



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

BOARD OF COMMISSIONERS AGENDA GOVERNMENT CENTER, RED WING

10:00 A.M.- 2:00 P.M. VETERAN'S SERVICE OFFICER INTERVIEWS
IT CONFERENCE ROOM

COUNTY BOARD MEETING
COUNTY BOARD ROOM 308
GOVERNMENT CENTER, RED WING

JUNE 4, 2019
5:00 P.M.

PLEDGE OF ALLEGIANCE

Disclosures of Interest

Review and approve the previous board meeting minutes.

Documents:

[May 21, 2019.pdf](#)

Review and approve the county board agenda

Review and approve the following items on the consent agenda:

1. Approve repurchase of forfeited property.

Documents:

[Re-purchase of forfeited property.pdf](#)

2. Approve the resolution of support for the Prairie Island Indian Community Land Reservation status.

Documents:

[PI Elk Run.pdf](#)

3. Approve the 2019 Annual County Boat & Water Safety Grant Agreement.

Documents:

[Annual County Boat and Water Safety Grant.pdf](#)

4. Approve the internal promotions for the Patrol Sergeant and the Four Seasons Sergeant.

Documents:

[Patrol Sergeant.pdf](#)
[Four Seasons Sergeant.pdf](#)

5. Approve ADP Service Contract 2019 - 2022.

Documents:

[Approve ADP - 2019-2022 contract.pdf](#)

6. Approve the appointment of Chuck Schwartau to the Goodhue County Extension Committee.

Documents:

[2019 Extension Committee Appointment.pdf](#)

REGULAR AGENDA

Finance Director's Report

1. 2019 Financial Policies

Documents:

[2019 Financial Policies.pdf](#)

Land Use Management Director's Report

1. CONSIDER: CUP Request for a Feedlot Outside of a Farmyard
Request for a CUP, submitted by Edward Fletcher (owner), to operate a Feedlot outside of a farmyard to allow a dwelling to be split from an existing Feedlot. Parcel 35.033.0200. 2636 450th ST, Kenyon, MN 55946. Part of the W ½ of the NE ¼ of Sect 33 Twp 110 Range 18 in Holden Township. A1 Zoned District.

Documents:

[CBPacket_Fletcher.pdf](#)

2. CONSIDER: CUP Request for Feedlot Expansion and Liquid Manure Storage Exceeding 500,000 Gallons (Dicke)
Request for a CUP, submitted by Sue and Micah Dicke (owner/operators), for an estimated 300 Animal Unit expansion of an existing 444 Animal Unit Beef cattle Feedlot and construction of an animal waste storage pit exceeding 500,000 gallons. Parcel 42.036.0700. 17744 CTY 1 BLVD, Red Wing, MN 55066. Part of the N ½ of the SE ¼ of Sect 36 Twp 112 Range 16 in Vasa Township. A2 Zoned District.

Documents:

[CBPacket_Dicke.pdf](#)

3. CONSIDER: CUP Request to Establish Feedlot and Liquid Manure Storage Exceeding 500,000 Gallons (Kehren)
Request for a CUP, submitted by Phillip and Annette Kehren (owner/operators), to establish a hog finishing Feedlot for up to 2,400 head (720 Animal Units) and construction of an animal waste storage pit exceeding 500,000 gallons. Parcel 39.009.0300. 2000 470th ST, Zumbrota, MN 55992. NW ¼ and W ½ of NE ¼ of Sect 09 Twp 109 Range 15 in Pine Island Township. A1 Zoned District.

Documents:

[CBPacket_Kehren.pdf](#)

Public Works Director's Report

1. Solar Garden Subscription.

Documents:

[Solar Garden Subscription.pdf](#)

2. DNR Scientific & Natural Area Property Acquisition From The Trust For Public Lands.

Documents:

[TPL Transfer to DNR for SNA.pdf](#)

3. Cannon Valley Trail Property Acquisition From The Trust For Public Lands.

Documents:

[TPL Transfer to CVT.pdf](#)

For Your Information

1. Commissioner District 1 Vacancy to be discussed at June 18, 2019 Board Meeting.
2. Project Status Report.

Documents:

[Project Status Report 04Jun19.pdf](#)

3. April & May Staffing Report

Documents:

[April May Staffing.pdf](#)

County Board Committee Reports

New and Old Business

Review & Approve County Claims

Documents:

[County Claims 6-4-19.pdf](#)

ADJOURN

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
MAY 21, 2019**

The Goodhue County Board of Commissioners met on Tuesday, May 21, 2019, at 9:00 a.m. in the County Board Room, Government Center, 509 West 5th Street, Red Wing, MN with Commissioners Anderson, Majerus, Nesseth, and Drotos all present.

C/Anderson asked if there were any disclosures of interest. There were none.

¹ Moved by C/Majerus, seconded by C/Drotos, and carried to approve the May 7, 2019, County Board Minutes.

² Moved by C/Majerus, seconded by C/Drotos, and carried to approve the May 13, 2019, Special Session County Board Minutes.

³ Moved by C/Drotos, seconded by C/Nesseth, and carried to approve the May 21, 2019, County Board agenda.

C/Anderson moved the commissioner correspondence item to number one on the regular agenda.

⁴ Moved by C/Majerus, seconded by C/Drotos, and carried to approve the following items on the consent agenda:

1. Approve New Liquor License Request for The Summit Golf Club.
2. Approve the internal promotions within the Sheriff's Office.
3. Approve the 2019 Federal Supplemental Boating Safety Patrol Grant.
4. Approve the 2019-2021 STS contract between Goodhue County and the City of Red Wing.

COMMISSIONER CORRESPONDENCE

District 1 Commissioner Vacancy. C/Anderson noted that there were a number of people who wished to comment on the District 1 Commissioner Vacancy.

The following people spoke in favor of filling the vacancy: Joan Halgren, Dan Bender, Rick Devoe, Paul Christenson, Pat Tieskoetter, Jeff Cole, and Scott Safe.

Margaret Simanski spoke in favor of not filling the vacancy.

C/Drotos nominated Scott Safe as the interim commissioner chair until a special election could be held. C/Anderson seconded the motion.

C/Nesseth questioned if the board would be willing to wait to see who files and then make an appointment after that. He would like to appoint someone who was not planning on running for election. C/Anderson clarified that the only candidates the board could chose from to appoint were the four who met the requirements at the previous public hearing.

C/Anderson did not believe there was an advantage to being the incumbent and felt the people of District 1 would chose who takes the seat in the election.

C/Majerus commented that each commissioners contact information was available on the county website and they would all take calls.

⁵ Moved by C/Drotos, seconded by C/Anderson, motion failed (2-2-0) with C/Majerus and C/Nesseth dissenting to approve to appoint Scott Safe to fill the vacancy of Commissioner District 1.

LAND USE MANAGEMENT DIRECTOR'S REPORT

PUBLIC HEARING: Request for Map Amendment (Rezone) – Bjerck. The request for map amendment submitted by Bradd Strelow (Agent) and Debbie Bjerck (Owner) to rezone 22 acres from A3 (Urban Fringe District) to R1 (Suburban Residence District). Parcel 41.024.2800. TBD Oxford Mill Road, Cannon Falls, MN 55009. Part of the S ½ of the SW ¼ of Sect 24 Twp 112 R18 in Stanton Township.

⁶ Moved by C/Drotos, seconded by C/Majerus, and carried to approve open the public hearing.

C/Anderson asked three times for public comment.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
MAY 21, 2019**

7 Moved by C/Majerus, seconded by C/Drotos, and carried to approve close the public hearing.

8 Moved by C/Majerus, seconded by C/Nesseth, and carried to approve the Planning Advisory Commission recommendation to adopt the staff report into the record; accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the map amendment request from Bradd Stelow (Authorized Agent for Property Owner) to rezone parcel 41.024.2800 from A3 (Urban Fringe District) to R1 (Suburban Residence District).

Conditional Use Permit (CUP) for a Utility-Scale Solar Energy System (Luhman). The request for a CUP submitted by IPS Solar (applicant) and Brenda Luhman (owner) for a Utility-Scale Photovoltaic Ground 1 Megawatt Solar Energy System (SES) occupying approximately 7.30 acres. Parcel 38.034.1301. TBD HWY 60 BLVD, Zumbrota, MN 55992. Part of the NW ¼, SW ¼ and the SW ¼, NW ¼ of Sect 34 Twp 110 Range 16 in Minneola Township. A1 Zoned District.

9 Moved by C/Drotos, seconded by C/Majerus, and carried to approve the Planning Advisory Commission recommendation to adopt the staff report into the record; adopt the findings of fact; accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the request for a CUP submitted by IPS Solar (applicant) and Brenda Luhman (owner) for a Utility-Scale Photovoltaic Ground 1 Megawatt Solar Energy System (SES) occupying approximately 7.30 acres. Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County Zoning Ordinance and submitted plans;
3. A decommissioning agreement between the landowner and IPS Solar shall be maintained to ensure reclamation of the area;
4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
5. Applicants shall communicate with Beau Kennedy, Wetlands Coordinator with the Goodhue SWCD to ensure compliance with applicable Wetlands Rules prior to completion of any site grading/ construction and/ or submittal of the Building Permit Application;
6. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
7. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix to establish on disturbed areas of the site;
8. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
9. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 21 (Agriculture Protection District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
10. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
11. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

Conditional Use Permit (CUP) for a Utility-Scale Solar Energy System (Siems). The request for a CUP submitted by IPS Solar (applicant) and Genevieve Siems (owner) for a Utility-Scale Photovoltaic Ground 1 Megawatt Solar Energy System (SES) occupying approximately 7.41 acres. Parcels 39.001.0900 and 39.001.1300. TBD HWY 60 BLVD, Mazeppa, MN 55956. Part of the N ½ of the SE ¼ of Sect 01 Twp 109 Range 15 in Pine Island Township. A2 Zoned District.

10 Moved by C/Nesseth, seconded by C/Drotos, and carried to approve the Planning Advisory Commission recommendation to adopt the staff report into the record; adopt the findings of fact; accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the request for a CUP submitted by IPS Solar (applicant) and Genevieve Siems (owner) for a Utility-Scale Photovoltaic Ground 1

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
MAY 21, 2019**

Megawatt Solar Energy System (SES) occupying approximately 7.41 acres. Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County Zoning Ordinance and submitted plans;
3. A decommissioning agreement between the landowner and IPS Solar shall be maintained to ensure reclamation of the area;
4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
5. Applicants shall communicate with Beau Kennedy, Wetlands Coordinator with the Goodhue SWCD to ensure compliance with applicable Wetlands Rules prior to completion of any site grading/ construction and/ or submittal of the Building Permit Application;
6. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
7. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix to establish on disturbed areas of the site; vegetative screening shall be established within 1 year of SES operation;
8. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
9. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 22 (General Agriculture District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
10. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
11. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.
12. A 100-foot long double row of six (6) foot tall Black Hills Spruce trees shall be established in view of the dwelling south of the proposed project unless another screening agreement is reached between the south property owner (Bruce Goetsch) and the applicants (IPS Solar) prior to construction;
13. A single row of Black Hills Spruce trees shall be established along the length of the east side of the northern array adjacent to the existing woods unless another screening agreement is reached between the property owner to the east (Fran Reuter) and the applicants (IPS Solar) prior to construction.

UPDATE: Planning Commission Solar Energy Systems Discussion. At their April 15, 2019 meeting the Planning Advisory Commission reviewed the status of Solar Energy System permits, installations, and ordinance provisions in Goodhue County. The goal of the workshop was to gain a better understanding of the roles of developers and Xcel Energy, answer questions about the permitting process beyond county zoning approvals, and discuss existing ordinance provisions. Topics of discussion included permitting and application processes, an overview of Xcel Energy solar energy program, and current and future distribution of Solar Energy Systems in Goodhue County. The Planning Commission recommended no action at this time.

Cannon Falls Staffing Agreement. The County Board approved a shared staffing agreement in effect from April 2017- December 2020. The agreement term is expiring and both Goodhue County and the City of Cannon Falls would like to modify the existing agreement.

- ¹¹ Moved by C/Nesseth, seconded by C/Majerus, and carried to approve the proposed staffing agreement with Cannon Falls which would terminate the shared services effective January 1, 2020.

COUNTY SURVEYOR'S REPORT

Cannon Falls Proposed Annexation. The County Board was in favor of selling excess property no longer needed for road purposes. Staff discussed the property west of County 24 Boulevard and north of 318th Street in Cannon Falls Township. Staff request approval to be co-applicants to the annexation request, moving County owned parcels in Cannon Falls Township (28-019-4400, 28-019-44700, and that part of parcels 28-019-0300 and 28-019-0400 lying westerly of County 24 Boulevard) into the City of Cannon Falls.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
MAY 21, 2019**

- ¹² Moved by C/Majerus, seconded by C/Anderson, and carried to approve to be co-applicants to the annexation request, moving County owned parcels in Cannon Falls Township (28-019-4400, 28-019-44700, and that part of parcels 28-019-0300 and 28-019-0400 lying westerly of County 24 Boulevard) into the City of Cannon Falls.

PUBLIC WORKS DIRECTOR'S REPORT

County Road 23 Repair Recommendation. Staff requested that the County Board determine if they wish to move forward with making a repair to County Road 23. Staff recommended proposed option #1. Shoulder Edge Drain, Cement Stabilization, Aggregate Surfacing, & Ditching be approved by the Board and that the edge drain be installed during the 2019 construction season utilizing funding currently available and to further find additional funds to construct the remainder of the project in 2020 to perform the cement stabilization and aggregate surfacing.

C/Majerus was in favor of cleaning the ditch and not installing the drain and see how the road holds up.

C/Anderson was in favor of doing both, cleaning the ditch and installing the drain.

C/Neseth was not in favor of spending the money and upsetting the road plan. He suggested doing the ditch cleaning.

Mr. Isakson suggested staff prepare additional information and bring the issue back to a future Committee of the Whole meeting.

- ¹³ Moved by C/Neseth, seconded by C/Majerus, and carried to approve to move forward with normal maintenance of cleaning clean the ditch and put in the shoulder edge drain.

Park Pavilion Concept & Grant Application. Staff recommended the board approve the park pavilion design concept and authorize staff to submit a grant to the Greater Minnesota Regional Parks and Trails Commission to fund the construction of this pavilion.

C/Majerus commented that he could not support this when the county was looking for money to fix roads.

- ¹⁴ Moved by C/Drotos, seconded by C/Neseth, and carried (3-1-0) with C/Majerus dissenting to approve the following resolution for the Park Pavilion Concept and Grant Application:

BE IT RESOLVED that Goodhue County has the legal public authority to sponsor a grant funding request for a Park Pavilion located in Goodhue County's Byllesby Park, which has been previously designated by the Greater Minnesota Regional Park and Trail Commission (Commission) as a regional park.

BE IT FURTHER RESOLVED that as we are fully aware of the information provided in the funding request, including any non-state match and other long-term commitments (as defined in the funding request), related master plan and any supporting information as submitted.

BE IT RESOLVED that, if selected for funding by the Commission, Goodhue County shall act as legal sponsor for the Byllesby Park Pavilion project contained in the State's Department of Natural Resources (DNR) Parks & Trails Legacy Grant Application and that Greg Isakson is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Goodhue County.

BE IT FURTHER RESOLVED that Goodhue County has not incurred any development costs and is not planning to acquire any property in the funding request or in the State's Department of Natural Resources (DNR) Parks & Trails Legacy Grant Application.

BE IT FURTHER RESOLVED that Goodhue County owns in fee title the land described in the funding request and therefore, also in the State's Grant Application for regional parks.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, the applicant may enter into an agreement with the State of Minnesota for the above-referenced project, and that the applicant certifies that it will comply with all applicable laws and regulations as stated in the grant contract including dedicating the

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
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park property for uses consistent with the grant program into perpetuity.

NOW, THEREFORE, BE IT RESOLVED that Greg Isakson is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Goodhue County.

Investigate Acquisition of Scenic Cliffs Property. Staff recommended the board notify the Boy Scouts that the County is interested in exploring opinions to greatly reduce or eliminate the odds of the public being hurt by cliff jumping. If a suitable option is found then the County would be interested in holding negotiations concerning the acquisition of the parcel as shown on the attachment, or similar. If the Boy Scouts are willing to give the County time, then it is recommended that staff explore operational options to reduce or eliminate the liability from cliff jumping.

C/Majerus questioned why the county would be interested in taking on someone else's liability.

¹⁵ Moved by C/Nesseth, seconded by C/Drotos, and carried to approve to direct staff to contact MCIT regarding the liability issues with the Scenic Cliffs property.

COMMITTEE REPORTS:

C/Drotos	<ul style="list-style-type: none"> • Drug Addiction Program at the Red Wing Public Library at the public library on May 29 from 6-7:00 p.m. Historical Society RFP to deal with the old hospital building.
C/Nesseth	<ul style="list-style-type: none"> • Three Rivers expansion.
C/Anderson	<ul style="list-style-type: none"> •
C/Majerus	<ul style="list-style-type: none"> •
C/Safe	<ul style="list-style-type: none"> •
Administrator Arneson	<ul style="list-style-type: none"> •

Review and Approve the County Claims

¹⁶ Moved by C/Majerus, seconded by C/Drotos, and carried to approve to pay the County claims in the amount of 01-General Revenue \$337,925.15, 03-Public Works \$132,592.13, 11- Human Service Fund \$127,511.79, 21-ISTS \$00, 25- EDA \$00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$44,191.80, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$23,010.37, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$127,420.05, 81-Settlement \$2,388.00, in the total amount of \$795,039.29.

¹⁷ Moved by C/Drotos, seconded by C/Majerus, and carried to approve to adjourn the May 21, 2019, County Board Meeting.

SCOTT O. ARNESON
COUNTY ADMINISTRATOR

BRAD ANDERSON, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
MAY 21, 2019**

MINUTE

1. Approved the May 7, 2019 County Board Meeting Minutes. (Motion carried 4-0)
2. Approved the May 13, 2019 County Board Special Session Meeting Minutes. (Motion carried 4-0)
3. Approved the May 21, 2019 County Board Meeting Agenda. (Motion carried 4-0)
4. Approved the Consent Agenda. (Motion carried 4-0)
5. Motion to appoint Scott Safe as interim commissioner for District 1. (Motion fails 2-2)
6. Approved to open the public hearing. (Motion carried 4-0)
7. Approved to close the public hearing. (Motion carried 4-0)
8. Approved the rezone for Bradd Strelow and Debbie Bjerk of Stanton Township. (Motion carried 4-0)
9. Approved a Conditional Use Permit for Brenda Luhman, Minneola Township. (Motion carried 4-0)
10. Approved a Conditional Use Permit for Genevieve Siems, Pine Island Township. (Motion carried 4-0)
11. Approved the Cannon Falls staffing agreement. (Motion carried 4-0)
12. Approved to be co-applicants for the Cannon Falls proposed annexation. (Motion carried 4-0)
13. Approved the County road 23 Repair. (Motion carried 4-0)
14. Approved the park pavilion concept and grant application. (Motion carried 3-1)
15. Approved to direct staff to look into liability concerns relating to cliff jumping. (Motion carried 4-0)
16. Approved the County Claims. (Motion carried 4-0)
17. Approved to adjourn the May 21, 2019 County Board Meeting. (Motion carried 4-0)

DRAFT



Brian Anderson
Finance Director
Goodhue County

Brian.Anderson@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3040
Fax (651) 267-4878

TO: Board of Commissioners

FROM: Brian Anderson, Finance Director

DATE: May 22, 2019

RE: Approval of repurchase of tax-forfeited land

Summary

Parcel 55.020.1640 forfeited to the State of MN due to nonpayment of property taxes. Homeowner David Schwab has received numerous notices from us that the property would forfeit if taxes were not current. His delinquent taxes date back to pay 2015. On May 13, 2019 the property forfeited. On May 17th we received an inquiry from a cousin of David's asking about the requirements to repurchase the property. David is currently in a nursing home and the cousin would like to help David out. On May 22nd we received a letter asking to repurchase the parcel. We indicated to them that upon your approval David has 30 days to make full payment on all past due taxes, penalty, interest and costs (\$7,398.26). On May 22nd we were also notified that squatters had moved in. Police investigated and determined that the people had taken up residence. We are currently working with the attorney's office to evict the people that have set up residence on the property. Should we not receive full payment within 30 days an eviction hearing will take place and David will no longer have the opportunity to repurchase his house under these conditions.

Background

MN Statute 282.241 states that at this point in the process the property owner or taxpayer does not have a right to repurchase the property; however, they do have the privilege of submitting a written application to the county board, requesting to repurchase a parcel of tax-forfeited property. The county board by resolution has the authority and responsibility to approve or disapprove any written request for repurchase.

The county board's approval is to be given only if at least one of the following conditions is determined to be true.

1. The county board is to determine that the undue hardship or injustice resulting from the tax forfeiture will be corrected by the repurchase.
2. The county board is to determine that the repurchase will best serve the public interest.

Recommendation

We feel condition #2 above is met and staff recommend the board approve the repurchase of parcel 55.020.1640.

RESOLUTION FOR REPURCHASE OF FORFEITED LANDS

WHEREAS, property located in the City of Red Wing described as parcel 55.020.1640 forfeited to the State of MN for delinquent taxes in the 2014 payable 2015 and subsequent years, as provided by the appropriate statutes, and

WHEREAS, MS 282.241 provides for repurchase after forfeiture of tax by aggregate of all delinquent taxes and assessments, together with penalties, interest and costs which would have accrued had said lands not forfeited to the State, unless prior to the time of repurchase such parcels shall have been sold, and

WHEREAS, this Board has determined that said repurchase would best serve the public interest;

NOW THEREFORE BE IT RESOLVED, that David Schwab, be authorized to repurchase property referred to above, under the provisions of the above mentioned statute, provided that payment is made in the sum of all taxes, assessments, penalties, interest and costs. The property will be placed back into the name of David Schwab, as it was at the time of forfeiture.



Scott O. Arneson
County Administrator
Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001
Fax (651) 267.4873

To: Board of Commissioners

From: Scott O. Arneson

Date: May 30, 2019

Re: Resolution of Support

Staff recommends the county board approve the proposed resolution in support of Prairie Island Indian Community in its efforts to establish the Elk Run Property as additional reservation land for the Community.

GOODHUE COUNTY BOARD OF COMMISSIONERS

Vacant
1st District

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

BARNEY NESSETH
3rd District
41595 Co. 8 Blvd
Zumbrota, MN 55992

JASON MAJERUS
4th District
39111 Co. 2 Blvd
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066

An Equal Opportunity Employer

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

June 4, 2019

WHEREAS, the Prairie Island Indian Community and their ancestors have lived in what is now Minnesota since long before European contact, and have historic ties to the Pine Island area in southern Goodhue and northern Olmstead Counties; and

WHEREAS, the Community's existing Reservation, located on an island along the Mississippi River, is threatened by flooding of portions of the Community's lands and has other significant safety concerns; and

WHEREAS, the Community has acquired land near Pine Island, commonly known as the "Elk Run Property" and seeks Congressional confirmation of this land as an additional reservation for the Community and its people; and

WHEREAS, the Community has committed to working with the Goodhue County Board of Commissioners and other stakeholders in the region; and

WHEREAS, the development of the Elk Run Property has the potential to bring jobs and economic development to the region in addition to the safety and security of the Community and its people.

NOW THEREFORE BE IT RESOLVED, that the Goodhue County Board of Commissioners supports the Prairie Island Indian Community in its efforts to establish the Elk Run Property as additional reservation land for the Community, and urges the members of the Minnesota Congressional Delegation to similarly support such efforts through the enactment of appropriate federal legislation confirming the reservation status of these lands.

State of Minnesota
County of Goodhue

Majerus	Yes	___	No	___
Drotos	Yes	___	No	___
Nesseth	Yes	___	No	___
Anderson	Yes	___	No	___

I, Scott O. Arneson, duly appointed, County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 4th day of June, 2019, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, this 4th day of June, 2019.

Scott O. Arneson
County Administrator



Goodhue County Grant Form

Grant Information

Grant Award: \$24,989

Name of Grant: Annual County Boat & Water Safety Grant

Sponsoring Agency: Minnesota Department of Natural Resources

Grant Period: 1/1/19 – 6/30/20

Department Information

Department: Sheriff's Office

Primary Contact Person: Sergeant Jordan Winberg

Phone number: 651-267-2852

Purpose:

It is the Sheriff's duty to carry out the provisions of Minnesota Statute Chapter 86B and the Boat and Water Safety Rules, including patrol, enforcement, search and rescue, watercraft inspection, issuance of temporary structure & event permits, waterway marking and accident investigation.

Restrictions:

The funds may only be used for staffing, supplies or equipment directly associated with boat & water safety activities from 1/1/19-6/30/20.

Reimbursement Payment up front Match (\$ or in-kind)

Website Address: www.dnr.state.mn.us

CFDA # (if Federal Grant): N/A

Date sent to Administration: 5/30/19

Board Approval Date (for office use only): _____



DEPARTMENT OF NATURAL RESOURCES

2019 STATE OF MINNESOTA ANNUAL COUNTY BOAT AND WATER SAFETY GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: 156695

PO#: 3-149662

State Accounting Information:

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2019	Source Type State	Vendor Number 0000197327-001
Total Amount \$ 24,989	Project ID R29G70CGFFY18	Billing Location R297000221	DUNS 051690642	

Accounting Distribution:

Fund 2100	Fin. Dept. ID R2937714	Appropriation ID R297400	Category 84101501	Account 441302	Activity A4CG002
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Grant Begin Date January 1, 2019	Grant End Date June 30, 2020
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Grantee Name and Address:

Goodhue County Sheriff's Office
430 W Sixth St.
Red Wing, MN 55066

Payment Address:
(where DNR sends the check)

Goodhue Co. Treasurer
509 W. 5th St.
Red Wing, MN 55066

**2019 STATE OF MINNESOTA
ANNUAL COUNTY BOAT AND WATER SAFETY
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division ("State") and Goodhue County Sheriff's Office, 430 W Sixth St., Red Wing, MN 55066 (DUNS 051690642) ("Grantee"). The payment address for this grant agreement is Goodhue Co. Treasurer, 509 W. 5th St., Red Wing, MN 55066.

Recitals

1. Under Minnesota Statutes § 86B.701 & .705 the State is empowered to enter into this grant.
2. The State is in need of Sheriff's duties to carry out the provisions of Chapter 86B and the Boat and Water Safety Rules, hereinafter referred to as the "Minnesota Rules", including patrol, enforcement, search and rescue, watercraft inspection, issuance of temporary structure & event permits, waterway marking and accident investigation, all hereinafter referred to as the "Sheriff's Duties".
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** January 1, 2019 or the date the State obtains all required signatures under Minnesota Statutes Section 16B.98, subdivision 5, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for 2019 grant expenditures incurred back to effective date. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.
- 1.2 **Expiration date:** June 30, 2020. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide county sheriff services for boat and water safety activities. As stated in Minnesota Statute § 86B.701, the Grantee will submit to the State a spending plan (Exhibit "A", which is attached and incorporated into this grant) along with this form to carry out the Sheriff's Duties. Boat and water safety activities are those outlined in Minnesota Statutes § 86B, Minnesota Rules, Chapter 6110, search and recovery operations in the waters of the State and the portions of Chapter 169A that are applicable to motorboats. Exhibit "B", which is attached and incorporated into this grant further defines the allowable expenditures. The Grantee is responsible for maintaining an adequate conflict of interest policy throughout the term of this grant contract. The Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State's Authorized Representative.

Reporting Requirements: The Grantee must satisfactorily submit all activity and financial reports by the date(s) requested by the State, unless the State grants an extension in writing. Exhibit "B", which is attached and incorporated into this grant further defines reporting requirements.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:

- (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Twenty-four thousand nine hundred eighty-nine dollars (\$24,989).
- (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Twenty-four thousand nine hundred eighty-nine dollars (\$24,989).

4.2 **Payment**

- (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices shall be submitted in a form prescribed by the State within the dates previously noted in "Term of Grant Agreement" in this contract.
- (b) **Federal funds.** (Where applicable, if blank this section does not apply) Payments under this grant agreement will be made from federal funds obtained by the State through Title NA CFDA number _____ of the _____ Act of _____. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

- 4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:
- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
 - (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
 - (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§ 177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Rodmen Smith, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5361, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Sheriff Marty Kelly, Goodhue County Sheriff's Office, 430 W Sixth St., Red Wing, MN 55066. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Agreement Complete**

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

9 **Audits (State and Single)**

Under Minn. Stat. §16B.98, subd. 8 and 2 CFR 200.331, the Grantee books, records, documents, and accounting procedures and practices relevant to this grant agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement.

All state and local governments, colleges and universities, and non-profit organizations that expend \$750,000 or more of Federal awards in a fiscal year must have a single audit according to the OMB Uniform Guidance: Cost Principles, Audit, and Administrative Awards Requirements for Federal Awards. This is \$750,000 total Federal awards received from all sources. If an audit is completed, forward a copy of the report to both the State's Authorized Representative and the State Auditor.

10 Government Data Practices and Intellectual Property

10.1 Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 Workers' Compensation

The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity. Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.

12.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination by the State. The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 Termination for Cause. The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 Termination for Insufficient Funding. The State may immediately terminate this grant contract if:

a) It does not obtain funding from the Minnesota Legislature

b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 Data Disclosure

Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 American Disabilities Act

The Grantee must comply with the 2010 American Disabilities Act Standards for Accessible Design.

17 **Invasive Species Prevention**

WORK SITES WITH KNOWN AQUATIC INVASIVE SPECIES INFESTATIONS

Grantees and subcontractors must follow Minnesota DNR's Operational Order 113, which requires preventing or limiting the introduction, establishment and spread of invasive species during activities on public waters and DNR-administered lands. This applies to all activities performed on all lands under this grant agreement and is not limited to lands under DNR control or public waters. Operational Order 113 is incorporated into this grant agreement by reference and may be found at http://files.dnr.state.mn.us/assistance/grants/habitat/heritage/oporder_113.pdf. Duties are listed in Op Order 113 under Sections II and III (p. 5-8).

The grantee shall be responsible for becoming familiar with the location of any known infestations of aquatic pests. The DNR Infested Waters list is found at <https://www.dnr.state.mn.us/invasives/ais/infested.html>. The grantee shall prevent invasive species from entering into or spreading within a project site by cleaning equipment and clothing prior to arriving at the project site.

The grantee shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for (ex. zebra mussels) invasive species prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated. The grantee shall use the following inspection and removal procedures for decontamination prior to entering and when leaving the water body:

- a. Prior to leaving the waterbody, drain all water from equipment, boats, trailers, bilges, live wells, coolers, bait buckets, engine compartments and any other areas where water may be trapped or contained. Immediately after leaving the water body, drain water from transom wells onto dry land.
- b. Inspect boat hulls, propellers, trailers and other surfaces, scrape off any attached mussels, remove any aquatic plant material (fragments, stems, leaves, or roots) and dispose of removed mussels and plants in a garbage can prior to transporting any equipment on public roads.
- c. Flush boats (inside and outside) and all other equipment with hot water of 105 - 110 degrees F for a period of 30 minutes or 140 degrees F for a period of 5 minutes; or, instead of flushing equipment, leave the equipment in a location so that it dries completely for a minimum of at least 5 consecutive full days. A car wash can be used for cleaning.
- d. If equipment or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by grantee furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The grantee shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Grant Administrator or their representative. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.
- e. Before reuse, aquatic equipment used in invertebrate infested waters shall be dried, rinsed with hot water or power washed to remove invertebrates. Aquatic equipment used in pathogen infested water(s) shall be disinfected, according to Appendix A, immediately after exiting water.

18 **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions**

- 18.1 The prospective lower tier participant certifies, by submission of this agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- 18.2 Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this agreement.

19 **Whistleblower Protection Rights**

41 USC §4712, Enhancement of Recipient and Subrecipient Employee Whistleblower Protection


(a) This award and employees working on this financial assistance agreement will be subject to the whistleblower rights and remedies in the pilot program on Award Recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub.L. 112-239).

(b) Recipients, their subrecipients, and their contractors awarded contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 USC 4712.

(c) The recipient shall insert this clause, including this paragraph (c), in all subawards and in contracts over the simplified acquisition threshold related to this award.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: 

Date: 4/25/19

SWIFT Contract # 156695

Purchase Order # 3-149662

2. GRANTEE:

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:

- 1. DNR - OMBS
- 2. Grantee - 2 (Sheriff's Office & Co. Board)
- 3. State's Authorized Representative

**COUNTY BOAT AND WATER SAFETY
2019 BUDGET SPENDING PLAN
(January 1, 2019 - June 30, 2020)**

MN DNR - Enforcement Division
Boat & Water Safety
500 Lafayette Road
St. Paul, MN 55155-4047
Email: deb.ethier@state.mn.us
Deb's phone #: 651-259-5361

Goodhue County
County
Kristine Holst
Contact Name
651-385-3045
Contact Phone

GROUP I - PERSONNEL	Number	Amount		TOTAL
		County	State	
Full-Time	2.0	\$ 187,086.00	\$ 24,989.00	\$ 212,075.00
Seasonal	1.0	\$ 15,204.00	\$ -	\$ 15,204.00
GROUP I SUBTOTALS	3.0	\$ 202,290.00	\$ 24,989.00	\$ 227,279.00

GROUP II - SUPPLIES & EXPENSES	Amount		TOTAL
	County	State	
DESCRIPTION -- (Itemize)			
Cell Phone & Data Cards	\$ 2,305.00		\$ 2,305.00
Vehicle & Machinery Maintenance	\$ 10,500.00		\$ 10,500.00
Conferences	\$ 700.00		\$ 700.00
General Supplies & Small Equipment	\$ 5,030.00		\$ 5,030.00
New staff uniforms/New employee Medical, Drug & Alcohol Testing	\$ 1,450.00		\$ 1,450.00
Fuel	\$ 12,500.00		\$ 12,500.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
GROUP II SUBTOTALS	\$ 32,485.00	\$ -	\$ 32,485.00

GROUP III - EQUIPMENT	Amount		TOTAL
	County	State	
DESCRIPTION -- (Itemize)			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
GROUP III SUBTOTALS	\$ -	\$ -	\$ -

2019 STATE GRANT TOTAL	\$ 234,775.00	\$ 24,989.00	\$ 259,764.00
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Scan and email the signed form. Send to:
deb.ethier@state.mn.us

"This is to certify that the state funds will be used only for purposes set forth in M.S. Chapter § 86B and that the information contained on this form is correct to the best of my knowledge."


Signature

5/30/19
Date



Office of the

Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066

Marty Kelly

Adult Detention Center
651-267-2804

Law Enforcement Center
Business Hours 651-267-2600
After Hours 651-385-3155

Fax Number
651-267-2679

Date: May 22, 2019

To: Goodhue County Board of Commissioners

From: Marty Kelly, Goodhue County Sheriff

Subject: Consent Agenda Item – Internal Promotion within the Sheriff's Office

We recently completed interviews for the positions of Patrol Sergeant. The candidate selected for the Patrol Sergeant is Jim Lawler who is a long serving Sheriff's Office Employee and is extremely qualified for this position. The employee promoted will be offered the standard 2% increase over their existing hourly rate, which is beyond the Step 2 maximum placement allowed by department heads. The attached promotion letter outlines the employee's respective pay, which include grade and step placement. I am asking the board to approve this standard pay increase, as it is line with past Board actions for internal promotions.

Respectfully yours,

A handwritten signature in cursive script that reads 'Marty Kelly'.

Marty Kelly

Goodhue County Sheriff



Office of the

Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066

Marty Kelly

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Law Enforcement Center
Business Hours 651-267-2600
After Hours 651-385-3155

Fax Number
651-267-2679

May 22, 2019

Jim Lawler
Goodhue County Sheriff's Office
430 West 6th Street
Red Wing, MN 55066

Dear Jim,

Congratulations on your recent promotion to the position of Patrol Sergeant. Your official start date will be June 5, 2019.

Your new rate of pay will be \$37.54, which is Step 12, Grade 84 of the 2019 Goodhue County Wage Schedule as outlined in Article 26 of the Law Enforcement Labor Services local #92 contract. The anniversary date for further step increases will occur on June 1 of each calendar year. Your vacation and sick leave will continue to accrue as they have been. Any other benefits you enjoy will continue as they have been.

I wish to thank you for your dedication and commitment to the Goodhue County Sheriff's Office. I wish the best of luck in your new assignment and hope for continued success in your career.

Sincerely,

Marty Kelly,
Goodhue County Sheriff

Cc: Melissa Cushing, HR Director



Office of the

Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066

Marty Kelly

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After Hours 651-385-3155

Fax Number
651-267-2679

Date: May 30, 2019

To: Goodhue County Board of Commissioners

From: Marty Kelly, Goodhue County Sheriff

Subject: Consent Agenda Item – Internal Promotion within the Sheriff's Office

We recently completed interviews for the positions of Four Seasons Sergeant. The candidate selected for the Four Seasons Sergeant is Jordan Winberg who is a long serving Sheriff's Office Employee and is extremely qualified for this position. The employee promoted will be offered the standard 2% increase over their existing hourly rate, which is beyond the Step 2 maximum placement allowed by department heads. The attached promotion letter outlines the employee's respective pay, which include grade and step placement. I am asking the board to approve this standard pay increase, as it is line with past Board actions for internal promotions.

Respectfully yours,

A handwritten signature in cursive script that reads 'Marty Kelly'.

Marty Kelly

Goodhue County Sheriff



Office of the

Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066

Marty Kelly

Adult Detention Center
651-267-2804

Law Enforcement Center
Business Hours 651-267-2600
After Hours 651-385-3155

Fax Number
651-267-2679

May 30, 2019

Jordan Winberg
Goodhue County Sheriff's Office
430 West 6th Street
Red Wing, MN 55066

Dear Jordan,

Congratulations on your recent promotion to the position of Four Seasons Sergeant. Your official start date will be June 5, 2019.

Your new rate of pay will be \$37.54, which is Step 12, Grade 84 of the 2019 Goodhue County Wage Schedule as outlined in Article 26 of the Law Enforcement Labor Services local #92 contract. The anniversary date for further step increases will occur on June 1 of each calendar year. Your vacation and sick leave will continue to accrue as they have been. Any other benefits you enjoy will continue as they have been.

I wish to thank you for your dedication and commitment to the Goodhue County Sheriff's Office. I wish you the best of luck in your new assignment and hope for continued success in your career.

Sincerely,

A handwritten signature in black ink that reads 'M. Kelly'.

Marty Kelly,
Goodhue County Sheriff

Cc: Melissa Cushing, HR Director



Melissa Cushing
Goodhue County Human Resource Director
Goodhue County

Melissa.cushing@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3031
Fax -- (651) 267.4872

TO: Goodhue County Commissioners
FROM: Melissa Cushing, Human Resource Director
DATE: June 4, 2019
RE: 8/8/2019 – 8/7/2022 Contract

ADP provides our payroll services along with our Human Resource information system, on-line employment applications and e-timesheets.

We have negotiated with ADP and have received a 3-year rate guarantee including no increase for 8/8/2019 – 8/7/2021 and a 2% increase for 8/8/2021 – 8/7/2022.

The agreement also includes a set price for processing W2s. The price for 2020 – 2022 would remain the same as we paid earlier this year.

We request the Board approve the proposed 3-year rate guarantee.



Scott O. Arneson
County Administrator
Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001
Fax (651) 385.3004

TO: Board of Commissioners

FROM: Scott O. Arneson

DATE: June 3, 2019

RE: County Extension Appointment

Tammy McCulloch with the University of Minnesota Extension has contacted our office regarding appointing a member to the Extension Committee to fill the current vacancy. Chuck Schwartau, has expressed interest in this committee appointment.

The Extension Committee recommends the County Board appoint Chuck Schwartau to the Goodhue County Extension Committee for a three-year term, beginning May 2019- May 2022

GOODHUE COUNTY BOARD OF COMMISSIONERS

VACANT
1st District

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

BARNEY NESSETH
3rd District
41595 Co. 8 Blvd
Zumbrota, MN 55992

JASON MAJERUS
4th District
39111 Co. 2 Blvd
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066

An Equal Opportunity Employer



Goodhue County Finance & Taxpayer Services

Brian.Anderson@co.goodhue.mn.us
509 W. Fifth St
Red Wing, MN 55066
Phone (651) 385-3043
Fax (651) 267-4878

TO: County Board of Commissioners
FROM: Brian J. Anderson, Finance Director
Kelly Bolin, Finance Controller
DATE: June 4, 2019
SUBJECT: Approval of Financial Policies

BACKGROUND

On January 22, 2019, the Finance Department presented a plan to the Committee of the Whole for updating the County's financial policies. As part of this plan, the Finance Department committed to presenting a majority of the new/revised financial policies to the Board for review and approval by the end of the 2nd quarter.

DISCUSSION

As part of this process, seven policies have been revised or newly drafted and are included in the attached Financial Policies Manual: Fixed Assets, Capital Planning, Investments, Debt Management, Fund Balance, Purchasing and Federal Procurement.

Policies included in this Manual will supersede previous similar stand-alone policy versions. Any stand-alone policies not included in the Manual will remain in effect until such time they are revised and included in an updated version of the Manual and presented to the Board for approval.

RECOMMENDATION

The Finance Department recommends that the Financial Policies Manual be adopted by the Goodhue County Board for implementation the day following approval.



FINANCIAL POLICIES



Adopted: October 4, 2005
Amended: June 4, 2019

To effectively promote the safety, health and well-being of our residents

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Introduction

These financial policies set forth the basic framework for the overall fiscal management of Goodhue County. With ever changing circumstances and conditions, these policies assist the decision-making process of the County Board and the administration of County affairs. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices which have guided the County in the past and have helped maintain financial stability over the years. These policies shall be reviewed biannually and changed when authorized by County Board action.

FIXED ASSET POLICY

1. Purpose

The purpose of this policy is to ensure that the County's assets are properly recorded, maintained, controlled and accounted for.

2. Scope

This policy applies to all capitalized assets and certain non-capitalized assets.

Capital assets are items that have a useful life of greater than one year and have an initial cost of at least \$5,000. Specific criteria for different asset capital asset classes are listed below.

Certain assets that do not meet these criteria must also be tracked because of their sensitive nature or to meet insurance coverage requirements. Examples include computers and firearms. Additional information on these assets can be found in the Capital Planning policy.

3. Capital Asset Criteria

For reporting purposes, assets are grouped into several categories, by similarities in asset characteristics, costs to be included and useful lives. Assets are depreciated for a period of between 3 and 75 years, depending on asset category and asset type. In general, the cost of an asset includes all initial costs directly identifiable to an asset that are required to put the asset into service and are incurred after the decision to purchase or construct the asset was determined to be probable. Costs incurred subsequent to the initial purchase/construction of an asset are capitalized only if the costs significantly improve the utility of the asset, by significantly extending its useful life of by increasing that asset's effectiveness or efficiency. Expenditures for routine repair and maintenance should be expensed. Donated assets are recorded at acquisition cost as of the date of donation.

Equipment – includes furniture, equipment and vehicles. Cost includes initial purchase price, including delivery, taxes and set-up expenses.

Buildings & Building Improvements – either purchased or constructed. If purchased, cost is the purchase price, including all closing costs. Renovation costs (either as part of the original building or as a separate building asset) could also be included if these costs are necessary to get the building ready for use. If constructed, see CIP section for cost details. Building improvements would include ramps, structural modifications due to changes in code requirements and significant remodeling of space in the structure.

Infrastructure – includes public infrastructure such as roads and bridges. See CIP section for cost details. Additionally, bridge construction costs should include approach, signage, sidewalk and lighting costs. Costs for road or bridge overlays are not capitalizable and should be expensed unless the overlay provides a significant extension in the road or bridge's useful life or if it significantly increases the usefulness or utility of the road or bridge.

Construction in Progress – used to track and collect costs of multi-year projects. Includes all constructions costs, including design, engineering, materials purchased and contractor payments. Costs are moved to the appropriate asset category once the project is substantially completed and the asset is put into service. Only costs incurred after the project is considered probable should be capitalized – costs such as feasibility studies and costs to determine final site location should be expensed.

Land – costs include purchase price, including appraisal fees, closing fees and legal expenses. Costs also include other expenses necessary to get the land ready for use, such as structure demolition and site cleanup.

Land Improvements – examples include trails and parking lots. See CIP section for cost descriptions.

Right-of-Way – permanent easements or deeded property. Costs include those described under Land, and can also include relocation fees.

Software – includes internally-developed software and significantly developed external software (for example, a multi-year project to design, customize and test a financial software package specific for the needs of the County). Allowable costs include the purchase of any software (not a license – this is expensed) and any application development-related costs incurred after the project/purchase has become probable. Costs incurred after the software is in service are not capitalized – e.g. training.

4. Additions

Purchased assets are added when they are paid for, as this reasonably approximates when they are put into service. Constructed, or project, assets are recorded on the date they are substantially completed, that is, when they are considered usable. Unlike with purchased assets, all costs may not have actually been paid for at the time a constructed asset is recorded.

5. Disposals

When an asset is no longer being used by the County, it should be disposed of. Disposal may be warranted due to obsolescence, trade-in for a newer asset, theft, or unrepairable damage. Disposal can take place via several methods, including discarding and sale. Any sales of disposed assets should be done through public auction and proceeds from those sales should be deposited in the fund from which the items were originally purchased. Board approval is required prior to placing an item into public auction. All asset disposals must be reported to the Finance department and should include the asset description, tag # (if applicable), disposal date and amount of any proceeds (sales, insurance, etc.).

6. Impairments

Capital assets that experience significant and unexpected loss of service utility – but not total destruction – are considered to be impaired. Impaired assets are reasonably expected to be put back into service – they are not permanently disabled. Impairment can occur due to such things as serious physical damage or technological/regulatory developments. Costs incurred to restore the asset's previous service capacity should be capitalized and added to the loss-adjusted value of the existing asset.

7. Transfers

When an asset is transferred from the original purchasing department to another department, this transaction should be recorded in the County's asset management system. All transfers should be reported to the Finance department. Accurate asset location information is important for the periodic inventory verification process.

8. Leased Assets

Under current accounting guidance, certain leased equipment/facilities may require capitalization. Criteria for capitalization include least term/length, lease renewal options, lease payment amounts and the characteristics of the item being leased. Under new accounting rules that are effective for fiscal year 2020, the actual leased asset will no longer be accounted for; instead an intangible asset that represents the right to use the leased asset will be recorded. Departments should contact Finance if a new lease is being considered.

9. Depreciation & Useful Lives

All capital assets will be depreciated using the straight-line method, with the following useful life ranges for each category. If an asset is put into service or disposed of mid-month, depreciation will be recorded for the entire first/last month (whole month approach). Land and Right-of-Way assets have indefinite lives; Construction-in-Progress assets are not yet in service – both categories are not depreciated.

Asset Class	Useful Life (years)
Equipment	3 – 20
Land Improvements	5 – 20
Buildings	25 – 50
Building Improvements	20 – 50
Infrastructure	25 – 75
Land	Not depreciated (Indefinite life)
Right-of-Way (ROW)	Not depreciated (Indefinite life)
Construction-in-Progress (CIP)	Not depreciated

10. Inventory

All capital assets should be tagged with an identifying number unless the asset does not permit affixing such a tag. This applies mainly to equipment items. Periodic inventory/physical counts will be conducted to ensure that all capital assets exist, are in usable condition and are reported in the correct department. The existence/condition of building and infrastructure assets should be reviewed periodically by departments as part of the capital planning process.

11. Reporting

Capital assets and associated accumulated depreciation are reported in the Statement of Net Assets. Depreciable assets are reported separately from non-depreciable assets (land, CIP, ROW). Depreciation expense is reported in the specific function to which the associated asset

relates, on the Statement of Activities. As part of the reporting process, Finance will provide an asset listing to departments at least annually to review for accuracy and completeness.

12. Responsibilities

Finance

- Maintain policies/procedures to ensure integrity of fixed asset information
- Coordinate periodic inventory
- Process all updates in RAM (Real Asset Management) – adds, deletes, transfers
- Prepare all financial statements and audit schedules

Departments

- Ensure that all assets are utilized only for appropriate public use
- Accurate/timely submission of payment documents and other asset addition information
- Submission of asset impairment/disposal information
- Participate/assist in periodic physical inventory

IT

- RAM functionality/updates

CAPITAL PLANNING POLICY

1. Purpose

A properly prepared capital plan is essential to the future health of an organization and continued delivery to services to citizens and businesses. Goodhue County will prepare and adopt a comprehensive, fiscally sustainable, Five-Year Capital Plan to ensure effective management of a smooth process of capital assets. A prudent Capital Plan identifies and prioritized expected needs based on a strategic goals, establishes project scope and costs, details estimated amounts of funding from various sources. This ensures that capital expenditures are well planned and enable the County to add or replace capital items when needed, without requiring significant fluctuation in property tax levy. It is extremely difficult for governments to address the current and long-term needs of their citizens and businesses without a sound multi-year Capital Plan that clearly identifies capital needs, funding options, and operating budget impacts.

2. Scope

This policy applies to all fixed assets as defined in the Fixed Asset policy, as well as certain other items that are either sensitive in nature (computers, firearms) and/or require significant periodic outlays for replacements (sheriff's radios, computers).

The Capital Plan identifies the timing and financing of all capital items including such things as land purchases; road infrastructure and bridges; building replacement and repairs; automobiles; and equipment and technology needs. The Capital Plan outlines the assets and revenue sources to then be incorporated into the General Fund and Capital Fund in order to establish a cohesive budgetary process.

3. Capital Budget

- a. Goodhue County will develop a Five-Year Capital Plan for all capital equipment and improvements and update the Plan annually.
- b. All departments, funds, and funding sources are included in the Five-Year Capital Plan.
- c. All Capital Plan expenditures shall include all fixed assets, as outlined in the Fixed Asset Policy, and improvements in the amount of or equal to \$1,000 with a life expectancy of three years or more regardless of funding source.
- d. As resources are available, the most current year of the Capital Plan will be incorporated into the current year operating budget. Years two through five of the Capital Plan are for planning purposes only and will incorporate anticipated future capital needs due to changes in population, economic base and real estate development.
- e. County staff and administration (The County) will coordinate the development of the Capital Plan with development of the General Fund Budget. Preference would be to address the Capital Plan prior to the adoption of the General Fund in order to meet delivery

times for certain acquisitions. Future operational costs associated with new capital items will be projected and included in operating budget forecasts.

- f. The County will identify the estimated costs and potential funding sources for each capital expenditure proposal before it is submitted to County Board for approval. The operating costs to maintain capital items shall be considered prior to the decision to undertake the capital expenditure.
- g. Capital expenditures will receive a higher priority if they meet at least some of the following criteria:
 - 1. Mandatory Project
 - 2. Maintenance project (approved replacement schedules)
 - 3. Project improves efficiency
 - 4. Broad extent of usage
 - 5. Length of expected useful life
 - 6. Positive effect on operating and maintenance costs
 - 7. Availability of state/federal grants
 - 8. Elimination of hazards (improves public safety)
 - 9. Prior commitments
 - 10. Replacement due to disaster or loss
 - 11. Do not duplicate other public and/or private services or facilities
 - 12. Project provides a new service
- h. Each year, the Capital Plan will be prepared by Finance, working in conjunction with other departments and will be presented to the Management Team for review. The Plan will then be presented to the County Board for approval. Any departures from the current year of the Capital Plan, as incorporated in the approved budget, must be approved following the guidelines in the County's purchasing policy. Changes to subsequent years of the Plan will be addressed when the full Plan is updated and presented to the Board in the following year.

4. Vehicle and Equipment Replacement

- a. The County will project its equipment replacement needs as part of its Capital Plan. Vehicle and equipment replacement is based on several factors including mileage, hours, reliability, maintenance and repair costs, and age.
- b. The Capital Plan provides for the orderly replacement and most cost-effective method to maintain its fleet while minimizing the annual fluctuations in expenditures from the operating funds.
- c. Computer equipment is often below the capitalization threshold but includes items that are sensitive in nature. Therefore, the County will maintain an inventory of computer equipment and update it as part of the Capital Plan.
- d. Other items such as firearms, mobile radios, defibrillators, and Tasers often fall below the capitalization threshold but are purchased in large quantities and are sensitive in nature. Therefore, the County will maintain an inventory of these items and update it as part of the Capital Plan.

- e. The County will attempt to obtain the highest sale value of its used vehicles and equipment. This may be achieved through trade-in, sale, or auction and any proceeds shall be applied to the Capital Fund.
- f. The County understands that to be consistent throughout the County and in an effort to maximize the useful life out of the County's assets, the County will adhere to the following Capital Plan Replacement Schedule Guidelines to the best of its ability. Each item shall be given a classification code in accordance with the Minnesota Counties Intergovernmental Trust valuation. The County understands that not all assets will operate or last through its estimated lifecycle and some pieces will need to be replaced or traded in prior its scheduled time. The County further understands that the following are simply guidelines for budgetary and planning purposes.

Capital Plan Replacement Schedule Guidelines:

Asset Type	Estimated Lifecycle	
	Years	Miles/Hours
Land Purchases & Improvements	Open	
Infrastructure		
Roads	+/- 50	
Bridges	+/- 75	
Trails, Sidewalks, & Curb	15-25	
Buildings		
Concrete Buildings	50	
Maintenance Facilities, Garages, Shops, Barns	30	
Storage Sheds and Shelters	30	
Wood Framed Construction	20	
Office Buildings	20-50	
Building Improvements – determined case by case	20-50	
Parking Lots, Lighting, Landscaping, Fencing, etc.	5-20	
Communication Equipment: Radio Towers	15-20	
HVAC Systems – Heating, Ventilation, Air Conditioning	10-20	
Roofing	10-20	
Elevators	15-20	
Carpet Replacement	5-7	
Electrical and Plumbing	30	
Office Furniture	5-30	
Kitchen Equipment - Appliances	10-15	
Motor Vehicles & Trailers		
Automobiles	3-5	100,000 mi.
Squad Cars	4-5	100,000 mi.
Pickup Trucks	10	
Other Vehicles	3-10	
Two Wheel Drive Trucks less than 14,630 lbs.		100,000 mi.
Two Wheel Drive Trucks 14,630 - 27,650 lbs.		100,000 mi.
Two Wheel Drive Trucks over 27,650 lbs.		150,000 mi.
Trailers	10-25	
Inland Marine – Contractors Equipment		

Tandem Snowplow Trucks	14	150,000 mi.
Motor Grader	15	8,000 hrs.
Loader, Backhoe	15	4,000 hrs.
Bulldozer, Excavator, Mowing Tractor	15	3,000 hrs.
Crawler Dozer	15	2-3,000 hrs.
Skidder	15	2,000 hrs.
Ground Equipment – Mowers, Tractors, Blowers & Attach.	4-10	
Custodial Equipment – Sweeper, Floor Scrubber, Vacuums	12	
Miscellaneous Personal Property Equipment, EM		
Boats	10	
Ballistic Vests (expiration date)	5	
Tasers (expiration date)	5	
Defibrillators (expiration date)	12	
Other Equipment	5-15	
Electronic Data Processing Equipment		
Computers	1-5	
Communications Equipment: Mobile & Portable Radios	10	
Office and Telephone equipment	5-20	

INVESTMENT POLICY

1. Purpose

The purpose of the Investment Policy is to set forth the investment objectives and parameters for the management of public funds of Goodhue County. This investment policy is designed to safeguard all funds on behalf of the County, assure the availability of operating and capital funds when needed, ensure compliance with applicable Minnesota statutes, and to provide a competitive investment return.

2. Scope

The Investment Policy outlines the investing philosophy and practices of Goodhue County and has been developed to serve as a reference point for the management of County assets. It is the policy of the County to implement the Investment Program that invest all financial assets in a manner which will provide the highest investment return with minimum risk while meeting the daily cash flow demands and debt service requirements of the County and conforming to all federal, state and local regulations governing the investment of public funds. Investment portfolio risk will be minimized to ensure that liquidity and marketability are maintained. The County will invest in securities that match the County's cash flow needs and debt service requirements.

3. Prudence

Investments shall be made with judgment and care, under circumstances existing at the time the investment is made, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering probable safety of their capital as well as interest yield to be derived.

The standard of prudence to be used by investment officials shall be applied in the context of managing the overall portfolio. Investment officers acting in accordance with written procedures and the Investment Policy and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse situations. Investment procedures developed by the Finance Department must be complied with by those with access to and management responsibilities for County investments.

4. Management of Investments

Management responsibility for the Investment Program is hereby delegated to the Finance Director, who shall establish written procedures for the operations of the Investment Program consistent with this Investment Policy. No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all investment transactions and shall abide by the system of controls to regulate the activities of subordinate officials.

The Finance Director, with assistance from finance department staff, monitors performance of the investment portfolio and ensures that proper internal controls are developed to

safeguard investments assets. Internal Control Procedures shall include reference to: safekeeping, delivery versus payment, investment accounting, Public Securities Association repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions.

The Investment Program shall be operated in conformance with federal, state, and other legal requirements. Authority to manage the County's investment program is derived from the following:

- Minnesota Statutes 118A, Municipal Funds
- Goodhue County Resolution – Annual Designation of Financial Institutions as Depositories
- The designations within this Policy as adopted.

5. Investment Objectives

The County will attempt to match its investment maturities with anticipated cash flow liquidity demands (static liquidity). Because of the inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as local government investment pools, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

The Investment Program will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the County's investment risk constraints and cash flow needs. The County will strive to have at least 92% of its cash funds earning interest. The primary objective of Goodhue County's investment activities shall be:

- a. **Safety** – Safety of principal is of critical importance to the investment program. Investments of the County shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
 1. **Credit Risk** – the risk of loss due to failure of the security issuer or backer, will be minimized by:
 - Limiting investments to the type of securities listed in Section 7 of this investment policy.
 - Diversifying the investment portfolio as outlined in Section 8 so that the impact of potential losses from any type of security or from any one individual issuer will be minimized.
 2. **Interest Rate Risk** – the risk that the market value of securities in the portfolio will fall due to change in market interest rates, will be minimized by:
 - Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this policy.
- b. **Liquidity** – The County’s investment portfolio will remain sufficiently liquid to enable the County to meet all operating requirements that might reasonably be anticipated. The portfolio will be structured so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a portion of the portfolio may be placed in money market mutual funds, overnight repo or commercial paper accounts, or local government investment pools which offer same day liquidity for short-term funds.
 - c. **Return on Investment** – The County’s investment portfolio shall be designed with the objective of attaining a market rate return. The core of investments is limited to low-risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:
 - A security with declining credit may be sold early to minimize loss of principal.
 - A security swap would improve the quality, yield, or target duration in the portfolio.
 - Liquidity needs of the portfolio require that the security be sold.

6. Authorized Investment Institutions and Dealers

Goodhue County will conduct investment transactions only with authorized broker/dealers that have met the following criteria:

- a. They act as primary or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1(Uniform Net Capital Rule).
- b. Submit annually to the Finance Director a Minnesota State Auditor Broker Certification Form.

All broker/dealers relationships, providing they meet the above requirements, will be approved by the County Board and maintained at the discretion of the Finance Director. The County will maintain no less than two broker /dealers in order to seek to diversify and allow for comparable quotes on investment transactions.

Goodhue County may enter into contracts with third-party investment advisory firms when their services are deemed to be beneficial to the County’s Investment Program. The contract must be reviewed and approved by the County Board. The advisor must comply with this Investment Policy.

7. Authorized Depositories

Based on the investment objectives as defined in this policy, the County will limit its investments to the following types of securities:

- a. **United States Securities** including bonds, notes, bills, mortgages or other securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress. Mortgage-backed securities that are defined as high risk or in certificates of deposit secured by letters of credit issued by federal home loan banks are not permissible investments.
 - General obligation bonds of state or local governments rated A or better by a national bond rating services.
 - Revenue obligations of state or local governments rated AA or better by a national bond rating agency.
 - General obligation bonds of the Minnesota Housing Finance Agency rated A or better by a national bond rating service.
 - General obligations of the Housing Finance Agency of any state rated AA or better and if it includes the moral obligation of the state.
- b. **Certificates of Deposits (Time Deposits)** that are fully insured by the Federal Deposit Insurance Corporation (FDIC).
- c. **Bankers Acceptances** of United States banks, eligible for purchase by the Federal Reserve System, that mature in 270 days or less. Evaluation of the financial strength of the accepting bank is necessary through purchasing acceptances only from banks with a minimum A (very strong bank) rating by a nationally recognized rating agency.
- d. **Commercial Paper** issued by United States corporations or their Canadian subsidiaries that is rated A-1, P-1, or F-1 or better by at least two nationally recognized rating agencies and matures in 270 days or less.
- e. **Money Market Mutual Funds** which are rated Aa or higher, by at least one nationally recognized statistical rating organization, invests in securities with a final maturity no longer than 13 months, are generally government backed and do not have a floating Net Asset Value (NAV).
- f. **The Minnesota Association of Governments Investing for Counties (MAGIC)** is a local government investment pool that is a joint powers entity for the purpose of allowing Minnesota Counties and instrumentalities of Counties to pool their investment funds to seek the highest possible investment yield, while maintaining liquidity and preserving capital.
- g. **Repurchase Agreements** consisting of collateral allowable in Minnesota Statute, section 118A.04, and reverse repurchase agreements may be entered into with any of the following entities:
 - A financial institution qualified as a “depository” of public funds of the government entity.
 - Any other financial institution which is a member of the Federal Reserve System and whose combined capital and surplus equals or exceeds \$10,000,000.

- A primary reporting dealer in the United States government securities to the Federal Reserve Bank of New York.
 - A securities broker-dealer licensed pursuant to chapter 80A, or an affiliate of it, regulated by the Securities and Exchange Commission and maintaining a combined capital and surplus of \$40 million or more, exclusive of subordinated debt.
 - Reverse agreements may only be entered into for a period of 90 days or less and only to meet short-term cash flow needs. In no event may reverse repurchase agreements be entered into for the purpose of generating cash for investments, except as stated in Minnesota Statute, section 118.04, Subd. 3. State and local securities.
- h. **Securities Lending Agreements.** Securities lending agreements, including custody agreements, may be entered into with a financial institution meeting the qualifications of Minnesota Statute, section 118A subdivision 2, clause (1) or (2). Securities lending transactions may be entered into with entities meeting the qualifications of subdivision 2 and the collateral for such transactions shall be restricted to the securities described in section 118A.05 Subd.3 and section 118A.04.
- i. **Guaranteed Investment Contracts.** Agreements or contracts for guaranteed investment contracts may be entered into if they are issued or guaranteed by United States commercial banks, domestic branches of foreign banks, United States insurance companies, or their Canadian subsidiaries, or the domestic affiliates of any of the foregoing. The credit quality of the issuer's or guarantor's short and long-term unsecured debt must be rated in one of the two highest categories by a nationally recognized rating agency. Should the issuer's or guarantor's credit quality be downgraded below "A", the government entity must have withdrawal rights.
- j. **Mortgage-backed Securities,** which include any collateralized mortgage obligations (CMOs) or real estate mortgage investment conduits (REMICs) that pass a three tier Federal Financial Institution Examination Council (FFEIC) stress test which includes the following:
- No average life > 10years.
 - Security may not be shorter than 6 years in a down 300 basis points parallel shift in interest rates nor lengthen more than 4 years in an up 300 basis point shift in rates.
 - Price cannot change more than 17% in a +/- 300 basis point shift.

8. Diversification

The County will substantially reduce the risk of loss by diversifying its investments by investment instrument, type, issuer, and maturity scheduling. A majority of the County's reserve funds will be invested in securities maturing in 5 years or less, with no more than 10% of the County's reserve funds being invested in securities maturing 10 years or more. Portfolio maturities shall be staggered to avoid undue concentration of assets within a specific sector and timeframe. Maturities selected shall provide for stability of income and reasonable liquidity. To comply with the principle of proper financial diversification, the following percentage guidelines are set forth with regard to eligible securities to be used at the time of purchase of each security investment:

a) US Government Obligations	100%
b) US Federal Agency Securities	100%
c) FDIC – Insured Certificates of Deposit	100%
d) MAGIC Funds	50%
e) Municipal Bonds/Other Obligations	40%
f) Commercial Paper	10%
g) Repurchase Agreements	10%
h) Overnight excess cash deposit (sweep)	as needed

9. Safekeeping and Custody of Securities

Investments, contracts, and agreements may be held in safekeeping with:

- a. Any Federal Reserve Bank.
- b. Any bank authorized under the laws of the United States or any state to exercise corporate trust powers including, but not limited to, the bank from which the investment is purchased.
- c. Primary reporting dealer in the United States government securities to the Federal Reserve Bank of New York.
- d. A securities broker/dealer licensed under chapter 80A, or an affiliate of it, and regulated by the Securities and Exchange Commission; provided that the government entity's ownership of all securities is evidenced by written acknowledgements identifying the securities by the names of the issuers, maturity dates, interest rates, CUSIP number, or other distinguishing marks.
- e. The County's ownership of all securities in which the fund is invested should be evidenced by written acknowledgements identifying the securities by:
 - The names of the issuers.
 - The maturity dates.
 - The interest rates.
 - Any serial numbers or other distinguishing marks.

The County may NOT invest in securities that are both uninsured and not registered in the name of the County and are held by either the counterparty or the counterparty's trust department or agent, but not in the name of the County.

10. Collateralization

Collateralization will be required on the following types of investments:

- a. Certificates of Deposits (Time Deposits) / Demand Deposits > \$250,000.
- b. Repurchase agreements (for investments held beyond seven days).
- c. Bank Deposits held over \$250,000 in each institution.

In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of market value of principal and accrued interest. The

underlying securities will be subject to periodic (monthly) market valuations to ensure there is no market exposure.

The County chooses to limit collateral to the authorized forms as follows:

- a. U.S. Government Treasury Bills, Treasury Notes, and Treasury Bonds;
- b. Issues of U.S Government agencies and instrumentalities as quoted by a recognized industry quotation service available to the County;
- c. General obligation securities of any state or local government with taxing powers which is rate "A" or better by a national bond rating agency service, or revenue obligation securities of any state or local government with taxing powers which is rate "AA" or better by a national bond rating service;
- d. Irrevocable standby letters of credit issued by Federal Home Loan Banks to a municipality accompanied by written evidence that the banks public debt is rated "AA" or better by Moody's Investors Service, Inc.; or Standard & Poor's Corporation; and
- e. Time deposits that are fully insured by the Federal Deposit Insurance Corporation.

For cash deposits on hand collateral will always be held by an independent third party with whom the entity has a current custodial agreement. Clearly marked evidence of ownership (safekeeping receipt) must be supplied by the entity and retained. Collateralization shall be in the form of specific securities held for the County. The only exceptions are federal Depository Insurance Corporation (FDIC), Securities Investor Protection Corporation (SIPC) and pre-approved insurance coverage. The County may collateralize its repurchase agreements using longer-dated investments not to exceed 5 years to maturity. The right of collateral substitution is granted, subject to approval from the Finance Director or their designee.

11. Internal Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the County are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of the costs and benefits requires estimates and judgments by management.

Accordingly, the Finance Director shall have the Investment Policy and Internal Control Procedures reviewed annually by an independent auditor to assure compliance. The internal controls shall address the following points:

- a. Control of collusion. Collusion is a situation where two or more employees are working in conjunction to defraud the employer.
- b. Separation of transaction authority from accounting and recordkeeping. By separating the person who authorizes the recording of the journal transaction from the person who performs the purchase of the transaction, a separation of duties is achieved.
- c. Custodial safekeeping. Securities purchased from any bank or dealer including appropriate collateral (as defined by State law) may be placed with an independent third party for custodial safekeeping.

- d. Avoidance of physical delivery of securities. Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
- e. Clear delegation of authority to subordinate staff members. Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
- f. The addition of new accounts to the approved wire and electronic transfer list shall require written authorization of the Finance Director and shall be reviewed by the County Board.
- g. Development of a wire or electronic transfer agreement with the lead bank or third party custodian. This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire or electronic transfers.

12. Reporting

The Finance Director is charged with the responsibility of preparing a quarterly investment report that includes a management summary providing an analysis of the current investment portfolio. The County Board shall meet biannually or as needed to review the following:

- a. Review updates and changes to Investment Policy.
- b. Review the overall County investment activities and current portfolio positions.
- c. Evaluate compliance with the investment policy and all investment guidelines
- d. Review selection and authorization of all broker/dealers used for investment transactions.
- e. Review selection and performance of all third-party contracted asset managers.
- f. Evaluate banking services and depositories.
- g. Consider any other matters related the County's investment and banking program.

The County Board shall review, amend if necessary, and approve the Investment Policy every two years at a minimum or as needed.

13. Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from conducting personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials shall annually disclose to the County Auditor any material financial interests as required by state statute on an annual basis. Officer and employees shall subordinate their personal investment transactions to those of the County, particularly with regard to the time of purchases and sales, and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

DEBT MANAGEMENT POLICY

1. Purpose

To provide guidelines for the County to adhere to prior to issuing debt. There are no absolute rules or formulas in determining the level of County debt. Each situation requires a thorough review of the County's debt positions, financial health and economic forecast. In addition, the purpose is to:

- a. Define the role of debt in the County's total financial strategy to avoid using debt in a way that weakens other parts of the financial structure of the County.
- b. Provide for limits on debt to avoid potential pitfalls in servicing the debt.
- c. Maintain a credit rating of A1 or higher. The County currently holds an Aa2 Credit Rating from Moody's Investors Service.

2. Policy

In developing, offering and administering its debt obligations, Goodhue County will adhere to the following guidelines:

- a. The County will not use short-term borrowing to finance operating needs except in the case of an extreme financial emergencies which is beyond the County's control or reasonable ability to forecast.
- b. The County may only use long-term debt financing when all of the following conditions exist:
 1. When non-recurring capital improvements are desired, and
 2. When it can be determined the future citizens will receive a benefit from the improvement, and
 3. When the cost benefit of the expenditure, including interest cost, is positive.
- c. The issuance of long-term debt is generally limited to capital expenditures that cannot be financed from current revenues or resources. Exceptions will usually involve an unforeseen liabilities. For purposes of this policy, current resources are defined as that portion of fund balance in excess of appropriate required reserves and designations.
- d. Every effort will be made to limit the payback period of the bonds or notes for capital related borrowing to the estimate useful life of the capital asset constructed or purchased.
- e. The County will try to keep the average maturity of general obligation bonds at or below ten years.
- f. Total general obligation debt shall not exceed two percent (2%) of the market value of taxable property. According to MN Statutes 475.53, Subd. 1, Limit on debt; debt shall be limited to 3% of the estimated market value.

- g. The Finance Director will inform the County Board of potential debt refinancing which may become possible due to such things as market changes or legislative decisions.
- h. The maintenance of the best possible credit rating shall be a major factor in all financial decisions.
- i. The County will maintain good communications about its financial condition with credit rating agencies.
- j. The County will conservatively project the revenue sources that will be utilized to repay the debt (i.e. taxes for G.O. debt are levied at 105% of the required debt service).
- k. In considering a total debt load beyond \$20,000,000 the County will have a financial analysis performed prior to approving the debt.
- l. Refunding and advance refunding opportunities will be monitored and action taken when determined financially advantageous.
- m. Debt will be issued based on needs identified in the Capital Plan to minimize fluctuations in the annual levy committed to advance and maintain the infrastructure of the County.
- n. The County will follow a policy of full disclosure in the annual Financial Statements and official statement.

FUND BALANCE POLICY

1. Purpose

This policy is to help ensure that the County maintains adequate fund balances to provide the basis for a stable financial environment and to allow the County to provide quality services to its residents. Fund balances as described in this policy will provide working capital for regular ongoing operations and reserves for emergency situations to avoid service disruptions.

2. Scope

This policy applies to all of the County's governmental funds and all types of fund balances.

3. Fund Balance Categories

Non-spendable: Amounts that cannot be spent because the resources the fund balance represents are either not in a spendable form (inventory, prepaid expenses or long-term receivables) or cannot be spent due to legal or contractual requirements (endowment fund principal).

Restricted: Amounts that can only be used for a specific purpose due to restrictions placed on the funds by external parties such as granting agencies, creditors or governmental bodies. Examples include revenues restricted by state statute (e.g. Recorder's Technology Fund), unspent bond proceeds, Sheriff's K-9 donations and treatment court grant funds.

Committed: Funds that can be used only for specific purposes as determined by the County Board of Commissioners. To be classified as committed balances, the purpose restraint must be put in place prior to the end of a fiscal year; the specific amount can be determined at a later date. Rescinding a commitment also requires a formal Board resolution. Examples include amounts set aside for employee vacation balance payouts at termination or debt service, as well as specific general fund balances as set forth in Section 6 of this policy.

Assigned: Amounts that are intended to be used for a specific purpose that are neither restricted nor committed. Fund assignments can be made directly by the Board (formal resolution is not required) or by an official or body to whom the Board has designated the authority to make such assignments. Decisions to assign funds for a particular year can be made at any time, including after the last day of the year (but prior to finalization of audited financial statements).

Unassigned: Remaining fund balance that is spendable, and is not restricted, committed or assigned. Other than target levels of unassigned fund balance as defined in this policy, there are no restrictions on the use of these balances.

4. Fund Types and Fund Balance Categories

The County has three types of funds: general revenue, special revenue and debt service.

The general revenue fund is where the majority of property tax receipts are deposited and is the main operating fund that accounts for all activity not in other funds (e.g. finance and

administration, law enforcement). There are no restrictions upon use of these funds other than those imposed by adoption of the County's annual budget or specific limitations on other funding sources (other than property tax revenues) received into this fund.

Special revenue funds account for activities that are funded by resources that are restricted for use for those specific purposes/activities as well as specifically-levied property tax revenues - e.g. Road and Bridge and Health and Human Services funds.

Positive unassigned balances can exist only in the general fund. By definition, balances in special revenue funds that are not otherwise restricted (non-spendable, restricted or committed) are inherently restricted to the purpose of that fund and are considered to be assigned. Commitments and assignments cannot be negative balances in any fund, nor can commitments or assignments cause a negative unassigned fund balance. Any negative fund balance should be recorded in the unassigned category.

5. Order of Resource Use

When an expenditure is incurred for which both restricted and unrestricted (committed, assigned or unassigned) resources are available, restricted resources will be used first, followed by unrestricted. When multiple types of unrestricted resources are available, committed balances will be used first, followed by assigned, then unassigned.

6. Reserve Balances – Types, Target Levels & Allowable Uses

The County will maintain operating reserves for the general fund and all special revenue funds, several other reserves within the general fund and a debt service fund reserve. All uses of reserves require approval from the Board of Commissioners. Requests to use reserve funds should include a replenishment plan that addresses funding sources and timelines.

General Fund

Operating: At the end of the year, the County will strive to maintain an unassigned fund balance of 35% of the subsequent year's budgeted operating expenditures (including transfers out). In addition to providing working capital prior to receipt of first half tax settlement amounts, allowable uses of these reserves include:

- Avoidance of service disruptions due to short-term unexpected revenue shortfalls or additional expenditures
- Funding for temporary transitional periods during extended economic downturns as expenditure reductions are implemented

Contingency: The County will strive to maintain an emergency reserve balance of 10% of the subsequent year's budgeted operating expenditures (including transfers out), as measured at the end of the fiscal year. This reserve balance is to be used only for unforeseen, rare and catastrophic events that result in significant physical damage or major service disruptions – e.g. flooding, tornado/other storms, terrorist attacks, public health epidemics.

27th Payroll: Through regular incremental amounts included in the annual levy, the County will work to build a balance that approximates the cash payout of one payroll cycle - \$1 million. This balance will be used to fund the payout of the rare occurrence of a 27th payroll period in a fiscal year.

Capital: Based on historical capital spending (adjusted for inflation), the County will maintain a capital reserve balance of \$2.5 million. This reserve will be funded through incremental amounts included in the annual levies and will be used to fund annual capital plan purchases as included in each year's approved budget. Pending review of funding availability, this reserve can also be used for purchase of items not included in the current year capital plan that do not meet the criteria for use of contingency funds.

Special Revenue Funds

For each of its special revenue funds (Road & Bridge, Health & Human Services, Waste Management and Economic Development), the County will strive to maintain an operating reserve balance of 30-40% of the subsequent year's budgeted operating expenditures (including transfers out) as measured at the end of each fiscal year. Balances in the Road & Bridge fund may not be within the target range due to planned projects and will be evaluated as needed to ensure reserves are sufficient. Operating reserves in the special revenue funds have the same allowable uses as the operating reserves in the general fund.

Debt Service Fund

The County will maintain sufficient debt service fund reserves to fund the subsequent year's scheduled principle and interest payments, as well as any principle payments that have been funded in prior or current years but are not due and payable until subsequent years. These reserves will also support the State of Minnesota statutory requirement that available funds for debt service requirements be at 105% of the amounts due in a given year.

7. Funding of Reserves

Initial Funding

- Operating: Operating reserves in all funds are funded through the ongoing surplus of revenues over expenditures or receipt of one-time revenues
- 27th Payroll and Capital: Funded through ongoing incremental amounts included in annual tax levies
- Contingency: Funded in the same manner as operating reserves, but from the General Fund only

Replenishment

- Funding sources: Operating and contingency reserves can be replenished through reduction of recurring operating expenditures or transfer of excess amounts from other categories of reserve balances. The 27th payroll and capital reserves will be replenished through the regular budgeted levy amounts.
- Priority: If multiple reserves are used, Contingency reserves should be replenished first, followed by Capital and 27th payroll (if the levy was reduced/eliminated), then Operating.
- Timeline: Operating reserves should be replenished over a period of one to five years, depending on the amount used. For amounts used down to 35%, replenishment should occur within one year, for amounts used down to 25%, replenishment should occur within five years. Contingency reserves should be replenished over a period of no more than five years.

8. Excess Reserves

Any reserve balances in continued and significant excess of stated policy amounts should be addressed in one of the following manners, with assurance given that resolution is in compliance with any funding restrictions on reserve balance resources:

- Transfer to another existing reserve in the same fund, or a different fund
- Use for one-time expenditure that does not require additional future expense outlays
- Use for one-time expenditures that can reduce future operating costs
- Start-up funds for new programs that are consistent with the County's mission and will have other future revenue funding sources
- Transfer to new reserve type due to changes in circumstances (e.g. lawsuit)

9. Reserve Deficiencies

All reserve balances will be assessed after the close of each fiscal year. Any deficiencies, including a replenishment plan, will be reported to the County Administrator and the Board of Commissioners. The replenishment plan should follow the timelines in the Replenishment section. Deficiencies in the 27th payroll or Capital reserves will be addressed during the annual budget process.

10. Authority

All uses of fund balance reserves must be approved by the County Administrator, with final approval from the Board of Commissioners. Requests to use reserve amounts must include a replenishment plan and be consistent with approved uses as stated in this policy. For regular use of capital reserves (annual capital plan expenditures) and 27th payroll reserves, Board approval will be given through their approval of the County's annual budget.

11. Review

All reserve balances will be reviewed at the end of each fiscal year. Actual ending balances and any replenishment plan (if applicable) will be reported to the board for review and approval. Interim balance reviews may also be done as part of the annual budget process.

In addition, the policy target levels will be reviewed periodically for reasonableness and adequacy as compared to historical revenue/expense activity, historical use of reserves and expected future cash flows. Any changes to policy target amounts will be approved by the Board.

12. Recording Reserves in the Financial Statements

Fund Balances are recorded on the Balance Sheet by category: Non-spendable, Restricted, Committed, Assigned and Unassigned. General fund operating reserves are in the Unassigned category while special revenue fund operating reserves are in the Assigned category. Contingency, Capital and 27th payroll reserves are classified as Committed.

13. Responsibilities

Finance

- Annual review and report to Board of ending fund balance reserve amounts

- Periodic policy and target level review
- Request annual Board approval of other committed and assigned balances
- Present request to use reserve funds to Board

Departments

- Request fund balance commitments and assignments through Finance

County Administrator

- Approve use of reserve requests prior to presentation to Board

Board of Commissioners

- Final approval of reserve use requests
- Approval of other annual fund balance commitments and assignments
- Approval of policy changes
- Approval for plan to resolve reserve balance excesses and deficiencies

PURCHASING POLICY

1. Purpose

The purpose of this policy is to maximize the purchasing value of public funds by ensuring these funds are used in a fiscally responsible manner and in accordance with all applicable State and Federal laws.

2. Scope

This policy applies to all departments and all procurement actions of the County unless superseded by Federal or State law or regulations of other funding sources.

3. Ethical Purchasing

To maintain a fair and open procurement process, the County must be free of both actual and apparent conflicts of interest. All County representatives must adhere to the County's Code of Ethics: <https://www.co.goodhue.mn.us/DocumentCenter/View/9376/Code-of-Ethics---2015?bidId=>

Full and Open Competition

All procurement actions will be conducted in a fair and responsible manner, with all responsible sources being permitted to compete in the purchasing process. Information that is known to be false or not public shall not be disclosed to any potential vendor or other entity by any employee or official responsible for a particular procurement transaction.

Conflict of Interest

No employee or other official shall knowingly use confidential information for personal gain. Personal purchases from County suppliers must be clearly separated from county purchases, must be paid for from personal funds and cannot be made on a county contract.

No County employee, board member or other agent may participate in the analysis, selection and awarding of contracts in which they have a real or apparent financial or other interest in one or more of the potential vendors. Any employee who identifies an actual or potential conflict of interest must immediately disclose that conflict to the Finance department and must ensure they remove themselves from the purchasing process.

Gratuities and Gifts

No County employee, board member or other agent shall ask for or accept gifts, gratuities or favors from any contractor or potential contractor, with the exception of marketing or promotional-type items (pens, notebooks, cups, etc.) of \$25 or less. (MN statute §471.895)

4. General Guidelines

- Dollar limits referenced in this policy apply to the total purchase price of all items in a transaction, before discounts or trade-ins
- Under no condition should orders be split into separate transactions in order to circumvent the approval and processing requirements of this policy

- Availability of funding must be ensured prior to making all purchases
- For any contracts over \$25,000, entities must review and consider the availability of state cooperative contracts prior to pursuing other sources (MN statute §471.345, sub. 15)

5. Quick Reference

This is a **general** guide for determining required approvals and acceptable purchasing methods. Depending on the specific good/service being purchased, the types of funding being used and the existence of other contracts, different requirements may apply (see section 6).

Threshold	Method	Approval
< \$10,000	Direct purchase; formal quotes not required --if practicable, get 2 (informal) quotes (verbal or written)	--Department Head
\$10,000 - \$25,000	Informal quotes (at least 2 if practicable)	--Department Head
\$25,001 - \$50,000	Formal quotes/direct negotiation <or> sealed bids	--Department Head --Finance Director
\$50,000 - \$100,000	Formal quotes/direct negotiation <or> sealed bids	--Department Head --Finance Director --County Administrator --County Board (if deemed appropriate by the County Administrator)
\$100,001 - \$175,000	Formal quotes/direct negotiation <or> sealed bids	--Department Head --Finance Director --County Administrator --County Board
\$175,001 +	Sealed bids	--Department Head --Finance Director --County Administrator --County Board

Note: if there are significant variations from budgeted revenues (under) or expenditures (over) in a given fiscal year, management reserves the right to require approvals at lower thresholds for a specified time period.

6. Separate/Specific Requirements

Capital Plan Items

Items included in the current year capital plan do not require Board approval at the time of purchase if:

- The item is included in the current year capital plan budget, as approved by the Board
- The purchase amount is within 5% (over) the budgeted amount
- The purchase is for an item and not a project (e.g. construction contract); contracts over \$100,000 will still require Board approval

Emergency Purchases

An emergency purchasing situation exists when an unforeseen event occurs that presents a threat to the health, welfare or safety of the County's employees, citizens or other constituents that must be remedied immediately. Note: failure of a department to adequately plan or budget for its operations does not meet these requirements.

Emergency purchases must be referred to the County Administrator or other responsible official prior to making a purchase. Any emergency purchases over \$50,000 must be submitted to the County Board for action/resolution at their next scheduled meeting.

Federal or Other Grant Funding

If any purchasing requirements of grant funding documents conflict with this policy, the requirements in the grant documents supersede this policy. Purchases involving federal funds must comply with the County's Federal Procurement policy (included in this policy manual) as well as any other requirements in the Code of Federal Regulations, Title 2, Part 200, subparts 318-326: https://ecfr.io/Title-02/pt2.1.200#sq2.1.200_1316.sq3.

Health & Human Services

Health and Human Services (HHS) is governed by a separate Board, the majority of which is made up of the regular County Board of Commissioners. Therefore, while HHS is subject to this policy, any Board-level approvals will be made the separate HHS Board. HHS should notify Finance of any large purchases or contracts for reporting and cash flow management purposes.

Information Technology

For purposes of this policy, the information technology category includes computer hardware and software (including maintenance and programming agreements), information technology consulting and cell phones. All information technology items must be reviewed and approved by the Information Technology Department prior to purchase to ensure the purchases are in compliance with the County's Technology User and Cellular Device policies and to ensure new items are compatible with existing devices, software and network.

Joint/Cooperative Contracts

Purchases made in the following situations are excluded from the competitive bidding/quote process:

- State of Minnesota Cooperative Purchasing Venture (CPV)
<http://www.mmd.admin.state.mn.us/process/contract/CPVContractsList.asp>
- Contracts entered into by other government agencies that were subject to a competitive bid process and that allow (as stipulated by the contract or by separate request/agreement in writing) other government agencies to make purchases under the same terms and conditions.

Leases

All potential leases of a term longer than one year must be evaluated to determine if leasing is the best value for the County's funds (lease vs. buy decision). Per Minnesota Statute §465.71, any lease agreement with a purchase option must contain a statement saying the County "must have the right to terminate a lease-purchase agreement at the end of any fiscal year during its term."

Professional Services

Professional services are specialized services that are typically intellectual in nature. Examples include architectural/engineering, accounting/auditing, legal, financial and other consulting arrangements. These services are often used when specialty services are needed and can be more efficiently and effectively be provided by an outside party or when services are required to be performed by an outside/independent provider (e.g. audit).

Professional services are exempt from formal competitive bid requirements, but departments are encouraged to obtain multiple quotes and/or use request for proposals when practicable. Contracts should be awarded based on best vendor qualifications with the existence of reasonable price. All agreements are subject to the internal approvals as specified in this policy and must be fully approved *before* the start of services.

Sole Source

Contracts may be negotiated and awarded without a full competitive bid or negotiation process if:

- Only a single company can provide the good or service due to the uniqueness or proprietary nature (copyright, patent, etc.) of the good or service <or>
- The full competitive bidding process will provide no advantage (price, etc.) because of the noncompetitive nature of the goods or services being purchased

Because sole source purchasing reduces or eliminates competition, this method should be used infrequently, in specific situations, and only after all other procurement or purchasing methods have been fully evaluated and exhausted.

Departments making sole source purchases must provide written documentation justifying their sole source decision. All sole source purchases are still subject to the internal approvals as defined in this policy.

State-Defined Bid Exceptions

Per Minnesota Statute §471.425 subd. 4a, goods and services procured from the following vendor types are exempt from bidding requirements: economically disadvantaged persons, rehabilitation facilities, small or veteran-owned small business or energy efficiency projects. Any contracts awarded under this category are still subject to the internal approvals as stated in this policy.

Unbudgeted Items

Purchases of items (both capital and operating) not included in the approved and adopted County budget require approvals at lower amount thresholds than budgeted items. Approval of all unbudgeted purchases is subject to availability of budgeted funds and all purchases must follow the purchasing methods as prescribed in this policy.

Threshold	Approval
< \$10,000	--Department Head
\$10,000 - \$24,999	--Department Head --Finance Director
\$25,000 - \$75,000	--Department Head --County Administrator
\$75,001 +	--Department Head --County Administrator --County Board

Note: The County Board designates their specific authority for approval of unbudgeted items in the Recorders Compliance Fund up to \$50,000 to the County Administrator.

Utilities

Because there is no reasonable basis for competitive procurement of these services, utilities are exempt from this purchasing policy.

7. Bidding

Bidding and contract requirements are governed primarily by Minnesota Statute §471.345 – *Uniform Municipal Contracting Law*. Additional information can be found in the following statutes:

- §16C.28 – *Contracts; Award*
- §16C.285 – *Responsible Contractor Requirement Defined*
- §375.21 – *Contracts of County Boards*
- §331A – *Qualified Newspapers*
- §429.041 – *Council Procedure*

Requests for bids must be advertised in a qualified legal newspaper of the County and/or via an approved alternative method for a period of two weeks (three weeks for construction/repair of roads, bridges and buildings) prior to the bid opening date.

For all construction contracts of \$50,000 or more, contractors must meet certain minimum requirements, including, but not limited to: compliance with state workman's compensation and unemployment insurance laws, authority to conduct business in Minnesota and compliance with federal wage and hour requirements.

Opening of bids must be performed publicly, at a publicly stated time and place. Bid results should be tabulated and the contract awarded to the lowest responsive and responsible bidder (see section 8 below).

8. Awarding a contract

Contracts should be awarded to the lowest responsive and responsible bidder.

- **Responsiveness**: the degree to which the vendor met the specifications set in the bid request. Some examples that could indicate non-responsiveness include offering a product or service different than requested, not following specified bid procedures or submitting information after the bid deadline.
- **Responsibility**: the extent to which the vendor can reasonably be expected to fulfill the terms of an awarded contracts. Considerations include integrity, compliance with public policy, record of past performance and financial and technical resources. (See also MN Statute §16C.285).

Minnesota Statute 16C.28 allows for awards to be made based on a "best value" basis for construction, alteration, improvement or repair work. "Best value" considers price, along with other vendor criteria such as quality and timeliness of performance on previous projects, ability to minimize change orders and stay within budget, and technical skills/abilities of personnel, when making the decision to award.

9. Policy Violations

The County will not be responsible for any purchase or agreement to purchase made by a County employee or official who did not comply with the terms of this purchasing policy. Any such purchase or agreement to purchase will be considered null and void and will be considered a personal liability of the employee or official.

10. Responsibilities

Departments

- Management of procurement actions within policy and operating budget
- Maintain oversight of department contracts to ensure contractors perform within accepted terms and specifications of agreements
- Accurate coding of invoices and timely submission of invoices to Finance to ensure prompt payment/acceptance of discounts/avoidance of late fees

Finance

- Director approve purchases as defined in this policy
- Assist departments as needed
- Process invoice payments in timely manner
- Maintain policy
- Enforce policy

County Administrator

- Approve purchases as defined in this policy
- Recommend purchases to Board of Commissioners as deemed appropriate

Board of Commissioners

- Approve purchases as defined in this policy
- Approve policy revisions
- Final approval of annual operating budget

FEDERAL PROCUREMENT POLICY

1. Purpose

The purpose of this policy is to ensure that goods and services purchased for the performance of a federal grant or award are obtained in a cost-effective manner and in compliance with federal regulations.

2. Scope

This policy applies to anyone (“Buyer”) authorized to procure, initiate, and/or approve purchases paid with federal funds (grant/award) at Goodhue County. This policy is also subject to the Goodhue County Purchasing policy (included in this policy manual). If there are any conflicts between this policy and the Purchasing policy, this policy supersedes.

3. Responsibilities

The Buyer is responsible for determining whether a purchase is allowable under the terms of the federal grant or award and will ensure purchases are in accordance with this policy as well as the County’s Purchasing Policy. The Buyer will also serve as the final repository for purchase transaction records specific to federal funds for a minimum of three (3) years. Any exceptions to this policy must be approved in writing by the County Administrator.

4. Rules of Conduct / Code of Ethics

As representatives of Goodhue County, all officers, employees or agents are expected to adhere to the County’s Rules of Conduct/Code of Ethics:

<https://www.co.goodhue.mn.us/DocumentCenter/View/9376/Code-of-Ethics---2015?bidId=>

5. Process Overview

To promote compliance with Federal regulations, the County requires buyers to perform a cost/price analysis when making purchases under federal grants when over the Simplified Acquisition Threshold (SAT) of \$150,000. For purchases under the SAT, the buyer should make a determination as to reasonableness of the cost; these purchases are still subject to the remainder of this policy, process and its procedures.

Before beginning vendor selection, buyers should be sure that they have a clear and accurate description of the requirements for the material, product or service being acquired so that a fair and equitable comparison of price and/or cost can be made.

Buyers shall avoid purchasing unnecessary items. All vendor bids, proposals and quotations must be evaluated on the basis of product quality, technical compliance with specifications, total cost and the vendor’s acceptance of the County’s terms and conditions.

6. Detailed Process and Procedures

This is a brief summary of the guidelines that need to be followed when procuring goods and services with Federal funds. The governing document for these guidelines is the Code of Federal

Regulations (CFR), Section 200. It is the responsibility of the Buyer to adhere to this policy and all of the requirements included in CFR §200.

Additional responsibilities occur when a sub-recipient is involved in carrying out part of a federal award program, as compared to a contractor. The Buyer must determine if a vendor is a contractor or sub-recipient of Goodhue County before accepting any proposal. To document this determination, the buyer should complete the checklist in the appendix. If the Buyer determines that the vendor is a sub-recipient, then the sub-recipient Risk Assessment Tool in the appendix must be completed.

A. Methods of Procurement Under a Federal Award (CFR §200.320)

- Micro-Purchases (\$1 - \$3,500)
 - No quotations needed if price is reasonable
 - Equitable distributions among qualified suppliers
 - Department head (or designee) signs invoices for payment
- Small Purchases (\$3,501 - \$100,000)
 - Price or rate quotations must be solicited from at least two (2) qualified sources
 - No cost or price analysis needed
 - Follow County Purchasing policy for required approvals
- Sealed Bids (\$100,001 +)
 - Lowest reasonable price is determined by looking at all factors in combination (time, quality, price, stability, reputation, etc.) This is the preferred method for procuring construction
 - Request for bids must be publicly solicited from at least two (2) qualified sources
 - In order for sealed bidding to be feasible, refer to conditions in §200.320(c)(1)
 - Follow County Purchasing policy for required approvals
- Competitive Proposals (\$100,001 +, used when conditions are not appropriate for the use of sealed bids)
 - Request for proposals must be solicited from at least two (2) qualified sources
 - If this method is used, the conditions in §200.320(d) apply
- Non-Competitive Proposals
 - Procurement through solicitation of proposal from only one source. May be used when one or more of the circumstances in §200.320(f) apply

B. General Standards for Federal Procurement (CFR §200.318)

- It is the County's responsibility to ensure contractors are performing in accordance with the terms, conditions and specifications of their contracts. Contracts should only be awarded to responsible contractors who have the ability to perform successfully under the terms and conditions of the procurement.

- To reduce costs, the use of value engineering clauses is encouraged for large projects, such as construction.
- Consideration should be given to make the most economical procurements possible. Avoid acquisition of unnecessary or duplicative items and analyze the value of a lease versus a purchase when applicable.
- The County is encouraged to enter into cooperative agreements, agreements with other entities when appropriate or use common or shared goods and services to promote a cost-effective use of shared services. Also, the use of Federal excess and surplus property in lieu of purchasing new is encouraged when feasible.
- The following records must be maintained to detail the history of the procurement: reason for the method of procurement, selection of contract type, contractor selection or rejection, along with bids or quotes and basis for contract price.
- Time and materials type contract may be used only after it is determined there is no other suitable contract and if the contract includes a ceiling price that the contractor exceeds at its own risk. If this contract is used a high degree of oversight is required to ensure the contractor is using efficient methods and effective cost controls.
- The County is responsible for the settlement of all contractual and administrative issues arising out of the procurements, which include, but are not limited to: source evaluation, protests, disputes and claims.

C. Competition (CFR §200.319 and §200.321)

Per federal regulations, Goodhue County must engage in full and open competition for all procurement transactions. Records that sufficiently detail the history of all procurements, including small purchases, must be kept on file by the Buyer.

Contractors that draft specifications, requirements, statements of work or invitations for bids or requests for proposals must be excluded from competing for procurements.

Some examples of situations considered to be restrictive of competition include:

- Placing unreasonable requirements on firms for them to qualify to do business with the County
- Requiring unnecessary experience and excessive bonds
- Noncompetitive pricing practices and contracts
- Organizational conflicts of interest
- Specifying only a “brand name” instead of allowing “an equal” product to be offered
- Any arbitrary action in the procurement process

In addition, the County must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable federal statutes expressly mandate or encourage geographic preferences, or for state licensing law (§200.319).

The Buyer must take all necessary affirmative steps to assure that minority businesses, women's business enterprises and labor surplus firms are used when possible (§200.321). A directory of those targeted groups is available on the State of Minnesota – Office of State Procurement website: <http://www.mmd.admin.state.mn.us/process/search/>. A list of persons, firms or products which are used in acquiring goods and services must be kept current and include enough sources to ensure free and open competition.

All procurements under a federal award must ensure that all solicitations have the following:

- Clear and accurate description of the technical requirements for the material, product or service to be procured
- Identification of all requirements which the potential vendors must fulfill and all other factors to be used in evaluating bids or proposals.

D. Procurement of Recovered Materials (CFR §200.322)

When a purchase of a single item or a quantity of functionally equivalent items purchased in a preceding fiscal year exceeds \$10,000, the County must comply with §6002 of the Solid Waste Disposal Act. The requirements of §6002 include procuring only items designated in the guidelines of the Environmental Protection Agency (EPA) CFR §40.247 that contain the highest percentage of recovered materials practicable, procuring solid waste management services in a manner that maximized energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

E. Cost and Price Analysis (CFR §CFR 200.323)

- Every procurement action in excess of the Simplified Acquisition Threshold (SAT) of \$150,000, including contract modifications, must have a cost or price analysis. The County must make independent estimates before receiving bids or proposals.
- Profit must be negotiated as a separate element of price for each contract in which there is no price competition and in all cases where cost analysis is performed.
- For information on costs or prices based on estimated costs for contracts, refer to CFR §200.400.
- The cost plus a percentage of cost and percentage of construction costs methods of contracting are not allowed.

See Appendix for further details.

F. Suspension and Debarment (CFR §200.212 and §180.300)

The Buyer will review all federal grant transactions and potential contractors to verify that purchases will not be made nor contracts awarded to contractors that are on the Debarment or Suspension list supplied by the federal government. This list is available here: <https://www.sam.gov/SAM/>. All results of searches should be attached to the procurement documentation as verification the search was performed. All purchases also require the contractor to certify in writing that they have not been suspended or disbarred from doing business with any federal agency.

G. Federal Awarding Agency or Pass-Through Entity Review (CFR §200.324)

The County must make available, upon request from the federal awarding agency or pass-through entity, technical specifications, pre-procurement review and all other documents related to the proposed procurements.

H. Bonding Requirements (CFR §200.325)

The Buyer must ensure that the both the Federal and the County interests are protected.

For construction or facility improvement contracts or subcontracts exceeding the SAT of \$150,000, the minimum requirements are as follows:

- A bid guarantee from each bidder equivalent to five (5) percent of the bid price. The bid guarantee must consist of a firm commitment such as a bid bond, certified check or other negotiable instrument accompanying a bid as assurance that a bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- A performance bond on the part of the contractor for 100 percent of the contract price. A performance bond is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- A payment bond on the part of the contractor for 100 percent of the contract price. A payment bond is one executed in connection with a contract to ensure payment as required by law to all persons supplying labor and material in execution of the work provided by the contract.

I. Contract Provisions (CFR §200.326)

The County will include the following provisions, as applicable, in all contracts (including those for small purchases) with contractors and for sub-awards:

- Remedies: All contracts in excess of the small purchase threshold fixed at 41 U.S.C. §403.11 (currently at \$150,000) shall contain contractual provisions or conditions that allow for administrative, contractual or legal remedies in instances in which a contractor violates or breaches the contract terms.
- Termination: All contracts in excess of \$10,000 shall contain suitable provisions for termination by the County, including the manner by which

terminations shall be effective and the basis for settlement. In addition, such contracts shall describe the conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated due to circumstances beyond the control of the contractor.

- Equal Employment Opportunity: All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Related to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR §60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, and Department of Labor."
- Davis-Bacon Act, as amended (40 U.S.C. §3141-3148): When required by federal program legislation, all construction contracts of more than \$2,000 awarded by the County and its sub-recipients shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. §276a to a-7) as supplemented by Department of Labor regulations (29 CFR §5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction.") Under this Act, contractors are required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. It is the policy of the County to place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The County shall report all suspected or reported violations to the federal awarding agency.
- Contract Work Hours and Safety Standards (40 U.S.C. §327-333): Where applicable, all contracts awarded by the County in excess of \$100,000 that involve the employment of mechanics or laborers shall include a provision for compliance with 40 U.S.C. §3702 and 3704, as supplemented by Department of Labor regulations (29 CFR §5). Under 40 U.S.C. §3702 of the Act, each contractor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of U.S.C. §3704 are applicable to construction work and provide that no laborer or mechanic can be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available in the open market, or contracts for transportation or transmission of intelligence.
- Rights to Inventions Made Under a Contract or Agreement: Contracts or agreements for the performance of experimental, developmental or research work shall provide for the rights of the Federal Government and the County in any resulting invention in accordance with 37 CFR §401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms

Under Government Grants, Contracts and Cooperative Agreements,” and any implanting regulations issued by the awarding agency.

- Clean Air Act (42 U.S.C. §7401-7671q and the Federal Water Pollution Control Act (33 U.S.C. §1251-1387), as amended: Contracts and sub-awards of amounts in excess of \$150,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act and Federal Water Pollution Control Act, as amended by 33 U.S.C. §1251 et seq). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- Debarment and Suspension (E.O’s 12549 and 12689): For all contracts, the County shall obtain from the contractor a certification that neither the contractor nor any of its principal employees or subcontractors is listed on the Excluded Parties list in SAM.
- Byrd Anti-Lobbying Amendment (31 U.S.C. §1352): For all contracts or sub-grants of \$100,000 or more, the County shall obtain from the contractor or sub-grantee a certification that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, or an officer or employee of Congress, in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. §1352. Likewise, since each tier provides such certifications to the tier above, the County shall provide such certifications in all situations in which the County is a sub-recipient of a grant of \$100,000 or more.

7. Appendix

Determination of Sub-recipient or Contractor (Vendor)

These links are for two examples of checklists to help determine whether a potential contractor is a sub-recipient or a vendor:

- <https://ojp.gov/training/pdfs/Subrecipient-Procure-cklist-B.pdf>
- https://research.jhu.edu/jhura/wp-content/uploads/sites/2/2017/11/Sub-Determination-Form_11012017.pdf

Sub-recipient Risk Assessment

These links are for examples of risk assessment forms/questionnaires:

- <https://www.wisconsin.edu/financial-administration/grant-accounting/subrecipient-risk-assessment/>
- https://financialservices.wustl.edu/wp-content/uploads/2016/03/SPA_WP_SubrecipientMonitoringRiskAssessmentPolicy_v2.0-1.pdf

Cost and Price Analysis

Some form of price or cost analysis should be performed in connection with every procurement action, regardless of whether the organization is a vendor or sub-recipient. The form and degree of analysis, however, are dependent on the particular subcontract or purchase and the pricing situation. Determination price reasonableness through price or cost analysis is required even though the procurement is source directed by the contracting officer of the sponsoring agency.

In some purchases, price analysis alone will be sufficient; in others, price analysis will be used to corroborate the conclusions arrived at through cost analysis. The form and degree of analysis are dependent on facts surrounding a particular subcontracting or purchasing situation. The scope of price analysis performed and the particular techniques used will depend on whether or not cost analysis is done, as well as on such factors as type of product or service, dollar value, purchase method, and extent of competition. The words “vendor” and “subcontractor” used herein are interchangeable.

- **Price Analysis:** This is the process of deciding if the asking price for a product or service is fair and reasonable, without examining the specific cost and profit calculations the vendor used in arriving at the price. It is basically a process of comparing the price with known indicators of reasonableness. When adequate price competition does not exist, some other form of analysis is required. Some reasons that could affect adequate price competition are: specifications not definitive, tolerances are restrictive or production capacity limits those eligible to bid. Examples of other forms or price analysis information include:
 - Analysis of previous prices paid
 - Comparison of a vendor’s price with the in-house estimate
 - Comparison of quotations or published price lists from multiple vendors
 - Comparisons with GSA prices
- **Cost Analysis:** This is the element-by-element examination of the estimated or actual cost of contract performance to determine the probable cost to the vendor. The goal is to form an opinion on whether the proposed costs are in line with what reasonable economical and efficient performance should cost. Cost or pricing data, which should be provided by the subcontractor, are the means for conduction cost analysis. Such data provide factual information about the costs that the subcontractor says may be incurred in performing the contract. Cost analysis should be performed in those situations where price analysis does not yield a fair and reasonable price and where cost data are required in accordance with prime contract clauses.

Cost analysis techniques are used to break down a contractor’s cost or pricing data so as to verify and evaluate each component. Some of the cost elements examined for necessity and reasonableness are material costs, labor costs, equipment and overhead. These costs can be compared with actual costs previously incurred for similar work, the cost or pricing data received from other vendors and dependent cost estimate breakdowns.

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

To: County Board
From: Land Use Management
Meeting Date: June 4, 2019
Report date: May 28, 2019

CONSIDER: CUP for (Swine) feedlot –outside of a Farmyard – Ed Fletcher, Request for a conditional use permit (CUP) for an existing confined animal feedlot (450 animal units – swine). This feedlot is being proposed so that an existing dwelling may be split from the feedlot.

Application Information:

Applicant(s): Ed Fletcher
Address of zoning request: 2636 450th Street, Kenyon, MN 55946
Parcel Number: 35.033.0200
Short Legal Description: Part of the W ½ of SW ¼ of NE ¼ Section 33 Twp-110 Range 18 in Holden Township
Zoning District: A1 zoned district
Township Signature/Comments: Holden Township is aware of the request and has signed the application (4/22/2019) and offered the following comment: “Holden Town Board feels any variance or CUP request will be the responsibility of the buyer”.

Attachments and links:

Application Form
Certificate of Survey for proposed parcel split
May 13, 2019 Planning Commission draft meeting minutes
May 20, 2019 Board of Adjustment draft meeting minutes
Photographs of Feedlot and Dwelling Site
Goodhue County Zoning Ordinance: <http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

Project Summary:

Ed Fletcher is requesting a Conditional Use Permit (CUP) to allow an existing 450 Animal Unit Swine Feedlot to be split off from the farmyard of an existing dwelling creating a Feedlot Outside of a Farmyard. In addition to this request for a CUP to allow the feedlot to be operated on a separate parcel, the Applicant has applied for, and received, a Variance to address the setback of the dwelling from the feedlot (215 feet) because the dwelling will be on a separate parcel if the CUP and Variance are both approved.

Mr. Fletcher is trying to sell his property and he has indicated that he expects to sell both the dwelling site that would include 13.29 acres and the feedlot property (2.47 acres) to the same party. No changes to the existing operation are anticipated. Splitting the two swine barns off on 2.47 acres would limit the potential for expansion based on the requirement of meeting the 100-foot setback from property lines for feedlot buildings or confined outdoor animal yards.

Besides Mr. Fletcher’s dwelling, the nearest dwellings to the feedlot are the Lehman Property (35.033.0100) with a dwelling located approximately 1500 feet to the southeast and the Peters Property (35.028.0300) with the dwelling located approximately 1150 feet to the northeast.

Mr. Fletcher has encountered difficulties selling his property with the dwelling located on the same parcel as the feedlot as lenders have become less willing to offer a standard 30-year mortgage on a

property with a dwelling and feedlot located on it.

Compliance with County Feedlot Regulations

The project is subject to provisions set forth in the Goodhue County Zoning Ordinance, Article 13 (Confined Feedlot Regulations).

Kelsey Petit, Goodhue County Feedlot Officer:

The Applicant has been in contact with the Feedlot Officer. Kelsey has indicated that Mr. Fletcher needs to submit some paperwork to make his feedlot current with feedlot registration requirements. The feedlot was last registered in 2013. Kelsey has provided Mr. Fletcher with the required registration application form and he has indicated that he will submit the required information as soon as possible.

The 2013 Feedlot Registration included authorization for up to 1500 Swine (55 – 300 lbs.) which at a 0.3 multiplier equates to 450 animal units. In his application, Mr. Fletcher has indicated that each of the two feedlot structures (40 x 110 feet) house 520 animals.

PAC UPDATE:

On a 6:3 vote the Planning Commission recommended the County Board deny the Applicant's CUP request. The recommendation for denial was based on the Applicant's need to obtain a variance to allow the feedlot to be split from the existing home at less than the required 1,000-foot setback for new registered feedlots.

At the time of Planning Commission consideration of the request, the Applicant had not attained the required variance and the Commission felt recommending Approval of the CUP would be potentially against ordinance regulations and incompatible with Goodhue County's Comprehensive Plan without a variance in place. On May 20, 2019 the Applicant was granted a Variance by the Goodhue County Board of Adjustment (unanimous vote, see attached Board of Adjustment meeting minutes).

There are many reasons landowners desire to split an existing feedlot from the associated home including to resolve lending issues and transfer ownership of agricultural assets to future generations. The County has historically granted variances in conjunction with these CUP requests. This practice is intended to provide protection to the existing feedlot operation by providing it "legal conforming" status and to provide documented notice to any prospective buyer(s) of the existence of the feedlot if the properties were to be sold separately.

ACTIONS FOR CONSIDERATION:

The Planning Commission's recommendation for Denial as well as LUM staff's proposed recommendation for Approval (with conditions) is provided below for consideration. If the County Board is inclined to deny the Applicant's request, LUM staff recommends the County Board provide additional findings to support the denial.

PAC RECOMMENDATION:

The Planning Advisory Commission recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

DENY The request from Ed Fletcher for a conditional use permit (CUP) to operate a Feedlot outside of a farmyard to allow a dwelling to be split from an existing Feedlot, based upon the necessity of a variance if the Conditional Use Permit were passed.

RECOMMENDATION OF APPROVAL FOR CONSIDERATION:

LUM Staff recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the request from Ed Fletcher for a conditional use permit (CUP) for a Feedlot Outside of a Farmyard to allow operation of a 450 Animal Unit existing Swine Feedlot.

Subject to the following conditions:

1. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
2. Compliance with Goodhue County Zoning Ordinance, including but not limited to Article 13 Confined Feedlot Regulations; and Article 21 A-1, Agriculture Protection District;

DRAFT Findings of Fact to support APPROVAL:

That the conditional/interim use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

The proposed Confined Animal Feedlot appears to conform to applicable County Regulations and has existed in the location for many years. The Applicant is working with the County Feedlot Officer to renew the feedlot registration for the operation. No changes to the operation are being proposed.

That the establishment of the conditional/interim use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area.

The Confined Animal Feedlot is proposed within an A-1 (Agricultural Protection Zone). Agriculture uses including confined animal feedlots are common land uses within the A-1 Zone. The project should not negatively impact normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. The limited size of the parcel the feedlot will be located on following the proposed parcel split (2.47 acres) will not allow for any future expansion of the operation.

That adequate utilities, access roads, drainage, and other necessary facilities have been or are being provided.

The property will continue to have access to 450th street and the applicant has included adequate access roads and parking.

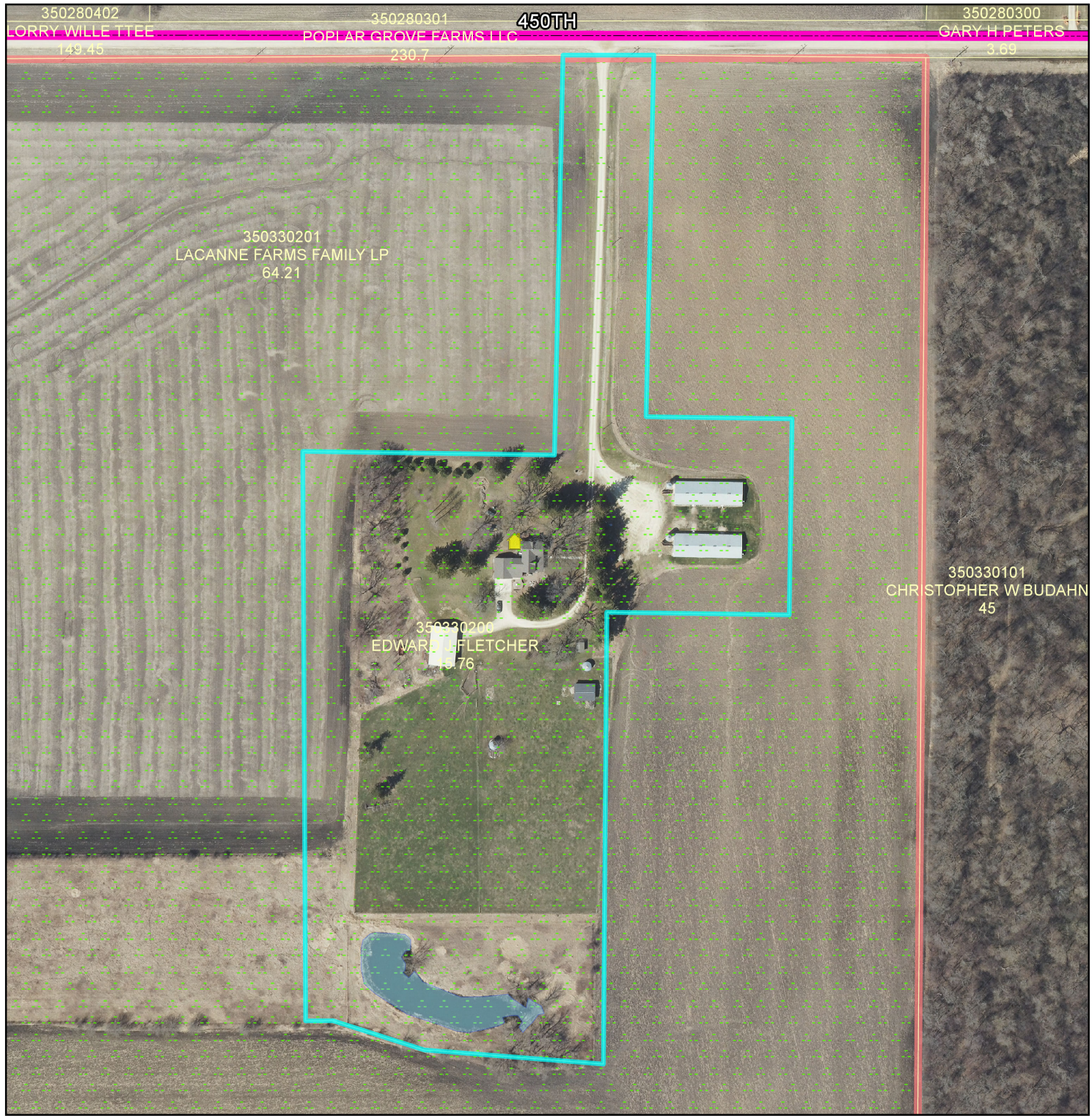
That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

The Applicant's site has sufficient gravel surfaced areas for off-street parking and loading space.

That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance, and control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

The proposed use does not appear to be injurious to the use and enjoyment of other property in the immediate vicinity, nor substantially diminish and impair property values within the immediate vicinity. The Feedlot is located 1150 feet from the nearest dwelling. It has been operated since the late 1990s with no complaints.

MAP 01: PROPERTY OVERVIEW



Planning Advisory Commission

Public Hearing
May 13, 2019

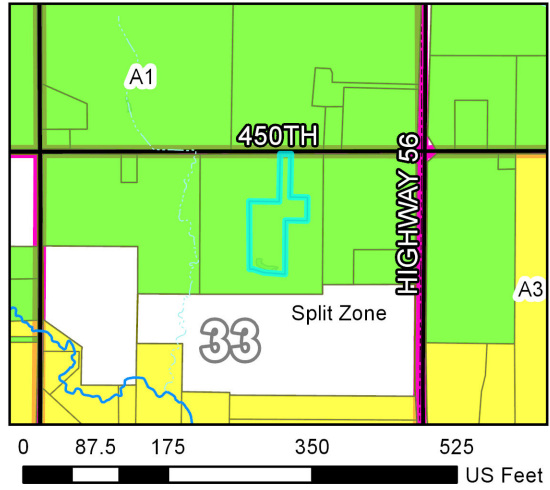
Edward Fletcher
A1 Zoned District

Parcel 35.033.0200
Part of W 1/2 NE 1/4
Sect 33 Twp110 R18
in Holden Township

Operate a Feedlot
outside of a Farmyard

Legend

	Intermittent Streams		Bluff Impact Zones (% slope)
	Protected Streams		20
	Lakes & Other Water Bodies		30
	Shoreland		FEMA Flood Zones
	Historic Districts		2% Annual Chance
	Parcels		A
	Registered Feedlots		AE
	Dwellings		AO
	Municipalities		X

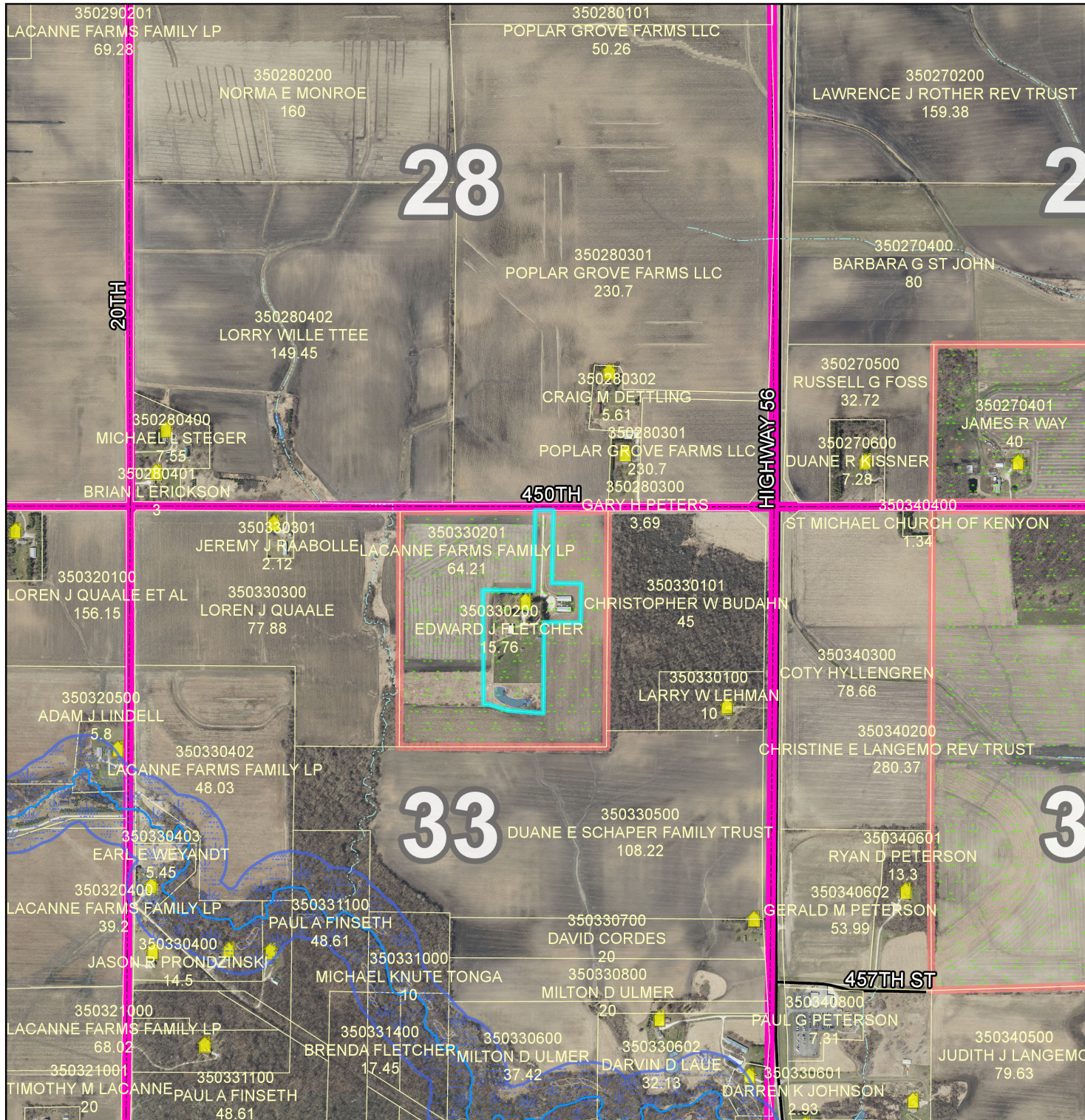


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Map Created April, 2019 by LUM



MAP 02: VICINITY



Planning Advisory Commission

Public Hearing
May 13, 2019

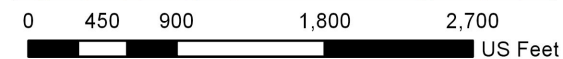
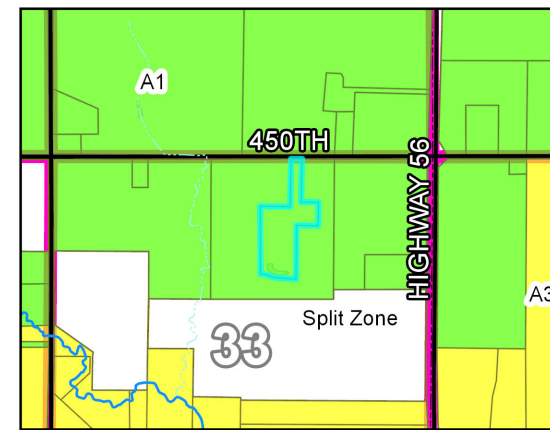
Edward Fletcher
A1 Zoned District

Parcel 35.033.0200
Part of W 1/2 NE 1/4
Sect 33 Twp110 R18
in Holden Township

Operate a Feedlot
outside of a Farmyard

Legend

- | | | | |
|--|----------------------------|--|------------------------------|
| | Intermittent Streams | | Bluff Impact Zones (% slope) |
| | Protected Streams | | 30 |
| | Lakes & Other Water Bodies | | |
| | Shoreland | | |
| | Historic Districts | | |
| | Parcels | | |
| | Registered Feedlots | | |
| | Dwellings | | |
| | Municipalities | | |
| | | | FEMA Flood Zones |
| | | | 2% Annual Chance |
| | | | A |
| | | | AE |
| | | | AO |
| | | | X |

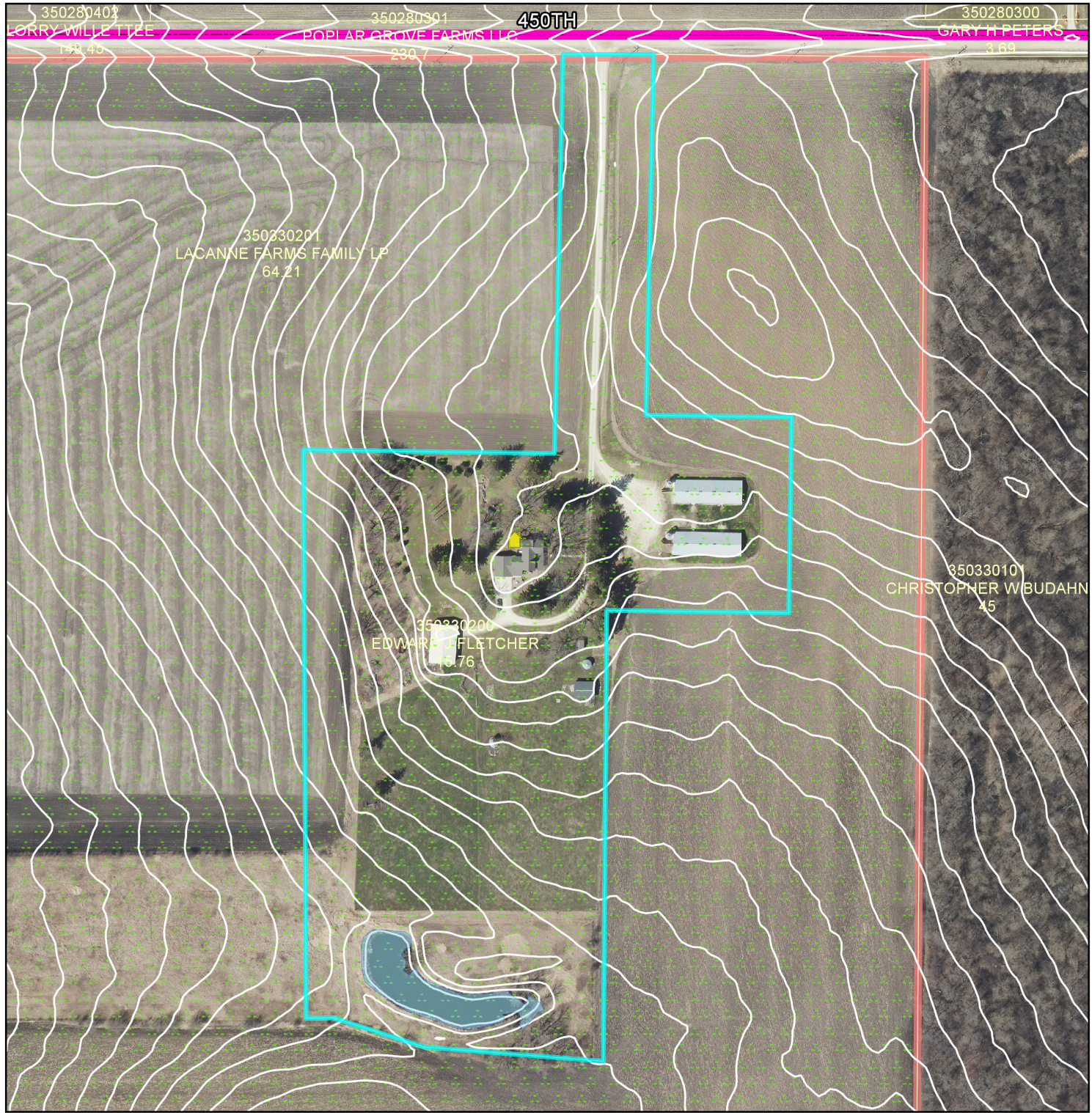


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MAP 03: ELEVATION (2-foot contours)



Planning Advisory Commission

Public Hearing
May 13, 2019

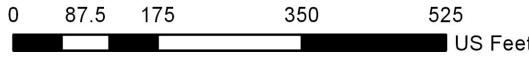
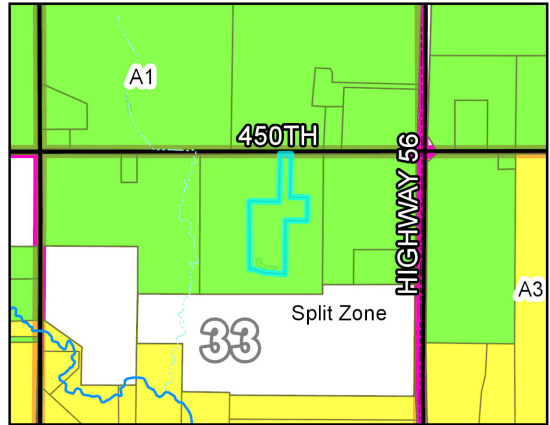
Edward Fletcher
A1 Zoned District

Parcel 35.033.0200
Part of W 1/2 NE 1/4
Sect 33 Twp110 R18
in Holden Township

Operate a Feedlot
outside of a Farmyard

Legend

- | | | | |
|--|----------------------------|--|------------------------------|
| | Intermittent Streams | | Bluff Impact Zones (% slope) |
| | Protected Streams | | 20 |
| | Lakes & Other Water Bodies | | 30 |
| | Shoreland | | FEMA Flood Zones |
| | Historic Districts | | 2% Annual Chance |
| | Parcels | | A |
| | Registered Feedlots | | AE |
| | Dwellings | | AO |
| | Municipalities | | X |



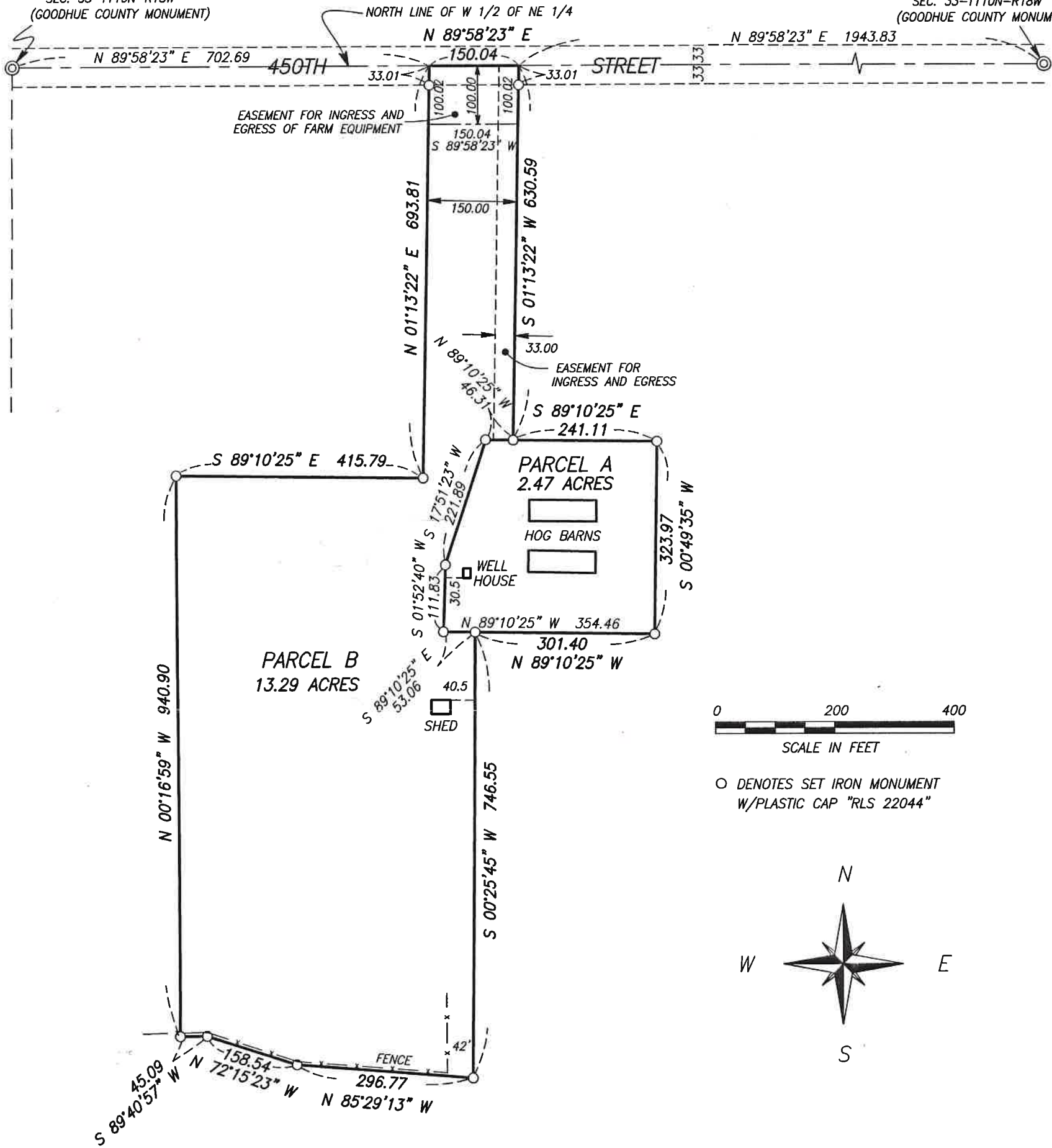
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Map Created April, 2019 by LUM

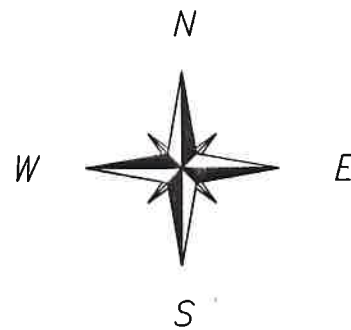


NW CORNER OF
W 1/2 OF NE 1/4
SEC. 33-T110N-R18W
(GOODHUE COUNTY MONUMENT)

NE CORNER OF NE 1/4
SEC. 33-T110N-R18W
(GOODHUE COUNTY MONUMENT)



○ DENOTES SET IRON MONUMENT
W/PLASTIC CAP "RLS 22044"



Certificate for:
Ed and Tammy Fletcher
2636 450th Street
Kenyon, MN 55946

PLEASE SEE ATTACHED SHEET FOR LEGAL DESCRIPTIONS

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JANUARY 3, 2019
Dated:

David G. Rapp
David G. Rapp
Minnesota Registration No. 22044



RAPP LAND SURVEYING, INC.
45967 HIGHWAY 56 BLVD
KENYON, MN 55946
612-532-1263

DRAWN BY: DGR	DATE: 1-03-19	PROJECT NO. D18207C
SCALE: 1"=200'	SHEET 1 of 1 sheet	BOOK/PAGE 43/64

**PLANNING COMMISSION
GOODHUE COUNTY, MN
May 13th, 2019 MEETING MINUTES
DRAFT**

hearing.

Motion carried 9:0.

Mr. Hill stated that the new development would have to work with Northern Natural Gas regarding the location of structures relative to the gas line. He gave history on the drainage in the area. They are aware a retention pond may need to be created to address drainage and runoff. Mr. Hill noted no stormwater drains are contemplated in the new subdivision at this time, the streets would be constructed similar to the existing roads. He acknowledged the traffic concerns of the neighbors. He stated that there would be protective covenants put in place for the new subdivision to address traffic concerns and to maintain the low density of the proposed subdivision which would not lead to as much traffic. Mr. Hill offered to sell the property as-is for a fair price to a neighborhood group for use as a neighborhood park.

Commissioner Stenerson commented on the traffic concerns and noted that those are a Township issue. He also noted that runoff can be an issue however that can be addressed in the platting process. Complimented the proposed lot size. Stated concerns regarding compliance with the Comprehensive Plan of the County and A3 zoning district. Concerned about sewage system failure in smaller developments. Would like to hear from the City regarding future annexation or development.

Mr. Hill stated that he has no issues with the potential of being annexed. Noted he has spoken with City of Red Wing staff and they stated they did not want to have a road through the ditch and did not want to have their trucks going through Featherstone Township to maintain the new area.

Commissioner Stenerson suggested that tabling the item could give time for more answers from the city and/or the township regarding this development. Commissioner Fox agreed.

Commissioner Gale questioned the difference between the Township's R1 Zone versus the County's R1 Zone.

Commissioner Stenerson commented that the Township enforces the R1 Zone slightly different than the County.

Bechel clarified that a park would be allowed in the R1 Zone but would not be permitted in the A3 Zone.

It was moved by Commissioner Stenerson and seconded by Commissioner Nystuen for the Planning Advisory Commission to:

TABLE the request for a map amendment, submitted by Colleen and Douglas Hill (Owners), to rezone 15.23 acres from A3 (Urban Fringe District) to R1 (Suburban Residence District) until additional input from the city of Red Wing and Featherstone Township can be considered.

Motion carried 9:0.

PUBLIC HEARING: CUP Request for a Feedlot Outside of a Farmyard

Request for a CUP, submitted by Edward Fletcher (owner), to operate a Feedlot outside of a farmyard to allow a dwelling to be split from an existing Feedlot. Parcel 35.033.0200. 2636 450th ST, Kenyon, MN 55946. Part of the W ½ of the NE ¼ of Sect 33 Twp 110 Range 18 in Holden Township. A1 Zoned District.

Wozniak presented the staff report and attachments.

**PLANNING COMMISSION
GOODHUE COUNTY, MN
May 13th, 2019 MEETING MINUTES
DRAFT**

Commissioner Nesseth questioned whether there was only one well that served the property.

Wozniak clarified requirements for well and septic upon the sale of the property. Mr. Fletcher stated the property is served by one well.

Commissioner Stenerson questioned about the approval of the split creating a non-conformance regarding the setback to the existing dwelling.

Wozniak clarified County procedures regarding approving splits of feedlots from dwelling sites. He clarified that a variance is needed to address the setback from the newly created feedlot if the CUP is approved.

Chair Pettit opened the Public Hearing.

Matt Voxland with Holden Township stated that the Township is not necessarily in favor of this proposal. Stated that the split of a feedlot from a dwelling could create several issues. Stated that Holden Township has been against establishing stand-alone farmyards.

⁵After Chair Pettit asked three times for additional comments it was moved by Commissioner Stenerson and seconded by Commissioner Fox to close the Public Hearing.

Motion carried 9:0.

Commissioner Pettit stated that if the CUP were approved, the Planning Commission would thereby be creating the need for a variance. She also noted that the stated need for a CUP is for financial reasons, which is against the Ordinance.

Bechel noted that the operation was established prior to the feedlot standards being adopted therefore the adoption of current feedlot regulations by the county created the hardship.

Mr. Fletcher stated that his goal is to sell both split properties to the same owner.

Commissioner Nesseth questioned whether the feedlot is currently operating.

Mr. Fletcher stated it is currently operating and has been in existence since the late 1980s without issue.

Commissioner Pettit stated that approving the CUP opens up the possibility of two separate owners in the future which is not compatible and is against the Comprehensive Plan goals of protecting agriculture.

Commissioner Stenerson gave a history of a Board of Adjustment issue when a "reverse variance" was issued in a situation where a property was proposed to become a feedlot but was too close to a home owned by a different party. Noted that the concern is about any future owner selling the properties separately from each other due to unforeseen circumstances.

Commissioner Pettit asked for direction from the board.

⁶It was moved by Commissioner Stenerson and seconded by Commissioner Miller to:

Recommend that the County Board of Commissioners DENY the request for a CUP, submitted by Edward Fletcher (owner), to operate a Feedlot outside of a farmyard to allow a dwelling to be split from an existing Feedlot, based upon the necessity of a variance if the Conditional Use Permit were passed.

**PLANNING COMMISSION
GOODHUE COUNTY, MN
May 13th, 2019 MEETING MINUTES
DRAFT**

Motion carried 6:3 (Commissioners Drazkowski, Miller and Nystuen dissenting)

PUBLIC HEARING: CUP Request to Establish Feedlot and Liquid Manure Storage Exceeding 500,000 Gallons (Kehren)

Request for a CUP, submitted by Phillip and Annette Kehren (owner/operators), to establish a hog finishing Feedlot for up to 2,400 head (720 Animal Units) and construction of an animal waste storage pit exceeding 500,000 gallons. Parcel 39.009.0300. 2000 470th ST, Zumbrota, MN 55992. NW ¼ and W ½ of NE ¼ of Sect 09 Twp 109 Range 15 in Pine Island Township. A1 Zoned District.

Bechel presented the staff report and attachments.

Commissioner Pettit questioned how many months of manure storage there would be. Mr. Kehren stated there would be 12 months of storage with once a year application in the fall using knife injection on a three year rotation per field.

Feedlot Officer Kelsey Petit stated that the applicant has been working with her on the Nutrient Management Plan.

Commissioner Stenerson questioned about the distance from the proposed facility to the existing pond on the property and whether the existing pond could contain a spill from the new storage facility.

Feedlot Officer Petit stated the pond would most likely not be able to contain a major spill however it will be tied into tile inlets. The engineers would be checking for any cracking and the Feedlot Officer will be checking the pit every four years.

Chair Pettit opened the Public Hearing.

Lynn Ritter (47348 195th Avenue, Zumbrota) stated his concerns regarding groundwater and surface water pollution potential caused by the potential expansion. Mr. Ritter commented on Article 4 of the Goodhue County Zoning Ordinance regarding Conditional Use Permits and the requirement that the CUP will not be injurious to surrounding uses. Stated the importance of water conservation and protection. Commented on the difference between the safety of citizens of cities versus rural area residents in ordinances.

Don Huneke (47281 195th Avenue, Zumbrota) stated concerns about potential for further expansion of the facility. Also commented on the potential for water and air pollution and reduction of property values.

John Trelstad (47406 195th Avenue, Zumbrota) gave his concerns regarding water pollution potential and property value impacts.

Allen Brewer (29869 358th Street) commented on the difficulty for new farmers to enter the business. Stated that farming increases land values instead of dropping land values.

Matt Voxland (5927 County 30 Blvd.) Stated that he is a hog producer and that nitrates are coming from anhydrous use. Stated that the pits for his hogs had to be designed by a professional engineer, MPCA inspected the cement during and after construction. Noted tile lines have to be established and also be monitored by MPCA. Noted that an EAW had to be completed at his farm when a second barn was constructed. The EAW process included professional air testing.

After Chair Pettit asked three times for additional comments, it was moved by Commissioner Stenerson and seconded by Commissioner Nesseth to close the

**BOARD OF ADJUSTMENT
GOODHUE COUNTY, MN
May 20th, 2019 MEETING MINUTES**

The meeting of the Goodhue County Board of Adjustment was called to order at 5:33 PM by Chair Ellingsberg in the Goodhue County Government Center Court Room in Red Wing, MN.

Roll Call

Commissioners Present: Darwin Fox, Rich Ellingsberg, Kristin Toegel, Robert Benson, Dan Knott

Staff Present: Land Use Management Director Lisa Hanni, Zoning Assistant Ryan Bechel and Zoning Assistant Samantha Pierret

1. Approval of Agenda

¹Motion by **Fox**, and seconded by **Benson** to approve the meeting agenda

Motion carried 5:0

2. Approval of Minutes

²Motion by **Benson** and seconded by **Toegel** to approve the previous month's meeting minutes with the time change.

Motion carried 5:0

3. Conflict of Interest/Disclosure

There were no reported conflicts of interest.

4. Public Hearings:

PUBLIC HEARING: Request for Variance to Feedlot Setback Standards

Request for Variance, submitted by Edward Fletcher, to Article 13 (Confined Feedlot Regulations) setback standards to allow a new feedlot to be established within 1000 feet or 94% odor annoyance-free rating (as determined by the OFFSET model) of an existing dwelling. Parcel 35.033.0200. 2636 450th Street, Kenyon, MN 55946. Part of the W ½ of NE ¼ of Sect 33 Twp 110 Range 18 in Holden Township. A1 Zoned District.

Bechel presented the staff report and attachments.

Hanni noted that this type of variance has been granted in the County in the past and reviewed the Planning Commission's decision from the meeting held Monday May 13, 2019 when a Conditional Use Permit for the same property was recommended for denial.

Hanni reviewed County policies on the time frame for variances to be implemented (one year from the date of approval). Therefore the applicants could return for a new conditional use permit with the Planning Commission if it were denied at the County Board level. Urged the Board of Adjustment to concentrate solely on the variance request.

Commissioner Toegel questioned why the parcels needed to be split if they were proposed to be sold to the same party.

Discussion continued regarding lending practices and financing for homes versus financing for agricultural facilities.

Tammy Fletcher (co-owner) gave information on the process the owners have been through attempting to sell their property as a single parcel. Two parties have had difficulties finding financing to purchase the property. Noted there is a shared well between the dwelling parcel and feedlot parcel. Stated the other option would be to tear down the hog barns.

Chair Ellingsberg opened the Public Hearing.

No one from the public was present to speak for or against the request.

³ **After Chair Ellingsberg asked three times for comments it was moved by Benson and seconded by Fox to close the public hearing.**

Motion carried 5:0

**BOARD OF ADJUSTMENT
GOODHUE COUNTY, MN
May 20th, 2019 MEETING MINUTES**

Commissioner Fox gave concerns regarding the ability of any future buyer selling the dwelling parcel separate from the hog barns.

Hanni noted that upon approval, the variance would be recorded as public record.

Bechel clarified that the variance would be an agricultural protection. If a future buyer of the dwelling parcel were to bring forth a complaint regarding this feedlot in the future, this variance would be on record and the feedlot would not need to meet the standards at that time.

Commissioner Fox inquired whether a manure management plan was on record for this property.

Hanni stated that if animals are present a manure management plan must be in place with the Feedlot Officer.

Bechel gave a history of the Feedlot registration process for this parcel.

Commissioner Benson questioned whether the feedlot could be tied to the dwelling parcel without a variance.

Hanni noted that the recorders are not responsible for monitoring zoning requirements. Once the two parcels are split, each parcel could be sold to a separate party. The County has not done deed restrictions in the past.

Bechel stated that if the variance were approved, a property records search would show the feedlot next to the dwelling site.

4th Motion by Commissioner Benson, seconded by Commissioner Fox, for the Board of Adjustment to:

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the request for variance, submitted by Edward Fletcher, to Article 13 (Confined Feedlot Regulations) setback standards to allow a new registered feedlot to be established 215 feet from an existing dwelling.

Motion carried 5:0

PUBLIC HEARING: Request for Variance to Minimum Lot Size Standards

Request for Variance, submitted by Scott Berg, to the A3 Zoning District dimensional standards to establish two parcels less than 35 acres in area. Parcels 40.035.0300 and 40.026.1800. TBD 165th Avenue. Part of NE ¼ of NE ¼ of Sect 35 Twp 109 Range 16 in Roscoe Township and part of the S ½ of SE ¼ of Sect 26 Twp 109 Range 16 in Roscoe Township. A3 Zoned District.

Hanni presented the staff report and noted that the applicant is in the process of getting a professional survey.

Commissioner Toegel questioned whether platting across a section line was permissible.

Hanni stated that the only way to combine parcels in two separate sections is to plat them.

Scott Berg discussed the existing topography of the area to be platted.

Commissioner Knott questioned the definition of an "agricultural building" in the report.

Mr. Berg stated the plan is to construct a shed with a dwelling as a single structure in the future. Noted there will not be animals in the building.

Chair Ellingsberg opened the Public Hearing.

No one from the public spoke in favor or against the request.

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

Parcel # 35-033-0200

RECEIVED

APR 22 2019

Land Use Management

Permit# 219-0018

PROPERTY OWNER INFORMATION

Last Name <input checked="" type="checkbox"/> Fletcher	First Ed	Email:
Street Address <u>2636 450th St</u>		Phone:
City <u>Kenyon</u>	State <u>MN</u>	Zip <u>55946</u>
Attach Legal Description as Exhibit "A" <input type="checkbox"/>		
Authorized Agent		Phone
Mailing Address of Landowner: <u>309 Whitetail Lane Kenyon, MN, 55946</u>		
Mailing Address of Agent:		

PROJECT INFORMATION

Site Address (if different than above):

Lot Size: _____ Structure Dimensions (if applicable): _____

What is the conditional/interim use permit request for?

Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized

DISCLAIMER AND PROPERTY OWNER SIGNATURE

I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.

Signature of Landowner: _____ Date: _____

Signature of Agent Authorized by Agent: _____

TOWNSHIP INFORMATION

Township Zoning Permit Attached? If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature Barbara St John Title Clerk Date 4-22-2019

Comments:
Holden town Board feels any variance or CUP request will be the responsibility of the new owner.

COUNTY SECTION COUNTY FEE \$350 RECEIPT # 16717 DATE PAID 4-22-19

Applicant requests a CUP/IUP pursuant to Article _____ Section _____ Subdivision _____ of the Goodhue County Zoning Ordinance

What is the formal wording of the request?

Shoreland _____ Lake/Stream Name _____ Zoning District _____

Date Received _____ Date of Public Hearing _____ DNR Notice _____ City Notice _____

Action Taken: Approve Deny Conditions:

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

PROJECT SUMMARY

Please provide answers to the following questions in the spaces below. If additional space is needed, you may provide an attached document.

1. Description of purpose and planned scope of operations (including retail/wholesale activities).

Buyer will purchase both Barnyard & Hog barns split off approx 2 acres & hog barns from farmyard so that buyers can obtain 30 yr. fixed standard mortgage

2. Planned use of existing buildings and proposed new structures associated with the proposal.

No new structures, Hog barns will continue to operate as they have historically

3. Proposed number of non-resident employees.

Hog barns will continue to operate as they have historically

4. Proposed hours of operation (time of day, days of the week, time of year) including special events not within the normal operating schedule.

Standard hog operation

5. Planned maximum capacity/occupancy.

~~current~~ They hog Barns each contain 520 each 4150 1500 0.3 ST-300 163

6. Traffic generation and congestion, loading and unloading areas, and site access.

Normal farm operation

7. Off-street parking provisions (number of spaces, location, and surface materials).

N/A

8. Proposed solid waste disposal provisions.

N/A

9. Proposed sanitary sewage disposal systems, potable water systems, and utility services.

Currently hog waste pumped into a transfer truck and hauled away. Hog barns have independent Electric & heating systems

10. Existing and proposed exterior lighting.

N/A

11. Existing and proposed exterior signage.

N/A

12. Existing and proposed exterior storage.

N/A

13. Proposed safety and security measures.

N/A

14. Adequacy of accessibility for emergency services to the site.

N/A

15. Potential for generation of noise, odor, or dust and proposed mitigation measures.

N/A

16. Anticipated landscaping, grading, excavation, filling, and vegetation removal activities.

N/A

17. Existing and proposed surface-water drainage provisions.

N/A

18. Description of food and liquor preparation, serving, and handling provisions.

N/A

19. Provide any other such information you feel is essential to the review of your proposal.

The reason we are requesting the split is because the hog operation has made it very difficult for Bayer to obtain financing

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

To: County Board
From: Land Use Management
Meeting Date: June 4, 2019
Report date: May 28, 2019

CONSIDER: CUP Request for Feedlot Expansion and Liquid Manure Storage Exceeding 500,000 Gallons (Dicke)

Request for a CUP, submitted by Sue and Micah Dicke (owner/operators), for an estimated 300 Animal Unit expansion of an existing 444 Animal Unit Beef cattle Feedlot and construction of an animal waste storage pit exceeding 500,000 gallons.

Application Information:

Applicant: Sue and Micah Dicke (owner/operators)
Address of zoning request: 17744 CTY 1 BLVD, Red Wing, MN 55066.
Parcel(s): 42.036.0700
Abbreviated Legal: Part of the N ½ of the SE ¼ of Sect 36 Twp 112 Range 16 in Vasa Township
Township Information: Vasa Township endorsed acknowledgment of the Applicants' request on 4/7/19.
Zoning District: A2 (Agriculture District)

Attachments and links:

Application and submitted project summary (excerpt of submitted materials; full submittal available from LUM Department upon request)
Site Map(s)
May 13, 2019 Planning Commission draft meeting minutes
Feedlot Officer Review and Odor OFFSET calculations (Kelsey Petit)
Recorded Document 14-CU03 (Existing CUP)
Goodhue County Zoning Ordinance (GCZO):
<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

Background:

The Applicants have an existing Feedlot registration and Conditional Use Permit (CUP) to raise Beef Cattle on their multigenerational family farm. They are requesting to amend their existing CUP (14-CU03) to allow them to construct a new 300 Animal Unit Beef finishing barn with a below-grade manure storage pit. If approved, the expansion would allow the Applicants to have a total of 744 Animal Units at the site.

The Goodhue County Zoning Ordinance (GCZO) requires CUP approval for all Feedlots exceeding 300 Animal Units in the A2 District and any animal waste storage pits exceeding 500,000 gallons.

Goodhue County Zoning Ordinance: Article 4 Conditional/Interim Uses

No CUP/IUP shall be recommended by the County Planning Commission unless said Commission specifies facts in their findings for each case which establish the proposed CUP/IUP will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, will not substantially diminish and impair property values within the immediate vicinity, will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area, that adequate measures have been, or will be, taken to provide utilities, access roads, drainage and other necessary facilities, to provide sufficient off-street parking and loading space, to control offensive odor, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Project Summary:

Property Information:

- The 76.93-acre (approximate) property includes a dwelling, a registered feedlot, and tilled cropland. The Applicants also own 2 adjoining parcels south of the site (60 acres).
- The parcel is zoned A2. Adjacent zoning districts are A1 to the east; A2 to the north, south, and west. Surrounding land uses are primarily agricultural (feedlots and row-crop agriculture). There are some undeveloped woodlands and low-density residential uses south of the site.
- The site is accessed by a 12-foot wide crushed aggregate driveway located off of CTY 1 BLVD (asphalt paved road). Emergency vehicle access appears adequate to service the property.

Feedlot Facilities:

- The Applicants are proposing to construct a 120-foot x 72-foot Beef Cattle Confinement Barn with a slatted concrete floor constructed above a 12-foot deep concrete manure containment pit. A 20-foot wide concrete “feed alley” will also be constructed along the south edge of the barn. The barn and manure storage area have been designed by ProAg Engineering, a licensed engineering firm.
- There are 3 existing confinement areas including a 320 head bedding pack confinement barn (320 feet x 68 feet) and two 80-head feeder barns with open-air lots (140 feet x 40 feet and 80 feet x 50 feet). Additional facilities include feed and grain storage silos, bunkers, and bins as well as machinery storage buildings.

Animal Units/Setbacks:

- The proposed addition of 300 Beef Cattle to the existing Feedlot operation will produce a total of 744 Animal Units as shown below (additional Animal Units shown in red).

Animal Type	A.U. Factor	# of Animals	Animal Units
Beef Cattle			
<i>one slaughter steer or stock cow</i>	1.0	240 + 300	240 540
<i>one feeder Cattle (stocker or backgrounding) or heifer</i>	0.7	240	168
<i>one cow and calf pair</i>	1.2	30	36
<i>one calf</i>	.2	0	0
Total Animal Units			744

- New construction on existing Feedlots is required to meet a 91% Odor Annoyance-Free Rating distance (as determined by the Odor OFFSET Evaluation Model) to existing dwellings. A 205-foot minimum setback was calculated for the new facility. Given the nearest dwelling is located 1,110 feet south of the proposed expansion (William Bradley), a 98% Odor Annoyance-Free Rating would be achieved.
- There are currently 4 dwellings located in section 36. As an A2 zoned section, a maximum of 12 dwellings are allowed in the section (no more than one dwelling per quarter-quarter section).
- The proposed Feedlot expansion is sited to comply with all other setback standards of the GCZO including property lines, wells, septic systems, Shoreland, Floodplains, sinkholes, and Blufflands. The site is not located within an abandoned quarry.

Drainage/Landscaping:

- The site is mostly flat with a slight slope to the west with stormwater runoff draining towards a drainage basin southwest of the site.

Construction is anticipated to disturb less than 3 acres of soil and create less than 1 acre of impervious surface. An NPDES stormwater pollution prevention plan (SWPPP) is not mandatory for this project. ProAg Engineering has developed an erosion control/stormwater management plan to minimize erosion during construction. Roof water runoff collection and containment is not proposed for the barn.

- An erosion control/stormwater management plan is customarily submitted for administrative

review at the time of building permit application.

Nutrient/Waste Management:

- Animal waste will be collected in the manure containment pit beneath the new barn until it can later be field-applied as fertilizer. The 143-foot x 52-foot x 11-foot concrete manure containment pit is designed to store up to 612,547 gallons. The pit will be constructed according to ProAg's engineered specifications.
- The Applicants have an existing Nutrient Management Plan for their current Feedlot CUP. A preliminary Nutrient Management Plan for the expansion has been submitted for review to the Goodhue County Feedlot Officer. The plan anticipates the use of both "knife injection" and surface spreading followed by tillage incorporation for manure field applications. A final review and approval of the Nutrient Management Plan will be required prior to completion of the Feedlot Registration process for the expansion.
- An Animal Mortality Plan has also been submitted for initial review. The Applicants plan to utilize composting and rendering in accordance with MPCA rules as the primary and secondary methods of disposal of deceased animals. The existing compost pile is located 500 feet southwest of the new barn.

County Feedlot Officer Comments:

- Goodhue County Feedlot Office Kelsey Petit offered the following comments regarding the application:
"The manure management planner applicant M. Dicke is taking all protective measures to meet state and county requirements to provide sufficient protection of waters. The manure planner meets all of the nutrients necessities that meet the requirements for Goodhue County."
- A review of the Applicants parcel file indicates the LUM Department has not received any official complaints regarding the existing Feedlot operation.

PAC Findings of Fact:

1. The proposed Feedlot expansion and manure storage pit does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The use is located in an A2 (General Agriculture) zone which was intended to allow for large operations. The proposal appears harmonious with the established uses in the vicinity which include primarily cropland and animal agriculture operations.
2. The Feedlot expansion and liquid manure storage pit is not anticipated to impede the normal and orderly development or improvement of surrounding vacant property for uses predominant to the area. The proposal meets or exceeds all setback and development standards of the Goodhue County Zoning Ordinance and appears compatible with adjacent land uses.
3. A review of the applicants submitted project summary indicates adequate utilities, access roads, drainage, and other necessary facilities are available to accommodate the proposed use.
4. The submitted plans identify means to provide sufficient off-street parking and loading space to serve the proposed use and meet the Goodhue County Zoning Ordinance's parking requirements.
5. The submitted plans detail adequate measures to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance. The applicant's plans also appear capable of controlling lights in such a manner that no disturbance to neighboring properties will result. The new barn and manure pit exceed the 91% Odor Annoyance-Free Rating distance to minimize odor or fume impacts to surrounding landowners.

PAC Recommendation:

The Planning Advisory Commission recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the request for a CUP, submitted by Sue and Micah Dicke (owner/operators), to expand an existing 444 Animal Unit Beef Cattle Feedlot to 744 Animal Units and allow construction of an animal waste storage pit of up to 612,547 gallons. Upon approval, this CUP shall revoke and replace existing CUP 14-CU03.

Subject to the following conditions:

1. The Feedlot shall be constructed according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
3. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
4. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 22 (Agriculture District) and Article 13 (Confined Feedlot Regulations);
5. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

MAP 01: PROPERTY OVERVIEW

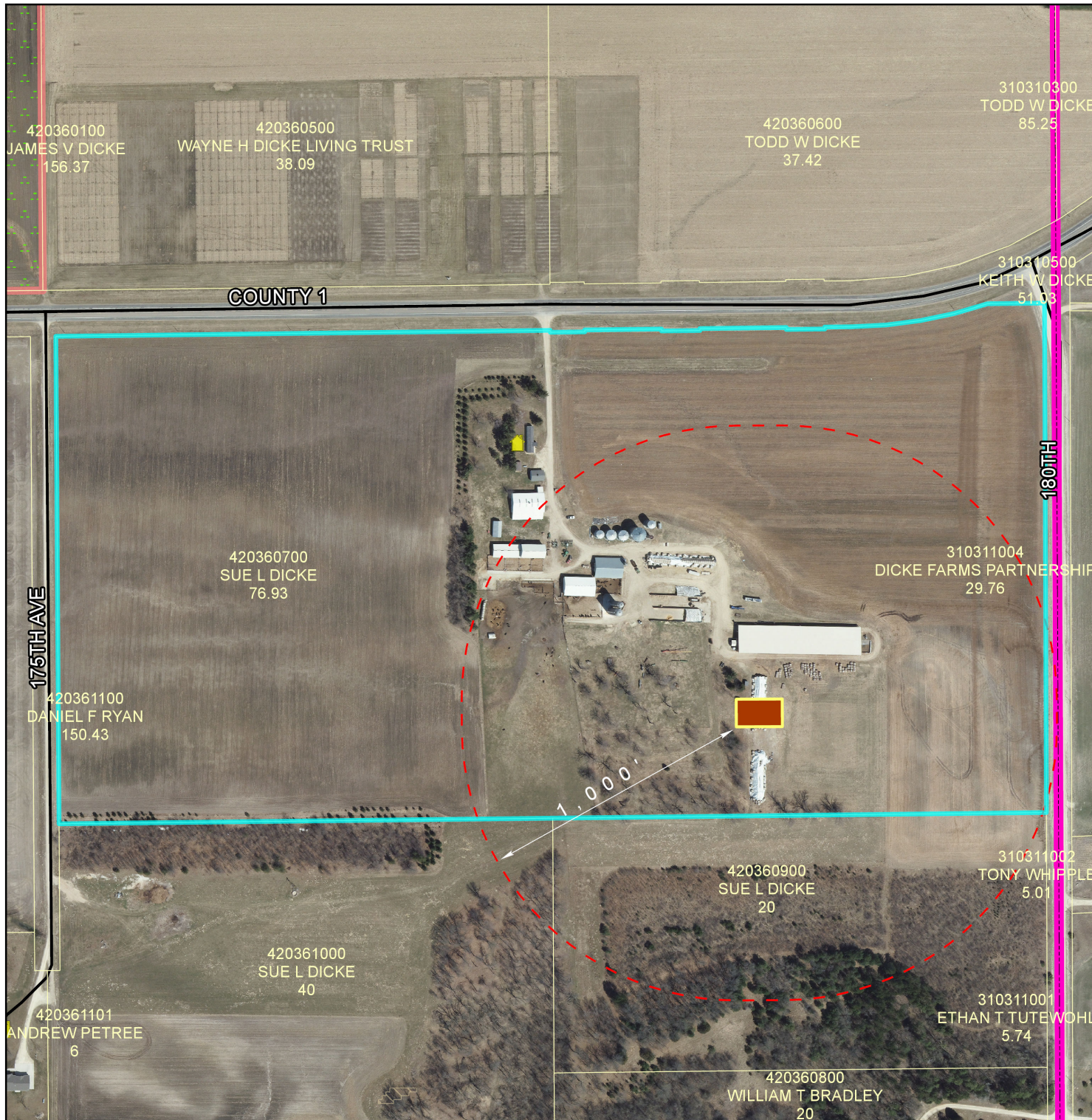
Planning Advisory Commission

Public Hearing
May 13, 2019

Micah and Sue Dicke
A2 Zoned District

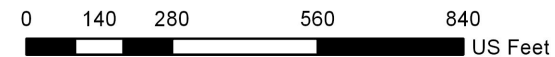
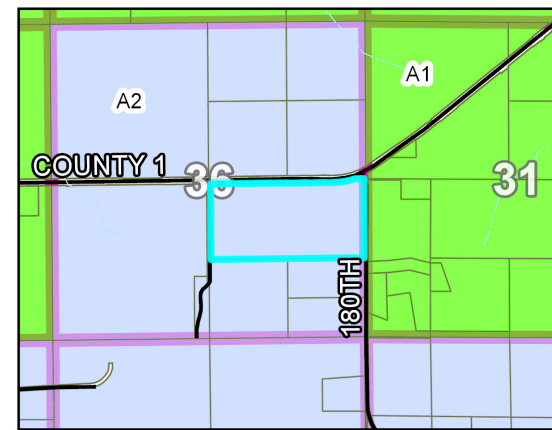
Parcel 42.036.0700
Part of N 1/2 SE 1/4
Sect 36 Twp 112 R16
in Vasa Township

Expand Feedlot by 300 AU
and manure storage facility
exceeding 500,000 gallons



Legend

- | | |
|----------------------------|---------------------------------|
| Intermittent Streams | Bluff Impact Zones (% slope) 20 |
| Protected Streams | Bluff Impact Zones (% slope) 30 |
| Lakes & Other Water Bodies | FEMA Flood Zones |
| Shoreland | 2% Annual Chance |
| Historic Districts | A |
| Parcels | AE |
| Registered Feedlots | AO |
| Dwellings | X |
| Municipalities | |



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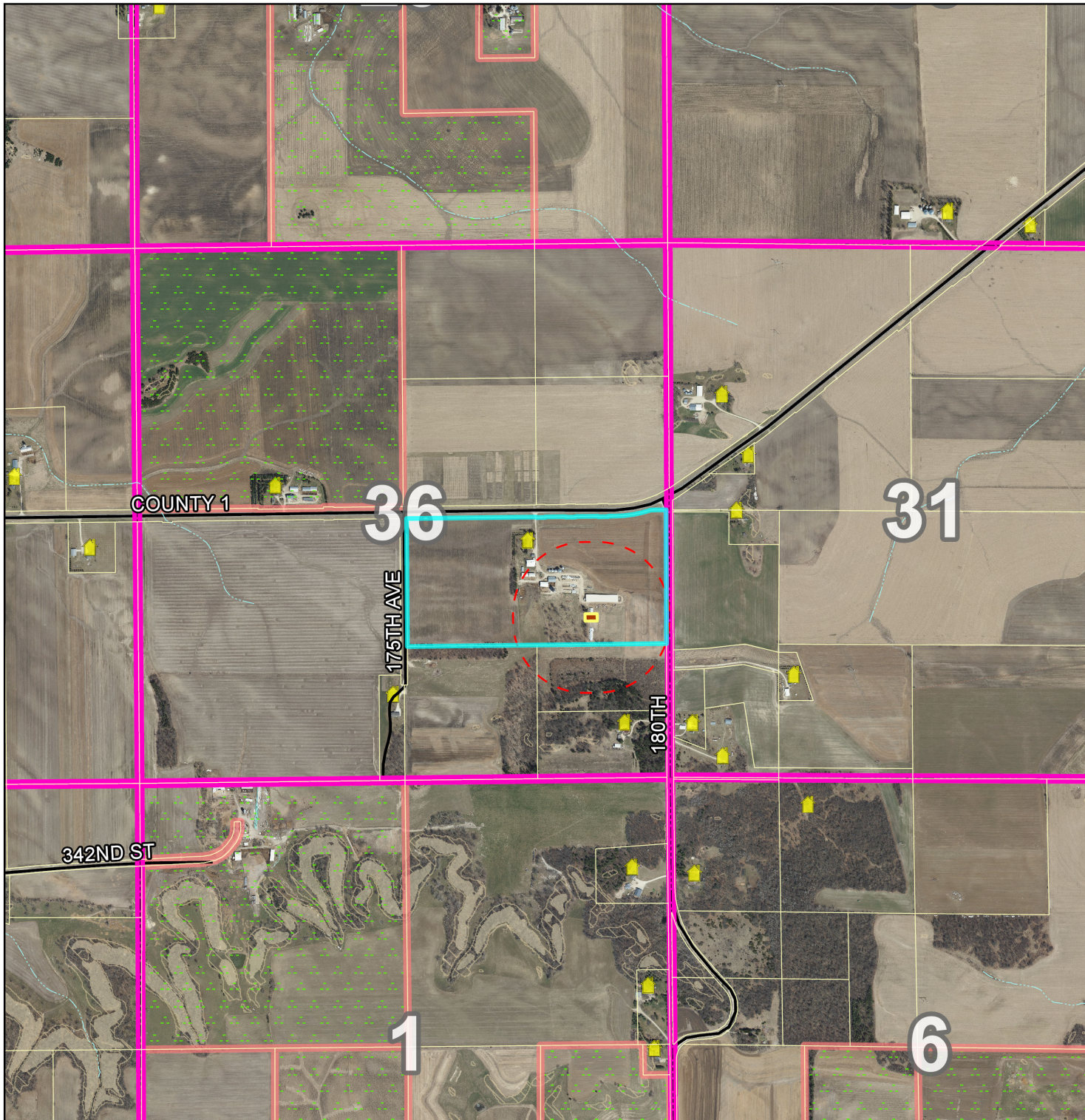


Public Hearing
May 13, 2019

Micah and Sue Dicke
A2 Zoned District

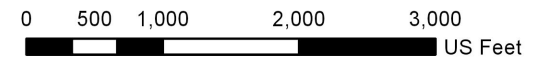
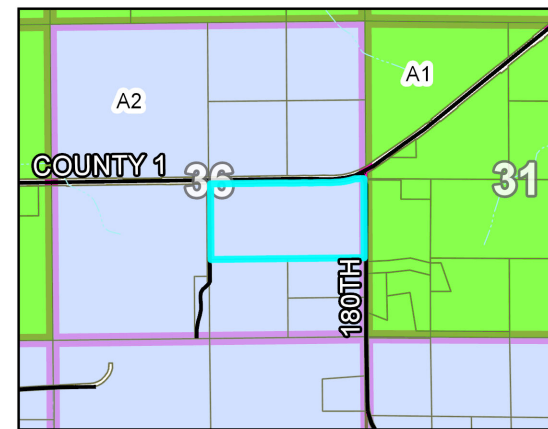
Parcel 42.036.0700
Part of N ½ SE ¼
Sect 36 Twp 112 R16
in Vasa Township

Expand Feedlot by 300 AU
and manure storage facility
exceeding 500,000 gallons



Legend

- | | | | |
|--|----------------------------|--|-------------------------------------|
| | Intermittent Streams | | Bluff Impact Zones (% slope) |
| | Protected Streams | | 20 |
| | Lakes & Other Water Bodies | | 30 |
| | Shoreland | | FEMA Flood Zones |
| | Historic Districts | | 2% Annual Chance |
| | Parcels | | A |
| | Registered Feedlots | | AE |
| | Dwellings | | AO |
| | Municipalities | | X |

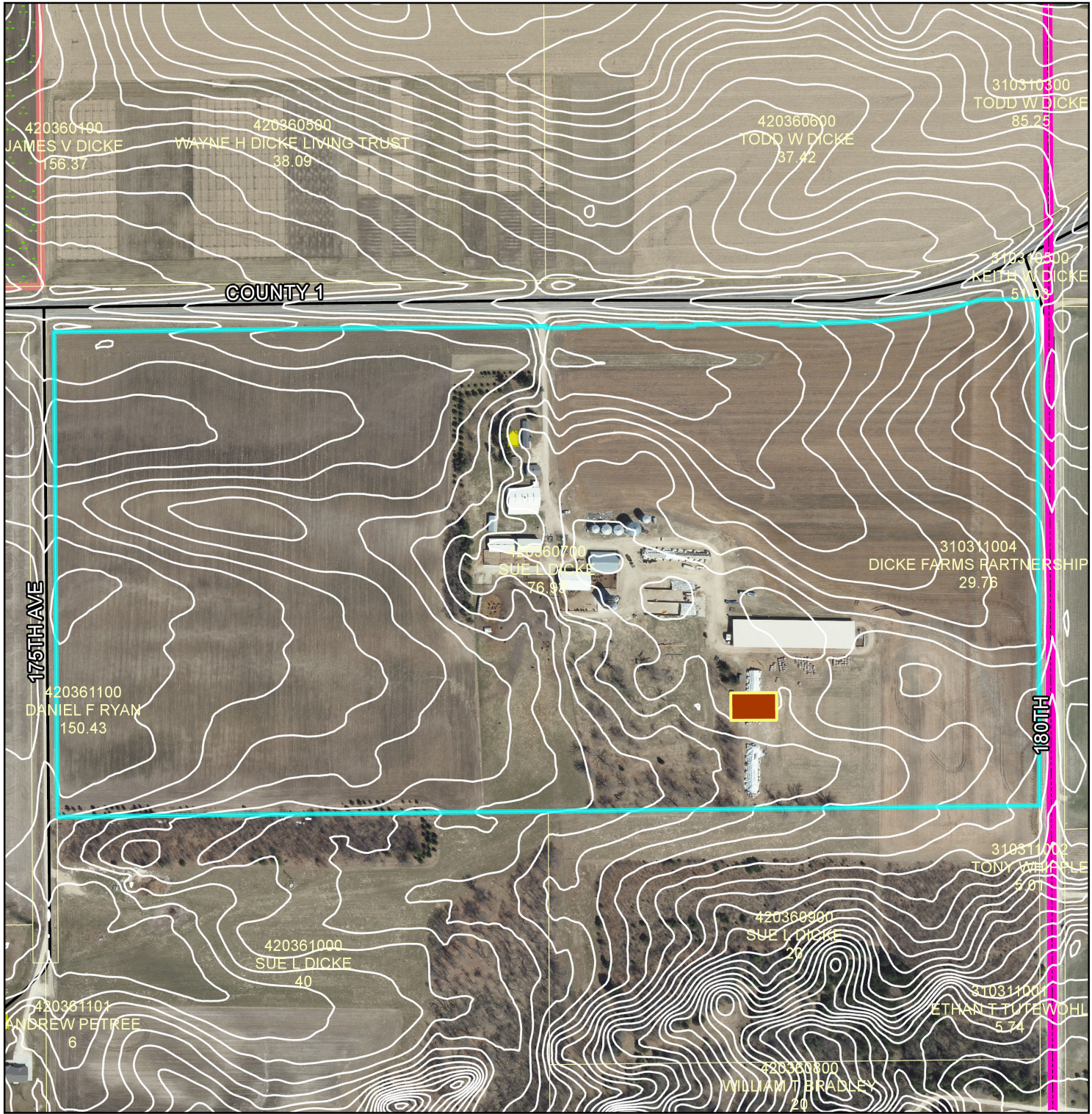


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MAP 03: ELEVATION (2-foot contours)



Planning Advisory Commission

Public Hearing
May 13, 2019

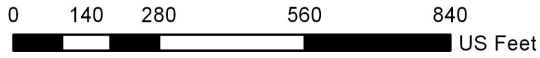
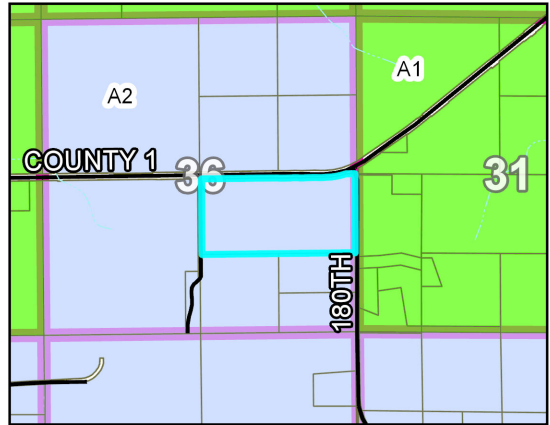
Micah and Sue Dicke
A2 Zoned District

Parcel 42.036.0700
Part of N 1/2 SE 1/4
Sect 36 Twp 112 R16
in Vasa Township

Expand Feedlot by 300 AU
and manure storage facility
exceeding 500,000 gallons

Legend

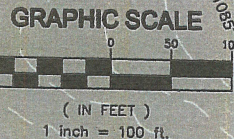
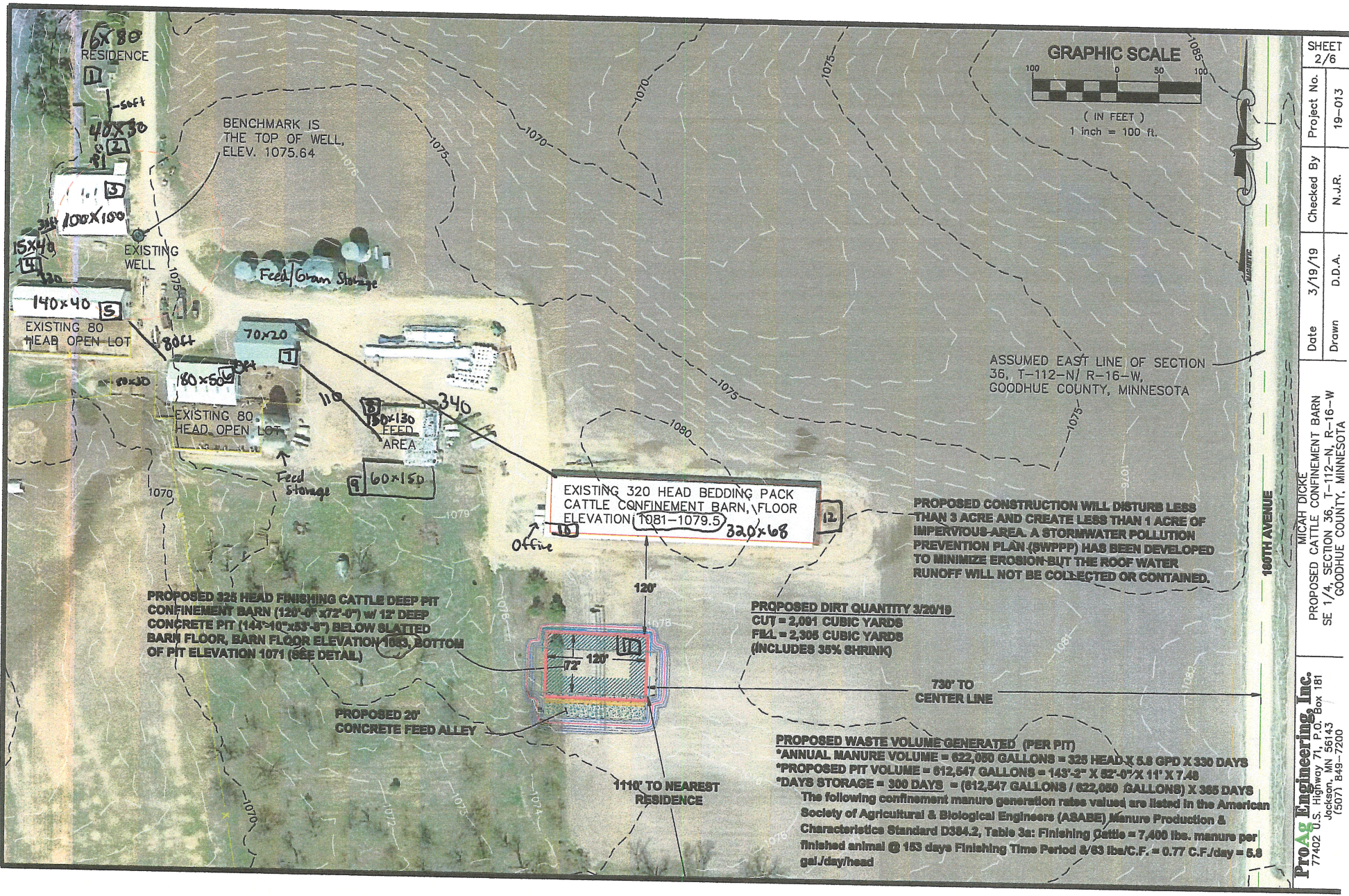
- | | |
|----------------------------|---------------------------------|
| Intermittent Streams | Bluff Impact Zones (% slope) 20 |
| Protected Streams | Bluff Impact Zones (% slope) 30 |
| Lakes & Other Water Bodies | FEMA Flood Zones |
| Shoreland | 2% Annual Chance |
| Historic Districts | A |
| Parcels | AE |
| Registered Feedlots | AO |
| Dwellings | X |
| Municipalities | |



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Map Created April, 2019 by LUM





BENCHMARK IS THE TOP OF WELL, ELEV. 1075.64

ASSUMED EAST LINE OF SECTION 36, T-112-N/ R-16-W, GOODHUE COUNTY, MINNESOTA

EXISTING 320 HEAD BEDDING PACK CATTLE CONFINEMENT BARN, FLOOR ELEVATION 1081-1079.5

PROPOSED CONSTRUCTION WILL DISTURB LESS THAN 3 ACRE AND CREATE LESS THAN 1 ACRE OF IMPERVIOUS AREA. A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) HAS BEEN DEVELOPED TO MINIMIZE EROSION BUT THE ROOF WATER RUNOFF WILL NOT BE COLLECTED OR CONTAINED.

PROPOSED 325 HEAD FINISHING CATTLE DEEP PIT CONFINEMENT BARN (120'-0" X 72'-0") W/ 12" DEEP CONCRETE PIT (144'-0" X 83'-8") BELOW SLATTED BARN FLOOR, BARN FLOOR ELEVATION 1083, BOTTOM OF PIT ELEVATION 1071 (SEE DETAIL)

PROPOSED DIRT QUANTITY 320/19
CUT = 2,081 CUBIC YARDS
FILL = 2,305 CUBIC YARDS
(INCLUDES 35% SHRINK)

PROPOSED 20' CONCRETE FEED ALLEY

1110' TO NEAREST RESIDENCE

PROPOSED WASTE VOLUME GENERATED (PER PIT)
ANNUAL MANURE VOLUME = 622,080 GALLONS = 325 HEAD X 6.8 GPD X 330 DAYS
PROPOSED PIT VOLUME = 612,547 GALLONS = 143'-2" X 82'-0" X 11" X 7.48
DAYS STORAGE = 300 DAYS = (612,547 GALLONS / 622,080 GALLONS) X 385 DAYS
The following confinement manure generation rates valued are listed in the American Society of Agricultural & Biological Engineers (ASABE) Manure Production & Characteristics Standard D384.2, Table 3a: Finishing Cattle = 7,400 lbs. manure per finished animal @ 153 days Finishing Time Period & 63 lbs/C.F. = 0.77 C.F./day = 6.8 gal./day/head

SHEET 2/6

Project No. 19-013

Checked By N.J.R.

Date 3/19/19

Drawn D.D.A.

Project No. 19-013

Checked By N.J.R.

Date 3/19/19

Drawn D.D.A.

Project No. 19-013

Checked By N.J.R.

Date 3/19/19

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Checked By N.J.R.

Date 3/19/19

Drawn D.D.A.

ProAg Engineering, Inc.
77402 U.S. Highway 71, P.O. Box 181
Jackson, MN 56143
(507) 849-7200

MICAH DICKE
PROPOSED CATTLE CONFINEMENT BARN
SE 1/4, SECTION 36, T-112-N, R-16-W
GOODHUE COUNTY, MINNESOTA

100TH AVENUE



100x80

40x30

100x100

15x40

140x40

80x30

80x50

70x20

150x130

60x150

320x68

40x20

120x72



← feed/grain storage

feed storage

feed storage

office

100ft



100

200

400 Feet

M. Dicke Structures & Distances

1. House: 16x80 about 180ft from well.
2. Garage: 40x30 about 100ft from well.
3. Shop: 100x100 10ft from well.
4. Storage: 15x40 130ft from well.
5. Feeder Barn: 140x40 70ft from well.
6. Feeder barn: 80x50 160ft from well.
7. Feed Storage/ Feeder barn: 70x20 180ft from well.
8. Feed Area: 150x130: 370ft from well.
9. Feed Area, new construction: 60x150 430ft from well.
10. Feeder Barn: 320x68 500ft from well.
11. Finishing barn: 120x72 630ft from well.
12. Stacking slab: 40x20 900ft from well.

Distance from structures to property lines:

1. House: 240ft to property line
2. Feeder barn 140x40: 680ft to property line.
3. Feeder Barn 80x50: 560ft to property line.
4. Feed Area new construction: 480ft to property line.
5. Feeder Barn 320x68: 490ft to property line.
6. Finisher Barn new construction: 315ft to property line.

Distance to nearest dwelling:

From new proposed 120x72 finisher barn, the nearest dwelling/residence is 1110'' ft.

Distance to the nearest property line:

The nearest property line to the new/proposed 120x72 finishing barn is 730ft.

**PLANNING COMMISSION
GOODHUE COUNTY, MN
May 13th, 2019 MEETING MINUTES
DRAFT**

public hearing.

Motion carried 9:0

Commissioner Fox commented on the site visit he attended with staff.

Bechel presented various photographs of the property and the proposed site (Attachment 2).

Commissioner Miller commented that Pine Island Township believed this project was in an ideal location.

8Motion by Commissioner Nystuen and seconded by Commissioner Fox for the Planning Advisory Commission to:

- Adopt the staff report into the record;
- Adopt the findings of fact;
- Accept the application, testimony, exhibits, and other evidence presented into the record;

and recommend that the County Board of Commissioners **APPROVE** the request for a CUP submitted by Phillip and Annette Kehren (owner/operators), to establish a hog finishing Feedlot for up to 720 animal units and construction of an animal waste storage pit of up to 943,623 gallons. Subject to the following conditions:

1. The Feedlot shall be constructed according to the submitted plans, specifications and narrative unless modified by a condition of this CUP;
2. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
3. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
4. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21 (Agriculture Protection District) and Article 13 (Confined Feedlot Regulations);
5. Compliance with all necessary State and Federal registrations, permits, licensing and regulations.

Motion carried 9:0

PUBLIC HEARING: CUP Request for Feedlot Expansion and Liquid Manure Storage Exceeding 500,000 Gallons (Dicke)

Request for a CUP, submitted by Sue and Micah Dicke (owner/operators), for an estimated 300 Animal Unit expansion of an existing 444 Animal Unit Beef cattle Feedlot and construction of an animal waste storage pit exceeding 500,000 gallons. Parcel 42.036.0700. 17744 CTY 1 BLVD, Red Wing, MN 55066. Part of the N ½ of the SE ¼ of Sect 36 Twp 112 Range 16 in Vasa Township. A2 Zoned District.

Bechel presented the staff report and attachments.

Commissioner Stenerson questioned whether all animals would be in the proposed building.

Mr. Dicke stated that all animals would be in the proposed building.

Commissioner Pettit questioned how many months of manure storage there would be.

Mr. Dicke stated there would be approximately 14 months of storage and it would be knife

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injected into fields.

Chair Pettit opened the Public Hearing.

No one spoke for or against the request.

⁹After Chair Pettit asked three times for public comment, it was moved by Commissioner Stenerson and seconded by Commissioner Fox to close the Public Hearing.

Motion carried 9:0

Commissioner Fox commented on the site visit he attended with staff.

Bechel reviewed various photos of the site (Attachment 3).

¹⁰Motion by Commissioner Stenerson seconded by Commissioner Huneke for the Planning Advisory Commission to:

- Adopt the staff report into the record;
- Adopt the findings of fact;
- Accept the application, testimony, exhibits and other evidence presented into the record; and

Recommend the County Board of Commissioners **APPROVE** the request for a CUP, submitted by Sue and Micah Dicke (owner/operators) to expand an existing 444 Animal Unit Beef Cattle Feedlot to 744 Animal Units and allow construction of an animal waste storage pit of up to 612,547 gallons. Upon approval, this CUP shall revoke and replace existing CUP 14-CU03. Subject to the following conditions:

1. The Feedlot shall be constructed according to submitted plans, specifications and narrative unless modified by a condition of this CUP;
2. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
3. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
4. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 22 (Agricultural District) and Article 13 (Confined Feedlot Regulations);
5. Compliance with all necessary State and Federal registrations, permits, licensing and regulations.

Motion carried 9:0.

TABLED: Consider Adoption of Parks and Trails District

Hearing to consider creation of a Park and Trails District in the Goodhue County Zoning Ordinance. The new district would provide an appropriate zone to accommodate areas designated for public open space and recreational uses such as conservation of natural amenities, hiking, trails, wildlife habitat, and park and recreation facilities.

Hanni reviewed the staff report. She noted that this item was presented to the Park Board and the Park Board did not have any issues with the proposal. It was noted that Stanton Township has begun developing their own zoning and staff has sent comments to them regarding their proposed ordinance.

Commissioner Nystuen questioned why tree farms were included as a use.

ATTACHMENT 3



ATTACHMENT 3



GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

Parcel # 42-036-0700

Permit# 219.0015

PROPERTY OWNER INFORMATION			
Last Name	<u>Dicke</u>	First	<u>Sue</u>
Street Address	<u>17273 Co 2 Blvd</u>		Email:
City	<u>Red Wing</u>	State	<u>MN</u>
Authorized Agent	<u>Micah Dicke</u>	Zip	<u>55066</u>
Mailing Address of Landowner:	<u>17273 Co 2 Blvd</u>		<u>Red Wing MN 55066</u>
Mailing Address of Agent:	<u>17744 Co 2 Blvd</u>		<u>Red Wing MN 55066</u>
PROJECT INFORMATION			
Site Address (if different than above):	<u>17744 City 1 Blvd Red Wing</u>		
Lot Size	<u>80 AC</u>	Structure Dimensions (if applicable)	<u>120' x 72'</u>
What is the conditional/interim use permit request for?	<u>Feed Lot, Manure Storage Exceeding 500k</u>		
Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized	<u>Family farm expanding feedlot operation. Adequate setbacks to avoid noise or odor emissions. Little to no change in traffic levels.</u>		
DISCLAIMER AND PROPERTY OWNER SIGNATURE			
<i>I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.</i>			
Signature of Landowner:	<u>Sue Dicke</u>	Date	<u>4/2/19</u>
Signature of Agent Authorized by Agent:	<u>Micah Dicke</u>		
TOWNSHIP INFORMATION			
Township Zoning Permit Attached?	<input type="checkbox"/>	If no please have township complete below:	
By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.			
Signature	<u>Mike Carlson</u>	Title	<u>SUP</u>
Comments:		Date	<u>4-7-19</u>
COUNTY SECTION	COUNTY FEE \$ <u>350</u>	RECEIPT # <u>16709</u>	DATE PAID <u>4-15-19</u>
Applicant requests a CUP/IUP pursuant to Article ___ Section ___ Subdivision ___ of the Goodhue County Zoning Ordinance			
What is the formal wording of the request?			
Shoreland	Lake/Stream Name	Zoning District	
Date Received	Date of Public Hearing	DNR Notice	City Notice
Action Taken: ___ Approve ___ Deny Conditions:			

2 GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

PROJECT SUMMARY

Please provide answers to the following questions in the spaces below. If additional space is needed, you may provide an attached document.

1. Description of purpose and planned scope of operations (including retail/wholesale activities).

300 hd cattle feeding building with in ground manure storage.

2. Planned use of existing buildings and proposed new structures associated with the proposal.

Planned buildings will be to feed cattle, existing buildings will all continue as currently used.

3. Proposed number of non-resident employees.

—

4. Proposed hours of operation (time of day, days of the week, time of year) including special events not within the normal operating schedule.

Farm hours

5. Planned maximum capacity/occupancy.

300 hd

6. Traffic generation and congestion, loading and unloading areas, and site access.

There will be an increase in cattle coming to and leaving the farm. There will be a decrease in corn leaving the farm.

7. Off-street parking provisions (number of spaces, location, and surface materials).

—

8. Proposed solid waste disposal provisions.

Under barn pit

9. Proposed sanitary sewage disposal systems, potable water systems, and utility services.

—



10. Existing and proposed exterior lighting.

—

11. Existing and proposed exterior signage.

—

12. Existing and proposed exterior storage.

—

13. Proposed safety and security measures.

—

14. Adequacy of accessibility for emergency services to the site.

—

15. Potential for generation of noise, odor, or dust and proposed mitigation measures.

Adequate setbacks to neighbors. Manure will be injected when applied to land.

16. Anticipated landscaping, grading, excavation, filling, and vegetation removal activities.

300 ft of new driveway

17. Existing and proposed surface-water drainage provisions.

—

18. Description of food and liquor preparation, serving, and handling provisions.

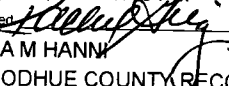
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19. Provide any other such information you feel is essential to the review of your proposal.

—

Certified, Filed, and or Recorded on:

June 23, 2014 1:18 PM

Signed:  Deputy

LISA M HANN

GOODHUE COUNTY RECORDER

Fee Amount: \$46.00

STATE OF MINNESOTA
COUNTY OF GOODHUE

PLANNING ADVISORY COMMITTEE
BOARD OF COMMISSIONERS
CONDITIONAL USE PERMIT PROCEEDINGS
FILE NO. 14-CU03

In the matter of: James and Sue Dicke Conditional Use Permit

A request for a Conditional Use Permit submitted by James and Sue Dicke for a animal feedlot over 300 animal units in the A-2 Agricultural Zoning District.

A public hearing was held by the Goodhue County Planning Advisory Committee on the 21st day of April, 2014 on a petition for a conditional use permit pursuant to Goodhue County Zoning Ordinance.

PROPERTY ADDRESS: 17744 County 1 Blvd Red Wing MN 55066

PARCLE NO. 42-036-0700

LEGAL DESCRIPTION: See Attached document.

The above entitled matter came before the Goodhue County Board of Commissioners on the 6th day of May, 2014 on a petition for a conditional use permit pursuant to Goodhue County Zoning Ordinance.

IT IS ORDERED that the Conditional Use Permit to operate a feedlot up to 350 animal units with the following conditions is hereby approved with the following conditions:

1. Obtain an agricultural permit for the proposed mono-slope barn prior to its construction.
2. Compliance with Goodhue County Zoning Ordinance Article 13, Confined Feedlot Regulations
3. Completion of all necessary state and federal permits.

Date signed: 6/20/2014



Ron Allen, Chairperson

Goodhue County Board of Commissioners

STATE OF MINNESOTA)

) ss.

LAND USE MANAGEMENT DEPARTMENT

COUNTY OF GOODHUE)

I, Michael Wozniak, AICP, Planner/Zoning Administrator for Goodhue County, do hereby certify that I have compared the foregoing copy and Order this conditional use permit with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

Dated this 20th day of June, 2014.



Planner/Zoning Administrator, Goodhue County

Drafted by:
Goodhue County Land Use Management Department
509 West Fifth Street
Red Wing MN 55066

(SEAL)

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

To: County Board
From: Land Use Management
Meeting Date: June 4, 2019
Report date: May 28, 2019

CONSIDER: CUP Request to Establish Feedlot and Liquid Manure Storage Exceeding 500,000 Gallons (Kehren)

Request for a CUP, submitted by Phillip and Annette Kehren (owner/operators), to establish a hog finishing Feedlot for up to 2,400 head (720 Animal Units) and construction of an animal waste storage pit exceeding 500,000 gallons.

Application Information:

Applicant: Phillip and Annette Kehren (owner/operators)
Address of zoning request: 2000 470th ST, Zumbrota, MN 55992
Parcel(s): 39.009.0300
Abbreviated Legal: NW ¼ and W ½ of NE ¼ of Sect 09 Twp 109 Range 15 in Pine Island Township
Township Information: Pine Island Township endorsed acknowledgment of the Applicants' request on 3/26/19.
Zoning District: A1 (Agriculture Protection District)

Attachments and links:

Application and submitted project summary (excerpt of submitted materials; full submittal available from LUM Department upon request)
Site Map(s)
May 13, 2019 Planning Commission draft meeting minutes
Feedlot Officer Review and Odor OFFSET calculations (Kelsey Petit)
Goodhue County Zoning Ordinance (GCZO):
<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

Background:

The Applicants are requesting Conditional Use Permit (CUP) approval to establish a 2,400 head swine finishing barn on their 240-acre farmstead in section 09 of Pine Island Township. Though the site didn't become an official registered Feedlot until February of this year, it has historically been used for animal and crop agriculture purposes. The Applicants plan to discontinue the current Feedlot registration for up to 10 Beef Cattle (10 Animal Units) to solely raise swine upon CUP approval.

The Goodhue County Zoning Ordinance (GCZO) requires CUP approval for all Feedlots exceeding 500 Animal Units in the A1 District and any animal waste storage pits exceeding 500,000 gallons.

Goodhue County Zoning Ordinance: Article 4 Conditional/Interim Uses

No CUP/IUP shall be recommended by the County Planning Commission unless said Commission specifies facts in their findings for each case which establish the proposed CUP/IUP will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, will not substantially diminish and impair property values within the immediate vicinity, will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area, that adequate measures have been, or will be, taken to provide utilities, access roads, drainage and other necessary facilities, to provide sufficient off-street parking and loading space, to control offensive odor, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Project Summary:

Property Information:

- The 240-acre (approximate) property includes a dwelling, a registered feedlot, and tilled cropland. The Applicants also own 6 adjacent parcels south and west of the site (115 acres).
- The parcel is zoned A1. All adjacent properties are also zoned A1. Surrounding land uses are primarily agricultural (feedlots and row-crop agriculture). There are some low-density residential uses to the south and west that are separated by roughly a half-mile of undeveloped woodlands.
- The site is accessed by a 12-foot wide crushed aggregate driveway located off of ST HWY 60 BLVD/470th ST (asphalt paved road). Emergency vehicle access appears adequate to service the property.

Feedlot Facilities:

- The Applicants are proposing to construct a 393-foot x 51-foot swine finishing Confinement Barn with a slatted concrete floor constructed above an 8-foot deep concrete manure containment pit. The barn and manure storage area have been designed by ProAg Engineering, a licensed engineering firm.
- There are 5 existing sheds and barns that will be used for agricultural storage and equipment maintenance purposes (36 feet x 60 feet, 30 feet x 60 feet, 56 feet x 86 feet, 126 feet x 40 feet, and 144 feet x 40 feet). Additional facilities include feed and grain storage silos, bunkers, and bins as well as machinery storage buildings.

Animal Units/Setbacks:

- The Applicants are proposing to discontinue the Beef Cattle operations and add 2400 head of swine producing a total of 720 Animal Units as shown below (new Animal Units shown in red).

Animal Type	A.U. Factor	# of Animals	Animal Units
<u>Beef Cattle</u>			
one slaughter steer or stock cow	1.0	40 0	40 0
one feeder Cattle (stocker or backgrounding) or heifer	0.7	0	0
one cow and calf pair	1.2	0	0
one calf	.2	0	0
<u>One Head of Swine</u>			
over 300 lbs.	0.4	0	0
between 55 lbs. and 300 lbs.	0.3	2400	720
under 55 lbs.	0.1	0	0

Total Animal Units 720

- New Feedlots are required to be setback 1000 feet or 94% Odor Annoyance-Free Rating distance (as determined by the Odor OFFSET Evaluation Model), whichever is greater, from existing dwellings. A 1,454-foot setback is required for the facility to meet a 94% Odor Annoyance-Free Rating. Given the nearest dwellings are located 2,564 feet southwest of the proposed Feedlot (Ronald Young, Glen Betcher), a 97% Odor Annoyance-Free Rating would be achieved.

The Feedlot is 2 miles southeast of Zumbrota’s city limits. A 99% Odor Annoyance-Free Rating distance (1.14 miles/6000 feet) is required by Ordinance.

- There are currently 7 dwellings located in section 09. As an A1 zoned section, a maximum of 4 dwellings are allowed in the section. The sections north, east, south, and west of the site (4, 8, 10, 16) are also zoned A1 and have either met or exceeded their available dwelling density.
- The proposed Feedlot expansion is sited to comply with all other setback standards of the GCZO including property lines, wells, septic systems, Shoreland, Floodplains, sinkholes, and Blufflands. The site is not located within an abandoned quarry.

Drainage/Landscaping:

- Slopes in the project area range from 7-10%. There is an existing manmade lined stormwater pond northwest of the proposed barn location. The pond was built to control snowmelt and stormwater runoff flowing northeast from the woods and fields south of the site. Water from the pond is directed into an existing grassed waterway and flows northeast for distribution into the surrounding cropland.

A new “clean water” diversion swale is proposed along the southern border of the property to capture additional stormwater runoff from the south and direct it east into existing drainage swale to limit stormwater intrusion around the new structure.

Construction is anticipated to disturb less than 3 acres of soil and create less than 1 acres of impervious surface. An NPDES stormwater pollution prevention plan (SWPPP) is not mandatory for this project. ProAg Engineering has developed an erosion control/stormwater management plan to minimize erosion during construction. Roof water runoff collection and containment is not proposed for the barn.

- An erosion control/stormwater management plan is customarily submitted for administrative review at the time of building permit application.

Nutrient/Waste Management:

- Animal waste will be collected in the manure containment pit beneath the new barn until it can later be field-applied as fertilizer. The 390-foot x 50-foot x 6.5-foot concrete pit is designed to store up to 943,623 gallons. The pit will be constructed according to ProAg’s engineered specifications.
- A preliminary Nutrient Management Plan has been submitted for review to the Goodhue County Feedlot Officer. The plan anticipates the use of both “knife injection” and surface spreading followed by tillage incorporation for manure field applications. A final review and approval of the Applicants’ Nutrient Management Plan will be required prior to completion of the Feedlot Registration process for the expansion.
- An Animal Mortality Plan has also been submitted for initial review. The Applicants plan to utilize composting and rendering in accordance with MPCA rules as the primary and secondary methods of disposal of deceased animals. A 40-foot x 17-foot concrete composting pit will be located immediately west of the new barn as noted on the site plan.

County Feedlot Officer Comments:

- Goodhue County Feedlot Office Kelsey Petit offered the following comments regarding the application:

“For the manure management plan for Mitchell Kehren he will have enough land to spread/incorporate on for the swine manure. In the manure management plan it shows he will be knife injecting on a total of 184 acres (2 fields) for 2020-2021 crop year. He will not be using any commercial fertilizer/starter/supplemental. In the manure management plan he has 7 different fields to incorporate/apply on. Kehren has land application agreements and land maps for receiving manure on cropland for all of the rented cropland”.

PAC Findings of Fact:

1. The proposed Feedlot expansion and manure storage pit does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The use is located in an A1 (Agriculture Protection) zone which was intended to allow for large scale agricultural operations. Large separation distances and existing woodlands in the vicinity buffer the Feedlot from existing non-compatible uses in the surrounding area. The use appears harmonious with the established uses in the vicinity which include primarily cropland and animal agriculture operations.
2. The Feedlot expansion and liquid manure storage pit is not anticipated to impede the normal and orderly development or improvement of surrounding vacant property for uses predominant to the area. The proposal meets or exceeds all setback and development standards of the Goodhue

County Zoning Ordinance and appears compatible with adjacent land uses.

3. A review of the applicants submitted project summary indicates adequate utilities, access roads, drainage, and other necessary facilities are available to accommodate the proposed use.
4. The submitted plans identify means to provide sufficient off-street parking and loading space to serve the proposed use and meet the Goodhue County Zoning Ordinance's parking requirements.
5. The submitted plans detail adequate measures to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance. Furthermore, the applicant's plans appear capable of controlling lights in such a manner that no disturbance to neighboring properties will result. The new barn and manure pit exceed the 94% Odor Annoyance-Free Rating minimum required setback distance to minimize odor or fume impacts to surrounding landowners.

PAC Recommendation:

The Planning Advisory Commission recommends the County Board

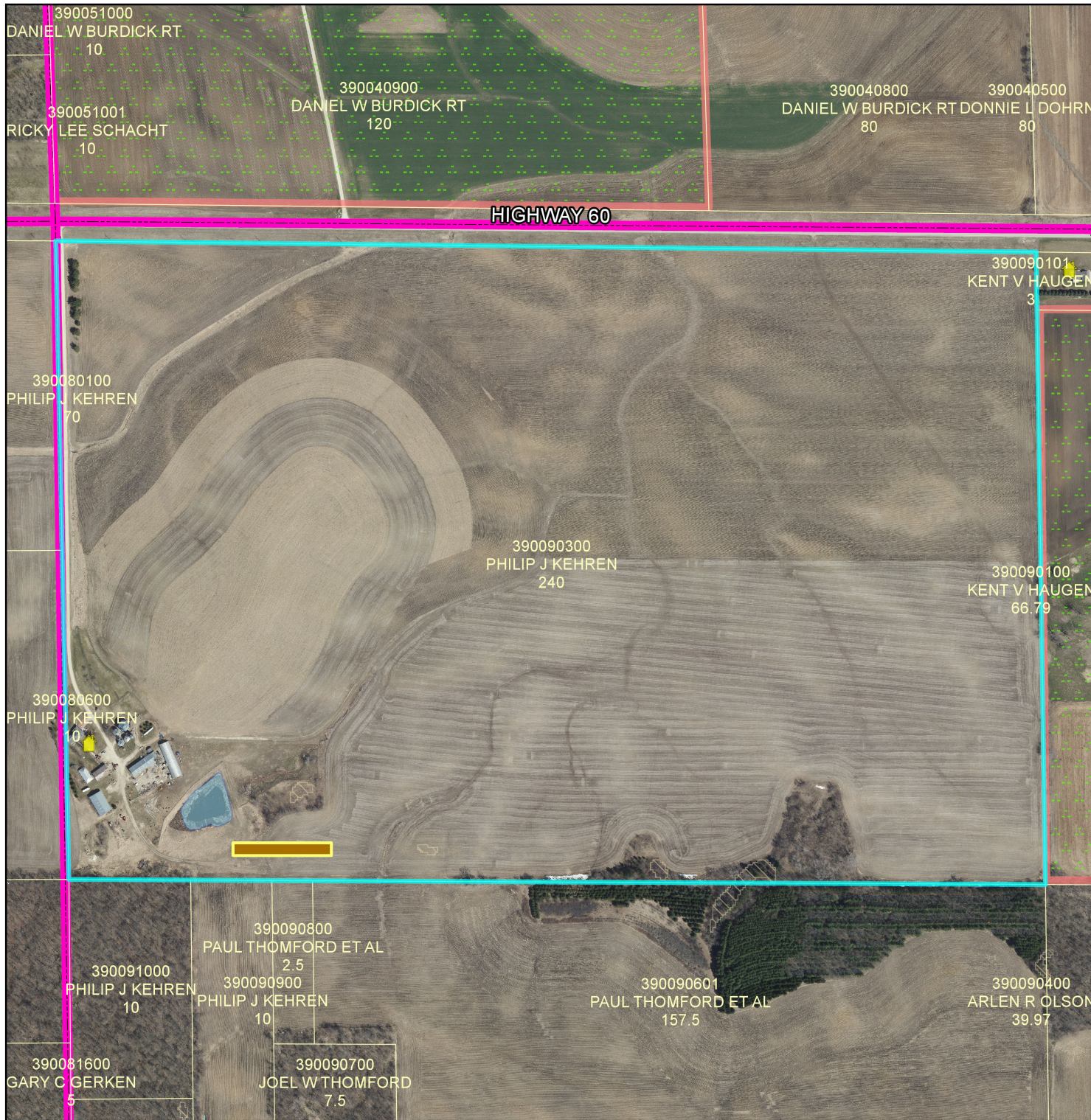
- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the request for a CUP, submitted by Phillip and Annette Kehren (owner/operators), to establish a hog finishing Feedlot for up to 720 Animal Units and construction of an animal waste storage pit of up to 943,623 gallons.

Subject to the following conditions:

1. The Feedlot shall be constructed according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
3. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
4. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21 (Agriculture Protection District) and Article 13 (Confined Feedlot Regulations);
5. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

MAP 01: PROPERTY OVERVIEW



Planning Advisory Commission

Public Hearing
 May 13, 2019

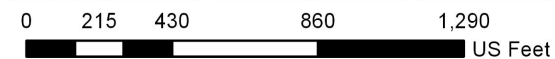
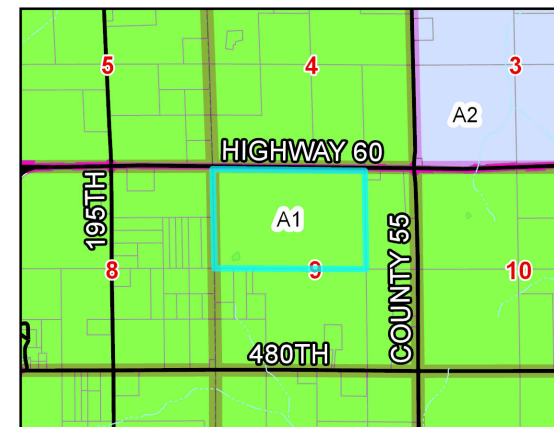
Phillip and Annette Kehren
 A1 Zoned District

Parcel 39.009.0300
 NW ¼ and W ½ of NE ¼
 Sect 09 Twp109 R15 in
 Pine Island Township

Establish 720 AU Hog Feedlot
 and manure storage facility
 exceeding 500,000 gallons

Legend

	Intermittent Streams		Bluff Impact Zones (% slope)
	Protected Streams		20
	Lakes & Other Water Bodies		30
	Shoreland		
	Historic Districts		
	Parcels		
	Registered Feedlots		
	Dwellings		
	Municipalities		
			FEMA Flood Zones
			2% Annual Chance
			A
			AE
			AO
			X

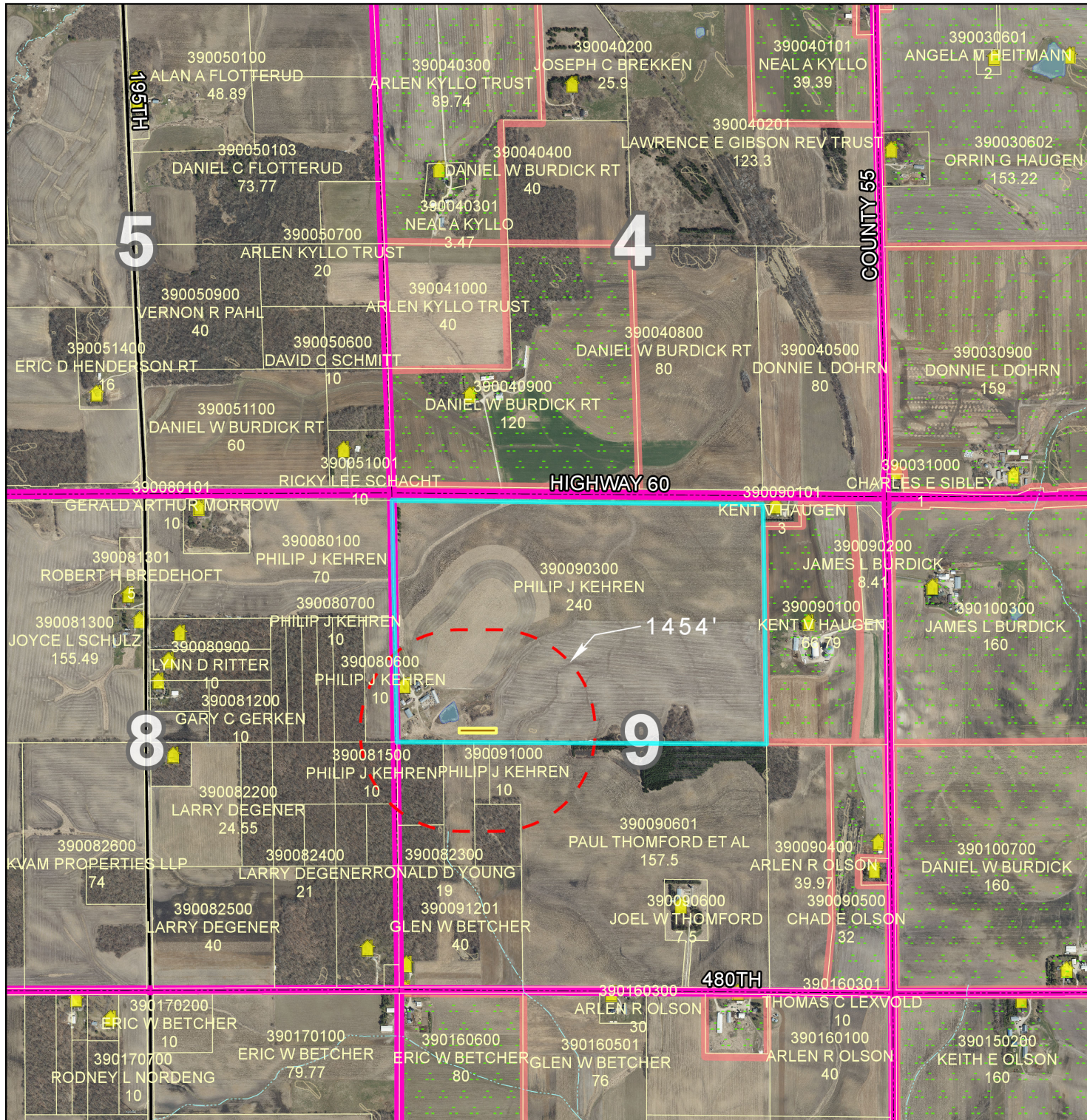


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MAP 02: VICINITY



Planning Advisory Commission

Public Hearing
May 13, 2019

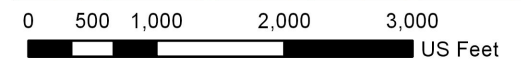
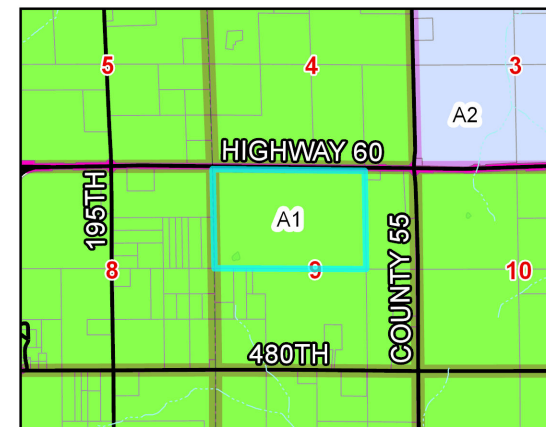
Phillip and Annette Kehren
A1 Zoned District

Parcel 39.009.0300
NW ¼ and W ½ of NE ¼
Sect 09 Twp109 R15 in
Pine Island Township

Establish 720 AU Hog Feedlot
and manure storage facility
exceeding 500,000 gallons

Legend

	Intermittent Streams		Bluff Impact Zones (% slope)
	Protected Streams		30
	Lakes & Other Water Bodies		
	Shoreland		
	Historic Districts		
	Parcels		
	Registered Feedlots		
	Dwellings		
	Municipalities		
			FEMA Flood Zones
			2% Annual Chance
			A
			AE
			AO
			X

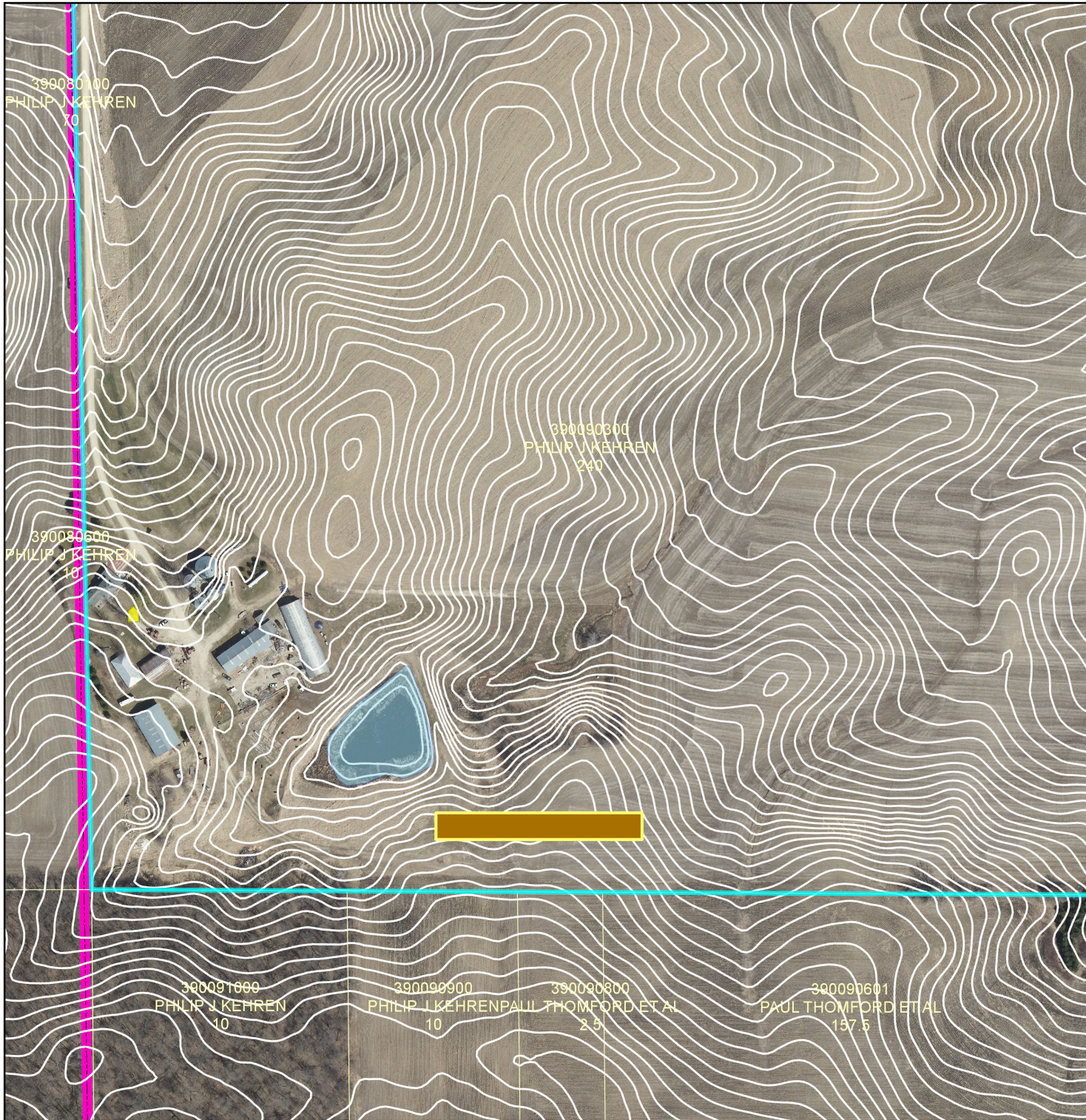


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2018 Aerial Imagery
Map Created May, 2019 by LUM



MAP 03: ELEVATION (2-foot contours)



Planning Advisory Commission

Public Hearing
May 13, 2019

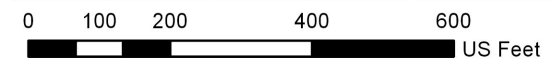
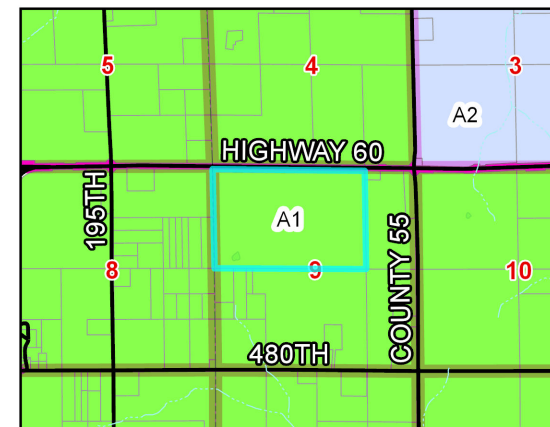
Phillip and Annette Kehren
A1 Zoned District

Parcel 39.009.0300
NW ¼ and W ½ of NE ¼
Sect 09 Twp109 R15 in
Pine Island Township

Establish 720 AU Hog Feedlot
and manure storage facility
exceeding 500,000 gallons

Legend

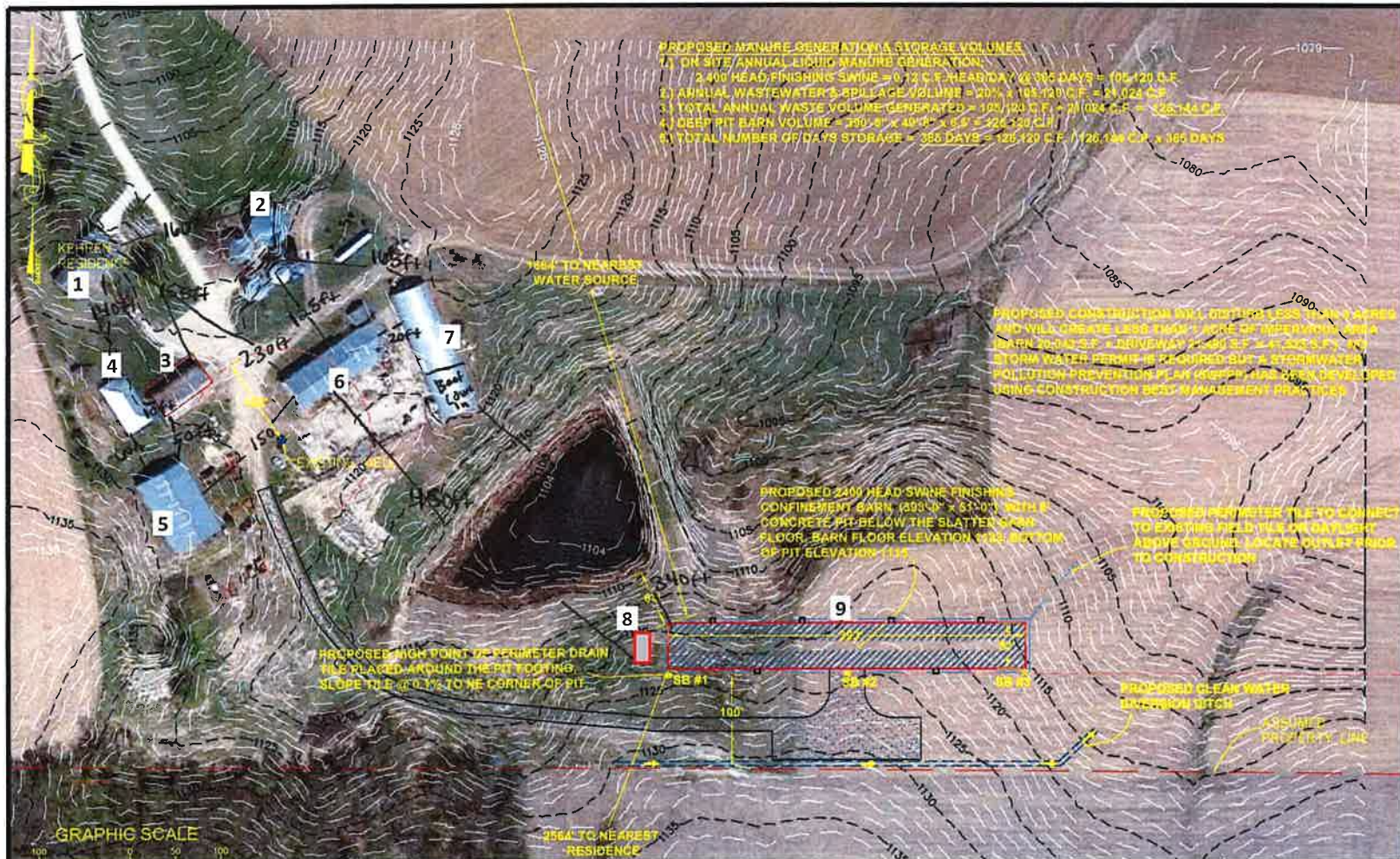
Intermittent Streams	Bluff Impact Zones (% slope) 20
Protected Streams	Bluff Impact Zones (% slope) 30
Lakes & Other Water Bodies	FEMA Flood Zones
Shoreland	2% Annual Chance
Historic Districts	A
Parcels	AE
Registered Feedlots	AO
Dwellings	X
Municipalities	



DATA DISCLAIMER: Goodhue County assumes NO liability for the accuracy or completeness of this map OR responsibility for any associated direct, indirect, or consequential damages that may result from its use or misuse. Goodhue County Copyright 2019.

2018 Aerial Imagery
Map Created May, 2019 by LUM





1. HOUSE: about 750ft from barn
 2. GRAIN STORAGE: about 580ft from barn
 3. SHOP: 36x60, 590ft from barn
 4. STORAGE 1: 30x60, about 650ft from barn, used for small equipment storage
 5. STORAGE 2: 56x86, about 540ft from barn, used for large equipment storage
 6. STORAGE 3: 100x40 with 26x40 parlor, about 460ft from barn, used for general storage, parlor is not in use and has been vacant for 30+ years
 7. QUONSET: 40x144, about 340ft from barn, used for general storage, *Beef cow barn 20x40*
 8. COMPOST: 40x17, new construction
 9. FINISH BARN: 51x393, new construction
- WELL: about 450ft from barn

Mitchell Kehren Distances

Distance from structures to property lines:

1. House: 550ft from property line
2. Grain Storage: 580th from property line
3. Shop: 430ft from property line
4. Storage 1: 75ft from property line
5. Storage 2: 255ft from property line
6. Storage 3: 420ft from property line
7. Quonset: 415ft from property line
8. New construction: Compost: 110ft from property line
9. New construction: Hog Barn: 100ft from property line

Distance to nearest dwelling:

From the new proposed 51x 393 hog finisher barn, the nearest dwelling/residence is 2564' ft.

**PLANNING COMMISSION
GOODHUE COUNTY, MN
May 13th, 2019 MEETING MINUTES
DRAFT**

Motion carried 6:3 (Commissioners Drazkowski, Miller and Nystuen dissenting)

PUBLIC HEARING: CUP Request to Establish Feedlot and Liquid Manure Storage Exceeding 500,000 Gallons (Kehren)

Request for a CUP, submitted by Phillip and Annette Kehren (owner/operators), to establish a hog finishing Feedlot for up to 2,400 head (720 Animal Units) and construction of an animal waste storage pit exceeding 500,000 gallons. Parcel 39.009.0300. 2000 470th ST, Zumbrota, MN 55992. NW ¼ and W ½ of NE ¼ of Sect 09 Twp 109 Range 15 in Pine Island Township. A1 Zoned District.

Bechel presented the staff report and attachments.

Commissioner Pettit questioned how many months of manure storage there would be. Mr. Kehren stated there would be 12 months of storage with once a year application in the fall using knife injection on a three year rotation per field.

Feedlot Officer Kelsey Petit stated that the applicant has been working with her on the Nutrient Management Plan.

Commissioner Stenerson questioned about the distance from the proposed facility to the existing pond on the property and whether the existing pond could contain a spill from the new storage facility.

Feedlot Officer Petit stated the pond would most likely not be able to contain a major spill however it will be tied into tile inlets. The engineers would be checking for any cracking and the Feedlot Officer will be checking the pit every four years.

Chair Pettit opened the Public Hearing.

Lynn Ritter (47348 195th Avenue, Zumbrota) stated his concerns regarding groundwater and surface water pollution potential caused by the potential expansion. Mr. Ritter commented on Article 4 of the Goodhue County Zoning Ordinance regarding Conditional Use Permits and the requirement that the CUP will not be injurious to surrounding uses. Stated the importance of water conservation and protection. Commented on the difference between the safety of citizens of cities versus rural area residents in ordinances.

Don Huneke (47281 195th Avenue, Zumbrota) stated concerns about potential for further expansion of the facility. Also commented on the potential for water and air pollution and reduction of property values.

John Trelstad (47406 195th Avenue, Zumbrota) gave his concerns regarding water pollution potential and property value impacts.

Allen Brewer (29869 358th Street) commented on the difficulty for new farmers to enter the business. Stated that farming increases land values instead of dropping land values.

Matt Voxland (5927 County 30 Blvd.) Stated that he is a hog producer and that nitrates are coming from anhydrous use. Stated that the pits for his hogs had to be designed by a professional engineer, MPCA inspected the cement during and after construction. Noted tile lines have to be established and also be monitored by MPCA. Noted that an EAW had to be completed at his farm when a second barn was constructed. The EAW process included professional air testing.

After Chair Pettit asked three times for additional comments, it was moved by Commissioner Stenerson and seconded by Commissioner Nesseth to close the

**PLANNING COMMISSION
GOODHUE COUNTY, MN
May 13th, 2019 MEETING MINUTES
DRAFT**

public hearing.

Motion carried 9:0

Commissioner Fox commented on the site visit he attended with staff.

Bechel presented various photographs of the property and the proposed site (Attachment 2).

Commissioner Miller commented that Pine Island Township believed this project was in an ideal location.

8Motion by Commissioner Nystuen and seconded by Commissioner Fox for the Planning Advisory Commission to:

- Adopt the staff report into the record;
- Adopt the findings of fact;
- Accept the application, testimony, exhibits, and other evidence presented into the record;

and recommend that the County Board of Commissioners **APPROVE** the request for a CUP submitted by Phillip and Annette Kehren (owner/operators), to establish a hog finishing Feedlot for up to 720 animal units and construction of an animal waste storage pit of up to 943,623 gallons. Subject to the following conditions:

1. The Feedlot shall be constructed according to the submitted plans, specifications and narrative unless modified by a condition of this CUP;
2. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
3. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
4. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21 (Agriculture Protection District) and Article 13 (Confined Feedlot Regulations);
5. Compliance with all necessary State and Federal registrations, permits, licensing and regulations.

Motion carried 9:0

PUBLIC HEARING: CUP Request for Feedlot Expansion and Liquid Manure Storage Exceeding 500,000 Gallons (Dicke)

Request for a CUP, submitted by Sue and Micah Dicke (owner/operators), for an estimated 300 Animal Unit expansion of an existing 444 Animal Unit Beef cattle Feedlot and construction of an animal waste storage pit exceeding 500,000 gallons. Parcel 42.036.0700. 17744 CTY 1 BLVD, Red Wing, MN 55066. Part of the N ½ of the SE ¼ of Sect 36 Twp 112 Range 16 in Vasa Township. A2 Zoned District.

Bechel presented the staff report and attachments.

Commissioner Stenerson questioned whether all animals would be in the proposed building.

Mr. Dicke stated that all animals would be in the proposed building.

Commissioner Pettit questioned how many months of manure storage there would be.

Mr. Dicke stated there would be approximately 14 months of storage and it would be knife

ATTACHMENT 2



ATTACHMENT 2



GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

Parcel # 39.009.0300

Permit# Z19.0016

PROPERTY OWNER INFORMATION

Last Name <u>Kehren</u>		First <u>Philip + Annette</u>		Email:
Street Address <u>20,000 470th St.</u>			Phone	
City <u>Zumbrota</u>	State <u>MN</u>	Zip <u>55992</u>	Attach Legal Description as Exhibit "A" <input checked="" type="checkbox"/> <u>2018 Tax Statement</u>	
Authorized Agent <u>Mitchell Kehren</u>			Phone	
Mailing Address of Landowner: <u>(same as above)</u>				
Mailing Address of Agent: <u>210 E 8th St. Zumbrota MN 55992</u>				

PROJECT INFORMATION

Site Address (if different than above):


Lot Size 240 Ac. Structure Dimensions (if applicable) ~ 51 x 393

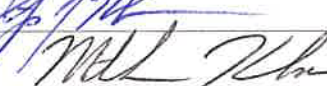
What is the conditional/interim use permit request for? Construction of Barn, Manure Storage Exceeding 500,000 gal

Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized

DISCLAIMER AND PROPERTY OWNER SIGNATURE

I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.

Signature of Landowner:  Date 3/26/19

Signature of Agent Authorized by Agent: 

TOWNSHIP INFORMATION

Township Zoning Permit Attached? If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature	Title	Date
-----------	-------	------

Comments:

COUNTY SECTION

COUNTY FEE \$350 RECEIPT # 16106 DATE PAID 4-15-19

Applicant requests a CUP/IUP pursuant to Article ____ Section ____ Subdivision ____ of the Goodhue County Zoning Ordinance

What is the formal wording of the request?

Shoreland _____ Lake/Stream Name _____ Zoning District _____

Date Received _____ Date of Public Hearing _____ DNR Notice _____ City Notice _____

Action Taken: ____ Approve ____ Deny Conditions:

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

PROJECT SUMMARY

Please provide answers to the following questions in the spaces below. If additional space is needed, you may provide an attached document.

1. Description of purpose and planned scope of operations (including retail/wholesale activities).

Raise 2,400 hd. Finishing Hogs

2. Planned use of existing buildings and proposed new structures associated with the proposal.

↳ Same as before. General farm equip. storage.

Proposed structure is a single, 2400 hd curtain sided barn and Compost area.

3. Proposed number of non-resident employees.

0

4. Proposed hours of operation (time of day, days of the week, time of year) including special events not within the normal operating schedule.

I'll be in the barn about 2 hrs./day. Loadouts occur 2 1/2 x a year and would likely be very early in the morning and lasts 6-10 hrs.

5. Planned maximum capacity/occupancy.

2400 (720 Animal Units)

6. Traffic generation and congestion, loading and unloading areas, and site access.

Feed Truck weekly, Semis for loadouts south side of barn → current driveway

7. Off-street parking provisions (number of spaces, location, and surface materials).

Gravel parking/turn around area south of barn

8. Proposed solid waste disposal provisions.

8' Concrete pit under barn.

9. Proposed sanitary sewage disposal systems, potable water systems, and utility services.

no proposed
septic tanks

current drilled well

new elec. buried
to barn.

new water line will
be buried from existing
well.

10. Existing and proposed exterior lighting.

Minimal

11. Existing and proposed exterior signage.

Small Bio Security sign @ entrance just south of the existing bldg site.

12. Existing and proposed exterior storage.

4 Feed Bins on South side of barn.

13. Proposed safety and security measures.

All access points to the pit will have covers or pit fans over them. All doors will have latches. Bio security measures will be taken.

14. Adequacy of accessibility for emergency services to the site.

They can drive right up to the site.

15. Potential for generation of noise, odor, or dust and proposed mitigation measures.

Noise will be ~~minimal~~ minimal during normal hours. The hogs may be noisy during loadouts, but that happens only 2.5x a year. Manure will be injected. A field will get manure applied every 3 yrs.

16. Anticipated landscaping, grading, excavation, filling, and vegetation removal activities.

The site will slope away from the barn. A majority of the fill from excavation will go on the north side of the barn.

17. Existing and proposed surface-water drainage provisions.

The pond is a man-made structure and has a tarp lining. Drainage tile around barn will drain north. The engineer has plans for redirecting run-off.

18. Description of food and liquor preparation, serving, and handling provisions.

None.

19. Provide any other such information you feel is essential to the review of your proposal.

The barn is the very common 2400 hd curtain barns seen in SW Minnesota. It'll be located more than 2500 ft. from any neighboring residence. This barn provides an opportunity for my family to get started in to agriculture. It fits well with the current site and we're hoping this barn helps us diversify so that the farming tradition continues into my children's generation.

Pine Island Township Variance CUP/IUP Form

Pine Island Township grants a CUP to Mitchell & Kethren

for the purpose of A 2400 Hog Unit 720 Animal Units

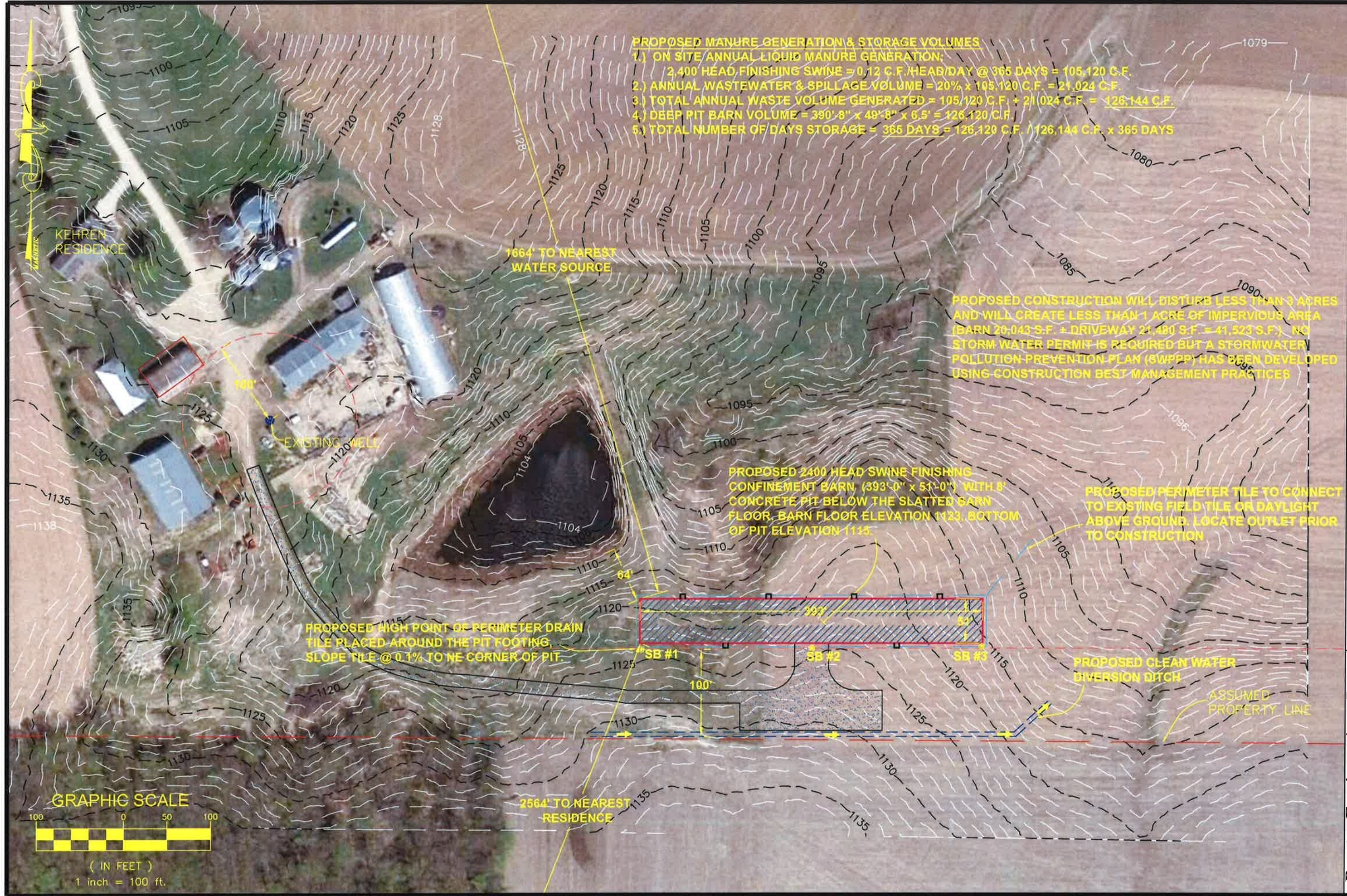
on the date of 3-26-19.

[Signature] (Recipient)

Ken Bettes (Chairman Pine Island Township)

David A. Arndt (Clerk Pine Island Township)

Comments:



PROPOSED MANURE GENERATION & STORAGE VOLUMES

- 1.) ON SITE ANNUAL LIQUID MANURE GENERATION:
2,400 HEAD FINISHING SWINE = 0.12 C.F./HEAD/DAY @ 365 DAYS = 105,120 C.F.
- 2.) ANNUAL WASTEWATER & SPILLAGE VOLUME = 20% x 105,120 C.F. = 21,024 C.F.
- 3.) TOTAL ANNUAL WASTE VOLUME GENERATED = 105,120 C.F. + 21,024 C.F. = 126,144 C.F.
- 4.) DEEP PIT BARN VOLUME = 390'-8" x 48'-8" x 6.5' = 126,120 C.F.
- 5.) TOTAL NUMBER OF DAYS STORAGE = 365 DAYS = 126,120 C.F. / 126,144 C.F. x 365 DAYS

PROPOSED CONSTRUCTION WILL DISTURB LESS THAN 3 ACRES AND WILL CREATE LESS THAN 1 ACRE OF IMPERVIOUS AREA (BARN 20,043 S.F. + DRIVEWAY 21,480 S.F. = 41,523 S.F.). NO STORM WATER PERMIT IS REQUIRED BUT A STORMWATER POLLUTION PREVENTION PLAN (SWPPP) HAS BEEN DEVELOPED USING CONSTRUCTION BEST MANAGEMENT PRACTICES

PROPOSED 2400 HEAD SWINE FINISHING CONFINEMENT BARN, (393'-0" x 51'-0") WITH 8' CONCRETE PIT BELOW THE SLATTED BARN FLOOR. BARN FLOOR ELEVATION 1123, BOTTOM OF PIT ELEVATION 1115.

PROPOSED PERIMETER TILE TO CONNECT TO EXISTING FIELD TILE OR DAYLIGHT ABOVE GROUND. LOCATE OUTLET PRIOR TO CONSTRUCTION

PROPOSED HIGH POINT OF PERIMETER DRAIN TILE PLACED AROUND THE PIT FOOTING. SLOPE TILE @ 0.1% TO NE CORNER OF PIT

PROPOSED CLEAN WATER DIVERSION DITCH

ASSUMED PROPERTY LINE

1664' TO NEAREST WATER SOURCE

2564' TO NEAREST RESIDENCE

GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.

*These are recommendations and are not intended to meet the requirements of a site specific SWPPP for an NPDES Storm Water Discharge Permit.

Description of the site:

The site is currently cropland. The project consists of construction of a cattle confinement operation with a deep pit. After construction, the area surrounding pit will be planted to grass.

Construction Sequence and Best Management Practices (BMP's)

1. The construction site shall be planted to grass (or cover crop) prior to commencement of construction. See Grass Seeding Guidelines.
2. Areas not to be disturbed during construction shall be staked and marked. Considerable rain water and sediment can be trapped on areas planted to grass and not compacted by construction traffic.
3. Install silt fence as shown on the site plan as needed to prevent erosion.
4. All drive entrances shall be protected with rock. Install road culvert(s) as per highway department specifications.
5. Build a berm to prevent field water from entering the construction site. Make berm 18-24" high with 3:1 side slopes. Use loose top soil from the barn area. A berm is an alternative to using silt fence. The loose soil will absorb a lot of water. Construct the berm on the contour with no channel on the up-hill side of the berm.
6. Temporary stockpiles shall have silt fence or other effective sediment controls and cannot be placed in stormwater conveyances, ditches or grass waterways.
7. Dewatering of pits and basins shall be done in a manner that does not cause nuisance conditions or discharge onto down-slope property. Rain and ground water in pit excavations shall not be allowed to flow direct into open tile, unless the tile inlet has silt fence or other protection or the perimeter tile is installed and covered with pea rock or crushed rock.
8. After backfilling and final grading is done, those areas shall be planted to grass. Slopes steeper than 5:1 shall be mulched. All seeding and mulching operations shall commence within 1 week after completion of each portion of the construction or as soon as soil conditions permit. See Grass Seeding Guidelines.
9. After berms are removed and backfill around barns is re-graded (the following spring) those areas shall be re-seeded to grass.
10. Final stabilization is achieved when soils have been stabilized by a uniform perennial vegetative cover over at least 70% of the pervious area, and all drainage ditches and grass waterways have been stabilized, then the silt fence may be removed.
11. The Owner shall keep the plans and records on file for a minimum of six (6) years.

Maintenance of BMP's

1. Owner shall inspect all BMP's weekly and within 24 hours after each rain event of 1/2" or more in 24 hours.
2. Silt shall be removed from behind silt fences within 24 hours of when the depth reaches 1/3 the height of the fence.
3. Mud and crushed rock are tracked onto public roads, it shall be removed within 24 hours.
4. If sediment escapes the site, off-site accumulations must be removed in a manner and frequency sufficient to minimize off-site impacts.

Assignment of Responsibilities for Execution of the SWPPP

1. Owner shall be responsible for execution, inspection, record keeping and up-dating The SWPPP as required in Appendix C of the NPDES Feedlot Permit. See form for the Storm Water Pollution Prevention Plan Record.
2. Owner shall inspect all BMP's weekly and within 24 hours after each rain event of 1/2" or more in 24 hours and supervise proper maintenance of erosion and sediment control practices.
3. Earthwork Contractor shall be responsible for implement, manage and maintain both temporary and permanent erosion and sediment control BMP's (except seeding) until final grading has been completed on site.
4. Owner shall be responsible for seedbed preparation, planting and mulching operations prescribed by the SWPPP.
5. Changes to the SWPPP shall be approved and recorded by Owner prior to implementation.

Grass Seeding Guidelines

All in-place topsoil shall be salvaged to the maximum extent possible. It is ideal to place 6 inches of top soil in areas to be seeded. Harrowing before and packing with roller after planting will help germination, make the ground smoother and easier to mow. Seeding mixture and rates are recommendations based on DOT specs. Fertilizer is important for quick growth. Mixtures 250 and 280 can be mowed.

Temporary seeding: Fertilizer 10-10-20 at 200 lbs/acre.

- Oats at 100 lbs/ac for spring/summer seeding of areas that will be left undisturbed for 21 days or more.
- Winter wheat at 100 lbs/ac for fall seeding of areas that will be disturbed again in the spring, such as backfill around barns.

Turf and agricultural grasses: Fertilizer 20-10-20 at 350 lbs/acre.

General Roadside mix.

Brome grass, smooth	9.8 lbs/ac	14.0%
Bluegrass, Kentucky "Certified Park"	20.3	29.0
Bluegrass, Canada	9.8	14.0
Switch grass	2.1	3.0
Wheat-grass, slender	2.8	4.0
Rye-grass, perennial	14.7	21.0
Timothy	2.1	3.0
Redtop	2.1	3.0
Alfalfa, creeping	4.2	6.0
White clover	2.1	3.0
<u>Total</u>		

70 lb/ac

Agricultural Roadside mix.

Alfalfa, creeping	15 lb/ac	30.0%
Brome grass, smooth	10	20.0
Redtop	3	6.0
Rye-grass, perennial	15	30.0
Switch grass	2	4.0
Timothy	2	4.0
Wheat-grass, slender	3	6.0
<u>Total</u>		

50 lb/ac

GOODHUE COUNTY DEPARTMENT OF PUBLIC WORKS



Gregory Isakson, P.E.
Public Works Director/County Engineer

2140 Pioneer Road
Red Wing, MN 55066
PHONE 651.385.3025
FAX 651.267.4883
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HIGHWAYS ♦ PARKS ♦ SOLID WASTE

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 04 Jun 19 County Board Meeting
Community Solar Garden Subscription

Date: 29 May 19

Summary

It is requested that the County Board select a developer to negotiate an agreement for a subscription to a Community Solar Garden.

Background

This item was last before the County Board at their 20 Nov 18 meeting. The Board authorized staff to solicit Request For Proposals (RFPs) for a subscription to a Community Solar Garden to purchase 1,500,000 kWh of electricity annually, with a preference for Value of Solar (VOS) gardens and panels that are made in America.

The County received four RFPs by the deadline stated in the RFP.

The following three proposals are based on Xcel's VOS program:

IPS: Their bill credit discount is \$0.007 below Xcel's bill credit. So, in the first year we would receive a bill credit from Xcel of \$0.0976 / kWh and they would charge us \$0.0976 - \$0.007 = \$0.0906 per kWh. Multiplied by the starting 1,500,000 kWh = \$10,500 for the first year. IPS's proposal is based off Xcel's 2018 bill credit rate which is set by Xcel for the 25 years of the contract and is applicable for all Solar Gardens brought on line this year.

The County's **25 year Accumulative Savings** from subscribing with **IPS** would total **\$247,337**.

IPS has gardens in Goodhue, Rice, Dakota, and Olmsted counties.

Their panels are made in **Minnesota**.

US Solar: Their bill credit discount is \$0.010 below Xcel's bill credit. 590,000 kWh was proposed to come from a garden that qualifies for Xcel's 2017 bill credit rate and the remaining 590,000 kWh would come from a garden that qualifies for Xcel's 2018 Bill Credit Rate. This combination of some power at the 2017 rate and the remainder at the 2018 rates results in a 25 year savings of \$353,339. Unfortunately their garden that qualifies for the 2017 rate is full and not available. Therefore, their 25 year savings with all power based on the 2018 rate is reduced to \$343,500. They also offered a \$10,000 donation to support promotion and education of solar energy or other sustainability efforts in the County.

The County's **25 year Accumulative Savings** from subscribing with **US Solar** would total **\$343,500 plus the \$10,000 donation.**

US Solar has one available garden in Goodhue County and would need to find another to fill out our requested power needs.

Their panels are made in **India.**

Nokomis Partners: Their bill credit discount is also \$0.010 below Xcel's bill credit. All their applicable gardens are qualified for Xcel's 2018 Bill Credit Rate. Their 25 year savings is \$343,500. They also offered a \$25,000 signing bonus to show their commitment to filling their subscriptions and getting their gardens up and running. Half the bonus would be paid out at contract signing and the second half at signing the specific garden agreements.

The County's **25 year Accumulative Savings** subscribing with **Nokomis Partners** would total **\$343,500 plus a \$25,000 signing bonus.**

Nokomis Partners has several available gardens in Rice and Dodge Counties.

Their panels are made in **Vietnam.**

One proposal received by the deadline stated in the RFP is based off Xcel's older (pre-2017) **Applicable Retail Rate (ARR) credit program.** The Board considered several ARR proposals in late 2016 but took no action to accept any of the proposals because of the risk involved with basing the anticipated saving on assumed electrical rate increases from Xcel over the next 25 years.

ReneSola's proposal offered three variations, all based off the assumption that Xcel's rate increase will be 2.6%.

Their **Indexed** Rate option sets the subscription rate (that we would pay them per kWh) at \$.0150 less than the assumed Xcel credit rate. If Xcel's rates are flat, this option could cost more than not subscribing.

Their **Escalator** Rate option uses a slightly higher subscription rate in the first year than the Indexed option and increases it at 1% a year. If Xcel's rates are flat, this option could cost more than not subscribing.

Their **Flat** Rate option uses a slightly higher subscription rate in the first year than the Escalator option and remains the same for the entire 25 years. If Xcel's rates are flat, this option could save a minimal insignificant amount.

If Xcel's rates increase at 1% or more, then their Flat Rate option program will save more than the VOS contracts mentioned above. If Xcel's rates increase by the 2.6% / year they assume in their proposal, then this program could save the County \$1,647,800.

Alternatives:

- The Board could enter agreement negotiations with a VOS solar garden developer. These agreements have very little risk since Xcel sets the Bill Credit Rate for the entire 25 year contract period and the developers are offering a power purchase rate based on a specific consistent dollar value below Xcel's Bill Credit Rate.
- The Board could enter agreement negotiations with the ARR solar garden developer who replied by the deadline stated in the RFP. This ARR agreement has higher risk and higher potential savings.
- Take no action.

Recommendations:

It is recommended that if the Board wishes to consider a VOS solar garden developer, then the recommendation is to begin negotiations with Nokomis Partners.

If the Board wishes to consider an ARR solar garden, then there is only one choice, ReneSola. If the Board takes this route, the recommendation is to negotiate a contract based on their Flat Rate option.

Since the VOS proposal has very little risk and the ARR proposal contains both risk and higher returns, the Board could consider splitting (or increasing and splitting) the kWh between Nokomis and ReneSola.

GOODHUE COUNTY DEPARTMENT OF PUBLIC WORKS



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HIGHWAYS ♦ PARKS ♦ SOLID WASTE

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 04 Jun 19 County Board Meeting
Approval of State Department of Natural Resources (DNR) Scientific and Natural Area on land to be purchase from the Trust for Public Lands.

Date: 29 May 19

Summary

It is requested that the County Board approve the attached resolution describing lands to be acquired and designated by the Minnesota Department of Natural Resources (DNR) as a Scientific and Natural Area.

Background

As discussed at a Committee of the Whole earlier in the day, the Trust for Public Lands is in the process of purchasing property from Lutheran Social Service with the intent of then selling a portion of this property to the DNR as a Scientific and Natural Area. A representative from the DNR also explained why they are interested in this property and how they intend to use it.

Alternatives

- Approve the attached resolution describing lands to be acquired and designated by the MN Department of Natural Resources (DNR) as a Scientific and Natural Area.
- Disapprove the attached resolution describing lands to be acquired and designated by the MN Department of Natural Resources (DNR) as a Scientific and Natural Area.
- Take no action.

Recommendations

It is the recommendation of staff that the Board approve the attached resolution describing lands to be acquired and designated by the Minnesota Department of Natural Resources (DNR) as a Scientific and Natural Area.

Goodhue County
Board of County Commissioners
Review of Proposed State Land Acquisition and Designation

In accordance with Minnesota Statutes 84.944, Subd. 3 and 97A.145, Subd. 2, 2004 and accordance with Minn. Sess. Law Serv. Ch. 262, Sec. 3 (West), *Amending* Minn. Stat. Sec. 84.033 (2002), the Commissioner of the Department of Natural Resources on _____ provided the county board with a description of lands to be acquired and designated by the State of Minnesota as a Scientific and Natural Area. Lands to be acquired and designated are described as follows: See Exhibit A, attached.

All that part of Section 21, Township 113 North, Range 15 West, Goodhue County, Minnesota described as follows:

The Southwest Quarter of the Northeast Quarter EXCEPTING therefrom a strip of land 50 feet in width on each side of center line of railroad track of the Chicago, Milwaukee & St. Paul Railway Company extending across said Southwest Quarter of the Northeast Quarter;

And

The Northwest Quarter of the Southeast Quarter;

And

All that part of the Southwest Quarter of the Southeast Quarter, lying North of the railway right-of-way of the Chicago, Great Western Railway company as now located across the same;

And

The Southeast Quarter of the Northwest Quarter EXCEPTING therefrom a strip of land 50 feet in width on each side of center line of railroad track of the Chicago, Milwaukee & St. Paul Railway Company extending across said Southeast Quarter of the Northwest Quarter;

And

The Northeast Quarter of the Southwest Quarter;

And

The Southeast Quarter of the Southwest Quarter EXCEPT that part of the Southeast Quarter of the Southwest Quarter described as follows:

Beginning at a point at the intersection of the North right-of-way line of the Chicago Great Western Railroad and the west line of said Southeast Quarter of the Southwest Quarter, 287 feet North of the Southwest corner of said Southeast Quarter of the Southwest Quarter, then run Northeasterly along the North right-of-way line of said Railroad to a point on the North right-of-way line of said Railroad 800 feet East and 378.5 feet North of said Southwest corner of the Southeast Quarter of the Southwest Quarter, then run North to the center of channel of Cannon River, then run Southwesterly along the center of said River channel to the West line of said Southeast Quarter of the Southwest Quarter, then run South along the said West line for 270 feet to the place of beginning.

AND EXCEPT, a strip of land 100 feet in width extending over and across the South half of the Southwest Quarter, said strip of land being 50 feet in width on each side of the center line of the main track of the Minnesota Central Railroad Company (later the Wisconsin, Minnesota and Pacific Rail Road Company, the Chicago Great Western Railway Company, now the Chicago And North Western Transportation Company), as said main track center line was originally located and established over and across said Section 21.

AND EXCEPT, that part of the Southeast Quarter of the Southwest Quarter lying southerly of the southerly right of way of the Minnesota Central Railroad Company (later the Wisconsin, Minnesota and Pacific Rail Road Company, the Chicago Great Western Railway Company, now the Chicago and North Western Transportation Company) as said main track centerline was originally located and established over an across said Section 21.

IT IS HEREBY RESOLVED, by the Board of County Commissioners of Goodhue

County on _____ that the State's proposed acquisition and designation of the lands as a Scientific and Natural Area be (approved) (disapproved).

This resolution was presented by Commissioner _____, seconded by Commissioner _____ and upon vote was duly adopted.

I, _____, County Auditor of the County of Goodhue, State of Minnesota, certify that the foregoing resolution is a true and correct excerpt of the minutes of the Board of County Commissioners, County of Goodhue, State of Minnesota held at _____, Minnesota, on the ____ day of _____, _____.

County Auditor

County of Goodhue

State of Minnesota

GOODHUE COUNTY DEPARTMENT OF PUBLIC WORKS



Gregory Isakson, P.E.
Public Works Director/County Engineer

HIGHWAYS ♦ PARKS ♦ SOLID WASTE

2140 Pioneer Road
Red Wing, MN 55066
PHONE 651.385.3025
FAX 651.267.4883
www.co.goodhue.mn.us

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 04 Jun 19 County Board Meeting
Purchase Land from the Trust for Public Lands for the Cannon Valley Trail

Date: 29 May 19

Summary

It is requested that the County Board approve the attached agreement for the purchase of land from the Trust for Public Lands for the Cannon Valley Trail, and approve the attached resolution authorizing the purchase of this property.

Background

As discussed at a Committee of the Whole earlier in the day, the Trust for Public Lands is in the process of purchasing property from Lutheran Social Service with the intent of then selling a portion this property to Goodhue County for use and control by the Cannon Valley Trail.

The Cannon Valley Trail manager, Scott Reopke, also explained why the Cannon Valley Trail is interested in the property proposed to be sold to the County for their use.

Alternatives

- Approve the attached agreement for the purchase of land from the Trust for Public Lands for the Cannon Valley Trail, and approve the attached resolution authorizing the purchase of this property.
- Request revisions to the attached agreement for this land purchase, and then approve the resolution authorizing the purchase of lands from the Trust for Public Lands for the Cannon Valley Trail.
- Take no action.

Recommendations

It is the recommendation of staff that the Board approve the attached agreement for the purchase of land from the Trust for Public Lands for the Cannon Valley Trail, and approve the attached resolution authorizing this purchase.

AGREEMENT OF PURCHASE AND SALE

THIS AGREEMENT OF PURCHASE AND SALE (“Agreement”), having an Effective Date as provided below, is entered into by and between **THE TRUST FOR PUBLIC LAND**, a nonprofit California public benefit corporation authorized to do business in Minnesota as The Trust for Public Land, Inc. (“Seller”) and **GOODHUE COUNTY, MINNESOTA**, a Public Subdivision under the laws of the State of Minnesota (“Buyer”).

RECITALS:

A. The addresses and telephone numbers of the parties to this Agreement are as follows. Telephone numbers are included for information only.

SELLER:

The Trust for Public Land
2610 University Avenue, Suite 300
St. Paul, MN 55114
Attn: DJ Forbes, Project Manager
Tel: (651) 999-5325
Email: dj.forbes@tpl.org

With copies to:

The Trust for Public Land
306 North Monroe Street
Tallahassee, Florida 32301
Attn: Pete Fodor, Legal Director
Tel: (850) 222-7911 x 29
Email: pete.fodor@tpl.org

BUYER:

Goodhue County
509 West 5th St.
Red Wing, MN 55066
Attn: Scott Arneson
Tel: (651) 385-3250
Email: scott.arneson@co.goodhue.mn.us

With copies to:

Goodhue County
509 West 5th St.
Steve O’Keefe
Attn: Steve O’keefe
Tel: (651) 267-4950
Email: Steve.Okeefe@co.goodhue.mn.us

B. Lutheran Social Service of Minnesota, a Minnesota nonprofit corporation (“Current Owner”) is the owner of certain real property in Goodhue County, Minnesota comprising of approximately 8.78 acres, legally described on **Exhibit A** attached hereto and incorporated herein by this reference. Said real property, and any and all improvements, fixtures, timber, water and/or minerals located thereon and any and all rights appurtenant thereto including but not limited to timber rights, water rights, grazing rights, access rights and mineral rights, shall be referred to in this Agreement as the “Property” or the “Subject Property.”

C. Seller has proposed to acquire the Property from Current Owner.

D. Buyer wishes to purchase the Property from Seller and Seller wishes to sell the Property to Buyer upon Seller’s acquisition of the Property from Current Owner in accordance

with the terms and conditions set forth in this Agreement.

THE PARTIES AGREE AS FOLLOWS:

1. **Purchase and Sale.** In consideration of an earnest money deposit by Buyer to Seller in the amount of One Thousand Dollars and No/100 (\$1,000.00) (the “Earnest Money”) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller agrees to sell to Buyer and Buyer agrees to buy from Seller the Subject Property on the terms and conditions set forth herein.

2. **Purchase Terms.**

(a) **Price.** The purchase price (the “Purchase Price”) for the Subject Property shall be Seventeen Thousand Six Hundred Dollars and No/100 \$(17,600).

(b) **Method of Payment.** The Purchase Price shall be payable in cash, at Closing (as defined below), subject to any credits, prorations and adjustments provided elsewhere in this Agreement.

3. **Contingencies.**

(a) Buyer acknowledges that Seller does not presently own the Subject Property and that Seller’s duties hereunder and Buyer’s rights hereunder are both expressly contingent upon the acquisition by Seller of the Subject Property. In the event Seller does not acquire the Subject Property from Current Owner this Agreement shall terminate, and thereafter neither party shall have any further obligations hereunder.

(b) That period of time from the effective date of this Agreement through August 31, 2019, shall constitute Buyer’s inspection period (the “Inspection Period”). During the Inspection Period, Buyer, through its employees, agents and contractors may enter upon the Property for the purpose of making any inspections and investigations, as Buyer deems appropriate in order to assess the condition of the Property. During the Inspection Period, Buyer, may in its sole discretion terminate this Agreement if it deems the survey, status of title, physical or environmental condition to be unacceptable to Buyer, or if the Buyer determines in its sole discretion that that the Property is unsuitable for Buyer’s purposes.

4. **Closing.** Final settlement of the obligations of the parties hereto shall occur on or before August 31, 2019 (the “Closing”), place and time as the parties may agree. The parties agree that Seller may arrange a simultaneous closing with the Current Owner, and Buyer will cooperate in coordinating such a simultaneous closing. The parties may arrange to close by mail. At Seller's request, all closing documents and the title insurance commitment referred to above shall be prepared naming Buyer as insured.

(a) Seller shall deliver to Buyer at Closing the following documents: i) a limited warranty deed to the Property meeting the requirements as to title set forth herein, together with a bill of sale for the personal property appurtenant to the Property, if any; ii) an owner's affidavit attesting to the absence of mechanic's or materialmen's liens, boundary line disputes, proceedings involving Seller which might affect title to the Property, or parties in possession other than Seller and such lessees or licensees as may be in possession pursuant to ground leases or licenses meeting the requirements as to title set forth above; iii) a Foreign Investment and Real Property Tax Act (FIRPTA) affidavit, and such other instruments and documents as Buyer's counsel or the title insurer may reasonably request for the purpose of confirming proper and lawful execution and delivery of closing documents and conveyance of the Property to Buyer in accordance with this Agreement; iv) a closing statement; v) If required, an affidavit with respect to storage tanks pursuant to Minn. Stat. § 116.48; vi) If there is a well located on the Property, a well disclosure certificate in form and substance true to form for recording; and vii) All other documents reasonably determined by either party or the title insurance company to be necessary to transfer and provide title insurance for the Property.

(b) At closing Seller shall pay: i) transfer or documentary taxes on the deed of conveyance, if any; ii.) recording fees and the cost of preparing all documents necessary to satisfy the requirements of the title insurance commitment or remove encumbrances on Seller's title; iii) recording fee for the deed(s) of conveyance, and iv) one half the cost of any closing fee charged by the escrow closing agent.

(c) At closing Buyer shall pay: i) the cost of the title search, examination, preparation and issuance of the title insurance commitment and premium; and ii) one half the cost of any closing fee charged by the escrow closing agent.

(d) Real estate taxes due and payable in the year of Closing will be prorated between the Seller and Buyer as of the date of Closing based on a calendar year and the latest available tax bill. Special assessments, levied, pending or constituting a lien against the Subject Property, if any, will be paid by Current Owner. Current Owner is responsible for paying any additional taxes, penalties and interest, including but not limited to compensatory or roll back taxes, on the Subject Property arising from the termination of a preferential tax classification of the Subject Property.

5. **Title Insurance.** Buyer may, at its option, and its cost and expense procure a standard owner's policy of title insurance from the Escrow Holder insuring that Seller's interest in the Subject Property is vested in Buyer upon Closing, subject to the exceptions which are deemed acceptable to Buyer.

6. **Survey.** Buyer, through its employees and agents, may in its sole discretion and at its sole expense, elect to enter upon the Property for the purpose of conducting survey work. The legal description set forth in Exhibit "A" shall be changed, if necessary, to conform to any survey that is prepared and to the requirements of the Title Commitment. Prior to the expiration of the Inspection Period, Buyer shall advise Seller of matters reflected in the survey which are unacceptable to Buyer (the "Survey Objections"). In the event Seller is unable or elects not to

remove any Survey Objections to which Buyer has objected prior to the Closing, Buyer may elect to terminate this Agreement, in which case Buyer shall have no obligation to purchase the Property.

7. **Seller's Promise not to Further Encumber.** Seller shall not, without the prior written consent of Buyer, make any leases, contracts, options or agreements whatsoever affecting the Subject Property which would in any manner impede Seller's ability to perform hereunder and deliver title as agreed herein.

9. **Seller's Representations.** Seller makes the following representations:

(a) At Closing, Seller will have the power to sell, transfer and convey all of Seller's right, title and interest in and to the Subject Property in accordance with the terms and conditions of this Agreement.

(b) No one other than Seller is, or will be, in possession of or own any portion of the Property.

(c) There is no suit, action, arbitration, or legal, administrative or other proceeding or injury pending or, to Seller's actual knowledge, threatened against the Property or any portion thereof or pending or, to Seller's actual knowledge, threatened against Seller which could affect Seller's title to the Property or any portion thereof, affect the value of the Property, or any portion thereof, or subject an owner of the Property, or any portion thereof, to liability.

(d) Seller has disclosed to Buyer and which will be terminated prior to closing, there are no: (i) actual or, to Seller's actual knowledge, impending public improvements or private rights or actions which will result in the creation of any lien upon the Property or any portion thereof; (ii) uncured notices which have been served upon Seller by any governmental agency notifying Seller of any violations of statute, order, ordinance, rule, requirement or regulation which would affect the Property or any portion thereof; or (iii) notices or other information giving Seller reason to believe that any conditions existing on the Property or in ground or surface waters associated with the Property may have a material effect on the value of the Property or subject the owner of the Property to potential liabilities under environmental laws.

(e) There is no unrecorded lease, license, permit, option, right of first refusal or other agreement, oral or written, which affects the Property or any portion thereof.

(f) Seller is not named on any list of persons, entities and governments issued by the Office of Foreign Assets Control of the United States Department of the Treasury ("OFAC") pursuant to Executive Order 13224 – Blocking Property and Prohibiting Transactions with persons Who Commit, Threaten to Commit or Support Terrorism, as in effect on the date hereof, or any similar list issued by OFAC or any other department or agency of the United States (collectively, the OFAC Lists), or included in, owned by, controlled by, acting for or on behalf

of, providing assistance, support, sponsorship, or services of any kind to, or otherwise associated with any persons or entities referred to or described in any OFAC Lists.

Each of the above representations is material and is relied upon by Buyer. Seller will not cause or permit any action to be taken which will cause any of its representations or warranties to be untrue as of a Closing.

10. **Notices.** All notices pertaining to this Agreement shall be in writing delivered to the parties hereto personally by hand, telecopier, courier service or Express Mail, by first class mail, postage prepaid, or email at the addresses set forth in Recital A. All notices shall be deemed given when deposited in the mail, first class postage prepaid, addressed to the party to be notified; or if delivered by hand, telecopier, email, courier service or Express Mail, shall be deemed given when delivered. The parties may, by notice as provided above, designate a different address to which notice shall be given.

11. **Attorneys' Fees.** If any legal action is brought by either party to enforce any provision of this Agreement, each party shall be responsible for their own attorneys' fees and court costs.

12. **Remedies Upon Default.** In the event that Seller defaults in the performance of any of its obligations under this Agreement, Buyer shall have, as its sole and exclusive remedy hereunder, the right to \$1,000.00 as full liquidated damages for such default. It is hereby agreed that Buyer's damages in the event of a default by Seller hereunder are uncertain and difficult to ascertain, and that \$ 1,000.00 constitutes a reasonable liquidation of such damages and is intended not as a penalty, but as full liquidated damages. Buyer covenants not to bring any action or suit, whether legal or equitable, against Seller for additional damages or other redress in the event of Seller's default hereunder. In the event Buyer defaults in the performance of any of its obligations under this Agreement, Seller shall have, as its sole and exclusive remedy hereunder, the right to the sum of \$1,000.00 as full liquidated damages for such default.

13. **Time of the Essence.** Time is of the essence of this Agreement.

14. **Binding on Successors.** This Agreement shall be binding not only upon the parties hereto, but also upon their heirs, personal representatives, assigns, and other successors in interest.

15. **Assignment.** Buyer may not assign its interests under this Agreement without the written consent of Seller.

20. **Entire Agreement; Modification.** This Agreement constitutes the entire agreement between Buyer and Seller pertaining to the subject matter contained in it and supersedes all prior and contemporaneous agreements, representations, and understandings. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all the parties. .

21. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original and which together shall constitute one and the same agreement. In addition, facsimile, .pdf transmitted by email or photocopied signatures of or on behalf of either Buyer or Seller shall be satisfactory to both Buyer and Seller.

22. **Severability.** Each provision of this Agreement is severable from any and all other provisions of this Agreement. Should any provision(s) of this Agreement be for any reason unenforceable, the balance shall nonetheless be of full force and effect.

23. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

24. **Buyer's Representation.** Buyer represents that it has full power and authority to enter into this Agreement and the person signing this Agreement for Buyer has full power and authority to sign for Buyer and to bind it to this Agreement.

25. **Signage.** The parties agree that permanent signage on the Property shall provide for recognition of the role of Seller and its funding sources in this acquisition, said signage being subject to the approval of Seller. This section shall survive the delivery of the deed.

IN WITNESS of the foregoing provisions the parties have executed and delivered this Agreement as of the date set forth below. The effective date (the "Effective Date") of this Agreement shall be the last date of execution by either of the parties to this Agreement.

SELLER:

THE TRUST FOR PUBLIC LAND, a nonprofit California public benefit corporation authorized to conduct business in Minnesota as The Trust For Public Land, Inc.

By: _____

Name: _____

Title: _____

Date: _____

BUYER:

GOODHUE COUNTY

By: _____

Name: _____

Title: _____

Date: _____

EXHIBIT A
(Legal Description)

The following real property located in the County of Goodhue, State of Minnesota, legally described as follows:

That part of the Southeast Quarter of the Southwest Quarter, Section 21, Township 113 North, Range 15 West, Goodhue County, Minnesota, lying southerly of the southerly right of way of the Minnesota Central Railroad Company (later the Wisconsin, Minnesota and Pacific Rail Road Company, the Chicago Great Western Railway Company, now the Chicago and North Western Transportation Company) as said main track centerline was originally located and established over an across said Section 21.

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

Date: 04 Jun 2019

WHEREAS: The Cannon Valley Trail Joint Powers Board is the operator of the Cannon Valley Trail.

WHEREAS: Goodhue County is a member of the Cannon Valley Trail Joint Powers Board and also owns the property that the Cannon Valley Trail uses for operations.

WHEREAS: The Cannon Valley Trail Master Plan has several parcels identified for potential acquisition to meet the long term goals of the Trail.

WHEREAS: One such Parcel is Parcel 557210290 which is adjacent to the Trail and Camp Pearson.

WHEREAS: The Trust for Public Lands is working to acquire property from Lutheran Social Services, including Parcel 557210290.

WHEREAS: The Trust for Public Lands is working with the DNR to accept all of the Lutheran Social Services properties, except for Parcel 557210290.

WHEREAS: The Trust for Public Lands has been working with County and Cannon Valley Trail staff to sell Parcel 557210290 to Goodhue County for use and control by the Cannon Valley Trail Joint Powers Board.

THEREFORE, LET IT BE RESOLVED, That the Goodhue County approve the purchase of Parcel 557210290 for use and control by the Cannon Valley Trail Joint Powers Board, and authorize the County Chair to sign the Agreement of Purchase and Sale with the Trust for Public Lands as presented (and finalized) at the Goodhue County Board meeting on June 4th, 2019.

State of Minnesota
County of Goodhue

Anderson	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Nesseth	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Majerus	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Drotos	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 4th day of June 2019, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, this 4th day of June 2019.

Scott Arneson
County Administrator

**Goodhue County Public Works
Project Status Report for June 4, 2019**

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	Bidding	
	Solar Request for Proposal	RFP's are being reviewed.
Twp.	2019 Box Culverts Belle Creek, Featherstone, Florence, Belvidere, & Zumbrota	Bid opening scheduled for June 11 th at 10:00 A.M.
	Road Construction	
CSAH 21	Traffic Signal & Ped Ramp Upgrade CSAH 21 / TH 58 / Pioneer Road	Contract awarded to Pember Companies, Inc. Pedestrian ramps and signal modifications currently under construction.
Various	2019 Aggregate Surfacing CR 23, 43, 47, 54, & 59	Contract awarded to Kielmeyer Construction, Inc.; June anticipated start of work.
CSAH 14	Culvert Replacements CSAH 9 – TH 52	Contract awarded to Fitzgerald Excavating, Inc.; Mid-June anticipated start of work.
Various	2019 Bituminous Paving CSAH 12, 18, 19, 27, 62	Contract awarded to Rochester Sand & Gravel; July anticipated start of construction.
Various	2019 Traffic Marking	Work completed.
CSAH 21	Concrete Surfacing TH 58 – 170' East of Eagle Ridge Drive	Construction completed. Project to be finalized with CSAH 1 once it has been completed.
CSAH 1	Concrete Surfacing & FDR TH 60 – TH 52	Traffic marking installed. All road surfacing work complete. Turf establishment being finalized.
	Maintenance Department	
CR 41	Ditch Cleaning CSAH 7 to TH 19	Minor work remaining; to be completed this spring.
Various	Bituminous Patching and Crack Filling	Crack filling completed, bituminous mastic starting June 3 rd , and bituminous patching ongoing.
All	Flood Impacts	Work completed.

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
Various	Aggregate Shouldering	In progress and will continue through summer.
CR 44	Stream Bank Erosion Repair	Work to begin June 3 rd .
CSAH 1	Stream Bank Erosion Repair	Work to begin May 30 th .
CSAH 19	Ditch cleaning, Riprap, Culvert Cleaning & Replacements	Work to begin June 10 th .
	Planning & Studies	
St Paul - Chicago	Great River Rail Commission	Working on a second train between the Twin Cities and Chicago. River route remains the preferred alternative. Commission will continue both its public rail advocacy and to comment on MnDOT's river route process.
Red Rock Corridor	Commuter Rail Planning (RRC Commission)	The Commission determined Bus Rapid Transit to be the best alternative and has adopted the Final Report. An implementation plan for a future extension of the Bus Rapid Transit (BRT) line to Hastings is in various stages of planning.
Zip Rail Rochester – Twin Cities	High Speed Rail Planning (OCRRA & Mn/DOT)	MnDOT announced their project is “shelved” and no further public work is to be done. A Tier 1 EIS was not completed. A private firm analyzed the feasibility of a zip rail along the same alignment, but their work was non-public and no communication has been made by them for some time.
TH 63	Mississippi River Bridge @ Red Wing (Mn/DOT)	Construction is underway and completion is slated for 2020.



Melissa Cushing
Goodhue County Human Resource Director
Goodhue County

melissa.cushing@co.goodhue.mn.us
 509 W. Fifth St.
 Red Wing, MN 55066
 Office (651) 385.3031
 Fax -- (651) 267.4872

TO: Goodhue County Commissioners
 FROM: Melissa Cushing, Human Resource Director
 DATE: May 28, 2019
 RE: 2019 Staffing Report – April, May

Following the updated hiring policy, below are new hires for the months of April & May:

Outgoing Employee	Rate of Pay*	Position	New Employee	Rate of Pay*	Pay Grade/ Step	Hire Date
New position	---	Appraiser Trainee	Joseph Hile	\$20.57	81 / 1	04/01/2019
Abby Breyfogle	\$22.81	Zoning Assistant	Samantha Pierret**	\$26.22	82 / 4	04/08/2019
Ada Seeker	\$26.76	Support Enforcement Aide	Natalie Littfin	\$20.55	Step 1	04/15/2019
Tom Wolner**	\$35.51	Patrol Deputy I	Cody Tiedemann	\$25.34	83 / 1	04/15/2019
Cyndee Marcus	\$31.98	Accountant I	Laura Brodie	\$22.81	82 / 1	04/16/2019
New position	---	Treatment Court Coordinator	Kaitlyn Olmsted	\$23.94	82 / 2	04/16/2019
Paul Gielau	\$47.20	Captain – Patrol Commander	Jason Johnson	\$38.95	86 / 6	04/16/2019
David Anderson	\$30.68	Public Health Educator	Megan Roschen	\$26.11	Step 1	04/19/2019
Rosemary Deusterman	\$25.66	Support Enforcement Aide	Jennifer George	\$20.55	Step 1	04/29/2019
Leah Grave**	\$24.01	Child Support Officer	Claire Simon	\$23.01	Step 1	05/02/2019
Cindy Kells	\$28.60	Case Aide	Nikki Linder	\$22.63	Step 3	05/06/2019
---	---	Baliff / Background Investigator	BreAnna Hanson	\$34.80	83 / 10	05/10/2019
Bev Mattson	\$26.59	Civil Specialist	Jill Weber	\$24.64	80 / 8	05/13/2019

"To effectively promote the safety, health, and well-being of our residents"

Outgoing Employee	Rate of Pay*	Position	New Employee	Rate of Pay*	Pay Grade/ Step	Hire Date
Nikki Linder**	\$22.63	Case Aide	Diane Holm	\$25.85	Step 7	05/13/2019
New Position	---	Public Health Educator – FSC Coordinator	Margaret Cichosz	\$26.11	Step 1	05/15/2019
Betty Schultz	\$51.46	County Assessor	Lavon Vieths-Augustine	\$39.45	87 / 4	05/16/2019
Natalie Littfin**	\$24.46	Office Support Specialist	Wendy Mingone	\$15.48	Step 1	05/20/2019
Steve Kramer	\$34.20	Baliff, part-time	Kyley Lindholm	\$26.58	83 / 2	05/28/2019

*Rate of pay does not include additional compensation factors such as FICA, Medicare, pension and individual benefit elections which are confidential.

**Internal promotion or transfer

The following temporary, seasonal “Summer Help” employees commenced employment as well:

1. Matthew Hendrickson, hired 05/20/2019
2. John Nevitt, hired 05/20/2019
3. Ember Griebeling, hired 05/28/2019
4. Matt Breuer, hired 05/28/2019

"To effectively promote the safety, health, and well-being of our residents"

The following is a summary of the claims to be reviewed and approved at the June 4,2019 board meeting:

01	General Fund	\$	860,518.77
03	Public Works	\$	38,651.18
11	Human Service Fund	\$	26,678.93
21	ISTS	\$	-
25	EDA	\$	14,309.00
30	Capital Improvement	\$	-
31	Capital Equipment	\$	-
34	Capital Equipment	\$	472,499.97
35	Debt Service	\$	-
40	County Ditch	\$	-
61	Waste Management	\$	6,898.15
62	Recycling Center	\$	-
63	HHW	\$	-
72		\$	-
81	Settlement	\$	9,279,155.25
	Totals	\$	<u>10,698,711.25</u>

GROSS PAYROLL (including Employer Related Tax Payments)

Period Ending	Paid Date	Amount
5/17/2019	5/30/2019	\$ 1,095,816.09
Checks (WFXX,WFXX-ACH)	\$	8,831,869.19
EFT (Manual Warrants)	\$	1,866,842.06
Total:	\$	<u>10,698,711.25</u>

Goodhue County



ABBREVIATED WARRANT REGISTER

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Description</u>	<u>AMOUNT</u>	<u>Warr #</u>	<u>Date</u>
13487	MN Assoc of Govt Investing for Counties	CD Fee 5/19	58.66	11520	05/21/2019
Total . . .			58.66	1	Warrants

Recap by Fund		<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
		1	58.66	County General Revenue
	All Funds		58.66	Total

PONCELET
05/20/2019

8:55AM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11519	1512	Alliance Benefit Group	196.00	Cobra Invoice 5/19	01-061-000-0000-6278	C79020	0
		Warrant # 11519	Total	196.00	Date 5/20/19		
		Final Total...	196.00	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	196.00	County General Revenue
	196.00	TOTAL

tswanson
05/22/2019

8:35AM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11521	6067	Mn State Treasurer, Accounting Div	1,784,059.64	2019 Current Yr-SGT	81-850-000-0000-2485		0
			351.02	Prior Yr-SGT	81-850-000-0000-2485		0
			-11,243.79	- Total Refunds/Abatements	81-850-000-0000-2485		0
			1,773,166.87	Date 5/24/19			
	Warrant #	11521	Total				
			Final Total...	1,773,166.87	3 Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
81	1,773,166.87	Settlement Fund
	1,773,166.87	TOTAL

PONCELET
05/29/2019

10:25AM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11523	11506	Alerus Financial					
			1,138.00	FSA/HRA/HSA Partcp Fee 5/19	01-061-000-0000-6283	5/15/19	0
			138.71	FSA/HRA/HSA Partcp Fee 5/19	11-420-600-0010-6283	5/15/19	0
			53.35	FSA/HRA/HSA Partcp Fee 5/19	11-420-640-0010-6283	5/15/19	0
			192.06	FSA/HRA/HSA Partcp Fee 5/19	11-430-700-0010-6283	5/15/19	0
			53.35	FSA/HRA/HSA Partcp Fee 5/19	11-479-478-0000-6283	5/15/19	0
			96.03	FSA/HRA/HSA Partcp Fee 5/19	11-479-479-0000-6283	5/15/19	0
Warrant #	11523	Total	1,671.50	Date 5/29/19			
		Final Total...	1,671.50	6	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	1,138.00	County General Revenue
11	533.50	Health & Human Service Fund
	1,671.50	TOTAL

Goodhue County

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Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
11525	2783	Bmo P- Card Payment					
			39.18	04.02.19 Board Mtg:Sandwiches	01- 005- 000- 0000- 6332		0
				9,080 Subway			
			142.27	Floral Arrangement C. Allen Fu	01- 005- 000- 0000- 6420		0
				3,957 Hallstroms Florist & Greenhouses			
			17.16	business cards- Bolin	01- 041- 000- 0000- 6401		0
				10,716 Vistaprint (obo)			
			19.99	Ahlbrecht Surface Pens	01- 061- 000- 0000- 6405		0
				13,231 Staples Advantage			
			104.24	Cleaner Gov	01- 111- 110- 0000- 6411		0
				13,506 Superior Chemical Corp (obo)			
			138.93	Bowl Cleaner	01- 111- 110- 0000- 6411		0
				73,828 Zep Manufacturing Co			
			138.94	Bowl cleaner	01- 111- 112- 0000- 6411		0
				73,828 Zep Manufacturing Co			
			86.39	Vacuum Bags	01- 111- 115- 0000- 6411		0
				9,793 The Webstaurant Store (OBO)			
			553.45	Septic system guides 4/2/2019	01- 127- 129- 0000- 6232		0
				5,590 University Of Mn Bookstores			
			-126.00	- Refund of tax 4/2/2019	01- 127- 129- 0000- 6232		0
				5,590 University Of Mn Bookstores			
			22.33	Shipng: Military Gear 3/26	01- 201- 000- 0000- 6205		0
				4,231 UPS			
			34.99	Shipng: Military Gear 4/12	01- 201- 000- 0000- 6205		0
				4,231 UPS			
			6.22	Shipng: Military Gear 3/26	01- 201- 000- 0000- 6205		0
				4,231 UPS			
			5.80	Shipng: Military Gear 4/12	01- 201- 000- 0000- 6205		0
				4,231 UPS			
			6.22	Shipng: Military Gear 3/26	01- 201- 000- 0000- 6205		0
				4,231 UPS			
			219.00	#1823 Oil/Rpr Brake Tube 4/1	01- 201- 000- 0000- 6303		0
				9,698 Zumbrota Ford			
			12.17	Ovrnght Lunch 4/15	01- 201- 000- 0000- 6332		0
				9,080 Subway			
			11.56	Ovrnght Meal 4/14	01- 201- 000- 0000- 6332		0
				3,730 Wendy's (Obo)			
			11.24	Ovrnght Supper 4/16	01- 201- 000- 0000- 6332		0

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Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				3,730	Wendy's (Obo)		
22.45					Correction Tape 3/26	01- 201- 000- 0000- 6405	0
				13,231	Staples Advantage		
61.31					Mult Supplies 3/26	01- 201- 000- 0000- 6405	0
				13,231	Staples Advantage		
117.45					FTO 3- Ring Binder 4/15	01- 201- 000- 0000- 6420	0
				13,401	Tactical Notebook Cove (obo)		
19.99					Cell Phone Cord 4/15	01- 201- 000- 0000- 6855	0
				3,469	Wireless World		
147.30					Tactcl 3- Ring Bindr 4/4	01- 201- 000- 0000- 6867	0
				13,401	Tactical Notebook Cove (obo)		
49.98					Fan: Jail Unit 4/18	01- 207- 000- 0000- 6420	0
				6,464	Walmart		
29.85					Sanitizer 4/10	01- 207- 000- 0000- 6420	0
				6,464	Walmart		
9.48					Miralax/Gatorade 4/3	01- 207- 000- 0000- 6434	0
				6,464	Walmart		
13.36					Pumice Stn/Tissue 4/10	01- 207- 000- 0000- 6434	0
				6,464	Walmart		
19.38					Detainee Erasers 4/17	01- 207- 000- 0000- 6464	0
				13,231	Staples Advantage		
133.12					Copy Paper 4/17	01- 207- 000- 0000- 6464	0
				13,231	Staples Advantage		
46.10					Post Its/Envelopes 4/17	01- 207- 000- 0000- 6464	0
				13,231	Staples Advantage		
50.00					Phone Card: Non Spkg 4/25	01- 207- 000- 0000- 6464	0
				64,551	Target		
12.57					Laundry Detergent: STS 4/10	01- 207- 000- 0000- 6464	0
				6,464	Walmart		
14.76					Paper 4/18	01- 207- 000- 0000- 6465	0
				6,464	Walmart		
330.00					Detainee Stamps 4/18	01- 207- 240- 0000- 6203	0
				67,100	Us Postmaster		
110.00					Detainee Stamps 4/12	01- 207- 240- 0000- 6203	0
				67,100	Us Postmaster		
19.04					Batries/Glue/Pens 4/8	01- 207- 240- 0000- 6464	0
				6,464	Walmart		
7.25					Photos: Manuf Progm 4/18	01- 207- 240- 0000- 6464	0

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Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				6,464	Walmart		
9.76		NREP Conf Brkfst 4/5			01- 281- 280- 0000- 6332		0
				9,648	Starbucks (OBO)		
21.11		NREP Conf Lunch 4/2			01- 281- 280- 0000- 6332		0
				13,507	Taverna Opa (obo)		
49.44		Taxi to hotel: NREP 3/31			01- 281- 280- 0000- 6333		0
				13,508	Taxi Service of Orlando (obo)		
8.76		Water: Meeting 3/28			01- 281- 280- 0000- 6414		0
				6,464	Walmart		
65.50		EOC Mtg Supplies 3/28			01- 281- 280- 0000- 6420		0
				6,464	Walmart		
7.00		Parking:ADA Trg 4/3/19			03- 320- 000- 0000- 6357		0
				3,816	University Of MN		
450.00		Conf Reg:JH & JZ 4/24- 4/26			03- 330- 000- 0000- 6357		0
				27,110	University Of Mn Continuing Ed		
109.74		Office Supplies			11- 420- 600- 0010- 6405		0
				13,231	Staples Advantage		
75.00		VROOM Expense 4/22/19			11- 430- 700- 0000- 5200		0
				64,551	Target		
105.43		Office Supplies			11- 430- 700- 0010- 6405		0
				13,231	Staples Advantage		
14.58		PSOP expense 3/28/19			11- 430- 710- 3670- 6020		0
				9,080	Subway		
17.37		PSOP expense 3/28/19			11- 430- 710- 3670- 6020		0
				9,080	Subway		
39.00		PSOP expense 4/16/19			11- 430- 710- 3670- 6020		0
				9,080	Subway		
31.69		PSOP Expense 4/17/19			11- 430- 710- 3670- 6020		0
				6,464	Walmart		
528.00		Cost related to FC 4/22/19			11- 430- 710- 3810- 6058		0
				13,083	Trashbilling.com (obo)		
-11.60		4/15/19 CREDIT Sales Tax/Hand			11- 466- 458- 0000- 6407		0
				9,793	The Webstaurant Store (OBO)		
17.88		4/4/19 Pre- Diabetes Screening			11- 466- 472- 0000- 6407		0
				6,464	Walmart		
311.00		Cooling Tower LEC			34- 111- 000- 0000- 6669		0
				13,083	Trashbilling.com (obo)		
311.00		Cooling Tower LEC			34- 111- 000- 0000- 6669		0

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Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			3,940.00	Crane for lifting Tower LEC	13,083 Trashbilling.com (obo)	34- 111- 000- 0000- 6669	0
			98.98	#1926 Floor Mats 4/24	13,509 Vic's Crane & Heavy Haul (obo)	34- 201- 000- 0000- 6663	0
			5,535.70	Night Vision Equipmt 4/22	9,698 Zumbrota Ford	34- 201- 000- 0000- 6669	0
			4,819.20	Copy Paper	13,510 Tactical Night Vision (obo)	01- 001- 000- 0000- 6402	0
			14.48	Food:Board/Soil Water 4/2/19	13,231 Staples Advantage	01- 005- 000- 0000- 6332	0
			70.11	Binders - Union Negotiations	15,300 Econofoods 328	01- 005- 000- 0000- 6405	0
			37.75	Water Cooler Monthly Charge	13,231 Staples Advantage	01- 005- 000- 0000- 6414	0
			-238.00	- Refund for incorrect charge	1,209 Culligan Water	01- 005- 000- 0000- 6414	0
			13.50	Dishwasher Detergent	11,325 Intercontinental Hotel (obo)	01- 031- 000- 0000- 6332	0
			15.49	S. Lance extension cord	15,300 Econofoods 328	01- 031- 000- 0000- 6405	0
			14.99	S. Lance Extension Cord	13,231 Staples Advantage	01- 031- 000- 0000- 6405	0
			100.00	Conf Lodg deposit:MO 6/3- 6/6/1	13,231 Staples Advantage	01- 031- 000- 0000- 6405	0
			34.38	Catalog env,labels 4/10/19	2,980 Arrowwood Resort	01- 041- 000- 0000- 6332	0
			199.00	Seminar regs 4/30/19	13,231 Staples Advantage	01- 041- 000- 0000- 6405	0
			25.80	File pockets 4/10/19	5,591 Fred Pryor Seminars	01- 055- 000- 0000- 6357	0
			48.45	Camera battery, memory cards 3	13,231 Staples Advantage	01- 055- 000- 0000- 6405	0
			6.43	iPad app: LR 3/28	27,672 Amazon.Com	01- 055- 000- 0000- 6420	0
			6.43	iPad app: LR 3/28	8,153 Apple iTunes Store (OBO)	01- 055- 000- 0000- 6420	0
			229.98	Laser measure:Joe 3/20/19	8,153 Apple iTunes Store (OBO)	01- 055- 000- 0000- 6420	0

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Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				27,672	Amazon.Com		
			-3.99		iPad Case Returned - Assessor	01-055-000-0000-6480	0
				27,672	Amazon.Com		
			-92.36		iPad Case Returned - Assessor	01-055-000-0000-6480	0
				27,672	Amazon.Com		
			78.98		Case & Charger for Assr iPad	01-055-000-0000-6480	0
				27,672	Amazon.Com		
			12.40		Shipping Charges:iPad Case Rtd	01-055-000-0000-6480	0
				15,873	Fedex		
			1.22		C. Eckhoff Letter Opener	01-061-000-0000-6405	0
				13,231	Staples Advantage		
			5.79		HR Business Card Supplies	01-061-000-0000-6405	0
				13,231	Staples Advantage		
			11.96		HR business Cards	01-061-000-0000-6405	0
				13,231	Staples Advantage		
			28.08		WOW Fruit/Vegetables 4/2/19	01-061-061-0000-6414	0
				15,300	Econofoods 328		
			268.17		Observium Network Monitoring	01-063-000-0000-6268	0
				12,821	Paddle.net (obo)		
			920.00		Third- Party Software Patching	01-063-000-0000-6270	0
				12,071	Patch My PC (OBO)		
			24.95		Office Supplies for IT Dept	01-063-000-0000-6405	0
				2,864	Office Depot		
			26.24		Office Supplies for IT Dept	01-063-000-0000-6405	0
				2,864	Office Depot		
			150.00		Replacement Network Switch Mg	01-063-000-0000-6432	0
				9,099	Integrity Global Solutions LLC		
			29.37		dust masks,rubber gloves	01-091-000-0000-6405	0
				50,705	Red Wing Ace Hardware		
			190.50		file cart	01-091-130-0000-6432	0
				5,470	Global Industrial (OBO)		
			441.06		Lodging:St v. Germaine	01-091-131-0000-6358	0
				27,672	Amazon.Com		
			34.54		Beverage- Recorder's mtg	01-101-000-0000-6332	0
				4,866	Caribou Coffee (Obo)		
			254.95		Leica GLS12F Alum Pole	01-103-000-0000-6412	0
				2,509	Allen Precision Equipment Inc		
			668.60		Plane Ticket:LK 4/22	01-105-000-0000-6357	0

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				3,372	Delta Airlines		
6.78		Bryan purchase for GIS sd card			01- 105- 000- 0000- 6405		0
				6,464	Walmart		
30.00		Rick's Boilers License			01- 111- 000- 0000- 6245		0
				1,238	Mn Dept Of Labor & Industry		
49.00		Shredding Gov			01- 111- 000- 0000- 6257		0
				5,041	Shred Right		
35.00		Shred Right			01- 111- 000- 0000- 6257		0
				5,041	Shred Right		
753.79		All lifts inspection 2019			01- 111- 000- 0000- 6301		0
				2,062	Forklifts Of Mn Inc		
15.69		Plumbing NG			01- 111- 000- 0000- 6305		0
				7,626	Runnings Supply Inc		
20.09		Filter STS			01- 111- 000- 0000- 6306		0
				1,312	CarQuest Of Red Wing MN 2158		
12.99		Padlock NG			01- 111- 000- 0000- 6420		0
				50,705	Red Wing Ace Hardware		
41.30		Misc Supplies NG			01- 111- 000- 0000- 6420		0
				7,626	Runnings Supply Inc		
23.96		Moving Blankets			01- 111- 000- 0000- 6569		0
				7,919	Menards- Red Wing		
26.98		Saw Blades STS			01- 111- 000- 0000- 6569		0
				7,626	Runnings Supply Inc		
16.99		Bottle Jack NG			01- 111- 000- 0000- 6569		0
				7,626	Runnings Supply Inc		
125.98		2 Outdoor Comm Cage Lights			01- 111- 110- 0000- 6305		0
				27,672	Amazon.Com		
135.28		Attic Lights			01- 111- 110- 0000- 6305		0
				27,672	Amazon.Com		
27.90		Elevator Gov			01- 111- 110- 0000- 6305		0
				2,565	Schumacher Elevator Co		
496.00		Mops & Rugs Gov			01- 111- 110- 0000- 6347		0
				2,313	Aramark Uniform Services Inc		
712.18		LED Bulbs Gov			01- 111- 110- 0000- 6421		0
				10,599	1000Bulbs.com (obo)		
345.49		LED Bulbs for Attic			01- 111- 110- 0000- 6421		0
				10,599	1000Bulbs.com (obo)		
265.88		Water Softner			01- 111- 112- 0000- 6305		0

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				13,242	Culligan Faribault (obo)		
185.23		Plumbing Parts LEC			01- 111- 112- 0000- 6305		0
		7,919 Menards- Red Wing					
112.92		Plumbing Parts LEC			01- 111- 112- 0000- 6305		0
		7,626 Runnings Supply Inc					
36.03		Paint LEC			01- 111- 112- 0000- 6305		0
		59,303 Sherwin Williams					
620.00		Mops & Rugs LEC			01- 111- 112- 0000- 6347		0
		2,313 Aramark Uniform Services Inc					
39.06		Misc Supplies LEC			01- 111- 112- 0000- 6420		0
		7,919 Menards- Red Wing					
31.42		Misc Supplies LEC			01- 111- 112- 0000- 6420		0
		7,919 Menards- Red Wing					
76.17		Misc Supplies LEC			01- 111- 112- 0000- 6420		0
		7,626 Runnings Supply Inc					
10.20		Bolts LEC			01- 111- 112- 0000- 6420		0
		7,626 Runnings Supply Inc					
82.48		Paint ADC			01- 111- 113- 0000- 6305		0
		59,303 Sherwin Williams					
52.23		Misc Parts ADC			01- 111- 113- 0000- 6420		0
		50,705 Red Wing Ace Hardware					
52.80		Water Softner			01- 111- 115- 0000- 6305		0
		13,242 Culligan Faribault (obo)					
307.95		Supplies Citizens			01- 111- 115- 0000- 6411		0
		13,231 Staples Advantage					
49.68		Plumbing Parts Justice			01- 111- 116- 0000- 6305		0
		9,486 Home Depot (OBO)					
309.70		Plumbing Parts Justice			01- 111- 116- 0000- 6305		0
		7,570 Kully					
7.77		Misc Supplies Justice			01- 111- 116- 0000- 6420		0
		50,705 Red Wing Ace Hardware					
15.92		Meal 4/10			01- 121- 000- 0000- 6332		0
		13,497 Flask (obo)					
16.01		Meal 4/9			01- 121- 000- 0000- 6332		0
		13,497 Flask (obo)					
297.34		Hotel 4/9- 4/10			01- 121- 000- 0000- 6332		0
		4,748 Hilton Garden Inn - Mankato (Obo)					
13.78		Meal 4/10			01- 121- 000- 0000- 6332		0

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			17.03	Meal 4/11	01- 121- 000- 0000- 6332		0
				12,069 Olive's (obo)			
			10.30	Fabric:case for equip 4/10	01- 127- 129- 0000- 6406		0
				11,261 Joann Store (obo)			
			52.45	808 - Oil Change Tire Rotate	01- 130- 000- 0000- 6303		0
				13,013 Kevin's Minnoco (obo)			
			42.20	1813 - Oil Change	01- 130- 000- 0000- 6303		0
				13,013 Kevin's Minnoco (obo)			
			44.95	1612 - Oil Change	01- 130- 000- 0000- 6303		0
				13,013 Kevin's Minnoco (obo)			
			35.69	1811 - Oil Change	01- 130- 000- 0000- 6303		0
				13,013 Kevin's Minnoco (obo)			
			61.95	1412 - Oil Change - Cabin Air	01- 130- 000- 0000- 6303		0
				13,013 Kevin's Minnoco (obo)			
			1,170.00	POST Bd Lic: 13 FT 4/26	01- 201- 000- 0000- 6245		0
				8,759 Post Board			
			5.00	Drone Registration 4/6	01- 201- 000- 0000- 6245		0
				11,817 FAA (obo)			
			1,545.00	Frnsc Compr Mtnc 3/19- 2/20	01- 201- 000- 0000- 6301		0
				3,578 Digital Intelligence Inc.			
			67.23	#1521 Oil/Rot Tires 4/8	01- 201- 000- 0000- 6303		0
				8,180 Bird's Auto Repair			
			46.83	#1724 Oil Chng/Filter 4/4	01- 201- 000- 0000- 6303		0
				8,180 Bird's Auto Repair			
			67.23	#1623 Oil/Rot Tires 3/28	01- 201- 000- 0000- 6303		0
				8,180 Bird's Auto Repair			
			85.08	#1424 Oil/Cabn Fltr 4/25	01- 201- 000- 0000- 6303		0
				10,485 Cannon Auto Repair			
			367.99	#1425 O Rings/Driv Blt 4/25	01- 201- 000- 0000- 6303		0
				10,485 Cannon Auto Repair			
			263.84	#1425 Rpc Shaft 4/10	01- 201- 000- 0000- 6303		0
				10,485 Cannon Auto Repair			
			63.47	#1821 Oil/Rot Tires 4/4	01- 201- 000- 0000- 6303		0
				4,991 D's Auto Care Inc			
			28.94	#1824 Oil Change 4/5	01- 201- 000- 0000- 6303		0
				4,991 D's Auto Care Inc			
			368.79	#1522 Brakes/Oil 4/24	01- 201- 000- 0000- 6303		0

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				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				1,432	Johnson Tire Service		
			172.95	#1425 Rplc Tire 4/22	01- 201- 000- 0000- 6303		0
				1,432	Johnson Tire Service		
			668.00	#1724 Tires 4/18	01- 201- 000- 0000- 6303		0
				1,432	Johnson Tire Service		
			33.95	#1624 Oil Change 4/24	01- 201- 000- 0000- 6303		0
				1,581	Milo Peterson Ford Co Inc		
			36.57	#1323 Fire Extengshr 4/19	01- 201- 000- 0000- 6303		0
				15,441	Mississippi Welders Supply Co Inc		
			25.75	#1323 Bulb 4/23	01- 201- 000- 0000- 6303		0
				8,081	O'Reilly Auto Parts		
			45.50	#1224 Oil Change 4/19	01- 201- 000- 0000- 6303		0
				4,837	Red Wing Ford- Chrysler- Dodge- Jeep		
			510.27	Gun Wash Solution 4/19	01- 201- 000- 0000- 6304		0
				27,672	Amazon.Com		
			42.47	Rechg Fire Extngshr 3/28	01- 201- 000- 0000- 6304		0
				15,441	Mississippi Welders Supply Co Inc		
			209.48	Conf Lodge 4/7- 4/9	01- 201- 000- 0000- 6332		0
				27,704	Best Western Kelly Inn (St Cloud)		
			208.44	Conf Lodge 4/14- 4/16	01- 201- 000- 0000- 6332		0
				3,275	Country Inn & Suites (Obo)		
			554.40	Conf Lodge 6/9- 6/11	01- 201- 000- 0000- 6332		0
				74,077	Cragun's Conference And Golf Resort		
			16.29	Ovrnght Meal 4/15	01- 201- 000- 0000- 6332		0
				13,503	Outpost Bar & Grill (obo)		
			12.41	Ovrnght Meal 4/16	01- 201- 000- 0000- 6332		0
				8,588	Qdoba (OBO)		
			595.00	Grnt Mgmt Course 5/20- 21	01- 201- 000- 0000- 6357		0
				13,498	Grant Writing USA (obo)		
			350.00	LE Seminar Reg 4/10/19	01- 201- 000- 0000- 6357		0
				13,501	Law Enforcement Seminars		
			365.00	Civil Process Conf 6/2019	01- 201- 000- 0000- 6357		0
				4,948	Mn Sheriffs Assn		
			295.00	Summer Shrf Conf 2019	01- 201- 000- 0000- 6357		0
				4,948	Mn Sheriffs Assn		
			22.00	Seizure Forms 4/25	01- 201- 000- 0000- 6401		0
				74,069	Minnesota County Attorneys Association		
			44.00	Frftur/Proprty Forms 4/18	01- 201- 000- 0000- 6401		0

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				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				74,069	Minnesota County Attorneys Association		
			401.60	Copy Paper 4/18	01- 201- 000- 0000- 6402		0
				13,231	Staples Advantage		
			60.11	Toner 4/19	01- 201- 000- 0000- 6402		0
				13,231	Staples Advantage		
			111.90	Toner 4/12	01- 201- 000- 0000- 6402		0
				13,231	Staples Advantage		
			52.89	Toner 4/4	01- 201- 000- 0000- 6402		0
				13,231	Staples Advantage		
			79.94	Toner 4/1	01- 201- 000- 0000- 6402		0
				13,231	Staples Advantage		
			147.27	Toner 3/28	01- 201- 000- 0000- 6402		0
				13,231	Staples Advantage		
			64.99	BD- R Spindle 4/2	01- 201- 000- 0000- 6405		0
				11,787	Mediasupply.com (obo)		
			11.79	Duster Spray 4/11	01- 201- 000- 0000- 6405		0
				13,231	Staples Advantage		
			30.95	Post- Its/Envlp Moisntr 4/11	01- 201- 000- 0000- 6405		0
				13,231	Staples Advantage		
			40.44	Sheet Protectors 4/2	01- 201- 000- 0000- 6405		0
				13,231	Staples Advantage		
			6.40	File Folders 4/1	01- 201- 000- 0000- 6405		0
				13,231	Staples Advantage		
			-22.45	- (Credit) Corr Tape 4/2	01- 201- 000- 0000- 6405		0
				13,231	Staples Advantage		
			32.01	Dry- Erase Board 3/27	01- 201- 000- 0000- 6405		0
				13,231	Staples Advantage		
			13.96	Keys Made 4/24	01- 201- 000- 0000- 6420		0
				50,705	Red Wing Ace Hardware		
			70.90	Keys Made 4/22	01- 201- 000- 0000- 6420		0
				50,705	Red Wing Ace Hardware		
			6.87	Keys Made 4/16/19	01- 201- 000- 0000- 6420		0
				50,705	Red Wing Ace Hardware		
			36.99	#1722 Fuel 4/16	01- 201- 000- 0000- 6567		0
				10,911	Cenex (obo)		
			33.03	#1523 Fuel 4/16	01- 201- 000- 0000- 6567		0
				10,911	Cenex (obo)		
			35.00	#1523 Fuel 4/14	01- 201- 000- 0000- 6567		0

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				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			99.31	Prevent Meds: Valor 3/28	01- 201- 000- 0000- 6851		0
				3,662 Shell Oil (Obo)			
			387.87	Rpr Flat Bttm Boat 3/28	01- 205- 000- 0000- 6304		0
				11,268 Black Dog Animal Hospital			
				876 Smittys Marine			
			12.00	DOC Train Ticket 4/10	01- 207- 000- 0000- 6331		0
				27,672 Amazon.Com			
			988.26	MJPS (3) Lodge/Food 4/30- 5/1	01- 207- 000- 0000- 6357		0
				56,235 Ruttger's Bay Lake Lodge			
			162.54	ADC Supplies	01- 207- 000- 0000- 6411		0
				7,919 Menards- Red Wing			
			1,129.01	Supplies ADC	01- 207- 000- 0000- 6411		0
				13,231 Staples Advantage			
			151.80	Bags ADC	01- 207- 000- 0000- 6411		0
				13,231 Staples Advantage			
			81.45	Background Binders 3/26	01- 207- 000- 0000- 6420		0
				27,672 Amazon.Com			
			27.95	Flash Drives 3/27	01- 207- 000- 0000- 6420		0
				27,672 Amazon.Com			
			10.33	Office Name Plates 4/2	01- 207- 000- 0000- 6420		0
				27,672 Amazon.Com			
			179.97	Fans: Jail Unit 4/2	01- 207- 000- 0000- 6420		0
				7,919 Menards- Red Wing			
			79.03	Rollers:ADC Scanner 4/9	01- 207- 000- 0000- 6432		0
				2,864 Office Depot			
			39.90	Pulse Oximeters 3/28	01- 207- 000- 0000- 6434		0
				13,496 Concord Health (obo)			
			12.00	Reading Glasses 4/10	01- 207- 000- 0000- 6434		0
				3,378 Dollar Tree			
			9.99	Miralax 4/5	01- 207- 000- 0000- 6434		0
				51,600 Red Wing Corner Drug			
			39.51	Lotion 3/25	01- 207- 000- 0000- 6465		0
				6,800 Phoenix Supply			
			658.84	MJPS (2) Lodge/Food 4/30- 5/1	01- 207- 240- 0000- 6357		0
				56,235 Ruttger's Bay Lake Lodge			
			28.00	Pizza: Grad Party 4/12	01- 207- 240- 0000- 6414		0
				47,910 Papa Murphy's Pizza			
			143.56	Batteries/Charger 3/28	01- 207- 240- 0000- 6464		0

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				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				27,672	Amazon.Com		
			38.00	Activity Books/Cards 4/18	01- 207- 240- 0000- 6464		0
				3,378	Dollar Tree		
			7.50	Greeting Cards 4/8	01- 207- 240- 0000- 6464		0
				3,378	Dollar Tree		
			301.22	Floss Loops 4/12	01- 207- 240- 0000- 6464		0
				10,294	Loops LLC (obo)		
			143.00	Active911 Subscrip 3/27	01- 210- 000- 0000- 6244		0
				10,279	Active 911 Inc (obo)		
			42.24	Water: Dispatch 4/1	01- 210- 000- 0000- 6414		0
				13,392	Finken Water Centers (obo)		
			50.00	MCA/MACPO- Aric	01- 255- 000- 0000- 6243		0
				4,598	Paypal (Obo)		
			15.00	MCA/MACPO- Andrea	01- 255- 000- 0000- 6243		0
				4,598	Paypal (Obo)		
			400.00	MACPO- Aric	01- 255- 000- 0000- 6332		0
				6,010	Breezy Point Resort		
			400.00	MACPO- Emily	01- 255- 000- 0000- 6332		0
				6,010	Breezy Point Resort		
			199.00	Conference- Mark	01- 255- 000- 0000- 6357		0
				5,591	Fred Pryor Seminars		
			165.00	MACPO- Aric	01- 255- 000- 0000- 6357		0
				4,598	Paypal (Obo)		
			165.00	MACPO- Emily	01- 255- 000- 0000- 6357		0
				4,598	Paypal (Obo)		
			24.07	NREP Conf Supper 4/4	01- 281- 280- 0000- 6332		0
				5,348	Bahama Breeze (OBO)		
			14.69	NREP Conf Suppr 4/1	01- 281- 280- 0000- 6332		0
				5,348	Bahama Breeze (OBO)		
			13.40	NREP Conf Brkfst 3/31	01- 281- 280- 0000- 6332		0
				13,499	Market Place (obo)		
			732.90	NREP Lodge 3/31- 4/5	01- 281- 280- 0000- 6332		0
				5,359	Rosen Plaza Hotel (OBO)		
			8.73	NREP Conf Lunch 4/4	01- 281- 280- 0000- 6332		0
				5,347	Rosen Plaza Food (OBO)		
			8.84	NREP Conf Brkfst 4/4	01- 281- 280- 0000- 6332		0
				5,347	Rosen Plaza Food (OBO)		
			10.34	NREP Conf Lunch 4/3	01- 281- 280- 0000- 6332		0

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				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				5,347	Rosen Plaza Food (OBO)		
4.25		NREP Conf Brkfst 4/3			01- 281- 280- 0000- 6332		0
				5,347	Rosen Plaza Food (OBO)		
5.00		NREP Conf Brkfst 4/1			01- 281- 280- 0000- 6332		0
				5,347	Rosen Plaza Food (OBO)		
10.59		NREP Conf Lunch 4/1			01- 281- 280- 0000- 6332		0
				5,347	Rosen Plaza Food (OBO)		
10.34		NREP Conf Lunch 3/31			01- 281- 280- 0000- 6332		0
				5,347	Rosen Plaza Food (OBO)		
14.00		Parking 3/29			01- 281- 280- 0000- 6333		0
				5,702	Lanier Parking (OBO)		
10.86		Meeting Food 3/27			01- 281- 280- 0000- 6414		0
				15,300	Econofoods 328		
24.00		NREP Drill Refrshmts 4/10			01- 281- 280- 0000- 6414		0
				1,184	Hanisch Bakery		
35.00		Meeting Food 3/27			01- 281- 280- 0000- 6414		0
				1,184	Hanisch Bakery		
35.00		Meeting Food 3/27			01- 281- 280- 0000- 6414		0
				11,015	Koplin Village Market		
778.00		2 Apple iPad Mini's 4/15			01- 281- 280- 0000- 6432		0
				27,672	Amazon.Com		
36.72		10 x 13 white envelopes			01- 601- 000- 0000- 6405		0
				2,864	Office Depot		
7.50		calculator ribbon			01- 601- 000- 0000- 6405		0
				2,864	Office Depot		
12.99		Membership Fee			03- 330- 000- 0000- 6283		0
				27,672	Amazon.Com		
179.14		Hotel 4/24- 4/26/19			03- 330- 000- 0000- 6357		0
				27,262	Holiday Inn		
49.50		Refresh:Safety Mtg 4/25/19			03- 330- 000- 0000- 6414		0
				4,598	Paypal (Obo)		
36.57		Rpr Parts Recoil:Small Eng 3/2			03- 340- 000- 0000- 6563		0
				27,672	Amazon.Com		
35.99		#1506 Oil Chg Kit 4/9			03- 340- 000- 0000- 6563		0
				8,259	Red Wing Motor Sports		
37.37		#1613 Fuel			03- 340- 000- 0000- 6567		0
				13,531	John's Car Care (obo)		
14.75		Office Supplies			11- 420- 600- 0010- 6209		0

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				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			293.70	13,345	Pandora (obo)		
					MCHHSA Mike Zorn Conf 4/17	11- 420- 600- 0010- 6357	0
			575.89	34,300	Maddens On Gull Lake		
					MCHHSA Patti Evenson Conf 4/1	11- 420- 600- 0010- 6357	0
					34,300 Maddens On Gull Lake		
			12.24		Office Supplies	11- 420- 600- 0010- 6405	0
					27,672 Amazon.Com		
			468.69		Office Supplies	11- 420- 600- 0010- 6405	0
					11,558 BIMM Sales Corp. (obo)		
			21.97		Notary Stamp:Holm Diane 3/29	11- 420- 600- 0010- 6405	0
					4,598 Paypal (Obo)		
			21.98		Notary Stamp:Holm Diane 3/30	11- 420- 600- 0010- 6405	0
					4,598 Paypal (Obo)		
			15.00		Office Supplies	11- 420- 600- 0010- 6405	0
					13,231 Staples Advantage		
			23.79		Office Supplies	11- 420- 600- 0010- 6405	0
					13,231 Staples Advantage		
			18.69		Office Supplies	11- 420- 600- 0010- 6405	0
					13,231 Staples Advantage		
			32.60		Office Supplies	11- 420- 600- 0010- 6405	0
					13,231 Staples Advantage		
			48.56		Office Supplies	11- 420- 600- 0010- 6405	0
					13,231 Staples Advantage		
			37.27		Office Supplies	11- 420- 640- 0010- 6405	0
					13,231 Staples Advantage		
			46.65		Office Supplies	11- 420- 640- 0010- 6405	0
					13,231 Staples Advantage		
			14.18		Office Supplies	11- 430- 700- 0010- 6209	0
					13,345 Pandora (obo)		
			300.00		Training x 6 4/18/19	11- 430- 700- 0010- 6357	0
					4,303 Eventbrite (Obo)		
			282.19		MCHHSA Mike Zorn Conf 4/17	11- 430- 700- 0010- 6357	0
					34,300 Maddens On Gull Lake		
			180.00		Training/Conference 4/25/19	11- 430- 700- 0010- 6357	0
					13,530 Mayo Events (obo)		
			63.69		Training/Conference 4/15/19	11- 430- 700- 0010- 6357	0
					4,598 Paypal (Obo)		
			303.24		Hotel for training SW 4/10/19	11- 430- 700- 0010- 6357	0

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				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				5,077	Sheraton Hotels (Obo)		
13.38		CSP Expense 4/5/19			11- 430- 700- 0010- 6363		0
		4,405 Buchanan Grocery					
96.88		CSP Expense 4/25/19			11- 430- 700- 0010- 6363		0
		15,300 Econofoods 328					
26.59		Office Supplies			11- 430- 700- 0010- 6405		0
		27,672 Amazon.Com					
11.76		Office Supplies			11- 430- 700- 0010- 6405		0
		27,672 Amazon.Com					
450.31		Office Supplies			11- 430- 700- 0010- 6405		0
		11,558 BIMM Sales Corp. (obo)					
49.27		Office Supplies			11- 430- 700- 0010- 6405		0
		13,231 Staples Advantage					
364.50		PSOP expense 4/10/19			11- 430- 710- 3670- 6020		0
		13,495 Big R Service Center (obo)					
61.29		PSOP Expense 4/17/19			11- 430- 710- 3670- 6020		0
		3,292 Domino's					
40.00		PSOP Expense 4/17/19			11- 430- 710- 3670- 6020		0
		4,118 Kwik Trip (Obo)					
50.00		PSOP Expense 4/18/19			11- 430- 710- 3670- 6020		0
		4,118 Kwik Trip (Obo)					
50.00		PSOP Expense 3/29/19			11- 430- 710- 3670- 6020		0
		4,118 Kwik Trip (Obo)					
224.48		Cost related to FC 4/13/19			11- 430- 710- 3810- 6058		0
		3,275 Country Inn & Suites (Obo)					
500.00		Gas cards 4/4/19			11- 430- 710- 3810- 6058		0
		4,118 Kwik Trip (Obo)					
50.00		Billable Medical/Bus Pass 4/25			11- 463- 463- 0000- 6010		0
		209 Metro Transit					
20.00		Maids in MN/Background/J.Fishe			11- 463- 463- 0000- 6283		0
		8,867 Dept of Human Services					
20.00		Maids in MN/Background/M.Brac			11- 463- 463- 0000- 6283		0
		8,867 Dept of Human Services					
9.10		Maids in MN/Fingerprints/J.Fis			11- 463- 463- 0000- 6283		0
		11,939 L2G MN (obo)					
9.10		Maids in MN/Fingerprints/M.Bra			11- 463- 463- 0000- 6283		0
		11,939 L2G MN (obo)					
2,453.76		3- Lodging:Age Odyssey Conf. 4/			11- 463- 463- 0000- 6332		0

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				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
				3,636	Cci		
30.00		Conscious Discip Conf:L.Fraser			11- 463- 463- 0000- 6357		0
		4,303 Eventbrite (Obo)					
260.00		4/3/19 Age Odyssey Conf/M.Bor			11- 463- 463- 0000- 6357		0
		8,944 GTS Educational (OBO)					
74.00		Unreasonable People Conf:M.Luh			11- 466- 450- 0000- 6357		0
		10,425 Institute for Brain Potential (obo)					
74.00		Unreasonable People Conf:B.Hai			11- 466- 462- 0000- 6357		0
		10,425 Institute for Brain Potential (obo)					
56.89		Travel Box:Out County Clinics			11- 466- 462- 0000- 6407		0
		11,261 Joann Store (obo)					
10.19		Snacks:CHA/CLT Mtgs 3/27			11- 466- 466- 0000- 6023		0
		15,300 Econofoods 328					
72.00		4/4/19 CHIP Lunches/Core Grou			11- 466- 466- 0000- 6023		0
		13,505 Loop (obo)					
276.85		12- Living Well w/Chronic Pain			11- 466- 466- 0000- 6024		0
		12,864 Bull Publishing (obo)					
505.10		Pedal Car/Donations 4/10			11- 466- 466- 0000- 6024		0
		13,090 Innocorp, Ltd.					
505.10		Pedal Car/TZD Grant 4/10			11- 466- 468- 0000- 6407		0
		13,090 Innocorp, Ltd.					
9.98		Food:Engagement Actvy/Hlth Cai			11- 466- 472- 0000- 6414		0
		15,300 Econofoods 328					
12.92		Food:Comm.Leadership Mtg. 3/2			11- 466- 472- 0000- 6414		0
		15,300 Econofoods 328					
19.09		Fruit- Tobacco Mtg Kenyon 4/2			11- 466- 472- 0000- 6414		0
		10,743 Kenyon Marketplace (obo)					
-12.12		Office Supplies			11- 467- 467- 0000- 6405		0
		27,672 Amazon.Com					
71.01		Office Supplies			11- 467- 467- 0000- 6405		0
		9,520 Moore Medical Llc					
148.00		Unreasonable People Conf:V.Ioc			11- 471- 471- 0000- 6357		0
		10,425 Institute for Brain Potential (obo)					
100.00		1 time fee batch load 4/10/19			11- 479- 479- 0000- 6268		0
		11,936 Healthec LLC (obo)					
55.00		Conference Reg:R.Greenslade 4/			11- 479- 479- 0000- 6357		0
		2,482 MN State College Southeast					
219.00		Gun Safe: Bailiffs JC 4/4			34- 201- 000- 0000- 6480		0

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				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			275.00	Night Vision Equip 4/24	34- 201- 000- 0000- 6669		0
				27,672	Amazon.Com		
				13,502	MOD Armory (obo)		
			757.38	Roll Off Liners 3/29	61- 399- 192- 0000- 6418		0
				13,494	Atlantic Poly (obo)		
Warrant #	11525	Total	57,163.23	Date 5/7/19			
		Final Total...	57,163.23	306	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	34,436.01	County General Revenue
3	808.56	County Road and Bridge
11	10,470.60	Health & Human Service Fund
34	10,690.68	Capital Plan
61	757.38	Waste Management Facilities
	57,163.23	TOTAL

Goodhue County



MANUAL WARRANTS/VOIDS/CORRECTIONS

<u>RRN</u>	<u>Account Number</u> <u>Description</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u> <u>F/P Invoice #</u>	<u>Vendor #</u> <u>Warr #</u>	<u>Vendor Name</u> <u>Warr Date</u> <u>On Bhf #</u> <u>Name</u>	<u>1099</u>	<u>I</u>	<u>Rpt</u>	<u>Acc</u> <u>Tax</u>
1	01-000-000-2504-2005 HSA Holding Account Svc Dates	18,887.23	5/30/19 Payroll-Co H SA Contri F	11522	05/30/2019 11506 Alerus Financial	N	N		N
	to		MMIS Units 0						
2	03-000-000-2504-2005 HSA Holding Account Svc Dates	3,392.29	5/30/19 Payroll-Co H SA Contri F	11522	05/30/2019 11506 Alerus Financial	N	N		N
	to		MMIS Units 0						
3	11-000-000-2504-2005 HSA Holding Account Svc Dates	12,098.59	5/30/19 Payroll-Co H SA Contri F	11522	05/30/2019 11506 Alerus Financial	N	N		N
	to		MMIS Units 0						
4	61-000-000-2504-2005 HSA Holding Account Svc Dates	207.69	5/30/19 Payroll-Co H SA Contri F	11522	05/30/2019 11506 Alerus Financial	N	N		N
	to		MMIS Units 0						
		34,585.80	Batch Total						

Goodhue County

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	18,887.23	County General Revenue
	3	3,392.29	County Road and Bridge
	11	12,098.59	Health & Human Service Fund
	61	207.69	Waste Management Facilities
	All Funds	34,585.80	Total

Goodhue County



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
1765	School District 195-Randolph	45,484.18	Est of Collects 1/1-5/20/19	81-850-000-0000-2451			N
	Warrant # 27964	Total...	45,484.18				
854	School District 200-Hastings	3,518.49	Est of Collects 1/1-5/20/19	81-850-000-0000-2452			N
	Warrant # 27965	Total...	3,518.49				
855	School District 2125-Triton	5,297.25	Est of Collects 1/1-5/20/19	81-850-000-0000-2453			N
	Warrant # 27966	Total...	5,297.25				
4474	School District 2172-Kenyon-Wmngo	648,903.07	Est of Collects 1/1-5/20/19	81-850-000-0000-2456			N
	Warrant # 27967	Total...	648,903.07				
856	School District 252-Cf	1,066,172.64	Est of Collects 1/1-5/20/19	81-850-000-0000-2454			N
	Warrant # 27968	Total...	1,066,172.64				
858	School District 253-Goodhue	588,774.15	Est of Collects 1/1-5/20/19	81-850-000-0000-2455			N
	Warrant # 27969	Total...	588,774.15				
860	School District 255-Pi	512,050.94	Est of Collects 1/1-5/20/19	81-850-000-0000-2457			N
	Warrant # 27970	Total...	512,050.94				
52275	School District 256-RW	3,474,969.34	Est of Collects 1/1-5/20/19	81-850-000-0000-2458			N
	Warrant # 27971	Total...	3,474,969.34				
863	School District 2805-Zta Mazeppa	757,901.97	Est of Collects 1/1-5/20/19	81-850-000-0000-2460			N
	Warrant # 27972	Total...	757,901.97				
864	School District 656-Faribault	570.45	Est of Collects 1/1-5/20/19	81-850-000-0000-2461			N
	Warrant # 27973	Total...	570.45				
865	School District 659-Northfield	42,429.77	Est of Collects 1/1-5/20/19	81-850-000-0000-2462			N
	Warrant # 27974	Total...	42,429.77				
1779	School District 813-Lake City	311,459.09	Est of Collects 1/1-5/20/19	81-850-000-0000-2464			N
	Warrant # 27975	Total...	311,459.09				
	Warrant Form WFXX-ACH	Total...	7,457,531.34	12 Transactions			
		Final Total...	7,457,531.34	12 Transactions			

MOTTO
05/22/2019

11:17AM
Warrant Form WFXX-ACH
Auditor's Warrants

Goodhue County

WARRANT REGISTER
Auditor Warrants

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Pay Date 05/24/2019



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
12	7,457,531.34	WFXX-ACH	27964	27975	05/24/2019	05/24/2019	0		127,457,531.34
	7,457,531.34	TOTAL							

MOTTO
05/22/2019

11:17AM
Warrant Form WFXX-ACH
Auditor's Warrants

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WARRANT REGISTER
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Pay Date 05/24/2019



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
81	7,457,531.34	Settlement Fund	7,457,531.34	-
	7,457,531.34	TOTAL	7,457,531.34	-
			TOTAL ACH	- TOTAL NON-ACH

Goodhue County

WARRANT REGISTER
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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
13088	Apex Efficiency Solutions, SBC	18,141.58	HVAC Upgrade:PW 5/20/19	34-350-000-0000-6669	1	N
	Warrant # 444977	Total...	18,141.58			
13488	Behnam/Kayvon	67.00	55.860.0800 overpayment	81-850-000-0000-2101	Web pmt	N
	Warrant # 444978	Total...	67.00			
7440	Cannon Falls Beacon	267.54	HHW Ad - CF	61-399-000-0000-6241	94297	N
	Warrant # 444979	Total...	267.54			
11439	Century Link	129.00	EOC Phone Lines 5/2019	01-281-280-0000-6201	612E31-0139	N
	Warrant # 444980	Total...	129.00			
12146	Ciox Health	35.70	Health Record:LKruger 5/2/19	01-207-000-0000-6272	2038439	N
	Warrant # 444981	Total...	35.70			
12768	Dell Marketing Lp	1,523.72	Dell Computer,Dock 4/24/19	11-466-472-0000-6480	10311549914	N
12768		307.04	2 Dell Monitors 4/24/19	11-479-478-0000-6432	10311549914	N
12768		1,523.72	Dell Computer,Dock 4/24/19	11-479-478-0000-6480	10311549914	N
	Warrant # 444982	Total...	3,354.48			
6975	Drazkowski/Tom	50.00	Per Diem:PAC 5/13/19	01-127-128-0000-6106		N
	Warrant # 444983	Total...	50.00			
6086	Ecolab	300.07	Dishwasher Repair 4/25/19	01-207-000-0000-6304	3304769	N
	Warrant # 444984	Total...	300.07			
3266	Frontier Communication	66.30	Kenyon Phone	03-350-000-0000-6201	123197-2	N
3266		69.99	Kenyon DSL	03-350-000-0000-6209	123197-2	N
	Warrant # 444985	Total...	136.29			
10454	Garcia Clinical Laboratories	29.00	Lab:Beareheals 4/4/19	01-207-000-0000-6272	47673	N
10454		16.50	Lab:MGeorges 6/11/18	01-207-000-0000-6272	44307	N
10454		8.00	Lab:DBergen 6/8/19	01-207-000-0000-6272	44607	N
	Warrant # 444986	Total...	53.50			
12229	Gearwrench Tools	23.98	Blow Gun	03-340-000-0000-6569	2313	N
12229		73.85	Oil Filter Sockets	03-340-000-0000-6569	2313	N
	Warrant # 444987	Total...	97.83			
1331	Goodhue County Coop Elec Assn	113.90	St Lts #24 - RBW	03-310-000-0000-6251	17064001	N
1331		101.83	St Lts #24 - RBE	03-310-000-0000-6251	17064002	N
1331		36.04	Signs TH 56 & 9	03-310-000-0000-6251	17064003	N

Goodhue County

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
1331	Goodhue County Coop Elec Assn	60.17	Signs TH 19 & 7		03-310-000-0000-6251	17064004		N
1331		16.76	St Lts #1 - White Rock		03-310-000-0000-6251	17064005		N
1331		308.80	Elec-CF		03-350-000-0000-6251	1293002		N
1331		35.71	Elec - Vasa		03-350-000-0000-6251	901293001		N
1331		8.38	Park Light		03-521-000-0000-6251	5862001		N
	Warrant # 444988	Total...	681.59					
5629	IdentiSys	318.37	Credential Supplies 5/8/19		01-281-280-0000-6420	436745		N
	Warrant # 444989	Total...	318.37					
13489	Kiesler Police Supply	2,250.00	2 Rifles:Baliff's JC 4/29/19		34-201-000-0000-6480	IN108513		N
	Warrant # 444990	Total...	2,250.00					
5902	Leica Geosystems Inc	733.50	Viva GNSS 1 Yr Ext (2)		01-103-000-0000-6301	901754186		N
	Warrant # 444991	Total...	733.50					
7072	Lockridge Grindal Nauen	1,316.67	Fed Rel May		03-330-000-0000-6278	98672		N
7072		350.00	Feb Lobby May		03-330-000-0000-6278	98673		N
	Warrant # 444992	Total...	1,666.67					
5138	Madden Galanter Hansen LLP	3,303.67	Labor Reltn Svc 4/2019		01-061-000-0000-6275			N
	Warrant # 444993	Total...	3,303.67					
11031	McPhillips Bros. Roofing Co.	419,662.50	PW Roof Pmt #1 4/30/19		34-350-000-0000-6669	1		N
	Warrant # 444994	Total...	419,662.50					
10139	MedTox Laboratories, Inc.	36.48	Pre Emp Drug Test:Lindholm 4/2		01-201-000-0000-6291	0420194741		N
	Warrant # 444995	Total...	36.48					
11192	MetLife Dental	29.90	Dental:SMahn 5/19		01-000-000-9001-2021			N
11192		98.18	Dental:GSchoener 5/19		01-000-000-9001-2021			N
11192		29.90	Dental:MHolst 5/19		01-000-000-9001-2021			N
11192		49.08	Dental:MBanks 5/19		01-000-000-9001-2021			N
11192		49.08	Dental:RGlaserapp 5/19		01-000-000-9001-2021			N
11192		98.18	Dental:RJohnson 5/19		01-000-000-9001-2021			N
11192		29.90	Dental:BGlover 5/19		01-000-000-9001-2021			N
	Warrant # 444996	Total...	384.22					
13333	Miller/Richard	50.00	Per Diem:PAC 5/13/19		01-127-128-0000-6106			N
13333		27.50	PAC Mileage 5/13/19		01-127-128-0000-6331			N
	Warrant # 444997	Total...	77.50					

Goodhue County

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
7376	Mn Mutual Life Ins	5.20	Life Ins:SBetcher 5/19		01-000-000-9001-2022			N
7376		183.60	Life Ins:SBetcher 5/19		01-000-000-9001-2022			N
7376		5.20	Life Ins:Larendt 5/19		01-000-000-9001-2022			N
7376		0.56	Life Ins:Larendt 5/19		01-000-000-9001-2022			N
	Warrant # 444998	Total...	194.56					
11196	Northstar	347.12	Vital Record Base Stock 4/30		01-101-000-0000-6401	2446178		N
	Warrant # 444999	Total...	347.12					
5189	Nystuen/Richard	50.00	Per Diem PAC 5/13/19		01-127-128-0000-6106			N
5189		43.50	PAC Mileage 5/13/19		01-127-128-0000-6331			N
	Warrant # 445000	Total...	93.50					
2864	Office Depot	6.99	Colored Paper 5/8/19		01-101-000-0000-6405	312666652001		N
	Warrant # 445001	Total...	6.99					
11013	Office Of MN.IT Services	164.79	EOC Phone Lines 2/2019		01-281-280-0000-6201	W19020468		N
11013		164.79	EOC Phone Lines 3/2019		01-281-280-0000-6201	W19030467		N
11013		164.79	EOC Phone Lines 4/2019		01-281-280-0000-6201	W19040472		N
	Warrant # 445002	Total...	494.37					
44321	Olmsted County Public Health	576.80	Water Testing Q119		01-127-129-0000-6285	WL014002018.3		N
	Warrant # 445003	Total...	576.80					
12545	Rivertown Multimedia	87.50	Public Hearing 5/13/19		01-005-000-0000-6242			N
12545		75.90	BOA Mtg 5/20/19		01-127-128-0000-6242	2750615		N
	Warrant # 445004	Total...	163.40					
5029	Short Elliot Hendrickson Inc	787.50	Monitor Wan Landfill		61-397-000-0000-6283	366756		N
	Warrant # 445005	Total...	787.50					
6450	Staples Advantage	81.05	Pencils,Env,Post its 4/11/19		01-207-000-0000-6405	8054236074		N
	Warrant # 445006	Total...	81.05					
5962	Stenerson/Howard	50.00	Per Diem PAC 5/13/19		01-127-128-0000-6106			N
5962		5.34	PAC Mileage 5/13/19		01-127-128-0000-6331			N
	Warrant # 445007	Total...	55.34					
1831	Streichers Inc	11.99	Nameplate:DMinter 4/29		01-207-000-0000-6453	11365254		N
	Warrant # 445008	Total...	11.99					
46300	Tom Parker Electric Inc	6,525.21	Cool Twr:Electrical,ABB Dr5/16		34-111-000-0000-6669	9507		N

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
	Warrant #	445009	Total...	6,525.21				
2775	Trans-Alarm Inc		387.00	2019 Fire Inspect:GOV	01-111-110-0000-6301	94964156		N
2775			615.60	2019 Fire Inspect:LEC	01-111-112-0000-6301	94965757		N
2775			98.10	2019 Fire Inspect:CB	01-111-115-0000-6301	94964154		N
2775			305.10	2019 Fire Inspect:JUS	01-111-116-0000-6301	94964155		N
	Warrant #	445010	Total...	1,405.80				
9933	Tri-State Business Machines Inc		20.64	Copies 4/10-5/9/19	01-103-000-0000-6302	461068		N
9933			20.64	Copies 4/10-5/9/19	01-105-000-0000-6302	461068		N
9933			152.83	Copies 4/10-5/9/19	01-127-127-0000-6302			N
9933			152.83	Copies 4/10-5/9/19	01-127-128-0000-6302			N
9933			20.63	Copies 4/10-5/9/19	01-127-129-0000-6302	461068		N
	Warrant #	445011	Total...	367.57				
4231	UPS		18.85	Outgoing Freight 4/25/19	01-201-000-0000-6205	58A87E189		N
	Warrant #	445012	Total...	18.85				
1876	Van Paper Company		96.87	Wypall Wipers	03-340-000-0000-6420	500571-00		N
1876			124.60	Towels	03-350-000-0000-6420	500571-00		N
	Warrant #	445013	Total...	221.47				
3591	Wabasha County Gis Dept		120.00	Data Request 5/22/19	01-105-000-0000-6278	2		N
	Warrant #	445014	Total...	120.00				
8992	Wabasha County Jail		1,739.34	Inmate Med:Harris 12/18-1/19	01-207-000-0000-6272	14		N
	Warrant #	445015	Total...	1,739.34				
1903	West Payment Center		1,208.70	Online Research 4/2019	01-025-000-0000-6244	840205188		N
1903			1,584.89	Law Books 4/5-5/4/19	01-025-000-0000-6452	840286974		N
	Warrant #	445016	Total...	2,793.59				
9373	Zemke Roll-Off Service		450.00	HHW-RW 5/6/19	61-399-192-0000-6839	2824		N
9373			400.00	HHW-Kyn 5/14/19	61-399-192-0000-6839	2824		N
	Warrant #	445017	Total...	850.00				
	Warrant Form	WFXX	Total...	468,601.94	80 Transactions			

Goodhue County

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
8587	D & T Ventures LLC	520.38	Web Tax Support 5/2019	01-063-000-0000-6268	299435	N
	Warrant # 27991	Total...	520.38			
14926	Election Systems & Software Inc	4,200.00	EW Reporting 8/19-7/20	01-071-000-0000-6270	1088065	N
14926		532.50	Automark Maint	01-071-000-0000-6304	1088065	N
	Warrant # 27992	Total...	4,732.50			
9305	Fox/Darwin	50.00	Per Diem:PAC 5/13	01-127-128-0000-6106		N
9305		14.50	PAC Milegae 5/13	01-127-128-0000-6331		N
9305		14.50	Site Visit Mileage 5/13/19	01-127-128-0000-6331		N
	Warrant # 27993	Total...	79.00			
11189	Gale/Thomas	50.00	Per Diem:PAC 5/13/19	01-127-128-0000-6106		N
11189		27.14	PAC Mileage 5/13/19	01-127-128-0000-6331		N
	Warrant # 27994	Total...	77.14			
22150	Grimsrud Publishing Co	31.00	2019 Subscription:News Record	01-201-000-0000-6244	Sheriff	N
	Warrant # 27995	Total...	31.00			
13492	Hendrickson/Matthew	125.00	Safety Boots Re-Imb	03-310-000-0000-6417	5/14/19	N
	Warrant # 27996	Total...	125.00			
11828	Huneke/Marcus	50.00	Per Diem:PAC 5/13/19	01-127-128-0000-6106		N
11828		21.11	PAC Mileage 5/13/19	01-127-128-0000-6331		N
	Warrant # 27997	Total...	71.11			
1655	Jurgensen/Paul	44.66	Mileage 5/7/19	01-005-000-0000-6284		N
1655		175.00	Videorecording Bd Mtg 5/7/19	01-055-000-0000-6284		N
1655		125.00	Videorecording Bd Mtg 5/13/19	01-055-000-0000-6284		N
	Warrant # 27998	Total...	344.66			
35975	MCIT	503.00	Add Done 4/12/19	01-001-000-0000-6351	2747	N
	Warrant # 27999	Total...	503.00			
503	Mjs Security Inc	2,880.00	Prof Svc 4/18-4/29	01-063-000-0000-6278	1904305	N
503		2,160.00	Prof Svc 5/6-5/13	01-063-000-0000-6278	1905313	N
	Warrant # 28000	Total...	5,040.00			
8464	Pettit/Sarah	50.00	Per Diem:PAC 5/13/19	01-127-128-0000-6106		N
8464		31.20	PAC Mileage 5/13/19	01-127-128-0000-6331		N
	Warrant # 28001	Total...	81.20			

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
2229	Ripley Dental Care	244.72	Dental:Weatherford 3/13/19	01-207-000-0000-6272			N
2229		271.40	Dental:Anderson DOC 5/16/19	01-207-000-0000-6272			N
2229		286.72	Dental:Yound 5/2/19	01-207-000-0000-6272			N
2229		536.36	Dental:Gustafson 5/8	01-207-000-0000-6272			N
2229		244.72	Dental:Thomas 5/15	01-207-000-0000-6272			N
2229		244.72	Dental:Yernatich DOC 4/30	01-207-000-0000-6272			N
	Warrant # 28002	Total...	1,828.64				
5931	Securus Technologies	2,793.00	Prepaid phone cards 5/2/19	01-207-240-0000-6201	PPDINV0012507		N
	Warrant # 28003	Total...	2,793.00				
11982	Summit Food Service LLC	440.23	Inmate Laundry 5/4-5/10/19	01-207-000-0000-6366	INV2000047628		N
11982		440.23	Inmate Laundry 4/27-5/3/19	01-207-000-0000-6366	INV2000047120		N
11982		19.90	Bar Towels 5/10/19	01-207-000-0000-6420	INC0000047626		N
11982		200.93	Condiments 5/4-5/10/19	01-207-000-0000-6463	INC0000047626		N
11982		8,140.26	Inmate Meals 5/4-5/10/19	01-207-000-0000-6463	INV2000047627		N
11982		294.19	Condiments 4/27-5/3/19	01-207-000-0000-6463	INV0000047118		N
11982		7,956.13	Inmate Meals 4/27-5/3/19	01-207-000-0000-6463	INV2000047119		N
	Warrant # 28004	Total...	17,491.87				
5704	Totalfunds	2,000.00	Postage 5/10/19	01-001-000-0000-6203			N
	Warrant # 28005	Total...	2,000.00				
	Warrant Form WFXX-ACH	Total...	35,718.50	35 Transactions			
		Final Total...	504,320.44	115 Transactions			

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
41		444977	445017	05/24/2019	05/24/2019				
15		27991	28005	05/24/2019	05/24/2019	7	1,298.49	8	34,420.01
	TOTAL								

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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>		<u>NON-ACH AMOUNT</u>	
1	49,485.78	County General Revenue	35,593.50		13,892.28	
3	2,928.85	County Road and Bridge	125.00		2,803.85	
11	3,354.48	Health & Human Service Fun	-		3,354.48	
34	446,579.29	Capital Plan	-		446,579.29	
61	1,905.04	Waste Management Facilities	-		1,905.04	
81	67.00	Settlement Fund	-		67.00	
	504,320.44	TOTAL	35,718.50	TOTAL ACH	468,601.94	TOTAL NON-ACH

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
10529	ADP, LLC	5,641.61	Payroll Proc 3/31-4/15/19	01-061-000-0000-6279	535721903	N
	Warrant # 445156	Total...	5,641.61			
6193	Advanced Correctional Healthcare	36,567.62	Inmate Medical 6/2019	01-207-000-0000-6272	85523	N
6193		757.43	Inmate RX:DOC 4/2019	01-207-000-0000-6272	85961	N
	Warrant # 445157	Total...	37,325.05			
11243	Advanced Disposal SW Midwest LLC	61.96	Garbage ZTA	03-350-000-0000-6253	G600021915500	N
	Warrant # 445158	Total...	61.96			
12876	Advanced Power Services Inc.	525.00	2019 Generator Inspection	01-111-110-0000-6301	1606	N
	Warrant # 445159	Total...	525.00			
13513	Bates/Kathy	45.00	68.100.1060 Overpmt	81-850-000-0000-2102		N
	Warrant # 445160	Total...	45.00			
1078	Bauer Built Tire Center	320.00	Tires (2) 7023	61-398-000-0000-6575	600128486	T
	Warrant # 445161	Total...	320.00			
13514	Benson/Laverne	60.00	66.380.0090 Overpmt	81-850-000-0000-2102	8665	N
	Warrant # 445162	Total...	60.00			
6552	Benson/Robert	50.00	Per Diem:BOA 5/20/19	01-127-128-0000-6106		N
6552		27.84	BOA Mileage 5/20/19	01-127-128-0000-6331		N
	Warrant # 445163	Total...	77.84			
13515	Betcher/Cynthia	15.00	55.300.0560 Overpmt	81-850-000-0000-2102	8665	N
	Warrant # 445164	Total...	15.00			
9616	Bisson/Craig	100.00	42.009.0701 etc Overpmt	81-850-000-0000-2102	3011	N
	Warrant # 445165	Total...	100.00			
4241	Brooks Office Interiors Inc	13,619.00	Furniture:Record Rm 5/14	34-201-000-0000-6669	117263	N
4241		1,611.00	Furniture:Record Rm 5/14	34-201-000-0000-6669	117264	N
	Warrant # 445166	Total...	15,230.00			
11870	C & S Vending Company	185.25	Indigent Supplies 3/28-5/3/19	01-207-000-0000-6465	502576	N
11870		1,158.25	Worker Supplies 3/28-5/3/19	01-207-000-0000-6465	502576	N
11870		2,773.30	Vending Commission 4/2019	01-207-240-0000-5855	502576	N
11870		839.00	Phone Cards 4/2019	01-207-240-0000-6201	502576	N
11870		12,523.01	Commissary 4/2019	01-207-240-0000-6465	502576	N

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	Warrant # 445167	Total...	11,932.21					
2386	Calibre Press Inc		249.00	St Survivl Conf:Callahan 4/29-	01-201-000-0000-6357	70253		N
	Warrant # 445168	Total...	249.00					
1141	Cannon Valley Fair Assn		10,000.00	2019 Allocation	01-002-000-0000-6827			N
	Warrant # 445169	Total...	10,000.00					
1142	Cannon Valley Trail		69,217.00	2019 1st 1/2 Allocation	01-002-000-0000-6823			N
	Warrant # 445170	Total...	69,217.00					
2972	CDW Government Inc		187.57	Harddrive:Drobo 5/8/19	01-201-000-0000-6855	SFN1622		N
2972			9,693.00	(2) Mobile Data Terminals 5/13	01-281-280-0000-6480	KPZV069		N
	Warrant # 445171	Total...	9,880.57					
11439	Century Link		2.62	PRI DID 5/19-6/18	01-025-000-0000-6201	651-388-8588		N
11439			0.26	PRI 5/19-6/18	01-025-000-0000-6201	651-388-5061		N
11439			700.83	LEC Add'l Lines 5/19-6/18	01-063-000-0000-6201	651-385-8564		N
11439			643.90	PRI DID 5/19-6/18	01-063-000-0000-6201	651-388-8588		N
11439			63.14	PRI 5/19-6/18	01-063-000-0000-6201	651-388-5061		N
11439			53.77	PRI DID 5/19-6/18	11-420-600-0010-6201	651-388-8588		N
11439			5.27	PRI 5/19-6/18	11-420-600-0010-6201	651-388-5061		N
11439			17.05	PRI DID 5/19-6/18	11-420-640-0010-6201	651-388-8588		N
11439			1.67	PRI 5/19-6/18	11-420-640-0010-6201	651-388-5061		N
11439			68.19	PRI DID 5/19-6/18	11-430-700-0010-6201	651-388-8588		N
11439			6.69	PRI 5/19-6/18	11-430-700-0010-6201	651-388-5061		N
11439			18.36	PRI DID 5/19-6/18	11-479-478-0000-6201	651-388-8588		N
11439			1.80	PRI 5/19-6/18	11-479-478-0000-6201	651-388-5061		N
11439			44.59	PRI DID 5/19-6/18	11-479-479-0000-6201	651-388-8588		N
11439			4.37	PRI 5/19-6/18	11-479-479-0000-6201	651-388-5061		N
	Warrant # 445172	Total...	1,632.51					
5302	CORELOGIC		1,519.00	34.014.0200 Overpmt	81-850-000-0000-2102			N
5302			2,519.00	31.044.0300 Overpmt	81-850-000-0000-2102			N
5302			220.00	41.031.0200 Overpmt	81-850-000-0000-2102			N
5302			206.00	42.003.1001 Overpmt	81-850-000-0000-2102			N
5302			1,715.00	54.250.0030 Overpmt	81-850-000-0000-2102			N
5302			830.00	55.180.0210 Overpmt	81-850-000-0000-2102			N
5302			674.00	55.971.0120 Overpmt	81-850-000-0000-2102			N
5302			1,183.00	55.440.0160 Overpmt	81-850-000-0000-2102			N

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5302	CORELOGIC	1,034.00	55.854.0060 Overpmt			81-850-000-0000-2102				N
5302		74.00	55.895.0020 Overpmt			81-850-000-0000-2102				N
5302		693.00	55.935.0080 Overpmt			81-850-000-0000-2102				N
5302		3,048.00	55.971.0020 Overpmt			81-850-000-0000-2102				N
5302		750.00	64.100.0710 Overpmt			81-850-000-0000-2102				N
5302		263.00	34.014.0700 Overpmt			81-850-000-0000-2102				N
5302		60.00	34.014.0800 Overpmt			81-850-000-0000-2102				N
5302		952.00	43.136.0390 Overpmt			81-850-000-0000-2102				N
5302		2,067.00	46.023.0303 Overpmt			81-850-000-0000-2102				N
5302		1,475.00	55.080.0260 Overpmt			81-850-000-0000-2102				N
5302		779.00	55.295.0090 Overpmt			81-850-000-0000-2102				N
5302		1,154.00	64.100.0740 Overpmt			81-850-000-0000-2102				N
5302		1,127.00	68.621.0020 Overpmt			81-850-000-0000-2102				N
5302		283.00	30.010.1100 Overpmt			81-850-000-0000-2102				N
5302		306.00	55.375.0060 Overpmt			81-850-000-0000-2102				N
5302		62.00	72.700.0130 Overpmt			81-850-000-0000-2102				N
5302		18.00	72.240.0010 Overpmt			81-850-000-0000-2102				N
5302		212.00	55.416.0250 Overpmt			81-850-000-0000-2102				N
5302		2,113.00	28.031.0800 Overpmt			81-850-000-0000-2102				N
5302		919.00	32.250.0070 Overpmt			81-850-000-0000-2102				N
	Warrant # 445173	Total...	26,255.00							
8619	D & G Ace Cannon Falls	11.47	Playgrnd Equip Rpr Parts			03-521-000-0000-6420	69952/2			N
	Warrant # 445174	Total...	11.47							
11686	Dahn/Keith	486.00	52.510.0221 etc Overpmt			81-850-000-0000-2102				N
	Warrant # 445175	Total...	486.00							
12602	Dakota County Sheriff	115.00	Subpoena Svc:Jasso 5/8/19			01-091-000-0000-6277	186789			N
	Warrant # 445176	Total...	115.00							
12768	Dell Marketing Lp	21,128.64	2 Computers/18 laptops 5/14			01-281-280-0000-6480	10315428453			N
	Warrant # 445177	Total...	21,128.64							
4445	Emblem Enterprises Inc	469.12	Uniform Patches 5/23/19			01-201-000-0000-6453	755594			N
	Warrant # 445178	Total...	469.12							
13516	Endres/Patricia	27.00	32.031.0100 etc Overpmt			81-850-000-0000-2102				N
	Warrant # 445179	Total...	27.00							
2411	Equifax Credit Information Serv	26.32	Pre Emp Credit Chks 5/18/19			01-201-000-0000-6290	5360264			N

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	Warrant # 445180	Total...	26.32				
4644	Express Services, Inc.	480.00	RC Temp 5/6-8/19 (3)	61-398-000-0000-6283	22311258		N
	Warrant # 445181	Total...	480.00				
7543	Falk Auto Body (Zumbrota)	965.92	#1425 Accident Rpr 3/3	01-201-000-0000-6303	5377		N
	Warrant # 445182	Total...	965.92				
2474	Falk Auto Body Inc	2,938.03	#1424 Accident Rpr 4/16/19	01-201-000-0000-6303	9940		N
	Warrant # 445183	Total...	2,938.03				
6819	Goodhue County Fair	12,500.00	2019 1st 1/2 Allocation	01-002-000-0000-6826			N
	Warrant # 445184	Total...	12,500.00				
1335	Goodhue County Historical Society	58,500.00	2019 1st 1/2 Allocation	01-002-000-0000-6821			N
	Warrant # 445185	Total...	58,500.00				
11612	Goodhue County Swcd	195,000.00	2019 1st 1/2 Allocation	01-002-000-0000-6825			N
	Warrant # 445186	Total...	195,000.00				
1881	Green Lights Recycling Inc	958.75	Bulb disp	61-399-192-0000-6838	192652		N
	Warrant # 445187	Total...	958.75				
13517	Groszbach/Arnold	18.00	47.032.0100 Overpmt	81-850-000-0000-2102			N
	Warrant # 445188	Total...	18.00				
24500	Hennepin County Sheriff	80.00	Subpoena Svc:Mohamed 5/8/19	01-091-000-0000-6277	83477		N
	Warrant # 445189	Total...	80.00				
13518	Heritage Bank	98.00	41.017.1700 Overpmt	81-850-000-0000-2102	8665		N
	Warrant # 445190	Total...	98.00				
2283	Holst/Kristine	62.64	Conf Mileage 5/20-5/21	01-201-000-0000-6331			N
	Warrant # 445191	Total...	62.64				
3972	Innovative Office Solutions Llc	67.34	Tape Disp,etc 5/8	01-091-000-0000-6405	IN2509878		N
3972		144.92	Drives etc 5/21	01-091-000-0000-6405	IN2525456		N
3972		341.79	Chair,mat, etc 5/10	01-255-000-0000-6402	IN2513165		N
3972		138.04	Mats,pens 4/8	01-255-000-0000-6402	IN2470763		N
	Warrant # 445192	Total...	692.09				
3119	J.R.'s Appliance Disposal Inc	568.75	Landfill Appl Disp	61-397-000-0000-6841	97867		N

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	Warrant #	445193	Total...	568.75				
13519	Jackson/Dean		70.00	38.025.1300 etc Overpmt	81-850-000-0000-2102	5858		N
	Warrant #	445194	Total...	70.00				
1432	Johnson Tire Service		713.52	Tires 1103 (4)	03-340-000-0000-6575	25326		N
1432			811.60	Tires 1303 (4)	03-340-000-0000-6575	25335		N
1432			73.00	Tire Rpr 1407	03-340-000-0000-6575	25578		N
	Warrant #	445195	Total...	1,598.12				
253	Juliar/Joe		50.00	Security:BOA 5/20	01-127-128-0000-6284			N
	Warrant #	445196	Total...	50.00				
1461	Kenyon Municipal Utilities		243.56	Elec Kenyon	03-350-000-0000-6251	121783		N
1461			47.63	Wtr/Swr Kenyon	03-350-000-0000-6253	121783		N
	Warrant #	445197	Total...	291.19				
29968	Keys Etc Locksmith Service		111.00	Locks 52.730.0010	81-850-000-0000-2162	487793		N
	Warrant #	445198	Total...	111.00				
12835	Knight Barry Title United LLC		125.00	Hwy Certs #9 Bank Stabil	03-310-000-0000-6283	1035478		N
	Warrant #	445199	Total...	125.00				
13157	Knott/Daniel		50.00	Per Diem:BOA 5/20/19	01-127-128-0000-6106			N
13157			1.16	BOA Mileage 5/20/19	01-127-128-0000-6331			N
	Warrant #	445200	Total...	51.16				
27256	Krogfoss/Michael		270.28	Trng Mileage:5/5/19	01-055-000-0000-6331			N
	Warrant #	445201	Total...	270.28				
13176	Lawson Products Inc.		62.05	Fasteners Sign Shop	03-310-000-0000-6504	9306593529		N
13176			68.40	Fasteners Sign Shop	03-310-000-0000-6504	9306736810		N
13176			41.79	Ear Plugs	03-340-000-0000-6420	9306708609		N
13176			59.45	Fasteners Stock	03-340-000-0000-6420	9306708609		N
13176			14.31	Lube Spray	03-340-000-0000-6420	9306736809		N
	Warrant #	445202	Total...	246.00				
8130	Lereta		1,595.00	31.100.0170 Overpmt	81-850-000-0000-2102			N
8130			115.04	55.509.0110 Overpmt	81-850-000-0000-2102			N
8130			92.00	28.035.0200 Overpmt	81-850-000-0000-2102			N
8130			1,189.00	28.350.0500 Overpmt	81-850-000-0000-2102			N
8130			1,411.00	37.024.0400 Overpmt	81-850-000-0000-2102			N

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8130	Lereta	1,469.00	39.100.0010	Overpmt	81-850-000-0000-2102		N
	Warrant # 445203	Total...	5,871.04				
8960	Lien/Robert	10.00	55.717.0121	Overpmt	81-850-000-0000-2102		N
	Warrant # 445204	Total...	10.00				
13520	Lodermeier/Tyler	3,044.00	47.015.0500	Overpmt	81-850-000-0000-2102		N
	Warrant # 445205	Total...	3,044.00				
11575	Loffler Companies Inc.	150.00		Copier Remote Supp 6/19-6/2020	01-091-000-0000-6302	3109368	N
11575		231.82		Copies 4/8-5/7/19	01-091-000-0000-6302	3103154	N
	Warrant # 445206	Total...	381.82				
11392	Maple Ridge Farms	616.00	28.023.0900	Overpmt	81-850-000-0000-2102		N
	Warrant # 445207	Total...	616.00				
6153	Merchants Bank-Winona	3,021.00	55.435.0070	Overpmt	81-850-000-0000-2102		N
	Warrant # 445208	Total...	3,021.00				
6715	Metro Sales Inc	300.00		Copies Const	03-320-000-0000-6302	1346506	N
6715		231.00		Copies per Lease 5/22-8/21/19	03-330-000-0000-6302	1346506	N
6715		327.38		Copies Admin	03-330-000-0000-6302	1346506	N
	Warrant # 445209	Total...	858.38				
8522	Minnesota Energy Resources Corp	21.57		Gas:PI Tower 4/12-5/14/19	01-201-000-0000-6252	0504542721	N
	Warrant # 445210	Total...	21.57				
5548	Mobile-Vision Inc	5,081.00		MobileVision:Alumacraft 5/3	01-205-000-0000-6669	346900-IN	N
	Warrant # 445211	Total...	5,081.00				
7240	Norton Psychological Services	350.00		Psych Eval:Lindholm 5/16/19	01-201-000-0000-6291		N
7240		350.00		Psych Eval:Rueb 5/16/19	01-205-000-0000-6291		N
	Warrant # 445212	Total...	700.00				
2864	Office Depot	17.99		Cardstock 5/1	01-127-129-0000-6405	308297742001	N
2864		4.89		Colored Paper 5/7/19	01-127-129-0000-6405	311831351001	N
	Warrant # 445213	Total...	22.88				
5828	Olmsted County	152.55		HHW Disp-Kenyon 5/14	61-399-192-0000-6838	HW052419	N
	Warrant # 445214	Total...	152.55				
7813	OSI Environmental	100.00		Oil Disp 397g	03-340-000-0000-6561	2078658	N

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7813	OSI Environmental	50.00	Filter Disp (4 dr)		03-340-000-0000-6561	2078713		N
7813		100.00	Oil Disp 900g		61-399-192-0000-6838	2078657		N
7813		250.00	Filter Disp 5 drums		61-399-192-0000-6838	2078712		N
	Warrant # 445215	Total...	500.00					
10079	Pine Island Bank	1,232.00	47.031.0400 Overpmt		81-850-000-0000-2102			N
	Warrant # 445216	Total...	1,232.00					
13521	Prink/Kevin Todd	18.00	28.024.0602 Overpmt		81-850-000-0000-2102			N
	Warrant # 445217	Total...	18.00					
13523	R & R Investments of CF LLC	3,311.00	52.720.0720 Overpmt		81-850-000-0000-2102	10766		N
	Warrant # 445218	Total...	3,311.00					
421	Ramsey Sheriff Dept - Civil Division	70.00	Subpoena Svc:Mohamed 4/30		01-091-000-0000-6277	201905366		N
	Warrant # 445219	Total...	70.00					
8928	Red Wing Area Chamber Of Commerce	100.00	Chamber Bucks 1-6/19		01-001-000-0000-6195	10150		N
	Warrant # 445220	Total...	100.00					
5136	Red Wing City-Public Works	249.72	Water/Sewer 4/2019		01-111-110-0000-6253	031881-005		N
5136		17.26	Irrigation 4/2019		01-111-110-0000-6253	031881-006		N
5136		127.65	Dumpster 4/2019		01-111-110-0000-6257	031881-005		N
5136		4,355.47	Water/Sewer 4/2019		01-111-112-0000-6253	31881-001		N
5136		74.14	Cooling Twr Deduct 4/2019		01-111-112-0000-6253	31881-002		N
5136		31.90	Irrigation 4/2019		01-111-112-0000-6253	31881-003		N
5136		210.18	Dumpster 4/2019		01-111-112-0000-6257	31881-001		N
5136		299.07	Water/Sewer 4/2019		01-111-115-0000-6253	031881-009		N
5136		138.71	Dumpster 4/2019		01-111-115-0000-6257	031881-008		N
5136		107.65	Dumpster 4/2019		01-111-116-0000-6257	031881-004		N
5136		442.05	Dumpster/Recycling 4/2019		01-207-000-0000-6257	31881-000		N
5136		473.35	Wtr/Swr Garb		03-350-000-0000-6253	9948000		N
5136		96.16	Wtr/Swr Shared		03-350-000-0000-6253	9948002		N
5136		17.26	Sprinkler		03-350-000-0000-6306	9949000		N
5136		140.26	Wtr/Swr Garb		61-398-000-0000-6253	10040000		N
5136		937.89	Residual Disp		61-398-192-0000-6839	10040000		N
	Warrant # 445221	Total...	7,570.44					
73453	Red Wing Family YMCA	125.00	Pool Rental:DT 5/21/19		01-205-234-0000-6346	0151008		N
	Warrant # 445222	Total...	125.00					

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51901	Red Wing Glass Inc	588.90	#1728 Rpc Windshield 5/16	01-201-000-0000-6303	79990		N
	Warrant # 445223	Total...					
		588.90					
11186	Red Wing Ignite	10,000.00	2019 Allocation	25-700-000-0000-6850			N
	Warrant # 445224	Total...					
		10,000.00					
5166	Red Wing Public Library	50.00	Rm Rental:Dom Abuse Gr 4/20/19	01-255-000-0000-6358			N
	Warrant # 445225	Total...					
		50.00					
2677	Red Wing Shoe Store (Red Wing)	125.00	Safety Boots Hauser	03-320-000-0000-6417	23469		N
	Warrant # 445226	Total...					
		125.00					
4818	Red Wing Tree Service Inc	800.00	Tree Stump Rmvl-Park	03-521-000-0000-6306	Bylles Park		N
	Warrant # 445227	Total...					
		800.00					
70136	Ripley's Rental And Sales	56.58	Lp-Crack Filling	03-310-000-0000-6512	46418		N
70136		56.58	Lp-Crack Filling	03-310-000-0000-6512	46595		N
70136		56.58	Lp-Crack Filling	03-310-000-0000-6512	46715		N
70136		56.58	Lp-Crack Filling	03-310-000-0000-6512	46769		N
	Warrant # 445228	Total...					
		226.32					
13524	River Ridge Properties	20.00	68.240.0010 Etc Overpmt	81-850-000-0000-2102			N
	Warrant # 445229	Total...					
		20.00					
12545	Rivertown Multimedia	112.50	4/16 board mtg 5/11	01-005-000-0000-6242			N
12545		75.00	4/23 Board Mtg 5/11	01-005-000-0000-6242			N
	Warrant # 445230	Total...					
		187.50					
8608	Rochester Title	9.00	68.355.0130 Overpmt	81-850-000-0000-2102			N
	Warrant # 445231	Total...					
		9.00					
7626	Runnings Supply Inc	8.99	Maul Handle	03-320-000-0000-6501	3112469		N
7626		35.28	Roller Chain 1801	03-340-000-0000-6562	3102632		N
7626		52.18	Welding Supplies	03-340-000-0000-6570	3098758		N
7626		119.98	Gate Mezz Proj	03-350-000-0000-6646	3106262		N
7626		4.69	Gate Mezz Proj	03-350-000-0000-6646	3106894		N
	Warrant # 445232	Total...					
		221.12					
2447	S B Foot Tanning Company	10.00	55.283.0230 etc Overpmt	81-850-000-0000-2102			N
	Warrant # 445233	Total...					
		10.00					
13528	SE MN Emergency Medical Services	5,000.00	2019 Allocation	01-002-000-0000-6833			N

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	445234	Total...	5,000.00					
1800	Selco		251,499.50	2019 1st 1/2 Allocation	01-002-000-0000-6820			N
	445235	Total...	251,499.50					
12333	Semcac Senior Nutrition Program		5,000.00	2019 Allocation	01-002-000-0000-6830			N
	445236	Total...	5,000.00					
13526	Servion Group		900.00	55.080.0440 Overpmt	81-850-000-0000-2102			N
13526			605.00	55.180.0110 Overpmt	81-850-000-0000-2102			N
13526			12.00	55.232.0031 Overpmt	81-850-000-0000-2102			N
	445237	Total...	1,517.00					
2234	Snap-On Industrial		99.02	Wireless Scanner	03-340-000-0000-6569	ARV39818941		N
2234			16.65	Torx Bits	03-340-000-0000-6569	ARV39851886		N
	445238	Total...	115.67					
8995	Soldo Consulting, PC		4,595.92	Investigaton 3/12-5/14/19	01-061-000-0000-6278			N
	445239	Total...	4,595.92					
8141	Southern Mn Initiative Foundation		2,000.00	2019 Allocation	25-700-000-0000-6850			N
	445240	Total...	2,000.00					
1802	Southern Mn Tourism Assn		2,309.00	2019 Allocation	25-700-000-0000-6850			N
	445241	Total...	2,309.00					
7459	Stern/Jennifer & Ben		1,195.00	72.380.0120 Overpmt	81-850-000-0000-2102	10204		N
	445242	Total...	1,195.00					
13172	Toegel/Kristin		50.00	Per Diem:BOA 5/20/19	01-127-128-0000-6106			N
	445243	Total...	50.00					
46300	Tom Parker Electric Inc		823.07	Rpl Breaker:Dishwasher 5/16/19	01-111-113-0000-6305	9508		N
46300			570.26	Elect Hookup:Crt Rm 2A 5/16	01-111-116-0000-6305	9503		N
	445244	Total...	1,393.33					
7464	Top Performance Sales		21.90	Shop Supplies	03-340-000-0000-6420	209584		N
7464			38.85	Shop Supplies	03-340-000-0000-6420	209724		N
	445245	Total...	60.75					
2469	Toshiba Financial Services (L.A.)		244.85	Copier 5/2019	01-255-000-0000-6302	69563954		N

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	Warrant #	445246	Total...	244.85				
7131	Train Of 89 Keys		25.00	Cut Key:Crt Admin 5/15/19	01-111-116-0000-6305	19-058		N
	Warrant #	445247	Total...	25.00				
2775	Trans-Alarm Inc		94.50	Mon/Insp May-Jul Ken	03-350-000-0000-6283	94964153		N
2775			94.50	Mon/Insp May-Jul RW	03-350-000-0000-6283	94964155		N
2775			94.50	Mon/Insp May-Jul Zta	03-350-000-0000-6283	94964156		N
2775			94.50	Mon/Insp May-Jul CF	03-350-000-0000-6283	94964157		N
2775			94.50	Mon/Insp RC May-Jul	61-398-000-0000-6305	94964158		N
	Warrant #	445248	Total...	472.50				
13512	Van Diest Supply Company		18,060.00	Opensight 215#	03-310-000-0000-6511	207097		N
13512			2,886.80	CB Premier90 140g	03-310-000-0000-6511	207098		N
13512			2,545.28	Escort Xp 656oz	03-310-000-0000-6511	207098		N
	Warrant #	445249	Total...	23,492.08				
4406	Webber Recreational Design Inc		48.00	Swing Belt Type Byllesby (2)	03-521-000-0000-6420	935		N
4406			75.00	Swing Freight	03-521-000-0000-6420	935		N
4406			139.50	Swing Toddler Byllesby	03-521-000-0000-6420	935		N
	Warrant #	445250	Total...	262.50				
1903	West Payment Center		145.16	Library Plan Chg 4/5-5/4/19	01-091-000-0000-6452	840268431		N
1903			10.00	Sales Tax:EXEMPT	01-091-000-0000-6452	840268431		N
	Warrant #	445251	Total...	135.16				
13527	WNB Financial		1,231.00	55.525.0020 Overpmt	81-850-000-0000-2102			N
	Warrant #	445252	Total...	1,231.00				
73383	Xcel Energy		92.09	St Lts Bench	03-310-000-0000-6251	5194709683		N
73383			74.92	Elec Zta	03-350-000-0000-6251	5163907713		N
73383			11.32	Elec Park Well	03-521-000-0000-6251	5152934882		N
	Warrant #	445253	Total...	178.33				
10333	1SOURCE		58.45	Copy Paper 11x17	03-320-000-0000-6402	2402510		N
10333			37.99	Copy Paper	03-330-000-0000-6402	2402510		N
10333			47.62	Office Supplies	03-330-000-0000-6405	2402510		N
10333			25.34	Tape-Proc Batt	61-399-000-0000-6418	2402510		N
	Warrant #	445254	Total...	169.40				
	Warrant Form	WFXX	Total...	832,397.74	214 Transactions			

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3443	Anderson/Brad	466.32		Mileage:4/20-5/21/19	01-005-000-0000-6331		N
3443		24.94		Park Brd Mileage	03-521-000-0000-6331	4/30/2019	N
	Warrant # 28094	Total...	491.26				
224	Arneson/Scott	13.00		Parking 2/13/19	01-031-000-0000-6331		N
224		1,360.96		2019 Tuition 2/1-5/24	01-805-000-0000-6196		N
224		1,615.08		2018 Tuition 9/1-12/31	01-805-000-0000-6196		N
224		3,000.00		2017 Tuition 9/1-12/31	01-805-000-0000-6196		N
	Warrant # 28095	Total...	5,989.04				
6781	Benck/Andrea	35.00		Cell Phone 5/2019	01-031-000-0000-6202		N
	Warrant # 28096	Total...	35.00				
13174	Bolin/Kelly	5.37		Highliters 5/7/19	01-041-000-0000-6405		N
	Warrant # 28097	Total...	5.37				
2370	Ekblad/Jeff	35.00		Cell Phone 5/2019	01-103-000-0000-6202		N
	Warrant # 28098	Total...	35.00				
5827	Ellingsberg/Rich	50.00		Per Diem:BOA 5/20/19	01-127-128-0000-6106		N
5827		45.24		BOA Mileage 5/20/19	01-127-128-0000-6331		N
	Warrant # 28099	Total...	95.24				
2719	Engberg/Michele	69.02		AMBO Mileage 5/9/19	01-127-127-0000-6331		N
2719		74.82		AMBO Mileage 5/16/19	01-127-127-0000-6331		N
2719		3.56		Reimb Supplies 5/12/19	01-127-127-0000-6405		N
	Warrant # 28100	Total...	147.40				
13223	Ferguson/Janet	30.00		Cell Phone 5/2019	01-255-000-0000-6202		N
	Warrant # 28101	Total...	30.00				
9305	Fox/Darwin	50.00		Per Diem:BOA 5/20/19	01-127-128-0000-6106		N
9305		13.46		BOA Mileage 5/20/19	01-127-128-0000-6331		N
	Warrant # 28102	Total...	63.46				
1310	Fulton/Darla	40.00		Internet 5/2019	01-063-000-0000-6209		N
	Warrant # 28103	Total...	40.00				
11027	GFI Cleaning Services	1,100.00		Janitorial Service May	03-330-000-0000-6305	1297	N
	Warrant # 28104	Total...	1,100.00				
9509	Greenwood/Jess	125.00		Safety Bt Re-imb J.Greenwood	03-320-000-0000-6417	Reimb	N

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	Warrant #	28105	Total...	125.00				
2688	Hendrickson/Kathy		304.16	Conf Lodging:5/21-5/23/19	01-091-000-0000-6332			N
2688			14.00	Parking:4/11/19	01-091-000-0000-6333			N
	Warrant #	28106	Total...	318.16				
9052	Humane Society-Goodhue Co		19,000.00	2019 Allocation	01-002-000-0000-6829			N
	Warrant #	28107	Total...	19,000.00				
1427	Jaeger/Mark Alan		29.99	Cell Phone 5/2019	01-255-000-0000-6202			N
	Warrant #	28108	Total...	29.99				
12612	Kelly/Dan		30.00	Cell Phone 5/2019	01-255-000-0000-6202			N
	Warrant #	28109	Total...	30.00				
5570	L & L Street Rod and Sports Truck		82.50	#1822 Install Dock Stat 5/21	01-201-000-0000-6303	2671		N
5570			1,064.39	#1929 Docking Station 5/24	01-201-000-0000-6663	2675		N
5570			446.49	#1923 Emerg Equip 4/30	34-201-000-0000-6663	2658		N
	Warrant #	28110	Total...	1,593.38				
12152	Lance/Stacy L		35.00	Cell Phone 5/2019	01-031-000-0000-6202			N
	Warrant #	28111	Total...	35.00				
13485	Manke/Tabasha		14.20	Conf Meal:4/30/19	01-207-000-0000-6332			N
	Warrant #	28112	Total...	14.20				
1721	Matthews/Tris		40.00	Cell Phone 5/2019	01-201-000-0000-6202			N
1721			30.00	Internet 5/2019	01-201-000-0000-6209			N
1721			139.20	Trng Mileage 5/21-5/23	01-201-000-0000-6331			N
	Warrant #	28113	Total...	209.20				
7014	Mestad/Mark		750.00	Library Mgr Fee 5/2019	01-025-000-0000-6283			N
7014			59.61	Supplies:Law Day 4/12	01-025-000-0000-6405			N
7014			37.96	Cookies:Law Day 4/30	01-025-000-0000-6414			N
	Warrant #	28114	Total...	847.57				
2277	Nurnberg/Jason		9.00	Water Bottles:Counteract 3/31	01-201-230-0000-6420			N
	Warrant #	28115	Total...	9.00				
2712	O'keefe/Stephen		57.42	Seminar Mileage 5/2/19	01-091-000-0000-6331			N
	Warrant #	28116	Total...	57.42				

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8856	Ostlund/Emily	40.00	Internet 5/2019	01-255-000-0000-6209			N
	Warrant # 28117	Total...	40.00				
50705	Red Wing Ace Hardware	85.47	Silica Test Equip shipping	03-310-000-0000-6283	1897511		N
50705		26.08	Staple Gun	03-320-000-0000-6501	1903281		N
50705		40.49	Torch Handle	03-340-000-0000-6569	1898731		N
50705		96.21	Fasteners Mezz Proj	03-350-000-0000-6646	1896311		N
50705		37.77	Drill Bits Mezz Proj	03-350-000-0000-6646	1898781		N
50705		17.97	Sandpaper Mezz Proj	03-350-000-0000-6646	1902461		N
	Warrant # 28118	Total...	303.99				
50750	Rs Eden	15.80	Drug Testing 4/30/19	01-255-000-0000-6285	62399		N
	Warrant # 28119	Total...	15.80				
13484	Schreiber/Steven	44.77	Fuel:Fleet 5/2/19	01-130-000-0000-6567			N
13484		12.93	Conf Meal 4/30	01-201-000-0000-6332			N
13484		20.41	Conf Meal 4/30	01-207-000-0000-6332			N
	Warrant # 28120	Total...	78.11				
11547	Schultz/Betty	117.16	Mileage	01-055-000-0000-6331			N
	Warrant # 28121	Total...	117.16				
9340	Schwicker's Tecta America LLC	339.25	HVAC Maint:Sandhill Twr 5/10	01-201-000-0000-6301	S510049785		N
	Warrant # 28122	Total...	339.25				
2606	Shi Corp	2,196.00	Citrix Softwr Maint6/19-6/2020	01-209-000-0000-6268	B09945977		N
2606		1,590.00	Surface Pro/Assessories 4/26	01-281-280-0000-6480	B09885475		N
2606		238.00	Surface Pro Warranty 4/26/19	01-281-280-0000-6480	B09898030		N
	Warrant # 28123	Total...	4,024.00				
11804	Smith/John	30.00	Cell Phone 5/2019	01-063-000-0000-6202			N
	Warrant # 28124	Total...	30.00				
4076	Stehr/Josh	464.34	2019 Tuition 1/14-5/9/19	01-805-000-0000-6196			N
	Warrant # 28125	Total...	464.34				
162	Tang/Katie	1,731.50	2019 Tuition 1/7-5/9/19	01-805-000-0000-6196			N
	Warrant # 28126	Total...	1,731.50				
9563	Wright/David	30.00	Cell Phone 5/2019	01-063-000-0000-6202			N
9563		40.00	Internet 5/2019	01-063-000-0000-6209			N

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<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
	<u>Warrant #</u>			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
	Warrant #	28127	Total...	70.00				
8000	Wylid/Eddy		30.00	Cell Phone 5/2019	01-063-000-0000-6202			N
8000			40.00	Internet 5/2019	01-063-000-0000-6209			N
	Warrant #	28128	Total...	70.00				
8381	Zumbrota Water & Sewer Dept		34.83	Wtr/Swr Zta	03-350-000-0000-6253	8660		N
	Warrant #	28129	Total...	34.83				
	Warrant Form	WFXX-ACH	Total...	37,619.67	62 Transactions			
			Final Total...	870,017.41	276 Transactions			

anderson
05/31/2019

10:15AM
Warrant Form WFXX-ACH
Auditor's Warrants

Goodhue County

WARRANT REGISTER
Auditor Warrants

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
99		832,397.74	WFXX	445156	445254	05/31/2019	05/31/2019		
36		37,619.67	WFXX-ACH	28094	28129	05/31/2019	05/31/2019	28	11,208.42
		870,017.41	TOTAL					8	26,411.25

anderson
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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	755,870.60	County General Revenue	35,584.42	720,286.18
3	31,521.48	County Road and Bridge	1,588.76	29,932.72
11	221.76	Health & Human Service Fun	-	221.76
25	14,309.00	Economic Development Auth	-	14,309.00
34	15,676.49	Capital Plan	446.49	15,230.00
61	4,028.04	Waste Management Facilities	-	4,028.04
81	48,390.04	Settlement Fund	-	48,390.04
	870,017.41	TOTAL	37,619.67	832,397.74
			TOTAL ACH	TOTAL NON-ACH