was scheduled to be held in Washington, DC but it was cancelled due to Covid-19 pandemic. We are hopeful that this conference will take place in 2022, and Ms. Bystrom is able to attend it.

Ms. Bystrom will only attend the conference if outside funding is secured for the conference, travel and hotel.

**RECOMMENDATION:** The GCHHS Department recommends approval of this request.

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of Individuals, Families and Communities!  
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[www.co.goodhue.mn.us/HHS](http://www.co.goodhue.mn.us/HHS)





**Greg Isakson, P.E.**  
Public Works Director / County Engineer  
Goodhue County Public Works Department

2140 Pioneer Road  
Red Wing, MN 55066  
Office (651) 385-3025

TO: Scott Arneson, County Administrator  
Budget Committee

FROM: Greg Isakson, Public Works Director

RE: 14 Dec 21 Budget Committee Meeting – **CONSENT AGENDA**  
**Out of State Travel 2022**

Date: 07 Dec 21

Assuming that COVID-19 does not cause the cancellation of these conferences, it is requested that the Budget Committee and the County Board approve Out of State Travel for the following conferences. The costs for these conferences are included in the 2022 Budget.

<u>Event</u>	<u>Estimated &amp; Budgeted</u>	<u>Dates of Event</u>
- Washington Fly-In – Washington DC (Engineer + 3 Co Staff)	\$8,300	Undetermined, usually May or Sept.
- NACE Annual Meeting	\$1,500	April 24-27, 2022

### **Washington Fly-In**

Since 2002, the County has sent four representatives consisting of one or two commissioners, the County Administrator, the County Engineer, the Assistant County Engineer and/or our Legislative Liaison to the 'Transportation Alliance Washington Fly-In.'. With the exception of 2019, when Commissioner Anderson, Commission Drotos, and the Public Works Director traveled to Washington DC in September with the Olmsted County Engineer, the Mayor of Zumbrota, and a Zumbrota City Council member. No County representatives attended in 2020 or 2021 due to COVID-19 and coordination issues.

Our visits to Washington DC have enabled us to develop relationships with our Congressional delegation and their staff, and keep them informed about the needs, concerns, projects and funding of Goodhue County. Goodhue County has received several appropriations in past years and will continue to request federal funds in future years. Therefore, establishing and maintaining these relationships is very important. The cost for the Fly-In can range from approximately \$1,600 - \$2,300 per person depending on airfare, etc., the estimated cost mentioned above was included in our 2022 Conference & Training budget line item.

### **NACE Conference – Erie County, NY.**

I have attended several NACE Conferences in the past and has found this national conference to be very informative, and an opportunity to learn about new approaches for managing the County's Public Works Department from sources throughout the country. Jess Greenwood, has also attended one meeting and felt it was a good educational experience learning about County Engineer management solutions discussed at a national level. The 2022 conference is in Buffalo, (Erie County), New York.

Out-of-State travel authorization is requested to send either Jess Greenwood or myself to attend this conference.

*"To effectively promote the safety, health, and well-being of our residents"*



**Marty Kelly**  
Goodhue County Sheriff

430 West 6<sup>th</sup> Street  
Red Wing, MN 55066  
Office (651) 267.2600  
Dispatch (651) 385.3155

TO: Budget Committee and Goodhue County Commissioners

FROM: Kristine Holst, Sheriff Accountant

DATE: December 8, 2021

RE: Out of State Travel Request

It is requested that the Budget Committee and the County Board approve the out of state travel request for 2022.

Communications Captain Chad Steffen has served as an appointed SAFECOM Public Safety At-Large Member since 2018. SAFECOM is an emergency communications program within the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (US DHS – CISA). He is one of approximately twenty-five At-Large Members nationally. Through collaboration with emergency responders and policymakers across all levels of government, SAFECOM works to improve multijurisdictional and intergovernmental communications interoperability.

Sheriff Kelly is requesting to have the continued opportunity to have Captain Steffen attend the bi-annual in-person meetings and any related in-person committee meeting. The bi-annual meetings are 4 days in length, including travel days. The in-person committee meetings are 2 days, typically only meeting once a year. These meetings are by invitational travel and therefore they are planned, scheduled, arranged and paid in full by the SAFECOM Program via the US DHS CISA. The meetings are planned within the United States as approved by the federal processes. Captain Steffen's time is not covered and therefore a commitment by our county. Total hours do not normally exceed 75 hours in a calendar year. This request has been approved the past two years, but due to the pandemic the SAFECOM Program has limited their in-person meetings.

Out of state travel authorization is requested to attend the meetings.

For more information on SAFECOM: <https://www.dhs.gov/safecom>

## OFFICE OF THE GOODHUE COUNTY SHERIFF

ADULT DETENTION  
CENTER  
651.267.2804

CIVIL DIVISION  
651.267.2601

RECORDS DIVISION  
651-267-2600

EMERGENCY  
MANAGEMENT  
651.267.2639

EMERGENCY  
COMMUNICATIONS  
651.385.3155

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