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April 15, 2026

To: Andrea Benck

Goodhue County Administration

Cover Memo

The Goodhue County Feedlot Compliance Coordinator Kelsey Petit requests to be on an agenda of the next available County Board meeting.

The County Feedlot Compliance Coordinator will discuss the 2025 County Feedlot Officer (CFO) Annual Report. The completion of the 2025 CFO Annual Report is a requirement of the feedlot officers that are delegated. The Excel 2025 CFO Annual Report is a form that records activities performed by the county during the calendar year and determines performance credits based on a scoring system. The Excel report relies on county-maintained data and data entered into the state wide reporting system that is administered by the Minnesota Pollution Control Agency (MPCA).

Overall Goodhue County has about 900 feedlots that are 10 animal units and over and 445 of those feedlots are funded through the MPCA (this number changes every 2 years). In 2025 the Goodhue County Feedlot Compliance Coordinator performed 69 compliance inspections as well as 1 manure storage area closure inspection, and numerous construction inspections.

The Feedlot Compliance Coordinator has attached the 2025 County Feedlot Officer (CFO) Annual report, the Goodhue County 2025 Feedlot Financial Report, and the follow-up letter from the Minnesota Pollution Control Agency (MPCA) of the 2025 Annual Report Year-End Review.

There needs to be a signature from a County Board Commissioner on the 2025 CFO Annual Report. Both reports must be posted on the Goodhue County website by July 1, 2026.

Let me know if there are any questions.

Thank you,

Kelsey Petit

Goodhue County Feedlot Compliance Coordinator
Goodhue SWCD

April 3, 2026

VIA EMAIL

Kelsey Petit
104 E 3rd Ave
Goodhue, MN 55027

RE: 2025
Goodhue County Maintenance
Feedlot Program Year-End Review

Dear Kelsey Petit:

On March 26, 2026, the Minnesota Pollution Control Agency (MPCA) completed a year-end review of the Goodhue County Maintenance (County) delegated feedlot program for the period of January 1, 2025 through December 31, 2025. Based upon the review, the MPCA has determined that the County satisfactorily met 18 out of an applicable 18 or 100.0 percent of non-inspection minimum program requirements (MPRs). The County also satisfactorily conducted 31.5 inspections of the 445 feedlots required to be registered for an inspection rate of 9.2 percent.

In addition, the MPCA has reviewed the County's 2025-2026 Delegation Agreement and Work Plan by comparing it to the work the county has done. No modifications to the Delegation Agreement Work Plan have been proposed at this time.

The MPCA commends the County for its work in 2025. If you have any questions regarding the review, please do not hesitate to contact me at 507-226-3898 or chelsea.habberstad@state.mn.us.

Sincerely,

Chelsea Habberstad

This document has been electronically signed.

Chelsea Habberstad
Environmental Specialist
Watershed Division

CH:cac

Attachment: 2025 Year-End Review Worksheet

2025 County Feedlot Officer (CFO) Annual Report

Last revised: 12/22/25

Reporting period: January 1, 2025 - December 31, 2025

County: Goodhue

Contact: Kelsey Petit

Phone: 651-923-5286

Email: kpetit@goodhueswcd.org

Signature: 
(Signature of County Board Commissioner)

4/21/26

(Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses **non-CAFO/NPDES/SDS sites** required by 7020 to be registered.

STAFFING LEVEL		FTE = Full Time Equivalent; the percentage (in decimal format) of employee(s) time dedicated to the feedlot program.				
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):	1				
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:	0.1				
3	FTEs supplied through contract with other local government units:	0				
4	Total Number of FTE positions that supported county program:	1.1				
REGISTRATION (Report your current numbers - base grant numbers are displayed for reference)		Base	Current			
5	Feedlots in shoreland with 10 - 49 AU:	24	29			
6	Feedlots with 50 - 299 AU:	325	313			
7	Non-CAFO/NPDES/SDS ≥ 300 AU:	70	72			
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")	1	1			
9	Feedlots with NPDES or SDS permits:	25	24			
10	Total - Feedlots required to be registered:	445	439			
11	Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)	445				
Feedlot Sites Inspected		Minimum number of FEEDLOT SITES required to register that must be inspected (7%):			31.5	
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)	40				
INSPECTION REPORTING						
Types of Inspections (at sites required to be registered) Only count first instance of each type of inspection per feedlot		10 - 49 AU (in shoreland)	50 - 299 AU (except where noted)		300 or more AU (Non-CAFO/NPDES/SDS)	
13	Compliance inspections	2	24		13	
	13.1) How many with a 3 or 6-yr P records inspection (see guidance)				0	
14	Construction inspections	0	1		2	
	14.1) How many received a 2nd construction inspection	0	1		2	
15	Desktop N & 3 or 6-yr P records inspection (see guidance) (P review as part of a compliance inspection should be reported in 13.1)		0	100+ AU & in DWSMA	0	
16	In-field land application inspection	0	0		0	
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0		0	
18	Routine or follow-up stockpile only inspection	0	0		0	
Other Inspection Related Info						
19	CAFO/NPDES/SDS sites inspected at the MPCA's request	0				
20	Number of feedlots inspected within shoreland or a DWSMA	11				
21	Number of feedlots inspected within the County's priority areas as designated in the work plan	38				
22	Number of sites inspected found to be non-compliant with water quality discharge standards	1				
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements	6				
INSPECTION Performance Credits (Summarized from entries above)		Total	Not PC eligible	PC eligible	PC	PC Total
24	Compliance inspections <i>min. # of compliance inspections: 16</i>	39	31.5	7.5	3	22.5
25	Construction inspections	3	0	3	2	6
26	Desktop N & 3 or 6-yr P records inspections (see guidance)	0	0	0	3	0
27	In-field land application inspections	0	0	0	1	0
28	Compliance inspections that include optional P review			0	1	0
29	Number of facilities that received 2 or more construction inspections			3	1	3
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	1	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot)			0	1	0
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.5	0

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

Goodhue County's inspection goals were to conduct compliance inspections at sites within shoreland, DWSMA(s), and 1W1P areas in the Cannon River and Zumbro River Watershed. Other inspection goals were to inspect sites that have open lot area(s) without runoff controls and to conduct inspections at sites in the County that have never been inspected or have not been inspected on a rotating basis. (Some sites have not been seen/inspected in over 10+ years) Goodhue County set a goal for 70 inspections to be accomplished in 2025.

PERMITTING		Number	PC	PC Total
33	30-day construction or expansion notifications received:	5	---	---
34	Interim Permits Issued or Modified:	2	6	12
35	Construction Short-Form Permits Issued or Modified at Sites $\geq$ 300 AU:	0	4	0
36	Public meetings held for construction or expansion to $\geq$ 500 AU:	1	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	8	0
EMERGENCY RESPONSE		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	0	4	0
ENFORCEMENT ACTIONS		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	0	---	---
41	Notices of Violation (NOV) issued:	0	---	---
42	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	0	---	---
44	Feedlots where a complete environmental upgrade was achieved:	1	12	12
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
45	Land application <u>record keeping</u> returned to compliance at Feedlots 100 - 299 AU :	0	1	0
46	Land application <u>record keeping</u> returned to compliance at Feedlots 300+ AU (or 100+ DWSMA):	0	2	0
47	Nitrogen application <u>rate</u> returned to compliance (any size facility):	0	1	0
LMSA CLOSURE (Achieved in current reporting year)		Number	PC	PC Total
48	Sites where a LMSA was closed (verified by field inspection or producer notification):	1	6	6

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
49	Sites visited to provide assistance	28	---	---
50	Workshops/trainings hosted/sponsored by the CFO:	0	6	0
	50.1) Total number of feedlot owners attending these events	0	---	---
51	CFO presentations at informational or producer group events: (per event)	1	3	3
52	Number of mailings to feedlot owners:	1	---	---
53	Feedlot articles placed in newspapers and/or social media:	0	---	---
Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.				
Date	Description			
25-Jan	Re-registration mailing			
2/7/2025	Goodhue County Annual Township Meeting- Feedlot update in the County			
CFO TRAINING AND MENTORING		Number	PC	PC Total
54	CFO - training CEUs: (Enter total training hours earned & list events below - see guidance for > 18 hr)	30.5	0.5	6
55	Hours mentoring New CFOs in another county (describe on a separate sheet):	0	0.5	0
List the training events attended.				
Date	Description	Hours		
1/15/2025	WEBEX: Data Practices Training	1:30		
3/25,26th ,27th	MACFO Conference: Detroit Lakes ---3.5hrs, 6.75hrs, 3.25hrs	13.5hrs		
4/16/2025	WEBEX: Construction Short Form (CSF) & Interim Permitting, Notice of Construction, & LMSA Closure	1:18		
5/21/2025	WEBEX: Environmental Upgrades	1:22		
6/4/2025	CFO Spring Regional Meeting-Owatonna	4:00		
7/16/2025	WEBEX: Feedlot well setbacks and anerobic digesters	:32		
8/20/2025	WEBEX: LMSA/Lagoon closure inspections, NRCS funding options	:55		
10/15/2025	WEBEX: Registration, DAWP, and Grant Agreement Updates	1:00		
10/29/2025	CFO Fall Regional Meeting Owatonna	4:00		
12/17/2025	WEBEX: CFO Annual Reporting process	1:35		
2/19/2025	Nutrient Management Tool Training-Chatfield	3:00		
2/29/25-2/30	Soil Management Summit-Mankato			
2/30/2025	Manureshed Action Network- Mankato Civic Center			
4/17/2025	Nutrient Management Training (CPS 590) Marshall	5:30		
OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
56	Feedlots where a MinnFARM was conducted (list sites below):	0	2	0
57	Notifications received claiming air quality exemptions:	16	---	---
58	Meetings with other local government and producer groups:	1	---	---
59	Feedlot ordinance revisions likely, in progress, or completed? ☐ Yes ☒ No	If Yes describe below		
MinnFARM completed by CFO		Describe other county program activities not identified elsewhere.		
registration no.	Site Name	Update the Goodhue SWCD FACEBOOK & Goodhue SWCD website with feedlot updates or upcoming events. Have manure kits available at our office. Recording papers, phamplets, etc. available at the office. Assist producers with searching for feedlot information & answer their questions. Assist producers with their mmp/nutrient management planners, and how to get through the MPCA online system. Assist with feedlot-fixes in Goodhue County with grant money. Attend the Goodhue County Fair with feedlot information. In 2025 Goodhue County completed 67 inspections. 28 of these inspections were done at feedlot sites that are not		
TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review		Max Eligible PC	PC Earned	
60	Reviewed registration files have ALL docs uploaded to TEMPO (if applicable)	6	6	
61	All four inspection files have ALL documentation uploaded to TEMPO	6	6	
62	Both permit files have ALL documentation uploaded to TEMPO	12	12	
63	90% of inspection data entered within 60 days of inspection	4	4	
64	All applicable inspection files for sites >100 AU contain land application records	4	4	
TOTAL PERFORMANCE CREDITS				102.50

2025 MPCA County Feedlot Program Financial Report					Last revised: 12/22/25	
County: Goodhue			Contact: Kelsey Petit			
Phone: 651-923-5286			Email: kpetit@goodhueswcd.org			
County Awards					Note: PC's earned in 2024	
County	Feedlots	Base Award	MPR Award	Total Award	PCs Earned	PC Award
Goodhue	445	\$58,535.08	\$24,915.89	\$83,450.97	68	\$11,976.09
		\$131.54/feedlot	\$55.99/feedlot		\$133.69/PC + \$2885.24 addtl	
County personnel costs (Choose one accounting method)				Note: include insurance/benefits in personnel costs		
Method:	Work activity breakdown					
Work Activity		County expenditure		Description of other work activity expenses		
Complaint Response		\$ 1,345.88		County, Planning, & Zoning: \$ 8,075.80 Feedlot Fees: \$23,350.00 MACFO Membership: \$150.00		
Inspections & Compliance		\$ 60,564.66				
Owner Assistance		\$ 20,188.22				
Permitting		\$ 20,188.22				
Registration/Inventories		\$ 13,458.81				
Training/Conferences		\$ 5,383.53				
Administration		\$ 6,729.41				
Other (explain in the box provided)		\$ 31,575.80				
TOTAL:		\$ 159,434.53				
Employee Name		Role (CFO, field tech, admin, etc.)		Salary (for program activities)		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
TOTAL:		\$ -				
Overhead costs (choose one accounting method)						
Method:	Included within personnel costs					
Overhead expenses breakdown		County expenditure		Description of other overhead expenses		
Office (lease, utilities, furniture, etc.)		\$ -				
Vehicle (lease, fuel, etc.)		\$ -				
Supplies (computer, phone, postage, etc.)		\$ -				
Other (explain in the box provided)		\$ -				
TOTAL:		\$ -				
County Balance Sheet						
Counties must match the Base Award.				Counties may show expenditures beyond the required match.		
Funds				Expenditures		
2024 Funds leftover	\$ -		Personnel	\$ 159,434.53		
2025 Grant Award	\$ 83,450.97		Overhead	\$ -		
2025 Required Match	\$ 58,535.08		TOTAL:	\$ 159,434.53		
TOTAL:	\$ 141,986.05				BALANCE:	\$ (17,448.48)