

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
NOVEMBER 20, 2018**

The Goodhue County Board of Commissioners met on Tuesday, November 20, 2018, at 9:00 a.m. in at the Goodhue County Government Center County Board Room, Red Wing, MN with Commissioners Anderson, Majerus, Drotos, and Allen present. C/Nesseth was absent.

C/Majerus asked if there were any disclosures of interest. There were none.

¹ Moved by C/Anderson, seconded by C/Drotos, and carried to approve the November 6, 2018, County Board Minutes.

² Moved by C/Drotos, seconded by C/Majerus, and carried to approve the November 20, 2018, County Board Agenda.

Administrator Arneson removed #1 on consent agenda- Approve the Nelson Property Abatement Costs Assessment.

³ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the following items on the consent agenda as amended:

- 1.
2. Approve Phased Retirement for Carol Lee, Attorney.
3. Approve the 2019 Septic Program Grant Agreement.

LAND USE MANAGEMENT DIRECTOR'S REPORT

PUBLIC HEARING: to consider amendments to Goodhue County Assembly Controls. Ordinance Proposal to update and replace the existing ordinance originally adopted in 1977 to modernize standards with current emergency management, traffic, parking, communication, health, and safety practices.

Staff recommended the County Board adopt the staff report into the record and approve the proposed amendments to the Goodhue County Assembly Controls Ordinance.

The board discussed adding exemptions for the Breakfast at the Farm events, County Parks, and Trails.

⁴ Moved by C/Anderson, seconded by C/Drotos, and carried to approve to open the public hearing.

C/Majerus asked three times for public comment. There were none.

⁵ Moved by C/Anderson, seconded by C/Allen, and carried to approve to close the public hearing.

⁶ Moved by C/Anderson, seconded by C/Majerus, and carried to approve to adopt the staff report into the record and approve the proposed amendments to the Goodhue County Assembly Controls Ordinance including adding exemptions for the Breakfast at the Farm events, County Parks, and Trails.

PUBLIC HEARING: to consider Goodhue County SSTS Ordinance updates. Proposed amendments to the SSTS (Subsurface Sewage Treatment System) ordinance to create a process for administrative adjustments to setback requirements for complicated lots, detail a local process for addressing contested soil evaluations, and clarify architectural features of bedrooms for determining system flows.

Staff recommended the board approve the proposed amendments to the Goodhue County SSTS Ordinance.

⁷ Moved by C/Anderson, seconded by C/Drotos, and carried to approve to open the public hearing.

C/Majerus asked three times for public comment. There were none.

⁸ Moved by C/Anderson, seconded by C/Majerus, and carried to approve to close the public hearing.

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- ⁹ Moved by C/Drotos, seconded by C/Majerus, and carried to approve to adopt the staff report, attachments, and testimony into the record, and approve into the record and approve the proposed amendments to the Goodhue County SSTS Ordinance.

Public Health Nuisance Property Abatement Costs. A property was posted as a public nuisance. The owner did not have the means to address the issue at the time. So, they consented to have the County abate the issue and they would pay back the cost of the abatement through an assessment. The final treatment was conducted on September 28, 2018. Staff recommends the abatement costs be applied to the following parcel: 55-300-0520 and assess the costs from the September 28, 2018 treatment (\$213.75) to the parcel as follows: annual interest rate of 4.5% on the unpaid balance to be paid in full in 1 year, beginning January 1, 2019 unless paid in full by 12:00pm, December 31, 2018.

- ¹⁰ Moved by C/Anderson, seconded by C/Majerus, and carried to approve abatement costs be applied to the following parcel: 55-300-0520 and assess the costs from the September 28, 2018 treatment (\$213.75) to the parcel as follows: annual interest rate of 4.5% on the unpaid balance to be paid in full in 1 year, beginning January 1, 2019 unless paid in full by 12:00pm, December 31, 2018.

HUMAN RESOURCE DIRECTOR'S REPORT

Personnel Committee Report. The Personnel Committee met prior to the board meeting with the following item on the agenda:

Chief Deputy Sheriff. Sheriff elect, Marty Kelly, addressed the personnel committee on the salary for the Chief Deputy Sheriff who would begin in the position effective January 7, 2019. His request was to hire the position at grade 87, step 7. The personnel committee discussed the issue and talked about handling the situation similar to how others would be handled based on his current rate of pay. Based on his current rate of pay, he would be on step 4 on the 2019 pay scale. C/Majerus supported step 4. C/Anderson did not support step 4 without knowing the total picture of how things would be laid out within the department.

Sheriff Kris Johnson noted that the candidate has similar experience to the current employee in the position. In addition, based on where current staff was in the department, he felt step 4 was a more appropriate offer versus the original request.

C/Drotos questioned managerial experience. Administrator Arneson clarified that under state statute, the Sheriff elect had the authority to hire the chief deputy. The salary was set at the board's discretion. At this time, the Sheriff elect feels the candidate has the experience necessary to do the job.

Roll call vote: C/Drotos- yes, C/Majerus-yes, C/Allen- yes, C/Anderson- no

- ¹¹ Moved by C/Allen, seconded by C/Majerus, and carried (3-1-0) to approve to make a conditional offer to Jeremy Lerfald, in the Chief Deputy Sheriff position at a grade 89, step 4, effective January 7, 2019.

FINANCE DIRECTOR'S REPORT

Request to hire Appraiser in 2019. Staff recommended the board approve to hire an Appraiser 1, Grade 82, step 2. This position has been factored into the proposed 2019 budget.

- ¹² Moved by C/Anderson, seconded by C/Drotos, and carried to approve to hire an Appraiser position at a grade 82, step 2.

Election Update. Finance Director, Brian Anderson gave a brief update on elections.

PUBLIC WORKS DIRECTOR'S REPORT

Community Solar Garden Subscription. Staff recommended the board authorize them to issue a Request for Proposals (RFP) to enter into a subscription for a Community Solar Garden.

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13 Moved by C/Allen, seconded by C/Anderson, and carried to approve to issue a Request for Proposal (RFP) to enter into a subscription for a Community Solar Garden.

Set Public Hearing Date for Solid Waste Designation Ordinance. Staff recommended the County Board set a date and authorize staff to advertise and send the required notifications for a Public Hearing on January 8, 2019 to discuss Solid Waste Designation.

14 Moved by C/Allen, seconded by C/Anderson, and carried to approve advertise and send the required notifications for a public hearing on January 8, 2019 to discuss Solid Waste Designation.

COMMISSIONER CORRESPONSE

Interim Commissioner Appointment. Commissioner Allen noted that his original recommendation was to appoint Richard Mallan to fill in for him while on medical leave, however, Mr. Mallan is not able to do it. Therefore, he is recommending Scott Safe fill in as County Commissioner for District 1 while he is away for medical treatment from December 1, 2108 through April 2, 2019 or thereafter.

15 Moved by C/Allen, seconded by C/Anderson, and carried to approve to appoint Scott Safe to fill in for Commissioner District 1 beginning December 1, 2018 through April 1, 2019 or thereafter while C/Allen is away for medical treatment. Mr. Safe would receive the same rate of pay as C/Allen, and C/Allen's pay would be suspended.

COMMITTEE REPORTS:

C/Drotos	•
C/Nesseth	•
C/Anderson	•
C/Majerus	•
C/Allen	•
Administrator Arneson	•

New Business.

Review and approve county claims.

16 Moved by C/Anderson, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$140,831.29, 03-Public Works \$212,233.22, 11- Human Service Fund \$16,959.18, 21-ISTS \$00, 25- EDA \$3,071.15, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$3,089.65, 35-Debt Services \$2,300.00, 40-County Ditch \$00, 61-Waste Management \$12,961.32, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$152,902.34, 81-Settlement \$2,322.91, in the total amount of \$548,671.06.

17 Moved by C/Anderson, seconded by C/Nesseth, and carried to approve to adjourn the November 20, 2018, County Board Meeting.

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SCOTT O. ARNESON
COUNTY ADMINISTRATOR



JASON MAJERUS, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the November 6, 2018 County Board Meeting Minutes. (Motion carried 4-0)
2. Approved the November 20, 2018 County Board Meeting Agenda as amended. (Motion carried 4-0)
3. Approved the Consent Agenda as amended. (Motion carried 4-0)
4. Approved to open the public hearing. (Motion carried 4-0)
5. Approved to close the public hearing. (Motion carried 4-0)
6. Approved amendments to the Goodhue County Assembly Controls Ordinance. (Motion carried 4-0)
7. Approved to open the public hearing. (Motion carried 4-0)
8. Approved to close the public hearing. (Motion carried 4-0)
9. Approved amendments to the Goodhue County SSTS Controls Ordinance. (Motion carried 4-0)
10. Approved the Public Health Nuisance Property Abatement Costs. (Motion carried 4-0)
11. Approved the salary for the Chief Deputy Sheriff. (Motion carried 3-1)
12. Approved to hire an Appraiser 1 position. (Motion carried 4-0)
13. Approved to do request for proposals (RFP) for a solar community. (Motion carried 4-0)
14. Approved to set a public hearing date for January 8, 2019 for the Solid Waste Designation ordinance. (Motion carried 4-0)
15. Approved to appoint Scott Safe as Interim Commissioner for District 1. (Motion carried 4-0)
16. Approved the county claims. (Motion carried 4-0)
17. Approved to adjourn the November 6, 2018 County Board Meeting. (Motion carried 4-0)