



PERSONNEL COMMITTEE MINUTES

January 12, 2024

8:30 am

301-1 Conference Room

Staff Present: Commissioner Brad Anderson, Commissioner Todd Greseth, Scott Arneson, Amanda Holst, Lucas Dahling, Chief Deputy Huneke, Tom Day, Mark Bolster and Mary Priebe.

Sheriff Kelly put forth a request to add an additional 67-day employee in the ADC.

Utilizing temporary workers reduces the overtime burden for current staff along with reducing overtime costs on the budget. The position will be filled with a former Detention Deputy decreasing the need for training and equipment. The position is not benefit eligible- with the exception of ESST depending on hours worked.

Commissioners Anderson and Greseth support the recommendation to hire a 67-day employee in the ADC.

Sheriff Kelly put forth a request to eliminate the position of Training/Compliance and Power Shift Sergeant and fill the role with two newly create positions of ADC Court Sergeant and ADC Compliance Seargeant.

After the Training/Compliance and Power Shift Sergeant was promoted in December, an evaluation of the position and duties was completed. It was identified that the position had too many responsibilities making it difficult to focus attention on any specific area. The proposal to add the two new positions will give promotion opportunities to Detention Deputies but will not add any additional staff. The new positions have been evaluated by DDA and placed on grade 111 on the pay scale.

Discussion was had regarding the importance of training in the ADC and the newly created position will help with continued training that is vital for the ADC.

Commissioners Anderson and Greseth supported the recommendation put forth.