



GOODHUE COUNTY BUDGET COMMITTEE
MINUTES
Administration Conference Room
February 20, 2023
8:45 a.m.

Staff Present: Commissioner Linda Flanders, Commissioner Todd Greseth, Scott Arneson, Brian Anderson, Lucas Dahling and Briggs Topple.

Out of State Travel Requests. The following out of state travel requests were discussed:

Administration. County Administrator, Scott Arneson requested approval to attend the following:

- National Association of Counties (NACO) Annual Conference, July 21-24 in Austin Convention Center in Travis County/Austin, Texas
- International City/County Management Association (ICMA) Annual Conference, September 30- October 4 in Travis County/Austin, Texas

County Attorney. The request was for three employees, Jessica Schumacher, Treatment Court Coordinator, Jessica Perkins, Assistant County Attorney, and Stephen O'Keefe, County Attorney, to attend the Treatment Court National Conference in Houston, Texas, held on June 26, 2023, through June 29, 2023. Attendance at this conference is required as part of the four year, \$500, 000 Department of Justice Federal Grant award. In addition, for Jessica Schumacher, Treatment Court Coordinator, to attend a treatment court coordinator conference in Oklahoma. All costs associated with the trainings, including airfare, hotel, and conference fees will be covered by the Grant.

Emergency Communications. Staff requested pre-approval of any announced or unannounced out of state travel for eligible staff. Currently, the following opportunities but have not yet identified staff who may attend:

- June 17-22, 2023: NENA Conference & Expo (Grapevine, TX)
- August 6-9, 2023: APCO 2023 (Nashville, TN)

There may be more training and/or conferences which come up throughout the year which are eligible for E911 grant funding and staff recommended that this blanket request would cover those opportunities as well.

SAFECOM. Sheriff Kelly requested to have Captain Chad Steffen attend the bi-annual in-person meetings and any related in-person committee meetings. The bi-annual meetings are 2-4 days in length, including travel days. The in-person committee meetings are 2 days, typically only meeting once a year. These meetings are by invitational travel and therefore they are planned, scheduled, arranged and paid in full by the SAFECOM Program via the US DHS CISA. The meetings are planned within the United States as approved by the federal processes.

Health and Human Services. The National Association of City and County Health Officials (NACCHO) has an opportunity to sponsor Maggie Cichosz, Community Engagement Specialist, and Ruth Greenslade, Healthy Communities Supervisor, to attend their upcoming annual conference, NACCHO 360, July 10- 13, 2023, in Denver, CO. They will only attend the conference if their presentation abstract is accepted and NACCHO covers all the costs of the conference, travel, hotel, and meals.

Public Works. Staff requested approval for the County Engineer and three county staff to attend the Washington Fly-In in Washington DC on September 18-21, 2023 and for the County Engineer to attend the NACE Annual Meeting in Orange Beach, Alabama, April 15-20, 2023

The Budget Committee recommended approval of the 2023 Out of State Travel Requests.

2022 Carryover Requests. Lucas Dahling reviewed the 2022 carryover requests with the committee. A number of the carryovers were due to projects that either did not get completed or did not get paid in 2022 and need to be paid in 2023. In addition, due to the high inflationary environment, several of the Capital Plan carryover requests are for amounts greater than originally budgeted. Partially offsetting the increase are certain items that will end up costing less than originally budgeted. The net increase in Capital Plan carryover requests over the original budgeted amount is \$145,099. The Finance Department recommended that the Budget Committee and County Board approve the carryover requests as presented in the amount of \$3,362,233 as well as the transfer of \$810,000 from the General Fund to the Capital Fund to replenish its cash reserve.

The Budget Committee recommended approval of the following 2022 Carryovers totaling \$3,362,233 as well as a transfer of \$810,000 from the General Fund to the Capital Fund to replenish its cash reserve:

Capital - \$2,342,351

Operating - \$1,019,882

\$9,055 – Sheriff's Dept 01-201-6416 Ammunition & Range Fees

\$2,135- Sheriff's Dept 01-201-6432 Furniture & Equipment

\$6,943- Sheriff's Dept 01-207-6301 Maintenance Contracts

\$13,810- OEM 01-281-280-6663 Vehicles Purchased

\$987,939- Public Works 03-310-6321 Maintenance Projects

2021 4th Quarter Financial Report. This item was for information only.

Meeting adjourned at 9:00 a.m.