



# GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

## BOARD OF COMMISSIONERS AGENDA

**COUNTY BOARD ROOM  
GOVERNMENT CENTER, RED WING**

**APRIL 7, 2020  
5:00 P.M.**

### VIRTUAL MEETING NOTICE

“Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.”

“The Goodhue County Board of Commissioners will be conducting a county board meeting pursuant to this section on April 7, 2020 at 5:00 p.m. in the County Board Room. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/722149069> or calling 1 877 309 2073 beginning at 4:50 p.m. or any time during the meeting.” Access Code: 722-149-069

### PLEDGE OF ALLEGIANCE

#### Disclosures of Interest

#### Review and approve the previous board meeting minutes.

Documents:

[March 17, 2020.pdf](#)

#### Review and approve the county board agenda

#### Review and approve the following items on the consent agenda:

1. Approve Revision to 2020 Bridge Replacement Program.

Documents:

[Revised Bridge Replacement Program.pdf](#)

2. Approve Kenyon Township Bridge Replacement Agreement.

Documents:

[Kenyon Twp Br Replacement Agreement.pdf](#)

3. Approve Award of 2020 Aggregate Surfacing Contract.

Documents:

[Award Aggregate Surfacing 2020.pdf](#)

4. Approve Award of 2020 Seal Coat Contract.

Documents:

[Award Seal Coat 2020.pdf](#)

5. Approve Award of 2020 Traffic Marking Contract.

Documents:

[Award Traffic Marking 2020.pdf](#)

6. Approve re-appointment of Marc Huneke to Planning Advisory Commission

Documents:

[PAC\\_appts\\_Huneke.pdf](#)

7. Approve the Sale of Forfeiture Vehicle - 1999 Jeep Wrangler

8. Approve 2019-2020 Liquor Renewal

Documents:

[2019-20 Liquor Renewal.pdf](#)

9. Approve 2020 DOR SLA Revenue Recapture Program

Documents:

[2020 DOR SLA Revenue Recapture Program.pdf](#)

10. Approve Agency Agreement for HSIP Lighting Project SP 025-070-011.

Documents:

[Agency Agreement - HSIP Lighting Project.pdf](#)

11. Approve AIS Contracts.

Documents:

[CBApril7\\_AISagreement.pdf](#)

[AIS\\_InspContract\\_2020.pdf](#)

[DelegationAgreement\\_2020.pdf](#)

[WatercraftInspectionPlan2020.pdf](#)

[AISplan\\_2020.pdf](#)

[Waterfront Restoration Scope of services-quote for purple loosestrife by the root removal-  
Lake Byllesby.pdf](#)

12. Approve Award of CSAH 6 Grading Contract SAP 025-606-020.

Documents:

[Award 606-020 CSAH 6 Grading.pdf](#)

13. Approve the 2019 County Feedlot Officer Annual Report.

Documents:

[Feedlot Report.pdf](#)

14. Approve to ratify the State of Emergency Declaration for Goodhue County.

Documents:

[State of Emergency Declaration.pdf](#)

15. Approve to ratify the Personnel Committee recommendation of promoting Ryan Bechel to the Planner/Zoning Administrator and moving to step 3 on the county pay scale after 6 month positive performance review.
16. Approve 2020-2025 Snowmobile Grants Resolution

Documents:

[2020-2025 Snowmobile Grants Resolution.pdf](#)

17. Approve the 2020 Motorola service agreement.

Documents:

[Motorola Service Agreement 2020.pdf](#)

## **Regular Agenda**

### **Land Use Management Director's Report**

1. CONSIDER: CUP Request to Establish a Greater than 500 Animal Unit Feedlot Outside of a Farmyard and a Liquid Manure Storage Basin Exceeding 500,000 Gallons  
Request for a CUP, submitted by Bryan and Brandon Billman (Applicants) and Kent Billman (Owner), to establish a hog finishing Feedlot for up to 2,400 head (720 Animal Units) outside of a Farmyard and construction of an animal waste storage pit exceeding 500,000 gallons.

Documents:

[CBPacket\\_Billman.pdf](#)

2. CONSIDER: Request for CUP for a Utility-Scale Solar Energy System (SES)  
Request for CUP, submitted by Novel Energy Solutions (Applicant) and Dennis and Karen Heimer (Owner), for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System occupying approximately 6.5 acres.

Documents:

[CBPacket\\_NovelEnergy.pdf](#)

### **Human Resource Director's Report**

1. Emergency Responder

Documents:

[4.7.20 Emergency Responder.pdf](#)

### **County Administrator's Report**

1. DairiConcepts, LP Business Subsidy/Tax Abatement Set Public Hearing Notice

Documents:

[DairiConcepts Public Hearing.pdf](#)

2. Virtual County Meetings Update.

Documents:

[Meeting Notice Update.pdf](#)

3. Emergency Management Director- Corona Virus (COVID-19) Update

Documents:

[COVID-19 Update 2.pdf](#)

**Commissioner Correspondence**

1. No Wake Emergency Ordinance- Commissioner Drotos.

Documents:

[No Wake Emergency Ordinance.pdf](#)

2. SMIF Early Childhood Relief Fund.

Documents:

[SMIF Request.pdf](#)

**For Your Information**

1. Project Status Report.

Documents:

[Project Status Report 07Apr20.pdf](#)

**County Board Committee Reports**

**New and Old Business**

**Review & Approve County Claims**

Documents:

[County Claims 4-7-20.pdf](#)

**Adjourn**



**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN**  
**MARCH 17, 2020**

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The Goodhue County Board of Commissioners met on Tuesday, March 17, 2020, in closed session at 8:45 a.m., then again in open session at 9:00 a.m. in Room 301 of the Government Center, Red Wing, MN with Commissioners Anderson, Majerus, Nesseth, Drotos and Flanders were all present.

<sup>1</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the Separation Agreement with Heidi Krause as discussed during the Closed Session and authorize the Goodhue County Board Chair to sign all documents necessary to effectuate the agreement.

<sup>2</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve to move to close the special session board meeting and move to open the regular session meeting.

C/Drotos asked if there were any disclosures of interest. There were none.

<sup>3</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the March 3, 2020, County Board Minutes.

<sup>4</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve the amended March 17, 2020, County Board Agenda:

C/Anderson requested the following:

- Remove the County Attorney's Report
- Add #2 under County Administrator Reports- COVID 19 Update

Brian Anderson requested the following:

- Move item #1 under Public Works Director to #4 on the consent agenda- Approve the CSAH 21 Concrete Paving Contract

<sup>5</sup> Moved by C/Nesseth, seconded by C/Anderson, and carried to approve the following items on the consent agenda as amended:

C/Nesseth requested to remove item #4- Approve the CSAH 21 Concrete Paving Contract.

1. Approve the Bingo Permit Application for Dawnbreakers Kiwanis Red Wing on 7/31-8/2/20 and 8/11-8/15/20.
2. Approve Updated Solar Estoppel Certificate.
3. Approve the 2020 Federal Supplemental Boating Safety Patrol Grant.
- 4.

**#4- Approve the CSAH 21 Concrete Paving Contract-** C/Nesseth questioned why we only received one bid. Mr. Isakson commented that one of the big issue was that MN Dot had a large concrete paving program this year, and that impacted some of our resources.

<sup>6</sup> Moved by C/Nesseth, seconded by C/Anderson, and and carried to approve the award of bid for SAP 025-621-013 CSAH 21 Concrete Paving to Croell, Inc. of New Hampton, IA, with the lowest responsible bid of \$4,839,193.05 based on staff reports and findings of fact; and to allow staff change order authority not to exceed 10% above the approved bid.

**COUNTY ADMINISTRATOR'S REPORT**

**Facilities Maintenance Director Retirement.** Staff recommended the board move forward with advertising to hire a replacement Facilities Maintenance Director.

<sup>7</sup> Moved by C/Anderson, seconded by C/Nesseth, and carried to approve to advertise to hire a replacement Facilities Maintenance Director at grade 87 up to mid-range.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
MARCH 17, 2020**

**COVID19 Update.** Administrator Arneson reviewed a staff report on the COVID-19 outbreak and recommended the board approve that the County Administrator and the applicable Department Heads are expected to implement the COOP plan during this Coronavirus (COVID-19) pandemic utilizing county resources to provide essential services during this time. In addition, the County Administrator is directed to use professional judgement to approve items that are typically approved by Goodhue County governing Boards with the exception of items that require board approval or a public hearing. Said delegation of authority shall be limited to those actions that are necessary to maintain county operations and that do not require expenditure of county funds beyond approved budgets except in emergency situations. Items that require board approval or a public hearing will be consolidated to a monthly meeting. At that meeting the County Administrator or applicable Department Head will bring a list of items and supporting documentation of items that were approved for the Governing Boards acknowledgement and ratification of those approvals. Should there be any items that the County Administrator or applicable Department Heads are unclear on the Governing Boards direction they will consult with the Board Chair, Vice Chair, and County Attorney to get direction prior to taking action. Those items and supporting documentation of items that were approved will also be brought for Governing Boards acknowledgement of those approvals. During this pandemic the County Administrator and applicable Department Heads are directed to not have regularly scheduled in person meetings unless they require a public hearing. The County Administrator and applicable Department Heads shall utilize all technology available to have necessary meetings (including committee and advisory boards) virtually or by phone. Should the County Administrator or applicable Department Heads determine it is necessary to conduct Board meetings by phone, the County will utilize MN Statute 13D.021. Travel and conferences unless required for licensure shall be suspended during this pandemic. Advance use of paid time policy shall be adopted and put into place.

C/Anderson suggested that the board receive regular updates.

- 8 Moved by C/Anderson, seconded by C/Flanders, and carried to approve the County Administrator’s COVID-19 report to authorize the County Administrator and the applicable Department Heads are expected to implement the COOP plan during this Coronavirus (COVID-19) pandemic utilizing county resources to provide essential services during this time. The County Administrator is hereby directed to use professional judgment to approve items that are typically approved by Goodhue County Governing Boards with the exception of items that require board approval or a public hearing.

**PUBLIC WORKS DIRECTOR’S REPORT**

**CSAH 21 Concrete Paving Project.** This issue was moved to the consent agenda, then removed from the consent agenda and addressed as the first item on the agenda.

**COMMITTEE REPORTS:** deferred

C/Drotos	•
C/Neseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	•
Administrator Arneson	•

**Review and Approve the County Claims**

- 9 Moved by C/Anderson, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$215,512.37, 03-Public Works \$96,614.42, 11- Human Service Fund \$12,362.95, 21-ISTS \$00, 25- EDA \$00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$128,769.69, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$8,569.41, 62- Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$542.00, 81-Settlement \$61,157.05, in the total amount of \$523,527.89.

- 10 Moved by C/Anderson, seconded by C/Neseth, and carried to approve to move to closed session to discuss employee labor contract negotiations.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
MARCH 17, 2020**

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11 Moved by C/Nesseth, seconded by C/Anderson, and carried to approve to move to open session.

**Adjourn**

12 Moved by C/Majerus, seconded by C/Anderson, and carried to approve to adjourn the March 17, 2020, County Board Meeting.

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SCOTT O. ARNESON  
COUNTY ADMINISTRATOR

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PAUL DROTOS, CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS

MINUTE

- 1 Approved the separation agreement with Heidi Krause. (Motion carried 5-0)
- 2 Approve to close the March 17, 2020 Special Session County Board Meeting. (Motion carried 5-0)
- 3 Approved the March 3, 2020 County Board Meeting Minutes. (Motion carried 5-0)
- 4 Approved the March 17, 2020 County Board Meeting Agenda as amended. (Motion carried 5-0)
- 5 Approved the Consent Agenda as amended. (Motion carried 5-0)
- 6 Approved the CSAH 21 Concrete Paving Contract. (Motion carried 5-0)
- 7 Approved to replace the Facilities Maintenance Director position. (Motion carried 5-0)
- 8 Approved the County Administrator's COVID-19 Report. (Motion carried 5-0)
- 9 Approved the County Claims. (Motion carried 5-0)
- 10 Approved to move to Closed Session (Motion carried 5-0)
- 11 Approved to move to Open Session (Motion carried 5-0)
- 12 Approved to adjourn the March 17, 2020 County Board Meeting. (Motion carried 5-0)



**Greg Isakson, P.E.**  
Public Works Director / County Engineer  
Goodhue County Public Works Department

2140 Pioneer Road  
Red Wing, MN 55066  
Office (651) 385-3025

TO: Honorable County Commissioners  
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 07 Apr 20 County Board Meeting – CONSENT AGENDA  
**Five Year Bridge Program**

Date: 01 Apr 20

#### Summary

It is requested that the County Board approve the attached revised Five Year Bridge Construction Program.

#### Background

This update to the Bridge Construction Program is based on the last Five Year Bridge Program approved by the Board on 21 Jan 20.

At that meeting, Commissioner Anderson asked about the potential Kenyon Township road (50<sup>th</sup> Ave) that was closed due to a failed structure. Since that meeting, a hydraulic analysis has been completed and the replacement structure will meet MnDOT's definition of a bridge. Therefore, this project can be added to the County's Bridge Replacement Program. Bridges that are closed have always been a priority for replacement since the closed bridge closes the road to through traffic which impacts the traveling public. Kenyon's 50<sup>th</sup> Ave. is currently closed since the bridge is closed. The replacement culvert should not be a complicated design. If all goes well, this project could be built later in the year.

On 30 Mar 20, an Engineering Technician began surveying for the design of L0736 on 460<sup>th</sup> St. in Cherry Grove Township and found a significant change in the condition of the pier. That afternoon the Public Works crew placed barricades that bridge was shut down. 460<sup>th</sup> St. from 110<sup>th</sup> Ave. to TH 57 will be closed until this bridge is replaced. The replacement structure will most likely need to be a bridge. We have talked with the design firm and it may be possible to start construction on the replacement structure late this fall or winter.

The current 2020 bridge program list four bridges.

- The federal project on L5391 in Cannon Falls will begin this year with a portion of the project carrying into 2021.
- The design of R0004 in Roscoe is almost complete and construction should begin this year.
- The Leon Township project and the Florence Township project are in early stages of design. If they are designed in time, we will also look to replace them later this year.
- Any of these projects that are not designed in time for this year's construction will be moved to 2021.

Since 50<sup>th</sup> Ave. in Kenyon Township and 460<sup>th</sup> St. in Cherry Grove are both closed, staff is recommending that they be included in the 2020 program and the priorities for 2020 be revised as shown in the table below.

Bridge L5291 in Cannon Falls has Federal Funding and therefore is not in competition with the other bridges for funding. It is still shown as the first priority since Federal funding is scarce and this project needs to be awarded in 2020.

As a note, staff will plan to begin the bidding, award and construction with the first project that has an approved final design and right of way acquired. It is anticipated that R0004 may be the first project ready to move forward. Staff will discuss funding with the State to insure that funding will be available for the closed bridges before beginning the bidding process on any other bridge projects.

#### Alternatives

- Approve the proposed Five Year Bridge Program as presented.
- First modify and then approve the proposed Five Year Bridge Program.

#### Recommendations

It is the recommendation of staff to approve the 2020 Five Year Bridge Program as presented in the table below.

**2020 Bridge Replacement Priority List**

<b>Bridge</b>	<b>Agency</b>	<b>Location</b>	<b>Estimate</b>	<b>Year</b>
L5391	City of CF	3 <sup>rd</sup> Avenue	\$2,300,000	2020
[Failed Struct.]	Kenyon	50 <sup>th</sup> Avenue	\$175,000	
L0736	Cherry Grove	460 <sup>th</sup> Street	\$160,000	
R0004	Roscoe	170 <sup>th</sup> Avenue Way	\$310,000	
L0623	Leon	90 <sup>th</sup> Avenue	\$150,000	
L0574	Florence	Hill Avenue	\$295,000	
L0521	County	CR 44	\$860,000	2021
L0698	Wanamingo	63 <sup>rd</sup> Avenue	\$265,000	
L5948	Cherry Grove	110 <sup>th</sup> Avenue	\$255,000	
L0546	County	CR 57	\$650,000	2022
L8937	Holden	20 <sup>th</sup> Avenue	\$150,000	
L0618	Featherstone	325 <sup>th</sup> Street	\$215,000	
L0624	Wanamingo	90 <sup>th</sup> Avenue	\$215,000	
25516	County	CSAH 8	\$625,000	2023
L0701	Zumbrota	400 <sup>th</sup> Avenue	\$250,000	
25502	County	CR 45	\$550,000	
L0549	Welch	Welch Trail	\$275,000	
L0679	Goodhue	370 <sup>th</sup> Street	\$350,000	2024
L2510	City of Pine	511 <sup>th</sup> Street	\$500,000	
L0740	Pine Island	195 <sup>th</sup> Avenue	\$375,000	
L0612	Vasa	325 <sup>th</sup> Street	\$275,000	

**BOARD OF COUNTY COMMISSIONERS  
GOODHUE COUNTY, MINNESOTA**

Date: 07 Apr 2020

**WHEREAS:** Goodhue County is required to submit a Bridge Replacement Priority List to the State for these projects to be eligible for Town Bridge Funds and/or State Bridge Bonding Funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Goodhue County Board of Commissioners approves the Bridge Replacement Priority List as presented below.

**BE IT FURTHER RESOLVED,** that the bridges will be replaced as funding is available.

2020 Bridge Replacement Priority List				
Bridge	Agency	Location	Estimate	Year
L5391	City of CF	3 <sup>rd</sup> Avenue	\$2,300,000	2020
[Failed Struct.]	Kenyon	50 <sup>th</sup> Avenue	\$175,000	
L0736	Cherry Grove	460 <sup>th</sup> Street	\$160,000	
R0004	Roscoe	170 <sup>th</sup> Avenue Way	\$310,000	
L0623	Leon	90 <sup>th</sup> Avenue	\$150,000	
L0574	Florence	Hill Avenue	\$295,000	
L0521	County	CR 44	\$860,000	2021
L0698	Wanamingo	63 <sup>rd</sup> Avenue	\$265,000	
L5948	Cherry Grove	110 <sup>th</sup> Avenue	\$255,000	
L0546	County	CR 57	\$650,000	2022
L8937	Holden	20 <sup>th</sup> Avenue	\$150,000	
L0618	Featherstone	325 <sup>th</sup> Street	\$215,000	
L0624	Wanamingo	90 <sup>th</sup> Avenue	\$215,000	
25516	County	CSAH 8	\$625,000	2023
L0701	Zumbrota	400 <sup>th</sup> Avenue	\$250,000	
25502	County	CR 45	\$550,000	
L0549	Welch	Welch Trail	\$275,000	
L0679	Goodhue	370 <sup>th</sup> Street	\$350,000	2024
L2510	City of Pine Island	511 <sup>th</sup> Street	\$500,000	
L0740	Pine Island	195 <sup>th</sup> Avenue	\$375,000	
L0612	Vasa	325 <sup>th</sup> Street	\$275,000	

State of Minnesota  
County of Goodhue

Majerus      Yes \_\_\_      No \_\_\_  
 Flanders     Yes \_\_\_      No \_\_\_  
 Drotos        Yes \_\_\_      No \_\_\_  
 Nesseth       Yes \_\_\_      No \_\_\_  
 Anderson     Yes \_\_\_      No \_\_\_

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 7th day of April, 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, this 7th day of April, 2020.

\_\_\_\_\_  
 Scott Arneson  
 County Administrator



**Greg Isakson, P.E.**  
Public Works Director / County Engineer  
Goodhue County Public Works Department

2140 Pioneer Road  
Red Wing, MN 55066  
Office (651) 385-3025

TO: Honorable County Commissioners  
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director / County Engineer

RE: 07 Apr 20 County Board Meeting – **CONSENT AGENDA**  
**Approve Kenyon Township Bridge Replacement Agreement**

Date: 01 Apr 20

### **Summary**

Request approval of the attached standard agreement with Kenyon Township detailing the roles and responsibilities of the Township and the County related to the reconstruction of a failed structure on 50<sup>th</sup> Ave.

### **Background**

It was requested in a previous agenda item in this same 07 Apr 20 Board meeting that the Five Year Bridge Construction Program be revised to include the replacement of a failed structure on 50<sup>th</sup> Ave. in Kenyon Township. Assuming the revised Five Year Bridge Construction Program was approved, it is requested that the Board approve the attached agreement for the replacement of that failed structure. The majority of the construction costs will be covered by Town Bridge Account or State Bridge Bonding funds. Once a Township Bridge is included in the County's Bridge Replacement Program, the next step in the delivery process is the signing of this agreement. The Township Board Chair has signed the agreement.

### **Alternatives**

- Enter into standard agreement and continue with the process.
- Revise the agreement, renegotiate with the township, and then approve it.
- Do not enter into the agreement, which will cancel the project.
- Do not enter into the agreement at this time and postpone to another year.

### **Recommendations**

It is the recommendation of staff that the Goodhue County Board approve the agreement and continue the process to reconstruct this bridge.

*"To effectively promote the safety, health, and well-being of our residents"*



## AGREEMENT

This **AGREEMENT** by and between the Township of Kenyon, Minnesota, a political subdivision of the State of Minnesota, hereinafter referred to as the Township, and the County of Goodhue, a political subdivision of the State of Minnesota, hereinafter referred to as the County;

### WITNESSETH:

**WHEREAS**, the Township desires to replace a drainage structure, utilizing State of Minnesota or Federal Funds; and

**WHEREAS**, the County is designated by the State to be the Agent of the State for the purpose of conveying State or Federal funding to the Township; and

**WHEREAS**, the County, as an Agent, is responsible for administrating the project and making the Contract payments to the Contractor.

### **NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:**

1. The County shall administer the construction contract for the replacement of the 1-line 7' x 5' culvert on 50<sup>th</sup> Avenue, including the advertising, letting of bids, and payments to the Contractor.
2. The County shall furnish all necessary on and off site construction engineering and inspection, under the direction of a professional engineer, registered and licensed by the State of Minnesota.
3. The Township shall acquire any necessary right-of-way for the reconstruction project, and is responsible for all associated costs. The County is available to provide right-of-way staking if necessary at the rate of \$120.00 (one hundred twenty dollars) per hour for a crew and equipment.
4. The County shall secure State Aid or Federal Aid designation, from Mn/DOT, for the project.
5. The Township or their Consultant shall be responsible for providing the survey information required for the plan design and furnish survey information to the County including, but not limited to: control points, alignment ties, bench marks etc. The County is available to provide the survey information at the rate of \$120.00 per hour for the Survey Crew and equipment. The Consultant for the Township will review the aforementioned survey information with the County prior to construction.
6. The Township is responsible to select a design consultant for bridge or culvert design. The Township is responsible for payments associated for this design. The Consultant shall be a Professional Engineer, registered in the State of Minnesota, to prepare the plans, specifications, and Engineer's Estimate for the replacement of the drainage structure, in accordance with the requirements of Goodhue County and the Minnesota Department of Transportation. Since the County will be working closely with the Township's Consultant during the design and construction phases of the project, the County reserves the right to approve of the Consultant prior to the township entering into a contract with the Consultant. The County is available, if work schedules permit, to provide road approach design at the rate of \$75.00 (seventy-five dollars) per hour. The County will *not* provide bridge design or hydraulic recommendations.

7. The Township is responsible for any costs involved for necessary soil exploration required for the preparation of the plans, and/or R value determinations. The Township is responsible for any cost associated with hydraulics recommendations for culvert replacement projects. The Township is responsible for any cost associated with any hazardous material assessments required by the MPCA, the EPA and Mn/DOT for culvert replacement projects.
8. The Township is responsible for obtaining any required permits for the reconstruction project, including DNR, COE, MPCA, Mn/DOT entrance permits. The county is available to assist in this process. Any permit fees will be the sole responsibility of the Township.
9. All aspects of application for Minnesota State Transportation Funds and grant thereof by the State, are the exclusive responsibility of the County, including but not limited to the investment, expenditure, and allocation of such funds. It is specifically agreed that any interest on the investment of such funds is the sole property of the County, to use as the County shall see fit.
10. The Township does hereby agree to be responsible for paying all non-participating quantities, as shown on the Plan and Engineer's Estimate. Current State rules allow use of Town Bridge account funds to cover grading costs in excess of \$10,000.00. When the total dollar amount of non-participating quantities has been computed, the Township is responsible to pay these monies to Goodhue County within thirty (30) days of bid letting. The monies transferred to the County account shall so state in the records of the County of Goodhue.
11. The County shall attempt to secure payment for all costs of this project as are eligible for State Aid or Federal Aid participation, under the current State and Federal programs. Any costs of this project not covered by the current State and Federal programs are the responsibility of the Township and shall be paid by the Township. The Township is responsible to pay these monies to Goodhue County within 30 days of billing.
12. The Township agrees to indemnify and hold harmless the County and all of the County's agents and employees from any and all claims, demands, actions and courses of action of whatever nature or character arising out of the performance of the work described in this Agreement and the Township further agrees to defend the County at its sole cost and expense in any action or proceeding commenced for the purpose of asserting any claim which may arise as a result of the performance to this agreement.
13. The County as agent for the Township under this Agreement may make changes in the plans on the character of the work and may enter into, for and on behalf of the Township, Change Orders and/or Supplemental Agreements with the Contractor for the performance of any extra work or work occasioned by any necessary advantages, or desirable change in plans or construction, if unforeseen circumstances require said action on the part of the County to complete the project(s). The payment for said work shall be the responsibility of the Township if payment is not otherwise available from said special account funds.
14. The Township shall submit copies of all invoices paid for engineering services after the acceptance of the construction work. The County shall attempt to secure reimbursement of engineering fees in excess of \$10,000 from the State Township Bridge Account.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals.

Recommended for Approval:

Greg Isakson 13 Feb 20  
Greg Isakson, Goodhue County Engineer Date

**TOWNSHIP OF KENYON, MINNESOTA**

(Seal)

By Brend C. Overly

Its Chairman

By Joyce E. Anderson

Its Clerk

Date 9 March 2020

**THE COUNTY OF GOODHUE, MINNESOTA**

(Seal)

By \_\_\_\_\_  
Chair, Board of County Commissioners

Attest \_\_\_\_\_  
Scott O. Arneson, County Administrator

Date \_\_\_\_\_

Approved as to Form and Execution:

\_\_\_\_\_  
Carol Lee, Assistant Goodhue County Attorney Date



**Jess L. Greenwood, P.E.**  
Deputy Director – Assistant Engineer  
Goodhue County Public Works Department

2140 Pioneer Road  
Red Wing, MN 55066  
Office (651) 385.3025

TO: Honorable County Commissioners  
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, Deputy Director / Assistant Engineer

RE: 07 Apr 20 County Board Meeting – CONSENT AGENDA ITEM  
**Award CP 025-720-001 2020 Aggregate Surfacing**

Date: 26 Mar 20

Summary

It is requested that the County Board award the contract for 2020 Aggregate Surfacing to the lowest responsible bidder.

Background

Bids for the aggregate surfacing of approximately 15.0 miles of Goodhue County Roads 41, 44, and 49 were opened Tuesday, March 17, 2020. The next step in the process is to award the contract.

Aggregate prices increased substantially from last year due to a shortage of material caused by the unusually wet year. Townships, counties, and other agencies needed substantially more material than usual which created a shortage of material on hand. Current pricing is reflective of this continued shortage and the prospect of another potentially wet spring.

Alternatives

- Award the contract to the lowest responsible bidder.
- Reject all bids.

Recommendations

It is the recommendation of staff to award the 2020 Aggregate Surfacing Contract to Kilmeyer Construction, Inc. of Nerstrand, MN, with the lowest responsible bid of \$173,235.44; additionally, staff is requesting change order authority not to exceed 10% of the approved bid.

Abstract of Base Bids

Company	Bid Amount	%over/under estimate
Kilmeyer Construction, Inc.	\$173,235.44	15.73% OVER
Bruening Rock Products, Inc.	\$182,396.17	21.85% OVER

**BOARD OF COUNTY COMMISSIONERS  
GOODHUE COUNTY, MINNESOTA**

07 April 2020

---

Moved by C/\_\_\_\_\_, seconded by C/\_\_\_\_\_ and carried to approve the award of bid for CP 025-720-001 2020 Aggregate Surfacing to Kielmeyer Construction, Inc. of Nerstrand, MN with the lowest responsible bid of \$173,235.44; and to allow staff change order authority not to exceed 10% of the approved bid.

---

State of Minnesota  
County of Goodhue

Flanders	Yes	___	No	___
Anderson	Yes	___	No	___
Drotos	Yes	___	No	___
Majerus	Yes	___	No	___
Nesseth	Yes	___	No	___

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 7<sup>th</sup> day of April, 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota this 7<sup>th</sup> day of April, 2020.

---

Scott Arneson  
County Administrator



**Jess L. Greenwood, P.E.**  
Deputy Director – Assistant Engineer  
Goodhue County Public Works Department

2140 Pioneer Road  
Red Wing, MN 55066  
Office (651) 385.3025

TO: Honorable County Commissioners  
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, Deputy Director / Assistant Engineer

RE: 07 Apr 20 County Board Meeting – CONSENT AGENDA ITEM  
**Award CP 025-820-001 2020 Seal Coat**

Date: 26 Mar 20

#### Summary

It is requested that the County Board award the contract for 2020 Seal Coat to the lowest responsible bidder.

#### Background

Bids for the seal coat contract were opened Tuesday, March 17, 2020. The base bid included approximately 22.24 miles of seal coating on Goodhue County CSAH 1, 7, 9, 12, 18, 19, 27, and 62.

A portion of the total contract includes partnering with the City of Bellechester. This agency has verified their respective interest in participating in this year's seal coat contract.

After bid opening and discussion, the City of Bellechester will accept their financial responsibility for the work specified, and shall be included in this contract.

Bid documents made clear that the award of the seal coat contract, if made, would be based on the base bid work as presented in the bid proposal. The next step in the process is to award the contract.

#### Alternatives

- Award the contract to the lowest responsible bidder.
- Reject all bids.

#### Recommendations

It is the recommendation of staff to award the 2020 Seal Coat Contract to ASTECH of St. Cloud, MN with the lowest responsible base bid of \$643,517.17; additionally, staff is requesting change order authority not to exceed 10% of the approved bid.

**Abstract of Base Bids**

<u>Company</u>	<u>Base Bid Amount</u>	<u>%over/under estimate</u>
ASTECH Corp.	\$643,517.17	8.25% UNDER
Scott Construction	\$668,291.28	4.71% UNDER
Allied Blacktop Co.	\$741,424.51	5.71% OVER

**BOARD OF COUNTY COMMISSIONERS  
GOODHUE COUNTY, MINNESOTA**

07 April 2020

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Moved by C/\_\_\_\_\_, seconded by C/\_\_\_\_\_ and carried to approve the award of bid for CP 025-820-001 2020 Seal Coating to ASTECH of St. Cloud, MN with the lowest responsible base bid of \$643,517.17; and to allow staff change order authority not to exceed 10% of the approved bid.

---

State of Minnesota  
County of Goodhue

Flanders	Yes	___	No	___
Anderson	Yes	___	No	___
Drotos	Yes	___	No	___
Majerus	Yes	___	No	___
Nesseth	Yes	___	No	___

I, Scott Arneson, duly appointed, qualified, and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 7<sup>th</sup> day of April, 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota this 7<sup>th</sup> day of April, 2020.

---

Scott Arneson  
County Administrator





**Jess L. Greenwood, P.E.**  
Deputy Director – Assistant Engineer  
Goodhue County Public Works Department

2140 Pioneer Road  
Red Wing, MN 55066  
Office (651) 385.3025

TO: Honorable County Commissioners  
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, Deputy Director / Assistant Engineer

RE: 07 April 20 County Board Meeting – CONSENT AGENDA ITEM  
**Award CP 025-920-001 2020 Traffic Marking**

Date: 26 Mar 20

#### Summary

It is requested that the County Board award the 2020 Traffic Marking contract to the lowest responsible bidder.

#### Background

Bids for the Traffic Marking project were opened on Tuesday, March 17, 2020. The 2020 Traffic Marking contract called for striping approximately 273 road miles of the county road system. The next step in the process is to award the contract.

#### Alternatives

- Award the contract to the lowest responsible bidder.
- Reject all bids.

#### Recommendations

It is the recommendation of staff to award the 2020 Traffic Marking Contract to Traffic Marking Service, Inc. of Maple Lake, MN with the lowest responsible base bid of \$222,244.01; additionally, staff is requesting change order authority not to exceed 10% of the approved bid.

#### Abstract of Bids

<u>Contractor</u>	<u>Bid Amount</u>	<u>% over/under estimate</u>
Traffic Marking Service, Inc.	\$222,244.01	5.21% UNDER
AAA Striping Service	\$228,024.80	2.74% UNDER

**BOARD OF COUNTY COMMISSIONERS  
GOODHUE COUNTY, MINNESOTA**

Date: April 7, 2020

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Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve the award of bid for 2020 Traffic Marking to Traffic Marking Service, Inc. of Maple Lake, MN, with the lowest responsible bid of \$222,244.01 based on staff reports and findings of fact; and to allow staff change order authority not to exceed available funding.

---

State of Minnesota  
County of Goodhue

Flanders	Yes	___	No	___
Anderson	Yes	___	No	___
Majerus	Yes	___	No	___
Nesseth	Yes	___	No	___
Drotos	Yes	___	No	___

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 7<sup>th</sup> day of April 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota this 7<sup>th</sup> day of April 2020.

---

Scott Arneson  
County Administrator

# Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



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Building | Planning | Zoning  
Telephone: 651.385.3104  
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS  
Telephone: 651.385.3223  
Fax: 651.385.3098

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TO: Goodhue County Board of Commissioners  
FROM: Lisa M. Hanni, LUM Director / County Surveyor / County Recorder  
DATE: April 7, 2020 County Board meeting  
  
RE: Planning Advisory Commission Member Re-appointment

## **Summary:**

Planning Advisory Commission (PAC) Marc Huneke's first 3-year appointment has expired and he must be re-appointed by the County Board to be able to continue serving. Planning Commission members are allowed to serve up to 3 consecutive 3-year terms if re-appointed by the Board of Commissioner's upon term expiration.

## **Background:**

Goodhue County has a nine-member PAC committee. Each member serves a 3-year term which starts on January 1<sup>st</sup> and continues through December 31<sup>st</sup>. Each member serves for a period of 3-years except the term of the officer appointed by the County Board which is appointed annually. Members are eligible for re-appointment at the discretion of the County Board. Members can serve up three consecutive 3-year terms.

Commissioner Huneke has served for one 3-year term. He is eligible for up to two more 3-year appointments.

## **Recommendation:**

Staff recommends the County Board approve the re-appointment of Commissioner Marc Huneke to his second 3-year term as a member of the Planning Advisory Commission. Mr. Huneke's new term would run through December 31, 2022.



**Brian J. Anderson**  
Director of Finance & Tax Payer Services  
Goodhue County Finance & Taxpayer Services

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*Brian.Anderson@co.goodhue.mn.us*  
509 W. Fifth St  
Red Wing, MN 55066  
Phone (651) 385-3043  
Fax (651) 267-4878

To: Board of Commissioners  
From: Brian Anderson, Finance Director  
Date: April 7, 2020  
RE: Liquor License Annual Renewal

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We request the County Board of Commissioners approve the application for annual renewal of Liquor Licenses for the following establishment, contingent upon approval from the State Liquor Control Commissioner.

Establishment:

1. Lake City Golf  
33587 Lakeview Dr  
Lake City, MN 55041

Liquor License:

On Sale & Sunday

Licenses will run from December 1, 2019 thru November 30, 2020.

**GOODHUE COUNTY BOARD OF COMMISSIONERS**

LINDA FLANDERS  
1<sup>st</sup> District  
1121 W. 4<sup>th</sup> Street  
Red Wing, MN 55066

BRAD ANDERSON  
2<sup>nd</sup> District  
10679 375<sup>TH</sup> St. Way  
Cannon Falls, MN 55009

BARNEY NESSETH  
3<sup>rd</sup> District  
41595 County 8 Blvd  
Zumbrota, MN 55992

JASON MAJERUS  
4<sup>th</sup> District  
39111 County 2 Blvd.  
Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066

*An Equal Opportunity Employer*



**Brian J. Anderson**  
Director of Finance and Tax Payer Services  
Goodhue County Finance & Taxpayer Services

---

*Brian.anderson@co.goodhue.mn.us*  
509 W. Fifth St.  
Red Wing, MN 55066  
Phone (651) 385-3032

TO: County Board of Commissioners  
FROM: Brian J. Anderson, Director of Finance and Tax Payer Services  
SUBJECT: MN DOR Service Level Agreement through Revenue Recapture Program  
DATE: April 7, 2020

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### Summary

The Minnesota Department of Revenue is authorized to take (recapture) taxpayer refunds and apply them to outstanding debts owed to state agencies, the University of Minnesota and certain local governmental units. The County currently uses this program in Health & Human Services, Court Services and the Finance Department. In addition, HHS also assists the Sheriff Department with revenue recapture. The state is updating their records and requiring users to sign a 3-year agreement which elaborates the expectations for each party. They also are requiring annual on-line training for the departmental staff that utilize the system which has recently been completed.

### Recommendation

Approve the Service Level Agreement with the Department of Revenue, Administration of Revenue Recapture.

## GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS  
1<sup>st</sup> District  
1121 West 4<sup>th</sup> Street  
Red Wing, MN 55066

BRAD ANDERSON  
2<sup>nd</sup> District  
10679 375<sup>TH</sup> St. Way  
Cannon Falls, MN 55009

BARNEY NESSETH  
3<sup>rd</sup> District  
41595 County 8 Blvd  
Zumbrota, MN 55992

JASON MAJERUS  
4<sup>th</sup> District  
39111 County 2 Blvd.  
Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066



**Service Level Agreement  
Administration of Revenue Recapture**

Date 3/26/2020

State of Minnesota  
Minnesota Department of Revenue

And

Goodhue County: Auditor, HHS, Court Services

\_\_\_\_\_  
Agency Name

0592091904, 0307665664, 0437799680

\_\_\_\_\_  
Revenue Recapture ID

## Service Level Agreement Table of Contents

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## Introduction

This Revenue Recapture Service Level Agreement between Goodhue County (claimant agency, you, your) and the Minnesota Department of Revenue (Revenue, the department, we, us) defines the statutes and policies you must follow when using revenue recapture to resolve debts.

## Statutory Authorization

Minnesota Statutes, Chapter 270A, also known as the Revenue Recapture Act, authorizes the commissioner of Revenue to collect debts for claimant agencies. Minnesota Administrative Rules 8165.0100 -- 8165.0400 provide additional guidelines for managing agency access.

## Definitions

The following definitions apply to this service level agreement:

- A. **Authorized Users**  
Employees within your agency earning W-2 wages.
  
- B. **Claimant Agency**  
Any agency qualified to submit revenue recapture claims.
  
- C. **Commissioner**  
The commissioner of revenue.
  
- D. **Contested Claim**  
When a debtor disputes the validity of a claim.
  
- E. **Debt**  
A specific amount of money a natural person is legally obligated to pay a claimant agency.
  
- F. **Date of Debt**  
Date the debt was incurred.
  
- G. **Debtor**  
A natural person who owes a debt to a claimant agency.
  
- H. **e-Services**  
The online system claimant agencies use to manage revenue recapture claims. You must use this system to manage claims submitted to us.



**I. Nonliable Spouse**

A spouse that is not liable for an individual debt.

**J. Notice to the Debtor**

Notice you must provide a debtor when using the Revenue Recapture Program to collect a debt.

**K. Priority of Claim**

The order claims are paid.

**L. Refund**

Income tax refund, political contribution refund, property tax credit or refund, sustainable forest incentive payment, lottery prize, or payment made by recommendation of the Joint House-Senate Subcommittee on Claims.

**M. Revenue Recapture**

Revenue can take (recapture) state refunds and other refunds to pay claimant agencies through the revenue recapture process.

**N. Service Level Agreement**

The agreement that describes the duties and responsibilities of Revenue and the claimant agency.

**O. Statute of Limitations**

Legal amount of time an agency can collect a debt.

**P. Reconciliation Report**

Reports in e-Services are available to you to reconcile revenue recapture claims.

**Q. Third-party**

A person or entity who is an independent contractor, subcontractor, or billing agency.

**Limitations**

A. Claims submitted for revenue recapture must be at least \$25.

B. We will close claims when the balance is less than \$15.

## Duties of Claimant Agency

### Training and User Access

- A. Request access for authorized users only.
- B. Do not request access for third parties.
- C. Attend annual mandatory revenue recapture training.
- D. Do not share user IDs or passwords. Each authorized user must have their own user ID and password.
- E. Allow access for business purposes only.
- F. Update Revenue Recapture Program administrators and e-Services users when changes in staff occur.

### Claim Requirements

- G. Ensure all debts referred to the Revenue Recapture Program meet the following statutory requirements:
  - a. The debtor's name and Social Security Number are available to submit the claim.
  - b. Agency must have a unique agency control number for each claim. This number can be up to 18 characters and it must not be a Social Security Number.
  - c. There is not a written payment agreement in place that prohibits use of revenue recapture.
  - d. The collection attempt will not result in a loss of federal funds.
  - e. Agency must monitor and remove claims prior to the expiration of the time period allowed by law to collect the claim.
  - f. Your agency's statutes and Minnesota Statutes, section 270A.03 subd. 2 allow claim submission.
- H. Adhere to the priority of claims by:
  - a. Sending a notice to the debtor for each claim filed
  - b. Submitting revenue recapture claims for each debt
  - c. Contacting Revenue before refunding revenue recapture or nonliable spouse overpayments.
- I. Update claims within 30 days of debt balance changes.

## Notification Requirements

- J. Send a notice to the debtor no more than 30 days before but no later than five days after filing the claim.
- K. If the notice was returned due to an incorrect address, your agency must verify the address in e-Services. If there is a different address, you must send a new notification.
- L. The notice to the debtor must include the following information:
  - Date
  - Agency letterhead
  - Debtor name, address, city, state, and zip code
  - If the notice lists a specific refund type for revenue recapture, it must list all refund types:
    - State Tax Refunds
    - Lottery Winnings
    - Property Tax Credit or Refund
    - Other Funds
  - Intent to offset refunds and apply it to their debt until the debt is expired, paid, or canceled.
  - State law allows refunds to apply based on Minnesota Statutes, Chapter 270A, or the Revenue Recapture Act.
  - Debt detail, including agency name, date of debt, type of debt, debt description, debt amount(s), and total claim amount.
  - Exemption language if the debt is:
    - Based on overpayment of assistance, the debtor is a current recipient of assistance, and the payment is not based on a client waiver
    - Not an administrative or judicial finding of an intentional program violation
    - Owed to a program and the debtor is a client of that program at the time of notification, and is a current recipient of food stamps or food support, transitional childcare, or transitional medical assistance
    - For an obligation to pay medical care, including hospitalization, and the debtor's income is below specified levels at the time of service
  - The debtor's right to dispute the debt or claim at a contested claim hearing through the Office of Administrative Hearings (OAH). The debtor has 45 days to contest the claim in writing. Your agency must schedule a hearing within 30 days of receiving a written request.

### **Additional Notification Requirements**

- Depending on statute, your agency's notification letter might require additional information.
- Your agency must keep a copy of the notification letter as long as the debt is within the statute of limitations, or until the debt is paid or canceled.

### **Process Requirements**

- M. Your agency must have processes to administer:
- a. Nonliable spouse claims
  - b. Exemption claims
  - c. Contested claim hearings
  - d. Returned mail
  - e. Statute of Limitations
  - f. Refunds and overpayments

### **Other Key Items**

N. Comply with Revenue's audits and correct issues found within the time limits given.

O. Your agency must keep adequate records including, but not limited to:

- g. Copy of the notification letter
- h. Claims filed
- i. Payments received
- j. Current balances

P. Notify us if your agency no longer qualifies to participate in the Revenue Recapture Program. You must cease all existing claims.

### **Duties of the Minnesota Department of Revenue**

- A. Provide mandatory training and support for agency staff who administer revenue recapture.
- B. Send debtors a revenue recapture notice when we apply a refund to their debt. This written notice must include the following information:
  - a. The refund amount that applied to the debt
  - b. Your address and phone number
  - c. The right of the debtor to contest the validity of the revenue recapture claim

- d. For joint refunds, a nonliable spouse has the right to request their portion of the refund
- C. Process revenue recapture claims and account updates you submit by the next business day.
- D. Remit refund payment(s) to you each business day.
- E. Make reconciliation reports available to you through e-Services.
- F. Notify you before making changes to revenue recapture requirements or procedures and provide an anticipated schedule for the changes.
- G. Audit you to ensure compliance with Minnesota Statutes and this service level agreement.
- H. Provide you with annual Computer Based Training
- I. Inactivate users who have not accessed e-Services in 15 months.
- J. Suspend your agency if you do not follow Minnesota Statutes, rules, or policies.
- K. Require you to sign a Revenue Recapture Service Level Agreement.

#### **Data Practice Responsibilities**

- A. We can exchange private data on individuals between Revenue, the Minnesota Taxpayer Rights Advocate, the Minnesota Attorney General's Office, the claimant agency, and the debtor when necessary with the intent of collecting debts through the revenue recapture process.
- B. Data we collect from you relating to claims filed under revenue recapture are private data on individuals.
- C. Revenue recapture claims must be administered by W-2 employees of your agency.
- D. Your employees must have disclosure and anti-browsing training to access the database.

- E. Any person you employ or formerly employed who discloses information for any other reason than collecting debts using revenue recapture will be subject to civil and criminal penalties (See Minnesota Statutes, Chapter 270A.11).

**Legal Requirements**

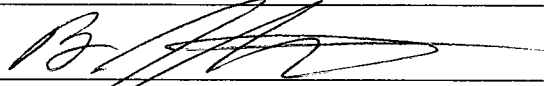
- A. This agreement is effective for three years unless canceled by either party.
- B. A claimant agency defined under Minnesota Statutes, section [270A.03](#), subdivision 2, will be suspended from participation in the Revenue Recapture Program for a violation of the Revenue Recapture Act or Minnesota Rules after due notice and an opportunity for hearing.
- C. The authorized agent(s) for Goodhue County (Agency Name)  
is/are: Brian Anderson (User Name)  
The authorized agent for the Minnesota Department of Revenue is the Collection Division director.
- D. You may not assign or transfer any rights or obligations under this service level agreement without prior written approval of the department.
- E. If you make changes, your authorized agent must sign a new service level agreement to continue using the Revenue Recapture Program.
- F. You and the department agree each party is responsible for their own acts and the results thereof to the extent authorized by law and will not be responsible for the acts of any others and the results thereof.
- G. Any amendments to this agreement must be in writing and executed by the same parties who executed the original agreement or their successors in office.

Please indicate how your agency qualifies to participate in revenue recapture by referencing Minnesota Statutes, section 270A.03 subd. 2.

Qualifying agency type: Local Unit of Government

Your authorized agent must sign, date, and return this agreement to us by Monday, May 19, 2020. This agreement will become effective on the date signed by the Minnesota Department

of Revenue Collection Division director. This agreement supersedes all prior formal and/or informal agreements between the two agencies regarding the Revenue Recapture Act.

AGENCY NAME: Goodhue County  
SIGNATURE:  DATE: 3/26/2020  
NAME (Printed): Brian J. Anderson TITLE: Auditor/Treasurer  
EMAIL: brian.anderson@co.goodhue.mn.us PHONE: 651-385-3043

SECOND CONTACT

NAME (Printed): Kelly Bolin TITLE: Finance Controller  
EMAIL: kelly.bolin@co.goodhue.mn.us PHONE: 651-385-3021

Minnesota Department of Revenue  
Collection Division

\_\_\_\_\_  
Sara Westly, Director

DATE \_\_\_\_\_



**Greg Isakson, P.E.**  
Public Works Director/County Engineer  
Goodhue County Public Works Department  
[www.co.goodhue.mn.us](http://www.co.goodhue.mn.us)

2140 Pioneer Road  
Red Wing, MN 55066  
Office (651) 385-3025

TO: Honorable County Commissioners  
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 07 Apr 20 County Board Meeting – CONSENT AGENDA  
**Approve Agency Agreement for Federal Participation in Force Account for the 2020 HSIP Lighting Project**

Date: 01 Apr 20

#### Summary

It is requested that the County Board approve the attached **Agency Agreement for Federal Participation in a Force Account** for the installation of several street lights at CSAH intersections.

#### Background

Safety studies have shown that the presence of street lights at intersections (particularly in rural areas) reduce accidents and thus improve safety. The simple presence of a light at an intersection tells the driver that the approaching intersection is unusual and demands the driver to pay more attention than a typical intersection (township or city street) where the cross traffic yields to them. The approaching intersection typically has a higher volume of traffic, potentially a higher volume of turning traffic, potentially is an intersection where the driver will need to yield, and/or some other factor exists that creates a potentially dangerous scenario. The federally funded Highway Safety Improvement Program (HSIP) has criteria that determines which intersections are the most dangerous and therefore eligible for Federal funding to help cover the cost of installing these street lights.

All of the new street lights under this contract are in the service area of Goodhue County Co-op Electric. Several of these installations will simply be adding the street light to an existing Goodhue County Co-op Electric pole. We are currently paying Goodhue County Co-op Electric for the existing street lights on our system in their service area, and the electricity and maintenance for these new lights will be added to that account at a cost of approximately \$8/month/light.

Federally funded contracts require the use of competitive contracting to award the work to the lowest responsible bidder; with the exception of Force Account projects where the work is performed by



County staff, a railroad, or a public utility working on their facilities located within a public road right of way.

Since these Force Account projects are not following the bidding process that awards the contract to the lowest bidder, Federal Highway Administration requires a Force Account Agreement that spells out requirements for the contract with the County staff, railroad, or public utility.

#### Alternatives

- Approve the Force Account Agreement as written and presented to the County by MnDOT.
- Request that MnDOT consider a revised Force Account Agreement before approving the agreement.
- Take no action and do not proceed with this federally funded contract.

#### Recommendations

It is the recommendation of staff that the Board approve the Force Account Agreement as written and presented to the County by MnDOT.

**BOARD OF COUNTY COMMISSIONERS  
GOODHUE COUNTY, MINNESOTA**

Date: 07 Apr 2020

---

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Goodhue County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, that Chairman Drotos and County Administrator Arneson are hereby authorized and directed for and on behalf of Goodhue County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1036324," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

**CERTIFICATION**

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by Goodhue County at a duly authorized meeting thereof held on the 7<sup>th</sup> day of April, 2020, as shown by the minutes of said meeting in my possession.

Subscribed and sworn to me this  
\_\_\_\_ day of \_\_\_\_\_, 2020

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Scott Arneson  
Goodhue County Administrator



**STATE OF MINNESOTA**  
**AGENCY AGREEMENT**  
 for  
**FEDERAL PARTICIPATION IN FORCE ACCOUNT**

**State Project Number:** 025-070-011\_\_\_\_\_

**FAIN Number:** **HSIP 2520(147)**\_\_\_\_\_

This Agreement is entered into by and between Goodhue County ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

**RECITALS**

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1. MnDOT Contract Number 1030025 which has been executed between the Local Government and MnDOT, appoints MnDOT as the Local Government's agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the Local Government; and
2. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds, hereinafter referred to as the "Project"; and
3. The Local Government is proposing a federal aid project to place street lighting at various rural intersections in the county. It has been determined that the project can be completed more economically as a Force Account by the local electrical utility hereinafter referred to as the "FORCE ACCOUNT"; and
4. The Force Account is eligible for the expenditure of federal aid funds, and is identified in MnDOT records as State Project 025-070-011, and in Federal Highway Administration ("FHWA") records as Minnesota Project HSIP 2520(147); and
5. The CFDA number for this project is 20.205; and
6. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

**AGREEMENT TERMS**

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**1. Term of Agreement**

- 1.1. **Effective Date.** This agreement will be effective upon execution by the Local Government and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this agreement have been satisfactorily fulfilled, whichever occurs first.

**2. Local Government's Duties**

- 2.1. The Local Government will perform all of its duties and obligations in MnDOT Contract Number 1030025, which is incorporated herein by reference, in the solicitation, and administration of the construction of the Project.

### 3. MnDOT's Duties

- 3.1. MnDOT will perform all of its duties in accordance with MnDOT Contract Number 1030025, which is incorporated herein by reference.

### 4. Time

- 4.1. The Local Government must comply with all the time requirements described in this agreement. In the performance of this agreement, time is of the essence
- 4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed** after the **end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT, twenty four months prior to the **end date**.

### 5. Payment

- 5.1. The estimated cost of the Force Account is \$88,000.
  - 5.1.1. It is anticipated that 90% (up to \$79,200 capped) of the cost of the Force Account is to be paid from federal funds made available by the FHWA, and that the remaining 10% shall be paid by the Local Government. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.
  - 5.1.2. Costs incurred as of the federal authorization date of 1/31/2020 will be eligible, if approved, for federal participation. Any costs incurred by the Local Government prior to the federal authorization date will not be eligible for federal participation.
  - 5.1.3. Eligible cost and expense, if approved, may consist of the following:
    - a) Furnishing and installing the proposed street lighting structures and sources of power for the proposed. Not limited to installation, but testing and getting the structures into service.
    - b) The direct labor charges for the utility company for the time that said employees are performing work pursuant to this agreement must be documented. Said labor charges may include the prorata share of "labor additives" applicable to said labor charges. Costs to the Local Government of "labor additives" consisting of holiday pay, vacation, sick leave, retirement, pension, unemployment taxes, compensation and liability insurance, lost time charges and similar costs incidental to labor employment will be reimbursed only when supported by adequate records.
    - c) The applicable equipment rental charges for the utility company owned equipment used by the utility company and mileage charges for employee owned vehicles used by the utility company on work performed pursuant to this agreement, at rates reflective of the actual cost.
    - d) Expenditures for materials, supplies, mechanical data processing and equipment rental, limited to the actual expenditures for the purposes of this agreement.
  - 5.1.4. Expenditures for general administration, supervision, maintenance and other overhead or incidental expenses of the Local Government are not eligible for federal participation.
  - 5.1.5. Acceptability of costs under this agreement will be determined in accordance with the cost principles and procedures set forth in the applicable Federal Acquisition Regulations, Contract Cost Principals and Procedures, 48 Code of Federal Regulations (CFR) 31 which is hereby incorporated by reference and made a part of this agreement.
  - 5.1.6. For costs expected to exceed \$88,000, the Local Government must request the preparation and execution of a supplement to this agreement, prior to incurring such costs.

- 5.2. **Cost.** The entire cost of the Project(s) is to be paid from federal funds made available by the FHWA and by other funds provided by the Local Government. The Local Government will pay any part of the cost or expense of the Project(s) that is not paid by federal funds. MnDOT will receive the federal funds to be paid by the FHWA for the Project(s), pursuant to Minnesota Statutes § 161.36, Subdivision 2. MnDOT will review and sign each partial pay request. Following certification of the partial estimate, MnDOT will reimburse the Local Government, from said federal funds made available to the Project, for each partial payment request, subject to the availability and limits of those funds.
- 5.2.1. The Local Government may request partial payments not more than once each thirty (30) days. The Project Engineer will certify each partial payment.
- 5.2.2. The invoice and supplements thereto, will contain all details that may be necessary for a proper audit. Such details will consist of at least the following:
- (a) A breakdown of labor by individual, classification, dates and hours worked times the applicable rate to arrive at a total dollar amount for each individual.
  - (b) The labor additive shall be applied to total labor dollars, not including overtime labor dollars.
  - (c) The equipment charges shall be broken down by type of equipment times the applicable rate and dates used to arrive at total equipment charges.
  - (d) A detailed breakdown of outside services used and supporting invoices and documentation that costs of outside services have been paid.
  - (e) Detail for materials, supplies, and other items with the description, units, and unit prices included in the invoice. If materials or supplies are purchased from an outside source, a copy of that invoice should be included.
  - (f) The invoices will include 100% of eligible charges applicable to the Force Account so that the prorata share of federal and Local Government participation can be applied to the total costs.
- 5.3. **Reimbursement.** Reimbursement of costs under this agreement will be based on actual costs, but limited to eligible items.
- 5.3.1. Following certification, by the Project Engineer, of the final estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified final estimate along with the required records.
- 5.3.2. Upon completion of the Project, the Local Government will prepare a final payment request in accordance with the terms of this agreement. The Project Engineer will certify the final estimate. Following certification of the final estimate, the Local Government will make the final payment to the consultant in accordance with the terms of the construction contract for the Project(s).
- 5.3.3. No more than 90% of the reimbursement due under this agreement will be paid until completion of the final audit and approval by MnDOT's authorized representative.
- 5.3.4. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or if funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may continue the work with local funds only, until such time as MnDOT is able to process the federal aid reimbursement requests.
- 5.4. **Matching Funds.** Any cost sharing or matching funds required of the Local Government in this agreement must comply with 2 CFR 200.306.

## 6. Authorized Representatives

6.1. MnDOT's Authorized Representative is:

Name: Lynnette Roshell, or her successor.

Title: State Aid, Special Projects

Phone: 651-366-3822

Email: lynette.roshell@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2. The Local Government's Authorized Representative is:

Name: Greg Isakson \_\_\_\_\_, or his/her successor.

Title: County Engineer \_\_\_\_\_

Phone: 651-385-3025 \_\_\_\_\_

Email: Greg.isakson@co.goodhue.mn.us \_\_\_\_\_

If the Local Government's Authorized Representative changes at any time during this agreement, the Local Government will immediately notify MnDOT.

**7. Assignment Amendments, Waiver, and Agreement Complete**

- 7.1. **Assignment.** Neither party will assign or transfer any rights or obligations under this agreement without prior written approval of the other party.
- 7.2. **Amendments.** Any amendments/supplements to this Agreement will be in writing and executed by the same parties who executed the original agreement, or their successors in office.
- 7.3. **Waiver.** If MnDOT fails to enforce any provision of this agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 7.4. **Agreement Complete.** This agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.
- 7.5. **Severability.** If any provision of this Agreement or the application thereof is found invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.

**8. Liability and Claims**

- 8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. The Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project, including reasonable attorney fees incurred by MnDOT. The Local Government indemnification

obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

## 9. Audits

- 9.1. Under Minn. Stat. § 16C.05, Subd.5, the Local Government's books, records, documents, and accounting procedures and practices of the Local Government, or other party relevant to this agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 9.2. The Local Government will comply with the Single Audit Act of 1984 and Office of Management and Budget (OMB) circular A-133 including amendments and successors thereto, which are incorporated herein by reference.
- 9.3. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.475 will be used to determine whether costs are eligible for reimbursement under this agreement.
- 9.4. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

**10. Government Data Practices.** The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by MnDOT under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

**11. Workers Compensation.** The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

**12. Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## 13. Termination; Suspension

- 13.1. **Termination by MnDOT.** MnDOT may terminate this agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 13.2. **Termination for Cause.** MnDOT may immediately terminate this agreement if MnDOT finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 13.3. **Termination for Insufficient Funding.** MnDOT may immediately terminate this agreement if:

13.3.1. It does not obtain funding from the Minnesota Legislature; or

13.3.2. If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.

13.4. **Suspension.** MnDOT may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

14. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.

15. **Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.

16. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

17. **Appendix II 2 CFR Part 200 Federal Contract Clauses.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third party contractors, as applicable. In addition, the Local Government shall have the same meaning as "Contractor" in the federal requirements listed below.

17.1.1. **Remedies.** Contracts for more than the simplified acquisition threshold currently set at \$150,000,



which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

- 17.1.2. **Termination.** All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- 17.1.3. **Equal Employment Opportunity.** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- 17.1.4. **Davis-Bacon Act, as amended.** (40 U.S.C. 3141-3148) When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- 17.1.5. **Contract Work Hours and Safety Standards Act.** (40 U.S.C. 3701-3708) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 17.1.6. **Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the

definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

- 17.1.7. **Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended.** Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued under the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 17.1.8. **Debarment and Suspension.** (Executive Orders 12549 and 12689) A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 17.1.9. **Byrd Anti-Lobbying Amendment.** (31 U.S.C. 1352) Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
- 17.1.10. **Procurement of Recovered Materials.** See 2 CFR 200.322 Procurement of Recovered Materials.
- 17.2. **Drug-Free Workplace.** In accordance with 2 C.F.R. § 32.400, the Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.
- 17.3. **Nondiscrimination.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, handicap, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance. The specific requirements of the Department of Transportation Civil Rights assurances (required by 49 C.F.R. §§ 21.7 and 27.9) are incorporated in the agreement.
- 17.4. **Federal Funding Accountability and Transparency Act (FFATA).**
- 17.4.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

- a. Reporting of Total Compensation of the Local Government's Executives.
  - b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
    - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
    - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
    - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>).

Executive means officers, managing partners, or any other employees in management positions.
  - c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2):
    - i. Salary and bonus.
    - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
    - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
    - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
    - v. Above-market earnings on deferred compensation which is not tax qualified.
- 17.4.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- 17.4.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this agreement is awarded.
- 17.4.4. The Local Government will obtain a Data Universal Numbering System (DUNS) number and maintain its DUNS number for the term of this agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each project. More information about obtaining a DUNS Number can be found at: <http://fedgov.dnb.com/webform/>

17.4.5. The Local Government's failure to comply with the above requirements is a material breach of this agreement for which the MnDOT may terminate this agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

**[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]**

**Goodhue County**

Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By: \_\_\_\_\_

Title: Goodhue County Board Chair

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: Goodhue County Administrator

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**

By: \_\_\_\_\_

Title: State Aid Engineer

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

By: \_\_\_\_\_

Date: \_\_\_\_\_



# Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning  
Telephone: 651.385.3104  
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS  
Telephone: 651.385.3223  
Fax: 651.385.3098

**TO:** Goodhue County Board of Commissioners  
**FROM:** Lisa M. Hanni, LUM Director / County Surveyor / County Recorder  
**DATE:** April 7, 2020 County Board Meeting

**RE:** AIS Contracts – Consent Agenda

**Summary:**

Request approval of the DNR Delegation Agreement for Aquatic Species inspections (effective upon signature – December 2020).

Request approval of the Watercraft Inspection and Removal services with WaterFront Restoration, LLC. (effective summer 2020).

**Background:**

Goodhue County and SWCD staff have developed yearly plans for the Aquatic Invasive Species grant. This year we would like to continue to work with the DNR and WaterFront Restoration, LLC to inspect for weeds on boats accessing Lake Byllesby and begin control of invasive Purple Loosestrife plants identified during last years lake surveys. We are once again coordinating AIS inspection efforts with Dakota County on the north side of the lake.

The contracts have been provided to the County Attorney’s office for review.

WaterFront Restoration, LLC will be hiring employees to perform the inspections and plant removal. They will not be Goodhue County employees.

**CONTRACT BETWEEN THE COUNTY OF GOODHUE  
AND WATERFRONT RESTORATION, LLC  
FOR AQUATIC INVASIVE SPECIES WATERCRAFT INSPECTION SERVICES**

This Contract is between County of Goodhue (“County”) and Waterfront Restoration, LLC, 4125 Windridge Circle, Hopkins, MN 55305, (“Contractor”). Contractor is a Minnesota Limited Liability Company. This Contract uses the word “parties” for both County and Contractor.

**WHEREAS**, the County requires services for Aquatic Invasive Species Watercraft Inspection Services.

**WHEREAS**, the Contractor represents, covenants, and warrants it can and will perform the services according to the provisions of this Contract and Contractor’s Proposal (“Contractor’s Proposal”), attached and incorporated as Exhibit 1; and

**ACCORDINGLY**, the parties agree:

**1. TERM**

This Contract is effective and enforceable on the date the last party executes this Contract (“Effective Date”) and expires on October 12, 2020 or the date on which all Services have been satisfactorily performed and final payment is made, whichever occurs first.

**2. CONTRACTOR’S OBLIGATIONS**

- 2.1. General Description. Contractor shall provide the services generally described in the specification document and Contractor’s Proposal (collectively, “Services”).
- 2.2. Conformance to Specifications. Contractor represents, covenants, and warrants it can and will perform the Services in a timely manner according to this Contract.
- 2.3. Standard of Care. In the performance of the Services, Contractor shall use the care and skill a reasonable practitioner in Contractor’s profession would use in the same or similar circumstances.
- 2.4. Ability to Perform. Contractor shall maintain staff, facilities, and equipment necessary to perform under this Contract. Contractor shall promptly provide Notice to the County when it knows or suspects it may be unable to perform under this Contract. The County shall determine whether such inability requires amendment or termination of this Contract. No Notice of Default is required to terminate under this section.
- 2.5. Changes in Policy or Staff. The County may terminate this Contract by providing 10 calendar days’ Notice if the Contractor makes or proposes significant changes in policies or staffing.
- 2.6. Successors and Assigns. In order to continue Services under the Contract and subject to the County’s prior written consent, in the event of a voluntary or involuntary dissolution, merger, sale, transfer, reorganization, acquisition or winding down of the Contractor’s business, all rights, duties, liabilities, obligations, and provisions of this Contract bind, benefit, and are assumed by the successors, legal representatives, trustees, or assigns of the Contractor as permitted by the County.

**3. PAYMENT**

- 3.1. Total Cost. County will pay Contractor a total amount not to exceed Twelve Thousand Eight Hundred Twenty Seven and 00/100 Dollars (\$12,827.00) (“Contract Maximum”). The Contract Maximum is not subject to any express or implied condition precedent. The County is not required to pay for any minimum amount of any Services.



- 3.2. Compensation. The County shall pay for purchased Services in the fixed amounts set out in the Contractor's Cost Details of the Contractor's Proposal.
- 3.3. Time of Payment. The County shall pay Contractor within 35 calendar days after the date on which Contractor's invoice is received. If the invoice is incorrect, defective, or otherwise improper, the County will notify Contractor within 10 calendar days after the date on which the invoice is received. The County will pay Contractor within 35 calendar days after the date on which the corrected invoice is received.
- 3.4. Interest on Late Payments. This provision is required by Minn. Stat. § 471.425. The County shall pay interest of 1 ½ percent per month or any part of a month to the Contractor on any undisputed amount that is not paid on time. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For unpaid balances of less than \$100, the County shall pay the actual interest penalty due the Contractor.
- 3.5. Late Request for Payments. The County may refuse to pay invoices received or postmarked more than 90 calendar days after the date that the invoiced Services were performed.
- 3.6. Payment for Unauthorized Claims.
- A. Payment does not prevent the County from disputing the claim. Payment of a claim is not a waiver, admission, release, ratification, satisfaction, accord, or account stated by the County.
  - B. The County is not responsible for any interest, fee, or penalty if it withholds payment for failure to comply with any provision of this Contract or during the pendency of an audit or inspection.
  - C. If the County requires an audit or inspection, the County does not have to pay any invoices until the audit or inspection is complete. Upon completion of the audit or inspection, the County will pay the Contractor pursuant to the time period for payment after receipt of an invoice.
  - D. The County may offset any overpayment or disallowance of claim by reducing future payments.

#### **4. COMPLIANCE WITH LAWS/STANDARDS**

- 4.1. General. Contractor shall abide by all Federal, State or local laws, statutes, ordinances, rules, and regulations now in effect or hereafter adopted pertaining to this Contract or to the facilities, programs, and staff for which Contractor is responsible.. Any violation of this section is a material breach of this Contract. No Notice of Default is required to terminate under this section.
- 4.2. Minnesota Law to Govern. The laws of Minnesota govern all matters related to this Contract, without giving effect to the principles of conflict of law. Venue and jurisdiction for any litigation related to this Contract must be in those courts located within Goodhue County, State of Minnesota or U.S. District Court, District of Minnesota.
- 4.3. Licenses. At its own expense, Contractor shall procure and maintain all licenses, certifications, registrations, permits, or other rights required to perform the Services under this Contract. Contractor shall furnish copies of the above to the County upon request. Contractor shall provide Notice to the County of any changes in the above within 5 calendar days of the change. Any violation of this section is a material breach of this Contract. No Notice of Default is required to terminate under this section.

#### **5. INDEPENDENT CONTRACTOR STATUS**

Contractor is an independent contractor. Nothing in this Contract is intended to create an employer and employee relationship between the County and the Contractor. Contractor is not entitled to receive any of the benefits received by County employees and is not eligible for workers' or unemployment compensation benefits. Contractor also acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Contractor, and that it is Contractor's sole obligation to comply with the applicable provisions of all State and Federal tax laws.

#### **6. NOTICES**

- 6.1. Each Notice must be signed by the Authorized Representative. Notices may be signed electronically. Unless otherwise stated in a specific section of this Contract, any notice or demand, (collectively, "Notice") must be in writing and provided to the Authorized Representative by at least one of the following:
- A. Personal delivery, which is deemed to have been provided upon receipt as indicated by the date on the signed affidavit; or
  - B. Registered or Certified Mail, in each case, return receipt requested and postage prepaid, which is deemed to have been provided upon receipt as indicated by the date on the signed receipt, certification, or affidavit; or
  - C. Nationally or internationally recognized overnight courier, with tracking service with all fees and costs prepaid, which is deemed to have been provided upon receipt as indicated by the date on the signed receipt, certification, or affidavit; or
  - D. Except for Notices of Termination and Notices of Default, email, which is deemed to have been provided upon receipt as indicated by the date on a report generated by the outgoing email server indicating that the email was successfully sent, passed, or transmitted to the email server of the Authorized Representative's email address, or upon receiving an email confirming delivery to the Authorized Representative's email address.
- 6.2. If the Authorized Representative rejects or otherwise refuses to accept the Notice, or if the Notice cannot be provided because of a change in contact information for which no Notice was provided, then the Notice is effective upon rejection, refusal, or inability to deliver.

## 7. INDEMNIFICATION

- 7.1. General. To the greatest extent allowed by law, in the performance of or failure to perform this Contract, Contractor shall indemnify, defend (in the case of third-party claims, with counsel satisfactory to County), and hold harmless the County, its officers, agents, and employees, from and against any actual or alleged loss, litigation cost (including, but not limited to, reasonable attorney fees and costs and expenses of defense), costs, settlement, judgment, demands, damage, liability, lien, debt, injury, harm, fees, fines, penalties, interest, expenditure, diminution in value, disbursement, action, claim, proceeding, or dispute of any sort (collectively "Losses"), whether or not involving a third party, which are attributable to Contractor's, or Contractor's agents', independent contractors', employees', or delegates', actual or alleged:
- A. Intentional, willful, or negligent acts or omissions; or
  - B. Actions or omissions that give rise to strict liability; or
  - C. Negligent or intentional misrepresentation, breach of warranty, covenant, contract, or subcontract
- whether or not well-founded in fact or in law, known or unknown, foreseen or unforeseen, fixed or contingent and howsoever originating or existing, and whether or not based upon statute, common law, or equity. This indemnity provision survives expiration or termination of this Contract.
- 7.2. Limitations. The indemnification obligations of this section do not apply to the extent that liability is the direct or proximate result of the County's negligence. This limitation is not a waiver on the part of the County of any immunity or limits on liability under Minn. Stat. Ch. 466, or other applicable State or Federal law.
- 7.3. Notice. The parties shall promptly provide Notice in writing and in reasonable detail of:
- A. Any demand, action, suit, or proceeding against the party providing Notice; or
  - B. Any event or fact that may give rise to indemnification under section 7.1 by Contractor.

- 7.4. Control of Defense and Settlement. Contractor shall promptly provide Notice to the County of any proposed settlement, and Contractor may not, without County's prior written consent (which the County will not unreasonably withhold, condition, or delay), settle such claim or consent to entry of any third-party judgment. Nothing in this section precludes Contractor from allowing County to undertake control of the defense.

## **8 INSURANCE**

Contractor shall maintain policies of insurance as set forth, and pay all retentions and deductibles under such policies of insurance. Any violation of this section is a material breach of this Contract. This section survives expiration or termination of this Contract. No Notice of Default is required to terminate under this section.

## **9. SUBCONTRACTING**

- 9.1. Subcontracting Generally Prohibited. Contractor shall not assign or delegate any interest, right, duty, or obligation related to this Contract without the County's prior written consent. The County may void any purported assignment, delegation, or subcontract in violation of this section.
- 9.2. Permitted Subcontracting. Contractor may subcontract with the subcontractors identified in Contractor's Proposal or as permitted by the County in writing, subject to the following:
- A. Contractor shall be responsible for the performance of its subcontractors.
  - B. All subcontractors shall comply with the provisions of this Contract.
  - C. Contractor remains responsible for performing Services under and complying with this Contract, regardless of any subcontract.
- 9.3. Notice to County. Contractor shall provide Notice to the County of any complaint, demand, action, proceeding, filing, lien, suit, or claim that Contractor has not paid or failed to timely pay any subcontractor. Notice must be provided no later than 10 calendar days after the date on which the Contractor first receives the complaint, demand, action, proceeding, filing, lien, suit, or claim.
- 9.4. Payment of Subcontractors. This provision is required by Minn. Stat. § 471.425. Contractor shall pay the subcontractor within 10 calendar days after the date on which the Contractor receives payment from the County for undisputed Services performed by the subcontractor. Contractor agrees to pay interest of 1½ percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For unpaid balances of less than \$100, the Contractor shall pay the actual interest penalty due the subcontractor.
- 9.5. A violation of any part of this section is a material breach of contract.

## **10. FORCE MAJEURE**

Neither party shall be liable to the other party for any loss or damage resulting from a delay or failure to perform due to unforeseeable acts or events outside the defaulting party's reasonable control, providing the defaulting party gives notice to the other party as soon as possible. Acts and events may include acts of God, acts of terrorism, war, fire, flood, epidemic, acts of civil or military authority, and natural disasters.

## **11. DEFAULT**

- 11.1. Notice of Default. Unless otherwise stated in a specific section of this Contract, no event or circumstance constitutes a default giving rise to the right to terminate for cause unless and until a Notice of Default is provided to the defaulting party, specifying the particular event or circumstance, series of events or circumstances, or failure constituting the default and cure period, if any.
- 11.2. Cure Period. The party providing the Notice of Default has the option, but is not required, to give the other party an opportunity to cure the specified default. If an opportunity to cure is given, it must be specifically described in the Notice of Default, including any period in which to comply.

11.3. Withholding Payment. Notwithstanding any other provision of this Contract, the County may, after giving Notice of Default, withhold, without penalty or interest, any payment which becomes due after Notice of Default is provided until the specified default is excused or cured, or the Contract is terminated.

## 12. TERMINATION

12.1. Termination Without Cause. Either party may terminate this Contract without cause by providing 30 calendar days' Notice of Termination to the other party.

12.2. Termination for Cause or Material Breach. Either party may terminate this Contract for cause by providing 7 calendar days' Notice of Termination to the other party, unless a different procedure or effective date is stated within the specific section of this Contract under which the default occurs. In addition to other specifically stated provisions of this Contract or as otherwise stated in law, events or circumstances constituting default and giving rise to the right to terminate for cause, unless waived, include but are not limited to:

- A. Making material misrepresentations either in the attached exhibits or in any other material provision or condition relied upon in the making of this Contract;
- B. Failure to perform Services or provide payment within the time specified in this Contract;
- C. Failure to perform any other material provision of this Contract;
- D. Failure to diligently and timely perform Services so as to endanger performance of the provisions of this Contract;
- E. The voluntary or involuntary dissolution, merger, sale, transfer, reorganization, acquisition or winding down of the Contractor's business.

12.3. Termination by County – Lack of Funding. The County may immediately terminate this Contract for lack of funding. A lack of funding occurs when funds appropriated for this Contract as of the Effective Date from a nonCounty source are unavailable or are not appropriated by the County Board. The County has sole discretion to determine if there is a lack of funding. The County is not obligated to pay for any Services that are performed after providing Notice of Termination for lack of funding. The County is not subject to any penalty or damages for termination due to lack of funding. No Notice of Default is required to terminate under this section.

12.4. Notice of Termination. The Notice of Termination must state the intent to terminate the Contract and specify the events or circumstances and relevant Contract provision warranting termination of the Contract and whether the termination is for cause.

12.5. Duties of Contractor upon Termination. Upon the County providing of the Notice of Termination, and except as otherwise stated, Contractor shall:

- A. Discontinue performance under this Contract on the date and to the extent specified in the Notice of Termination.
- B. Complete performance of any work that is not discontinued by the Notice of Termination.
- C. Cooperate with County with any transition of Services.
- D. Cancel all orders and subcontracts to the extent that they relate to the performance of this Contract.
- E. Return all County property in its possession within 7 calendar days after the date on which the Contractor receives the Notice of Termination to the extent that it relates to the performance of this Contract that is discontinued by the Notice of Termination.
- F. Submit an invoice for Services satisfactorily performed prior to the effective date of termination within 35 calendar days of said date.

G. Maintain all records relating to the performance of the Contract as may be directed by the County in the Notice of Termination or required by law or this Contract.

12.6. Duties of County upon Termination of the Contract for Cause or Without Cause. Upon delivery of the Notice of Termination, and except as otherwise provided, the County shall make final payment to Contractor in accordance with section 3.3 of this Contract for Services satisfactorily performed.

12.7. Effect of Termination for Cause or without Cause.

A. Termination of this Contract does not discharge any liability, responsibility, or right of any party that arises from the performance of, or failure to adequately, perform the provisions of this Contract prior to the effective date of termination. Termination shall not discharge any obligation which, by its nature, would survive after the date of termination.

B. The County shall not be liable for any Services performed after Notice of Termination, except as stated above or as authorized by the County in writing.

### 13. CONTRACT RIGHTS AND REMEDIES

13.1. Rights Cumulative. All remedies under this Contract or by law are cumulative and may be exercised concurrently or separately. The exercise of any one remedy does not preclude exercise of any other remedies.

13.2. Waiver. Any waiver is only valid when reduced to writing, specifically identified as a waiver, and signed by the waiving party's Authorized Representative. A waiver is not an amendment to the Contract. The County's failure to enforce any provision of this Contract does not waive the provision or the County's right to enforce it.

### 14. AUTHORIZED REPRESENTATIVE

14.1. The Authorized Representatives of the respective parties for purposes of this Contract are as follows:

**To Contractor:**

Tom Suerth  
President  
PO Box 783  
Long Lake, MN 55356  
Telephone: 952-356-0614  
[tom@waterfrontrestoration.com](mailto:tom@waterfrontrestoration.com)

**To the County:**

Ryan Bechel  
Zoning Assistant  
Goodhue County Land Use Management Department  
509 West 5th Street,  
Red Wing, MN 55066  
Telephone: 651-385-3112  
[mailto: ryan.bechel@co.goodhue.mn.us](mailto:ryan.bechel@co.goodhue.mn.us)

14.2. The Authorized Representative, or his or her successor, has authority to bind the party he or she represents and sign this Contract. The County's Authorized Representative shall have only the authority granted by the County Board. The parties shall promptly provide Notice to each other when an Authorized Representative's successor is appointed. The Authorized Representative's successor shall thereafter be the Authorized Representative for purposes of this Contract.

### 15. LIAISON

15.1. The Liaisons of the respective parties for purposes of this Contract are as follows:

Contractor Liaison: Derek Lee  
Telephone: 952-356-0614  
Email Address:  
[sales@waterfrontrestoration.com](mailto:sales@waterfrontrestoration.com)

County Liaison: Ryan Bechel  
Telephone: 651-385-3112  
Email Address:  
<mailto:ryan.bechel@co.goodhue.mn.us>

15.2. The Liaison, or his or her successor, has authority to assist the parties in the day-to-day performance of this Contract, ensure compliance, and provide ongoing consultation related to the performance of this Contract. The parties shall promptly provide Notice to each other when a Liaison's successor is appointed. The Liaison's successor shall thereafter be the Liaison for purposes of this Contract.

## 16. OWNERSHIP OF WORK PRODUCT

As the County's contractor for hire, the County shall own in perpetuity, solely and exclusively, all rights of every kind and character, in all proceeds, works, drawings, products, plans, and all other materials created by Contractor pursuant to this Contract (collectively referred to as "Works"), and the County shall be deemed the author thereof for all purposes. Such Works are deemed "works for hire," as defined in the U.S. Copyright Act, 17 U.S.C. § 101. Contractor shall, upon the request of the County, execute all papers and perform all other acts necessary to assist the County to obtain and register copyrights on such Works. If, for any reason, any of the Works do not constitute a "work made for hire," Contractor hereby irrevocably assigns to the County, in each case without additional consideration, all right, title, and interest throughout the universe in and to the works, including all copyrights therein.

## 17. AMENDMENTS

Any amendments to this Contract are only valid when reduced to writing, specifically identified as an amendment, and signed by both parties' Authorized Representative.

## 18. SEVERABILITY

The provisions of this Contract are severable. If any provision of this Contract is void, invalid, or unenforceable, it will not affect the validity and enforceability of the remainder of this Contract unless the void, invalid, or unenforceable provision substantially impairs the value of the entire Contract with respect to either party.

## 19. MERGER

19.1. Final Agreement. This Contract is the final expression of the agreement of the parties. This Contract is the complete and exclusive statement of the provisions agreed to by the parties. This Contract supersedes all prior negotiations, understandings, or agreements. There are no representations, warranties, or provisions, either oral or written, not contained herein.

19.2. Exhibits. The following Exhibits and addenda, including all attachments, are incorporated and made a part of this Contract:

Exhibit 1 - Contractor's Proposal dated February 27, 2020

19.3. By signing this Contract, Contractor acknowledges receipt of all the above Exhibits and addenda, including all attachments. If there is a conflict between any provision of any Exhibit and any provision in the body of this Contract, the body of this Contract will prevail. To the extent reasonably possible, the Exhibits will be construed and constructed to supplement, rather than conflict with, the body of this Contract.

## 20. CONFIDENTIALITY

20.1. "Protected Data" has the same meaning as Not Public Data as defined in Minn. Stat. § 13.02, subd. 8a. Trade Secret Data as defined in Minn. Stat. § 13.37, subd. 1(b) shall be identified by Contractor to County and included in the definition of Protected Data.

- 20.2. For purposes of this Contract, all data created, collected, received, stored, used, maintained, or disseminated by Contractor in the performance of this Contract is subject to the requirements of the Minnesota Government Data Practices Act (“MGDPA”), Minn. Stat. Chapter 13 and its implementing rules, as well as any other applicable State or Federal laws on data privacy or security. Contractor must comply with, and is subject to, the provisions, remedies, and requirements of the MGDPA as if it were a governmental entity.
- 20.3. Contractor acknowledges that the County may transmit Protected Data to Contractor in connection with Contractor’s performance of this Contract. Contractor shall not, at any time, directly or indirectly reveal, report, publish, duplicate, or otherwise disclose Protected Data to any third party in any way whatsoever, unless required or allowed by law. Contractor agrees to implement such procedures as are necessary to assure protection and security of Protected Data and to furnish the County with a copy of said procedures upon request.
- 20.4. Each party shall provide the other party with prompt Notice of a breach of the security of data as defined in Minn. Stat. § 13.055, subd. 1(a) or suspected breach of the security of data and shall assist in remedying such breach. Providing or accepting assistance does not constitute of waiver of any claim or cause of action for breach of contract.
- 20.5. Contractor shall cooperate with the County in responding to all requests for data. Contractor does not have a duty to provide access to public data if the public data are available from the County, except as required by the provisions of this Contract. The parties shall promptly notify each other when any third party requests Protected Data related to this Contract or the Services. Contractor shall ensure that all subcontracts contain the same or similar data practices compliance requirements. All provisions of this Section apply to any subcontract or subcontractor.
- 20.6. This section survives expiration or termination of this Contract.

## **21. CONTRACT INTERPRETATION AND CONSTRUCTION**

This Contract was fully reviewed and negotiated by the parties. Any ambiguity, inconsistency, or question of interpretation or construction in this Contract shall not be resolved strictly against the party that drafted the Contract. It is the intent of the parties that every section (including any subsection), clause, term, provision, condition, and all other language used in this Contract shall be constructed and construed so as to give its natural and ordinary meaning and effect.

## **22. WAGE WITHHOLDING TAX**

Pursuant to Minn. Stat. § 270C.66, County shall make final payment to Contractor only upon satisfactory showing that Contractor and any subcontractors have complied with the provisions of Minn. Stat. § 290.92 with respect to withholding taxes, penalties, or interest arising from this Contract. A certificate by the Minnesota Commissioner of Revenue (Minnesota Department of Revenue Form IC-134, entitled “Withholding Affidavit for Contractors”) satisfies this requirement with respect to the Contractor or subcontractor. Form IC-134 Form and Instructions are found at [http://www.revenue.state.mn.us/Forms\\_and\\_Instructions/ic134.pdf](http://www.revenue.state.mn.us/Forms_and_Instructions/ic134.pdf).

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the date(s) indicated below.

**COUNTY OF GOODHUE**

**CONTRACTOR**

*(I represent and warrant that I am authorized by law to execute this contract and legally bind the Contractor.)*

By: \_\_\_\_\_  
Ryan Bechel, Zoning Assistant  
Land Use Management Department  
509 West 5th Street,  
Red Wing, MN 55066

Date of Signature: \_\_\_\_\_

By: *Derek Lee* \_\_\_\_\_  
Derek Lee, Account Manager  
Waterfront Restoration  
P.O. Box 783  
Long Lake, MN 55356

Date of Signature: 03-30-2020 \_\_\_\_\_

**COUNTY OF GOODHUE**

By: \_\_\_\_\_  
Scott Arneson, County Administrator  
Administration Department  
509 West 5th Street,  
Red Wing, MN 55066

Date of Signature: \_\_\_\_\_



# EXHIBIT 1



**...ing you must:**  
...hibited invasive species.

anchor and line      livewell      transom

rollers      axle

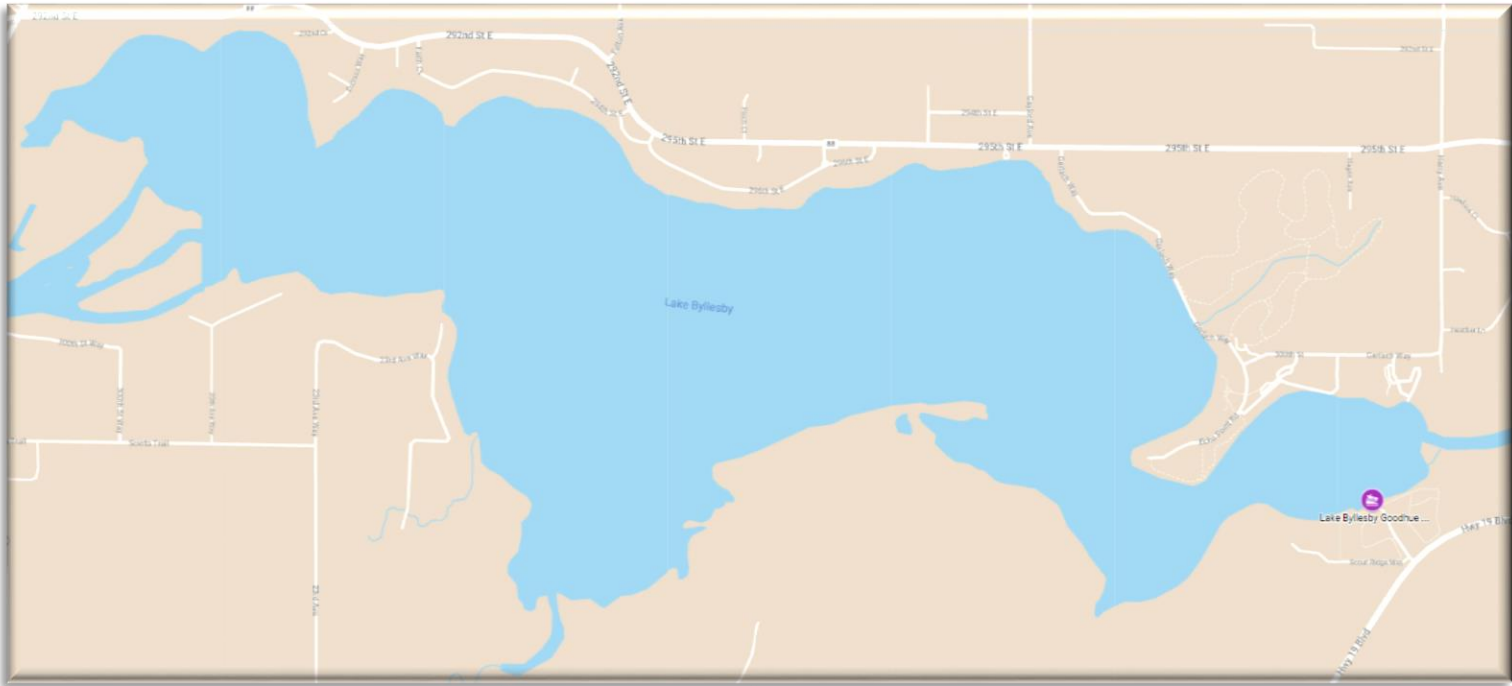
**ut:**  
...ussels, or other prohibited species  
...in the water if it has aquatic plants, zebra mussels, o  
...es attached  
...aining water, removing the drain plug, and opening  
...bait in the water or on the ground  
**00 - Call a Conservation Officer to report vi**

Minnesota Department of Natural Resources

Proposal  
Prepared For:  
Goodhue County



# Boat Launch Location



## Executive Summary

Waterfront Restoration is pleased to submit a maximum value proposal for watercraft inspection and boater education services to aid Goodhue County in preventing the spread of aquatic invasive species.

This proposal presents our approach to achieving and exceeding your expectations has ten sections addressing the following:

<b>Boat Launch Location</b> .....	3
<b>Executive Summary</b> .....	4
<b>About Waterfront Restoration</b> .....	6
<b>Hiring</b> .....	7
<b>Onboarding/Training</b> .....	8
<b>Management</b> .....	10
<b>Reporting</b> .....	11
<b>Schedule</b> .....	13
<b>Investment</b> .....	14
<b>Summary</b> .....	15

We wanted to address pricing upfront, as we know that pricing is an important consideration in any bid process. However, there is an important consideration of which to be mindful.

As you know, Minnesota has very low unemployment. Given that most counties request pricing in the form of an hourly rate, other bidders see this as an opportunity to pay their inspectors as little as possible (typically around minimum wage or up to \$11 per hour.)

This pay approach leads to:

- 1.The provider over promising on their proposal and under delivering once awarded the contract.
- 2.Extremely high turnover during the season.
- 3.The inability to staff launches each week/weekend during the Summer.
- 4.The inability to have enough inspectors to cover all the launches by the planned start date.
- 5.Complaints from boaters noting inspectors not doing their jobs, are not presentable, or are unfriendly.
- 6.Inspectors that may not be background checked- possibly hiring inspectors with previous felonies or a sex offender background.

Waterfront Restoration is committed to ensuring we have the right people working at your lakes. Thus, we compensate them consistent with at or above market value. This approach helps us,





on your behalf, to staff your lakes with reliable, presentable, and professional inspectors that will create a positive experience for your boaters while also protecting your lakes.

Our base wage we provide to inspectors is dependent on qualifications. We have developed a weighted qualification scoring system based upon twenty different aspects. Some of the scored qualification aspects include: knowledge of AIS, customer service experience, de-escalation communication experience, attention to detail, and previous inspector experience.

Our inspectors are then on a performance-based pay system that rewards them for great performance. Performance and qualification-based pay combined with appropriate supervisor check-ins has dramatically improved compliance in our experience. This ensures the county is getting the maximum value from their money spent on inspectors.

Utilizing a higher pay rate to inspectors and this structure- helps us on your behalf to attract and retain the best people for the job, emphasize the importance of the job and of doing it well, incentivize higher output- employees work harder to demonstrate that they deserve the job, and produces happy employees who thus show their happiness in amazing customer service

In summary, we respectfully suggest selecting the provider who is sensitive to the challenges of proper staffing, training, and inspector management of your lakes. We have included all of those aspects in this proposal and thus reflected that in the outlined price on page 13 of this document.

Thank you again for considering Waterfront Restoration for this contract. We encourage you read through all the details in this proposal and then to speak with our past and current county clients about our performance and their satisfaction with us in providing these services. If you have further questions about our hiring, training, and management approaches, we welcome whatever questions you or the board may have.

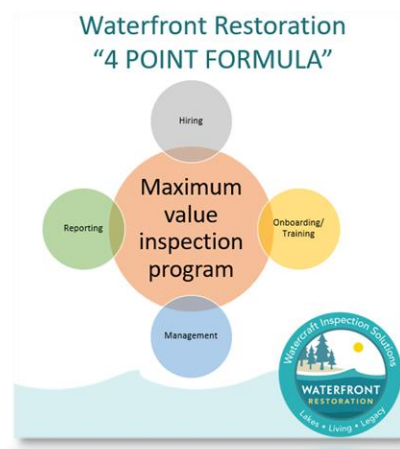
Derek Lee  
Account Manager  
Derek@waterfrontrestoration.com  
612-424-8543

Tom Suerth  
President/Founder  
Tom@waterfrontrestoration.com  
612-285-3597



## About Waterfront Restoration

Waterfront Restoration was founded by Tom Suerth in 2003. He was inspired to start the company by his passion for lake preservation. He grew up near a Minnesota lake and saw firsthand the devastation that Eurasian watermilfoil had on it. Today, species like Zebra Mussels, Starry Stonewort, and other AIS are creating high risks of devastating recreational boating, swimming, and fishing in counties throughout the state. Our company's mission is to preserve Minnesota lakes and protect them from these invasive species and other AIS on the horizon.



We specialize in providing high-quality, fully managed watercraft inspections and boater education services to counties throughout the state of Minnesota. We have developed a 4-point formula that provides expertise in the recruitment, training, reporting, and management of seasonal staff for aquatic invasive species prevention and control programs. This expertise provides us with the ability to recruit and retain watercraft inspectors who share our passion for lake preservation and professionally represent your county.

Our staff works closely with the Minnesota DNR, counties, and lake associations in Minnesota to keep our knowledge current on aquatic invasive species issues and best practices for watercraft inspection.

Counties and associations that have chosen us to protect their lakes see our value beyond a monetary exchange. They see us as their partner in lake protection. Waterfront Restoration is devoted and dedicated to keeping your lakes clean and preventing the spread of AIS. We do that through hiring the right people, providing them with the skills necessary to keep boaters informed and watercrafts properly inspected, and managing them to ensure your expectations are met.

In an industry riddled with unstable small businesses that have one or two full-time staff trying to manage everything, Waterfront Restoration is a financially stable, professional service company with an expert management team that consistently delivers high-quality results for its clients.

We have provided inspector services to the following clients. If you would like to reach out to any of them (and we strongly encourage you do, to hear firsthand how we stand out) please do not hesitate to contact us and we can provide you with their contact information.

- Dakota County
- Goodhue County
- Waseca County
- Blue Earth County
- Scott County
- Christmas Lake Association
- Lake Francis Association



## Hiring

### High Quality Inspectors: A Reflection of your county

We recognize that one of the major keys to success with providing inspection services is the inspector hiring process. To ensure inspections are properly completed and your county is represented professionally, we have a rigorous candidate screening and evaluation process to identify the traits of high performing inspectors. We call it our “above and beyond” approach and it ensures our inspectors are carefully interviewed, selected based on their skills, and better educated. Thus, it is proven they educate and engage the public better- and that mirrors what people think about your county.



As one of our county staff members we work with (and whom is an avid fisherman, that has interacted with inspectors throughout the state), noted:

*“When interacting with inspectors from Waterfront Restoration, they were far more thorough and friendly than some I've seen in other areas of the state. Some others I've encountered were not friendly at all and really seemed like that was the last thing they wanted to be doing”.*

When you choose us:

1. We take on the responsibility for the advertising and hiring of the inspectors and training them pursuant to the MNDNR training program (and additional training as outlined below)
2. We have a management team to support a county's rapid hiring timeline which helps us continually hire the best candidates for the job in a short time frame.
3. We have developed a weighted interview scoring system to rate the candidates based upon twenty different aspects. If a candidate does not achieve the target score, that person is not hired.
4. Every candidate must pass our online customer service test to ensure they have the relationship, speaking, and rapport skills to interact with boaters. Thus, as boaters interact with our inspectors, they are more friendly, engaged, professional, and educational, leaving boaters more informed and more thoroughly inspected.
5. Unlike other companies who only do phone interviews, we do in person or video interviews which ensures professionally presenting employees in a customer service industry- i.e. no non-natural appearing body modifications, gauged earlobes, sharpened teeth, split tongue, facial tattoos etc.
6. Unlike other companies, every employee undergoes a criminal background check.
7. Level 1 inspectors are at least 16 years of age. Level 2 inspectors are at least 18 years of age.

Additional hiring details:

- Hiring commences upon notice of award of contract. Approximately 8 weeks lead time is needed after board approval- before inspections begin. Example: for inspections to start on 5/15, notice of award of contract due around 3/15. Inspection start date also depends upon DNR training sessions availability- these sessions are limited and fill up quickly.

## Onboarding/Training

Rather than just putting a warm body out there like other companies may do, and hoping they are onboarded and trained properly, you have assurance knowing our inspectors have the following:



- **Employee Handbook.** Our employee handbook has been refined over sixteen years of employing seasonal staff for AIS control and prevention. It is updated annually by our HR and legal counsel to ensure compliance with all laws. The handbook is specifically tailored to the AIS control and prevention services we provide. To view some of the details in our handbook, click [HERE](#).
- **Onboarding System.** An important distinguishing factor is that we have a thoroughly vetted HR onboarding system. Many small businesses do not have a systemized onboarding process which causes issues such as required forms not being completed by employees and conflicts resulting from employees not being aware of policies. Onboarding mistakes lead to problems for the county due to employee issues or disputes, disengagement or unsatisfactory work performance, and ultimately vacancies at your boat launches. Our system significantly reduces the risk of these issues occurring.
- **Inspector Knowledge Development.** The DNR training sessions often do not fully equip inspectors to perform inspections properly. As a result, many counties have experienced issues with their inspectors not performing their jobs as expected. Over the thousands upon thousands of inspections we have completed, we have developed additional training programs to ensure the inspectors assigned to your county are equipped with the tools to properly provide these services, professionally represent your county to the general public, and to ensure the inspectors feel comfortable with the transition from the classroom to the field.

After completion of DNR training and prior to deployment in the field, inspectors are guided through our supplemental training class which was created to address the common gaps in the DNR training. They participate in ten training modules, which include custom videos, within our online training platform. Each module finishes with the delivery of a quiz for the inspector to complete. This helps to ensure comprehensive understanding of the content.

An example of some of the modules and instructional videos:

- Advanced safety procedures.
- How to respond during adverse weather conditions.
- Emergencies or hostile scenarios with the public; and what to do if the employee does not feel safe.
- Verbal de-escalation scenarios on how to deal with unruly, impatient, or aggressive boaters.
- Advanced training for wakeboard/ballast boat inspection and decontamination.
- Internal advanced training that walks through entrance inspection demonstration.



Additional onboarding/training details:

- We ensure the inspectors have digital devices and that they are suitable and that the DNR inspection survey software is downloaded, loaded and functioning. We also monitor inspector survey entries weekly for accurate case numbers. We provide inspectors with feedback if there are inaccuracies and then make the corrections to the database with Adam Doll/DNR if necessary. This approach ensures you have accurate inspection data for your lakes.
- We also provide information on each digital device that includes AIS inspection procedures and types of watercraft that may be encountered at the boat landing. This includes the AIS inspection manual from the Minnesota DNR, a copy of the Colorado Boat Compendium for Aquatic Nuisance Species (ANS) Inspectors, and a contact list (both email and phone numbers) for the correct personal at our office, conservation officers, and county staff.
- As part of the onboarding process we supply inspectors with professional safety vests, along with a dress code of shirts, pants, and name tags, custom signs, brochures, backup paper surveys, mirrors, flashlights, reach tools, lake access code sheets, and infested lake cards.
- Hired inspectors are typically local to the area, but we also provide them with additional tourism and lake details within the area such as education flashcards of invasive species currently on the lake and concerns on the horizon within the state and county. Thus, when inspectors are interacting with boaters, they are knowledgeable and able to educate and build rapport with them.
- Inspectors are trained in identifying ways to assist boaters with loading and launching and are encouraged to aid whenever they practically can (Ex. slight trailering assistance, routing traffic and managing parking, clean water for bait, weather updates etc.)
- During down times at each access we can rake out floating vegetation from the immediate vicinity of the watercraft trailer path, clean up any trash, and conduct zebra mussel visual inspections around the launch.
- Waterfront Restoration will provide documentation to the County that the DNR training was been completed and provide documentation that the DNR has authorized the employee prior to conducting inspections.



## Management

**Project Management.** We have six project managers on staff with fifty years of combined experience, who attend regular statewide AIS training and conferences.

With six managers there is always an expert available for inspector questions and to respond to any violations found by inspectors at accesses. At all times, we have, at a minimum, one manager available. Managers can be reached by phone, text, and email seven days a week. This access is not only provided to inspectors, but to the county as well as the managers serve as a liaison between not only the inspectors but also the AIS program coordinator.



### **Random spot checks and regular meetings:**

Waterfront Restoration designates a roaming inspector or company manager to regularly meet with and spot check inspectors. The intent of the check/meeting is to ensure inspectors skills stay fresh thus ensuring the highest quality inspection of every watercraft. It also helps identify any poor performers right away instead of letting them do a poor quality job all season, we can replace them right away. During the check or meeting the manager provides the inspector with ongoing training, customer service testing, refreshers on boat inspection procedures, coaches and critiques them on proper inspection protocol, assists with inspections while on site, and produces a completed scored grading sheet based on each spot check.

This person is trained as a level 1 inspector. Check ins are at random and at different times and days and occur at a minimum bi-weekly.

The single most effective behavior that a manager can engage in- to improve results and retention-is getting to know your people. This Improves interaction that inspectors have with boaters and thus reflects that on the county and gives direct relay of insight on items the inspectors may not have previously shared or situations recently encountered. Getting to know the inspectors also keeps them engaged and excited and helps remind them of the importance of education and AIS prevention.

### **Payroll Management:**

Waterfront Restoration understands that it takes full responsibility for managing and paying of its inspectors. Any person employed by or working on our behalf is an independent contractor and we collect required W4s and provide W2s and provide hourly payment biweekly, pay or withhold FICA, FUTA, State Unemployment, Workers Compensation, and state and federal withholding, as required by law.

## Reporting

A key to our partnerships with county clients is keeping them informed so they are not left in the dark about what is going on in your own county each day at the boat launches. Prior to the contract we can speak with you to set goals and identify relevant standards. We provide a series of reports to our county clients keeping them apprised of what we see in their lakes with data on which they can take action.



Plus, it provides a high-level of transparency in the services we are providing.

### On a daily basis we provide:

- Any real time updates via email for items we feel are urgent and important for you to know.
- GPS live tracking- at any time you have live-direct, and also historical access to see which inspectors are on the clock and where.
- If desired we can provide you with a daily email report outlining any violations from the previous day. (Supervisors respond to violations found by inspectors at any accesses and work with the inspector to notify law enforcement if needed and provide a written report.)

**On a monthly basis**, a report along with your invoice is provided to you that includes the following information:

- Trend analyses
- Information regarding the results of the inspections overall.
- Summary of spot checks and meetings comments made by the inspectors during the meetings.
- Equipment needs or suggestions.
- Number of hours spent on inspections by each employee at each access each day.
- Number of aquatic invasive species (AIS) identified.
- Summary of observations observed and/or recorded during the inspections.
- Number of calls to the supervisor, DNR or 911.
- Number of boaters referred to a decontamination site for a courtesy or required decontamination.
- Number of angry boaters.
- Verification that ALL data on each tablet was uploaded to the DNR database.
- Summary of whether any inspection data and/or tablet(s) were lost, damaged, stolen, or otherwise made unrecoverable.

We can also have a monthly debrief conference call to review our findings and discuss ways to better protect your lakes.

At the end of the boating season, an annual report is provided that presents comprehensive data for each of your lakes. This report provides actionable information that your county can use to take steps to better protect your lakes in future years. We can conduct an annual debrief conference call to review our findings and recommendations for improvement.

Both the monthly and annual reports can be customized upon request to include the information you desire.

A sample annual report that would be similar to the one we provide you is here: Click [Here](#)

Continuous documenting and reporting ensures long term year to year process and protocols are followed. Each day, week, month, and year -our inspectors and management team develop a broad-level of visibility into your lakes and have insight into ways to better protect them.



## Schedule

Dates run from the 2019 fishing opener (SATURDAY May 9, 2020) through Labor Day (MONDAY September 7, 2020). Hours of operation will be Fridays at 9:30 a.m. to 6 p.m., Saturdays and Sundays from 9:30 a.m. to 6 p.m., holidays from 9:30 a.m. to 6 p.m., and on a weekday (Monday-Thursday) from 9:30 a.m. to 6 p.m, an aggregate total of 6 times. There are 17 total Fridays from 5/15 -9/4, 18 total Saturdays from 5/9 -9/5, 18 total Sundays from 5/10-9/6, and 3 Holidays: Memorial Day, 4th of July, and Labor Day. Below is a table layout of total hours example:

Fri Shift	Fri Hrs.	# of Fri	Sat Shift	Sat Hrs.	# of Sat	Sun Shift	Sun Hrs.	# of Sun	Holiday Shift	Holiday Hrs.	# of Holidays	Week day shift	Weekday Hrs	# of Week days	Total Days	Total Hrs
9:30-6	8.5	17	9:30-6	8.5	18	9:30-6	8.5	18	9:30-6	8.5	3	9:30-6	8.5	6	62	527

- **1 Goodhue County location:**  
Lake Byllesby Goodhue County Park boat launch (Cannon Falls, MN)- Level 1 inspector
- **Estimated total hours of inspections: = 527 Hours**  
**Rates below assume contract with Dakota county at approximately 3,332 hours= total combined two county hours = 3859 Hours**
- Shift schedule will be developed with County input and published and available to the County at least one week in advance throughout the season. Waterfront Restoration will schedule all inspectors and manage the ongoing calendar to ensure coverage according to the schedule agreed upon by the County and also manage day-to-day coverage and hours for a not to exceed hours on a specific waterbody- unless permitted by the County.
- Unlike other companies that just cancel a shift if the primary inspector calls in sick or calls out of, Waterfront Restoration has an advanced calendar scheduling software to ensure day to day coverage requests are met. This system ensures 95% shift coverage of planned hours each week. The scheduling system combined with our management system- which works to bring in inspectors as backup to cover if a primary inspector is sick or calls out of- ensures better protection for your lake. There are some cases where some shifts or portions of shifts will not be covered due to unexpected illness/absence, or inclement weather. These shifts will be reallocated to different days/shifts throughout the season so that total season coverage hours meet the County's preferred season total hours. This may require a minority of shifts move to weekdays or extend beyond the anticipated end date.
- You have peace of mind knowing we have any the behind the scene details handled. You are not burdened with inspector absences, unexpected turnover or coverage % at a launch because we have a proven process that ensures we consistently manage these details so you can focus your time on other important AIS projects within your County.

## Investment

Year	Average inspector hours per year	Three-year pricing reduced hourly rate	One-year pricing hourly rate	Savings with a three-year agreement
2020	3,500	\$23.52	\$24.34	3.38%
2021	3,500	\$24.22	\$25.28	4.21%
2022	3,500	\$24.95	\$26.34	5.29%

### **A multiyear pricing structure allows your county to:**

1. Mitigate risk in case of fluctuation increases in the market from year to year.
2. Focus on long term continuous improvement and strategic AIS initiatives. As we obtain insight over time, we become a partner to the overall process and can share process improvement ideas.
3. Save a significant amount of administrative time, burden, effort and resources reviewing proposals every year. If vendors are changed, a lot of time is spent on knowledge transfer and vendor onboarding.
4. Recruit and retain high quality inspectors who commit to work with us for multiple seasons.
5. Have peace of mind knowing that a provider is in place who will establish consistent quality control techniques and procedures.

You are only billed while inspectors are clocked in at the launch site. All overhead such as cost of recruiting, company training, county training, DNR training, holiday pay, ongoing management, protocol compliance, technology, software, reporting etcetera are built into the hourly rate already. There are no surprise charges, simply take the hourly rate and multiply that by the total hours at the launch.

**Initial payment:** 20% of estimated total program cost. This amount is invoiced prior to commencement of inspectors performing services at the lake accesses. This payment is to provide for the up-front costs of recruiting, screening, onboarding, purchase and setup hardware and software, site supplies, and for administrative costs. These costs are incurred by Waterfront Restoration before inspectors can be placed at lake accesses. Additional invoices will be submitted throughout the season monthly based upon the expected number of hours to be worked at the locations in the next succeeding month.

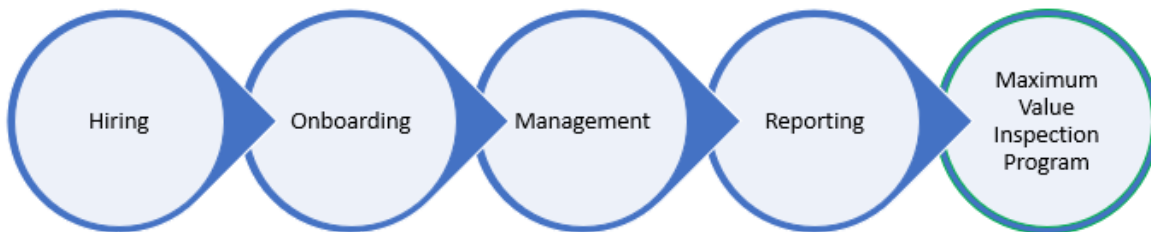
## Summary

We know that pricing is important consideration in any bid process. However, there is an important consideration of which to be mindful. Pricing has been requested in the form of an hourly inspector rate. This pricing approach incents other providers to pay inspectors as little as possible and with little oversight. As you know, Minnesota has very low unemployment. Given that, this approach leads to extremely high turnover, significant challenges finding proper candidates for the role, and a myriad of inspection challenges at your lakes. Respectfully, we suggest selecting the provider who is sensitive to the challenges of proper staffing, training, and inspector management of your lakes.

We have invested year after year to create an industry leading watercraft inspections program for MN Counties and have refined our processes after learning from thousands upon thousands of hours of inspections.

These developments, our unique advantages, and our above and beyond service approach ensures that your county is getting maximum value from every inspection dollar spent.

Ultimately, when you hire us, it's our job to ensure you have a successful AIS prevention program that provides you with peace of mind knowing that your county is protected by the highest quality professional inspectors available whom help prevent the spread of AIS, keep your county out of the news, better educate your boaters, and represent your county in a first – class positive image to the public.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/08/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Casualty Assurance of Chaska, LLC</b> 101 West Third St Chaska, MN 55318 License #: 40363317	CONTACT NAME: <b>Amanda Swanson</b>
	PHONE (A/C, No, Ext): <b>(952)448-3800</b> FAX (A/C, No): <b>(952)448-3304</b>
	E-MAIL ADDRESS: <b>amanda@caminnnesota.com</b>
	INSURER(S) AFFORDING COVERAGE
	INSURER A : <b>Western National Mutual</b> NAIC # <b>15377</b>
INSURED <b>Waterfront Restoration LLC</b> PO Box 783 Long Lake, MN 55356	INSURER B : <b>Western National Ins Group</b> NAIC # <b>15377</b>
	INSURER C : <b>Evanston Insurance Company</b>
	INSURER D :
	INSURER E :
	INSURER F :

## COVERAGES

CERTIFICATE NUMBER: 00000000-0

REVISION NUMBER: 20

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

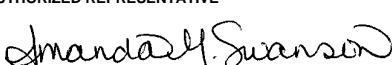
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	CPP 1155032 02	01/01/2019	01/01/2020	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CPP 1155051 02	01/01/2019	01/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10000</b>			UMB 1025970 02	01/01/2019	01/01/2020	EACH OCCURRENCE \$ <b>1,000,000</b> AGGREGATE \$ <b>1,000,000</b>
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	3EN8749	01/01/2019	01/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>500,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>500,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certholder is included as an additional insured on General Liability. Waiver of Subrogation applies.

## CERTIFICATE HOLDER

## CANCELLATION

<b>Goodhue County</b> 509 W 5th St Red Wing, MN 55066	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  (AMS)

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**DELEGATION AGREEMENT**  
**Aquatic Invasive Species (AIS) Prevention**  
**Inspection of Water-related Equipment**

This agreement is made by and between the Department of Natural Resources (referred to as DNR), an administrative agency of the State of Minnesota and

(referred to as Governmental Unit), a local government unit (individually referred to generally as a Party or together as Parties). This agreement is entered into under authority granted to DNR pursuant to Minnesota Statutes section 84D.105.

WHEREAS AQUATIC INVASIVE SPECIES (AIS) are nonnative species that cause or may cause economic or environmental harm or harm to human health or threatens or may threaten natural resources or the use of natural resources in the state;

WHEREAS DNR has been authorized and charged with responsibility by the state legislature to establish a statewide program to prevent and manage the spread of AIS in coordination with other governmental entities; DNR has in its employ conservation officers trained and authorized to enforce the state invasive species laws; and DNR has developed AIS inspection protocols;

WHEREAS pursuant to Minnesota Statutes section 84D.105, Subdivision 2(a), Governmental Unit is a Tribal or local government that agrees to assume legal, financial, and administrative responsibilities for inspection programs on some or all public waters within their jurisdiction; and

WHEREAS DNR and Governmental Unit are committed to the following three core principles:

- Coordination of their authority and resources to develop a reasonable and effective water-related equipment inspection requirement to stop the spread of AIS in the state and prevent the introduction of new AIS;
- a collaborative, cooperative approach to AIS management and prevention;
- ensuring continued access to public waters.

NOW, THEREFORE it is mutually agreed by and between the Parties as follows:

**1. PURPOSE.** The purpose of this agreement is to enhance Minnesota's capacity to prevent the spread of AIS by enabling local governmental entities to perform AIS inspections and manage access to water resources in keeping with the three principles stated above.

**2. TASKS AND RESPONSIBILITIES.**

A. DNR or its delegee will provide training of individuals employed by Governmental Unit and/or individuals working for contractors to Governmental Unit as inspectors and, upon successful completion of training and testing requirements, the DNR will certify individuals as authorized inspectors in accordance with Minnesota Statutes section 84D.105, subd. 2(a). DNR will assume all obligation for training to the extent set forth in Minnesota Statutes section 84D.105.

- B. When requested by a law enforcement agency, DNR Enforcement will provide AIS training to licensed peace officers
- C. Governmental Unit will work with their local city and county law enforcement to ensure that local licensed peace officers are available to support Governmental Unit inspectors. Governmental Unit inspectors shall utilize local city and county law enforcement agencies as their primary law enforcement support when inspection stations are operated. DNR Conservation Officers may assist with support if a local agency officer is unavailable and there is an egregious violation.
- D. Governmental Unit will design and implement an AIS inspection program, detailed in a Watercraft Inspection Program Plan, which must be approved by DNR, on some or all public waters within their jurisdiction utilizing existing authorities and the authority granted to inspectors under Minnesota Statutes sections 84D.105, subd. 2(b) and 84D.10, subd. 3(a), clauses 1, 3, and 4 (the Program). The program must comply with all requirements in Minnesota Statutes section 84D.105 and in DNR Watercraft Inspection Program procedures and manuals.
- E. Governmental Unit will designate individuals employed by the Governmental Unit and/or individuals working for contractors to Governmental Unit to serve as inspectors for the Program and ensure that these individuals complete the required training and certification in paragraph 2A of this agreement prior to performing inspections. Governmental Unit will help coordinate training of licensed peace officers as provided under paragraph 2B of this agreement.
- F. Governmental Unit will provide one or more inspection stations established under the Program with trained and certified inspectors, who will exercise inspection authorities in accordance with current DNR procedures and manuals. General inspection procedures include:
- i. Visually and tactilely inspecting water-related equipment to determine whether aquatic invasive species, aquatic macrophytes, or water is present;
  - ii. Instructing persons on how to comply with AIS laws by removing AIS, draining, decontaminating, or treating AIS and water-related equipment to prevent the transportation and spread of aquatic invasive species, aquatic macrophytes, and water;
  - iii. Issuing verbal orders to prohibit placing water-related equipment, that has AIS attached or water that has not been drained, into waters of the state;
  - iv. With owner's consent, assisting with the removal of AIS and decontamination of water-related equipment; and
  - v. Contacting local law enforcement or Conservation Officers if a person transporting watercraft or water-related equipment refuses to take corrective actions to remove AIS or fails to comply with requirements to drain water prior to leaving the water access.
- G. Governmental Unit will support education and outreach projects and programs designed to increase public awareness and knowledge of the risks AIS pose to water resources and public capacity to contribute to the effort to prevent and manage the spread of AIS.
- H. Governmental Unit assumes legal, financial, and administrative responsibilities for their staff and/or individuals working for contractors and the actions of their staff/contractors and will bear costs incurred in completing the tasks and responsibilities herein, except that DNR will provide, at its sole expense, staff and/or contracted professionals to coordinate and conduct the training described herein.
- I. Governmental Unit and DNR will regularly meet or consult with each other to collaboratively develop the above-described elements of Governmental Unit AIS Program and potential models that could be used by other local government entities to help prevent the spread of AIS, guided by the three core principles stated above.

J. Governmental Unit must submit an End-of-Season Watercraft Inspection Report to the DNR summarizing the results and issues related to implementing the inspection program.

**3. LIABILITY.** Each Party to this agreement shall be liable for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party, its agents, volunteers or employees. It is understood and agreed that liability and damages arising from the Parties' acts and omissions are governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes Chapter 466, the Minnesota Tort Claims Act, Minnesota Statutes section 3.736, and other applicable laws.

**4. TERM AND TERMINATION.** The agreement becomes effective on the date of final signature. This agreement expires on December 31; . The agreement may be terminated with or without cause by 30-day written notice to the other Party.

**5. ENTIRE AGREEMENT.** This agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between DNR and Governmental Unit, and contains the entire agreement with regard to the subject matter herein.

**6. AMENDMENTS.** This agreement may be amended only by the mutual consent of the Parties in writing, signed by each of the Parties.

**7. NOTICE.** Any written communication required under this agreement will be addressed to the other Party as follows, except that any Party may change its representative and/or address for notice by so notifying the other Party in writing:

**To DNR:**

Watercraft Inspection Program Coordinator  
Minnesota Department of Natural Resources  
500 Lafayette Road, Box 25  
St. Paul MN 55155-4025

**To Governmental Unit:**

**Name/Title:**

**Governmental Unit:**

**Address:**

**Address:**

**8. GOVERNING LAW AND VENUE.** This agreement will be governed by and interpreted in accordance with the laws of the State of Minnesota. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**9. WAIVERS.** The waiver by DNR or Governmental Unit of any breach or failure to comply with any provision of this agreement by the other Party will not be construed as nor will it constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this agreement.

**10. STATE AUDITS.** Under Minnesota Statutes section 16C.05, subd. 5, Governmental Unit books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement.

**11. GOVERNMENT DATA PRACTICES.** Governmental Unit and DNR must comply with the Minnesota Government Data Practices Act, Minnesota Statute Chapter 13, as it applies to all data provided by DNR under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Governmental Unit under this agreement. The civil remedies of Minnesota Statute section 13.08 apply to the release of the data referred to in this clause by either Governmental Unit or DNR.

If Governmental Unit receives a request to release the data referred to in this Clause, Governmental Unit must immediately notify the DNR's Data Practices Compliance Official. The Governmental Unit's response to the request shall comply with applicable law.

The state complies with Minnesota Government Data Practices Act regarding the released of any data created, collected, received, stored, used, maintained, or disseminated by the respective party under this agreement. The state and the Governmental Unit shall let each other know when a data request has been received.

**IN WITNESS WHEREOF**, intending to be legally bound, the Parties hereto execute and deliver this agreement.

DEPARTMENT OF NATURAL RESOURCES

By: \_\_\_\_\_

Steve Colvin  
Title: Director, Division of Ecological and Water Resources

Date: \_\_\_\_\_

COMMISSIONER OF ADMINISTRATION

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

GOVERNMENTAL UNIT:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



6. How many decontamination units will you be operating? \_\_\_\_\_
- a. If any of these units are off-site (not at public water accesses), please list the off-site addresses below.
7. Are you interested in piloting any new procedures not already included DNR level 1 or level 2 inspection/decontamination protocols? If yes, please provide a short summary below. DNR will need to review and approve any proposed new procedures before you can start any pilot program that includes procedures not already included in the DNR level 1 or level 2 inspection / decontamination protocols.

# 2020 Aquatic Invasive Species Plan for Goodhue County

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## Introduction

According to Minnesota Department of Natural Resources (MNDNR) Aquatic Invasive Species (AIS) are threatening Minnesota waters.

*Invasive species are defined as a nonnative species that: (1) causes or may cause economic or environmental harm or harm to human health; or (2) threatens or may threaten natural resources or the use of natural resources in the state.*

These nonnative species harm fish populations, water quality, and recreation. This plan outlines the efforts that Goodhue County will undertake to prevent the spread of harmful AIS within Minnesota. Minnesota statute 477A.19 provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention. The amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each county. Goodhue County will be allocated \$63,526 for AIS prevention implementation programs in 2020.

## Infested Waters within Goodhue County as Identified by MNDNR

- Cannon River (Flowering Rush)
- Mississippi/Lake Pepin (Bighead & Silver Carp, Zebra mussels, Eurasian Watermilfoil)

## Significant public accessible waterway's to implement AIS protections

- Cannon River, Zumbro River, Lake Byllesby, Mississippi River/Lake Pepin

Lake Pepin is considered to be a primary AIS concern due to the number of infestations, number of boat launches, and heavy recreational use.

## AIS Plan Development

An AIS Plan development committee was assembled including at least one representative from Goodhue County Land Use Management, Soil and Water Conservation District, and Public Works.

Site visits to the eight MNDNR registered boat launches in Goodhue County was completed in November 2015. The goal was to choose tentative locations for upgraded or new signs. The boat launches will be reassessed in 2020 to evaluate the status of AIS signage and determine if upgrades are needed.

## Actions that Goodhue County plans to implement in order to prevent the spread of AIS.

The following actions will increase public awareness and participation in protecting Goodhue County's waters from the threat of AIS.

## Short Term Action Goals

Maintain AIS information signs at Goodhue County Public water access points indicating what invasive species are present, identification, risks, instructions on proper procedures, and who to contact for more information. Address Purple Loosestrife identified in west end of Lake Byllesby.

## **Long Term Action Goals**

Establish and maintain connections with local governments, businesses, private owners, lake associations, and other agencies within and around Goodhue County with the purpose of preventing the spread of AIS at the regional level.

## **Ongoing Actions**

### ➤ **Improve awareness and participation in prevention of AIS**

- Inform county staff with duties related to public waterways and ensure they are trained in practices to avoid spreading AIS
- Inform businesses with operations involving public waterways of AIS prevention procedures.
- Develop and disseminate informational materials aimed at Landowners with private access to infested/at-risk waters regarding AIS prevention
- Developing curricula for schools and informal education materials to support youth education about AIS
- Distribute AIS informational materials to local businesses and landowners associated with infested/at-risk waters
- Establish a newsletter or column with local periodicals to inform residents about AIS prevention activities
- Continue Level-1 AIS inspection program at Lake Byllesby Park water access in coordination with Dakota County
- Promote AIS awareness through messaging campaigns including radio, gas-station ads, billboards, mascots, promotional products, and various other channels.
- Use AIS Mascot “Doug the Plug” to promote AIS education and awareness

### ➤ **Coordinate with MNDNR**

- Work on management of AIS and adopt control plans utilizing safe and cost-effective techniques.
- Keep the public aware of AIS through local publications
- Ensure public access points of infested/at-risk waters are properly enforced.
- Coordinate AIS watercraft inspection efforts with DNR

### ➤ **Monitoring**

- Maintain GIS mapping application for efficient monitoring of AIS. Including sign locations, monitoring routes, and areas of increased AIS risk
- Provide bi-annual monitoring of infested/at-risk waters by DNR trained staff.
- Create a program to investigate citizen reports of AIS

## **Potential future developments**

- Investigate the cost and feasibility of purchasing decontamination trailers or partner with existing businesses that could provide the same service
- Investigate the cost of installing facilities for proper decontamination at boat launches with the heaviest use
- Expand AIS signage to other public water access such as canoe launches, fishing areas, and beaches
- Design and install AIS cleaning/decontamination lane in Lake Byllesby Park.

## **Updating and amending the plan**

This plan will be reviewed annually by the AIS plan development committee and updated as needed.



# Scope of Services/Quote: Purple Loosestrife By-The-Root Removal at Lake Byllesby



Quote ID: LB- 8103A  
February 21, 2020

Prepared for: Ryan Bechel  
Zoning Assistant  
Goodhue County Land Use Management

By: Derek Lee-  
Waterfront Restoration- Account Manager  
Email: Sales@waterfrontrestoration.com

Date	Notes	Estimated Man Hours	Per Man Hour Rate	Estimated Subtotal
6/22-6/28	By the root hand removal- Estimated 4 location sites with approximately 300 above water stem count total	18 - 22	\$ 115	= \$ 2,070 - \$ 2,530
7/27-8/2	Follow up removal at 4 locations	6 - 9	\$ 115	= \$ 690 - \$ 1,035
	Flat Rate Travel/Mobilization/Equipment/Reporting for 2 visits			= \$ 975 -
<b>Estimated Project Total (2 visits):</b>				<b>= \$ 3,735 - \$ 4,540</b>
<i>NOTE: MAN HOURS OUTLINED ARE ESTIMATES ONLY. EXACT TIME MAY VARY FROM PROJECTED FIGURES</i>				
<p>Estimated man hours are based on client visual survey completed in August of 2019. Once contractor arrives they may encounter higher or lower density of plants than projected.                      Report summary after each visit will be provided to client.                      Contractor will dispose of vegetation according to MNDNR rules and regulations.                      Removal or disturbance of wildlife will not be done by Waterfront Restoration. If a muskrat house or piles of vegetaion indicating potential wildlife food source or inhabitation, operations will work around it but will not expand the agreed upon area. Prior to beginning work, it is the responsibility of the client to observe and communicate to Waterfront Restoration any presence of wildlife home or food sources within the proposed removal area.                      Small remaining patches of vegetation and roots may remain after completion of the project. It is not possible to remove all vegetation and roots within the designated areas.                      Jobsite manager will notify client upon completion of project via phone. Any additional labor or materials after that time will become an extra charge in addition to prices specified in this estimate.                      Start Date and projected end date are subject to change. Notification will be given to client if the timeline outlined changes.</p>				
<p><b>ACCEPTANCE OF PROPOSAL</b> The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.                      Payment will be made as outlined. I have read and understand the terms of agreement:</p>				
SIGNATURE: _____				
DATE: _____		<p><i>Your account manager: <b>Derek Lee</b></i>  <i>CONTACT INFO: Email sales@waterfrontrestoration.com,</i>  <i>MAILING ADDRESS: P.O.Box 783, Long Lake MN 55356</i></p>		



**Jess L. Greenwood, P.E.**  
Deputy Director – Assistant Engineer  
Goodhue County Public Works Department

2140 Pioneer Road  
Red Wing, MN 55066  
Office (651) 385.3025

TO: Honorable County Commissioners  
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, Deputy Director / Assistant Engineer

RE: 07 Apr 2020 County Board Meeting – CONSENT AGENDA  
**Award CSAH 6 Grading Contract – S.A.P. 025-606-020**

Date: 31 Mar 2020

Summary

It is requested that the County Board award the CSAH 6 Grading contract to the lowest responsible bidder.

Background

Bids for the CSAH 6 Grading contract were opened Wednesday, March 25, 2020 at 10:00 A.M. The contract consists of the Grading of CSAH 6 from TH 58 to 435<sup>th</sup> Street.

Alternatives

- Award the work to the lowest bidder.
- Award to another bidder.
- Reject all bids.

Recommendation

It is the recommendation of staff to award the CSAH 6 Grading contract to Fitzgerald Excavating and Trucking, Inc. of Goodhue, MN with the lowest responsible bid of \$1,639,867.20; additionally, staff is requesting change order authority not to exceed 10% of the approved bid.

Abstract of Base Bids

<u>Company</u>	<u>Bid Amount</u>	<u>%over/under estimate</u>	
Fitzgerald Excavating & Trucking, Inc.	\$1,639,867.20	18.02%	UNDER
Schumacher Excavating, Inc.	\$1,644,531.46	17.78%	UNDER
Mathiowetz Construction Company	\$1,881,241.49	5.95%	UNDER
Swenke Co., Inc.	\$1,881,479.80	5.94%	UNDER
A-1 Excavating, Inc.	\$1,999,822.95	0.02%	UNDER

**BOARD OF COUNTY COMMISSIONERS  
GOODHUE COUNTY, MINNESOTA**

07 April 2020

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Moved by C/\_\_\_\_\_, seconded by C/\_\_\_\_\_ and carried to approve the award of bid for SAP 025-606-020 CSAH 6 Grading to Fitzgerald Excavating and Trucking, Inc. of Goodhue, MN with the lowest responsible base bid of \$1,639,867.20; and to allow staff change order authority not to exceed 10% of the approved bid.

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State of Minnesota  
County of Goodhue

Flanders	Yes	___	No	___
Anderson	Yes	___	No	___
Drotos	Yes	___	No	___
Majerus	Yes	___	No	___
Nesseth	Yes	___	No	___

I, Scott Arneson, duly appointed, qualified, and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 7<sup>th</sup> day of April, 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota this 7<sup>th</sup> day of April, 2020.

---

Scott Arneson  
County Administrator



## **GOODHUE COUNTY SOIL & WATER CONSERVATION DISTRICT**

104 East 3<sup>rd</sup> Ave, P.O. Box 335  
Goodhue, MN 55027  
651-923-5300, Ext. 4  
[www.goodhueswcd.org](http://www.goodhueswcd.org)

3/2/2020

To: Andrea Benck  
Goodhue County Administration

### **Cover Memo**

**Kelsey Petit the Goodhue County Feedlot Officer requests to be on the agenda of the April 7<sup>th</sup> 2020 County Board meeting.**

**The Feedlot Officer will be discussing the 2019 County Feedlot Officer Annual Report. This annual report is a requirement of delegated feedlot officers. The report fields are used to report feedlot program work that was completed in 2019 and to determine performance credits based on a scoring system. The scoring system was agreed on between the MPCA and the MN Association of County Feedlot Officers Board. The 2019 report is an excel form that records activities performed by the county during the calendar year.**

**There needs to be a signature of a County Board Commissioner. These reports need to be posted on the Goodhue County website by July 1, 2020.**

**The feedlot officer attached the 2019 CFO Annual report and the Goodhue County 2019 Feedlot Financial report.**

**Thank you,  
Kelsey Petit  
Goodhue County Feedlot Officer**

# 2019 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2019 - December 31, 2019)

Revised November 2019

County: Goodhue  
 Phone: 651-923-5286 Ext.111

Contact Person: Kelsey Petit  
 E-Mail Address: kpetit@goodhueswcd.org

Signature: \_\_\_\_\_  
 (Signature of County Board Commissioner)

\_\_\_\_\_  
 (Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

*Except where identified, this report only addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.*

STAFFING LEVEL							
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):					1	
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:					0.1	
3	FTEs supplied through contract with other local government units:					0	
4	Total Number of FTE positions that supported county program:					1.1	
REGISTRATION <i>(Report your current numbers - base grant numbers are displayed for reference)</i>					Base	Current	
5	Feedlots in shoreland with 10 - 49 AU:			251	33		
6	Feedlots with 50 - 299 AU:			339	417		
7	Non-CAFO/NPDES/SDS ≥ 300 AU:			67	64		
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")			---	1		
9	Feedlots with NPDES or SDS permits:			22	34		
10	<b>Total - Feedlots required to be registered:</b>			<b>679</b>	<b>549</b>		
11	<b>Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)</b>					<b>685</b>	
Feedlot Sites Inspected		Minimum number of FEEDLOT SITES required to register that must be inspected (7%):			48		
12	Number of <b>FEEDLOT SITES</b> that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)					48	
INSPECTION REPORTING							
Types of Inspections (at sites required to be registered)		10 - 49 AU	50 - 299 AU		300 or more AU		
Only count first instance of each type of inspection per feedlot		(in shoreland)	(except where noted)		(Non-CAFO/NPDES/SDS)		
13	Compliance inspections	1	43		3		
	13.1) How many included the optional P review				0		
14	Construction inspections	0	0		2		
	14.1) How many received a 2nd construction inspection	0	0		2		
15	Desktop N&P records inspection (P review as part of a compliance inspection should be reported in 13.1)		0	<i>100+ AU &amp; in DWSMA</i>		0	
16	In-field land application inspection	0	0		0		
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0		1		
18	Routine or follow-up stockpile only inspection	0	1		0		
Other Inspection Related Info							
19	CAFO/NPDES/SDS sites inspected at the MPCA's request					0	
20	Number of feedlots inspected within shoreland, a DWSMA, or a TMDL area.					7	
21	Number of sites inspected found to be non-compliant with water quality discharge standards.					2	
22	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.					8	
INSPECTION Performance Credits (Summarized from entries above)		Total	Not PC eligible	PC eligible	PC	PC Total	
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible							
23	Compliance inspections <i>min. # of compliance inspections: 24</i>	47	47	0	1.5	0	
24	Construction inspections	2	1	1	1	1	
25	Desktop N&P records inspections	0	0	0	1.5	0	
26	In-field land application inspections	0	0	0	0.5	0	
27	Compliance inspections that include optional P review			0	0.5	0	

28	Number of facilities that received 2 or more construction inspections.	2	0.5	1
29	CAFO/NPDES/SDS sites inspected at the MPCA's request	0	0.5	0
30	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):	1	0.5	0.5
31	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)	1	0.25	0.25

### Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

As stated in the work plan in the Inspection goals, the goals were to inspect sites proposing construction or expansion, sites with an Interim (at sites required to be registered) or Construction Short Form permit with greater than or equal to 300 AU, sites with signed Open Lot Agreements (OLA) that have never been inspected, and sites required to be registered that have never been inspected. The main goal of Goodhue County is to get all open lot and never inspected sites inspected. The 7% inspection goal was 48 inspections this year. The Goodhue County Inspection goal was 50 inspections. The goal was met.

PERMITTING		Number	PC	PC Total
32	30-day construction or expansion notifications received:	0	---	---
33	Interim Permits Issued or Modified:	0	2	0
34	Construction Short-Form Permits Issued or Modified at Sites ≥ 300 AU:	2	1	2
35	Public meetings held for construction or expansion to ≥ 500 AU:	2	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
36	EAW petitions received:	0	---	---
37	EAWs prepared by county:	0	4	0
EMERGENCY RESPONSE		Number	PC	PC Total
38	Events where emergency response was conducted: (on-site visit)	0	2	0
ENFORCEMENT ACTIONS		Number	PC	PC Total
39	Letters of Warning (LOW) issued:	0	---	---
40	Notices of Violation (NOV) issued:	0	---	---

41	Court actions commenced:	0	---	---
<b>FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)</b>		<b>Number</b>	<b>PC</b>	<b>PC Total</b>
42	Feedlots where a partial environmental upgrade was achieved:	0	---	---
43	Feedlots where a complete environmental upgrade was achieved:	0	6	0
<b>LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)</b>		<b>Number</b>	<b>PC</b>	<b>PC Total</b>
44	Feedlots 100+ AU where N records requirements were returned to compliance:	2	---	---
45	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	0	---	---
46	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---
<b>OWNER ASSISTANCE AND OUTREACH</b>		<b>Number</b>	<b>PC</b>	<b>PC Total</b>
47	Sites visited to provide assistance	0	---	---
48	Workshops/trainings hosted/sponsored by the CFO:	4	2	8
	48.1) Total number of feedlot owners attending these events	114	---	---
49	CFO presentations at informational or producer group events: (per event)	3	1	3
50	Number of mailings to feedlot owners:	2	---	---
51	Feedlot articles placed in newspapers:	0	---	---
Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.				
<b>Date</b>	<b>Description</b>			
Feb 19 2019	Mailing to feedlot owners and operators of the Producer meetings with the agenda.			
Feb 28 2019	Producer meeting- Mower County- Austin			
March 7 2019	Producer meeting- Goodhue County- Zumbrota			
March 14 2019	Producer meeting- Steele County- Blooming Prairie			
March 15 2019	CAWT Training- Owatonna			
1-Mar	Mailing to feedlot owners and operators- Goodhue County- Revolution Ag Plastics Survey			
<b>CFO TRAINING AND MENTORING</b>		<b>Number</b>	<b>PC</b>	<b>PC Total</b>
52	CFO - training CEUs: (Enter total training hours earned - list events below)	53.75	---	---
53	Hours mentoring New CFOs (describe on a separate sheet):	0	0.25	0
List the training events attended.				
<b>Date</b>	<b>Description</b>	<b>Hours</b>		
3/21/2019	Nitrogen Smart- Cannon Falls	3hr		
3/26,27,28	MACFO Conference- Marshall	14.5 C		
June 5 2019	Regional Meeting- Owatonna	4.5 C		
August 8-9	Minnefarm	8.5 C		
Oct 16 2019	Regional Meeting- Owatonna	3.75 C		
Oct 23-24	Advanced Nutrient Training	9.5 C		
	Webexes Attended			
1/9/2019	Annual report	1:22		
1/16/2019	Annual report	1:37		
2/21/2019	update on annual report/FY20 registration	0.39		
3/20/2019	2018 registration number	1:07		
4/17/2019	violations screen	1:15		
5/15/2019	registration A to Z	1:32		
6/26/2019	tempo update, construction inspections	1:12		
11/13/2019	violations screen/map tool update	0:28		
12/18/2019	year end reporting	1:20		
<b>OTHER PROGRAM ACTIVITIES</b>		<b>Number</b>	<b>PC</b>	<b>PC Total</b>
54	Feedlots where a MinnFARM was conducted (list sites below):	4	1	4
55	Notifications received claiming air quality exemptions:	19	---	---



56	Meetings with other local government and producer groups:	0	---	---
57	Feedlot ordinance revisions likely, in progress, or completed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Yes describe below	
<b>MinnFARM completed by CFO</b>		Describe other county program activities not identified elsewhere.		
<b>registration no.</b>	<b>Site Name</b>	Attended the Cannon Valley Fair and Goodhue County Fair and set up a booth that had feedlot information, manure kits etc. Update the Goodhue SWCD Facebook page and the Goodhue SWCD Website with any new feedlot updates. Always have manure kits and Disease prevention area boards available in the office for the producers to have. Do free manure calibration testing. Assist producers on manure management planner (plug in info).		
049-73262	Donnie L Dohrn Farm			
049-72730	Daniel Bauer			
049-72933	Belle Valley Farms			
049-100616	Jacobson Farms			
<b>TOTAL PERFORMANCE CREDITS</b>				<b>19.75</b>



<b>CY2019 MPCA County Feedlot Financial Report</b>			
The county may show all county expenditures beyond the required match.			
		Revised 11/21/19	
<b>County</b>	Goodhue		
<b>County Feedlot Officer</b>	Kelsey Petit	<b>651-923-5286 Ext 111</b>	
	NAME	PHONE	
	<b>Budgeted</b>	<b>Spent</b>	<b>Balance Remaining</b>
2018 Carryover	<b>3540.01</b>		3540.01
Grant Award Amount	\$ 70,799.00	\$ 70,799.00	0
Required Match Amount	\$ 49,156.00	\$ 49,156.00	0
2018 Performance Credits (Rec'd in 2019)	\$ 3,800.00	\$ 3,800.00	0
<b>TOTAL</b>	<b>\$ 127,295.01</b>	<b>\$ 123,755.00</b>	<b>\$ 3,540.01</b>
<b>Activity</b>	<b>Spent</b>		
Complaint Response	\$1,891.89		
Inspections & Compliance	\$18,918.88		
Owner Assistance	\$9,459.44		
Permitting	\$13,243.22		
Registration/Inventories	\$28,378.32		
Training/Conferences	\$3,783.78		
Administration	\$18,918.88		
Other-Fair Booths,MACFO, MSC	\$963.13		
County Planning & Zoning	\$11,739.94		
County Feedlot Registration Fees	\$2,300.00		
<b>Choose Row 24 or 26 when entering Overhead costs. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -&gt; and do not enter Overhead costs in Row 24 or 26.</b>			
	<i>Example: Overhead is figured into salary. Program activities include overhead.</i>		
<b>Overhead Lump Sum</b> (If you do not break down overhead expenses but track them in a lump some or in addition)	<b>Spent</b>		
<b>Overhead Broken Down</b> (If you break down overhead expenses please enter amount spent for each.)	<b>Spent</b>		
Office (lease, utilities, furniture, insurance, etc.)			
Vehicle (lease, fuel, mtnc., etc.)			
Supplies (computer, internet, phone, copier, fax, paper, postage, etc.)			

Other (explain)			
Research fees			
<b>TOTAL</b>		<b>\$109,597.48</b>	
<b>Employee Name</b>	<b>FTE</b>	<b>Grant Salary Expense</b>	<b>(Includes insurance/</b>
Kelsey Petit	1	\$105,444.00	benefits
Delane Krier	0.1	\$8,512.78	
<b>TOTAL</b>	<b>1.1</b>	<b>\$ 113,956.78</b>	
<b>FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2019.</b>			

**BWSR Disabled types**

**BWSR New Activity Category**

<b>FL:Inspection &amp; Compliance Plan</b>	Planning and Assessment
<b>FL:Permitting</b>	Regulation, Ordinances, & Enforcement
<b>FL:Registration &amp; Inventories</b>	Inventory/Mapping
<b>FL:Complaint response</b>	Regulation, Ordinances & Enforcement
<b>FL:Owner Assistance Goals</b>	Education/Information
<b>FL:Staffing Level and Training</b>	Admin/Coordination
<b>FL:Other County Program Goals</b>	Technical and Engineering

[Activity Category guidance document](#)

### 2017 MPCA County Feedlot Financial Report

The county may show all county expenditures beyond the required match.

This report is for calendar year 2017. If the county spent MORE than the original match amount the county can show that amount. This may be helpful to show the legislature how much counties are spending to administer the MPCA feedlot program. If there is money leftover that is equal to or less than the amount received for 2016 performance credits, show that leftover amount in the "2016 Performance Credits" line. If you still have money leftover show that leftover amount on the "Grant Award Amount" line. You have two years to spend the money from when it is received (for both years of the biennium).

**County** \_\_\_\_\_  
**County Feedlot Officer** \_\_\_\_\_

NAME	PHONE
------	-------

Enter county name. Enter CFO name and phone number.

	Budgeted	Spent	Balance Remaining
2016 Carryover	\$ 500.00	\$ 500.00	0
Enter any leftover 2016 funds and how much of this the county spent.			
Grant Award Amount	\$ 76,103.00	\$ 50,100.00	26003
Enter the total feedlot grant award amount the county received. Enter the amount the county spent of this money.			
Required Match Amount	\$ 52,887.00	\$ 52,887.00	0
Enter amount the county is required to match. Enter the amount the county actually spent.			
2016 Performance Credits (Rec'd in 2017)	\$ 3,000.00	\$ -	3000

Enter the total amount of Performance Credit money received in 2017 for 2016 work. Enter the amount the county spent of this money.

<b>TOTAL</b>	<b>\$</b>	<b>131,990.00</b>	<b>\$</b>	<b>102,987.00</b>	<b>29003</b>
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<b>Activity</b>	<b>Spent</b>
Complaint Response	\$ 1,000.00
Inspections & Compliance	\$ 15,000.00
Owner Assistance	\$ 5,000.00
Permitting	\$ 567.00
Registration/Inventories	\$ 3,000.00
Training/Conferences	\$ 150.00
Other (explain)	
Parking	\$ 200.00
<b>Choose Row 24 or 26 when entering Overhead costs. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -&gt; and do not enter Overhead costs in Row 24 or 26.</b>	
<b>Overhead Lump Sum</b> (If you do not break down overhead expenses but track them in a lump some <del>or in</del> addition to salary, enter that amount.)	<b>Spent</b>

These categories are the same as the disabled BWSR Activity Categories. See above.

Please enter here any money spent for things that are not covered above.

Find out if your county lumps overhead costs or if overhead costs are separated out. If costs are included in CFO's salary, state that here and DO NOT enter an amount in either overhead box since these costs are already figured into the CFO's salary. We don't want them counted twice.

	\$ 15,000.00
<b>Overhead Broken Down</b> (If you break down overhead expenses please enter amount spent for each.)	<b>Spent</b>
Office (lease, utilities, furniture, insurance, etc.)	\$ 567.00
Vehicle (lease, fuel, mtnc., etc.)	\$ 2,000.00
Supplies (computer, internet, phone, copier, fax, paper, postage, etc.)	\$ 500.00
Other (explain)	
Reasearch fees	\$ 567.00
	\$ 567.00
<b>TOTAL</b>	<b>\$44,118.00</b>

If costs are lumped together and not figured into the CFOs salary enter the amount spent.

If costs are not lumped together and not figured into the CF'Os salary, enter the amount spent for each category.

<b>Employee Name</b>	<b>FTE</b>	<b>Grant Salary Expense</b> (includes insurance/benefits)
Mildred Ernster	0.75	\$ 24,000.00
John Poe	0.5	\$ 16,000.00
Dewey Needham	1	\$ 32,000.00

Enter the amount spent in salary for each employee. This will most likely be annual salary x FTE.

If overhead is figured into the CFO's annual salary when recording feedlot costs, use that annual salary.

Enter each employee's name that administers the feedlot program including administration staff.

Enter the number of feedlot FTEs each employee is assigned.

**TOTAL** 2.25 \$ 72,000.00

FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2016.



**Scott O. Arneson**  
County Administrator  
Goodhue County

---

509 W. Fifth St.  
Red Wing, MN 55066  
Office (651) 385.3001  
Fax (651) 267.4873

To: Board of Commissioners

Date: April 1, 2020

Re: State of Emergency Declaration for Goodhue County

Due to the COVID-19 pandemic and the rapidly changing conditions, at the March 17, 2020 board meeting, the board approved to give the County Administrator authority to use professional judgment to approve items that are typically approved by Goodhue County Governing Boards. All items approved by the Administrator are to be brought to the following county board meeting for ratification.

On March 18, 2020, a State of Emergency was declared and Goodhue County Facilities were closed to the public. The county remains open to serving the public, however it would be through telephone, fax, e-mail, and on-line services available through the county website.

Attached for ratification is the resolution declaring a State of Emergency for Goodhue County for conditions resulting from the COVID-19 event of March 2020.

## **GOODHUE COUNTY BOARD OF COMMISSIONERS**

LINDA FLANDERS  
1<sup>st</sup> District  
1121 W 4<sup>th</sup> St.  
Red Wing, MN 55066

BRAD ANDERSON  
2<sup>nd</sup> District  
10679 375<sup>TH</sup> St. Way  
Cannon Falls, MN 55009

BARNEY NESSETH  
3<sup>rd</sup> District  
41595 Co. 8 Blvd  
Zumbrota, MN 55992

JASON MAJERUS  
4<sup>th</sup> District  
39111 Co. 2 Blvd  
Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066

*An Equal Opportunity Employer*

**BOARD OF COUNTY COMMISSIONERS  
GOODHUE COUNTY, MINNESOTA**

March 17, 2020

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Moved by C/, seconded by C/, and carried to approve the following resolution declaring a State of Emergency for Goodhue County:

WHEREAS, Novel Coronavirus Disease 2019, commonly known as COVID-19, a respiratory disease that can result in serious illness or death, which is a new strain of coronavirus has not been previously identified in humans and can easily spread from person to person;

WHEREAS, the CDC has identified the potential public health threat posed by COVID-19, and has advised that person-to-person spread of COVID-19 will continue to occur; and

WHEREAS, the COVID-19 pandemic has impacted and is presenting a health threat to the population of Goodhue County and its cities; and

WHEREAS, on March 13, 2020, President Donald Trump declared that the COVID-19 outbreak in the United States constitutes a National Emergency; and

WHEREAS, on March 13, 2020, Governor Tim Walz declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response; and

WHEREAS, Subject Matter Experts have determined that protective measures must be undertaken to reduce the impact of COVID-19 and activity will be beyond the usual resources of Goodhue County; and

WHEREAS, the necessary resources to aid, to respond to and recover from the COVID-19 pandemic will exceed those resources available within Goodhue County and additional resources will be needed from state and federal assistance and sources.

WHEREAS, the Goodhue County Department of Emergency Management requests the Goodhue County Board of Commissioners to declare Goodhue County in a State of Emergency for conditions related to the COVID-19 pandemic event of March 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Goodhue County Board of Commissioners declares Goodhue County in a State of Emergency for conditions resulting from the COVID-19 event of March 2020. Adopted by the Goodhue County Board of Commissioners this 17th day of March, 2020.

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State of Minnesota  
County of Goodhue

Majerus	Yes	___	No	___
Drotos	Yes	___	No	___
Nesseth	Yes	___	No	___
Anderson	Yes	___	No	___
Flanders	Yes	___	No	___

---

I, Scott O. Arneson, duly appointed, County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 17<sup>th</sup> day of March, 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, this 17<sup>th</sup> day of March, 2020.

---

Scott O. Arneson  
County Administrator

---



**Brian J. Anderson**  
Director of Finance & Tax Payer Services  
Goodhue County Finance & Taxpayer Services

---

*Brian.Anderson@co.goodhue.mn.us*  
509 W. Fifth St  
Red Wing, MN 55066  
Phone (651) 385-3043  
Fax (651) 267-4878

To: Board of Commissioners  
From: Brian Anderson, Finance Director  
Date: April 7, 2020  
RE: Snowmobile Grants

---

**Summary**

The County has been the legal sponsor for funding from the DNR for maintenance of trails performed by various local snowmobile clubs. For many years annual approval was requested in order for the county to be the pass through entity for these grants or other snowmobile related funding. In February of 2015 the Board passed a five year resolution to support this relationship and the resolution expires this spring. The attachment is identical to the previous resolution extending the arrangement for another five years.

**Recommendation:**

I recommend the board approve the attached resolution.

**GOODHUE COUNTY BOARD OF COMMISSIONERS**

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Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066



RESOLUTION AUTHORIZING SPONSORSHIP OF TRAILS OPERATED BY  
VARIOUS ENTITIES

BE IT RESOLVED that Goodhue County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snow, ski and other trails managed by the Goodhue County Trail Association and the Cannon Valley Trail effective from 1/1/2020 through the end of the snowmobile season in the spring of 2025.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Goodhue County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the Chairman of the Goodhue County Board and the Goodhue County Administrator are authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED that Auditor/Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project.

**GOODHUE COUNTY BOARD OF COMMISSIONERS**

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Red Wing, MN 55066

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Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066



**Marty Kelly**  
Goodhue County Sheriff

430 West 6<sup>th</sup> Street  
Red Wing, MN 55066  
Office (651) 267.2600  
Dispatch (651) 385.3155

TO: Goodhue County Commissioners  
FROM: Kristine Holst, Sheriff Accountant  
DATE: April 2, 2020  
RE: Motorola Solution Service Agreement Renewals for 1/1/2020-12/31/2020

### SUMMARY

The Goodhue County Sheriff's Office is requesting to renew 2 Motorola Solutions service agreements that have been in place for multiple years.

### BACKGROUND

The 2 Motorola Solutions service agreements include network hardware repair and onsite support service for 4 operator positions and 1 patch position in dispatch, and network hardware repair, onsite support service and annual preventative maintenance service for the 42 GTR8000 stations at the 9 radio tower sites in Goodhue County. Within the 1 year agreement, we are still able to make any changes as necessary with enough notice, or even cancel/re-create an agreement if changes are extensive enough. Our Communications Captain has reviewed these contracts and supports the renewal noting this specific equipment covered is mission critical and system impacting should it fail.

The service agreement pricing is as follows:

**4 dispatch operator positions + 1 dispatch patch position** – network hardware repair and onsite support service for \$13,647.60

**42 GTR8000 stations at 9 Goodhue County radio towers** – network hardware repair, onsite support service and annual preventative maintenance service for \$38,738.64

This expense is included in the 2020 budget.

### RECOMMENDATION

Respectfully request the Goodhue County Board of Commissioners approve renewing the 2 Motorola Solutions service agreements.

## **OFFICE OF THE GOODHUE COUNTY SHERIFF**

ADULT DETENTION  
CENTER  
651.267.2804

CIVIL DIVISION  
651.267.2601

RECORDS DIVISION  
651-267-2600

EMERGENCY  
MANAGEMENT  
651.267.2639

EMERGENCY  
COMMUNICATIONS  
651.385.3155



# SERVICES AGREEMENT

Please email signed Service Agreement to:  
**charles.benson@motorolasolutions.com**

**Contract Number : USC000005070**  
**Contract Modifier : R02-SEP-19 12:18:17**  
 Formerly Known As: S00001018921

Date: 3/30/2020

Customer Name:	Goodhue County Sheriff's Dept
Attn:	
Billing Address:	430 W Sixth St
City, State, Zip:	Red Wing, MN 55066
Customer Contact:	Scott McNurlin
Phone:	651-267-2621

Required P.O.: No  
 Customer # : 1000275067  
 Bill to Tag # : 0004  
 Contract Start Date: 01/01/2020  
 Contract End Date: 12/31/2020  
 Anniversary Day: Dec 31st  
 Payment Cycle: ANNUALLY  
 PO # :

ESSENTIAL PACKAGE + ONSITE SUPPORT					
QTY	MODEL/OPTION	SERVICES DESCRIPTION			
		*****Recurring Services*****			
1	SVC01SVC1101C	NETWORK HARDWARE REPAIR W/ ADV REPLACEMENT SERVICE			
4		Dispatch Site			
1		MCC7500 Operator Position			
		MCC7500 (Patch Position)			
1	SVC01SVC1424C	ONSITE SUPPORT SERVICE WITH LOCAL DISPATCH			
4		Dispatch Site			
1		MCC7500 Operator Position			
		MCC7500 (Patch Position)			
		<b>PACKAGE PRICING SUMMARY</b>		<b>MONTHLY EXT</b>	<b>EXTENDED AMT</b>
		Subtotal - Recurring Services		\$ 1,137.30	\$ 13,647.60
		Subtotal - One-Time Event Services			\$ -
		Total		\$ 1,137.30	\$ 13,647.60
		Taxes			\$ -
		<b>Grand Total</b>		<b>\$ 1,137.30</b>	<b>\$ 13,647.60</b>
THIS SERVICE AMOUNT IS SUBJECT TO STATE & LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA.					
		<b>Subcontractor(s)</b>	<b>City</b>	<b>State</b>	
		MOTOROLA SYSTEM SUPPORT CENTER	ELGIN	IL	
		ANCOM TECHNICAL CENTER	BURNSVILLE	MN	
<p><b>SPECIAL INSTRUCTIONS - ATTACH</b>            STATEMENT OF WORK FOR PERFORMANCE DESCRIPTIONS</p> <p>Customer is part of the ARMER System. Special taxation terms apply. Customer receives Technical Support, SUA, and SUS under the terms and conditions of Minnesota State Support Contract, D.O.A. Contract No. 104183 (formerly Contract No. 16494), Release No. S-914(5) (R12# USC000007373).</p>					

I received Statements of Work that describe the services provided on this Agreement. Motorola's Service Terms and Conditions, a copy of which is attached to this Service Agreement, is incorporated herein by this reference.

AUTHORIZED CUSTOMER SIGNATURE	TITLE	DATE
CUSTOMER (PRINT NAME)		
	Associate Customer Support Manager	3/30/2020
MOTOROLA REPRESENTATIVE (SIGNATURE)	TITLE	DATE
Jeffrey Wells	313-418-2884	
MOTOROLA REPRESENTATIVE (PRINT NAME)	PHONE	

## Service Terms and Conditions

Motorola Solutions Inc. ("Motorola") and the customer named in this Agreement ("Customer") hereby agree as follows:

### Section 1. APPLICABILITY

These Maintenance Service Terms and Conditions apply to service contracts whereby Motorola will provide to Customer either (1) maintenance, support, or other services under a Motorola Service Agreement, or (2) installation services under a Motorola Installation Agreement.

### Section 2. DEFINITIONS AND INTERPRETATION

2.1. "Agreement" means these Maintenance Service Terms and Conditions; the cover page for the Service Agreement or the Installation Agreement, as applicable; and any other attachments, all of which are incorporated herein by this reference. In interpreting this Agreement and resolving any ambiguities, these Maintenance Service Terms and Conditions take precedence over any cover page, and the cover page takes precedence over any attachments, unless the cover page or attachment states otherwise.

2.2. "Equipment" means the equipment that is specified in the attachments or is subsequently added to this Agreement.

2.3. "Services" means those installation, maintenance, support, training, and other services described in this Agreement.

### Section 3. ACCEPTANCE

Customer accepts these Maintenance Service Terms and Conditions and agrees to pay the prices set forth in the Agreement. This Agreement becomes binding only when accepted in writing by Motorola. The term of this Agreement begins on the "Start Date" indicated in this Agreement.

### Section 4. SCOPE OF SERVICES

4.1. Motorola will provide the Services described in this Agreement or in a more detailed statement of work or other document attached to this Agreement. At Customer's request, Motorola may also provide additional services at Motorola's then-applicable rates for the services.

4.2. If Motorola is providing Services for Equipment, Motorola parts or parts of equal quality will be used; the Equipment will be serviced at levels set forth in the manufacturer's product manuals; and routine service procedures that are prescribed by Motorola will be followed.

4.3. If Customer purchases from Motorola additional equipment that becomes part of the same system as the initial Equipment, the additional equipment may be added to this Agreement and will be billed at the applicable rates after the warranty for that additional equipment expires.

4.4. All Equipment must be in good working order on the Start Date or when additional equipment is added to the Agreement. Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment. Customer must promptly notify Motorola in writing when any Equipment is lost, damaged, stolen or taken out of service. Customer's obligation to pay Service fees for this Equipment will terminate at the end of the month in which Motorola receives the written notice.

4.5. Customer must specifically identify any Equipment that is labeled intrinsically safe for use in hazardous environments.

4.6. If Equipment cannot, in Motorola's reasonable opinion, be properly or economically serviced for any reason, Motorola may modify the scope of Services related to that Equipment; remove that Equipment from the Agreement; or increase the price to Service that Equipment.

4.7. Customer must promptly notify Motorola of any Equipment failure. Motorola will respond to Customer's notification in a manner consistent with the level of Service purchased as indicated in this Agreement.

### Section 5. EXCLUDED SERVICES

5.1. Service excludes the repair or replacement of Equipment that has become defective or damaged from use in other than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry

standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

5.2. Unless specifically included in this Agreement, Service excludes items that are consumed in the normal operation of the Equipment, such as batteries or magnetic tapes.; upgrading or reprogramming Equipment; accessories, belt clips, battery chargers, custom or special products, modified units, or software; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.

## **Section 6. TIME AND PLACE OF SERVICE**

Service will be provided at the location specified in this Agreement. When Motorola performs service at Customers location, Customer will provide Motorola, at no charge, a non-hazardous work environment with adequate shelter, heat, light, and power and with full and free access to the Equipment. Waivers of liability from Motorola or its subcontractors will not be imposed as a site access requirement. Customer will provide all information pertaining to the hardware and software elements of any system with which the Equipment is interfacing so that Motorola may perform its Services. Unless otherwise stated in this Agreement, the hours of Service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in this Agreement, the price for the Services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the Services, Customer agrees to reimburse Motorola for those charges and expenses.

## **Section 7. CUSTOMER CONTACT**

Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available twenty-four (24) hours per day, seven (7) days per week, and an escalation procedure to enable Customer's personnel to maintain contact, as needed, with Motorola.

## **Section 8. PAYMENT**

Unless alternative payment terms are stated in this Agreement, Motorola will invoice Customer in advance for each payment period. All other charges will be billed monthly, and Customer must pay each invoice in U.S. dollars within twenty (20) days of the invoice date. Customer will reimburse Motorola for all property taxes, sales and use taxes, excise taxes, and other taxes or assessments that are levied as a result of Services rendered under this Agreement (except income, profit, and franchise taxes of Motorola) by any governmental entity.

## **Section 9. WARRANTY**

Motorola warrants that its Services under this Agreement will be free of defects in materials and workmanship for a period of ninety (90) days from the date the performance of the Services are completed. In the event of a breach of this warranty, Customers sole remedy is to require Motorola to re-perform the non-conforming Service or to refund, on a pro-rata basis, the fees paid for the non-conforming Service. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

## **Section 10. DEFAULT/TERMINATION**

10.1. If either party defaults in the performance of this Agreement, the other party will give to the non-performing party a written and detailed notice of the default. The non-performing party will have thirty (30) days thereafter to provide a written plan to cure the default that is acceptable to the other party and begin implementing the cure plan immediately after plan approval. If the non-performing party fails to provide or implement the cure plan, then the injured party, in addition to any other rights available to it under law, may immediately terminate this Agreement effective upon giving a written notice of termination to the defaulting party.

10.2. Any termination of this Agreement will not relieve either party of obligations previously incurred pursuant to this Agreement, including payments which may be due and owing at the time of termination. All sums owed by Customer to Motorola will become due and payable immediately upon termination of this Agreement. Upon the effective date of termination, Motorola will have no further obligation to provide Services.

## **Section 11. LIMITATION OF LIABILITY**

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of twelve (12) months of Service provided under this Agreement. ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED

TO OR ARISING FROM THIS AGREEMENT OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account. This limitation of liability will survive the expiration or termination of this Agreement and applies notwithstanding any contrary provision.

## **Section 12. EXCLUSIVE TERMS AND CONDITIONS**

12.1. This Agreement supersedes all prior and concurrent agreements and understandings between the parties, whether written or oral, related to the Services, and there are no agreements or representations concerning the subject matter of this Agreement except for those expressed herein. The Agreement may not be amended or modified except by a written agreement signed by authorized representatives of both parties.

12.2. Customer agrees to reference this Agreement on any purchase order issued in furtherance of this Agreement, however, an omission of the reference to this Agreement will not affect its applicability. In no event will either party be bound by any terms contained in a Customer purchase order, acknowledgement, or other writings unless: the purchase order, acknowledgement, or other writing specifically refers to this Agreement; clearly indicate the intention of both parties to override and modify this Agreement; and the purchase order, acknowledgement, or other writing is signed by authorized representatives of both parties.

## **Section 13. PROPRIETARY INFORMATION; CONFIDENTIALITY; INTELLECTUAL PROPERTY RIGHTS**

13.1. Any information or data in the form of specifications, drawings, reprints, technical information or otherwise furnished to Customer under this Agreement will remain Motorolas property, will be deemed proprietary, will be kept confidential, and will be promptly returned at Motorola's request. Customer may not disclose, without Motorola's written permission or as required by law, any confidential information or data to any person, or use confidential information or data for any purpose other than performing its obligations under this Agreement. The obligations set forth in this Section survive the expiration or termination of this Agreement.

13.2. Unless otherwise agreed in writing, no commercial or technical information disclosed in any manner or at any time by Customer to Motorola will be deemed secret or confidential. Motorola will have no obligation to provide Customer with access to its confidential and proprietary information, including cost and pricing data.

13.3. This Agreement does not grant directly or by implication, estoppel, or otherwise, any ownership right or license under any Motorola patent, copyright, trade secret, or other intellectual property, including any intellectual property created as a result of or related to the Equipment sold or Services performed under this Agreement.

## **Section 14. FCC LICENSES AND OTHER AUTHORIZATIONS**

Customer is solely responsible for obtaining licenses or other authorizations required by the Federal Communications Commission or any other federal, state, or local government agency and for complying with all rules and regulations required by governmental agencies. Neither Motorola nor any of its employees is an agent or representative of Customer in any governmental matters.

## **Section 15. COVENANT NOT TO EMPLOY**

During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of Motorola or its subcontractors without the prior written authorization of Motorola. This provision applies only to those employees of Motorola or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

## **Section 16. MATERIALS, TOOLS AND EQUIPMENT**

All tools, equipment, dies, gauges, models, drawings or other materials paid for or furnished by Motorola for the purpose of this Agreement will be and remain the sole property of Motorola. Customer will safeguard all such property while it is in Customers custody or control, be liable for any loss or damage to this property, and return it to Motorola upon request. This property will be held by Customer for Motorola's use without charge and may be removed from Customers premises by Motorola at any time without restriction.

## **Section 17. GENERAL TERMS**

17.1. If any court renders any portion of this Agreement unenforceable, the remaining terms will continue in full force and effect.

17.2. This Agreement and the rights and duties of the parties will be interpreted in accordance with the laws of the State

in which the Services are performed.

17.3. Failure to exercise any right will not operate as a waiver of that right, power, or privilege.

17.4. Neither party is liable for delays or lack of performance resulting from any causes that are beyond that party's reasonable control, such as strikes, material shortages, or acts of God.

17.5. Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

17.6. Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event.

17.7. THIS AGREEMENT WILL RENEW, FOR AN ADDITIONAL ONE (1) YEAR TERM, ON EVERY ANNIVERSARY OF THE START DATE UNLESS EITHER THE COVER PAGE SPECIFICALLY STATES A TERMINATION DATE OR ONE PARTY NOTIFIES THE OTHER IN WRITING OF ITS INTENTION TO DISCONTINUE THE AGREEMENT NOT LESS THAN THIRTY (30) DAYS OF THAT ANNIVERSARY DATE. At the anniversary date, Motorola may adjust the price of the Services to reflect its current rates.

17.8. If Motorola provides Services after the termination or expiration of this Agreement, the terms and conditions in effect at the time of the termination or expiration will apply to those Services and Customer agrees to pay for those services on a time and materials basis at Motorolas then effective hourly rates.

17.9 This Agreement may be executed in one or more counterparts, all of which shall be considered part of the Agreement. The parties may execute this Agreement in writing, or by electronic signature, and any such electronic signature shall have the same legal effect as a handwritten signature for the purposes of validity, enforceability and admissibility. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document.

Revised Oct 15, 2015



# SERVICES AGREEMENT

Please email signed Service Agreement to:  
**charles.benson@motorolasolutions.com**

**Contract Number : USC000005072**  
**Contract Modifier : R02-SEP-19 12:18:20**  
 Formerly Known As: S00001018958

Date: 3/30/2020

Customer Name:	Goodhue County Sheriff's Dept
Attn:	
Billing Address:	430 W Sixth St
City, State, Zip:	Red Wing, MN 55066
Customer Contact:	Scott McNurlin
Phone:	651-267-2621

Required P.O.: No  
 Customer # : 1000275067  
 Bill to Tag # : 0004  
 Contract Start Date: 01/01/2020  
 Contract End Date: 12/31/2020  
 Anniversary Day: Dec 31st  
 Payment Cycle: ANNUALLY  
 PO # :

ESSENTIAL PACKAGE + ONSITE SUPPORT AND PREVENTATIVE MAINTENANCE																				
QTY	MODEL/OPTION	SERVICES DESCRIPTION																		
9 42	SVC01SVC1101C	*****Recurring Services***** NETWORK HARDWARE REPAIR W/ ADV REPLACEMENT SERVICE Remote Site GTR8000 Station																		
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9 42	SVC01SVC0335A	ANNUAL PREVENTATIVE MAINTENANCE SERVICE Remote Site GTR8000 Station																		
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THIS SERVICE AMOUNT IS SUBJECT TO STATE & LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA.																				
<b>Subcontractor(s)</b>		<b>City</b>																		
MOTOROLA SYSTEM SUPPORT CENTER		ELGIN																		
ANCOM TECHNICAL CENTER		BURNSVILLE																		
		<b>State</b>																		
		IL																		
		MN																		

I received Statements of Work that describe the services provided on this Agreement. Motorola's Service Terms and Conditions, a copy of which is attached to this Service Agreement, is incorporated herein by this reference.

AUTHORIZED CUSTOMER SIGNATURE	TITLE	DATE
<i>Jeffrey Wells</i>	Associate Customer Support Manager	3/30/2020
MOTOROLA REPRESENTATIVE (SIGNATURE)	TITLE	DATE
Jeffrey Wells	313-418-2884	
MOTOROLA REPRESENTATIVE (PRINT NAME)	PHONE	



## Service Terms and Conditions

Motorola Solutions Inc. ("Motorola") and the customer named in this Agreement ("Customer") hereby agree as follows:

### Section 1. APPLICABILITY

These Maintenance Service Terms and Conditions apply to service contracts whereby Motorola will provide to Customer either (1) maintenance, support, or other services under a Motorola Service Agreement, or (2) installation services under a Motorola Installation Agreement.

### Section 2. DEFINITIONS AND INTERPRETATION

2.1. "Agreement" means these Maintenance Service Terms and Conditions; the cover page for the Service Agreement or the Installation Agreement, as applicable; and any other attachments, all of which are incorporated herein by this reference. In interpreting this Agreement and resolving any ambiguities, these Maintenance Service Terms and Conditions take precedence over any cover page, and the cover page takes precedence over any attachments, unless the cover page or attachment states otherwise.

2.2. "Equipment" means the equipment that is specified in the attachments or is subsequently added to this Agreement.

2.3. "Services" means those installation, maintenance, support, training, and other services described in this Agreement.

### Section 3. ACCEPTANCE

Customer accepts these Maintenance Service Terms and Conditions and agrees to pay the prices set forth in the Agreement. This Agreement becomes binding only when accepted in writing by Motorola. The term of this Agreement begins on the "Start Date" indicated in this Agreement.

### Section 4. SCOPE OF SERVICES

4.1. Motorola will provide the Services described in this Agreement or in a more detailed statement of work or other document attached to this Agreement. At Customer's request, Motorola may also provide additional services at Motorola's then-applicable rates for the services.

4.2. If Motorola is providing Services for Equipment, Motorola parts or parts of equal quality will be used; the Equipment will be serviced at levels set forth in the manufacturer's product manuals; and routine service procedures that are prescribed by Motorola will be followed.

4.3. If Customer purchases from Motorola additional equipment that becomes part of the same system as the initial Equipment, the additional equipment may be added to this Agreement and will be billed at the applicable rates after the warranty for that additional equipment expires.

4.4. All Equipment must be in good working order on the Start Date or when additional equipment is added to the Agreement. Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment. Customer must promptly notify Motorola in writing when any Equipment is lost, damaged, stolen or taken out of service. Customer's obligation to pay Service fees for this Equipment will terminate at the end of the month in which Motorola receives the written notice.

4.5. Customer must specifically identify any Equipment that is labeled intrinsically safe for use in hazardous environments.

4.6. If Equipment cannot, in Motorola's reasonable opinion, be properly or economically serviced for any reason, Motorola may modify the scope of Services related to that Equipment; remove that Equipment from the Agreement; or increase the price to Service that Equipment.

4.7. Customer must promptly notify Motorola of any Equipment failure. Motorola will respond to Customer's notification in a manner consistent with the level of Service purchased as indicated in this Agreement.

### Section 5. EXCLUDED SERVICES

5.1. Service excludes the repair or replacement of Equipment that has become defective or damaged from use in other than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry

standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

5.2. Unless specifically included in this Agreement, Service excludes items that are consumed in the normal operation of the Equipment, such as batteries or magnetic tapes.; upgrading or reprogramming Equipment; accessories, belt clips, battery chargers, custom or special products, modified units, or software; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.

## **Section 6. TIME AND PLACE OF SERVICE**

Service will be provided at the location specified in this Agreement. When Motorola performs service at Customers location, Customer will provide Motorola, at no charge, a non-hazardous work environment with adequate shelter, heat, light, and power and with full and free access to the Equipment. Waivers of liability from Motorola or its subcontractors will not be imposed as a site access requirement. Customer will provide all information pertaining to the hardware and software elements of any system with which the Equipment is interfacing so that Motorola may perform its Services. Unless otherwise stated in this Agreement, the hours of Service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in this Agreement, the price for the Services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the Services, Customer agrees to reimburse Motorola for those charges and expenses.

## **Section 7. CUSTOMER CONTACT**

Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available twenty-four (24) hours per day, seven (7) days per week, and an escalation procedure to enable Customer's personnel to maintain contact, as needed, with Motorola.

## **Section 8. PAYMENT**

Unless alternative payment terms are stated in this Agreement, Motorola will invoice Customer in advance for each payment period. All other charges will be billed monthly, and Customer must pay each invoice in U.S. dollars within twenty (20) days of the invoice date. Customer will reimburse Motorola for all property taxes, sales and use taxes, excise taxes, and other taxes or assessments that are levied as a result of Services rendered under this Agreement (except income, profit, and franchise taxes of Motorola) by any governmental entity.

## **Section 9. WARRANTY**

Motorola warrants that its Services under this Agreement will be free of defects in materials and workmanship for a period of ninety (90) days from the date the performance of the Services are completed. In the event of a breach of this warranty, Customers sole remedy is to require Motorola to re-perform the non-conforming Service or to refund, on a pro-rata basis, the fees paid for the non-conforming Service. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

## **Section 10. DEFAULT/TERMINATION**

10.1. If either party defaults in the performance of this Agreement, the other party will give to the non-performing party a written and detailed notice of the default. The non-performing party will have thirty (30) days thereafter to provide a written plan to cure the default that is acceptable to the other party and begin implementing the cure plan immediately after plan approval. If the non-performing party fails to provide or implement the cure plan, then the injured party, in addition to any other rights available to it under law, may immediately terminate this Agreement effective upon giving a written notice of termination to the defaulting party.

10.2. Any termination of this Agreement will not relieve either party of obligations previously incurred pursuant to this Agreement, including payments which may be due and owing at the time of termination. All sums owed by Customer to Motorola will become due and payable immediately upon termination of this Agreement. Upon the effective date of termination, Motorola will have no further obligation to provide Services.

## **Section 11. LIMITATION OF LIABILITY**

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of twelve (12) months of Service provided under this Agreement. ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED

TO OR ARISING FROM THIS AGREEMENT OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account. This limitation of liability will survive the expiration or termination of this Agreement and applies notwithstanding any contrary provision.

## **Section 12. EXCLUSIVE TERMS AND CONDITIONS**

12.1. This Agreement supersedes all prior and concurrent agreements and understandings between the parties, whether written or oral, related to the Services, and there are no agreements or representations concerning the subject matter of this Agreement except for those expressed herein. The Agreement may not be amended or modified except by a written agreement signed by authorized representatives of both parties.

12.2. Customer agrees to reference this Agreement on any purchase order issued in furtherance of this Agreement, however, an omission of the reference to this Agreement will not affect its applicability. In no event will either party be bound by any terms contained in a Customer purchase order, acknowledgement, or other writings unless: the purchase order, acknowledgement, or other writing specifically refers to this Agreement; clearly indicate the intention of both parties to override and modify this Agreement; and the purchase order, acknowledgement, or other writing is signed by authorized representatives of both parties.

## **Section 13. PROPRIETARY INFORMATION; CONFIDENTIALITY; INTELLECTUAL PROPERTY RIGHTS**

13.1. Any information or data in the form of specifications, drawings, reprints, technical information or otherwise furnished to Customer under this Agreement will remain Motorolas property, will be deemed proprietary, will be kept confidential, and will be promptly returned at Motorola's request. Customer may not disclose, without Motorola's written permission or as required by law, any confidential information or data to any person, or use confidential information or data for any purpose other than performing its obligations under this Agreement. The obligations set forth in this Section survive the expiration or termination of this Agreement.

13.2. Unless otherwise agreed in writing, no commercial or technical information disclosed in any manner or at any time by Customer to Motorola will be deemed secret or confidential. Motorola will have no obligation to provide Customer with access to its confidential and proprietary information, including cost and pricing data.

13.3. This Agreement does not grant directly or by implication, estoppel, or otherwise, any ownership right or license under any Motorola patent, copyright, trade secret, or other intellectual property, including any intellectual property created as a result of or related to the Equipment sold or Services performed under this Agreement.

## **Section 14. FCC LICENSES AND OTHER AUTHORIZATIONS**

Customer is solely responsible for obtaining licenses or other authorizations required by the Federal Communications Commission or any other federal, state, or local government agency and for complying with all rules and regulations required by governmental agencies. Neither Motorola nor any of its employees is an agent or representative of Customer in any governmental matters.

## **Section 15. COVENANT NOT TO EMPLOY**

During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of Motorola or its subcontractors without the prior written authorization of Motorola. This provision applies only to those employees of Motorola or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

## **Section 16. MATERIALS, TOOLS AND EQUIPMENT**

All tools, equipment, dies, gauges, models, drawings or other materials paid for or furnished by Motorola for the purpose of this Agreement will be and remain the sole property of Motorola. Customer will safeguard all such property while it is in Customers custody or control, be liable for any loss or damage to this property, and return it to Motorola upon request. This property will be held by Customer for Motorola's use without charge and may be removed from Customers premises by Motorola at any time without restriction.

## **Section 17. GENERAL TERMS**

17.1. If any court renders any portion of this Agreement unenforceable, the remaining terms will continue in full force and effect.

17.2. This Agreement and the rights and duties of the parties will be interpreted in accordance with the laws of the State

in which the Services are performed.

17.3. Failure to exercise any right will not operate as a waiver of that right, power, or privilege.

17.4. Neither party is liable for delays or lack of performance resulting from any causes that are beyond that party's reasonable control, such as strikes, material shortages, or acts of God.

17.5. Motorola may subcontract any of the work, but subcontracting will not relieve Motorola of its duties under this Agreement.

17.6. Except as provided herein, neither Party may assign this Agreement or any of its rights or obligations hereunder without the prior written consent of the other Party, which consent will not be unreasonably withheld. Any attempted assignment, delegation, or transfer without the necessary consent will be void. Notwithstanding the foregoing, Motorola may assign this Agreement to any of its affiliates or its right to receive payment without the prior consent of Customer. In addition, in the event Motorola separates one or more of its businesses (each a "Separated Business"), whether by way of a sale, establishment of a joint venture, spin-off or otherwise (each a "Separation Event"), Motorola may, without the prior written consent of the other Party and at no additional cost to Motorola, assign this Agreement such that it will continue to benefit the Separated Business and its affiliates (and Motorola and its affiliates, to the extent applicable) following the Separation Event.

17.7. THIS AGREEMENT WILL RENEW, FOR AN ADDITIONAL ONE (1) YEAR TERM, ON EVERY ANNIVERSARY OF THE START DATE UNLESS EITHER THE COVER PAGE SPECIFICALLY STATES A TERMINATION DATE OR ONE PARTY NOTIFIES THE OTHER IN WRITING OF ITS INTENTION TO DISCONTINUE THE AGREEMENT NOT LESS THAN THIRTY (30) DAYS OF THAT ANNIVERSARY DATE. At the anniversary date, Motorola may adjust the price of the Services to reflect its current rates.

17.8. If Motorola provides Services after the termination or expiration of this Agreement, the terms and conditions in effect at the time of the termination or expiration will apply to those Services and Customer agrees to pay for those services on a time and materials basis at Motorolas then effective hourly rates.

17.9 This Agreement may be executed in one or more counterparts, all of which shall be considered part of the Agreement. The parties may execute this Agreement in writing, or by electronic signature, and any such electronic signature shall have the same legal effect as a handwritten signature for the purposes of validity, enforceability and admissibility. In addition, an electronic signature, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document.

Revised Oct 15, 2015

# Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

*Lisa M. Hanni, L.S. Director*

Building | Planning | Zoning  
Telephone: 651.385.3104  
Fax: 651.385.3106



*County Surveyor / Recorder*

Environmental Health | Land Surveying | GIS  
Telephone: 651.385.3223  
Fax: 651.385.3098

**To:** County Board  
**From:** Land Use Management  
**Meeting Date:** April 7, 2020  
**Report date:** March 30, 2020

## **CONSIDER: CUP Request to Establish a Greater than 500 Animal Unit Feedlot Outside of a Farmyard and a Liquid Manure Storage Basin Exceeding 500,000 Gallons**

Request for a CUP, submitted by Bryan and Brandon Billman (Applicants) and Kent Billman (Owner), to establish a hog finishing Feedlot for up to 2,400 head (720 Animal Units) outside of a Farmyard and construction of an animal waste storage pit exceeding 500,000 gallons.

### **Application Information:**

Applicant: Bryan and Brandon Billman (Applicants) and Kent Billman (Owner)  
Address of zoning request: TBD 460th Ave, Zumbrota, MN 55992  
Parcel(s): 40.003.0500  
Abbreviated Legal: NE ¼ of the NW ¼ Sect 03 TWP 109 R16 in Roscoe Township  
Township Information: Roscoe Township endorsed acknowledgment of the Applicants' request on 2/17/20.  
Zoning District: A1 (Agriculture Protection District)

### **Attachments and links:**

Application and submitted project summary (excerpt of submitted materials; full submittal available from LUM Department upon request)  
Site Map(s)  
Feedlot Officer Odor OFFSET calculations (Kelsey Petit)  
March 16, 2020 DRAFT Planning Commission meeting minutes  
Goodhue County Zoning Ordinance (GCZO):  
<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

### **Background:**

The Applicants are requesting Conditional Use Permit (CUP) approval to establish a 2,400 head swine finishing barn in section 03 of Roscoe Township. The proposal includes construction of a new finishing barn with a 1.1 million gallon below-grade manure storage pit.

The Goodhue County Zoning Ordinance (GCZO) requires CUP approval for all Feedlots exceeding 500 Animal Units in the A1 District and any animal waste storage pits exceeding 500,000 gallons. The proposed barn would be located on an existing unoccupied 40-acre property that is currently used for row-crop agriculture. Because the property is not currently a registered Feedlot, and the operators dwelling is not located on the parcel, the proposal would create a new "Feedlot Outside of a Farmyard" which also requires CUP approval in Goodhue County.

### **Goodhue County Zoning Ordinance: Article 4 Conditional/Interim Uses**

*No CUP/IUP shall be recommended by the County Planning Commission unless said Commission specifies facts in their findings for each case which establish the proposed CUP/IUP will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, will not substantially diminish and impair property values within the immediate vicinity, will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area, that adequate measures have been, or will be, taken to provide utilities, access roads, drainage, and other necessary facilities, to provide sufficient off-street parking and loading space, to control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance, and to control lighted signs*

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and other lights in such a manner that no disturbance to neighboring properties will result.

**Project Summary:**

**Property Information:**

- The vacant 40-acre (approximate) property is currently used as tilled cropland. The Applicants also own 7 adjacent parcels south of the project area totaling 160-acres. Kent Billman’s residence is located on the property due south of the subject parcel.
- The property and all adjacent properties are zoned A1. Surrounding land uses are primarily agricultural (feedlots and row-crop agriculture). There is very-low residential density in the immediate vicinity with only 4 homes within a half-mile.
- The barn would be accessed by a new 12-foot wide crushed aggregate driveway to be located off of 460<sup>th</sup> ST (aggregate road) in the northwest corner of the parcel. The Applicants will need to obtain any required driveway access approvals from Roscoe Township. Emergency vehicle access appears adequate to service the property.
- A large gravel parking pad is planned to the east of the new barn for off-street parking and off-loading space for trucks.

**Feedlot Facilities:**

- The Applicants are proposing to construct a 200-foot x 102-foot swine “finishing” barn constructed above a 9-foot deep concrete manure containment pit.
- The barn and manure storage areas have been designed by ProAg Engineering, a Minnesota licensed engineering firm.

*Concerns were raised by the public at the Planning Commission public hearing regarding the suitability of the sandy subsoils as an appropriate substrate for the construction of the manure containment pit. LUM staff discussed the concerns with project engineer Nick Brown (ProAg Engineering). He stated he has designed many facilities in sandy soils and it is not an issue. He further indicated that sand is a good medium for constructing the barns as it creates less hydraulic pressure on the structure when the soils are saturated compared to heavier silty or clay soils which greatly reduces the potential for stress fractures in the concrete.*

- Additional facilities include a small office space in the southeast corner of the barn and 4 feed bins to be installed along the northeast corner of the barn.

**Animal Units/Setbacks:**

- The Applicants are proposing to register 2400 head of swine producing a total of 720 Animal Units as shown below (new Animal Units shown in red).

Animal Type	A.U. Factor	# of Animals	Animal Units
<u>One Head of Swine</u>			
over 300 lbs.	0.4	0	0
between 55 lbs. and 300 lbs.	0.3	2400	720
under 55 lbs.	0.1	0	0
<b>Total Animal Units</b>			<b>720</b>

- New Feedlots are required to be setback 1000 feet or 94% Odor Annoyance-Free Rating distance (as determined by the Odor OFFSET Evaluation Model), whichever is greater, from existing dwellings. A 1,034-foot setback is required for the facility to meet a 94% Odor Annoyance-Free Rating.
- The nearest dwelling (owned by Kent Billman) is located 936 feet south of the proposed Feedlot. The Applicants have submitted a variance request to the Goodhue County Board of Adjustment to allow the Feedlot to be located within the required setback distance. The variance request by the on March 23, 2020. At 936 feet, a 93% Odor Annoyance-Free Rating is achieved. All other dwellings in the vicinity meet minimum setback requirements.

The Feedlot is 1.43 miles (7,550 feet) west of Zumbrota’s city limits. A 99% Odor Annoyance-Free

Rating distance (1.24 miles/6,553 feet) is required by Ordinance.

- There are currently 4 dwellings located in section 03. As an A1 zoned section, a maximum of 4 dwellings are allowed in the section. The sections north, east, south, and west of the site are also zoned A1 and have either met or exceeded their available dwelling density.
- The proposed Feedlot is sited to comply with all other setback standards of the GCZO including property lines, wells, septic systems, Shoreland, Floodplains, sinkholes, and Blufflands. The site is not located within an abandoned quarry.

**Drainage/Landscaping:**

- The site has minimal topographic relief with slopes ranging from 3-6% in the project area. The facility would be sited near the highest elevation on the property near a natural drainage divide. Drainage for the east half of the property generally flows northeast towards some existing wetland areas, while the west half of the property flows southwest towards another wetland/meadow system.
- Stormwater around the gravel parking pad would be collected via a clean water diversion ditch along the north and east perimeter and dispersed to the south of the barn. A perimeter tile is proposed around the new barn that would be interconnected with a planned field tile drainage system that would likely outlet towards the southwest.
- An NPDES Stormwater Pollution Prevention Plan (SWPPP) is not required for this project as it will disturb less than 1/3 acre and will create less than one acre of impervious area.

Goodhue County Soil and Water Conservation District Technician/Water Planner Beau Kennedy reviewed the Applicant's submittal and offered the following comments:

*“The submittal lacks details regarding stormwater management and erosional control during construction. I recommend they implement stormwater BMPs including temporary erosion control (silt fences) especially in the northeast and southwest corners of the project area before construction.”*

- The Applicants worked with Beau Kennedy to create an erosion control plan which is included in their amended submittal.

**Nutrient/Waste Management:**

- Animal waste will be collected via a manure containment pit beneath the new barn until it can later be field-applied as fertilizer. The pits are subject to MPCA inspection throughout the construction process to ensure structural integrity and conformance with approved engineered plans. The proposed pit would hold up to 1,112,735 gallons and provide 430 days worth of on-site storage capacity for the operation.

Manure Storage Area	Status	Type	Length	Width	Depth	Capacity (Gallons)
<i>Finishing Barn</i>	<b>Proposed</b>	<b>Concrete Pit</b>	<b>199.7</b>	<b>99.8</b>	<b>9.0</b>	<b>1,112,735</b>

- A preliminary Nutrient Management Plan has been submitted for review to the Goodhue County Feedlot Officer. The Applicants plan to field apply manure via “knife injection” during the early fall. A final review and approval of the Applicants’ Nutrient Management Plan will be required before completion of the Feedlot Registration process.
- An Animal Mortality Plan has also been submitted for initial review. The Applicants plan to utilize composting as the primary method of disposal of deceased animals. The location and dimensions of the compost site have yet to be determined.
- The barn will be “total confinement” to reduce off-site odor impacts. Additional odor control/reduction measures include prompt cleanup of feed spills and prevention of manure buildup around gates and feeders.
- The Applicants have not proposed bathroom/shower facilities in the proposed office area. It should be noted that any wastewater from showers, hand wash sink, bathrooms, or any other source of human sewage cannot be comingled and must be treated by a septic system permitted by Goodhue County Environmental Health.

A new well will be installed to supply water for the operation. Wells are subject to permit approval and inspection from the Goodhue County Environmental Health Department.

**County Feedlot Officer Comments:**

- Goodhue County Feedlot Office Kelsey Petit offered the following comments:

*“The Billman’s will have enough land to incorporate on for swine manure, they state in the planner that they can apply manure on 808 acres and more if needed. It also shows they will be knife injecting manure in the early fall on a total of 140 acres (2 fields) for the 2020-2021 crop year. The Billman’s will not be using any commercial fertilizer/starter supplements on the fields that will be receiving manure. There are land maps and application agreements for receiving manure on cropland for the rented cropland.”*

**PAC Findings of Fact:**

1. The proposed Feedlot and manure storage pit does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The use is located in an A1 (Agriculture Protection) zone which was intended to allow for large-scale agricultural operations. Large separation distances and very low residential density in the vicinity buffer the Feedlot from existing non-compatible uses in the surrounding area. The use appears harmonious with the established uses in the vicinity which include primarily cropland and animal agriculture operations.
2. The Feedlot and liquid manure storage pit is not anticipated to impede the normal and orderly development or improvement of surrounding vacant property for uses predominant to the area. A variance will need to be approved to the 1,000-foot minimum Feedlot setback to the Applicants' residence south of the site. All dwellings not owned by the Applicants exceed the minimum setback standards required by ordinance. The proposal meets or exceeds all the other development standards of the Goodhue County Zoning Ordinance and appears compatible with adjacent land uses.
3. A review of the Applicants' submitted project summary indicates adequate utilities, access roads, drainage, and other necessary facilities are available to accommodate the proposed use.
4. The submitted plans identify means to provide sufficient off-street parking and loading space to serve the proposed use and meet the Goodhue County Zoning Ordinance's parking requirements.
5. The submitted plans detail adequate measures to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance. Furthermore, the Applicants' plans appear capable of controlling lights in such a manner that no disturbance to neighboring properties will result. The new barn and manure pit are “total confinement” and manure is field applied via “knife injection” to minimize odor and fume impacts to surrounding landowners.

**PAC Recommendation:**

The Planning Advisory Commission recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

**APPROVE** the CUP requests, submitted by Bryan and Brandon Billman (Applicants) and Kent Billman (Owner), to establish a hog finishing Feedlot Outside of a Farmyard for up to 720 Animal Units and construction of an animal waste storage pit of up to 1,112,735 gallons.

Subject to the following conditions:

1. The Feedlot shall be constructed according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
3. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
4. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21



(Agriculture Protection District) and Article 13 (Confined Feedlot Regulations);

5. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

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DRAFT**

6. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
7. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix for disturbed areas of the site and should submit "seed tags" to the Land Use Management Department prior to final inspection;
8. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
9. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 21 (Agricultural Protection District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
10. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
11. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

**Motion carried 9:0.**

**PUBLIC HEARING: CUP Request to Establish a Greater than 500 Animal Unit Feedlot Outside of a Farmyard and a Liquid Manure Storage Basin Exceeding 500,000 Gallons**

Request for a CUP, submitted by Bryan and Brandon Billman (Applicants) and Kent Billman (Owner), to establish a hog finishing Feedlot for up to 2,400 head (720 Animal Units) outside of a Farmyard and construction of an animal waste storage pit exceeding 500,000 gallons. Parcel 40.003.0500. TBD 460<sup>th</sup> Ave, Zumbrota, MN 55992. NE ¼ of the NW ¼ Sect 03 TWP 109 R16 in Roscoe Township. A1 Zoned District.

*Bechel presented the staff report and attachments.*

*Commissioner Draskowski questioned whether there was an existing well on the property.*

*Bechel stated there would be a new well.*

*Commissioner Stenerson questioned whether security cameras would be utilized at the facility.*

*Bryan Billman (Applicant) stated they would like to use cameras for biosecurity purposes and to monitor the facility.*

**Chair Gale opened the Public Hearing**

*John Sheets (46505 160<sup>th</sup> AVE Zumbrota) questioned the process of composting dead animals.*

*Bryan Billman stated they plan to compost by removing dead animals to a location yet to be determined near the site. They will lay the deads in the pile and cover using mulch or fiber so the material gets hot and will break down. Then they will use a manure spreader to remove the broken down material.*

*Mr. Sheets questioned how long that process would take.*

*Bryan stated the process is weather dependent.*

*John Mayer (46570 150<sup>th</sup> AVE, Zumbrota) questioned possible seepage into the water table and wells.*

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DRAFT**

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*Kelsey Petit (Feedlot Officer) stated as the project was checked for setbacks for the barn the water table region and soil types were evaluated as well. She noted that the soils are adequate for the proposal.*

*Commissioner Fox questioned how the pit is monitored for leaks.*

*Kelsey stated that each year the operator has to check the pit for cracks or leakage and there is a maintenance plan specifying that the operators will take care of inspections themselves. Any leaks would be reported to the Feedlot Officer and to the engineer that designed the pit. She added that a 12-foot deep pit will have a tile line in case of any spills.*

*Commissioner Fox noted that with the tiling, leaks will go around the pit and not down into the groundwater.*

*Commissioner Stenerson questioned whether the inspections by the operators are monitored or recorded by the PCA.*

*Kelsey stated that statutes require pits to be at least 12 feet deep and engineers and operators have to follow these statutes. She added that Feedlot Officers work with the engineers on the plans.*

*Commissioner Stenerson questioned whether cracks are monitored and recorded with the Feedlot Officer.*

*Kelsey stated that state-monitored pits are recorded but County pits do not submit records to her office.*

*Commissioner Stenerson questioned whether the operators keep records of inspections.*

*Kelsey stated that operators keep records on inspections to comply with the Minnesota Department of Health requirements for wells.*

*Commissioner Drazkowski questioned whether there are state guidelines for composting deceased animals.*

*Kelsey stated MPCA does not have requirements for composting, operators need to make sure their processes are working properly. She added that they have been looking into funding for this site for a cement compost facility so leaching would go out and not down into the ground.*

*John Mayer questioned whether the manure pit was below the facility and he requested more information on composting procedures.*

*Kelsey stated manure pits are below the facility.*

*Bryan Billman explained the composting process. He noted that operators have to measure the pits and check the tiles every week and send those records to the MPCA.*

*Mayer questioned how the pit is monitored.*

*Bryan stated cracks will be evident if they occur in the pit.*

*Mayer questioned whether monitoring would be done electronically with equipment.*

*Commissioner Stenerson stated that visual monitoring would be done with tubes under the pit to verify moisture.*

*Bryan verified that there would be no electronic equipment used for monitoring.*

**PLANNING COMMISSION  
GOODHUE COUNTY, MN  
March 16, 2020 MEETING MINUTES  
DRAFT**

---

*Chair Gale stated visual monitoring is done by looking into the tile and measuring pit depth. He noted that pit depth should be increasing and if it decreases then a leak is present.*

*Mayer questioned how below ground tanks are checked for cracks.*

*Kelsey stated that the Feedlot Officer goes to inspect the pit 3 weeks after pouring to check for cracks, balls of cement or other issues. The Feedlot Officer takes photos and speaks with the engineers. Any cracks larger than a credit card have to be reported.*

*Mayer questioned how pits are monitored once they are being used.*

*Kelsey stated that the tiling system will catch any leaks and that if the pit hasn't been pumped that year and the levels are lowering then a leak is present. Discoloration of the pit can also indicate a leak is present.*

*Mayer questioned how often these inspections are done.*

*Kelsey stated that the County requires a yearly inspection and operators check weekly but weekly inspections are not mandated by the County.*

*Commissioner Nystuen questioned the proposal to empty the pit once a year and if that corresponds with a corn/soy diet or newer feed ingredients.*

*Kelsey stated that pits are going to 12-month storage capacity because of weather changes dictating when spreading can occur, diet isn't really a factor in sizing.*

*Mayer questioned the tiling and inspections of the tiling. He questioned how often these inspections take place and whether there are any ordinances requiring checks of the tile.*

*Kelsey stated that the County does not have rules on monitoring the tile but the state does.*

*Bryan Billman added that the operators do not want the pit to leak. Contractors have sheets to check off each week.*

*Mark David (46300 145<sup>th</sup> AVE, Zumbrota) questioned how odors would affect nearby property owners. He noted that he will be able to see the new facility from his home and that there are multiple homes in the area.*

*Chair Gale noted that the odor offset requirements are being met for this project.*

*Bechel added that the facility has to meet a 94% odor offset which is 1,034 feet which is less than the distance from the facility to the Davids' home.*

*Commissioner Pettit questioned whether any type of ventilation is proposed for the facility.*

*Bryan Billman stated that this will be a tunnel barn and there will be wall fans to the west and 8 pit fans on the north and south sides of the barn angled to the east.*

*Commissioner Pettit questioned whether any curtains would be installed.*

*Bryan said there would be curtains but they would not be opened much.*

*Commissioner Pettit questioned whether the fans would have any buffers either equipment or vegetative.*

*Bryan stated there are no plans for buffers for the fans at this time. He added that the barn would be kept clean and dry which does a lot to combat odors.*

**PLANNING COMMISSION  
GOODHUE COUNTY, MN  
March 16, 2020 MEETING MINUTES  
DRAFT**

---

*Kelsey Petit stated the MPCA has an HS2 monitor that can track odors and winds and show if the barn is not ventilating well or if the owners need to install biofilters. She stated neighbors or the Applicants can contact her before the summer for the MPCA to come out every week to monitor the system.*

*Herschel Bauer (45215 135<sup>th</sup> AVE, Zumbrota) questioned where the tile outlet would be and whether the tile will be perforated. He added that he saw there were 25 feet of sand under the proposed building.*

*Bryan Billman said the outlet will be towards the southwest of the facility in a wetlands/meadow area and that is where the water will be checked for discoloration. He added that the tile will be around the foundation. Tile around the building will be perforated with a sock and out from there, the tile will be unperforated so no water can enter it and dilute the output.*

*Collins Voxland (46148 145<sup>th</sup> AVE, Zumbrota) questioned leaks into pure sand and he wondered whether the engineers would be okay with sand under the tiling and the pit for leaks. He added that leaks won't be detected until the output is brown and going into wells and affecting wildlife. Sand won't stop leaks from going into well water.*

*Bechel stated that if there were a leak, it could go straight down and monitoring should detect that. He noted that this will be a self-contained pit and if there is a lowering of the levels the operators will know.*

*Voxland questioned what happens to the 500,000 gallons if there is a leak.*

*Bryan stated that the material will have to be moved and spread if there is a leak, even in the middle of July, the state will make them move the material. He reiterated that the engineers will do extensive tests during the pouring of the pit.*

*Commissioner Nystuen questioned whether soil borings were done.*

*Kelsey Petit stated that borings were done and after the layer of sand, clay is present. The borings were 1,059 feet in depth.*

*Chair Gale noted that the engineer is not present at this meeting and that if something were to happen MPCA and the Feedlot Officer would help in that situation.*

*Bechel stated that ProAg Engineering is a reputable design and engineering firm in Minnesota, Iowa, and Wisconsin. He noted that they have worked with all different soil types and sand shouldn't be an issue for them.*

*John Sheets questioned what the lifetime of a pit is.*

*Bryan Billman stated they plan to use the pit as long as they can. He added that he has seen barns go over 40 years with their pits and if maintained correctly a pit can be used for a long time.*

*Kelsey Petit added that if the facility were to sit vacant for 5 years and someone wanted to start using it again, an engineer would have to inspect the facility for cracks or issues.*

**<sup>5</sup>After Chair Gale called three times for additional comments it was moved by Commissioner Stenerson and seconded by Commissioner Huneke to close the Public Hearing.**

**Motion carried 9:0**

**PLANNING COMMISSION  
GOODHUE COUNTY, MN  
March 16, 2020 MEETING MINUTES  
DRAFT**

*Commissioner Nesseth questioned Roscoe Township's position on the facility.*

*Chair Gale stated the Township had indicated they were okay with the project.*

*Commissioner Stenerson questioned the need for a variance for this project and whether the PAC decision would be forwarded to the BOA.*

*Bechel stated the PAC recommendation would be conveyed to the BOA at their meeting.*

**It was moved by Commissioner Stenerson and seconded by Commissioner Huneke to:**

- Adopt the staff report into the record;
- Adopt the findings of fact;
- Accept the application, testimony, exhibits and other evidence presented into the record; and

Recommend the County Board of Commissioners **APPROVE** the CUP requests, submitted by Bryan and Brandon Billman (Applicants) and Kent Billman (Owner), to establish a hog finishing Feedlot Outside of a Farmyard for up to 720 Animal Units and construction of an animal waste storage pit of up to 1,112,735 gallons.

Subject to the following conditions:

1. The Feedlot shall be constructed according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
3. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
4. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21 (Agriculture Protection District) and Article 13 (Confined Feedlot Regulations);
5. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

**Motion Carried 9:0**

**PUBLIC HEARING: Consider Goodhue County Ordinance Updates**

Proposed amendments to Articles 21 (A-1, Agricultural Protection District), 22 (A-2, Agriculture District), 23 (A-3, Urban Fringe District), 24 (R-1, Suburban Residence District) and 35 (CS, Conservation Subdivision District) to modify language relating to access and frontage requirements to match recently amended standards in the Subdivision Controls Ordinance. Request to modify Article 20 "Table of Uses" to include Agricultural Tourism Accessory Uses.

*Bechel presented the staff report and attachments.*

**Chair Gale opened the Public Hearing.**

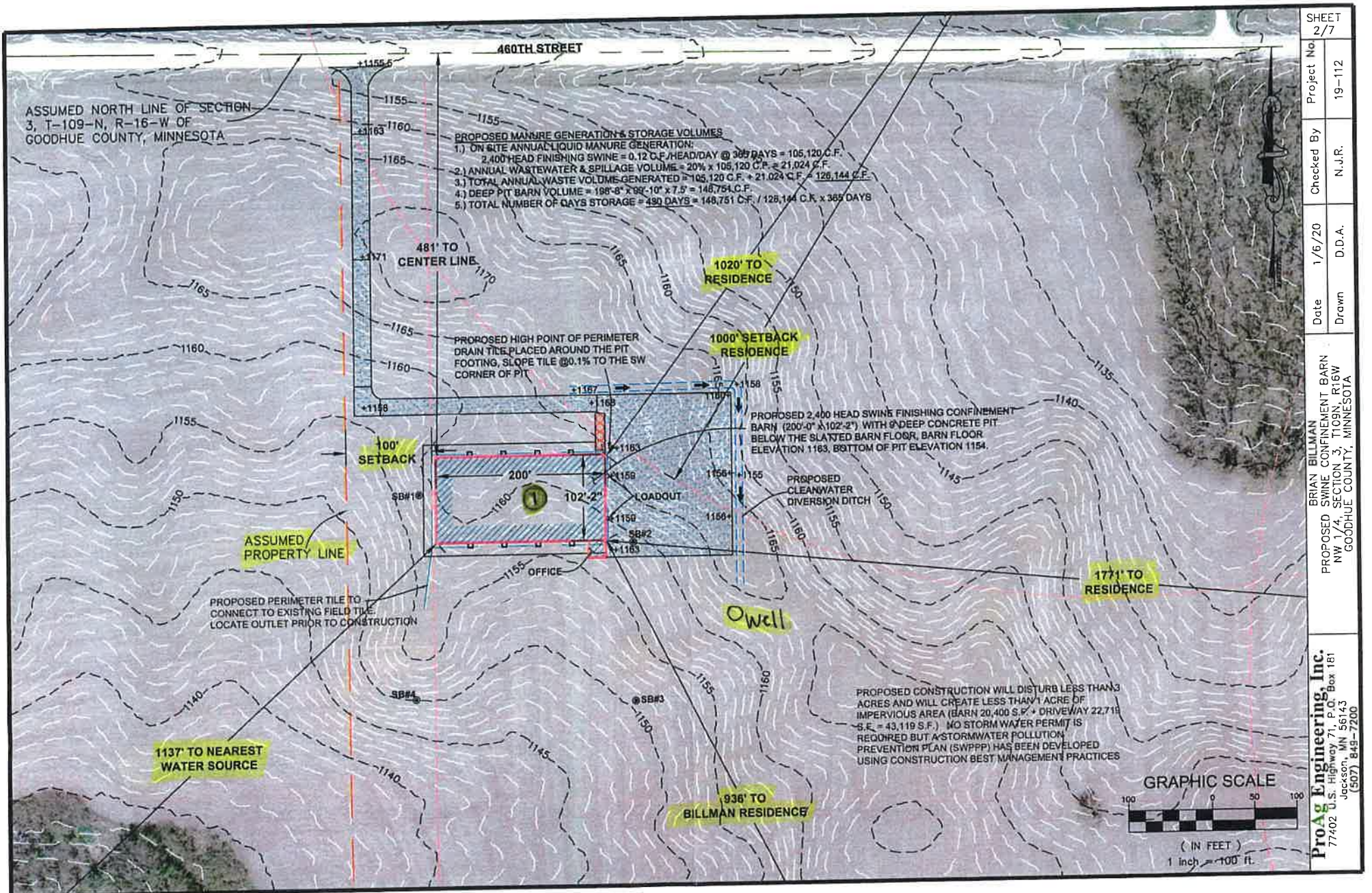
*No one spoke for or against the request.*

**After Chair Gale asked three times for comments it was moved by Commissioner Fox and seconded by Commissioner Drazkowski to close the Public Hearing.**

**Motion carried 9:0.**

*Bechel updated the Planning Commission on the departure of Michael Wozniak, Zoning*





SHEET	2/7
Project No.	19-112
Checked By	N.J.R.
Date	1/6/20
Drawn	D.D.A.
BRIAN BILLMAN PROPOSED SWINE CONFINEMENT BARN NW 1/4, SECTION 3, T109N, R16W GOODHUE COUNTY, MINNESOTA	
ProAg Engineering, Inc. 77402 U.S. Highway 71, P.O. Box 181 Jackson, MN 56143 (507) 843-7200	

1. Finish Barn : 102 x 200, 100ft from property line. Nearest dwelling/residence is 936ft.



# MAP 01: PROPERTY OVERVIEW



## PLANNING COMMISSION

Public Hearing  
March 16, 2020

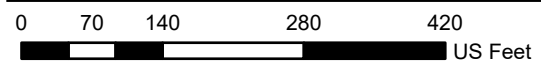
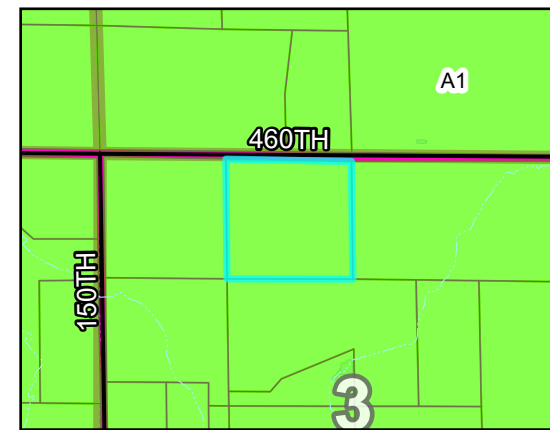
Bryan & Brandon Billman/Kent Billman  
A1 Zoned District

NE 1/4 of the NW 1/4 Sect 3 TWP 109  
Range 16 in Roscoe Township

CUP request to establish a hog finishing  
Feedlot for up to 2,400 head (720 Animal  
Units) outside of a Farmyard and  
construction of an animal waste storage pit  
exceeding 500,000 gallons.

### Legend

	Intermittent Streams		Bluff Impact Zones (% slope)
	Protected Streams		20
	Lakes & Other Water Bodies		30
	Shoreland		FEMA Flood Zones
	Historic Districts		2% Annual Chance
	Parcels		A
	Registered Feedlots		AE
	Dwellings		AO
	Municipalities		X



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# MAP 02: VICINITY MAP

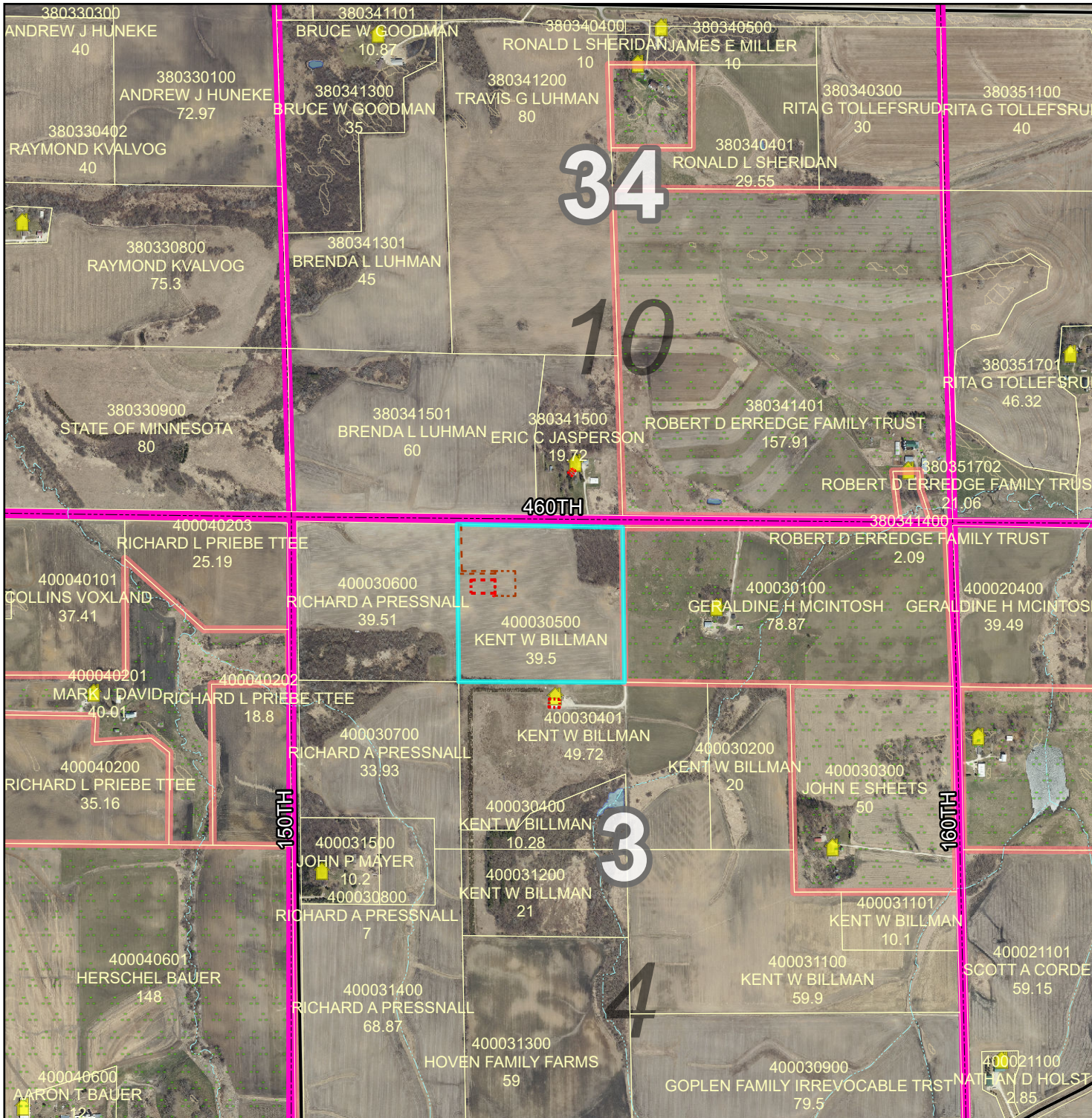
## PLANNING COMMISSION

Public Hearing  
March 16, 2020

Bryan & Brandon Billman/Kent Billman  
A1 Zoned District

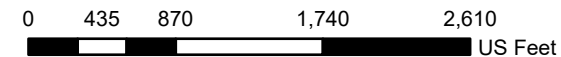
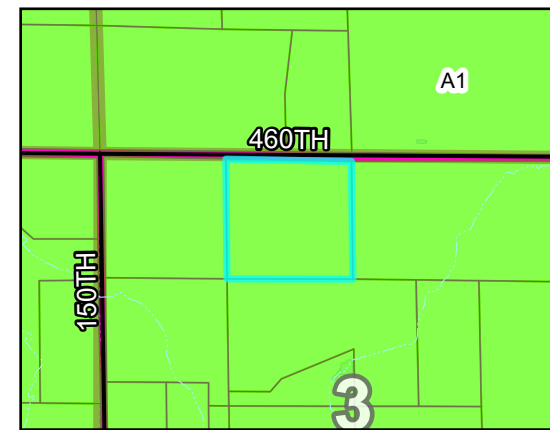
NE 1/4 of the NW 1/4 Sect 3 TWP 109  
Range 16 in Roscoe Township

CUP request to establish a hog finishing  
Feedlot for up to 2,400 head (720 Animal  
Units) outside of a Farmyard and  
construction of an animal waste storage pit  
exceeding 500,000 gallons.



### Legend

- |  |                            |  |                              |
|--|----------------------------|--|------------------------------|
|  | Intermittent Streams       |  | Bluff Impact Zones (% slope) |
|  | Protected Streams          |  | 30                           |
|  | Lakes & Other Water Bodies |  | 2% Annual Chance             |
|  | Shoreland                  |  | A                            |
|  | Historic Districts         |  | AE                           |
|  | Parcels                    |  | AO                           |
|  | Registered Feedlots        |  | X                            |
|  | Dwellings                  |  |                              |
|  | Municipalities             |  |                              |



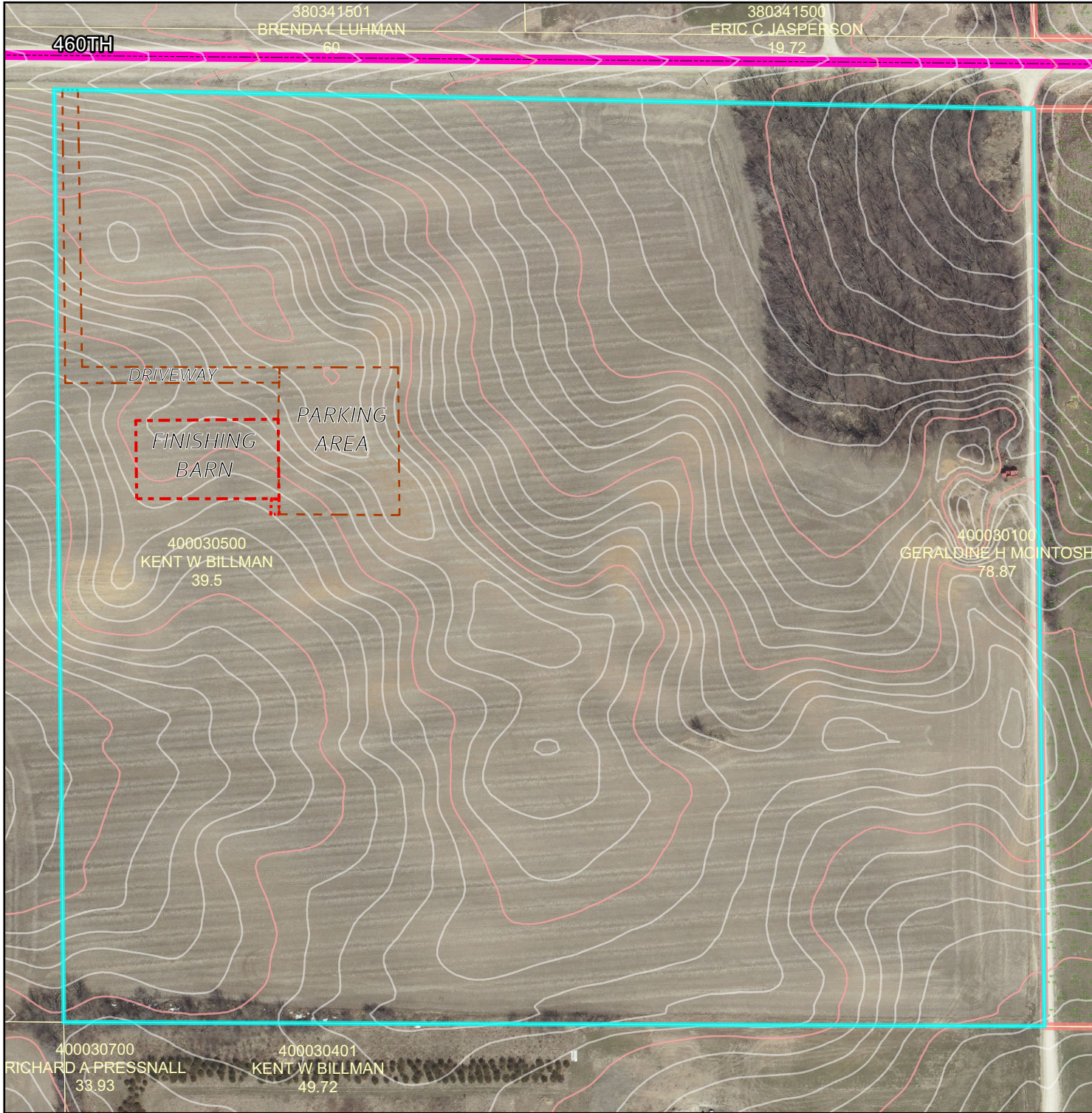
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# MAP 03: ELEVATIONS



## PLANNING COMMISSION

Public Hearing  
January 13, 2020

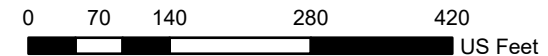
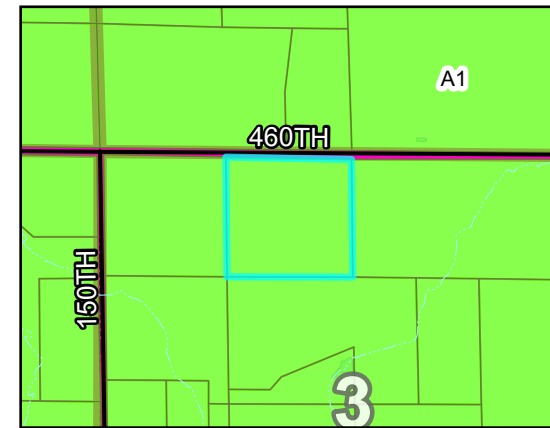
Beccah Risdall / David Mohn  
A2 Zoned District

Part of the E 1/2 of the NE 1/4 and  
Part of the E 1/2 of the SE 1/4 Sect 11  
TWP 112 R14 in Hay Creek Township

CUP request to establish a Wedding & Event  
Center and a CUP request to establish a  
Bed and Breakfast Inn

### Legend

Intermittent Streams	Bluff Impact Zones (% slope) 20
Protected Streams	Bluff Impact Zones (% slope) 30
Lakes & Other Water Bodies	<b>FEMA Flood Zones</b>
Shoreland	2% Annual Chance
Historic Districts	A
Parcels	AE
Registered Feedlots	AO
Dwellings	X
Municipalities	



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# GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

RECEIVED

FEB 21 2020

Parcel # 400030500

Permit# 220-0006

### PROPERTY OWNER INFORMATION

Last Name <u>Billman</u>	First <u>Land Use Management Bryan &amp; Brandon</u>	Email: [REDACTED]
Street Address <u>13358 460<sup>th</sup> St</u>		Phone [REDACTED]
City <u>Wanamingo</u>	State <u>MN</u> Zip <u>55983</u>	Attach Legal Description as Exhibit "A" <input checked="" type="checkbox"/>
Authorized Agent		Phone
Mailing Address of Landowner:		
Mailing Address of Agent:		

### PROJECT INFORMATION

Site Address (if different than above): 15498 460<sup>th</sup> St Zumbrota, MN 55992 (closest address)

Lot Size 40 acres Structure Dimensions (if applicable) 102' x 200'

What is the conditional/interim use permit request for? Construction of Barn

Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized  
C-U-P for:  
 1) Feedlot outside of a farmyard  
 2)  $\geq 500$  animal units in A1 zone.  
 3) Animal waste storage basin  $\geq 500,000$  gallons

### DISCLAIMER AND PROPERTY OWNER SIGNATURE

*I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.*

Signature of Landowner: Bryan Billman Date 2/01/20

Signature of Agent Authorized by Agent: Bryan Billman

### TOWNSHIP INFORMATION

Township Zoning Permit Attached?  If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature Andy Hunchak Title Supervisor Date 2-17-2020

Comments:

### COUNTY SECTION

COUNTY FEE \$350 RECEIPT # 17158 DATE PAID 2/21/20

Applicant requests a CUP/IUP pursuant to Article \_\_\_ Section \_\_\_ Subdivision \_\_\_ of the Goodhue County Zoning Ordinance

What is the formal wording of the request?

Shoreland \_\_\_\_\_ Lake/Stream Name \_\_\_\_\_ Zoning District \_\_\_\_\_

Date Received \_\_\_\_\_ Date of Public Hearing \_\_\_\_\_ DNR Notice \_\_\_\_\_ City Notice \_\_\_\_\_

Action Taken: \_\_\_ Approve \_\_\_ Deny Conditions:

## GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

**PROJECT SUMMARY**

Please provide answers to the following questions in the spaces below. If additional space is needed, you may provide an attached document.

1. Description of purpose and planned scope of operations (including retail/wholesale activities).

Raise 2,400 hd of finishing hogs

2. Planned use of existing buildings and proposed new structures associated with the proposal.

no existing buildings

new structure will be a 2400 hd barn (102'x200') and composters

3. Proposed number of non-resident employees.

0

4. Proposed hours of operation (time of day, days of the week, time of year) including special events not within the normal operating schedule.

Chores every morning (1-2 hrs), Loadout 2-3 times per year (2-3 hrs) and those would be in the mornings also.

5. Planned maximum capacity/occupancy.

2400 head finish pigs (720 Animal Units)

6. Traffic generation and congestion, loading and unloading areas, and site access.

Feed truck and semis for loadout. load/unload area on East side of barn. Site access will be a driveway in the NW corner of the parcel.

7. Off-street parking provisions (number of spaces, location, and surface materials).

gravel parking lot/turn around for semis and feed trucks

8. Proposed solid waste disposal provisions.

9' deep concrete pit under barn

9. Proposed sanitary sewage disposal systems, potable water systems, and utility services.

new well and electric service

10. Existing and proposed exterior lighting.

no existing.

11. Existing and proposed exterior signage.

biosecurity sign by driveway

12. Existing and proposed exterior storage.

4 feed bins on North East corner of barn

13. Proposed safety and security measures.

biosecurity measures. Fire exit doors in barn

14. Adequacy of accessibility for emergency services to the site.

Use same driveway to barn

15. Potential for generation of noise, odor, or dust and proposed mitigation measures.

Odor when pumping manure pit. Noise from semis and tractors when pumping.

16. Anticipated landscaping, grading, excavation, filling, and vegetation removal activities.

Digging of pit. Excess dirt will go on the South side of barn.

17. Existing and proposed surface-water drainage provisions.

Drainage tile will be placed around barn draining South.

18. Description of food and liquor preparation, serving, and handling provisions.

none

19. Provide any other such information you feel is essential to the review of your proposal.

The site for the barn is pure sand and is not suitable for crops. This barn will help us diversify our current operation. Plus, the manure will help our cropping operation continue to grow as well.

# EROSION CONTROL PLAN

**From:** Bryan Billman  
**To:** Bechel, Ryan  
**Subject:** Fwd: Billman silt fence  
**Date:** Thursday, March 19, 2020 5:46:32 PM  
**Attachments:** image001.png

External Email - Use caution opening links or attachments!

Get [Outlook for iOS](#)

**From:** Kennedy, Beau <bkennedy@goodhueswcd.org>  
**Sent:** Thursday, March 19, 2020 3:05:16 PM  
**To:** bbillman1@outlook.com <bbillman1@outlook.com>; bbillman.44@gmail.com <bbillman.44@gmail.com>  
**Cc:** Petit, Kelsey <kpetit@goodhueswcd.org>  
**Subject:** silt fence

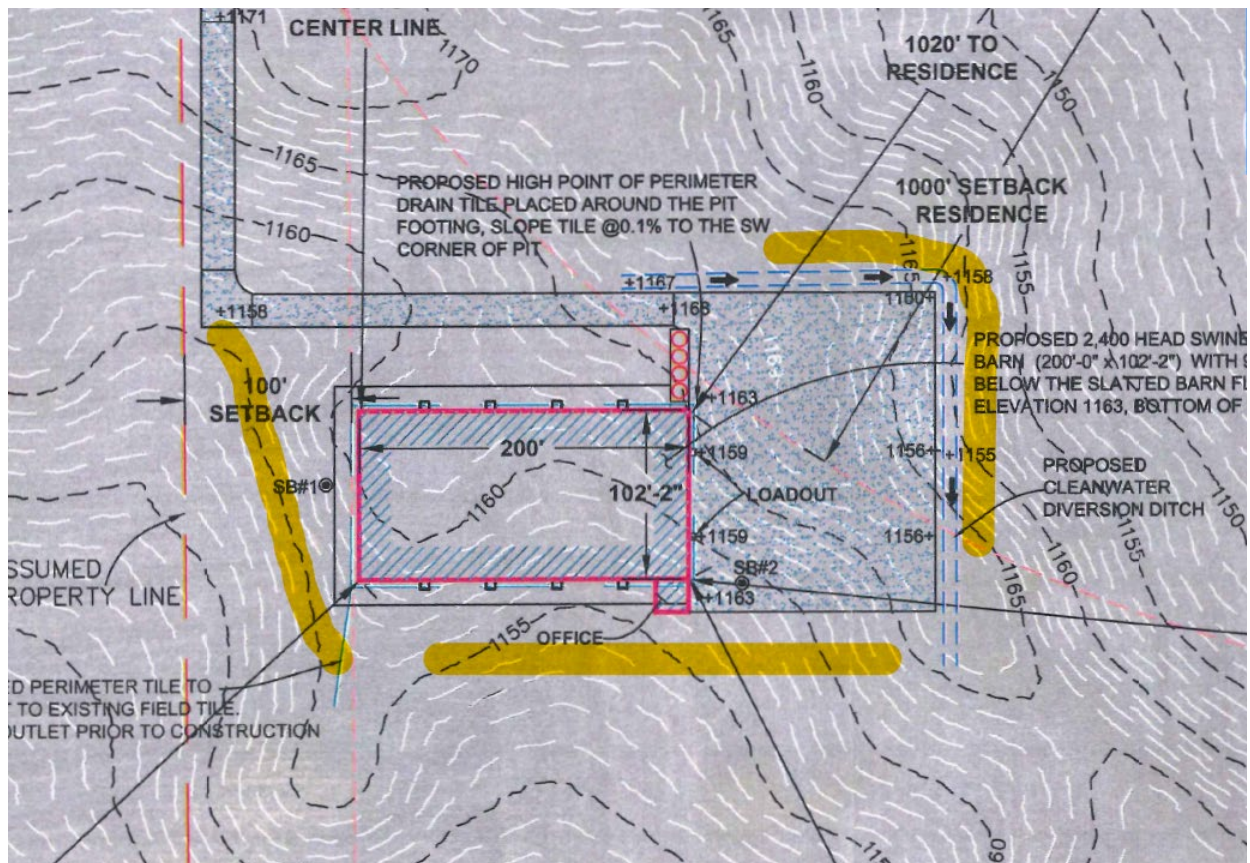
Hey Brandon.

As discussed on phone; I attached a snapshot below of where I think the silt fence should be installed to prevent erosion and sediment from leaving your construction site. The install locations are in yellow. You can place them closer to the building site if you need to.

Stockpiles should also have a silt fence around the downstream perimeter as well. This should be the first thing put in the ground on your project site.

Once the project is completed and the site is vegetated with 75% cover or more, the fences can be removed.

Let me know if you have any questions and thanks for calling.  
b



**Beau Kennedy**  
Goodhue SWCD  
651-923-5286  
[bkennedy@goodhueswcd.org](mailto:bkennedy@goodhueswcd.org)

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# Odors From Feedlots Setback Estimation Tool

**OFFSET Ver 2.0**  
 University of Minnesota  
 1/21/2017

Farm Name	Bryan and Brandon Billman
Address or County	Goodhue County
Evaluator	K. Petit Goodhue CFO
Date	3/5/2020

Clear All

**OFFSET**  
 Annoyance-free  
 94%

Source Edge to Nearest Neighbor (ft)	1034
Source Edge to Property Line (ft)	110

## Building Sources

Building Type	Width (ft)	Length (ft)	# of Similar Sources	Total Area (sqft)	Control Technology	% air treated
Swine Finishing - deep pit	102	200	1	20400	None	
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	Biofilter	

## AREA SOURCES

Source Description	Shape	Width (ft) (or Dia)	Length (ft)	Area (sqft)	Control Technology
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None

Building Sources	
<b>Add Source Type</b>	
Name of Source	
Odor Flux (ou/s/m2)	
H2S Flux (ug/s/m2)	
NH3 Flux (ug/s/m2)	
Documentation	
<b>Add a Control Technology</b>	
Name of technology	
Odor reduction (%)	
H2S reduction (%)	
NH3 Reduction (%)	
Documentation	

Area Sources	
<b>Add a Source Type</b>	
Name of Source	
Odor Flux (ou/s/m2)	
H2S Flux (ug/s/m2)	
NH3 Flux (ug/s/m2)	
Documentation	
<b>Add Control Technology</b>	
Name of technology	
Odor reduction (%)	
H2S reduction (%)	
NH3 Reduction (%)	
Documentation	

# Odors From Feedlots Setback Estimation Tool

**OFFSET Ver 2.0**  
 University of Minnesota  
 1/21/2017

Farm Name	B. Billman 99%
Address or County	Goodhue County
Evaluator	K. Petit CFO
Date	12/3/19

Clear All

**OFFSET**  
 Annoyance-free  
 more than 99%

Source Edge to Nearest Neighbor (ft)	6553.43
Source Edge to Property Line (ft)	110

## Building Sources

Building Type	Width (ft)	Length (ft)	# of Similar Sources	Total Area (sqft)	Control Technology	% air treated
Swine Finishing - deep pit	102	200	1	20400	None	
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	Biofilter	

## AREA SOURCES

Source Description	Shape	Width (ft) (or Dia)	Length (ft)	Area (sqft)	Control Technology
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None

Building Sources	
<b>Add Source Type</b>	
Name of Source	
Odor Flux (ou/s/m2)	
H2S Flux (ug/s/m2)	
NH3 Flux (ug/s/m2)	
Documentation	
<b>Add a Control Technology</b>	
Name of technology	
Odor reduction (%)	
H2S reduction (%)	
NH3 Reduction (%)	
Documentation	

Area Sources	
<b>Add a Source Type</b>	
Name of Source	
Odor Flux (ou/s/m2)	
H2S Flux (ug/s/m2)	
NH3 Flux (ug/s/m2)	
Documentation	
<b>Add Control Technology</b>	
Name of technology	
Odor reduction (%)	
H2S reduction (%)	
NH3 Reduction (%)	
Documentation	



# Animal Mortality Plan

**Purpose:** This Animal Mortality Plan is for the handling of dead animals in accordance with State requirements, including Minn. Stat. § 35.82 and Minn. R. chs. 1719.0100 to 1719.4600 and 7011.1215.

Facility name: Billman Finisher Feedlot registration no. \_\_\_\_\_  
 Owner/Operator name: Bryan & Brandon Billman Feedlot permit no. \_\_\_\_\_

**Planned method of animal disposal:** Complete the table below by identifying the animal type, the primary method and the secondary method of disposal of dead animals at your feedlot. The legal methods of disposal are listed below and the minimum requirements for each management option are described on the following page. Please make sure the locations of burial sites, incinerators, temporary mortality storage, and/or compost areas are indicated on the site sketch of your facility included with the permit application.

**Catastrophic loss:** A catastrophic event such as a fire, collapse, tornado, floods or loss of power that results in a mass amount of animal mortalities shall be reported within 24 hours after the event started. Notifications should include the Minnesota Department of Public Safety Duty Officer at 800-422-0798 and the MPCA.

Animal type	Primary method	Secondary method	Catastrophic loss
Swine	Compost	Bury	Minnesota Duty Officer: 1-800-422-0798

Check here:  By checking here, I indicated that I have read and understand the minimum requirements listed on the second page of this form for the dead animal disposal options identified above for my operation. I agree to adhere to and follow the minimum requirements for the proper disposal of dead animals.

## Legal Methods of Disposal

Species	Method				Exempt by Law
	Bury	Incinerate	Render	Compost	
Poultry	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Swine	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cattle	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horses	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheep/Goats	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Household pets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wild animals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Game farm/Exotic animals	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*If composting cattle, horses, or game/exotic animals, contact the Minnesota Board of Animal Health at 651-296-2942 or 800-627-3529.

Animal carcasses should be disposed of as soon as possible, within 48-72 hours. Any vehicles transporting carcasses must be: leak proof, covered, inspected, and permitted by the Minnesota Board of Animal Health (if owner is transporting his own dead animals a permit is not required).

## Bury

Operators choosing to bury animals must select sites very carefully due to the high risk of ground-water contamination. Buried carcasses must:

- Stay five (5) feet above seasonal high water table.
- Stay 1000' away from lakes and 300' away from rivers, streams, ditches, etc.
- Be covered immediately with enough soil to keep scavengers out (Minnesota Board of Animal Health guidelines indicate three (3) feet is sufficient).
- Not be placed in sandy or gravelly soil types.
- Maintain at least ten (10) feet vertical separation between dead animals and bedrock.

## Compost

The composting process must, at a minimum, meet the following:

- The owner of the compost facility shall have a written protocol for the operation containing at least the minimum steps listed below and instructing all employees to follow the protocol.
- Mortalities must be processed daily.
- A base of litter is required. The carcasses or discarded animal parts and litter plus bulking agent are added in layers so that the carbon to nitrogen ratio is in the range of 15:1 to 35:1 (optimal 23:1).
- The carcasses or discarded animal parts must be kept six (6) inches from the edges and sealed with litter each day.
- The temperature must be taken and recorded on site daily. The compost temperature must reach a minimum of 130 degrees Fahrenheit. Approximately seven (7) to ten (10) days are needed in each heat cycle to process the carcasses and kill the pathogens. The temperature drop indicates the time to mix and move the compost. A minimum of two (2) heat cycles is required.
- The finished compost must not contain visible pieces of soft tissue and must be handled, stored, and used according to all other applicable rules.

In addition, composting facilities must be:

- Built on an impervious\*, weight-bearing pad that is large enough to allow equipment to maneuver.
- Covered with a roof to prevent excessive moisture on the composting material, but if sawdust or other water-repelling material is used as the bulking agent, a roof may not be necessary.
- Built of rot-resistant material that is strong enough to withstand the force exerted by equipment.
- Large enough to handle each day's normal mortality through the endpoint of the composting which consists of a minimum of two (2) heat cycles.

## Incinerate

Incinerator must be:

- Capable of producing emissions not to exceed 20 percent opacity.
- Fitted with an afterburner that maintains flue gases at 1,200 degrees Fahrenheit for at least 0.3 seconds.
- Ash from the incinerator must be handled in such a manner as to prevent particulate matter from becoming airborne.

In addition, it is recommended that the incinerator is large enough to handle each day's mortalities.

## Render

Carcasses left at an off-site pickup point must be:

- Kept in an animal-proof, enclosed area.
- At least 200 yards from a neighbor's buildings.
- Picked up within 72 hours.
- If the enclosed area is refrigerated to less than 45 degrees Fahrenheit, the carcasses must be picked up within seven (7) days.

## Alternative methods

Alternative methods of mortality disposal including, but not limited to, pet food processing, fur farm consumption, lactic fermentation, extrusion, and experimental composting, require a permit from the Minnesota Board of Animal Health. For more information on alternative methods of carcass disposal, contact the Board of Animal Health at 651-296-2942.

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\*For the purpose of compost pad construction, Class V gravel material is not considered to be impervious.

RECEIVED

FEB 14 2020

## Manure Storage, Handling, and Testing Information



Facility Name: Bryan and Brandon Billman  
 Owner/Operator Name: Bryan and Brandon Billman

NPDES or SDS Permit? No Permit Number: \_\_\_\_\_  
 Date Last Revised: \_\_\_\_\_ Registration Number: \_\_\_\_\_

Version 8.0 Last Updated: 4/16/18

Manure Sources	Manure Source #1	Manure Source #2	Manure Source #3	Manure Source #4
Description of Manure Source <small>Group sources with similar nutrient content if they have identical animal type, water usage, feed rations, and manure storage</small>				
Livestock Information				
Predominate Animal Type <small>(Contributing to Manure Source)</small>	Finishing Hogs			
Average Animal Weight	135 lbs	lbs	lbs	lbs
Animal Number	2,400			
Length of Time Livestock Spend In Facility	340 days/yr	days/yr	days/yr	days/yr
Additional Animal Type <small>(Contributing to Manure Source)</small>				
Average Animal Weight	lbs	lbs	lbs	lbs
Animal Number				
Length of Time Livestock Spend In Facility	days/yr	days/yr	days/yr	days/yr
Storage Information				
Storage Type	Underfloor Concrete Pit			
Capacity	1,100,000 gals			
Storage Length	12 months			
Application Methods				
Commercial Applicator (Yes/No or Name)	No			
Spreader Type	Towed Hose			
How Volume/Tonnage Determined per Load	Other			
How Application Rate is Calibrated	Flowmeter			
Manure Analysis - Existing facilities should use actual manure test results				
Sampling Frequency	Every Year			
Sampling Methods	Well Agitated Single Sample			
Date Last Analyzed	12/18/18			
Basis for N,P, & K Values Below	This Year's Sample			
Total N - (do not enter lab estimated availability)	66 lbs/1000 gal			
Total P <sub>2</sub> O <sub>5</sub> - (do not enter lab estimated availability)	38 lbs/1000 gal			
Total K <sub>2</sub> O - (do not enter lab estimated availability)	40 lbs/1000 gal			
Annual Generation - Existing facilities should use actual production values				
Total Manure Produced per Year (Estimated)	655,684 gals			
Total Manure Produced per Year (Actual)	gals			
Annual N Produced	43,472 lbs	lbs	lbs	lbs
Annual P <sub>2</sub> O <sub>5</sub> Produced	24,765 lbs	lbs	lbs	lbs
Annual K <sub>2</sub> O Produced	26,227 lbs	lbs	lbs	lbs

Average Book Values		Average Book Values		Average Book Values		Average Book Values	
N	75	N		N		N	
P <sub>2</sub> O <sub>5</sub>	54	P <sub>2</sub> O <sub>5</sub>		P <sub>2</sub> O <sub>5</sub>		P <sub>2</sub> O <sub>5</sub>	
K <sub>2</sub> O	40	K <sub>2</sub> O		K <sub>2</sub> O		K <sub>2</sub> O	





## Sensitive Features Management Worksheet

This worksheet identifies all allowable techniques that can be used to provide protection to sensitive features **as required** in Minnesota Rules and/or permit conditions. One of the following measures must be employed for the applicable sensitive feature. Any of the identified practices are acceptable.

### Tile Intakes

- Option A - Inject or incorporate within 24 hours and prior to rainfall within 300 ft, observe a 25 ft non-manured setback, and avoid long term soil P build-up
- Option B - Inject or incorporate within 24 hours and prior to rainfall within 300 ft.
- Option C - 35 ft grassed buffer
- Option D - 100 ft setback with at least 16.5 ft as grassed buffer

### Drainage Ditches

- Option A - Inject or incorporate within 24 hours and prior to rainfall within 300 ft, observe a 25 ft non-manured setback, and avoid long term soil P build-up
- Option B - 50 ft wide grassed buffer
- Option C - 100 ft setback with at least 16.5 ft as grassed buffer
- Option D - Protective Berm (prohibits runoff from entering the ditch)

### Lakes, Rivers, and Streams

- Option A - Inject or incorporate within 24 hours and prior to rainfall within 300 ft, observe a 25 ft non-manured setback, and avoid long term soil P build-up
- Option B - 100 ft wide grassed buffer
- Option C - 100 ft setback with at least 16.5 ft as grassed buffer

### Intermittent Streams and/or Public Waters Wetlands (over 10 acres)

- Option A - Inject or incorporate within 24 hours and prior to rainfall within 300 ft, observe a 25 ft non-manured setback, and avoid long term soil P build-up
- Option B - 50 ft wide grassed buffer
- Option C - 100 ft setback with at least 16.5 ft as grassed buffer

### Wells, Mines, or Quarry

- Option A - 50 ft setback - minimum (100 ft if NPDES permitted)

### Sinkholes

- Option A - Inject or incorporate within 24 hours and prior to rainfall upslope and within 300 ft and observe a 50 ft non-manured setback (100 ft non-manured setback for NPDES)
- Option B - Berm that prevents runoff from entering the sinkhole

### Application of Manure During the Summer Months (June, July, and August)

- Option A - A cover crop will be planted on all fields that receive manure applications during June, July, and August

### Other Conduits to Water

- Option A - Inject or incorporate within 24 hours and prior to rainfall within 300 ft, observe a 25 ft non-manured setback, and avoid long term soil P build-up
- Option B - 50 ft wide grassed buffer
- Option C - 100 ft setback with at least 16.5 ft as grassed buffer
- Option D - Protective Berm (prohibits runoff from entering the waters)

### Early Fall Land Application - Unless otherwise required, this only applies to early fall manure application at NPDES or SDS permitted facilities

- Option A - Fall Application onto fields that are dominated by coarse-textured soils shall be delayed until soil temperatures in the upper six (6) inches, are less than 50 degrees Fahrenheit, unless otherwise first approved by the MPCA.

### Soil Erosion Conservation Measures - Required for ANY field used for winter application and for ALL fields at NPDES permitted sites

- |  |  |
|--|--|
| Option A - Establish grassed waterways   | Option G - Chisel or disk tillage with residue |
| Option B - Contour stripcropping   | Option H - Field edge buffers                  |
| Option C - No-Till cropping  | Option I - Contour buffer strip                |
| Option D - Terracing   | Option J - Sediment control basin              |
| Option E - Meet tolerable soil erosion rates ("T") as defined by NRCS            | Option K - Plant a cover crop on bare ground   |
| Option F - Use rotations that include other than row crops (alfalfa, grass, etc) |  |

## Sensitive Features Management Worksheet

Even though no specific measures are required in Minnesota Rule, a complete MMP is required to identify measures that will be used to provide protection to the following areas. This worksheet will assist you in identifying which techniques will be used to provide protection to the following sensitive features even though **no specific practices are required** in Minnesota Rules.

This worksheet identifies possible techniques that can be used to provide protection to the following sensitive features. One of the following measures will be employed for the applicable sensitive feature. Any of the identified practices are acceptable.

### Wetlands Under 10 Acres (uncultivated)

No specific state requirements unless a public waters wetland or other permit conditions apply.

- Option A - Observe a non-manured setback
- Option B - Maintain a grass buffer
- Option C - Incorporate manure near the wetland
- Option D - Prevent long term soil P buildup
- Option E - Utilize soil conservation practices
- Option F - Other: \_\_\_\_\_

### Public Well Management Area & Drinking Water Supply Management Areas

No specific state requirements unless other permit conditions apply.

- Option A - Observe a non-manured setback
- Option B - Follow practices recommended in city wellhead protection plan
- Option C - Soil nitrate test will be used to refine nitrogen rate management decisions
- Option D - Apply no earlier than late October or when soil temperatures are less than 50°F
- Option E - Other: \_\_\_\_\_

### Shallow Bedrock - less than 3 feet of soil over limestone bedrock

No specific state requirements unless other permit conditions apply.

- Option A - Use composted manure or other process which kill bacteria
- Option B - Maximize separation between fractured bedrock and manure
- Option C - Incorporate manure
- Option D - Other: \_\_\_\_\_

### Floodplain

No specific state requirements unless other permit conditions apply.

- Option A - Avoid manure application during peak flooding periods
- Option B - Incorporate or inject manure when there is a risk of flooding
- Option C - Avoid winter-time manure applications
- Option D - Other: \_\_\_\_\_

# Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

*Lisa M. Hanni, L.S. Director*



*County Surveyor / Recorder*

Building | Planning | Zoning  
Telephone: 651.385.3104  
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS  
Telephone: 651.385.3223  
Fax: 651.385.3098

**To:** County Board  
**From:** Land Use Management  
**Meeting Date:** April 7, 2020  
**Report date:** March 30, 2020

## **CONSIDER: Request for CUP for a Utility-Scale Solar Energy System (SES)**

Request for CUP, submitted by Novel Energy Solutions (Applicant) and Dennis and Karen Heimer (Owner), for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System occupying approximately 6.5 acres.

### **Application Information:**

Applicant: Novel Energy Solutions (Applicant) and Dennis and Karen Heimer (Owner)  
Address of zoning request: TBD HWY 60 BLVD, Mazeppa, MN 55956  
Parcel(s): 39.011.0100  
Abbreviated Legal: NW ¼ of the NE ¼ of the NE ¼ of Section 11 TWP 109 Range 15 of Pine Island Township.  
Township Information: Pine Island Township received the application materials from the applicant and signed the acknowledgment form with “no objections” to the project.  
Zoning District: A1 (Agricultural Protection District)

### **Attachments and links:**

Applications and submitted project summary  
March 16, 2020 DRAFT Planning Commission meeting minutes  
Site Map(s)  
Goodhue County Zoning Ordinance (GCZO):  
<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

### **Background:**

The applicant has submitted a CUP request to construct and operate a 1 Megawatt (MW) photovoltaic (PV) utility-scale solar garden on approximately 6.5 acres of leased land located in Pine Island Township that is currently owned by Dennis and Karen Heimer. The project would be developed in conjunction with the State of Minnesota Solar Garden program and Xcel Energy's Solar Rewards Community Program. The program allows developers to design, permit, own, and operate solar energy systems and sell the generated power directly to consumers. Upon completion, the Solar Garden would connect to Xcel Energy's distribution grid and generate up to 1 MW of energy annually over the next 25 years.

Per Goodhue County regulations, Solar Energy Systems (SES) that are the primary use of the land and are designed to primarily provide energy to off-site users or export to the wholesale market may be conditionally permitted as a “Utility-Scale SES” within the County's A1 zoned districts.

### **Goodhue County Zoning Ordinance: Article 4 Conditional/Interim Uses**

*No CUP/IUP shall be recommended by the County Planning Commission unless said Commission specifies facts in their findings for each case which establish the proposed CUP/IUP will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, will not substantially diminish and impair property values within the immediate vicinity, will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area, that adequate measures have been, or will be, taken to provide utilities, access roads, drainage and other necessary facilities, to provide sufficient off-street parking and loading space, to control offensive odor, fumes, dust, noise and vibration so that none of these will constitute a nuisance, and to control lighted signs*

“To effectively promote the safety, health, and well-being of our residents”

[www.co.goodhue.mn.us](http://www.co.goodhue.mn.us)

and other lights in such a manner that no disturbance to neighboring properties will result.

### **Project Summary:**

#### **Property Information:**

- The approximately 6.5-acre site to be leased by the applicant is currently used for row-crop agriculture.

The 9.7-acre Heimer property consists of cropland and grass areas with some trees and a wet area that is not classified as a wetland. There are no existing structures on the property.

Adjacent land uses include agriculture and low-density residential.

The nearest residence is located approximately 550 feet northeast of the proposed facility and is owned by Brenton Lexvold. The City of Mazeppa is approximately 1.15 miles east of the proposed facility.

- The property is bordered to the east, south, and west by A-1 zoned properties and to the north by A-2 zoned properties.

#### **Solar Array:**

- The solar array is proposed to include 2,376 single-axis tracking panels installed in 31 rows. Steel and aluminum racks will hold up solar panels, reaching 6.8 feet above grade at the maximum configuration.

The racking will be installed with piles that are anchored into the ground to an appropriate depth based on soil and geotechnical analysis.

The solar array will interconnect to the power grid via a pad-mounted transformer in the northwest corner of the project area, facilitating connection to an existing Xcel Energy circuit.

- A 16 foot wide crushed aggregate access road will be provided to access the leased project area. The Applicant will need to work with MNDOT to permit the new access road onto HWY 60. Emergency vehicle access appears adequate to service the facility.

A recorded ingress/egress easement is not required for the property given the site is to be leased and all land to be crossed to access the site will remain under common ownership.

A separate fire number will be required for the site.

- Once constructed, traffic to the site would be limited to periodic visits by maintenance and landscaping personnel to perform routine maintenance, in addition to any unplanned maintenance.
- The solar garden is sited to comply with all GCZO setback requirements for Solar Energy Systems.

#### **Landscaping/Drainage:**

- The site slopes generally from southwest to northeast.

Apart from the meter pad (less than 400 square feet), the entire area within the project boundary will be seeded with “low maintenance” turf seed mix and native grasses/pollinator plantings.

- A Stormwater Pollution Prevention Plan (SWPPP) and a Level 2 wetland delineation have been completed for this project. The Applicant notes that stormwater management will be handled by the current best management practices. The SWPPP and wetland delineation report has been reviewed by Beau Kennedy (SWCD) who noted that the proposed silt fence installation appears adequate and the seed mix description appears adequate. He added that the Applicant should provide the seed tags to Planning and Zoning or the SWCD upon seeding.

An erosion control/stormwater management plan is customarily submitted for administrative review at the time of building permit application.

- Existing vegetation north of the site will be retained. The Applicant has delineated an area for vegetative screening on the site plan however the Applicant has indicated tree and shrub screening will be “...provided as determined in conjunction with the permitting agency at the time of design”. The Planning Commission should consider whether any screening of the



proposed SES is warranted.

- A 7-foot tall chain-link fence will be constructed around the perimeter of the project area for security.
- Ample room exists on the property to fulfill GCZO off-street parking requirements.
- Construction is expected to last approximately 8 weeks.

**Maintenance/Decommissioning:**

- The project is subject to issuance of a Building Permit and must be constructed according to applicable building code requirements. The project will be inspected by County Building Inspections Staff and the State Electrical Inspector. In addition, Planning and Zoning Staff will inspect the project upon completion to ensure conformance with applicable zoning requirements.
- The applicant has an operations and equipment inspection plan to ensure safety, reliable operation, and production of the system.
- The Applicant has prepared a Decommissioning Agreement between Novel Energy and Dennis and Karen Heimer that includes removal of all non-biodegradable equipment and a timeline for removal.

Per GCZO Article 19, the applicant may be required to provide a financial surety at up to 125% of the estimated decommissioning cost. The county has not typically exercised the right to financial assurance requirements for similar solar installations. The Planning Advisory Commission and County Board should consider if the County should require financial assurance to cover anticipated decommissioning costs.

**PAC Findings of Fact:**

1. The proposed Solar Garden does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The use appears harmonious with the established uses in the vicinity.
2. The establishment of the proposed Solar Garden is not anticipated to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. The use is proposed to meet all development standards of the Goodhue County Zoning Ordinance and it does not appear incompatible with adjacent land uses.
3. A review of the applicant’s submitted project summary indicates adequate utilities, access roads, drainage, and other necessary facilities are available to accommodate the proposed use.
4. The submitted plans identify means to provide sufficient off-street parking and loading space to serve the proposed use and meet the Goodhue County Zoning Ordinance’s parking requirements.
5. The submitted plans detail adequate measures to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance.

**PAC Recommendation:**

The Planning Advisory Commission recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

**APPROVE** the request for a CUP submitted by Novel Energy Solutions (Applicant) and Dennis and Karen Heimer (Owners) for a Utility-Scale Photovoltaic Ground 1 Megawatt Solar Energy System (SES) occupying approximately 6.5 acres.

Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County

Zoning Ordinance and submitted plans;

3. A decommissioning agreement between the landowner and Novel Energy Solutions shall be maintained to ensure reclamation of the area;
4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
5. Applicants shall communicate with Beau Kennedy, Wetlands Coordinator with the Goodhue SWCD to ensure compliance with applicable Wetlands Rules prior to completion of any site grading/construction and/or submittal of the Building Permit Application;
6. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
7. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix for disturbed areas of the site and should submit “seed tags” to the Land Use Management Department prior to final inspection;
8. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
9. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 21 (Agricultural Protection District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
10. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
11. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

**PLANNING COMMISSION  
GOODHUE COUNTY, MN  
March 16, 2020 MEETING MINUTES  
DRAFT**

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The meeting of the Goodhue County Planning Advisory Commission was called to order at 7:00 PM by Chair Tom Gale at the Goodhue County Government Center 3<sup>rd</sup> Floor Court Room in Red Wing, Minnesota.

### **Roll Call**

Commissioners Present: Richard (Dick) Nystuen, Tom Gale, Barney Nesseth (Arrived 7:06 PM), Richard Miller, Howard Stenerson, Sarah Pettit, Marc Huneke (Arrived at 7:01 PM), Darwin Fox and Tom Drazkowski

Commissioners Absent: None

Staff Present: Zoning Assistants Ryan Bechel and Samantha Pierret

### **1. Approval of Agenda**

<sup>1</sup>Motion by Commissioner Miller; seconded by Commissioner Nystuen to approve the meeting agenda.

**Motion carried 7:0.**

### **2. Approval of Minutes**

<sup>2</sup>Motion by Commissioner Miller; seconded by Commissioner Nystuen to approve the previous month's meeting minutes.

**Motion carried 8:0.**

### **3. Conflict/Disclosure of Interest**

There were no reported conflicts/disclosures of interest.

### **4. Public Hearings**

#### **PUBLIC HEARING: Request for CUP for a Utility-Scale Solar Energy**

Request for CUP, submitted by Novel Energy Solutions (Applicant) and Dennis and Karen Heimer (Owner), for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System occupying approximately 6.5 acres. Parcel 39.011.0100. TBD HWY 60 BLVD, Mazeppa, MN 55956. NW ¼ of the NE ¼ of Section 11 TWP 109 Range 15 of Pine Island Township. A1 Zoned District.

*Pierret presented the staff report and attachments.*

*Sam Falk (Novel Energy) commented that the project will be less than 1 MW in size, it will be closer to ¾ MW.*

*Commissioner Stenerson questioned whether the tracking panels will move north to south or east to west.*

*Falk stated they would move east to west and the noise created by their movement would be no more than a refrigerator hum.*

**Chair Gale opened the Public Hearing.**

*No one spoke for or against the request.*

<sup>3</sup>**After Chair Gale called three times for comments it was moved by Commissioner**

**PLANNING COMMISSION  
GOODHUE COUNTY, MN  
March 16, 2020 MEETING MINUTES  
DRAFT**

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**Stenerson and seconded by Commissioner Huneke to close the Public Hearing.**

**Motion carried 9:0**

*Commissioner Drazkowski questioned how far the Lexvold home was from the proposed project area and whether the Lexvolds were notified of the project.*

*Falk noted that the staff report showed the Lexvold home approximately 550 feet from the project area. He stated that he sent the Lexvolds a letter regarding the proposal and they would have received the public notice for the Planning Commission meeting as well.*

*Commissioner Drazkowski questioned whether this site had been proposed as a solar garden site in the past.*

*Staff stated it had not.*

*Commissioner Drazkowski requested clarification on the screening proposal from the Applicant.*

*Falk stated that they propose a staggered row of evergreen trees (Black Hills Spruce or Norweigan Pines) and shrubs if necessary the full length of the array on the north, south and east sides.*

*Commissioner Fox commented on a site visit with staff to the site and that the topography of the site near the road with existing vegetation will provide an adequate visual buffer.*

*Commissioner Miller stated that Pine Island Township was satisfied with the screening proposal.*

**4It was moved by Commissioner Stenerson and seconded by Commissioner Fox for the Planning Advisory Commission to:**

- Adopt the staff report into the record;
- Adopt the findings of fact;
- Accept the application, testimony, exhibits and other evidence presented into the record; and

Recommend that the County Board of Commissioners **APPROVE** the request for a CUP submitted by Novel Energy Solutions (Applicant) and Dennis and Karen Heimer (Owners) for a Utility-Scale Photovoltaic Ground 1 Megawatt Solar Energy System (SES) occupying approximately 6.5 acres. Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County Zoning Ordinance and submitted plans;
3. A decommissioning agreement between the landowner and Novel Energy Solutions shall be maintained to ensure reclamation of the area;
4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
5. Applicants shall communicate with Beau Kennedy, Wetlands Coordinator with the Goodhue SWCD to ensure compliance with applicable Wetlands Rules prior to completion of any site grading/construction and/or submittal of the Building Permit Application;

**PLANNING COMMISSION  
GOODHUE COUNTY, MN  
March 16, 2020 MEETING MINUTES  
DRAFT**

6. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
7. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix for disturbed areas of the site and should submit "seed tags" to the Land Use Management Department prior to final inspection;
8. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
9. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 21 (Agricultural Protection District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
10. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
11. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

**Motion carried 9:0.**

**PUBLIC HEARING: CUP Request to Establish a Greater than 500 Animal Unit Feedlot Outside of a Farmyard and a Liquid Manure Storage Basin Exceeding 500,000 Gallons**

Request for a CUP, submitted by Bryan and Brandon Billman (Applicants) and Kent Billman (Owner), to establish a hog finishing Feedlot for up to 2,400 head (720 Animal Units) outside of a Farmyard and construction of an animal waste storage pit exceeding 500,000 gallons. Parcel 40.003.0500. TBD 460<sup>th</sup> Ave, Zumbrota, MN 55992. NE ¼ of the NW ¼ Sect 03 TWP 109 R16 in Roscoe Township. A1 Zoned District.

*Bechel presented the staff report and attachments.*

*Commissioner Draskowski questioned whether there was an existing well on the property.*

*Bechel stated there would be a new well.*

*Commissioner Stenerson questioned whether security cameras would be utilized at the facility.*

*Bryan Billman (Applicant) stated they would like to use cameras for biosecurity purposes and to monitor the facility.*

**Chair Gale opened the Public Hearing**

*John Sheets (46505 160<sup>th</sup> AVE Zumbrota) questioned the process of composting dead animals.*

*Bryan Billman stated they plan to compost by removing dead animals to a location yet to be determined near the site. They will lay the deads in the pile and cover using mulch or fiber so the material gets hot and will break down. Then they will use a manure spreader to remove the broken down material.*

*Mr. Sheets questioned how long that process would take.*

*Bryan stated the process is weather dependent.*

*John Mayer (46570 150<sup>th</sup> AVE, Zumbrota) questioned possible seepage into the water table and wells.*



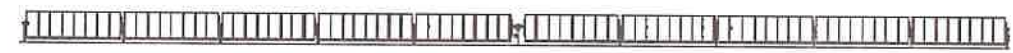


LEGEND	
PROPERTY LIMIT	
LEASE AREA LIMITS	
FENCE	
INFILTRATION BASIN	
ACCESS ROAD	
EQUIPMENT PAD	
WETLAND	
EXISTING DRAINAGE PATTERN	
NATIVE GRASS MIX / UNDER ARRAY	
POLLINATOR MIX / PERIMETER OF ARRAY	

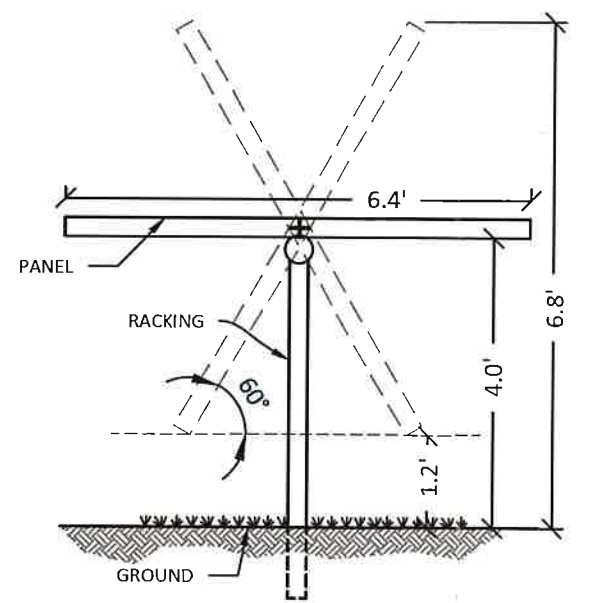
**NOTE:**

OUTSIDE PERIMETER OF SOLAR ARRAYS:  
**POLLINATOR SEED MIX** TO INCLUDE:  
 SEED MIX TO HAVE MINIMUM SEEDING RATE OF 40 SEEDS/SQ. FT  
 AT LEAST 40% OF THE TOTAL SEEDING RATE SHOULD BE COMPOSED OF PERENNIAL FORBS.  
 7 OR MORE NATIVE GRASS/SEDGE SPECIES WITH AT LEAST 2 SPECIES OF BUNCHGRASS.  
 20 OR MORE NATIVE FORBS WITH AT LEAST 5 SPECIES IN EACH BLOOM PERIOD: EARLY (APRIL-MAY), MID (JUNE-AUGUST), AND LATE (AUGUST-OCTOBER).  
 PLANT SPECIES UNDER PANEL ARRAYS SHOULD HAVE A MAXIMUM HEIGHT OF 3 FEET AND SHOULD INCLUDE SHADE-TOLLERANT SPECIES FOR FIXED PANEL SITES.

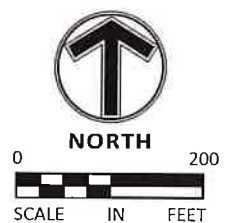
UNDER SOLAR ARRAYS:  
**NATIVE GRASS SEED MIX** TO INCLUDE:  
 SEED MIX TO HAVE MINIMUM SEEDING RATE OF 40 SEEDS/SQ. FT  
 7 OR MORE NATIVE GRASS/SEDGE SPECIES WITH AT LEAST 2 SPECIES OF BUNCHGRASS.  
 PLANT SPECIES UNDER PANEL ARRAYS SHOULD HAVE A MAXIMUM HEIGHT OF 3 FEET AND SHOULD INCLUDE SHADE-TOLLERANT SPECIES FOR FIXED PANEL SITES.  
 \*NO BIG BLUESTEM OR OR INDIAN GRASS IN GRASS MIX



TYPICAL CELL CONFIGURATION



TYPICAL TRACKER SYSTEM



**Sambatek**  
 www.sambatek.com  
 12800 Whitewater Drive, Suite 300  
 Minnetonka, MN 55343  
 763.476.6010 telephone  
 763.476.8532 facsimile  
 Engineering | Surveying | Planning | Environmental

**Client**  
**NOVEL ENERGY SOLUTIONS**

**Project**  
**HEIMER SOLAR GARDEN**

**Location**  
**GOODHUE COUNTY, MN**

**Certification**

**Summary**  
 Approved: JMC Drawn: JMW

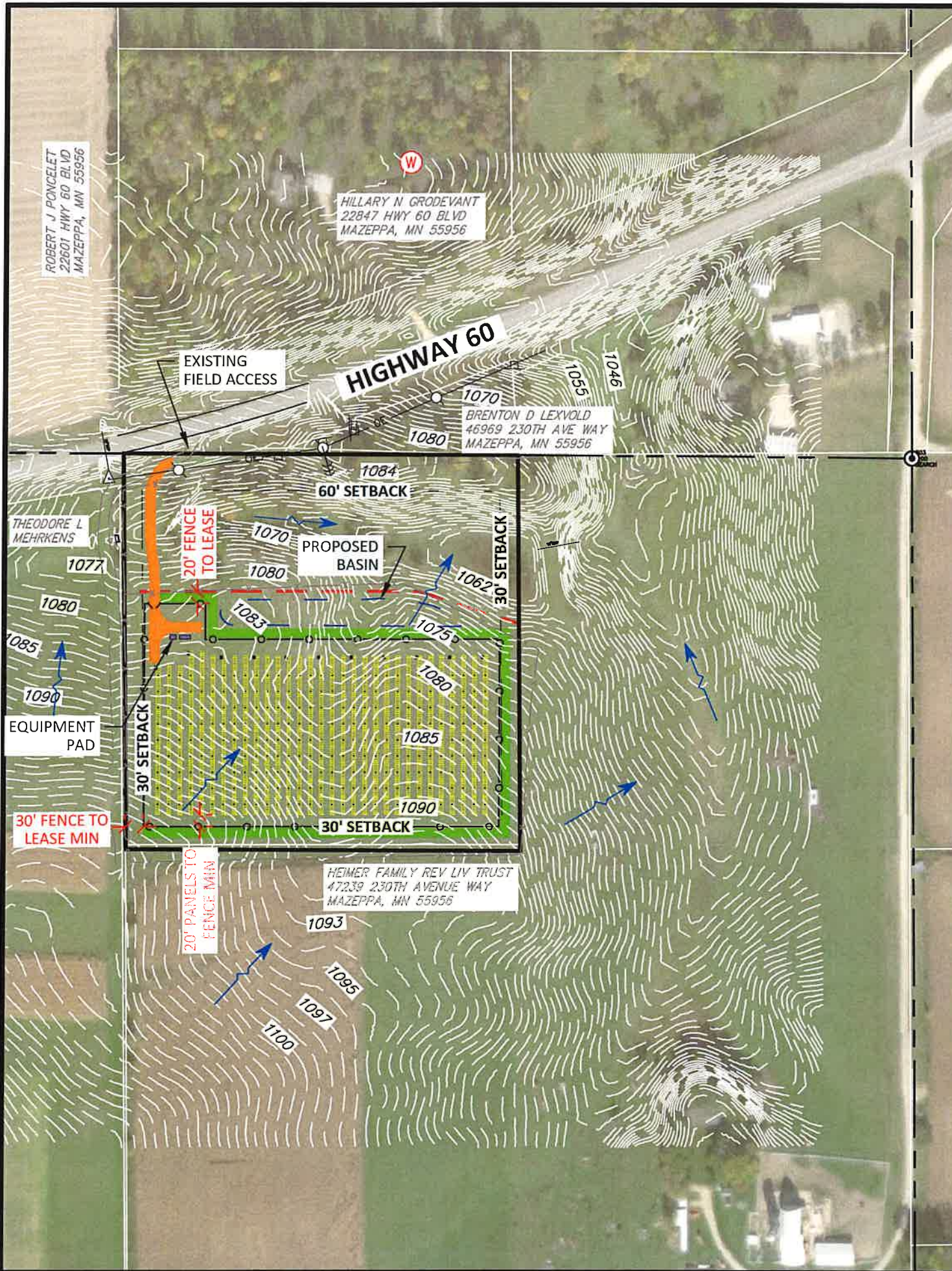
**Revision History**  
 No. Date By Submittal / Rev.  
 12/27/19 JMW INITIAL ISSUE

**Sheet Title**  
**PRELIMINARY REVEGETATION PLAN**

**Sheet No. Revision**  
**2**

**Project No. 21134.45**





**DEVELOPMENT SUMMARY**

AREA	
GROSS SITE AREA	9.7 AC
LEASE AREA	±6.5 AC
ZONING	
EXISTING ZONING	AG
EXISTING USE	AG
INTENDED USE	SOLAR
SETBACKS	
FRONT FROM R.O.W.	60 FEET
SIDE	30 FEET
REAR	30 FEET

**NOTES**

1. THIS CONCEPT PLAN IS INTENDED TO IDENTIFY THE APPROXIMATE AREA REQUIRED FOR THE SOLAR GARDEN, LEASE AREA LIMITS, ACCESS AND PROPOSED POINT OF CONNECTION LOCATION.
2. A PERIMETER SECURITY FENCE WILL BE INSTALLED AROUND THE SYSTEM.
3. PROPERTY LINES ARE PROVIDED FROM PUBLICLY AVAILABLE COUNTY GIS INFORMATION.
4. CONTOURS SHOWN ARE BASED ON LIDAR INFORMATION.
5. EASEMENTS WILL BE PROVIDED FOR ACCESS AND THE ELECTRICAL UTILITY SYSTEM.
6. APPROXIMATE WETLAND LIMITS ARE TAKEN FROM NATIONAL WETLAND INVENTORY (NWI) MAPPING.
7. PROPOSED ELECTRICAL LINES OUTSIDE OF FENCED PERIMETER WILL BE UNDERGROUND.
8. TREE AND SHRUB SCREENING FOR RESIDENTIAL & PUBLIC R.O.W. WILL BE PROVIDED AS DETERMINED IN CONJUNCTION WITH THE PERMITTING AGENCY AT THE TIME OF DESIGN. (TYPES, SIZES & SPACING OF PLANTS)

**LEGEND**

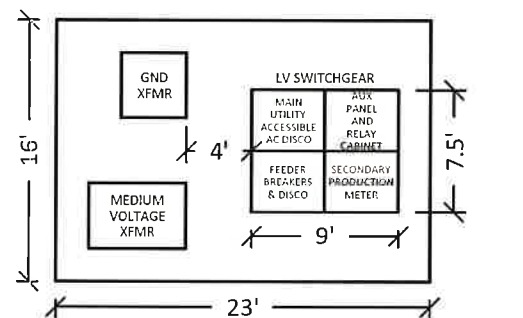
PROPERTY LIMIT	
LEASE AREA LIMITS	
FENCE	
INFILTRATION BASIN	
ACCESS ROAD	
EQUIPMENT PAD	
WETLAND	
EXISTING DRAINAGE PATTERN	
TREE/SHRUB SCREENING	
VERIFIED WELL	
UNVERIFIED WELL	
FEEDLOT	
FEMA FIRM ZONE	
FEMA FLOOD MAPPING PER FIRM PANEL: 27049C0564E	
ZONE X: MINIMAL FLOOD HAZARD AREA	

**PROJECT SUMMARY**

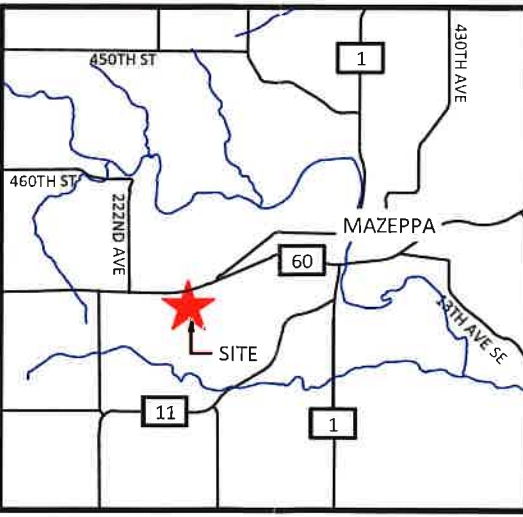
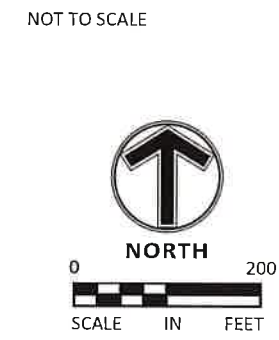
PROJECT NAME	HEIMER SOLAR GARDEN
GARDEN OPERATOR NAME	NOVEL SOLAR
APPLICATION POINT OF CONTACT - PHONE	(612) 345-7188
APPLICATION POINT OF CONTACT - EMAIL	PAULA.FITZGERALD@NOVELENERGY.BIZ
SOLAR GARDEN ADDRESS	22999-22649 MN 60 MAZEPPA, MN 55956
SYSTEM SIZE (AC)	550 kW

**SHEET INDEX**

SHEET	DESCRIPTION
1	PRELIMINARY SITE PLAN
2	PRELIMINARY REVEGETATION PLAN



**EQUIPMENT PAD PLAN**



**VICINITY MAP**



12800 Whitewater Drive, Suite 300  
 Minnetonka, MN 55343  
 763.476.6010 telephone  
 763.476.8532 facsimile  
 Engineering | Surveying | Planning | Environmental

**Client**  
**NOVEL ENERGY SOLUTIONS**

**Project**  
**HEIMER SOLAR GARDEN**

**Location**  
**GOODHUE COUNTY, MN**

**Certification**

**Summary**  
 Approved: JMC Drawn: JMW

**Revision History**  
 No. Date By Submittal / Rev.  
 12/27/19 JMW INITIAL ISSUE

**Sheet Title**  
**PRELIMINARY SITE PLAN**

**Sheet No. Revision**  
**1**

**Project No. 21134.45**



# MAP 01: PROPERTY OVERVIEW



## PLANNING COMMISSION

Public Hearing  
March 16, 2020

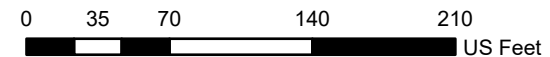
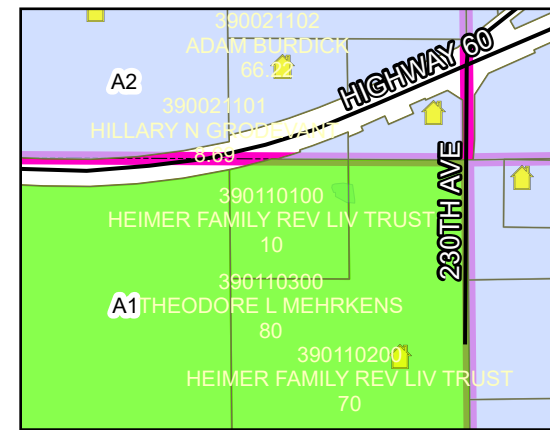
Novel Energy Solutions  
A1 Zoned District

NW 1/4 of the NE 1/4 of the NE 1/4 of  
Section 11 TWP 109 Range 15 Pine  
Island Township

CUP request for Utility-Scale Photovoltaic  
Ground 1-Megawatt Solar Energy System  
occupying approximately 6.5 acres

### Legend

Intermittent Streams	Bluff Impact Zones (% slope)
Protected Streams	20
Lakes & Other Water Bodies	30
Shoreland	<b>FEMA Flood Zones</b>
Historic Districts	2% Annual Chance
Parcels	A
Registered Feedlots	AE
Dwellings	AO
Municipalities	X



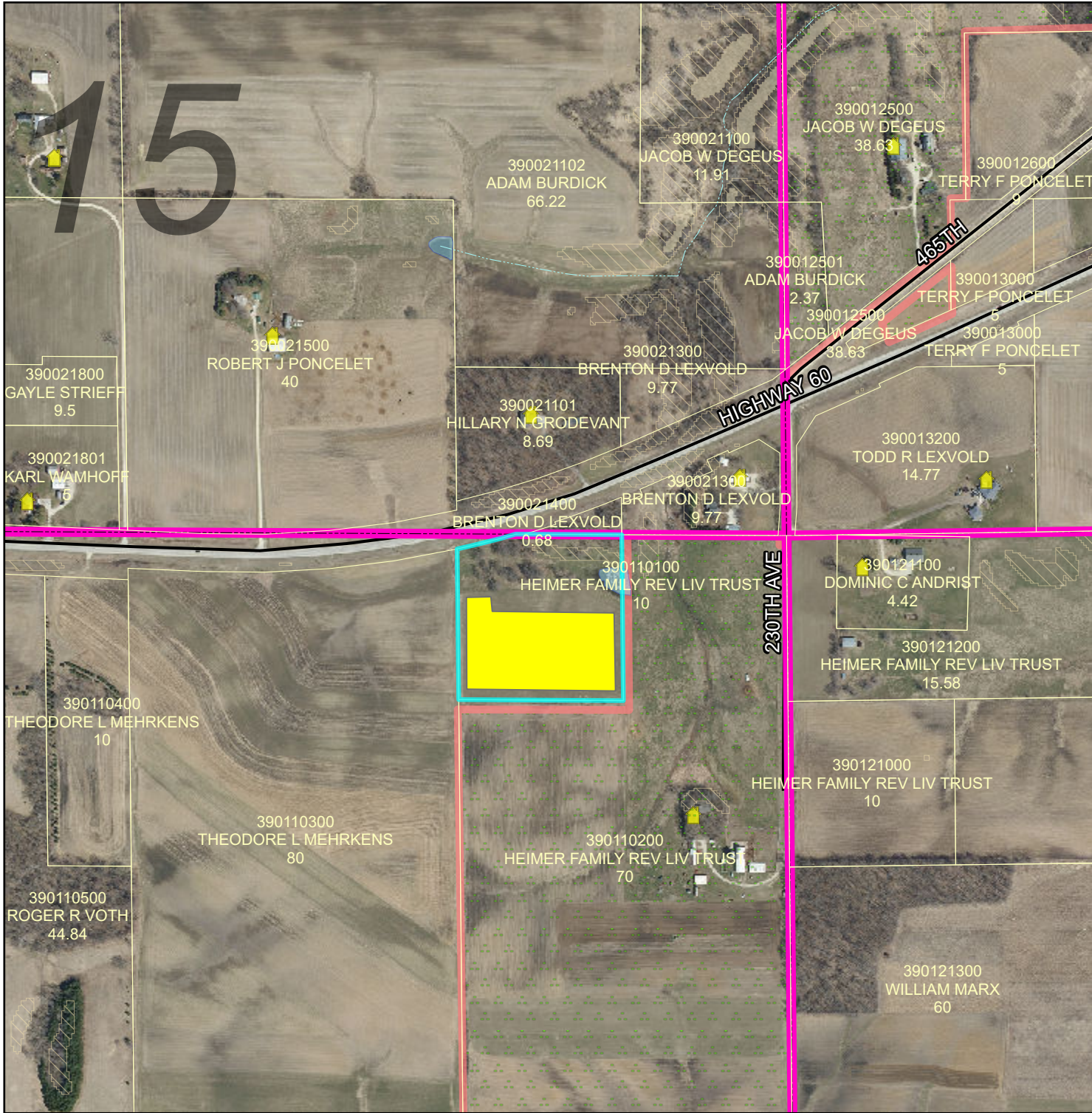
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Map Created March, 2020 by LUM





# MAP 02: VICINITY MAP



## PLANNING COMMISSION

Public Hearing  
March 16, 2020

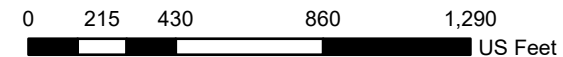
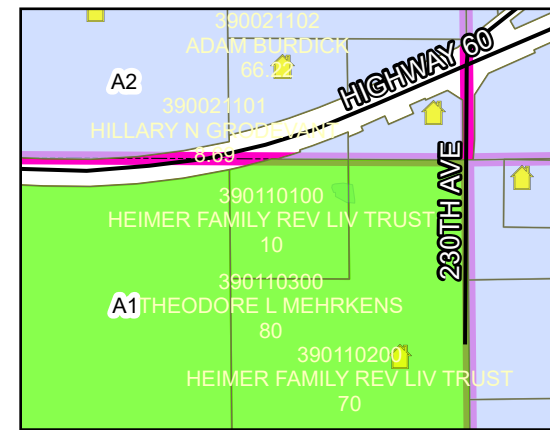
Novel Energy Solutions  
A1 Zoned District

NW 1/4 of the NE 1/4 of the NE 1/4 of  
Section 11 TWP 109 Range 15 Pine  
Island Township

CUP request for Utility-Scale Photovoltaic  
Ground 1-Megawatt Solar Energy System  
occupying approximately 6.5 acres

### Legend

	Intermittent Streams		Bluff Impact Zones (% slope)
	Protected Streams		30
	Lakes & Other Water Bodies		
	Shoreland		
	Historic Districts		
	Parcels		
	Registered Feedlots		
	Dwellings		
	Municipalities		
			FEMA Flood Zones
			2% Annual Chance
			A
			AE
			AO
			X



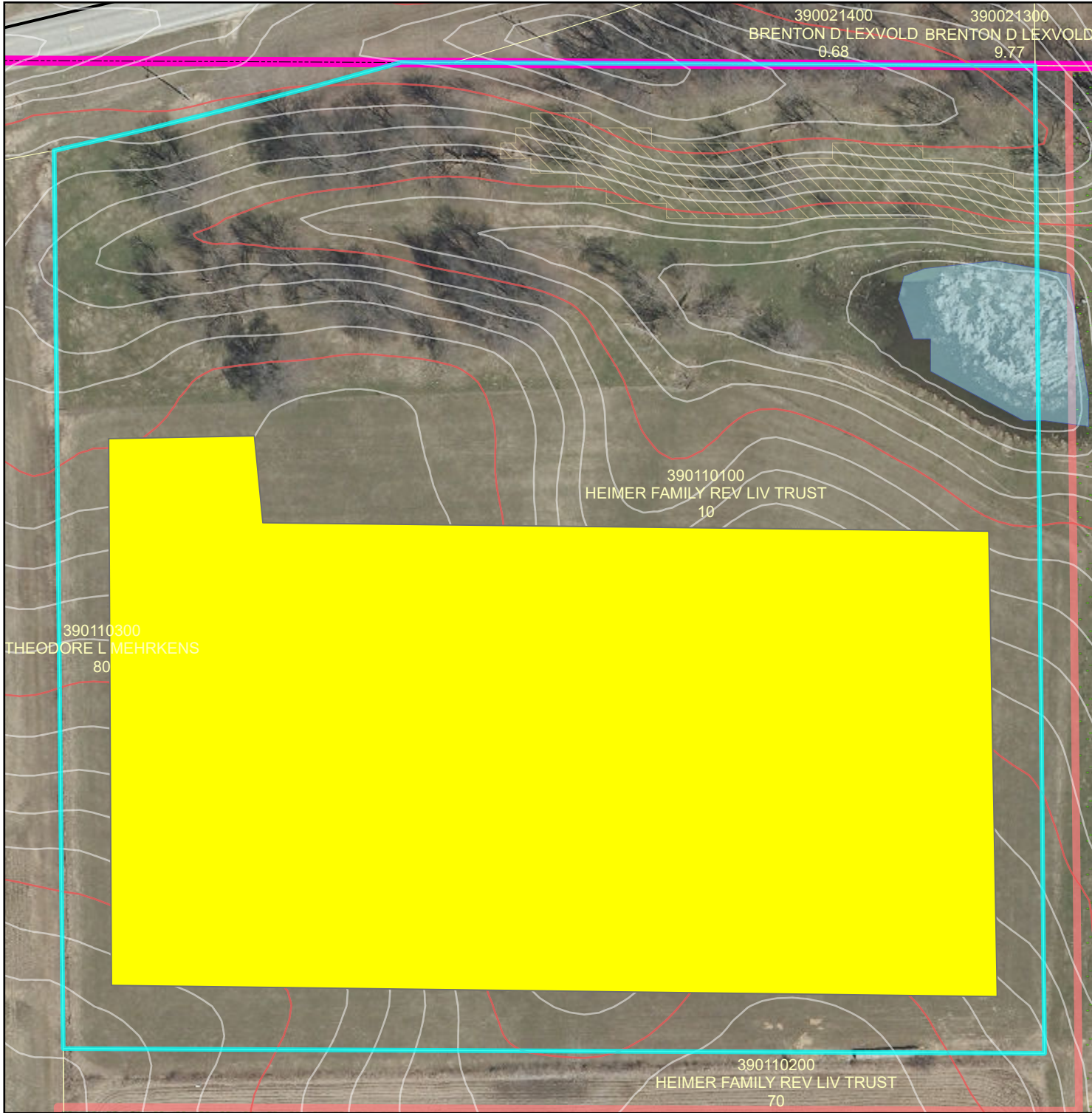
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Map Created March, 2020 by LUM





# MAP 03: ELEVATIONS



## PLANNING COMMISSION

Public Hearing  
March 16, 2020

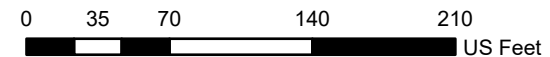
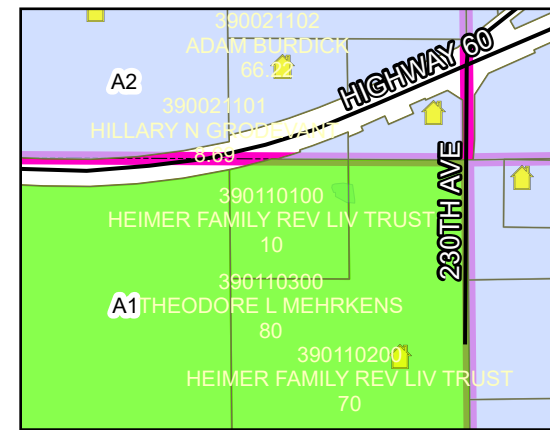
Novel Energy Solutions  
A1 Zoned District

NW 1/4 of the NE 1/4 of the NE 1/4 of  
Section 11 TWP 109 Range 15 Pine  
Island Township

CUP request for Utility-Scale Photovoltaic  
Ground 1-Megawatt Solar Energy System  
occupying approximately 6.5 acres

### Legend

Intermittent Streams	Bluff Impact Zones (% slope)
Protected Streams	20
Lakes & Other Water Bodies	30
Shoreland	<b>FEMA Flood Zones</b>
Historic Districts	2% Annual Chance
Parcels	A
Registered Feedlots	AE
Dwellings	AO
Municipalities	X



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2018 Aerial Imagery  
Map Created March, 2020 by LUM



Permit NUMBER:  
For Staff Use only

720-0005

## APPLICATION FOR

# Solar Energy System Application

## 1. Owner/Applicant Information

PROPERTY OWNER'S NAME:

Dennis and Karen Heimer

PROPERTY OWNER'S ADDRESS:

37239 230th Avenue Way, Mazeppa, MN 55956

TELEPHONE:

EMAIL:

N/A

APPLICANT OR AUTHORIZED AGENT'S NAME:

Sam Falk

Same as Above 

APPLICANT'S ADDRESS:

Novel Energy Solutions, 2303 Wycliff St, St. Paul, MN 55114

TELEPHONE:

EMAIL:

CONTACT FOR PROJECT INFORMATION:

Same as Above 

ADDRESS:

TELEPHONE:

( )

EMAIL:

## 2. Location and Classification

STREET ADDRESS OF PROJECT:

TBD: PID 390110100

ZIP CODE:

55956

LEGAL DESCRIPTION:

Attached 

Sect-11 Twp-109 Range-015 10.00 AC ID# 39-0000-15000 NW1/4 OF NE1/4 OF NE1/4 SEC 11 109 15 DOC# 455118

## 3. Supporting information

NUMBER OF SOLAR COLLECTORS TO BE INSTALLED

2376 Panels

TOTAL SIZE OF PROJECT

7 Acres

DESCRIBE METHOD OF CONNECTING THE ARRAY TO A BUILDING OR SUBSTATION

Underground cable from point of interconnection out to Xcel Energy 3-phase lines

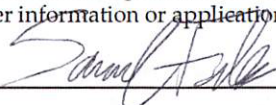
Attach signed interconnection agreement 

## 4. Applicant's Affidavit

Under penalty of perjury the following declarations are made:

1. The undersigned is the owner or authorized agent of the owner of this property.
2. The information presented is true and correct to the best of my knowledge.
3. Other information or application may be required.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

2/17/2020

Print name: \_\_\_\_\_

Sam Falk

owner or authorized agent (circle one)

Permit NUMBER:  
For Staff Use only

Additional information if Utility Scale roof or ground mounted, and all reflective solar energy systems		CHECKLIST
Criteria to determine potential impacts on agricultural production		
	Number of acres of Prime Agricultural Soils to be impacted	<input type="checkbox"/>
	Number of acres in A-1 District to be impacted	<input type="checkbox"/>
	Proposed duration of SES	<input type="checkbox"/>
Criteria to evaluate potential environmental impacts		
	EAW determination if required	<input type="checkbox"/>
	Review of Goodhue County Environmental Constraints Land Use Model	<input type="checkbox"/>
	Proximity to existing Electric Utility Lines and Substations for grid-intertie and existing SES projects	<input type="checkbox"/>

**Township Information** Township Zoning Permit Attached? If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the variance request.

Signature	Title	Date
<i>Shen Betts</i>	<i>CHAIRMAN</i>	<i>2-25-20</i>

Comments:

*No objections by Township*

**County Section**

SES Application Fee	SES Residential: \$50	SES Zoning Permit: \$200	SES CUP/IUP: \$1000	Receipt Number	Date
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		2/17/2020

What is the formal wording of the request?

Shoreland \_\_\_\_\_ Lake/Stream Name \_\_\_\_\_ Zoning District A-1

Date Received \_\_\_\_\_ Date of Public Hearing \_\_\_\_\_ DNR Notice \_\_\_\_\_ City Notice \_\_\_\_\_

Action Taken:  Approve  Deny Conditions:

Zoning Administrator Signature





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St. Paul, MN 55114  
Sam Falk 612.403.6776  
Sam.falk@novelenergy.biz  
[www.NovelEnergySolutions.com](http://www.NovelEnergySolutions.com)

## Novel Heimer Solar LLC

### 1 MW Solar Garden

#### Introduction

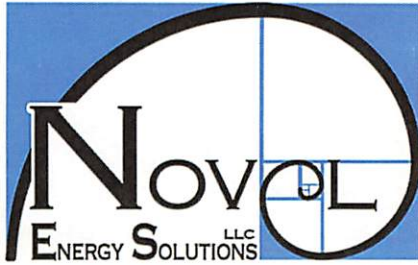
Community Solar Gardens are supported by the State of Minnesota as a renewable energy supply. The Xcel Energy program was approved by the State of Minnesota as part of the renewable energy jobs bill in 2013. The purpose of constructing a community solar garden (solar array) will be to generate offsite solar energy that will be connected directly to the electric grid for the on-going benefit of subscribers to the solar garden. As many as 75% of homes and businesses are unable to install solar at their property making off-site solar energy production their only option.

This proposed site will be constructed to produce one megawatt (1MW) of electric generation. The electrical energy will be distributed directly to the existing electrical grid for subscribers to the energy produced by the system. The impact to the area is low from a construction, operation, and end of life perspective. Construction and setup are not invasive. Solar energy production is a passive activity, and the system does not alter the underlying nature of the land which can be returned to any other appropriate use. The system will reduce the carbon footprint and greenhouse gas emissions. Subscribers to the community solar garden will save on their electric bills over the 25 year life of the agreement with Xcel Energy, money which can be saved and spent in support of the local economy.

Community solar gardens offer numerous benefits to the community. Subscribers have an opportunity to keep electric dollars in the area to support the local economy. Land owners have a new option that brings value to their property without impacting the underlying nature of the land. Harvesting the sun entails far less risk than other commodities. Land owners and the community have an opportunity to be leaders in renewable energy that sets an example for others to follow and leaves a positive lasting legacy. Distributed solar generation, energy produced at multiple locations across the grid helps prevent electric line loss and dependence on carbon-based fuel sources. Careful siting standards protect the integrity of the land, increases production which increases local revenues and savings, and ensures positive neighbor relations.

Solar panels and systems have been used in the United States for over forty years and have gained in popularity as the cost of solar energy becomes competitive with traditional fossil fuels, and because of positive environmental benefits. Solar systems are more widely found on the east and west coasts of the United States due to higher electric costs than Minnesota and the Midwest. Solar systems have been found to be good neighboring land uses due to their passive nature, no negative impact on neighbor property values, and benefits to the environment and local economy.





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Sam.falk@novelenergy.biz  
[www.NovelEnergySolutions.com](http://www.NovelEnergySolutions.com)

## Description

The parcel is owned by: Dennis and Karen Heimer

PID#: 390110100

Legal Description: Sect-11 Twp-109 Range-015 10.00 AC ID# 39-0000-15000 NW1/4 OF NE1/4 OF NE1/4 SEC 11 109 15 DOC# 455118

Site Access: Highway 60

Ownership: Land will be leased from the landowner, and project ownership will be Novel Heimer Solar LLC

## Equipment

The project will consist of single axis tracking panels from NexTracker. The spec sheet for these panels is included in this submittal package. Panels will feed inverters which ultimately connect to the electric grid at a point of interconnection located at a point closest to the 3-phase power lines along Highway 60 as engineered to meet industry, state and federal standards.

Transformers and related equipment will be placed on a concrete slab on grade sized 16'x23' adjacent the 1MW array grouping. Xcel Energy required poles will be standard electric utility poles with overhead wires unless otherwise authorized or required, and Xcel will acquire the necessary permits for their poles. Additional poles may be required depending on the manner of interconnection. All non-Xcel Energy equipment, materials, supplies, concrete, etc. will be removed at the end of the useful life of the project.

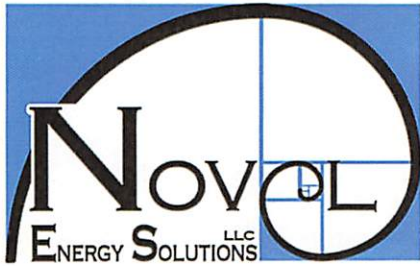
All equipment must meet Xcel Energy and national standards for safety and interconnection. Program requirements include adequate levels of insurance coverage and a signed interconnection agreement as required by the MN Public Utilities Commission for 25 years, with continual production monitoring.

## Site Appearance & Impact

The parcel will consist of a 1MW Solar Garden with 2,376 panels. The array will be surrounded by 7 foot tall chain link fence with an additional 1 foot of barbed wire on top. The attached layout provides the proposed location which is subject to engineering and final Xcel approval. The final layout will continue to meet Jurisdictional requirements and performance standards.

Gated access will be provided with a key code or double lock for Xcel Energy and emergency response personnel. Signage will include 24-hour contact information. One light at the point of





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interconnection will be illuminated continually in the evening hours for safety of responding personnel.

Following construction of the arrays and any other project requirements, vegetation is established to ensure soil stabilization, improve storm water quality, and for site beautification. Low Maintenance Turf seed mix or similar seed mix is utilized. Native grasses or specific pollinator plantings will be utilized in accordance with the attached landscaping plan. Once established, this site will filtrate surface waters and minimize erosion even better than traditional croplands. Additional site visits and pro-active weed identification and control will occur in the earlier seasons of the vegetative growth to ensure proper site development. Regular site maintenance will occur throughout the life of the system.

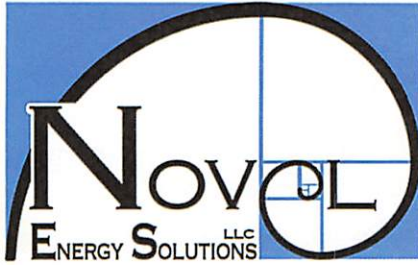
## **Construction and Maintenance**

Construction activities will begin in the summer of 2020. Installing posts at different depths and lengths will accommodate the minimal sloping on the site preventing the need for grade and fill activities. Installing the posts will take between 7-10 days if ground conditions are normal. Grading and minor excavation may be needed for the switchgear pad to ensure level ground for the slab on grade. All necessary equipment and supplies will be delivered within a 4-6 week period at the start of construction. During the start of construction there will only be an average of two semi-trailers per day. Construction is expected to take 8 weeks and will be performed between the hours of 7 AM and 5:30 PM. On average, there will be 10 employees on site at any one time, with the maximum being 20. Deliveries will come from Highway 60 to the existing site access as per the attached layout. A temporary delivery direction sign may be installed at the start of construction upon approval from the road authority. Temporary parking and staging will be off-road at the site entrance. After the site has been energized there will typically be one maintenance visit per month. This will include stormwater inspections, looking for weeds and tall grass around the perimeter and ensuring everything else is running smoothly. If noxious weeds are discovered yard maintenance will be scheduled and performed by a 3rd party company. Disposal of all waste materials will comply with all local, state and federal regulations and best practices.

## **Hydrological Features**

A Level 2 wetland delineation has been completed and is attached herein. Storm water management will be handled by the current best practice's provisions, and an NPDES permit will be obtained. Erosion control blankets, silt fencing and other best practices will be utilized throughout construction at appropriate locations. A stormwater pollution prevention plan (SWPPP) has been completed as well.





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## **Geology and Soils**

Novel Energy Solutions is preparing a Phase 1 ESA which will be utilized to help determine bedrock depth and in identifying all soils on the project site. This data will be utilized in the engineering of the posts and racking to ensure adequate wind, snow and other load factors.

## **Potential to Affect the Environment and Public Health**

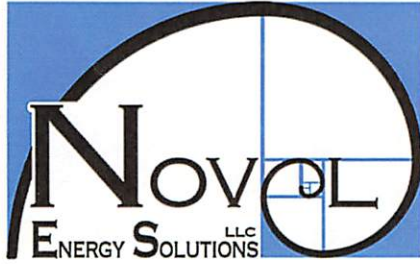
This project is focused on bringing additional green energy to people in Minnesota unable to access solar on their property, and reduce Xcel Energy's and the state's carbon emissions. The proposed solar array is passive and is designed to capture the sun's rays, not reflect them. Solar panels have an equivalent glare factor as a body of water. Research on potential environmental and public health issues will be through the State of Minnesota and the Federal government databases to ensure compliance. The many-decade history of solar panel use has not identified public health or environmental issues. The addition of year-round ground cover will provide improved storm water control over traditional row cropping providing improved soil retention and greater water infiltration.

## **Decommissioning, Restoration Plan and Insurance**

Within one hundred eighty (180) days of the end of the project useful life, decommissioning will include the removal of all of the solar arrays, cables, electrical components, accessory structures, fencing, roads and other ancillary facilities owned by the solar garden. Since this project includes the establishment of vegetation on site, the soil will be excellent for agricultural utilization upon decommissioning. Established vegetation can be maintained, or tilled and re-planted to other vegetation upon the landowner's request. At year 26, there is almost equal salvage value in the panels and equipment than the costs associated with removing the system. The LLC will create an internal account for the difference between the expected decommissioning cost and salvage value which will be reviewed every five (5) years and amount adjusted accordingly, unless the local authority requires some other form of financial assurance.

Detailed decommissioning includes:

- All cables and conduit will be removed
- PV modules will be removed from racking sold or transported to a recycling facility



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- Racking equipment will be dismantled and removed, and either re-used or sold for scrap
- Inverters, transformers, switchgear, etc. will be re-sold or scrapped per industry best practices and regulations
- Concrete foundations, if utilized will be broken down and recycled or otherwise disposed.
- The security fence will be removed
- The site will be returned to its current state

The Xcel Energy tariffs governing this program and all interconnection as approved by the MN Public Utilities Commission includes interconnection and insurance requirements. Sections 9 & 10 of Xcel Energy's tariff for the Solar\*Rewards Community, and Interconnection respectively spell out the requirements. Insurance coverage includes a \$2 million per occurrence policy, and interconnection to the Xcel Energy grid cannot occur until all safety and security items have been engineered, reviewed and approved. State and National electrical codes must be met, inspected and approved prior to interconnection. A signed interconnection agreement with Xcel Energy will be provided prior to construction activities.

## Conclusion

We are excited to complete this project in a strong partnership with Dennis and Karen Heimer and Goodhue County. We are committed to following best practices and all State, Federal and local rules and regulations to develop a community solar garden providing the many benefits to the local community.





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2303 Wycliff Street • Suite 300 • St. Paul • MN • 55114  
info@novelenergy.biz • 612-345-7188 • NovelEnergy.biz

**1MW Community Solar Garden**  
**Novel Heimer Solar SLLC, Goodhue County, Minnesota**  
**Preliminary Decommissioning Plan**  
**February 17, 2020**

**Timeline**

- Decommissioning will occur at the end of the photovoltaic system's contract life.
- Decommissioning is estimated to take 60 days to complete.
- The decommissioning crew will ensure that all equipment is recycled or disposed of properly.

**Shutdown/Disconnection**

- Shut down system at all disconnect points (disconnect switch at step up transformer within the solar field and disconnect at Utility interconnect yard switch gear).

**Removal and Disposal of Site Components**

- **Modules:** Modules will be inspected for physical damage, tested for functionality, and removed from racking. Functioning modules will be packed and stored for reuse (functioning modules may produce power for another 25 years or more). Non-functioning modules will be packed and palletized and sent to the manufacturer or a third party for recycling.
- **Racking:** Racking will be separated from footing poles, sorted, and sent to metal recycling facility.
- **Poles:** Steel poles will be removed and sent to a recycling facility. Holes will be backfilled.
- **Wire:** Above-ground wire will be sent to facility for proper disposal and recycling. Below-ground wire will be abandoned in place.
- **Conduit:** Above-ground conduit will be disassembled onsite and sent to recycling facility.
- **Junction boxes, combiner boxes, disconnect, and switchgear, etc.:** will be sent to electronics recycler.
- **Inverter & Transformer:** Inverters and components will be sent to manufacturer and/or electronics recycler. Functioning components can be reused.
- **Concrete pad(s):** Concrete will be sent to concrete recycler.
- **Metal Fence:** Fencing will be disassembled, poles removed and sent to metal recycling facility. Gate motor and electrical components will be sent to electronics recycler.
- **Environmental Sensors:** Sensors and mounting hardware will be sent to metal recycling facility
- **Computers, monitors, hard drives, and other components:** Computers and associated equipment will be sent to electronics recycler. Functioning parts can be reused.

**Cost:** The cost of decommissioning is lower than the salvage value of the materials, but Novel Energy Solutions would be willing to get a performance bond in the favor of Goodhue County in an amount as deemed appropriate.



***Melissa Cushing***  
*Goodhue County Human Resource Director*  
*Goodhue County*

*Melissa.cushing@co.goodhue.mn.us*  
509 W. Fifth St.  
Red Wing, MN 55066  
Office (651) 385.3031  
Fax -- (651) 267.4872

TO: Goodhue County Commissioners

FROM: Melissa Cushing, Human Resource Director

DATE: April 7, 2020

RE: COVID-19  
Federal Paid Sick Leave (PSL)  
Emergency Family and Medical Leave Act (e-FMLA)

Due to the COVID-19, the federal government passed the CARES Act. Within the CARES Act, there are two leave provisions including Paid Sick Leave (PSL) and Emergency Family and Medical Leave Act (e-FMLA).

PSL allows employees to receive up to 80 hours of paid sick leave if they fall under one of the following six categories:

1. Is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
2. Has been advised by a health care provider to self-quarantine related to COVID-19;
3. Is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
4. Is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
5. Is caring for his or her child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons; or
6. Is experiencing any other substantially-similar condition specified by the US Department of Health and Human Services.

E-FMLA applies only when an employee is on leave to care for their child whose school or place of care is closed or whose child care provider is unavailable due to COVID-19 related reasons.

The Department of Labor has defined an Emergency Responder as follows:

For the purposes of employees who may be excluded from paid sick leave or expanded family and medical leave by their employer under the FFCRA, an emergency responder is an employee who is necessary for the provision of transport, care, health care, comfort, and nutrition of such patients, or whose services are otherwise needed to limit the spread of COVID-19. This includes but is not limited to military or national guard, law enforcement officers, correctional institution personnel, fire fighters, emergency medical services personnel, physicians, nurses, public health

*"To effectively promote the safety, health, and well-being of our residents"*

personnel, emergency medical technicians, paramedics, emergency management personnel, 911 operators, public works personnel, and persons with skills or training in operating specialized equipment or other skills needed to provide aid in a declared emergency as well as individuals who work for such facilities employing these individuals and whose work is necessary to maintain the operation of the facility. This also includes any individual that the highest official of a state or territory, including the District of Columbia, determines is an emergency responder necessary for that state's or territory's or the District of Columbia's response to COVID-19.

The CARES Act does allow local governments to exclude positions considered to be Emergency Responders. We have talked to all Department Heads and are asking the Board to exclude the following positions from only e-FMLA due to the Governor's requirement for schools to maintain care for these employee's children.

The positions we are asking to be excluded from e-FMLA are:

- Patrol Deputy
- Patrol Deputy Sergeant
- Patrol Captain
- Dispatch
- Dispatch Sergeant
- Communications Captain
- Detention Deputy
- Detention Deputy Sergeant
- ADC Captain
- ADC Lieutenant
- Emergency Management Director
- Emergency Management Clerk
- Investigator
- Investigator Captain
- Chief Deputy

We ask the Board to exclude the positions listed above from the e-FMLA program and to include the listed positions in the Paid Sick Leave program.





**Scott O. Arneson**  
County Administrator  
Goodhue County

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509 W. Fifth St.  
Red Wing, MN 55066  
Office (651) 385.3001  
Fax (651) 385.4873

To: County Board of Commissioners  
From: Scott O. Arneson  
Date: April 2, 2020  
Re: Set Public Hearing – DairiConcepts Tax Abatement

The Economic Development Authority Board (EDA) considered a LP Business Subsidy/Tax Abatement application from DairiConcepts at the meeting prior to the County Board on April 7<sup>th</sup>. The packet of information attached is what was provided at the EDA meeting.

The County Board is required to set a public hearing should the EDA Board recommend moving forward with the request from DairiConcepts.

Attached is a draft public hearing notice for May 5<sup>th</sup>, 2020, which includes how comments could be submitted for the public hearing, should the County Board choose to set a public hearing.

## GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS  
1<sup>st</sup> District  
1121 W 4<sup>th</sup> St.  
Red Wing, MN 55066

BRAD ANDERSON  
2<sup>nd</sup> District  
10679 375<sup>TH</sup> St. Way  
Cannon Falls, MN 55009

BARNEY NESSETH  
3<sup>rd</sup> District  
41595 Co. 8 Blvd  
Zumbrota, MN 55992

JASON MAJERUS  
4<sup>th</sup> District  
39111 Co. 2 Blvd  
Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066

*An Equal Opportunity Employer*

**COUNTY OF GOODHUE**

**STATE OF MINNESOTA**

**NOTICE OF PUBLIC HEARING**

**APPROVAL OF PROPERTY TAX ABATEMENT**

NOTICE IS HEREBY GIVEN that the County of Goodhue, Minnesota will hold a public hearing via telephone or other electronic means as described below on Tuesday, May 5, 2020 at [REDACTED] at the Goodhue County Board Room, 509 W 5<sup>th</sup> Street, Room 308, Red Wing, MN, relating to the use of property tax abatement for the purpose of funding up to \$ [REDACTED] of improvement costs associated with the development of the DairiConcepts, pursuant to Minnesota Statutes, Section 469.1812 to 469.1815, inclusive, as amended. The tax abatement will be collected over a period of no more than [REDACTED] years, commencing in January 1, 20 [REDACTED]. The following tax parcels are proposed to be included in the proposed tax abatement.

Parcel ID # \_\_\_\_\_

Copies of the Abatement Resolution as proposed to be adopted will be on file and available for public inspection at the office of the County Administrator. Please contact Stacy Lance in the County Administrator's office to make arrangements to view these documents at 651.385.3001 or [stacy.lance@co.goodhue.mn.us](mailto:stacy.lance@co.goodhue.mn.us).

Due to concerns surrounding COVID-19, the public hearing will be conducted by telephone or other electronic means during the regular County Board Meeting and will begin at \_(time) \_\_\_. The public may participate in the public hearing from a remote site by logging into <https://global.gotomeeting.com/join/722149069> or calling 1 877 309 2073 beginning at \_(time) \_ or any time during the public hearing." Access Code: 722-149-069.

Interested persons may also submit written comments by letter addressed and mailed to Stacy Lance, Goodhue County Administration, 509 W 5<sup>th</sup> Street, Red Wing, MN 55066, or dropped in the drop box located at the Government Center or via email [stacy.lance@co.goodhue.mn.us](mailto:stacy.lance@co.goodhue.mn.us). All written submissions must be received by 4:30 pm on Monday, May 4<sup>th</sup>, 2020 and will be read into the record during the public hearing, including name and address.

April 2, 2020

BY ORDER OF THE COUNTY BOARD  
Scott O. Arneson  
County Administrator

469.1813



## Goodhue County Economic Development Authority

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Goodhue County Government Center  
509 W. 5th St.  
Red Wing, MN



Phone: Ron Zeigler – 651-764-4342

Email: [ron.zeigler@cedausa.com](mailto:ron.zeigler@cedausa.com)

March 29, 2020

To: Goodhue County EDA Board

From: Ron Zeigler, CEDA as staff to the Goodhue County EDA Committee  
(Commissioners Majerus and Nesseth, Scott Arneson, Stacy Lance, Steve O'Keefe, Brian Anderson)

RE: DairiConcepts, LP Business Subsidy/Tax Abatement Application

Attached please find a number of pieces of information including:

- A cover letter from DFA (Dairy Farmers of America) for the Application
- The Application
- A sheet of information entitled "City of Zumbrota Estimates for assistance for Business Expansion". I am anticipating to receive a further breakout of the County portion of what the City of Zumbrota's Financial Consultant is listing.
- A sheet of information from the Goodhue County Assessor.

A few items to note as you look at this Application for the proposed expansion:

- County staff has signed an NDA (Non-disclosure Agreement) at the request of the Applicant. This is not out of the ordinary for a Company of this nature and a project of this size. As you can imagine, as a Company is looking at doing an expansion, they do not wish to have their future plans or trade secrets be in the public realm until needed.
- The Applicant has submitted the required \$1,000 application fee.
- The total project expansion is proposed to be \$87.3 million.
- The "but/for" aspect resides in Exhibit D where discussion is listed in regards to the partnership with the local governments as an important indicator for them to move forward.

- The project will not create new jobs but will retain 50 jobs that could be at risk if the Company were to determine that no further investment in the Zumbrota location were to be made.
- The project will provide capacity for this plant and will be replacing dated equipment that will be removed at a future time.
- The project will assist with City public infrastructure including odor mitigation and will reduce pressure on public wastewater infrastructure
- The project will have spin off benefits including that the investment in this plant is a good thing for future investments in Zumbrota and Goodhue County.
- The Company is looking at starting construction in July, 2020 with completion in December, 2021
- In answer #2 of the Application the Company lists that is asking for Abatement dollars from the City and School in addition to the County. To be clear, they are not seeking Abatement from the school. They are seeking City and County only. The writing on the copy of the Application is from me to help clarify.
- The Company is proposing to spend \$87 million on the project.
- The Application does not list the requested dollar amount of Abatement from the County or the City. In discussions with the Company representative the amount that was discussed with management to get everyone to this phase was that the Company wants to achieve an Abatement from the County and the City (but not school district) of roughly \$1 million over and above the amount needed to build/finance the water tower/City public infrastructure. It is my understanding that there is an internal competition for capital and one of the factors to be considered by the Company Board is looking at ways to reduce operating costs and one of the ways to do that is through the proposed Abatement. As we all know, all public bodies have a fiduciary responsibility to invest public dollars wisely. The fiduciary responsibility for all of us is to do the minimum incentive that is needed to make a project move forward but we do want the project to move forward.

The Committee did review and discuss the Application noting:

- The value of the land may not increase just because of different ownership.
- The County should look at the value of the new construction – that being \$5,960,000 not including the land value as that is already being taxed.
- Precedence in previous Abatement awards has been for ten years of Abatement of the new construction, 90% returned to developer and 10% retained by County for administrative work.
- No new jobs but is retaining 50
- The County should be investing less than the City.

These items were agreed upon as a recommendation to the Goodhue County EDA to move forward with the Abatement Application and for the Goodhue County EDA to recommend to the Goodhue County Commissioners to set a public hearing on the Abatement Application for May 5<sup>th</sup>.

Next Steps:

- The process is for this Committee recommendation to move forward to the Goodhue County EDA
- The EDA then reviews, asks questions, gets answers and when comfortable moves this forward to the Goodhue County Commissioners at their April 7 meeting asking them to set a public hearing date for May 5<sup>th</sup>.
- The Commissioners review the Application and EDA recommendation and if they are comfortable they set a public hearing date recommended for May 5<sup>th</sup>. The public hearing is held and the County Commissioners can then determine if they wish to move forward and if so, what level of assistance the County should provide.

Please let me know if you have any questions or if there is additional information that I can provide to you.

Thanks!



March 5, 2020

Scott Arneson  
County Administrator  
Goodhue County, MN

Dear Mr. Arneson,

Please find enclosed the Application for Tax Rebate Financing from Dairy Farmers of America (“DFA”) related to the potential, substantial capital investment in the DairiConcepts facility located in Zumbrota. The partnership represented by the potential abatement is an important indicator to our management team and board of the viability of the project.

As you are aware, we have met extensively with county staff and representatives to detail the plans and the business case for this project. We believe the investment represented by this project will sustain this part of the plant’s operations for many years to come.

DFA estimates to begin the project that will add a new dryer, related process equipment, office and welfare areas, along with a new wastewater treatment facility in Q3 of 2020. Construction is estimated to be complete in late Q4 of 2021.

The project is critical for business continuity and will ensure DFA can continue to service our customers and grow our business.

DFA intends to self-fund this project, therefore we are not including a letter of commitment from other funding sources.

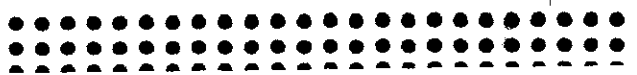
If there is any additional information required at this time, please reach out directly.

Best Regards,



Kevin Cody  
Vice President, Accounting and Taxation

- Enclosures:  
Economic Development Abatement Goodhue County, MN Application  
Exhibits A-F  
Check for Application Fee  
2018 Financial Report  
2019 Financial Report



## **APPLICATION FOR TAX REBATE FINANCING**

### **APPLICANT INFORMATION**

Name of Corporation/Partnership DairiConcepts, LP

Address 1313 Northstar Drive, Zumbrota MN 55992

Primary Contact Bill Taylor, Director of Operations

Address 1313 Northstar Drive, Zumbrota MN 55992

Phone (717) 713-0368 Fax N/A Email BTaylor@dfamilk.com

On a separate sheet, please provide the following:

- Brief description of the corporation/partnership's business, including history, principal product or service, etc. Attach as **Exhibit A**.
- Brief description of the proposed project. Attach as **Exhibit B**.
- List names of officers and shareholders/partners with more than five percent (5%) interest in the corporation/partnership. (both current and planned owners in the project) **Attach as Exhibit C**.
- A *but-for* analysis and narrative. **Attach as Exhibit D**.

Attorney Name Andrew Brummel

Address 1405 North 98th Street, Kansas City, KS 66111

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email ABrummel@dfamilk.com

Accountant Name Kevin Cody

Address 1405 North 98th Street, Kansas City, KS 66111

Phone (816) 801-6516 Fax N/A Email KCody@dfamilk.com

Contractor Name Miron Construction - Bill Schaller

Address 1471 McMahon Drive, P.O. Box 509, Neenah, WI 54957

Phone (920) 969-7358 Fax (920) 969-7397 Email bill.schaller@miron-construction.com

Engineer Name Excel Engineering - Tim Tolley

Address 100 Camelot Drive, Fond du Lac, WI 54935

Phone 920.322.1749 Fax \_\_\_\_\_ Email Tim.Tolley@Excelengineer.com

Architect Name Excel Engineering - David Koenes

Address 100 Camelot Drive, Fond du Lac, WI 54935

Phone (920) 322-1673 Fax \_\_\_\_\_ Email david.k@ExcelEngineer.com

**PROJECT INFORMATION**

1. The project will be:

- Industrial:  New Construction  Expansion  Redevelopment / Rehab.
- Office/research facility that conforms to business park standards
- Commercial Redevelopment/Rehabilitation/Development
- Retail
- Other

2. In addition to Goodhue County, applicant is requesting Economic Development Abatement funds from:

City of: Zumbrota  
 School District: School District 2805 *\*Not correct -> City and County only*

3. The project will be:  Owner Occupied  Leased Space  
 • If leased space, please attach a list names and addresses of future lessees and indicate the status of commitments or lease agreements. Include rental rates, terms, and length of lease. **Attach as Exhibit E.**

4. Project Address 1313 Northstar Drive, Zumbrota MN 55992  
 • Include Legal Description and PID Number. **Attach as Exhibit F**

5. Site Plan and Floor Plan ( foot print) Attached:  Yes  No

6. Total Amount of ECONOMIC DEVELOPMENT ABATEMENTS Requested:

\$ \_\_\_\_\_ over \_\_\_\_\_ years.

City Portion of Economic Development Abatements: Annual \$ \_\_\_\_\_ Total \$ \_\_\_\_\_

County Portion of Economic Development Abatements: Annual \$ \_\_\_\_\_ Total \$ \_\_\_\_\_

ISD \_\_\_\_\_ Portion of Economic Development Abatements: Annual \$ \_\_\_\_\_ Total \$ \_\_\_\_\_

Township Portion of Economic Development Abatements: Annual \$ \_\_\_\_\_ Total \$ \_\_\_\_\_

7. Current Real Estate Taxes on Project Site: City: \$19,882.05  
County: \$14,467.28  
Total 2019: \$59,296.28

Estimated Real Estate Taxes upon Completion: Phase I \$ \_\_\_\_\_  
 Phase II \$ \_\_\_\_\_

8. Construction Start Date: Est. July, 2020  
 Construction Completion Date: Est. December, 2021  
 If Phased Project: \_\_\_\_\_ Year \_\_\_\_\_ % Completed  
 \_\_\_\_\_ Year \_\_\_\_\_ % Completed

**PUBLIC PURPOSE**

*It is the policy of Goodhue County that the use of Economic Development abatements should result in a benefit to the public. Please indicate how this project will serve a public purpose.*

     Job Creation:      Number of existing jobs \_\_\_\_\_  
                             Number of FTE jobs created by project \_\_\_\_\_  
                             Average hourly wage of jobs created\* \_\_\_\_\_  
                             \* attach a position specific hourly wage  
                             Minimum hourly wage of jobs created \_\_\_\_\_  
                             Minimum benefits provided to all employees \_\_\_\_\_

     New industrial or, commercial, which will result in additional private investment in the area.

     Enhancement and/or diversification of the County's economic base.

  X   The project contributes to the fulfillment of Goodhue County's Economic Development Strategic Plan Comprehensive Plan, Transportation Plan and Land Use Ordinance.

     Removal of blight.

  X   Rehabilitation of a high profile or priority site.

     Finance or improve public infrastructure; or

  X   Other:     Job retention

**SOURCES & USES**

<u>SOURCES</u>	<u>NAME</u>	<u>AMOUNT</u>
Bank Loan	_____	\$ _____
Other Private Funds	Dairy Farmers of America	\$ 87,300,000
Equity	_____	_____
Fed Grant/Loan	_____	\$ _____
State Grant/Loan	_____	\$ _____
EDA Micro Loan	_____	\$ _____
Tax Abatement Financing	_____	\$ _____
ID Bonds	_____	\$ _____
Other	_____	\$ _____
<b>TOTAL</b>		<b>\$ _____</b>

\*\*\*Please include loan terms also, including interest rates, payment and amortization schedule, etc.

<u>USES</u>	<u>AMOUNT</u>
Land Acquisition	\$ 159,500
Site Development	\$ _____
Construction	\$ 22,000,000
Machinery & Equipment	\$ 41,900,000
Architectural & Engineering Fees	\$ 8,994,000
Legal Fees	\$ 900,000
Interest During Construction	\$ _____
Debt Service Reserve	\$ _____
Contingencies	\$ 7,900,000
Other	\$ 5,606,000
<b>TOTAL</b>	<b>\$ 87,300,000</b>

**ADDITIONAL DOCUMENTATION**

Applicants may be required to provide the following documentation.

- A) Written business plan, including a description of the business, ownership/management, date established, products and services, and future plans Please see introductory letter
- B) Financial Statements for Past Two Years
  - \_\_\_\_\_ Profit & Loss Statement
  - \_\_\_\_\_ Balance Sheet
- C) Current Financial Statements
  - \_\_\_\_\_ Profit & Loss Statement to Date
  - \_\_\_\_\_ Balance Sheet to Date
- D) Future Financial Projections
- E) Personal Financial Statements of all Major Shareholders
  - N/A   Profit & Loss
  - \_\_\_\_\_ Current Tax Return



- F) Letter of Commitment from Applicant Pledging to Complete During the Proposed Project Duration Please see introductory letter
- G) Letter of Commitment from the Other Sources of Financing Stating Terms and Conditions of their Participation in Project DFA plans to fund this project
- H) Debt schedules for all loans applicable to the project. N/A

The undersigned certifies that all information provided in this application is true and correct to the best of the undersigned's knowledge. The undersigned authorizes Goodhue County to check credit references and verify financial and other information. The undersigned also agrees to provide any additional information as may be requested by the County after the filing of this application.

Applicant Name DAIRY FARMERS OF MARIETTA, INC. Date 3/5/20  
 By KEVIN J. BOYD  
 Its VICE PRESIDENT, ACCOUNTING & TAXATION



3/2/2020  
Economic Development Abatement  
Goodhue County, MN

**Exhibit A**

Brief description of the corporation/partnership's business, including history, principal product or service, etc.

3/2/2020

Economic Development Abatement  
Goodhue County, MN

**Exhibit B**

**Brief description of the proposed project.**

The Zumbrota facility operates a cheese spray-dry operation where cheese powder is manufactured for application on consumer snack products. The current cheese dryer is at the end of its useful life and therefore will need to be replaced to maintain the current business.

Tax abatement proceeds will be used to invest in real property and equipment for the project. It is anticipated that the project will retain 50 existing jobs in the dryer operation, provide capacity for potential future expansion at the site, assist with odor mitigation, reduce pressure on public infrastructure for wastewater treatment, and have spin-off benefits resulting from construction.

3/2/2020  
Economic Development Abatement  
Goodhue County, MN

**Exhibit D**

An important factor in securing final management and Board approval for the proposed capital expenditure is a strong partnership with the host community as evidenced by the proposed property tax abatement. Dairy Farmers of America, the parent company of DairiConcepts, routinely works with state and local economic development organizations to secure similar incentives related to other investments around the country.

3/2/2020  
Economic Development Abatement  
Goodhue County, MN

**Exhibit E**

If leased space, please attach a list names and addresses of future lessees and indicate the status of commitments or lease agreements. Include rental rates, terms, and length of lease

Not applicable.



3/2/2020  
Economic Development Abatement  
Goodhue County, MN

**Exhibit F**

Include Legal Description and PID Number

**Parcel ID 72.700.0520**

UNPLATTED LAND 17.67 AC  
DOC#628434 PT OF SW1/4 SEC  
25-110-16 COM AT NW CR S89DG  
50MN E1157.54FT S17DG11MNE  
594.57FT FOR BEG S17DG11MN  
E565.26FT THEN ALNG CURVE TO  
LFT 461FT N87DG47MN E391.31FT

**Parcel ID 72.700.0660**

Sect-25 Twp-110 Range-016 13.05 AC  
THAT PT OF SW1/4 SEC 25 110 16  
LYING SLY OF C.M. & ST PAUL  
RR & ELY OF ELY R/W HWY 52  
DOC# 491831

**Parcel ID 72.700.0650**

UNPLATTED LAND 3.55 AC  
DOC#628433 ABANDONED RR R/W  
OVER & ACROSS SW1/4 SEC 25  
110 16 LYING ELY OF ELY R/W  
HWY 52

From the Goodhue County Assessor

**Tax Estimate**

2/24/2020

<b>\$5,960,000 Value</b>	<b>Assesment 2019</b>
	<b>Payable 2020</b>
Land	\$0
Building	\$5,960,000
<b>Total TMV</b>	<b>\$5,960,000</b>

proposed rates

Rough tax estimate based on a preliminary value from limited drawings received from taxpayer.

<b>Tax Capacity Calculation</b>	
TMV	\$5,960,000
x 1.5% Class Rate	1.50%
= Tax Capacity	2,250
x 2% Class Rate	2.00%
= Tax Capacity	116,200
<b>Total Tax Capacity</b>	<b>118,450</b>
X Local Tax Rate	<u>122.8463%</u>
= Base Tax	\$145,511

<b>Referendum Market Value Tax</b>	
TMV	\$5,960,000
Tax Rate	0.30020%
<b>RMV Tax</b>	<b>\$17,892</b>

\* county portion  
\* city portion

<b>State General Tax</b>	
Total Tax Capacity	\$116,950
Tax Rate	39.000%
<b>RMV Tax</b>	<b>\$45,611</b>

<b>Net Tax Payable</b>	
<b>Net Tax</b>	<b>\$209,014</b>

<b>Net Tax Capacity Tax (Breakdown by Authority)</b>	
County	\$ 53,374
City	68,403
School District	22,757
SEMMCHRA	978
<b>Total</b>	<b>\$ 145,511</b>

\*  
\*

<b>Percent</b>
45.0600%
57.7480%
19.2123%
0.8260%
<u>122.8463%</u>



**Scott O. Arneson**  
County Administrator  
Goodhue County

509 W. Fifth St.  
Red Wing, MN 55066  
Office (651) 385.3001  
Fax (651) 267.4873

To: County Board of Commissioners

Date: April 1, 2020

Re: County Meeting Update - COVID-19

Due to orders of staying at home, focus on essential activities, and the urgency to continue to slow down the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a, are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021. With that being said, staff recommendation is to hold the first meeting of the month virtually at 9:00 a.m. through June 30, 2020. The third Tuesday of the month can be reserved on an as needed basis, but would not occur if it was not absolutely necessary. This would be determined in conjunction with the Chair and Vice Chair.

The Health and Human Services Board meetings also need to be addressed. The HHS Director recommends continuing to have the HHS Board meetings as regularly scheduled on third Tuesday of each month. This would maintain some order, and familiarity for all involved including continuing to provide full HHS Lay Board member participation during this public health emergency. The meetings would be conducted virtually and/or via phone with the focus only on COVID-19 work and essential activities that require HHS Board's review and approval. If this is not a viable option at this time, the HHS Director is also open to other solutions that would work for all including the HHS Lay Board members.

There are no meetings scheduled for Board of Adjustment or Planning Advisory Commission for April. May and June meetings will be virtual meetings if needed.

All County Commissioners and lay board members attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com> or calling the toll free number ten minutes prior to the meetings with an access code. Public meetings will be conducted in a similar manner. All meeting information and access codes will be posted on the agendas prior to the meetings.

## GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS  
1<sup>st</sup> District  
1121 W 4<sup>th</sup> St.  
Red Wing, MN 55066

BRAD ANDERSON  
2<sup>nd</sup> District  
10679 375<sup>TH</sup> St. Way  
Cannon Falls, MN 55009

BARNEY NESSETH  
3<sup>rd</sup> District  
41595 Co. 8 Blvd  
Zumbrota, MN 55992

JASON MAJERUS  
4<sup>th</sup> District  
39111 Co. 2 Blvd  
Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066

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## Corona Virus 2019 – (COVID-19) Update #2

April 2, 2020

Compiled by: Diane Richter-Biwer, Emergency Management

### Human Resources – Melissa Cushing

1. HR continues to have a daily department skype meeting that lasts about an hour. Each of us goes over items that we are working on and any new items that have come up.
2. The Sheriff is limiting access to the Adult Detention Center so we are working with the Jail Administrator to figure out how to fingerprint new employment applicants.
3. Because of COVID-19 challenges, we have learned employees are able to change their daycare allocation with flex spending. We are working to notify all of these employees and working with them to make those changes.
4. We continue to work with ADP to establish pay codes that will assist when we ask for reimbursement from the federal government or state for COVID-19 related expenses. We have established two codes for any time an employee works toward COVID items. Those codes are COOPREGULAR AND COOPOVERTIME. Employees are able to use those codes on their current timesheet. We are working on 3 additional codes for federal paid sick leave, e-FMLA and no child care provider. These codes are a bit more complicated to set up and are taking longer to figure out.
5. We are working with Department Heads to determine who is considered “essential”. The Governor’s order, which includes a definition, has been helpful. This definition will help us determine who is eligible to utilize the paid sick leave and the e-FMLA.
6. We are working with our biometric testing vendor to reschedule our testing dates. Earlier this year, the Management Team voted to move the dates to May so we did that. The dates were changed to May 14, 15 and 20. We are now looking into dates in July or August. We understand this is a common vacation time frame but, at this point, we are not sure vacations will be an issue.
7. There are two outstanding union grievances. Mediation was scheduled for March 23. Instead of waiting for COVID-19 bans to be lifted. We are setting another date with the Mediator. The Mediator told us he currently has about 30 mediations that need to be rescheduled so it is better to put a new date on the books rather than waiting even if we have to reschedule again.
8. The new federal leave laws are going into effect April 1. We are reviewing how other counties are applying these leave laws and speaking with Department Heads about this. There will be a board report on the April 7 meeting.
9. There is new information about requirements from the IRS when employees are asking to use the new federal leaves. We are putting together information to give to employees that explain the information we will need from them in order for them to utilize the federal paid leaves.
10. Worker’s compensation is another area we are learning new things every day. We have had 4 claims for COVID-19 related exposure. We anticipate this will increase. We have received some guidance from MCIT but we have questions regarding how the union contracts and the federal leaves will coordinate.
11. In addition to all the COVID-19 issues that have come up, HR has to continue with regular business, too, including processing payroll, hiring, union business, benefit issues, wellness, safety, etc. We do not anticipate our workload will lessen any time soon.



### **IT Department – John Smith - As of Wednesday 4/1/2020:**

1. No reported symptoms or illnesses from IT staff
2. All technical support staff working from home; IT Director working on-site
3. Remote access connections exceeding 100 per day
4. Worked with County Administration to provide virtual meeting capabilities
5. Continuing to support Work-From-Home efforts of county personnel

### **Goodhue County Court Services – Mark Jaeger**

Court Services staff have been working from home since the Governor's Emergency Executive Order 20-20 was issued and are equipped to perform most of the normal job functions. Agents have been able to maintain probation client contact through alternative means of phone, text and email. There is an occasional need for staff to be in the office to process court documents, process mail or attend remote court appearances, always using good distancing and sanitizing practices. Agents are available to respond to crisis situations as usual. Incoming calls to Court Services are being routed to the Office Manager's cell phone where they are received and forwarded to the right staff person for assistance. We have maintained good staff contact and support and conduct staff meetings via Skype.

### **County Attorney – Steve F. O'Keefe**

The County Attorney's office continues to work with all departments to support essential business activities and to assist with operational adjustments necessitated by the COVID-19 outbreak and the Governor's emergency executive orders. With the help of IT we have set up three laptops to provide administrative staff the ability to work from home while maintaining full access to the programs and sites they need to perform their job duties. This continues to work well and staff appreciate having this option especially those who have children home from school. Assistant County Attorneys are also able to work from home although most come into work as the Courts continue to operate necessitating appearances in court and preparation of legal documents. *Overall* we remain very busy.

### **CVSO | Extension Director – Nathan Pelz**

No in person appointments and I will not be traveling to parts of the county for in person appointments.

### **Director of Finance & Taxpayer Services - Brian J. Anderson**

For next week you can let the Commissioners know that the Auditor/Treasure and Assessor have been working out details to hold the Open-book Local Board Appeal and Equalization meetings for Townships via Go-to-Meeting. Lavon has been actively talking with and transitioning these meetings so the Township Members can be away while staff discuss information at the town halls. A special thanks to Lavon for all her efforts.

## **Goodhue County Administration - Scott O. Arneson**

3/26 Mgmt. team Meeting  
3/30 Followed Governor's Order  
3/31 Test County Board Meeting  
4/1 Revised Press Release  
4/2 Mgmt. team - Tentative

## **Goodhue County Sheriff's Office – Sheriff Kelly**

Administrative team teleconferencing weekly until further notice

Administrative staff are working from home, all departments will always have one person working in the LEC

**ADC** – Going good, staffing is steady. Video court is running.

**Emergency Communications** – Working with Wabasha County to establish the capability of being able to

transfer our calls to them for the worst case scenario, and for Wabasha to be able to do the same sending their calls to Goodhue County. Still working on the CAD stuff and other details as well.

Following cleaning and disinfecting guidelines

**Records** - Working with Kim working from home and Erin in the office

**Kris & Kristine** – working from home going well, internet slower at home than in the office. IT has been a great support for their needs.

**Investigations** – Working rotating shifts from home and office

**Emergency Management** – Participating in several Corona Virus (COVID-19) teleconferences each week.

Assisting HHS on various items regarding COVID-19

Contacting cities with info re: COVID-19, some cities have declared a local emergency: Lake City, Red Wing, Zumbrota and Cannon Falls.

Coordinating responses for requests for Personal Protective Equipment (PPE) for first responders thru Homeland Security Emergency Management (HSEM). Responding to requests from HSEM regarding Alternate Care Sites.

Preparing a situation report for HSEM regarding the flooding that is starting along the Mississippi.

National Radiological Emergency Preparedness Conference that EM Director was approved to attend this week was canceled due to COVID-19.

Communicating with HSEM Radiological Emergency Preparedness (REP) Administrator about the mandatory REP training that needs to be completed by the responders and EOC staff prior to the July Prairie Island exercise. So much is unknown at this time due to the COVID-19.



## **Public Works – Greg Isakson**

We are trying to employ the concept of having employees working from home when they have work that they can perform from home.

For Administration, we only have one employee in the office. This and next week Jess is in the office. Julie, Jen and I are working from home. After that I will be covering the office for two weeks with Jess, Julie and Jen working from home. Under this arrangement, the odds of the virus sweeping through the office is very slim and only one employee would be exposed.

All of the Construction Technicians are working from home or they are working in the field as needed.

The Highway Maintenance workers are split into two groups, the Red Wing group and out county group. These two groups are not working together. Hopefully if an employee in one group is sick, the employees in the other group won't be infected. These employees can't perform work for the county from home, so they need to report to work or take leave.

The entire recycling center staff is reporting to work daily. We are working to set up a B team of highway workers to replace them if they get quarantined. If we need to reduce staff at the Recycling Center, we would need to cut services which would involve pulling all the recycling boxes from the out-county locations as a first step.

We have locked down all the doors and instructed staff to not allow non Public Works employees to enter. The only people allowed are contractors if they need to work on the building or other County employees who need to be in the building. We have the front door open so people can get into the foyer, but the next door is locked. They can drop off or pick items in the foyer and we can have a short discussion through the glass.

## **Maintenance – Rick Seyffer**

- ❖ Extra cleaning, sanitizing daily in buildings
- ❖ Lock down all facilities
- ❖ Maintaining the buildings and keeping them running
- ❖ Making use of time to get things done that they don't normally have time to get done

# Land Use Management

Building, Zoning, Environmental Health, Survey, GIS, Recorder

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## March 25 – April 1, 2020

- Permit applications and construction activities are ramping up in our offices. We are receiving a lot of calls and emails for upcoming projects (people are home and Menards is open...). We continue to issue permits and do outside inspections.
- Environmental Health staff are trying to stagger their in-office days so that only 1 person is in the office and the other is working from home. They are still doing inspections, which take place outside.
- Our aerial photography project was flown on March 30, 2020. We received the USGS award for financial partnership for the LIDAR project. We signed the contract and the project will be flown any day now. We are also finalizing the financial arrangements with MN Dot and MNIT for their contributions to the project.
- We have one GIS staff working in the office and the other two are working from home. The GIS staff are working with departments to make sure some of the internal datasets are available to those who are working remotely.
- The Recorder's office is having one person work from home with a County laptop.
- New Passport services are temporarily suspended. The federal government is only processing passports that are for life-or-death emergencies:  
<https://travel.state.gov/content/travel/en/News/passports/passport-covid-19.html>
- We do not have PAC and BOA meetings scheduled for April. The next available meeting date is May 18, 2020.
- We are rotating zoning staff between working in the office and working from home.
- Our biggest news.... We are very happy to announce that **Ryan Bechel is our new Planner/Zoning Administrator!** Normally we would have a pot luck party celebrating the news, but it will have to wait. If you want to, please congratulate him on his promotion:  
[ryan.bechel@co.goodhue.mn.us](mailto:ryan.bechel@co.goodhue.mn.us)

**Goodhue County Health and Human Services – Nina Arneson, Director**

Attached please find our GCHHS Covid-19 Update for the County Board with 5 attachments which includes our update.

**Attachments:**

- |   |
|---|
|  1 4-1-2020 GCHHS Covid-19 County Board Update Final |
|  2 COVID-19 GC First Positive Case Press Release     |
|  3 COVID-19 GC Fourth Positive Case - Press Release  |
|  4 COVID-19 GC Second Positive Case - Press Release  |
|  5 COVID-19 GC Third Positive Case - Press Release   |





Goodhue County  
**Health and Human Services**

426 West Avenue  
Red Wing, MN 55066  
(651) 385-3200 • Fax (651) 267-4882

**TO:** Goodhue County Commissioners  
**FROM:** Nina Arneson, GCHHS Director  
**DATE:** April 1, 2020  
**RE:** GCHHS COVID-19 Update

Goodhue County Health and Human Services continues to respond to COVID-19 emergency by working at the local and state levels. Goodhue County Health and Human Services Department has provided numerous updates via emails, County website, Goodhue County Partner Updates, Facebook, and board meetings for the HHS Board since the local work began with COVID-19. This includes the following documents:

- [Goodhue County COVID-19 Partner Update 4-1-2020](#)
- [Goodhue County COVID-19 Partner Update 3-30-2020](#)
- [Goodhue County COVID-19 Partner Update 3-27-2020](#)
- [To Subscribe to Goodhue County COVID-19 Partner Update](#)
- COVID-19 GC First Positive Case – Press Release
- COVID-19 GC Second Positive Case – Press Release
- COVID-19 GC Third Positive Case – Press Release
- COVID-19 GC Fourth Positive Case – Press Release

Here is some additional information on our current operations, as it relates to COVID-19. I would like to share that our staff and leadership have done an amazing job in planning and implementing our Continuity of Operations (COOP). They have navigated how to provide much needed services to our community members during these most unique and stressful circumstances. This is not only a very stressful time for our customers, partners, community members, but also for our own staff and families. I am very proud of them. We are all very fortunate to have these public servants work for Goodhue County and its residents. They truly embrace the notion of being in service to the public daily.

#### **HHS COOP**

Began implementing at HHS on March 16

# total HHS staff: 111

# staff working from home: 100% HHS professionals who can work from home either full or part time have been set up for telecommuting.

- Social Services Division, staff are handling increased domestic violence related intakes and current caseloads; customers worried about basic needs, trying to manage kids schooling, work and mental health. We are experiencing challenges with placements (due to changes in admissions/transportation), court hearings, transportation to

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appointments / grocery store, and social isolation. We are hopeful the Department of Human Services (DHS) will provide much additional guidance on DHS related responsibilities.

- Public Health Division, staff in family health and waiver teams are completing home visits via Vidyo, a video conferencing platform. Most health promotion work in healthy communities has been suspended and the staff are focusing on the COVID-19 response work. The Department of Health (MDH) has provided outstanding leadership, guidance, and support during this time. This includes numerous meetings with guidance, tools and support each week at various levels of MDH. Opening a COVID-19 local hotline staffed by HHS nurses has been well received by the community members.
- Economic Assistance Division, DHS has waived face-to-face interview requirements and we are not doing renewals or closures at this time based on DHS guidance. Staff have been able to handle the new applications that are coming in, which we are expecting to increase.
- HHS Finance/IT Division, the finance workload has stayed the same and the IT requests have increased.

### **COVID-19 Pandemic**

# of laboratory confirmed cases in Goodhue County: 4

# of staff on HHS Incident Command Team: 11

- We established our Incident Management Team on February 11 with 7 staff and have gradually added as needed. On March 16, we activated HHS Incident Command. Incident Command staff meet weekly and each have various specific duties, and meetings related to the Incident Command System.
- We have started weekly Leadership Team meetings to review our COOP and a weekly Partner Communications meeting.

### **HHS COVID-19 Public Information**

# Total Page likes on Facebook (<https://www.facebook.com/gchhs/>): 900 (up from 751 last week)

# Reach of Facebook posts this week: 44,388 (up from 35,605 last week) (this includes having any of our Page's posts enter their screen. Posts include statuses, photos, links, videos and more. (Unique Users))

# Engaged on Facebook this week: 8,578 (up from 8,493 last week) (this includes any click or story created. (Unique Users))

# HHS press releases this week: 3

- We have 3 staff assigned to public information including social media, press releases, and our webpage. Staff have a Facebook schedule where they post 3-5 times a day and monitor comments 8-4:30.
- This week's press releases were on March 27, March 30, and April 1 to announce our second, third, and fourth cases.
- Our HHS COVID-19 page on the county website went live March 26.  
<https://www.co.goodhue.mn.us/1356/COVID-19-Information-and-Resources>

### **Partner Communication**

# Partner updates this week: 3

- We initially assigned 2 HHS Incident Command staff to send out partner updates and handle any questions via email and phone. We started to send partner updates on March 13 to various partner groups: schools, center based child care, family child care providers, hospitals/clinics, long term care/senior living, law enforcement, churches, non-profits, emergency medical services, foster care, jail, home care agencies, and cities.
- We now have 9 total staff working on this: 7 staff (4 Incident Command and 3 others) fielding questions due to the volume of emails and calls the initial staff were getting. We have adjusted our process and the 2 public information staff are creating and sending out partner updates on behalf of our team.



**Statewide COVID-19 Hotlines have been created and are open from 7 a.m. – 7 p.m.**

- For health questions call 651-201-3920 or 1-800-657-3903.
- For schools and childcare questions call 651-297-1304 or 1-800-657-3504.
- For housing questions call 651-296-8215 for single-family residences questions and 651-297-4455 for multi-family residences questions.

On Monday, March 30, the County opened a local Goodhue County Health and Human Services (GCHHS) COVID-19 Hotline. This hotline is for residents or the general public looking for information regarding COVID-19. The hotline will be staffed Monday-Friday from 8 a.m. - 4:30 p.m. and can be accessed by calling 651-385-2000.

For more information on COVID-19, the County has a COVID-19 webpage, <https://www.co.goodhue.mn.us/1356/COVID-19-Information-and-Resources>. Residents are also encouraged to go to the Goodhue County Health and Human Services Facebook page [www.facebook.com/gchhs](http://www.facebook.com/gchhs) and the Goodhue County Website [www.co.goodhue.mn.us](http://www.co.goodhue.mn.us) for local information. Residents can also find more information on COVID-19 at [www.health.state.mn.us](http://www.health.state.mn.us).

Residents can also find human services related program changes due to the COVID-19 at [www.mn.gov/dhs/covid-19/](http://www.mn.gov/dhs/covid-19/). For mental health related crisis, please contact SE Minnesota Mobile Crisis Line: 1-844-274-7472 and visit their webpage at <https://crisis2southeastmn.com/>.

Stay home except for essential needs

**STAY HOME MN**

**March 27 - April 10**

**STAY HOME**      **STOP THE SPREAD**      **SAVE LIVES**

**mn MINNESOTA** | #StayHomeMN

The graphic features a dark purple background with white text and icons. At the top, it says 'Stay home except for essential needs'. Below that is a logo with a house, a map of Minnesota, and a heart, with the text 'STAY HOME MN'. To the right, the dates 'March 27 - April 10' are displayed in large white font. At the bottom, there are three buttons: 'STAY HOME' (red), 'STOP THE SPREAD' (white), and 'SAVE LIVES' (blue). The Minnesota state logo and the hashtag '#StayHomeMN' are at the very bottom.

**Goodhue County Health & Human Services**

**COVID-19 Hotline**

**FOR GENERAL QUESTIONS**

**651-385-2000**

Monday-Friday 8:00 a.m.- 4:30 p.m.

*If you are showing symptoms or are inquiring about testing please call your primary care provider*

The graphic has a yellow background with a blue border. In the top left corner, there is a blue circle containing a white telephone handset icon. The text is centered and uses various font sizes and weights to emphasize the hotline number and hours. A disclaimer is written in a smaller, italicized font at the bottom.





Goodhue County  
***Health and Human Services***

426 West Avenue  
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**For immediate release**

**Minnesota Health Officials Confirm Case of Novel Coronavirus, COVID-19 in Goodhue County.**

By: Goodhue County Health and Human Services

Goodhue County, MN (March, 2020) – On Tuesday, March 24th 2020 the Minnesota Department of Health (MDH) confirmed a presumptive case of novel coronavirus (COVID-19) in Goodhue County. Goodhue County Health and Human Services affirms that this is an event we have been expecting, planning for, and are now ready to respond to as needed. This case is a Goodhue County resident in their 20s, who was exposed to a known case while out of state.

“This is Goodhue County’s first lab confirmed case. Due to limited testing ability, the health experts in Minnesota believe these numbers are much higher,” said Nina Arneson, Director of Goodhue County Health and Human Services. “Please if you can, stay home and continue to practice community strategies to stop the spread. Only go out when you need essentials, avoid crowds, cover your cough, stay at least 6 feet away from others, wash your hands frequently, and don’t touch our face, especially eyes, nose and mouth areas. This guidance is to help keep you and your family healthy and to help prevent your health care system from becoming overloaded.”

Goodhue County Board Chair, Paul Drotos, shared his support for healing and emphasized the importance of vigilance and partnerships.

“Goodhue County is fortunate to have strong teams of experts in the medical field, public health sector and emergency preparedness. We appreciate the caring and vigilant community members who help to keep our residents safe and healthy,” said Commissioner Drotos. “By all teams and community members working collaboratively with local, state, and national agencies, we’ll be better able to monitor and contain this outbreak.”

Since the outbreak was first reported in Minnesota in January 2020, there have been 287 positive lab confirmed cases and 1 death. As of 11 a.m. on March 25<sup>th</sup>, Minnesota Department of Health stated that there have been 6,365 completed tests from the Minnesota Department of Health Public Health Lab and 5,110 completed tests from external laboratories.

Help ease the burden on hospitals and clinics during the COVID-19 outbreak by knowing when to see a doctor. People who do not have symptoms should not be tested for COVID-19. Due to national shortages of lab testing supplies, Minnesota does not have an unlimited capacity for testing. MDH is currently prioritizing most testing for people who are hospitalized, for health care workers and nursing home residents.

For COVID-19 testing, patients must call their provider to be assessed. They will be directed to the next step that is appropriate for their symptoms. If a person has a sudden change in their health such as sudden onset of chest pain, difficulty breathing etc., call 911.

Statewide COVID-19 Hotlines have been created that are open 7a.m. to 7 p.m. If you have health questions call 651-201-3920 or 1-800-657-3903. If you have schools and child care questions call 651-297-1304 or 1-800-657-3504.

Visit [www.cdc.gov](http://www.cdc.gov) and [www.health.state.mn.us](http://www.health.state.mn.us) for more information about COVID-19. For local information, go to the Goodhue County Health and Human Services Facebook page [www.facebook.com/gchhs](https://www.facebook.com/gchhs) and the Goodhue County Website [www.co.goodhue.mn.us](http://www.co.goodhue.mn.us).

**About Goodhue County Health and Human Services:**

The mission of Goodhue County Health and Human Services is to “Promote, Protect and Strengthen the Health of Individuals, Families and Communities.” The department has four service divisions: Economic Assistance, Public Health, Social Services, and HHS Finance/IT. For more information on Goodhue County Health & Human Services, please visit [www.co.goodhue.mn.us](http://www.co.goodhue.mn.us).

###

Contact:

Jessica Seide, MS  
Community Health Specialist/ PIO  
Goodhue County Health and Human Services – Public Health Division  
Phone: (651) 385-6174  
Email: [Jessica.seide@co.goodhue.mn.us](mailto:Jessica.seide@co.goodhue.mn.us)





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**Fourth Lab Confirmed Case of COVID-19 in Goodhue County**

*Goodhue County Health and Human Services Urges County Residents to take COVID-19 Pandemic Seriously*

By: Goodhue County Health and Human Services

Goodhue County, MN (April, 2020) – The Minnesota Department of Health (MDH) confirmed a fourth positive case of coronavirus disease (COVID-19) in Goodhue County. This fourth case is of a resident in their 20s. No other information is available at this time.

Minnesota is nearing the end of its first week of Governor Tim Walz's Stay at Home #StayHomeMN order. By staying home for two weeks we are slowing the spread of COVID-19 and giving our health care system the time it needs to prepare to care for people who are very sick. This means more people will be able to get medical care when they need it, and have access to life-saving equipment like ventilators. We'll also be able to test more people, and health care workers will have more masks and gloves that they need to do their job. By staying home, we are buying time and saving lives. Goodhue County Health and Human Services urges county residents to take COVID-19 pandemic seriously and follow the Governor's Stay at Home Order. To learn more information about the Governor's Stay at Home Order, go to <https://mn.gov/governor/covid-19/>.

During this time of many unknowns, many have reached out to see how they can give back to their community. Here are a few ideas to safely help your community during COVID-19.

- Donate to nonprofits
- Donate or volunteer safely with local food banks/pantry's
- Reach out and donate to your local daycares
- Deliver meals and groceries to vulnerable seniors
- Donate blood
- Donate medical supplies or equipment
- Stay in touch/check in with your neighbors
- Reach out to family and friends with phone calls or video chat
- Support local businesses by purchasing gift cards to use at a later date
- Volunteer from home
- STAY HOME- limit shopping trips for essentials to 1-2x per week

Statewide COVID-19 Hotlines are open 7a.m. to 7 p.m. If you have health questions call 651-201-3920 or 1-800-657-3903. If you have schools and child care questions call 651-297-1304 or

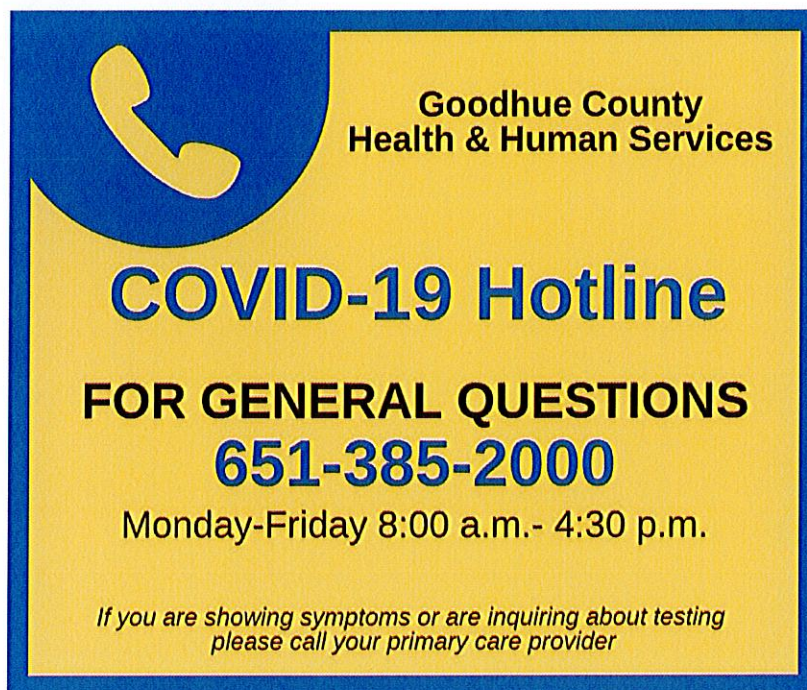
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1-800-657-3504. If you have housing questions call 651-296-8215 for single-family residences questions and 651-297-4455 for multi-family residences.

On Monday, March 30th, Goodhue County Health and Human Services opened a local COVID-19 Hotline. The hotline is staffed Monday-Friday from 8 a.m. - 4:30 p.m. Residents looking for basic information regarding COVID-19 can call 651-385-2000.

For more information on COVID-19, GCHHS has a COVID-19 webpage, <https://www.co.goodhue.mn.us/1356/COVID-19-Information-and-Resources>. Residents are encouraged to go to the Goodhue County Health and Human Services Facebook page at [www.facebook.com/gchhs](http://www.facebook.com/gchhs). Residents can also find more information on COVID-19 at [www.health.state.mn.us](http://www.health.state.mn.us) and [www.cdc.gov](http://www.cdc.gov).



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Health & Human Services**

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**Second Lab Confirmed Case of COVID-19 in Goodhue County**

By: Goodhue County Health and Human Services

Goodhue County, MN (March, 2020) – The Minnesota Department of Health (MDH) confirmed a second positive case of coronavirus disease (COVID-19) in Goodhue County. This second case is of a resident in their 30s, who was likely exposed through community transmission. This patient is in isolation at home and recovering.

The coronavirus that causes COVID-19 is spread primarily by respiratory droplets when an infected person coughs or sneezes, similar to how influenza is spread. It can also spread when people touch surfaces that have been contaminated by an infected person and then touch their eyes, nose or mouth.

Goodhue County Health and Human Services would like to stress again the importance of continuing to do the things that can limit the spread of the coronavirus:

- Stay home, if able
- Practice social distancing – 6 feet or more
- Stay away from others if you are sick
- Cover your coughs and sneezes with your elbow or tissue
- Wash your hands frequently for 20 seconds with soap and water
- Avoid touching your face

Statewide COVID-19 Hotlines have been created that are open 7a.m. to 7 p.m. If you have health questions call 651-201-3920 or 1-800-657-3903. If you have schools and child care questions call 651-297-1304 or 1-800-657-3504. If you have housing questions call 651-296-8215 for single-family residences questions and 651-297-4455 for multi-family residences.

On Monday, March 30th, Goodhue County Health and Human Services will be opening a local COVID-19 Hotline. The hotline is for residents or the general public looking for information regarding COVID-19. The hotline will be staffed Monday-Friday from 8 a.m. - 4:30 p.m. and can be accessed by calling 65-385-2000.

Visit [www.cdc.gov](http://www.cdc.gov) and [www.health.state.mn.us](http://www.health.state.mn.us) for more information about COVID-19. For local information, go to the Goodhue County Health and Human Services Facebook page [www.facebook.com/gchhs](https://www.facebook.com/gchhs) and the Goodhue County Website [www.co.goodhue.mn.us](http://www.co.goodhue.mn.us) .

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[www.co.goodhue.mn.us/HHS](http://www.co.goodhue.mn.us/HHS)







## Goodhue County *Health and Human Services*

**Public Health Division**  
426 West Avenue  
Red Wing, MN 55066  
(651) 385-3200 • Fax (651) 267-4882

### **Third Lab Confirmed Case of COVID-19 in Goodhue County**

By: Goodhue County Health and Human Services

Goodhue County, MN (March, 2020) – The Minnesota Department of Health (MDH) confirmed a third positive case of coronavirus disease (COVID-19) in Goodhue County. This third case is of a resident in their 40s, who was in contact with a known positive case. This patient is in isolation at home and recovering.

Minnesota is in its first week of Governor Tim Walz's Stay at Home #StayHomeMN order. A stay at home order directs Minnesotans to limit movements outside of their homes except for essential needs. By limiting social interactions, we decrease the chance of transmission of COVID-19 and help our health care sector prepare for increased demands.

It will take all of us to prevent the spread of COVID-19 – **Stay Home – Stop the Spread – Save Lives**. If you must, you may leave your home to pick up essential items such as groceries or food, prescriptions, gas, walking your dog, relocating for safety reasons or if your job is deemed essential in a sector, going to work. With any of these activities, you must practice social distancing, washing your hands or using hand sanitizer frequently and not touching your face. To learn more information about the Governor's Stay at Home Order, go to <https://mn.gov/governor/covid-19/>

If you do become ill, please call your health care provider before you go in to be seen. If you do have cold- or flu-like symptoms, and are able to manage your illness at home, please stay home. Guidance is to stay home at least 7 days after your illness onset or 3 days after your fever resolves without fever reducing medicine and improvement of respiratory symptoms, whichever is longer.

Statewide COVID-19 Hotlines are open 7a.m. to 7 p.m. If you have health questions call 651-201-3920 or 1-800-657-3903. If you have schools and child care questions call 651-297-1304 or 1-800-657-3504. If you have housing questions call 651-296-8215 for single-family residences questions and 651-297-4455 for multi-family residences.

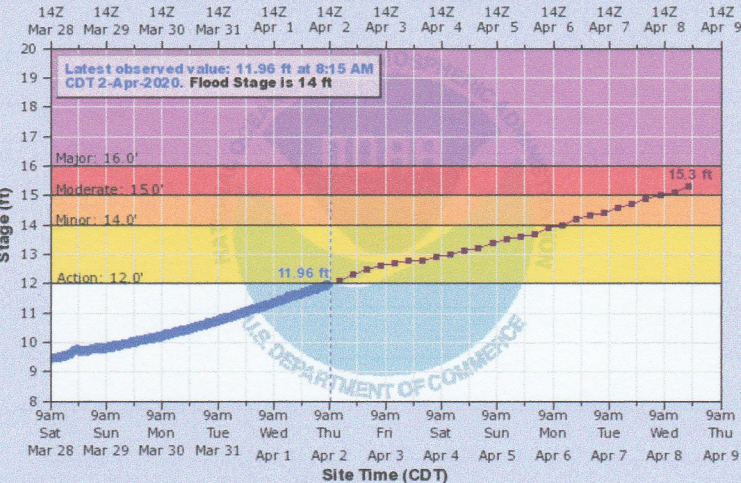
On Monday, March 30th, Goodhue County Health and Human Services opened a local COVID-19 Hotline. The hotline will be staffed Monday-Friday from 8 a.m. - 4:30 p.m. Residents looking for basic information regarding COVID-19 can call 651-385-2000.

Promote, Strengthen and Protect the Health  
of Individuals, Families and Communities!  
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# MISSISSIPPI RIVER AT RED WING

Universal Time (UTC)



Latest observed value: 11.96 ft at 8:15 AM CDT 2-Apr-2020. Flood Stage is 14 ft

--- Graph Created (9:15AM Apr 2, 2020) —●— Observed —■— Forecast (issued 8:08PM Apr 1)

## GOODHUE COUNTY ORDINANCE NO. 04-07-2020

An Ordinance relating to the emergency regulation of boats in the Mississippi River between Mile 773 and Mile 807, within the boundaries of Goodhue County, Minnesota.

The County of Goodhue does ORDAIN and ENACT the Goodhue County "No-Wake" Emergency Ordinance.

**Section 1.** The following words and phrases, when used in this ordinance, have the following meanings:

1. "Boat" is any watercraft as defined in Minnesota Statutes 86B.005, Subd. 18.
2. "Motorboat" means any boat propelled by machinery as defined in Minnesota Statutes 86B.005, Subd. 9.
3. The Mississippi River between Mile 773 and Mile 807 and all bodies of water that, together with their connecting channels, are a part of the Mississippi River located within the County of Goodhue, State of Minnesota. A map thereof is on file in the Office of the Goodhue County Engineer, the Goodhue County Auditor, the City of Red Wing Engineer, and the City of Red Wing City Clerk, and is attached to the original draft of this ordinance.
4. "Person" includes an individual, partnership, association, corporation, or any body of persons.
5. "Slow-Minimum Wake Speed" means operation of a motorboat at less than planing speed whereby the wash or wake created by the motorboat is minimal and, in no case, a speed of more than five (5) miles per hour.

**Section 2.** In the interest of public health, safety, and general welfare, the following regulations are imposed upon all motorboats operated, placed, or maintained in the Mississippi River between Mile 773 and Mile 807, being that part of the Mississippi River and its connecting channels within the boundaries of Goodhue County, Minnesota.

1. No person shall operate a motorboat at greater than a slow-minimum wake speed in the Mississippi River between Mile 773 and Mile 807, and connecting channels with the Mississippi River.
2. Motorboats utilized by government agencies and rescue craft while on official business shall be exempt from the provisions of this ordinance.

**Section 3.** The Sheriff of Goodhue County and the City of Red Wing are authorized and directed to inform the public by official notification, as well as by posting and buoying the Mississippi River between Mile 773 and Mile 807, and its connecting channels. The Goodhue County Sheriff's Office is authorized and entitled to enforce the provisions of this ordinance.

**Section 4.** Penalties. Any person who shall violate any of the provisions of this ordinance shall be guilty of a misdemeanor.

**Section 5.** Effective Date. This ordinance shall become effective upon its passage and publication. This ordinance shall remain in full force and effect for 30 days unless extended with permission of the Commissioner of Natural Resources, or until such time as the Mississippi River recedes to below the 11 foot level at Red Wing, whichever is earlier.

**Section 6.** All previous "No-Wake" zones and ordinances governing them shall remain in full force and effect.

The Chairman of the Goodhue County Board of Commissioners hereby declares that an emergency exists and adopts this ordinance on the waters of the Mississippi River between Mile 773 and Mile 807 within the boundaries of Goodhue County, Minnesota, due to flooding of the river in this area causing known and expected damage to river front properties, structures, and river banks.

Dated this \_\_\_\_\_ day of April, 2020.

County of Goodhue County

By: \_\_\_\_\_  
Paul Drotos, Chairman  
Board of County Commissioners

By: \_\_\_\_\_  
Scott Arneson  
County Administrator

#### **GOODHUE COUNTY ORDINANCE NO. 04-07-2020**

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2. "Motorboat" means any boat propelled by machinery as defined in Minnesota Statutes 86B.005, Subd. 9.
3. The Mississippi River between Mile 773 and Mile 807 and all bodies of water that, together with their connecting channels, are a part of the Mississippi River located within the County of Goodhue, State of Minnesota. A map thereof is on file in the Office of the Goodhue County Engineer, the Goodhue County Auditor, the City of Red Wing Engineer, and the City of Red Wing City Clerk, and is attached to the original draft of this ordinance.
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**Section 6.** All previous "No-Wake" zones and ordinances governing them shall remain in full force and effect.

**BE IT RESOLVED**, that the Board of Commissioners of Goodhue County, Minnesota, hereby adopts the finding of the Chairman and declares that an emergency exists and an ordinance is necessary and adopted to protect and preserve the public welfare and property, as stated above.

Dated this \_\_\_\_\_ day of April, 2020.

County of Goodhue County

By: \_\_\_\_\_  
Paul Drotos, Chairman  
Board of County Commissioners

By: \_\_\_\_\_  
Scott Arneson  
County Administrator



Dear Mr. Arneson,

We are all living in a time of uncertainty. With the COVID-19 pandemic, many are feeling anxiety over what is next. While we don't know what will happen, we do know the people of southern Minnesota are resilient and we will do our best to support our communities in this time.

So, we created the [Early Childhood Relief Fund](#) to ensure the future of our region by financially supporting the needs of child care providers. Dollars raised will be used to support the [Emergency Child Care Grants](#) along with additional needs of child care providers as the COVID-19 crisis continues. **Will you consider making a contribution to this fund so we can continue that important work and provide some relief to our child care providers?** So far we have raised \$175,000 for this fund. However, in order to meet the needs of the over 500 applicants, **we need at least \$500,000 as soon as possible.**

We are also asking you to help our [30 community foundations](#) during this unprecedented time. We created a [Community Foundation Relief Fund](#) to support grantmaking for these foundations. They act as grantmakers, conveners and catalysts for change and innovation in their communities and their communities are turning towards them for immediate action and assistance. Some are looking for assistance in supporting local food banks, others have expressed a need to bring their communities together remotely to maintain their connectivity and bring some positivity into residents' lives. **Will you support our grant program to allow our foundations to meet the needs in their community? We need \$60,000 by April 16** to assist all community foundations under our umbrella representing 50 rural communities and over 90,000 residents.

We appreciate your generosity as we continue to support our region during this difficult time. I hope you will join me in contributing now to provide relief immediately for those in need.

Sincerely,

Tim Penny  
President & CEO

[Donate Now!](#)

Connect with us:



**Goodhue County Public Works  
Project Status Report for April 7, 2020**

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	<b>Bidding</b>	
Various	2020 Aggregate Surfacing	Award at 07Apr20 Board meeting.
Various	2020 Seal Coat	Award at 07Apr20 Board meeting.
Various	2020 Traffic Marking	Award at 07Apr20 Board meeting.
CSAH 6	Grading TH 58 – 435 <sup>th</sup> Street	Award at 07Apr20 Board meeting.
	<b>Road Construction</b>	
Twp.	2019 Box Culverts Belle Creek, Featherstone, Florence, Belvidere, & Zumbrota	Project awarded to Fitzgerald Excavating and Trucking, Inc of Goodhue, MN. All boxes have been installed except for Featherstone which will be completed in Spring 2020. Minor grading activities and erosion control to be completed in 2020 as well. <b>Work suspended through winter.</b>
Various	2020 Bituminous Paving CSAH 14, CSAH 64, Kenyon Shop Parking Lot	Construction schedule to begin late July.
CSAH 21	Concrete Paving RW High School – TH 61	Construction scheduled to begin in May.
	<b>Maintenance Department</b>	
CR 45	Ditching & Culvert Replacement	Work to resume Spring 2020.
CR 47	Ditching & Culvert Replacement	Work to begin Spring 2020.
Various	Crack Filling	Work in progress.
Various	Shoulder Reclamation	Work in progress.

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
Various	Intersection Sweeping	Work in progress.
Various	Washing Bridge Decks	Work in progress.
	<b>Planning &amp; Studies</b>	
St Paul - Chicago	Great River Rail Commission	Agenda item to change name at 08 Aug 19 Board meeting. Working on a second train between the Twin Cities and Chicago. River route remains the preferred alternative. Commission will continue both its public rail advocacy and to comment on MnDOT's river route process.
Red Rock Corridor	Commuter Rail Planning (RRC Commission)	The Commission determined Bus Rapid Transit to be the best alternative and has adopted the Final Report. An implementation plan for a future extension of the Bus Rapid Transit (BRT) line to Hastings is in various stages of planning.
Zip Rail Rochester – Twin Cities	High Speed Rail Planning (OCRRA & Mn/DOT)	MnDOT announced their project is “shelved” and no further public work is to be done. A Tier 1 EIS was not completed. A private firm analyzed the feasibility of a zip rail along the same alignment, but their work was non-public and no communication has been made by them for some time.
TH 63	Mississippi River Bridge @ Red Wing (Mn/DOT)	Construction is underway, traffic is using the new bridge and demolition of the old bridge has begun. Completion is slated for 2020.

The following is a summary of the claims to be reviewed and approved at the April 7, 2020 board meeting:

01	General Fund	\$ 1,186,041.70
03	Public Works	\$ 74,592.64
11	Human Service Fund	\$ 170,216.89
12	GC Family Services Collaborative	\$ 861.00
21	ISTS	\$ -
25	EDA	\$ 7,242.50
30	Capital Improvement	\$ -
31	Capital Equipment	\$ -
34	Capital Equipment	\$ 146,134.04
35	Debt Service	\$ -
40	County Ditch	\$ -
61	Waste Management	\$ 11,947.92
62	Recycling Center	\$ -
63	HHW	\$ -
72	Other Agency	\$ 111,545.26
81	Settlement	\$ 6,303.27
	Totals	<u>\$ 1,714,885.22</u>

GROSS PAYROLL

(including Employer Related Tax Payments)

Period Ending	Paid Date	Amount
		\$
3/6/2020	3/19/2020	1,046,795.67
Checks (WFXX,WFXX-ACH)	\$	1,126,268.50
EFT (Manual Warrants)	\$	588,616.72
Total:	\$	<u>1,714,885.22</u>



# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11910	4239	Southeast Service Cooperative					
			3,024.00	Retirees & COBRA 3/2020	01-000-000-9001-2020	200131391002	0
			206,239.00	Health Ins 3/2020	01-000-000-9002-2020	200131391002	0
			2,412.00	Health Ins 3/2020 S. Betcher	01-803-000-0000-6153	200131391002	0
			35,407.00	Health Ins 3/2020	03-000-000-9002-2020	200131391002	0
			119,509.50	Health Ins 3/2020	11-000-000-9002-2020	200131391002	0
			4,021.00	Health Ins 3/2020	61-000-000-9002-2020	200131391002	0
<b>Warrant #</b>	<b>11910</b>	<b>Total</b>	<b>370,612.50</b>	<b>Date 3/2/2020</b>			
	<b>Final Total...</b>		<b>370,612.50</b>	<b>6</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	211,675.00	County General Revenue
3	35,407.00	County Road and Bridge
11	119,509.50	Health & Human Service Fund
61	4,021.00	Waste Management Facilities
	370,612.50	TOTAL

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11911	11506	Alerus Financial					
			20,384.19	3/5/20 Payroll-Cty HSA Contrib	01-000-000-2504-2005		0
			3,399.02	3/5/20 Payroll-Cty HSA Contrib	03-000-000-2504-2005		0
			11,503.61	3/5/20 Payroll-Cty HSA Contrib	11-000-000-2504-2005		0
			215.39	3/5/20 Payroll-Cty HSA Contrib	61-000-000-2504-2005		0
<b>Warrant #</b>	<b>11911</b>	<b>Total</b>	<b>35,502.21</b>	<b>Date 3/5/2020</b>			
	<b>Final Total...</b>		<b>35,502.21</b>	<b>4</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	20,384.19	County General Revenue
3	3,399.02	County Road and Bridge
11	11,503.61	Health & Human Service Fund
61	215.39	Waste Management Facilities
	35,502.21	TOTAL

ndahlstrom  
03/13/2020

2:27:17PM

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11912	4588	Security State Bank-Wanamingo	72.01	(8) Bks Prnt Dep Slips 2/27/20	61-397-000-0000-6401	Feb Statement	0
	<b>Warrant #</b>	<b>11912</b>	<b>Total</b>	<b>72.01</b>	<b>Date 3/13/2020</b>		
	<b>Final Total...</b>		<b>72.01</b>	<b>1</b>	<b>Transactions</b>		



# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
61	72.01	Waste Management Facilities
	72.01	TOTAL

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 03/13/2020  
Pay Date 03/13/2020



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>From Date</u>	<u>PO #</u>	<u>Tx To Date</u>
10333	1SOURCE	75.98	Copy Paper			03-330-000-0000-6402	252978-0			N
10333		45.56	Office Supplies			03-330-000-0000-6405	252978-0			N
10333		31.86	Aspirin-1st Aid Kits			03-330-000-0000-6420	252978-0			N
10333		7.79	Mech Binder			03-340-000-0000-6405	252978-0			N
10333		23.07	Bulb Receipt Books			61-399-000-0000-6405	252978-0			N
	<b>Warrant # 449865</b>	<b>Total...</b>	<b>184.26</b>							
10529	ADP, LLC	2,740.85	Payroll Proc W2s 2019			01-061-000-0000-6279	552005479			N
	<b>Warrant # 449866</b>	<b>Total...</b>	<b>2,740.85</b>							
6193	Advanced Correctional Healthcare	207.26	Inmate RX: DOC 1/20			01-207-000-0000-6272	93903			N
	<b>Warrant # 449867</b>	<b>Total...</b>	<b>207.26</b>							
7384	Applied Concepts Inc	2,966.00	#2024 Radar, Cable 4/2/20			34-201-000-0000-6663	363359			N
	<b>Warrant # 449868</b>	<b>Total...</b>	<b>2,966.00</b>							
1047	Arnold's Supply Company	414.00	Buffing Pads 2/14/20			01-207-000-0000-6411	626328			N
	<b>Warrant # 449869</b>	<b>Total...</b>	<b>414.00</b>							
1078	Bauer Built Tire Center	232.40	Cr Tire Retread 1501			03-340-000-0000-6575	600136964			N
1078		1,120.00	New Tires 1501			03-340-000-0000-6575	600138252			N
1078		348.60	Cr Faulty Retreads 1501			03-340-000-0000-6575	600138254			N
1078		97.00	Rim 1501			03-340-000-0000-6575	600138294			N
	<b>Warrant # 449870</b>	<b>Total...</b>	<b>636.00</b>							
1142	Cannon Valley Trail	1,680.00	CVT BM1 FY2020			01-002-010-0000-6823	5897661			N
	<b>Warrant # 449871</b>	<b>Total...</b>	<b>1,680.00</b>							
2893	Cargill Inc	10,810.39	Cr Salt Zta 141.22T			03-310-000-0000-6506	2905198219			N
2893		11,287.72	Salt Zta 141.22T			03-310-000-0000-6506	2905305312			N
2893		15,833.34	Salt Zta 198.09T			03-310-000-0000-6506	2905305330			N
2893		15,163.81	Cr Salt Zta 198.09T			03-310-000-0000-6506	290534569			N
	<b>Warrant # 449872</b>	<b>Total...</b>	<b>1,146.86</b>							
11439	Century Link	1.62	PRI 3/1-3/31/20			01-025-000-0000-6201	612 E31-0215			N
11439		1.62	PRI 3/1-3/31/20			01-025-000-0000-6201	612 E10-0569			N
11439		0.25	PS/ALI 3/1-3/31/20			01-025-000-0000-6201	612 E31-0008			N
11439		398.42	PRI 3/1-3/31/20			01-063-000-0000-6201	612 E31-0215			N
11439		398.42	PRI 3/1-3/31/20			01-063-000-0000-6201	612 E10-0569			N
11439		61.11	PS/ALI 3/1-3/31/20			01-063-000-0000-6201	612 E31-0008			N
11439		66.00	Hader Circuit 3/2020			01-210-000-0000-6201	613E318008			N

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
11439	Century Link	33.27	PRI 3/1-3/31/20		11-420-600-0010-6201	612 E31-0215		N
11439		33.27	PRI 3/1-3/31/20		11-420-600-0010-6201	612 E10-0569		N
11439		5.10	PS/ALI 3/1-3/31/20		11-420-600-0010-6201	612 E31-0008		N
11439		10.55	PRI 3/1-3/31/20		11-420-640-0010-6201	612 E31-0215		N
11439		10.55	PRI 3/1-3/31/20		11-420-640-0010-6201	612 E10-0569		N
11439		1.62	PS/ALI 3/1-3/31/20		11-420-640-0010-6201	612 E31-0008		N
11439		42.19	PRI 3/1-3/31/20		11-430-700-0010-6201	612 E31-0215		N
11439		42.19	PRI 3/1-3/31/20		11-430-700-0010-6201	612 E10-0569		N
11439		6.47	PS/ALI 3/1-3/31/20		11-430-700-0010-6201	612 E31-0008		N
11439		11.36	PRI 3/1-3/31/20		11-479-478-0000-6201	612 E31-0215		N
11439		11.36	PRI 3/1-3/31/20		11-479-478-0000-6201	612 E10-0569		N
11439		1.74	PS/ALI 3/1-3/31/20		11-479-478-0000-6201	612 E31-0008		N
11439		4.23	PS/ALI 3/1-3/31/20		11-479-479-0000-6201	612 E31-0008		N
11439		27.59	PRI 3/1-3/31/20		11-479-479-0000-6201	612 E31-0215		N
11439		27.59	PRI 3/1-3/31/20		11-479-479-0000-6201	612 E10-0569		N
	<b>Warrant # 449873</b>	<b>Total...</b>			<b>1,196.52</b>			
11020	Century Link (Phoenix)	554.14	Long Distance 2/2020		01-063-000-0000-6201	90208232		N
11020		47.96	Court Admin 2/2020		01-063-000-0000-6201	90208232		N
11020		1.12	Guardians 2/2020		01-063-000-0000-6201	90208232		N
11020		62.00	Police 2/2020		01-063-000-0000-6201	90208232		N
11020		8.24	PubDef 2/2020		01-063-000-0000-6201	90208232		N
11020		206.78	Welfare IMU 2/2020		11-420-600-0010-6201	90208232		N
11020		60.12	Welfare Child Supp 2/2020		11-420-640-0010-6201	90208232		N
11020		200.88	Welfare Soc Svc 2/2020		11-430-700-0010-6201	90208232		N
11020		52.02	PHS 2/2020		11-479-478-0000-6201	90208232		N
11020		121.38	PHS 2/2020		11-479-479-0000-6201	90208232		N
	<b>Warrant # 449874</b>	<b>Total...</b>			<b>1,314.64</b>			
11865	CliftonLarsonAllen LLP	7,350.00	2019 Audit - Billing #4		01-041-000-0000-6274	2321824		N
	<b>Warrant # 449875</b>	<b>Total...</b>			<b>7,350.00</b>			
12768	Dell Marketing Lp	16,322.28	13 IMU Laptops and Docks 2/13		11-420-600-0010-6480	10376484540		N
12768		2,511.12	(2) SS Laptops and Docks 2/13		11-430-700-0010-6480	10376484540		N
12768		1,255.56	SHIP PHS Laptop and Dock 2/13		11-466-472-0000-6480	10376484540		N
	<b>Warrant # 449876</b>	<b>Total...</b>			<b>20,088.96</b>			
5573	Emergency Automotive Tech	615.54	#2021 Emerg Equip 2/19/20		34-201-000-0000-6663	TW013120-3C		N
	<b>Warrant # 449877</b>	<b>Total...</b>			<b>615.54</b>			

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		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
14042	EZ Messenger	5.00	Refund: Civil Proc Fee 3/3/20	01-201-000-0000-5465	20-287	N
	<b>Warrant # 449878</b>	<b>Total... 5.00</b>				
12207	Forestry Suppliers Inc	52.25	Stump Dauber	03-310-000-0000-6511	656673-00	N
12207		329.32	Chainsaw Boots-Schafer	03-310-000-0000-6511	656673-00	N
	<b>Warrant # 449879</b>	<b>Total... 381.57</b>				
3824	Frontier Ag & Turf	13.95	Pole Saw Chain	03-310-000-0000-6511	P48327	N
3824		2.30	Pole Saw Filter	03-340-000-0000-6563	P48327	N
	<b>Warrant # 449880</b>	<b>Total... 16.25</b>				
3266	Frontier Communication	110.22	Phone: Wnmgo Office 3/4-4/3/20	01-201-000-0000-6201	507-824-2497	N
	<b>Warrant # 449881</b>	<b>Total... 110.22</b>				
4377	Frontier Precision Inc	27,071.00	#2008 JD 331G Track Loader	34-340-000-0000-6669	PO06773888	N
	<b>Warrant # 449882</b>	<b>Total... 27,071.00</b>				
12042	Galls LLC - DBA Uniforms Unlimited	416.97	Mobile Field Force Gear 2/18	01-201-000-0000-6454	1001727744	N
12042		35.94	Mobile Field Force Gear 2/25	01-201-000-0000-6454	1001727744	N
	<b>Warrant # 449883</b>	<b>Total... 452.91</b>				
5235	Gernentz Auto Service	108.00	Oil Chg,Tire Rotation 2/17/20	01-127-127-0000-6303	20006	N
	<b>Warrant # 449884</b>	<b>Total... 108.00</b>				
3843	Goodhue Country Station	179.72	Diesel 1701 69.15g	03-340-000-0000-6565	2646	N
3843		168.91	Diesel 1701 62.58g	03-340-000-0000-6565	9438	N
	<b>Warrant # 449885</b>	<b>Total... 348.63</b>				
8568	Goodhue County Inmate Trust Account	889.55	Inmate Worker Pay 2/1-2/29/20	01-207-000-0000-6284		N
	<b>Warrant # 449886</b>	<b>Total... 889.55</b>				
21101	Goodhue County Sheriffs Dept	75.00	Service Fee: Boyum 3/10/20	01-127-126-0000-6284	3102020	N
	<b>Warrant # 449887</b>	<b>Total... 75.00</b>				
1184	Hanisch Bakery	42.00	Utility Meeting	03-320-000-0000-6414	7707	N
	<b>Warrant # 449888</b>	<b>Total... 42.00</b>				
5234	HBC	199.00	Dedicated Fiber 3/2020	01-201-000-0000-6340	81677	N
5234		49.88	Cable TV 3/2020	01-207-240-0000-6340	80387	N
5234		148.45	Cable TV 3/2020	01-281-280-0000-6340	80389	N
5234		50.54	Fire Alarm Lines	03-330-000-0000-6209	93976	N
5234		100.00	Internet/Comm Rcy	61-398-000-0000-6209	81940	N

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
5234	HBC	50.54	Fire Alarm Lines	61-398-000-0000-6209	81940		N
	<b>Warrant #</b>	<b>449889</b>	<b>Total...</b>				
		<b>598.41</b>					
9463	Health Check 360	13,050.38	2020 Biometrics Downpmt	01-803-000-0000-6278	2086		N
	<b>Warrant #</b>	<b>449890</b>	<b>Total...</b>				
		<b>13,050.38</b>					
12923	Kevin's Service	59.27	Chainsaw Gas	03-340-000-0000-6567	15361		N
	<b>Warrant #</b>	<b>449891</b>	<b>Total...</b>				
		<b>59.27</b>					
7584	Matthees Oil Inc	777.60	LP - CF	03-350-000-0000-6252	112242		N
7584		324.00	LP - Vasa	03-350-000-0000-6252	112250		N
	<b>Warrant #</b>	<b>449892</b>	<b>Total...</b>				
		<b>1,101.60</b>					
12655	Mayo Clinic	436.00	Physical/Lab/Scrn: Kurtti 2/25	01-201-000-0000-6291	700005050		N
	<b>Warrant #</b>	<b>449893</b>	<b>Total...</b>				
		<b>436.00</b>					
14003	Mayo Clinic	1,591.90	SA Visit#1041302329 1/31/20	01-011-000-0000-6285	700003101		N
14003		315.00	SA Visit#1043095892 1/30/20	01-011-000-0000-6285	700003101		N
14003		5,397.00	SA Visit#1043097210 1/30/20	01-011-000-0000-6285	700003101		N
14003		1,271.00	SA Visit#1043505965 1/31/20	01-011-000-0000-6285	700003101		N
14003		621.00	SA Visit#1043506313 1/30/20	01-011-000-0000-6285	700003101		N
14003		635.00	SA Visit#1043773325 1/30/20	01-011-000-0000-6285	700003101		N
14003		621.00	SA Visit#1043710489 2/3/20	01-011-000-0000-6285	700003101		N
	<b>Warrant #</b>	<b>449894</b>	<b>Total...</b>				
		<b>10,451.90</b>					
10139	MedTox Laboratories, Inc.	36.48	Drug screen: Kurtti 2/25/20	01-201-000-0000-6291	220204741		N
	<b>Warrant #</b>	<b>449895</b>	<b>Total...</b>				
		<b>36.48</b>					
5448	Mike's Auto Parts of CF-NAPA	38.65	Hydr Fittings 0901	03-340-000-0000-6562	208856		N
5448		11.36	Hydr Fittings 0901	03-340-000-0000-6562	208858		N
	<b>Warrant #</b>	<b>449896</b>	<b>Total...</b>				
		<b>50.01</b>					
11998	Noregon Systems Inc. (obo)	1,999.00	JPRO-PRO Diag Renewal	03-340-000-0000-6270	33131		N
	<b>Warrant #</b>	<b>449897</b>	<b>Total...</b>				
		<b>1,999.00</b>					
5993	Northland Business Systems	4,508.28	Logging System Maint 4/20-4/21	01-209-000-0000-6301	IN97705		N
	<b>Warrant #</b>	<b>449898</b>	<b>Total...</b>				
		<b>4,508.28</b>					
11013	Office Of MN.IT Services	1,700.00	Mnet Collaboration 2/2020	01-063-000-0000-6301	DV20020410		N
	<b>Warrant #</b>	<b>449899</b>	<b>Total...</b>				
		<b>1,700.00</b>					
7813	OSI Environmental	100.00	Oil Disposal-Wng	61-397-000-0000-6839	2083519		N

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7813	OSI Environmental	250.00	Filter Disposal-Wng			61-397-000-0000-6839	2083553				N
7813		100.00	Oil Disposal-700g Rcy			61-399-192-0000-6838	2083518				N
7813		50.00	Filter Disposal-Rcy			61-399-192-0000-6838	2083552				N
	<b>Warrant #</b>	<b>449900</b>	<b>Total...</b>								<b>500.00</b>
46856	Pestop Inc	3,192.52	Fert/Weed Ctrl-RW			03-350-000-0000-6306	2020				N
46856		1,576.62	Fert/Weed Ctrl-Prepay			61-398-000-0000-6306	2020				N
	<b>Warrant #</b>	<b>449901</b>	<b>Total...</b>								<b>4,769.14</b>
9146	Precise MRM LLC	385.00	GPS Data Svc Feb (11)			03-310-000-0000-6270	1025050				N
	<b>Warrant #</b>	<b>449902</b>	<b>Total...</b>								<b>385.00</b>
12545	Republican Eagle	103.50	PAC Mtg Notice 2/29			01-127-128-0000-6242	2826620				N
	<b>Warrant #</b>	<b>449903</b>	<b>Total...</b>								<b>103.50</b>
582	Rihm Kenworth	3,283.75	2016 KW Reg/Sales Tax #20-7010			34-398-000-0000-6663	DE-05837				N
	<b>Warrant #</b>	<b>449904</b>	<b>Total...</b>								<b>3,283.75</b>
6068	River Country Cooperative	91.50	Dsl 1901 32.69g			03-340-000-0000-6565	294380				N
6068		19.45	Dsl 1002 6.95g			03-340-000-0000-6565	294380				N
6068		104.16	Dsl 1901 37.22g			03-340-000-0000-6565	294380				N
6068		43.00	Dsl 1901 15.36g			03-340-000-0000-6565	294380				N
6068		33.12	Unld 0804 14.10g			03-340-000-0000-6567	294380				N
6068		51.10	Unld 0804 20.87g			03-340-000-0000-6567	294380				N
	<b>Warrant #</b>	<b>449905</b>	<b>Total...</b>								<b>342.33</b>
611	Safety Gal Consulting, Llc	105.00	Child Pass Safety Cert 3/4/20			01-201-000-0000-6357					N
	<b>Warrant #</b>	<b>449906</b>	<b>Total...</b>								<b>105.00</b>
2054	SEMV CET	500.00	Cell Hawk Software 3/5/20			01-201-000-0000-6270	2020-0305				N
	<b>Warrant #</b>	<b>449907</b>	<b>Total...</b>								<b>500.00</b>
3487	Towmaster Inc	73.69	Hydr Caps 0901			03-340-000-0000-6562	424986				N
	<b>Warrant #</b>	<b>449908</b>	<b>Total...</b>								<b>73.69</b>
9933	Tri-State Business Machines Inc	34.98	Toner 2/19/20			01-127-127-0000-6302	483961				N
9933		34.97	Toner 2/19/20			01-127-128-0000-6302	483961				N
	<b>Warrant #</b>	<b>449909</b>	<b>Total...</b>								<b>69.95</b>
1803	Vanguard Appraisals Inc	6,600.00	Website Svc Fee 2020			01-055-000-0000-6268	14777				N
	<b>Warrant #</b>	<b>449910</b>	<b>Total...</b>								<b>6,600.00</b>



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Pay Date 03/13/2020



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								<u>To Date</u>		
3418	Verizon Wireless	11.16-	Ceel Phone Trade 2020			01-001-000-0000-5859	9849169947			N
3418		66.06	Cell Phone 2/5-3/4/20			01-031-000-0000-6202	9849757131			N
3418		210.06	Mobile Data Crds 1/26-2/25/20			01-055-000-0000-6206	9849169947			N
3418		40.01	Mobile Data Crd 2/5-3/4/20			01-055-000-0000-6206	9849757131			N
3418		61.22	Cell Phone 2/5-3/4/20			01-061-000-0000-6202	9849757131			N
3418		46.16	Cell Phone 2/5-3/4/20			01-063-000-0000-6202	9849757131			N
3418		36.16	Cell Phone 2/5-3/4/20			01-091-000-0000-6202	9849757131			N
3418		36.16	Cell Phone 2/5-3/4/20			01-091-132-0000-6202	9849757131			N
3418		61.22	Cell Phone 2/5-3/4/20			01-103-000-0000-6202	9849757131			N
3418		80.02	Mobile Data Crd 2/5-3/4/20			01-103-000-0000-6206	9849757131			N
3418		70.02	Mobile Data Crds 1/26-2/25/20			01-103-000-0000-6206	9849169947			N
3418		410.99	Cell Phone 2/5-3/4/20			01-111-000-0000-6202	9849757131			N
3418		46.16	Cell Phone 2/5-3/4/20			01-121-000-0000-6202	9849757131			N
3418		40.01	Mobile Data Crd 2/5-3/4/20			01-121-000-0000-6206	9849757131			N
3418		122.44	Cell Phone 2/5-3/4/20			01-127-127-0000-6202	9849757131			N
3418		51.22	Cell Phone 2/5-3/4/20			01-127-128-0000-6202	9849757131			N
3418		82.32	Cell Phone 2/5-3/4/20			01-127-129-0000-6202	9849757131			N
3418		1,781.18	Cell Phone 2/5-3/4/20			01-201-000-0000-6202	9849757131			N
3418		36.16	Cell Phone 2/5-3/4/20			01-201-000-0000-6202	9849757131			N
3418		880.22	Mobile Data Crd 2/5-3/4/20			01-201-000-0000-6206	9849757131			N
3418		796.24	Mobile Data Crds 1/26-2/25/20			01-201-000-0000-6206	9849169947			N
3418		35.01	GPS Data Crd 2/2-3/1/20			01-201-000-0000-6206	9849546698			N
3418		87.38	Cell Phone 2/5-3/4/20			01-205-000-0000-6202	9849757131			N
3418		80.02	Mobile Data Crd 2/5-3/4/20			01-205-000-0000-6206	9849757131			N
3418		35.01	Mobile Data Crds 1/26-2/25/20			01-205-000-0000-6206	9849169947			N
3418		249.46	Cell Phone 2/5-3/4/20			01-207-000-0000-6202	9849757131			N
3418		35.01	Mobile Data Crds 1/26-2/25/20			01-209-000-0000-6206	9849169947			N
3418		241.04	Cell Phone 2/5-3/4/20			01-210-000-0000-6202	9849757131			N
3418		40.01	Mobile Data Crd 2/5-3/4/20			01-210-000-0000-6206	9849757131			N
3418		342.26	Cell Phone 2/5-3/4/20			01-255-000-0000-6202	9849757131			N
3418		46.16	Cell Phone 2/5-3/4/20			01-281-280-0000-6202	9849757131			N
3418		26.02	Mobile Data Crds 1/26-2/25/20			01-281-280-0000-6206	9849169947			N
3418		46.16	Cell Phone 2/5-3/4/20			01-601-000-0000-6202	9849757131			N
3418		159.66	Maint Cell (3)			03-310-000-0000-6202	783151777			N
3418		379.32	Constr Cell (6)			03-320-000-0000-6202	783151777			N
3418		35.01	Data Cards (1)			03-320-000-0000-6206	783151777			N
3418		53.22	Admin Cell			03-330-000-0000-6202	783151777			N
3418		63.22	Mech Cell			03-340-000-0000-6202	783151777			N

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
3418	Verizon Wireless	153.66	Cell Phone 2/5-3/4/20		11-420-600-0010-6202	9849757131		N
3418		158.60	Cell Phone 2/5-3/4/20		11-430-700-0010-6202	9849757131		N
3418		51.22	Cell Phone 2/5-3/4/20		11-466-450-0000-6202	9849757131		N
3418		72.32	PEER Cell Phone 2/5-3/4/20		11-466-462-0000-6202	9849757131		N
3418		51.22	Cell Phone 2/5-3/4/20		11-466-466-0000-6202	9849757131		N
3418		51.22	Cell Phone 2/5-3/4/20		11-479-479-0000-6202	9849757131		N
<b>Warrant #</b>	<b>449911</b>	<b>Total...</b>	<b>7,435.08</b>					
1903	West Payment Center	1,232.87	Online Research 1/2020		01-025-000-0000-6244	841753736		N
1903		1,695.83	Law Books 1/5-2/4/20		01-025-000-0000-6452	841840914		N
<b>Warrant #</b>	<b>449912</b>	<b>Total...</b>	<b>2,928.70</b>					
9665	Wichser/Bernard	54.00	45.023.2200, 45.024.3000		81-850-000-0000-2102			N
<b>Warrant #</b>	<b>449913</b>	<b>Total...</b>	<b>54.00</b>					
73383	Xcel Energy	177.89	Elec: Pnr Rd Storg 1/29-3/01		01-201-000-0000-6251	674961890		N
73383		290.47	Elec: Pn Isl Rad Twr 1/29-3/1		01-201-000-0000-6251	674961890		N
73383		247.47	Elec: CF Rad Twr 1/29-3/1		01-201-000-0000-6251	674961890		N
73383		306.88	Elec: Seymour St 1/29-3/1		01-201-000-0000-6251	674961890		N
73383		356.38	Gas: Pnr Rd Storg 1/29-3/01		01-201-000-0000-6252	674961890		N
73383		269.44	Elec: Aspen Radio Twr 1/29-3/1		01-209-000-0000-6251	674961890		N
73383		25.52	Gas: Aspen Radio Twr 1/29-3/1		01-209-000-0000-6252	674961890		N
73383		161.54	St Lts - Bench		03-310-000-0000-6251	51-67548181		N
73383		484.64	Signals - 601 Bench		03-310-000-0000-6251	51-67548181		N
73383		382.12	Elec - RW Shared		03-350-000-0000-6251	51-101960186		N
73383		2,904.76	Elec - RW		03-350-000-0000-6251	51-51300497		N
73383		2,709.38	Gas - RW		03-350-000-0000-6252	51-53157485		N
73383		798.23	Gas - RW Shared		03-350-000-0000-6252	51-101960186		N
<b>Warrant #</b>	<b>449914</b>	<b>Total...</b>	<b>9,114.72</b>					
11965	Zemke Trucking LLC	740.00	Landfill Disp-Feb		61-397-000-0000-6839	1581		N
<b>Warrant #</b>	<b>449915</b>	<b>Total...</b>	<b>740.00</b>					
1914	Ziegler Inc	8,400.00	#2009 Cold Planer PC305B		34-340-000-0000-6669	U0953301		N
<b>Warrant #</b>	<b>449916</b>	<b>Total...</b>	<b>8,400.00</b>					
14045	Zimmerman/James & Lora	76.31	R 68.100.0390 Overpmt		81-850-000-0000-2102			N
<b>Warrant #</b>	<b>449917</b>	<b>Total...</b>	<b>76.31</b>					
<b>Warrant Form</b>	<b>WFXX</b>	<b>Total...</b>	<b>149,513.52</b>	<b>178 Transactions</b>				

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
12261	Covered Bridge Riders-Zumbrota	4,645.35	2020 DNR Snowmobile Pmt#2	01-002-015-0000-6824			N
	<b>Warrant # 30345</b>	<b>Total...</b>	<b>4,645.35</b>				
8587	D & T Ventures LLC	520.38	Web Tax Support 3/2020	01-063-000-0000-6268	300074		N
	<b>Warrant # 30346</b>	<b>Total...</b>	<b>520.38</b>				
12563	Forum Communications Co.	27.60	CB Mtg Notice 2/29	01-071-171-0000-6242	2824786		N
12563		703.80	2020 PNP Sample Ballot 2/22	01-071-171-0000-6242	1964724		N
	<b>Warrant # 30347</b>	<b>Total...</b>	<b>731.40</b>				
1679	Goodhue Bellechester Rail Riders	3,048.51	2020 DNR Snowmobile Pmt#2	01-002-015-0000-6824			N
	<b>Warrant # 30348</b>	<b>Total...</b>	<b>3,048.51</b>				
12264	Kenyon Snowdrifters-Kenyon	4,209.85	2020 DNR Snowmobile Pmt#2	01-002-015-0000-6824			N
	<b>Warrant # 30349</b>	<b>Total...</b>	<b>4,209.85</b>				
3124	Kwik Trip Inc	30.60	KT - February 2020	01-201-000-0000-6303	278334		N
3124		15.93	KT - February 2020	01-201-000-0000-6565	278334		N
3124		8,361.20	KT - February 2020	01-201-000-0000-6567	278334		N
3124		310.61	KT - February 2020	01-205-000-0000-6565	278334		N
3124		76.56	KT - February 2020	01-281-280-0000-6567	278334		N
	<b>Warrant # 30350</b>	<b>Total...</b>	<b>8,794.90</b>				
44	Marco Technologies LLC	404.25	Printer Support 3/5-4/4/20	01-063-000-0000-6302	INV7391915		N
	<b>Warrant # 30351</b>	<b>Total...</b>	<b>404.25</b>				
503	Mjs Security Inc	1,440.00	Consultant Fee 2/18-2/20/20	01-063-000-0000-6278	2002293		N
	<b>Warrant # 30352</b>	<b>Total...</b>	<b>1,440.00</b>				
8274	Red Wing River View Riders-Rw	4,347.76	2020 DNR Snowmobile Pmt#2	01-002-015-0000-6824			N
	<b>Warrant # 30353</b>	<b>Total...</b>	<b>4,347.76</b>				
2442	Riester Refrigeration Inc	997.00	RW Tube Heater Rpr Pts	03-350-000-0000-6305	86981		N
2442		639.00	RW Tube Heater Rpr Lbr	03-350-000-0000-6305	86981		N
	<b>Warrant # 30354</b>	<b>Total...</b>	<b>1,636.00</b>				
10541	Scuba Center	1,096.00	(2) BCD's 3/3/20	01-205-234-0000-6432	10791		N
	<b>Warrant # 30355</b>	<b>Total...</b>	<b>1,096.00</b>				
2606	Shi Corp	2,791.50	(2) MS Surface Pro Tabs 2/28	34-255-000-0000-6480	B11415047		N
2606		482.74	(2)MS Surface Pro Ext Warr 3/3	34-255-000-0000-6480	B11425207		N

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>	<u>30356</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	<b>Warrant #</b>	<b>30356</b>	<b>Total...</b>				
3010	Siteimprove Inc		2,138.23	Software Main 4/20-4/21	01-063-000-0000-6268	66493	N
	<b>Warrant #</b>	<b>30357</b>	<b>Total...</b>				
11982	Summit Food Service LLC		446.81	Inmate Laundry 2/15-2/21/20	01-207-000-0000-6366	INV2000071738	N
11982			293.94	Condiments 2/21/20	01-207-000-0000-6463	INV2000071736	N
11982			10,074.70	Inmate Meals 2/15-2/21/20	01-207-000-0000-6463	INV2000071737	N
	<b>Warrant #</b>	<b>30358</b>	<b>Total...</b>				
3647	Twin River Riders-Cannon Falls		2,975.93	2020 DNR Snowmobile Pmt#2	01-002-015-0000-6824		N
	<b>Warrant #</b>	<b>30359</b>	<b>Total...</b>				
382	Usset, Weingarden & Liebo, PLLP		75.00	Refund Civil Proc 3/11/20	01-201-000-0000-5465	20-356	N
	<b>Warrant #</b>	<b>30360</b>	<b>Total...</b>				
3638	Wells Creek Riders-Frontenac		3,919.52	2020 DNR Snowmobile Pmt#2	01-002-015-0000-6824		N
	<b>Warrant #</b>	<b>30361</b>	<b>Total...</b>				
8381	Zumbrota Water & Sewer Dept		91.18	Wtr & Swr	03-350-000-0000-6253	8660	N
	<b>Warrant #</b>	<b>30362</b>	<b>Total...</b>				
	<b>Warrant Form</b>	<b>WFXX-ACH</b>	<b>Total...</b>				
			<b>54,163.95</b>	<b>27 Transactions</b>			
	<b>Final</b>	<b>Total...</b>	<b>203,677.47</b>	<b>205 Transactions</b>			

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 03/13/2020  
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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
53	149,513.52	WFXX	449865	449917	03/13/2020	03/13/2020			
18	54,163.95	WFXX-ACH	30345	30362	03/13/2020	03/13/2020	1	520.38	17 53,643.57
	203,677.47	TOTAL							

# Goodhue County

## WARRANT REGISTER Auditor Warrants

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Pay Date 03/13/2020



### RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>		<u>NON-ACH AMOUNT</u>	
1	113,564.20	County General Revenue	49,162.53		64,401.67	
3	19,844.74	County Road and Bridge	1,727.18		18,117.56	
11	21,537.46	Health & Human Service Fund	-		21,537.46	
34	45,610.53	Capital Plan	3,274.24		42,336.29	
61	2,990.23	Waste Management Facilities	-		2,990.23	
81	130.31	Settlement Fund	-		130.31	
	203,677.47	TOTAL	54,163.95	TOTAL ACH	149,513.52	TOTAL NON-ACH



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# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11913	3796	Department Of Revenue					
			45,789.00	St Share - Deed Tax 2/2020	72-850-000-0000-2310		0
			52,522.82	St Share - Mtg Tax 2/2020	72-850-000-0000-2311		0
			<b>98,311.82</b>	<b>Date 3/19/2020</b>			
	<b>Warrant #</b>	<b>11913</b>	<b>Total</b>				
		<b>Final Total...</b>	<b>98,311.82</b>	<b>2</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
72	98,311.82	Other Agency Funds
	98,311.82	TOTAL

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11914	11506	Alerus Financial					
			20,384.19	3/19/20 Payroll- Co HSA Contri	01-000-000-2504-2005		0
			3,399.02	3/19/20 Payroll- Co HSA Contri	03-000-000-2504-2005		0
			12,015.15	3/19/20 Payroll- Co HSA Contri	11-000-000-2504-2005		0
			430.77	3/19/20 Payroll- Co HSA Contri	61-000-000-2504-2005		0
<b>Warrant #</b>	<b>11914</b>	<b>Total</b>	<b>36,229.13</b>	<b>Date 3/19/2020</b>			
	<b>Final Total...</b>		<b>36,229.13</b>	<b>4</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	20,384.19	County General Revenue
3	3,399.02	County Road and Bridge
11	12,015.15	Health & Human Service Fund
61	430.77	Waste Management Facilities
	36,229.13	TOTAL

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11915	1820	State Of Minnesota-Sales & Use Tax					
			0.21	Receipt Nbr 22620 02/26/2020	01-105-000-0000-5859		0
			24.71	Receipt Nbr 437546 02/11/2020	01-207-240-0000-5859		0
			0.69	Receipt Nbr 437396 02/05/2020	01-601-000-0000-5859		0
			8.93	Receipt Nbr 437696 02/18/2020	01-601-000-0000-5859		0
			0.69	Receipt Nbr 437697 02/18/2020	01-601-000-0000-5859		0
			-12.89	Warr Nbr 449322 02/07/2020	61-398-000-0000-6562		0
			0.60	Warr Nbr 449327 02/07/2020	61-398-000-0000-6562		0
			12.89	Warr Nbr 449322 02/07/2020	61-398-000-0000-6562		0
			1.93	Warr Nbr 449322 02/07/2020	61-398-000-0000-6562		0
			-2.83	Warr Nbr 449322 02/07/2020	61-398-000-0000-6562		0
			11.84	Warr Nbr 449322 02/07/2020	61-398-000-0000-6562		0
			16.23	Warr Nbr 30299 02/28/2020	61-398-000-0000-6575		0
			0.25	Sales Tax Rounding Adj 2/2020	01-001-000-0000-6850		0
			15.00	S/W Asmt 2/2020	61-000-000-0000-2222		0
			182.75	S/W Mgmt 2/2020	61-000-000-0000-2223		0
<b>Warrant #</b>	<b>11915</b>	<b>Total</b>	<b>261.00</b>	<b>Date 3/19/2020</b>			
	<b>Final Total...</b>		<b>261.00</b>	<b>15</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	35.48	County General Revenue
61	225.52	Waste Management Facilities
	261.00	TOTAL



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# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11916	1512	Alliance Benefit Group	136.00	COBRA Invoice 2/2020	01-061-000-0000-6278	C90663	0
	<b>Warrant #</b>	<b>11916</b>	<b>Total</b>	<b>136.00</b>	<b>Date 3/20/2020</b>		
	<b>Final Total...</b>		<b>136.00</b>	<b>1</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	136.00	County General Revenue
	136.00	TOTAL

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03/23/2020

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# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11917	11872	Intellicents					
			985.71	Consultant Fee 3/2020	01-061-000-0000-6278	112	0
			111.95	Consultant Fee 3/2020	11-420-600-0010-6283	112	0
			43.05	Consultant Fee 3/2020	11-420-640-0010-6283	112	0
			154.99	Consultant Fee 3/2020	11-430-700-0010-6283	112	0
			43.05	Consultant Fee 3/2020	11-479-478-0000-6283	112	0
			77.50	Consultant Fee 3/2020	11-479-479-0000-6283	112	0
<b>Warrant #</b>	<b>11917</b>	<b>Total</b>	<b>1,416.25</b>	<b>Date 3/16/2020</b>			
	<b>Final Total...</b>		<b>1,416.25</b>	<b>6</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	985.71	County General Revenue
11	430.54	Health & Human Service Fund
	1,416.25	TOTAL

PONCELET  
03/18/2020

1:18:45PM

Warrant Form **WFXX**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 03/18/2020  
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1142 Cannon Valley Trail			668,766.90	DNR Grant-CVT Bridge Rplc 3/18	01-002-010-0000-6823	GMRPTC19-04	N
<b>Warrant #</b>	<b>449951</b>	<b>Total...</b>	<b>668,766.90</b>				
<b>Warrant Form</b>	<b>WFXX</b>	<b>Total...</b>	<b>668,766.90</b>	<b>1 Transactions</b>			
	<b>Final</b>	<b>Total...</b>	<b>668,766.90</b>	<b>1 Transactions</b>			

PONCELET  
03/18/2020

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Warrant Form **WFXX**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 03/18/2020  
Pay Date 03/18/2020



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
1	WFXX	449951	449951	03/18/2020	03/18/2020		668,766.90		
	TOTAL						668,766.90		



PONCELET  
03/18/2020

1:18:45PM  
Warrant Form **WFXX**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 03/18/2020  
Pay Date 03/18/2020



### RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	668,766.90	County General Revenue	-	668,766.90
	668,766.90	TOTAL	- TOTAL ACH	668,766.90 TOTAL NON-ACH

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 03/20/2020  
Pay Date 03/20/2020



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12203	Advance Auto Parts	95.68	Belts 1101	03-340-000-0000-6562	2053-398749	N
	<b>Warrant # 449952</b>	<b>Total...</b>				
		<b>95.68</b>				
27106	American Solutions For Business	517.82	HHW Inserts	61-399-192-0000-6241	INV04667088	N
	<b>Warrant # 449953</b>	<b>Total...</b>				
		<b>517.82</b>				
7384	Applied Concepts Inc	2,966.00	#2025 Radar, Cable 4/2/20	34-201-000-0000-6663	363359	N
	<b>Warrant # 449954</b>	<b>Total...</b>				
		<b>2,966.00</b>				
3060	Bear's Overhead Doors	131.74	Rpl Dr Cable-Cold Strg	03-350-000-0000-6305	18016	N
	<b>Warrant # 449955</b>	<b>Total...</b>				
		<b>131.74</b>				
7440	Cannon Falls Beacon	106.00	Recycling Ctr Ad 3/5-3/9/20	01-061-000-0000-6241	98599	N
7440		106.00	Recycling Ctr Ad 3/12-3/16/20	01-061-000-0000-6241	98599	N
	<b>Warrant # 449956</b>	<b>Total...</b>				
		<b>212.00</b>				
12601	Dakota County Sheriff Dept	70.00	Subpoena Svc: Brunt 3/4	01-091-000-0000-6277	191415	N
	<b>Warrant # 449957</b>	<b>Total...</b>				
		<b>70.00</b>				
12768	Dell Marketing Lp	27.99	Replacement DVD/RW Drive 2/27	01-063-000-0000-6432	10377400336	N
12768		1,255.56	CTC PHS Laptop and Dock 2/13	11-479-478-0000-6480	10376484540	N
	<b>Warrant # 449958</b>	<b>Total...</b>				
		<b>1,283.55</b>				
5573	Emergency Automotive Tech	6,101.72	#2021 Emerg Equip 3/3/20	34-201-000-0000-6663	TW013120-6	N
	<b>Warrant # 449959</b>	<b>Total...</b>				
		<b>6,101.72</b>				
12325	England Law Office LTD	2,100.00	Prof Svc 2/2020	01-011-000-0000-6271	1800-G	N
	<b>Warrant # 449960</b>	<b>Total...</b>				
		<b>2,100.00</b>				
3824	Frontier Ag & Turf	27,071.00	#2008 JD 331G Track Loader	34-340-000-0000-6669	PO06773888	N
	<b>Warrant # 449961</b>	<b>Total...</b>				
		<b>27,071.00</b>				
4377	Frontier Precision Inc	26.00	GPS Prism Pole Pad (2)	03-320-000-0000-6501	210212	N
4377		50.00	#32028 Trimble TSC Data Coll 1	34-320-000-0000-6669	209680	N
4377		50.00	#32029 Trimble TSC Data Coll 2	34-320-000-0000-6669	209680	N
	<b>Warrant # 449962</b>	<b>Total...</b>				
		<b>126.00</b>				
1961	Glenn Klair Plumbing & Heating Inc.	94.85	RPZ Tests-Brine/WB/Irrig	03-350-000-0000-6283	15940	N
1961		1,513.95	RPZ Repairs	03-350-000-0000-6305	15940	N
	<b>Warrant # 449963</b>	<b>Total...</b>				
		<b>1,608.80</b>				
1331	Goodhue County Coop Elec Assn	163.51	St Lts #24 - RBW	03-310-000-0000-6251	17064001	N

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
1331	Goodhue County Coop Elec Assn	108.24	St Lts #24 - RBE		03-310-000-0000-6251	17064002		N
1331		37.51	Signs TH56 & 9		03-310-000-0000-6251	17064003		N
1331		71.23	Signs TH19 & 7		03-310-000-0000-6251	17064004		N
1331		19.62	Street Lts #1 - Wt Rock		03-310-000-0000-6251	17064005		N
1331		530.80	Elec-CF		03-350-000-0000-6251	1293002		N
1331		38.71	Elec - Vasa		03-350-000-0000-6251	901293001		N
1331		9.81	Park Light		03-521-000-0000-6251	5862001		N
	<b>Warrant # 449964</b>	<b>Total...</b>	<b>979.43</b>					
2911	Holst Excavating Inc	1,295.28	De-Icing Sand 308.4T		03-310-000-0000-6502	490688		N
	<b>Warrant # 449965</b>	<b>Total...</b>	<b>1,295.28</b>					
3972	Innovative Office Solutions Llc	39.50	Pads, etc. 3/3/20		01-091-000-0000-6405	IN2903086		N
	<b>Warrant # 449966</b>	<b>Total...</b>	<b>39.50</b>					
14054	Janssen/Bill	1,728.96	R 41.180.0150 Overpmt		81-850-000-0000-2102	8665		N
	<b>Warrant # 449967</b>	<b>Total...</b>	<b>1,728.96</b>					
2291	Kremer Services Llc	1,920.00	Lbr Lf Springs 0602		03-340-000-0000-6303	67473		N
2291		180.00	Lbr Clutch Adjst 0602		03-340-000-0000-6303	67473		N
2291		3,480.04	Pts Lf Springs 0602		03-340-000-0000-6562	67473		N
2291		70.48	Pts Clutch Adjst 0602		03-340-000-0000-6562	67473		N
	<b>Warrant # 449968</b>	<b>Total...</b>	<b>5,650.52</b>					
9868	Locators & Supplies Inc	29.62	Amber LED-Flagging		03-310-000-0000-6504	0282879-IN		N
9868		29.61	Red LED-Flagging		03-310-000-0000-6504	0282879-IN		N
	<b>Warrant # 449969</b>	<b>Total...</b>	<b>59.23</b>					
7072	Lockridge Grindal Nauen	1,666.67	Feb Lobby Mar		03-330-000-0000-6278	104935		N
	<b>Warrant # 449970</b>	<b>Total...</b>	<b>1,666.67</b>					
11575	Loffler Companies Inc.	61.68	Copies 2/1-2/29/20		01-091-000-0000-6302	3373031		N
	<b>Warrant # 449971</b>	<b>Total...</b>	<b>61.68</b>					
1821	Mn Dept Of Finance	1,569.00	Battered Wmn/Birth Cert 2/2020		72-850-000-0000-2173			N
1821		6,174.00	State Surcharge 2/2020		72-850-000-0000-2209			N
1821		1,968.00	Birth/Death Surchg 2/2020		72-850-000-0000-2218			N
1821		1,830.00	Birth Cert S/C 2/2020		72-850-000-0000-2218			N
	<b>Warrant # 449972</b>	<b>Total...</b>	<b>11,541.00</b>					
1626	Mn Pollution Control Agency-St Paul	400.00	StrmWtr Permit-Wng LF		61-397-000-0000-6245	1-89468		N

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
<u>Warrant #</u>		<u>Total...</u>		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			<b>400.00</b>				
837	Motorola Solutions Inc		64.50	#2021 Radio Mount 3/6/20	34-201-000-0000-6663	8280927234	N
837			101.25	Radio Accessories 3/6/20	34-201-000-0000-6669	8280927434	N
837			51.95	APX900 Charger 3/10/20	34-201-000-0000-6669	8280928874	N
<b>Warrant #</b>	<b>449974</b>	<b>Total...</b>	<b>217.70</b>				
7117	Northern Safety Co Inc		261.43	Gloves/Sleeves Rcy	61-398-000-0000-6418	903852551	T
<b>Warrant #</b>	<b>449975</b>	<b>Total...</b>	<b>261.43</b>				
2864	Office Depot		5.51	Pocket Folders 2/21/20	01-103-000-0000-6405	447088263001	N
2864			5.52	Pocket Folders 2/21/20	01-127-127-0000-6405	447088263001	N
<b>Warrant #</b>	<b>449976</b>	<b>Total...</b>	<b>11.03</b>				
50500	Ramsey County Sheriff's Dept		70.00	Subpoena Svc: Rolfer 2/26	01-091-000-0000-6277	202002430	N
<b>Warrant #</b>	<b>449977</b>	<b>Total...</b>	<b>70.00</b>				
3973	RDO Equipment Co		49,500.00	#2007 2018 SuperiorBroom DT74J	34-340-000-0000-6669	E0218102	N
<b>Warrant #</b>	<b>449978</b>	<b>Total...</b>	<b>49,500.00</b>				
14038	REDI Transports		2,750.00	Transport 3/13/20	01-201-000-0000-6330	20-0951	N
<b>Warrant #</b>	<b>449979</b>	<b>Total...</b>	<b>2,750.00</b>				
12545	Republican Eagle		75.90	BOA Mtg Notice 3/7/20	01-127-128-0000-6242	2827821	N
<b>Warrant #</b>	<b>449980</b>	<b>Total...</b>	<b>75.90</b>				
70136	Ripley's Rental And Sales		37.98	LP-Mastic	03-310-000-0000-6508	50783	N
70136			12.57	LP-Guardrail	03-310-000-0000-6508	50783	N
<b>Warrant #</b>	<b>449981</b>	<b>Total...</b>	<b>50.55</b>				
10300	Seachange Print Innovations		600.00	2020 PNP Bal Trans Cases 2/29	01-071-171-0000-6405	511345	N
<b>Warrant #</b>	<b>449982</b>	<b>Total...</b>	<b>600.00</b>				
5029	Short Elliot Hendrickson Inc		420.21	Monitor Wan Lndf	61-397-000-0000-6283	382347	N
<b>Warrant #</b>	<b>449983</b>	<b>Total...</b>	<b>420.21</b>				
6450	Staples Advantage		87.87	Office Supplies 2/28/20	01-101-000-0000-6405	3440635645	N
<b>Warrant #</b>	<b>449984</b>	<b>Total...</b>	<b>87.87</b>				
1831	Streichers Inc		3,666.02	2020 Ammo/.380 & .223 3/11	01-201-000-0000-6416	11418216	N
<b>Warrant #</b>	<b>449985</b>	<b>Total...</b>	<b>3,666.02</b>				

# Goodhue County

## WARRANT REGISTER Auditor Warrants



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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
13995	Tactical Install	148.50	#1421 Squad Rpr 3/13	01-201-000-0000-6303	7		N
13995		495.00	#2024 Strip Squad #1323 2/11	34-201-000-0000-6663	6		N
	<b>Warrant #</b>	<b>449986</b>	<b>Total...</b>	<b>643.50</b>			
2469	Toshiba Financial Services (L.A.)	184.76	Copier 3/20	01-041-000-0000-6302	5009267972		N
2469		32.88	Copies 12/19	01-041-000-0000-6302	5009267972		N
2469		86.80	Copies 1/20	01-041-000-0000-6302	5009267972		N
2469		203.02	Copier 3/20	01-055-000-0000-6302	5009267965		N
2469		145.50	Copies 1/20	01-055-000-0000-6302	5009267965		N
2469		59.75	Copier 3/20	01-121-000-0000-6302	5009267971		N
2469		3.29	Copies 12/19	01-121-000-0000-6302	5009267971		N
2469		135.51	Copier 3/20	01-201-000-0000-6302	5009267963		N
2469		23.91	Copies 1/20	01-201-000-0000-6302	5009267963		N
2469		75.86	Patrol Copier 3/20	01-201-000-0000-6302	5009267967		N
2469		3.50	Patrol Copies 12/19	01-201-000-0000-6302	5009267967		N
2469		8.01	Patrol Copies 1/20	01-201-000-0000-6302	5009267967		N
2469		216.93	Admin Copier 3/20	01-207-000-0000-6302	5009267962		N
2469		29.47	Admin Copies 1/20	01-207-000-0000-6302	5009267962		N
2469		238.36	Intake Copier 3/20	01-207-000-0000-6302	5009267964		N
2469		86.71	Intake Copies 12/19	01-207-000-0000-6302	5009267964		N
2469		123.45	Intake Copies 1/20	01-207-000-0000-6302	5009267964		N
2469		244.85	Copier 3/20	01-255-000-0000-6302	5009267960		N
2469		237.06	Copier 3/20	01-281-280-0000-6302	5009267961		N
2469		31.17	Copies 1/20	01-281-280-0000-6302	5009267961		N
2469		190.61	Copier 3/20	01-601-000-0000-6302	5009267966		N
2469		154.12	Copies 1/20	01-601-000-0000-6402	5009267966		N
	<b>Warrant #</b>	<b>449987</b>	<b>Total...</b>	<b>2,515.52</b>			
12537	Trott Law, P.C.	55.00	Refund Civil Proc Fee 3/13/20	01-201-000-0000-5465	20-353		N
	<b>Warrant #</b>	<b>449988</b>	<b>Total...</b>	<b>55.00</b>			
13883	Turnkey Corrections	14.04	Indident Supplies 2/1-2/29/20	01-207-000-0000-6465	10002456		N
13883		467.62	10% Inmate Calls 2/169-2/29/20	01-207-240-0000-6201	10002889		N
	<b>Warrant #</b>	<b>449989</b>	<b>Total...</b>	<b>481.66</b>			
11634	US Bank Equipment Finance	227.89	Copier Lease 06/20	03-330-000-0000-6302	409131059		N
	<b>Warrant #</b>	<b>449990</b>	<b>Total...</b>	<b>227.89</b>			
69100	Wabasha County Sheriff's Dept	100.00	Subpoena Svc: Paden 3/5	01-091-000-0000-6277	2020-102		N

# Goodhue County

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	<u>Warrant #</u>	<u>449991</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	<b>Warrant #</b>	<b>449991</b>	<b>Total...</b>	<b>100.00</b>			
1674	Wells Fargo Banks		1,763.15	Client Analysis 2/2020	01-001-000-0000-6375	20020146459	N
	<b>Warrant #</b>	<b>449992</b>	<b>Total...</b>	<b>1,763.15</b>			
11465	Wells Fargo Vendor Fin Serv		44.17	Hlth Unit Copier 3/20	01-207-000-0000-6302	5009237957	N
11465			18.00	Copies 12/19	01-207-000-0000-6302	5009237957	N
11465			20.93	Copies 1/20	01-207-000-0000-6302	5009237957	N
	<b>Warrant #</b>	<b>449993</b>	<b>Total...</b>	<b>83.10</b>			
1903	West Payment Center		141.92	Library Plan 2/5-3/4/20	01-091-000-0000-6452	841987004	N
	<b>Warrant #</b>	<b>449994</b>	<b>Total...</b>	<b>141.92</b>			
73383	Xcel Energy		46.65	St Lts - 66	03-310-000-0000-6251	51-63607118	N
73383			46.70	St Lts - 1	03-310-000-0000-6251	51-63607118	N
73383			29.82	St Lts - 5	03-310-000-0000-6251	51-64100936	N
73383			123.19	St Lts - S Bench	03-310-000-0000-6251	51-94709683	N
73383			64.73	St Lts - Park	03-521-000-0000-6251	51-46438082	N
73383			16.89	Sec Lt - Park	03-521-000-0000-6251	51-73725269	N
73383			752.72	Elec - Rcy	61-398-192-0000-6251	51-69848451	N
73383			62.87	Elec - Drop Shed	61-398-192-0000-6251	51-69848451	N
73383			1,517.95	Gas - Rcy	61-398-192-0000-6252	51-69848451	N
	<b>Warrant #</b>	<b>449995</b>	<b>Total...</b>	<b>2,661.52</b>			
	<b>Warrant Form</b>	<b>WFXX</b>	<b>Total...</b>	<b>132,090.55</b>	<b>100 Transactions</b>		



# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
14926	Election Systems & Software Inc	49.61	PNP Shipping/Handling 3/3	01-071-171-0000-6203	1123737		N
14926		1,529.10	PNP Automark Maint 3/3	01-071-171-0000-6304	1123737		N
14926		4,839.23	Programming: 2020 PNP 3/3	01-071-171-0000-6382	1123737		N
	<b>Warrant # 30376</b>	<b>Total...</b>	<b>6,417.94</b>				
10073	Gorman & Broderick LLC	2,100.00	Prof Svc 2/2020	01-011-000-0000-6271			N
	<b>Warrant # 30377</b>	<b>Total...</b>	<b>2,100.00</b>				
1727	Red Wing City-Finance	844.45	Asst Evid Rm Sppls/Scnr 1/13	01-201-000-0000-6420	0044318		N
1727		130.00	Electronics Disp-Ditches	03-310-000-0000-6839	0044328		N
1727		20.00	Chair Disp-Ditches	03-310-000-0000-6839	0044328		N
1727		30.00	Sofa Disp	61-398-192-0000-6839	0044328		N
1727		30.00	Residual Appliance Disp	61-398-192-0000-6841	0044328		N
	<b>Warrant # 30378</b>	<b>Total...</b>	<b>1,054.45</b>				
11982	Summit Food Service LLC	446.81	Inmate Laundry 2/22-2/28/20	01-207-000-0000-6366	INV2000072345		N
11982		9,891.08	Inmate Meals 2/22-2/28/20	01-207-000-0000-6463	INV2000072344		N
	<b>Warrant # 30379</b>	<b>Total...</b>	<b>10,337.89</b>				
	<b>Warrant Form WFXX-ACH</b>	<b>Total...</b>	<b>19,910.28</b>	<b>11 Transactions</b>			
	<b>Final Total...</b>	<b>152,000.83</b>	<b>111 Transactions</b>				

PONCELET  
03/20/2020

9:10:44AM

Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
44	132,090.55	WFXX	449952	449995	03/20/2020	03/20/2020			
4	19,910.28	WFXX-ACH	30376	30379	03/20/2020	03/20/2020	0	4	19,910.28
	152,000.83	TOTAL							

# Goodhue County

## WARRANT REGISTER Auditor Warrants

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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>		<u>NON-ACH AMOUNT</u>	
1	34,761.12	County General Revenue	19,700.28		15,060.84	
3	12,269.77	County Road and Bridge	150.00		12,119.77	
11	1,255.56	Health & Human Service Fund	-		1,255.56	
34	86,451.42	Capital Plan	-		86,451.42	
61	3,993.00	Waste Management Facilities	60.00		3,933.00	
72	11,541.00	Other Agency Funds	-		11,541.00	
81	1,728.96	Settlement Fund	-		1,728.96	
	152,000.83	TOTAL	19,910.28	TOTAL ACH	132,090.55	TOTAL NON-ACH

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11918	2783	Bmo P-Card Payment					
			1,833.00	(26) Taser Holsters 2/18	01-207-000-0000-6432	Agre Mark	0
				12,568 Axon Enterprises Inc.			
			5.32	Laser Pointer Batteries 2/20	01-041-000-0000-6405	Anderson Brian	0
				7,919 Menards-Red Wing			
			358.89	Elect Trng Lodg: BA 2/21	01-071-000-0000-6332	Anderson Brian	0
				6,010 Breezy Point Resort			
			24.64	Hlthy Snack Station 2/17	01-061-061-0000-6414	Anderson David	0
				31,381 Kwik Trip (Rw)			
			201.51	Print Envelopes 1/29/20	11-466-472-0000-6401	Anderson David	0
				14,057 Insty Prints Red Wing (OBO)			
			70.00	K9 Narc Trls:Halo 2/8	01-201-000-0000-6357	Ayres Michael	0
				4,598 Paypal (Obo)			
			70.08	Bldg Parts ADC 1/29	01-111-113-0000-6305	Bach Bob	0
				7,919 Menards-Red Wing			
			73.09	Shelfing ADC 2/12	01-111-113-0000-6305	Bach Bob	0
				50,705 Red Wing Ace Hardware			
			24.96	Misc Suppls ADC 2/6	01-111-113-0000-6420	Bach Bob	0
				7,919 Menards-Red Wing			
			18.47	Misc Suppls ADC 2/13	01-111-113-0000-6420	Bach Bob	0
				50,705 Red Wing Ace Hardware			
			24.99	Misc Suppls ADC 2/12	01-111-113-0000-6420	Bach Bob	0
				50,705 Red Wing Ace Hardware			
			15.99	Batts Rec Equip 2/12	01-201-000-0000-6420	Barringer Glen	0
				50,705 Red Wing Ace Hardware			
			37.76	#1422 Headlights 1/30	01-201-000-0000-6303	Blue Tom	0
				6,464 Walmart			
			5.59	Mail Acdnt Vid CD to MCIT 1/31	01-041-000-0000-6203	Bolin Kelly	0
				67,100 Us Postmaster			
			420.00	2020 GFOA Annu Conf	01-041-000-0000-6357	Bolin Kelly	0
				12,541 Government Finance Officers Association			
			210.00	MACO Conf 2/13/20	01-041-000-0000-6357	Bolin Kelly	0
				7,294 Maco			
			655.80	#1826 Tires/Bal 1/31	01-201-000-0000-6303	Breuer Dan	0
				1,432 Johnson Tire Service			
			5.04	Air Duster, 3M Clnr 2/18/20	01-041-000-0000-6405	Brodie Laura	0
				13,231 Staples Advantage			
			4.62	Bond Paper Rolls 1/28/20	01-041-000-0000-6405	Brodie Laura	0

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				2,864	Office Depot		
			7.99	Scotch Tape 1/28/20	01-041-000-0000-6405	Brodie Laura	0
				2,864	Office Depot		
			13.65	Calendar, Pens 2/7/20	01-041-000-0000-6405	Brodie Laura	0
				13,231	Staples Advantage		
			8.24	Lysol Wipes 1/29/20	01-041-000-0000-6405	Brodie Laura	0
				13,231	Staples Advantage		
			9.99	Logitech Mouse 1/29/20	01-041-000-0000-6420	Brodie Laura	0
				13,231	Staples Advantage		
			22.18	#9 Envelopes 1/28/20	01-055-000-0000-6405	Brodie Laura	0
				2,864	Office Depot		
			7.99	Scotch Tape 1/28/20	01-055-000-0000-6405	Brodie Laura	0
				2,864	Office Depot		
			5.04	Air Duster, 3M Clnr 2/18/20	01-055-000-0000-6405	Brodie Laura	0
				13,231	Staples Advantage		
			8.03	Pencils, Pens 2/7/20	01-055-000-0000-6405	Brodie Laura	0
				13,231	Staples Advantage		
			8.25	Lysol Wipes 1/29/20	01-055-000-0000-6405	Brodie Laura	0
				13,231	Staples Advantage		
			92.26	Paper, Ink Cartr. 2/18/20	01-071-171-0000-6402	Brodie Laura	0
				13,231	Staples Advantage		
			37.54	DS200 Scrn Wipes 1/30/20	01-071-171-0000-6405	Brodie Laura	0
				27,672	Amazon.Com		
			33.56	Pens, Scratch Pads 2/11/20	01-071-171-0000-6405	Brodie Laura	0
				3,972	Innovative Office Solutions Llc		
			7.83	#6 Envelopes 1/28/20	01-071-171-0000-6405	Brodie Laura	0
				2,864	Office Depot		
			59.58	Post-it Markers 2/7/20	01-071-171-0000-6405	Brodie Laura	0
				13,231	Staples Advantage		
			226.92	Hi Ltr,Post-it,Paper,etc 2/7/2	01-071-171-0000-6405	Brodie Laura	0
				13,231	Staples Advantage		
			27.92	Avery & Dymo Labels 1/29/20	01-071-171-0000-6405	Brodie Laura	0
				13,231	Staples Advantage		
			825.00	Tactical Off Course 2/24	01-201-000-0000-6357	Callahan Sean	0
				14,060	Mission Critical Concept Training (OBO)		
			25.00	MNSOC Conf./M.Cichosz 1/28	11-466-466-0000-6357	Cichosz Maggie	0
				14,061	MN Assoc for Children's Mntl Hlth (OBO)		
			99.00	CFC-ACEs/Brain Archt Game 2/21	12-430-770-0000-6357	Cichosz Maggie	0

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				4,598	Paypal (Obo)		
			762.00	CFC-ACEs/Resilience DVD 2/25	12-430-770-0000-6357	Cichosz Maggie	0
				4,598	Paypal (Obo)		
			105.00	2020 Membership: JH	01-055-000-0000-6243	County 1 Goodh	0
				8,926	MN Association of Assessors (OBO)		
			225.00	Training: JH 2020	01-055-000-0000-6357	County 1 Goodh	0
				8,926	MN Association of Assessors (OBO)		
			358.89	Elect Trng Lodg: MO 4/28-5/1	01-071-000-0000-6332	County 1 Goodh	0
				6,010	Breezy Point Resort		
			358.89	Elect Trng Lodg: EP 4/28-5/1	01-071-000-0000-6332	County 1 Goodh	0
				6,010	Breezy Point Resort		
			358.89	Elect Trng Lodge: KB 4/28-5/1	01-071-000-0000-6332	County 1 Goodh	0
				6,010	Breezy Point Resort		
			358.89	Elect Trng Lodg: LB 4/28-5/1	01-071-000-0000-6332	County 1 Goodh	0
				6,010	Breezy Point Resort		
			358.89	Elect Trng Lodg: JA 4/28-5/1	01-071-000-0000-6332	County 1 Goodh	0
				6,010	Breezy Point Resort		
			358.89	Elect Trng Lodg: ND 4/28-5/1	01-071-000-0000-6332	County 1 Goodh	0
				6,010	Breezy Point Resort		
			383.34	Trng Hotel: JS 2/10-13	01-055-000-0000-6332	County 2 Goodh	0
				3,275	Country Inn & Suites (Obo)		
			351.12	Trng Hotel: AN 2/10-13	01-055-000-0000-6332	County 2 Goodh	0
				3,275	Country Inn & Suites (Obo)		
			383.34	Trng Hotel: JS 1/27-1/30/20	01-055-000-0000-6332	County 2 Goodh	0
				3,275	Country Inn & Suites (Obo)		
			383.34	Trng Hotel: AN 1/27-1/30/20	01-055-000-0000-6332	County 2 Goodh	0
				3,275	Country Inn & Suites (Obo)		
			15.02	Ovrnt Meals: AN JS 2/12/20	01-055-000-0000-6332	County 2 Goodh	0
				13,726	Pizzaioli (obo)		
			34.53	Ovrnt Meal:JS&AN 1/28/20	01-055-000-0000-6332	County 2 Goodh	0
				13,726	Pizzaioli (obo)		
			40.20	Ovrnt Meals: AN JS 2/11/20	01-055-000-0000-6332	County 2 Goodh	0
				4,786	Buffalo Wild Wings (Obo)		
			17.37	Ovnt Meal:JS&AN 1/29/20	01-055-000-0000-6332	County 2 Goodh	0
				11,781	Chick-Fil-A (obo)		
			16.43	Ovrnt Meals: AN JS 2/12/20	01-055-000-0000-6332	County 2 Goodh	0
				3,657	Chipotle (Obo)		
			12.89	Ovrnt Meal: AN JS 2/13/20	01-055-000-0000-6332	County 2 Goodh	0



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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				4,020	Jimmy John's (Obo)		
			18.62	Ovrnt Meals: AN JS 2/10/20	01-055-000-0000-6332	County 2 Goodh	0
				4,020	Jimmy John's (Obo)		
			16.16	Ovrnt Meal:JS&AN 1/30/20	01-055-000-0000-6332	County 2 Goodh	0
				4,020	Jimmy John's (Obo)		
			18.62	Ovrnt Meal:JS&AN 1/27/20	01-055-000-0000-6332	County 2 Goodh	0
				4,020	Jimmy John's (Obo)		
			23.77	Ovrnt Meals: AN JS 2/11/20	01-055-000-0000-6332	County 2 Goodh	0
				10,152	Leeann Chin (obo)		
			23.14	Ovnt Meal:JS&AN 1/28/20	01-055-000-0000-6332	County 2 Goodh	0
				10,152	Leeann Chin (obo)		
			27.00	Ovrnt Meals: AN JS 2/10/20	01-055-000-0000-6332	County 2 Goodh	0
				13,721	Maynards (obo)		
			26.00	Ovnt Meal:JS&AN 1/27/20	01-055-000-0000-6332	County 2 Goodh	0
				13,721	Maynards (obo)		
			11.80	Batteries 1/30/20	01-055-000-0000-6405	County 2 Goodh	0
				3,917	Walgreens (Obo)		
			77.44	Water:Dispatch 2/1/20	01-210-000-0000-6414	County Dispatc	0
				13,392	Finken Water Centers (obo)		
			35.94	Humidifier Trmt 2/6	01-210-000-0000-6420	County Dispatc	0
				7,919	Menards-Red Wing		
			138.71	Lodge: Crown Plaza 2/13/20	01-061-000-0000-6332	Cushing Meliss	0
				1,041	Crowne Plaza - Minneapolis North		
			-25.00	- (Refund) Neperla 2/19/20	01-061-000-0000-6357	Cushing Meliss	0
				8,219	Npelra		
			66.69	Union Neg Lunch 1/31/20	01-061-000-0000-6414	Cushing Meliss	0
				32,801	Liberty's Restaurant		
			120.00	Notary Renew: DDeden 1/30	01-091-000-0000-6245	Deden Deborah	0
				1,417	MN Secretary Of State - Notary		
			120.00	Notary Renew: KHendrickson 1/3	01-091-000-0000-6245	Deden Deborah	0
				1,417	MN Secretary Of State - Notary		
			65.00	Online Seminar: DGrove 2/13	01-091-000-0000-6357	Deden Deborah	0
				1,595	Mn Cle		
			25.76	Notary Stmp: DDeden 2/4/20	01-091-000-0000-6401	Deden Deborah	0
				14,057	Insty Prints Red Wing (OBO)		
			877.50	Gloves 1/22	01-207-000-0000-6411	Duffing Wade	0
				1,192	Primary Products Co		
			40.36	Spray Bottles 1/17	01-207-000-0000-6411	Duffing Wade	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				6,086	Ecolab		
			39.90	(2) Pulse Oximeters 2/20	01-207-000-0000-6434	Duffing Wade	0
				13,496	Concord Health (obo)		
			82.63	Garbage Cans 2/11	01-207-000-0000-6464	Duffing Wade	0
				3,378	Dollar Tree		
			332.51	Property Bags 2/20	01-207-000-0000-6464	Duffing Wade	0
				2,846	Uline		
			35.58	Conference Meals 2/12	01-103-000-0000-6332	Ekblad Jeff	0
				6,010	Breezy Point Resort		
			59.79	#1522 Rpl Bulb/Sp Blb 2/8	01-201-000-0000-6303	Englund Dan	0
				9,698	Zumbrota Ford		
			-22.37	-(Refund) Sales Tax 2/5	01-201-000-0000-6303	Englund Dan	0
				9,698	Zumbrota Ford		
			9.00	#1921 Car Wash 2/21	01-201-000-0000-6303	Erdman Mike	0
				6,523	Northtown Car Wash		
			16.21	Ovrnght Meal 1/29	01-201-000-0000-6332	Erdman Mike	0
				3,668	Pizza Luce (Obo)		
			16.17	Ovrnght Meal 1/30	01-201-000-0000-6332	Erdman Mike	0
				14,062	Dubh Linn Irish Brew Pub (OBO)		
			305.40	Conf Lodge 1/28-31	01-201-000-0000-6332	Erdman Mike	0
				25,524	Holiday Inn - Duluth		
			32.78	Ovrnght Meal 1/29	01-201-000-0000-6332	Erdman Mike	0
				10,516	JJ Astors (obo)		
			8.59	Ovrnght Meal 1/28	01-201-000-0000-6332	Erdman Mike	0
				3,293	Mcdonald's (Obo)		
			28.75	Ovrnght Meal 1/30	01-201-000-0000-6332	Erdman Mike	0
				14,063	Tavern On The Hill (OBO)		
			575.00	Interview Trng:6/2020 2/4	01-201-000-0000-6357	Erdman Mike	0
				2,218	John E Reid & Assoc		
			19.08	3-Hanger BCD Grdr 2/13	01-205-234-0000-6420	Erdman Mike	0
				10,541	Scuba Center		
			37.06	Paint Justice 2/4	01-111-116-0000-6305	Fladhammer Bri	0
				59,303	Sherwin Williams		
			17.64	Misc Suppls Justice 2/25	01-111-116-0000-6420	Fladhammer Bri	0
				7,919	Menards-Red Wing		
			2.70	Misc Suppls Justice 2/18	01-111-116-0000-6420	Fladhammer Bri	0
				50,705	Red Wing Ace Hardware		
			16.79	Misc Suppls Justice 2/14	01-111-116-0000-6420	Fladhammer Bri	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				50,705	Red Wing Ace Hardware		
			53.27	Misc Suppls Justice 2/10	01-111-116-0000-6420	Fladhammer Bri	0
				50,705	Red Wing Ace Hardware		
			6.58	Misc Suppls Justice 1/30	01-111-116-0000-6420	Fladhammer Bri	0
				50,705	Red Wing Ace Hardware		
			-434.46	- Return Compressor Motor NG 2/4	01-111-000-0000-6304	Foster Pat	0
				12,304	TEC Industrial		
			380.20	Compressor Motor NG 2/7	01-111-000-0000-6304	Foster Pat	0
				12,304	TEC Industrial		
			146.99	ID Badge Ribbons 2/22	01-111-000-0000-6371	Foster Pat	0
				27,672	Amazon.Com		
			37.43	Imp Driver NG 2/10	01-111-000-0000-6569	Foster Pat	0
				7,919	Menards-Red Wing		
			22.41	Electrical Parts Gov 2/25	01-111-110-0000-6305	Foster Pat	0
				7,919	Menards-Red Wing		
			85.17	Supplies Gov 2/25	01-111-110-0000-6411	Foster Pat	0
				2,199	Schilling Supply Co		
			62.88	HDMI Cabling Justice 1/30	01-111-116-0000-6305	Foster Pat	0
				27,672	Amazon.Com		
			500.00	Gas Cards 2/5/20	11-430-710-3640-6020	Fox Kelly	0
				4,118	Kwik Trip (Obo)		
			59.07	Fngr Print Rplc Pad 2/7	01-207-000-0000-6420	Frazier Gwen	0
				3,916	Hitt Companies Inc (Obo)		
			30.10	Dsh Sp/Batt/Sntz/Clk 2/12	01-207-000-0000-6420	Frazier Gwen	0
				6,464	Walmart		
			47.68	Dish Soap/Vinegar 2/4	01-207-000-0000-6420	Frazier Gwen	0
				6,464	Walmart		
			18.76	Key Rings 2/19	01-207-000-0000-6420	Frazier Gwen	0
				27,672	Amazon.Com		
			30.24	Klnx/Fiber Pwd 2/12	01-207-000-0000-6434	Frazier Gwen	0
				6,464	Walmart		
			13.49	Kleenex/Lotion 2/4	01-207-000-0000-6434	Frazier Gwen	0
				6,464	Walmart		
			53.03	Lotion/Fiber/Soap 2/19	01-207-000-0000-6434	Frazier Gwen	0
				6,464	Walmart		
			11.24	Hair Elastics 2/12	01-207-000-0000-6464	Frazier Gwen	0
				6,464	Walmart		
			13.68	Hair Elastics 2/4	01-207-000-0000-6464	Frazier Gwen	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				6,464	Walmart		
18.04		Filler Paper 2/12			01-207-000-0000-6465	Frazier Gwen	0
				6,464	Walmart		
517.50		Taser Carts 2/12			01-207-000-0000-6420	Gagnon Cory	0
				12,568	Axon Enterprises Inc.		
55.92		Safety Gls/Staff Trng 2/10			01-207-000-0000-6420	Gagnon Cory	0
				7,919	Menards-Red Wing		
843.98		Mail Slot Organizer 1/30			01-207-000-0000-6432	Gagnon Cory	0
				27,672	Amazon.Com		
42.98		Crutches 2/5			01-207-000-0000-6434	Gagnon Cory	0
				27,672	Amazon.Com		
86.50		Clipper Attchmts 2/12			01-207-240-0000-6464	Gagnon Cory	0
				27,672	Amazon.Com		
47.50		#1929 Oil Chg 2/8			01-201-000-0000-6303	Goham Jim	0
				37,305	Midway Auto		
159.00		#1929 Battery 1/29			01-201-000-0000-6303	Goham Jim	0
				37,305	Midway Auto		
13.95		Mo Subscpt: Amazon 2/11			03-330-000-0000-6244	Goodhue County	0
				27,672	Amazon.Com		
110.24		Rep Eagle-Renewal 1/31			03-330-000-0000-6244	Goodhue County	0
				12,545	Republican Eagle		
46.83		#1724 Oil Chg 2/5			01-201-000-0000-6303	Grabau Mitch	0
				8,180	Bird's Auto Repair		
109.37		Cost Related to FC 1/31/20			11-430-710-3810-6058	Hammond Alison	0
				27,499	Comfort Inn		
9.61		Battery 2/23			01-201-000-0000-6420	Hanson Breanna	0
				2,701	Pine Island Hardware Hank		
20.00		Chg Error 2/24			01-201-000-0000-6332	Hanson Josh	0
				14,065	Marquez Grill (OBO)		
112.20		White Bd Sppls 2/3			01-201-000-0000-6420	Hanson Josh	0
				14,064	Magnatag Visible Systems (OBO)		
156.64		Depost/Drop Bx Ct Sec 2/7			01-201-000-0000-6432	Hanson Josh	0
				5,470	Global Industrial (OBO)		
486.54		Road Flares 2/18			01-201-000-0000-6432	Hanson Josh	0
				13,140	Traffic Safety Store (obo)		
39.43		Chg Error 2/13			01-201-000-0000-6567	Hanson Josh	0
				13,013	Kevin's Minnoco (obo)		
40.76		Copy Paper, Adr Labels 1/30			01-601-000-0000-6405	Hartmann Robin	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				2,864	Office Depot			
			21.06		Frames for Bldg 2/12/20	11-479-478-0000-6304	Heckman Mary	0
				6,464	Walmart			
			200.00		(2) MJPS Spr Conf 2/26	01-207-240-0000-6357	Heiden Justin	0
				4,948	Mn Sheriffs Assn			
			100.00		Cards/Pzl Bks 1/31	01-207-240-0000-6464	Heiden Justin	0
				3,378	Dollar Tree			
			-3.91		Refund: Tax 2/20	01-207-240-0000-6464	Heiden Justin	0
				3,378	Dollar Tree			
			53.67		Wave Caps 2/11	01-207-240-0000-6464	Heiden Justin	0
				3,378	Dollar Tree			
			75.19		Brushes 2/11	01-207-240-0000-6464	Heiden Justin	0
				3,378	Dollar Tree			
			11.00		Chg Error 2/24	01-201-000-0000-6332	Hofschulte Jen	0
				14,065	Marquez Grill (OBO)			
			43.30		Notepads/Fldrs/Notes 2/20	01-201-000-0000-6405	Holst Kristine	0
				13,231	Staples Advantage			
			17.72		Envelopes 2/20	01-201-000-0000-6405	Holst Kristine	0
				13,231	Staples Advantage			
			18.69		USB Cables 2/19	01-201-000-0000-6855	Holst Kristine	0
				27,672	Amazon.Com			
			27.27		Charging Station 2/19	01-201-000-0000-6855	Holst Kristine	0
				27,672	Amazon.Com			
			26.94		Tank Rck Ppprbll Sys 2/12	01-201-000-0000-6867	Holst Kristine	0
				27,672	Amazon.Com			
			6.99		Batteries for Equip 2/5/20	01-127-129-0000-6406	Holst Pam	0
				7,919	Menards-Red Wing			
			25.19		Wrk Lunch Cr: Ben/Pam 1/29	01-127-129-0000-6414	Holst Pam	0
				9,080	Subway			
			72.90		Shipng:Military Gear 2/20	01-201-000-0000-6205	Howard Brandon	0
				4,231	UPS			
			51.22		Shipng:Military Gear 1/29	01-201-000-0000-6205	Howard Brandon	0
				4,231	UPS			
			18.31		Shppng:Military Gear 2/14	01-201-000-0000-6205	Howard Brandon	0
				4,231	UPS			
			5.80		Shppng:Military Gear 2/14	01-201-000-0000-6205	Howard Brandon	0
				4,231	UPS			
			47.96		Batteries 2/20	01-201-000-0000-6420	Howard Brandon	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				27,672	Amazon.Com			
			15.78		Mount Fishlight/Laser 2/20	01-201-000-0000-6867	Howard Brandon	0
				27,672	Amazon.Com			
			1,820.00		ERT Patches 2/14	01-201-000-0000-6867	Howard Brandon	0
				13,393	Infrared Tools LLC (obo)			
			148.90		HP LaserJet Pro-Mech 2/9	03-340-000-0000-6405	Huneke Julie	0
				27,672	Amazon.Com			
			50.00		MCA/MACPO-Andrea 2/12	01-255-000-0000-6243	Jaeger Mark	0
				4,598	Paypal (Obo)			
			50.00		MCA Conf-Kristin 2/5	01-255-000-0000-6357	Jaeger Mark	0
				4,598	Paypal (Obo)			
			214.74		CMHIMP-Andrea 2/12	01-255-000-0000-6357	Jaeger Mark	0
				2,966	Pesi, Inc.			
			61.17		CMHIMP Bks-Andrea 2/12	01-255-000-0000-6357	Jaeger Mark	0
				2,966	Pesi, Inc.			
			50.00		MCA/MACPO Juv Just-Aric 2/19	01-255-000-0000-6357	Jaeger Mark	0
				4,598	Paypal (Obo)			
			25.00		Training 2/12/20	11-430-700-0010-6357	Johnson Kristi	0
				14,061	MN Assoc for Children's Mntl Hlth (OBO)			
			82.00		#1525 Oil/Wheel Bear 2/11	01-201-000-0000-6303	Kindseth Jay	0
				37,305	Midway Auto			
			61.17		#1525 Serp Belt 2/21	01-201-000-0000-6303	Kindseth Jay	0
				9,698	Zumbrota Ford			
			237.99		#1323 Oil/Mult Serv 1/30	01-201-000-0000-6303	Krause Cory	0
				10,485	Cannon Auto Repair			
			27.88		Buss Crds: Canderson 1/27	01-005-000-0000-6405	Lance Stacy	0
				10,716	Vistaprint (obo)			
			56.99		Public Hearing Timer 2/19	01-005-000-0000-6405	Lance Stacy	0
				27,672	Amazon.Com			
			25.99		Office Supplies 2/18	01-005-000-0000-6405	Lance Stacy	0
				13,231	Staples Advantage			
			27.19		Tribal Mtg Sppls 2/7/20	01-005-000-0000-6414	Lance Stacy	0
				6,474	Dahling/Burton R			
			3.98		Tribal Meeting 2/7/20	01-005-000-0000-6414	Lance Stacy	0
				15,300	Econofoods 328			
			27.94		Joint Wrksh Mgmt/Board 2/4	01-005-000-0000-6414	Lance Stacy	0
				15,300	Econofoods 328			
			26.08		Office Supplies 2/14	01-031-000-0000-6405	Lance Stacy	0



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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				13,231	Staples Advantage		
			26.90	Expanding Files 1/28	01-031-000-0000-6405	Lance Stacy	0
				13,231	Staples Advantage		
			27.18	Tribal Mtg Sppls 2/7/20	01-031-000-0000-6414	Lance Stacy	0
				6,474	Dahling/Burton R		
			26.90	Expanding Files 1/28	01-061-000-0000-6405	Lance Stacy	0
				13,231	Staples Advantage		
			21.13	Office Supplies 2/13	01-061-000-0000-6405	Lance Stacy	0
				13,231	Staples Advantage		
			461.63	906 - Rear Brakes/Oil Change 2	01-130-000-0000-6303	Lance Stacy	0
				13,013	Kevin's Minnoco (obo)		
			50.45	1611 - Oil Change 2/19	01-130-000-0000-6303	Lance Stacy	0
				13,013	Kevin's Minnoco (obo)		
			112.75	1711 - Oil Change/Filters 2/19	01-130-000-0000-6303	Lance Stacy	0
				13,013	Kevin's Minnoco (obo)		
			35.69	1912 - Oil Change 2/19	01-130-000-0000-6303	Lance Stacy	0
				13,013	Kevin's Minnoco (obo)		
			58.45	1914 - OC/TR 1/28	01-130-000-0000-6303	Lance Stacy	0
				13,013	Kevin's Minnoco (obo)		
			54.58	1815 - OC/TR 1/28	01-130-000-0000-6303	Lance Stacy	0
				13,013	Kevin's Minnoco (obo)		
			58.45	1911 - OC/TR 1/28	01-130-000-0000-6303	Lance Stacy	0
				13,013	Kevin's Minnoco (obo)		
			17.17	1811 Seat Belt Extndr 2/11	01-130-000-0000-6303	Lance Stacy	0
				8,081	O'Reilly Auto Parts		
			62.46	Misc Suppls LEC 2/20	01-111-112-0000-6420	Laska Jeremy	0
				7,919	Menards-Red Wing		
			28.75	Misc Suppls LEC 2/14	01-111-112-0000-6420	Laska Jeremy	0
				7,626	Runnings Supply Inc		
			34.76	Misc Suppls LEC 1/31	01-111-112-0000-6420	Laska Jeremy	0
				7,626	Runnings Supply Inc		
			99.96	Misc Suppls ADC 1/29	01-111-113-0000-6420	Laska Jeremy	0
				50,705	Red Wing Ace Hardware		
			265.20	U-Bend Bulbs: ADC 2/12	01-111-113-0000-6421	Laska Jeremy	0
				7,334	Grainger Inc		
			13.74	Pandora 1/29	11-420-600-0010-6209	Learmann Kim	0
				13,345	Pandora (obo)		
			65.31	Office Supplies 2/26	11-420-600-0010-6405	Learmann Kim	0

# Goodhue County

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				13,231	Staples Advantage		
			66.13	Office Supplies 2/12	11-420-600-0010-6405	Learmann Kim	0
				13,231	Staples Advantage		
			23.65	Office Supplies 1/29	11-420-600-0010-6405	Learmann Kim	0
				13,231	Staples Advantage		
			87.64	Office Supplies 2/15	11-420-600-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			36.05	Office Supplies 2/5	11-420-600-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			62.81	Office Supplies 2/26	11-420-640-0010-6405	Learmann Kim	0
				13,231	Staples Advantage		
			63.54	Office Supplies 2/12	11-420-640-0010-6405	Learmann Kim	0
				13,231	Staples Advantage		
			22.73	Office Supplies 1/28	11-420-640-0010-6405	Learmann Kim	0
				13,231	Staples Advantage		
			13.21	Pandora 1/29	11-430-700-0010-6209	Learmann Kim	0
				13,345	Pandora (obo)		
			-17.52	Office Supplies 1/28	11-430-700-0010-6405	Learmann Kim	0
				13,231	Staples Advantage		
			84.20	Office Supplies 2/15	11-430-700-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			34.63	Office Supplies 2/5	11-430-700-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			5.94	Office Supplies 1/29	11-430-700-0010-6405	Learmann Kim	0
				6,464	Walmart		
			4.05	Office Supplies 2/12	11-479-478-0000-6405	Learmann Kim	0
				27,672	Amazon.Com		
			9.45	Office Supplies 2/12	11-479-479-0000-6405	Learmann Kim	0
				27,672	Amazon.Com		
			35.58	MnDOT Confr (Lunch): 3/17-3/18	01-103-000-0000-6332	Lempke Dale	0
				6,010	Breezy Point Resort		
			246.74	MnDOT Confr Lodg 3/17-3/18	01-103-000-0000-6332	Lempke Dale	0
				14,066	Hotel Reservations.Com (OBO)		
			19.99	MnDOT Conf Resv Fee 1/27	01-103-000-0000-6332	Lempke Dale	0
				14,066	Hotel Reservations.Com (OBO)		
			401.60	Copy Paper 2/12	01-201-000-0000-6402	Magnuson Kim	0
				13,231	Staples Advantage		
			25.96	Clpbds/Mrkers/Ink 2/24	01-201-000-0000-6405	Magnuson Kim	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				13,231	Staples Advantage			
			86.67		Moisteners/Rpt Cvr 2/21	01-201-000-0000-6405	Magnuson Kim	0
				13,231	Staples Advantage			
			38.99		Pads/Pens/Ink 2/5	01-201-000-0000-6405	Magnuson Kim	0
				13,231	Staples Advantage			
			16.10		Stump Killer Gov 2/25	01-111-110-0000-6306	Mallon - Sts W	0
				7,626	Runnings Supply Inc			
			298.62		Salt LEC 2/21	01-111-112-0000-6413	Mann Mary Rose	0
				7,626	Runnings Supply Inc			
			94.00		Phone/Tablet Bags 2/5	01-201-000-0000-6870	Matthews Tris	0
				13,962	Edec (obo)			
			34.99		iPhone Batt 2/5	01-201-000-0000-6870	Matthews Tris	0
				9,788	Ifixit (OBO)			
			27.81		Chrg in Error 2/7/20	11-430-700-0010-6405	Mershbrock Amy	0
				27,672	Amazon.Com			
			60.00		PSOP Expense 2/12/20	11-430-710-3670-6020	Mershbrock Amy	0
				4,118	Kwik Trip (Obo)			
			42.30		PSOP Expense 2/5/20	11-430-710-3670-6020	Mershbrock Amy	0
				4,118	Kwik Trip (Obo)			
			105.00		PSOP Expense 1/31/20	11-430-710-3670-6020	Mershbrock Amy	0
				14,067	Diversion Solutions (OBO)			
			25.00		PSOP Expense 2/5/20	11-430-710-3670-6020	Mershbrock Amy	0
				4,118	Kwik Trip (Obo)			
			49.11		PSOP Expense 2/12/20	11-430-710-3670-6020	Mershbrock Amy	0
				3,292	Domino's			
			26.80		PSOP Expense 2/13/20	11-430-710-3670-6020	Mershbrock Amy	0
				3,292	Domino's			
			12.86		PSOP Expense 2/13/20	11-430-710-3670-6020	Mershbrock Amy	0
				3,292	Domino's			
			32.16		PSOP Expense 2/6/20	11-430-710-3670-6020	Mershbrock Amy	0
				3,292	Domino's			
			27.29		PSOP Expense 2/10/20	11-430-710-3670-6020	Mershbrock Amy	0
				27,672	Amazon.Com			
			65.75		PSOP Expense 2/9/20	11-430-710-3670-6020	Mershbrock Amy	0
				27,672	Amazon.Com			
			21.99		PSOP Expense 2/3/20	11-430-710-3670-6020	Mershbrock Amy	0
				64,551	Target			
			105.23		PSOP Expense 2/5/20	11-430-710-3670-6020	Mershbrock Amy	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				6,464	Walmart		
			165.98	PSOP Expense 2/12/20	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart		
			22.98	Rtcht/Velcro 2/21	01-201-000-0000-6420	Moser Aaron	0
				7,919	Menards-Red Wing		
			84.00	Slings/Ppprbl 2/21	01-201-000-0000-6867	Moser Aaron	0
				14,068	Capable Citizens LLC (OBO)		
			559.60	CA Confr Airfare 5/26-5/31/20	01-091-132-0000-6331	Olmsted Kait	0
				3,372	Delta Airlines		
			559.60	CA Confr Airfare 5/26-5/31/20	01-091-132-0000-6331	Olmsted Kait	0
				3,372	Delta Airlines		
			559.60	CA Confr Airfare 5/26-5/31/20	01-091-132-0000-6331	Olmsted Kait	0
				3,372	Delta Airlines		
			559.60	CA Confr Airfare 5/26-5/31/20	01-091-132-0000-6331	Olmsted Kait	0
				3,372	Delta Airlines		
			559.60	CA Confr Airfare 5/26-5/31/20	01-091-132-0000-6331	Olmsted Kait	0
				3,372	Delta Airlines		
			559.60	CA Confr Airfare 5/26-5/31/20	01-091-132-0000-6331	Olmsted Kait	0
				3,372	Delta Airlines		
			145.00	Ldrshp Conf./C.Baldwin 2/24	11-430-700-0010-6357	Olson Kathy	0
				27,453	Minnesota State College		
			160.00	LLL of MN - WIC 2/14	11-466-462-0000-6357	Olson Kathy	0
				9,175	La Leche League (OBO)		
			210.00	LLL of MN - BF Peer 2/14	11-466-462-0000-6357	Olson Kathy	0
				9,175	La Leche League (OBO)		
			63.74	WIC Stickers1/29/20	11-466-462-0000-6407	Olson Kathy	0
				27,542	Kids Love Stickers		
			145.00	Ldrshp Conf./L.Woodford 2/24	11-479-479-0000-6357	Olson Kathy	0
				27,453	Minnesota State College		
			7.75	Postage 2/20	01-121-000-0000-6203	Pelz Nathan	0
				67,100	Us Postmaster		
			8.66	Canned Air 2/14	01-121-000-0000-6405	Pelz Nathan	0
				6,464	Walmart		
			590.32	HSEM Conf Lodge 2/9-2/13	01-281-280-0000-6332	Richter-Biwer	0
				4,399	Embassy Suites (Obo)		
			85.00	UOR Conf Reg 2/14	01-281-280-0000-6357	Richter-Biwer	0
				10,737	Arrowhead EMS Assn (obo)		
			32.58	Scr Wps/3 Ring Bndrs 2/7	01-281-280-0000-6405	Richter-Biwer	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				2,864	Office Depot			
40.96				3	Ring Binders 2/7	01-281-280-0000-6405	Richter-Biwer	0
				2,864	Office Depot			
79.00					Training Food 2/26	01-281-280-0000-6414	Richter-Biwer	0
				1,184	Hanisch Bakery			
24.00					Training Food 2/25	01-281-280-0000-6414	Richter-Biwer	0
				1,184	Hanisch Bakery			
48.00					Meeting Food 1/30	01-281-280-0000-6414	Richter-Biwer	0
				1,184	Hanisch Bakery			
36.99					DVD Player/Smt Bd 2/20	01-281-280-0000-6420	Richter-Biwer	0
				27,672	Amazon.Com			
-10.32					Refund Tx #1221 Batt 1/29	01-201-000-0000-6303	Riegelman Tyle	0
				5,448	Mike's Auto Parts of CF-NAPA			
11.75					Chg Error 2/1	01-201-000-0000-6414	Rogers Tyler	0
				3,274	Casey's (Obo)			
13.00					Chg Error 2/24	01-205-000-0000-6332	Rogers Tyler	0
				14,065	Marquez Grill (OBO)			
234.95					Dive Trailer Rpr 2/7	01-205-234-0000-6304	Rogers Tyler	0
				7,581	Absolute Trailer Sales Inc			
23.10					Snowmobile Fuel 2/1	01-205-235-0000-6567	Rogers Tyler	0
				3,274	Casey's (Obo)			
4.37					Hlthy Snack Sation 2/3	01-061-061-0000-6414	Roschen Megan	0
				15,300	Econofoods 328			
17.89					WOW Snack Station 2/24	01-061-061-0000-6414	Roschen Megan	0
				4,118	Kwik Trip (Obo)			
21.04					Hlthy Snack Sation 2/3	01-061-061-0000-6414	Roschen Megan	0
				4,118	Kwik Trip (Obo)			
23.86					Hlthy Snack Sation 1/27	01-061-061-0000-6414	Roschen Megan	0
				4,118	Kwik Trip (Obo)			
27.63					Hlthy Snack Sation 1/31	01-061-061-0000-6414	Roschen Megan	0
				6,464	Walmart			
19.44					Hlthy Snack Sation 1/27	01-061-061-0000-6414	Roschen Megan	0
				6,464	Walmart			
29.42					WOW Snack Station 2/24	01-061-061-0000-6414	Roschen Megan	0
				6,464	Walmart			
15.00					Wrkplc Wellness Conf M	11-466-472-0000-6357	Roschen Megan	0
				14,069	American Heart Assoc (OBO)			
5.19					Hlthy Snack Station 1/27/20	01-061-061-0000-6414	Seide Jessica	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				15,300	Econofoods 328			
			17.22		Hlthy Snack Station 2/9/20	01-061-061-0000-6414	Seide Jessica	0
				4,118	Kwik Trip (Obo)			
			25.68		Hlthy Snack Station 2/9/20	01-061-061-0000-6420	Seide Jessica	0
				6,464	Walmart			
			51.19		Rural MH 2/25/20	11-466-466-0000-6023	Seide Jessica	0
				3,843	Goodhue Country Station			
			7.87		Overnight Meal 1/29/20	11-466-466-0000-6332	Seide Jessica	0
				12,500	600 Cafe (obo)			
			8.00		RBA Training Parking 1/29/20	11-466-466-0000-6333	Seide Jessica	0
				14,079	MN St Lap Adm Pmd Park (OBO)			
			200.00		MPHA Confr/J.Seide 2/24/20	11-466-466-0000-6357	Seide Jessica	0
				14,080	MPHA (OBO)			
			20.00		Bob Boilers Lic Renew 2/13	01-111-000-0000-6245	Seyffer Rick	0
				1,238	Mn Dept Of Labor & Industry			
			15.00		Shredding 2/18/20	01-111-000-0000-6257	Seyffer Rick	0
				5,041	Shred Right			
			15.00		Shredding 2/4/20	01-111-000-0000-6257	Seyffer Rick	0
				5,041	Shred Right			
			15.00		Shredding Gov 1/21/20	01-111-000-0000-6257	Seyffer Rick	0
				5,041	Shred Right			
			-1,022.62		- Return 2/25/20	01-111-000-0000-6371	Seyffer Rick	0
				13,295	123 Security Products (obo)			
			1,022.62		Camera's for Stock 2/13/20	01-111-000-0000-6371	Seyffer Rick	0
				13,295	123 Security Products (obo)			
			49.23		Tractor parts NG 2/6/20	01-111-000-0000-6562	Seyffer Rick	0
				7,885	Niebur Tractor & Equipment Inc			
			197.21		Snow Plow Parts NG 2/7	01-111-000-0000-6563	Seyffer Rick	0
				14,083	Lodermeiers Inc (OBO)			
			31.97		Tools Pat 2/19/20	01-111-000-0000-6569	Seyffer Rick	0
				7,626	Runnings Supply Inc			
			114.99		Tool Cart Pat 2/10/20	01-111-000-0000-6569	Seyffer Rick	0
				3,734	Northern Tool And Equipment			
			86.46		Plumbing Supplies Gov 2/12/20	01-111-110-0000-6305	Seyffer Rick	0
				7,919	Menards-Red Wing			
			-31.96		- Return 1/27/20	01-111-110-0000-6305	Seyffer Rick	0
				7,919	Menards-Red Wing			
			726.89		Supplies Gov 2/13/20	01-111-110-0000-6411	Seyffer Rick	0



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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				13,231	Staples Advantage		
91.24		Misc Supplies Gov 2/12/20			01-111-110-0000-6420	Seyffer Rick	0
				7,919	Menards-Red Wing		
10.63		Supplies Gov 1/30/20			01-111-110-0000-6420	Seyffer Rick	0
				7,919	Menards-Red Wing		
8.18		Misc Supplies Gov 2/10/20			01-111-110-0000-6420	Seyffer Rick	0
				7,626	Runnings Supply Inc		
43.96		Caulk Gov 1/27/20			01-111-110-0000-6420	Seyffer Rick	0
				7,919	Menards-Red Wing		
65.91		Misc Supplies Gov 1/26/20			01-111-110-0000-6420	Seyffer Rick	0
				7,919	Menards-Red Wing		
27.58		Misc Supplies 2/17/20			01-111-110-0000-6420	Seyffer Rick	0
				50,705	Red Wing Ace Hardware		
311.34		Grease LEC 1/29/20			01-111-112-0000-6304	Seyffer Rick	0
				9,145	Baldwin Supply Company		
1,579.32		Elevator Rpr LEC 1/28/20			01-111-112-0000-6304	Seyffer Rick	0
				2,565	Schumacher Elevator Co		
316.44		Bulbs LEC 2/25/20			01-111-112-0000-6421	Seyffer Rick	0
				10,599	1000Bulbs.com (obo)		
879.00		Nite Lights ADC 2/12/20			01-111-113-0000-6421	Seyffer Rick	0
				11,493	Wattman LED Lighting (obo)		
100.00		Citizens Elevator Permit 2/18/			01-111-115-0000-6245	Seyffer Rick	0
				1,238	Mn Dept Of Labor & Industry		
9.99		Misc Supplies Justice 12/12/19			01-111-116-0000-6420	Seyffer Rick	0
				50,705	Red Wing Ace Hardware		
781.24		Supplies ADC 2/19/20			01-207-000-0000-6411	Seyffer Rick	0
				13,231	Staples Advantage		
29.13		Supplies ADC 2/19/20			01-207-000-0000-6411	Seyffer Rick	0
				13,231	Staples Advantage		
582.57		Supplies ADC 2/6/20			01-207-000-0000-6411	Seyffer Rick	0
				13,231	Staples Advantage		
50.00		NTOA Mbrshp 2/10			01-201-000-0000-6243	Sjoblom Jeff	0
				4,598	Paypal (Obo)		
67.23		#1625 Oil/Tire Rot 2/5			01-201-000-0000-6303	Sjoblom Jeff	0
				8,180	Bird's Auto Repair		
20.00		Ovrnght Meal 1/29			01-201-000-0000-6332	Sjoblom Jeff	0
				3,668	Pizza Luce (Obo)		
10.22		Ovrnght Meal 1/31			01-201-000-0000-6332	Sjoblom Jeff	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			17.00	3,657 Chipotle (Obo)	01-201-000-0000-6332	Sjoblom Jeff	0
			305.40	14,062 Dubh Linn Irish Brew Pub (OBO)	01-201-000-0000-6332	Sjoblom Jeff	0
			14.57	25,524 Holiday Inn - Duluth	01-201-000-0000-6332	Sjoblom Jeff	0
			41.84	7,685 Hardees (OBO)	01-201-000-0000-6332	Sjoblom Jeff	0
			34.00	10,516 JJ Astors (obo)	01-201-000-0000-6332	Sjoblom Jeff	0
			2,886.00	14,063 Tavern On The Hill (OBO)	34-201-000-0000-6480	Sjoblom Jeff	0
			50.00	14,084 ARMAG Corporation (OBO)	11-463-463-0000-6010	Smith Denise	0
			44.95	209 Metro Transit	01-063-000-0000-6209	Smith John	0
			15.98	5,234 HBC	01-063-000-0000-6414	Smith John	0
			37.37	15,300 Econofoods 328	01-063-000-0000-6432	Smith John	0
			34.99	27,672 Amazon.Com	01-063-000-0000-6432	Smith John	0
			225.00	7,394 Dell Marketing Lp	11-466-466-0000-6357	Smith Laura	0
			1,539.99	14,080 MPHA (OBO)	34-201-000-0000-6663	Steffen Chad	0
			88.21	#2022 Truck Bed Strg 2/3	34-201-000-0000-6663	Steffen Chad	0
			368.56	14,085 Decked Storage (OBO)	01-201-000-0000-6303	Sullivan Trevo	0
			707.80	5,703 Tessco Inc (OBO)	01-201-000-0000-6303	Sundby Scott	0
			32.99	#1623 Rpl Htr Mtr/Fn 2/17	01-201-000-0000-6303	Sundby Scott	0
			76.19	9,698 Zumbrota Ford	01-201-000-0000-6303	Sutton-Brown S	0
			43.73	#1927 Tires/Bal 1/28	01-201-000-0000-6303	Tiedemann Cody	0
				1,432 Johnson Tire Service			
				8,081 O'Reilly Auto Parts			
				9,886 Berghammer Tire & Auto Inc.			

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				8,180	Bird's Auto Repair		
			48.89	#1924 Oil/Tire Rot 2/25	01-201-000-0000-6303	Troolin Rob	0
				5,184	DS AUTO CARE INC (OBO)		
			65.00	License: D Morem 2/18/20	01-127-127-0000-6245	Use Land	0
				1,238	Mn Dept Of Labor & Industry		
			108.12	Trng Lodge: S Pierret 2/11/20	01-127-128-0000-6332	Use Land	0
				25,535	Holiday Inn - St Cloud		
			135.00	Annu Mbrshp JEH: Ben Hoyt 2/19	01-127-129-0000-6243	Use Land	0
				11,500	National Environmental Health Assoc, Inc		
			130.00	REHS/RS Renew: B Hoyt 2/19	01-127-129-0000-6245	Use Land	0
				11,500	National Environmental Health Assoc, Inc		
			145.42	Forensic Comp Tool 12/19	01-201-000-0000-6870	Voxland Collin	0
				1,903	West Payment Center		
			67.50	#1825 Oil/Rot Tires 2/13	01-201-000-0000-6303	Warren Jeffrey	0
				37,305	Midway Auto		
			309.48	#1827 Oil/Fuel Fltr 2/26	01-205-000-0000-6303	Winberg Jordan	0
				12,052	Red Wing Chevrolet		
			170.00	Trng:Appl Ldrshp Prncpls 1/28	01-205-000-0000-6357	Winberg Jordan	0
				14,086	Van Meter & Associates, Inc.		
			-9.10	Credit:Fingerprints/J.Kimber 1	11-463-463-0000-6283	Woodford Lisa	0
				13,705	Department Of Human Services		
			60.00	MSSA Conf./T.Miller 1/27	11-463-463-0000-6357	Woodford Lisa	0
				34,110	Mssa		
			195.00	MSSA Conf./T.Miller 1/27	11-463-463-0000-6357	Woodford Lisa	0
				34,110	Mssa		
			195.00	MSSA Conf./K.Kraabel 1/27	11-463-463-0000-6357	Woodford Lisa	0
				34,110	Mssa		
			18.59	(3) Frames:Accr Letters 2/10	11-479-478-0000-6304	Woodford Lisa	0
				6,464	Walmart		
<b>Warrant #</b>	<b>11918</b>	<b>Total</b>	<b>46,075.80</b>	<b>Date 3/5/2020</b>			

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# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		<b>Final Total...</b>	<b>46,075.80</b>	<b>337</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	36,462.44	County General Revenue
3	273.09	County Road and Bridge
11	3,965.07	Health & Human Service Fund
12	861.00	Gc Family Services Collaborative
34	4,514.20	Capital Plan
	46,075.80	TOTAL

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Auditor's Warrants

# Goodhue County

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		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
2687	ANCOM Technical Center	63.00	Radio Repair 2/27/20	01-207-000-0000-6304	93880	N
2687		207.15	Radio Repair 2/27/20	01-207-000-0000-6304	93879	N
2687		136.50	Radio Repair 2/27/20	01-207-000-0000-6304	93878	N
2687		125.00	Rental Repeater:Radios 1/6-2/6	01-207-000-0000-6346	93802-10	N
	<b>Warrant # 450167</b>	<b>Total...</b>	<b>531.65</b>			
2477	Association Of Mn Counties	900.00	AMC Leg Conf 2/2020	01-005-000-0000-6357	56043	N
2477		300.00	AMC Leg Conf SARneson 2/2020	01-031-000-0000-6357	56043	N
	<b>Warrant # 450168</b>	<b>Total...</b>	<b>1,200.00</b>			
6552	Benson/Robert	50.00	Per Diem: BOA Mtg 3/23/20	01-127-128-0000-6106		N
6552		27.60	BOA Mileage 3/23/20	01-127-128-0000-6331		N
	<b>Warrant # 450169</b>	<b>Total...</b>	<b>77.60</b>			
9957	Berglund/June	48.00	52.120.0340	81-850-000-0000-2112		N
	<b>Warrant # 450170</b>	<b>Total...</b>	<b>48.00</b>			
14077	Canine Development Group	100.00	K9 Software 3/20-3/21	01-201-000-0000-6851	014994	N
	<b>Warrant # 450171</b>	<b>Total...</b>	<b>100.00</b>			
14071	Celt/Robert	36.00	55.252.0060 Overpmt	81-850-000-0000-2112		N
	<b>Warrant # 450172</b>	<b>Total...</b>	<b>36.00</b>			
11439	Century Link	129.00	EOC Phone Lines 3/20	01-281-280-0000-6201	612 E31-0139	N
	<b>Warrant # 450173</b>	<b>Total...</b>	<b>129.00</b>			
5050	Community And Economic Devel Assoc	339.50	February 2020 Services	25-700-000-0000-6278		N
	<b>Warrant # 450174</b>	<b>Total...</b>	<b>339.50</b>			
12768	Dell Marketing Lp	774.99	Desktop 2/27/20	34-601-000-0000-6432	10379760866	N
12768		1,412.93	Laptop & Dock 2/27/20	34-601-000-0000-6480	10379760866	N
	<b>Warrant # 450175</b>	<b>Total...</b>	<b>2,187.92</b>			
1814	Dept of Labor & Industry Financial Svcs	25.00	Retention 2/2020	01-127-127-0000-5478		N
1814		616.32	Bldg Permit Q419 Goodhue	72-850-000-0000-2178		N
1814		76.50	Bldg Permit Q419 Kenyon	72-850-000-0000-2178		N
1814		249.50	Bldg Permit Q419 Wanamingo	72-850-000-0000-2178		N
1814		645.12	Bldg Permit Q419 Cannon Falls	72-850-000-0000-2178		N
1814		105.00	Building Permit Surchg 2/220	72-850-000-0000-2178		N
	<b>Warrant # 450176</b>	<b>Total...</b>	<b>1,667.44</b>			



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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
14075	Diercks/Linda	36.00	55.850.0100 Overpmt	81-850-000-0000-2112		N
	<b>Warrant # 450177</b>	<b>Total...</b>				
		<b>36.00</b>				
6975	Drazkowski/Tom	50.00	Per Diem: PAC Mtg 3/16/20	01-127-128-0000-6106		N
	<b>Warrant # 450178</b>	<b>Total...</b>				
		<b>50.00</b>				
2411	Equifax Credit Information Serv	26.32	Pre Emp Credit Chks 3/17/20	01-201-000-0000-6290	5780298	N
	<b>Warrant # 450179</b>	<b>Total...</b>				
		<b>26.32</b>				
16680	Fillmore County Sheriff	80.00	Subpoena Svc: Ross 3/9/20	01-091-000-0000-6277	25-CR-19-2722	N
	<b>Warrant # 450180</b>	<b>Total...</b>				
		<b>80.00</b>				
2596	First Financial Title Agency-Burnsville	16.00	55.721.0030 Overpmt	81-850-000-0000-2112		N
2596		20.00	55.721.0290 Overpmt	81-850-000-0000-2112		N
	<b>Warrant # 450181</b>	<b>Total...</b>				
		<b>36.00</b>				
12042	Galls LLC - DBA Uniforms Unlimited	277.98	Mobile Field Force Gear 3/10	01-201-000-0000-6454	1001727744	N
12042		389.94	Mobile Field Force Gear 3/6	01-201-000-0000-6454	1001727744	N
	<b>Warrant # 450182</b>	<b>Total...</b>				
		<b>667.92</b>				
13949	Griesert/Beverly	749.24	Transp Mileage 2/19-3/10/20	01-121-140-0000-6220		N
	<b>Warrant # 450183</b>	<b>Total...</b>				
		<b>749.24</b>				
14072	Gruhl/Curtis	40.00	55.253.0630 Overpmt	81-850-000-0000-2112		N
	<b>Warrant # 450184</b>	<b>Total...</b>				
		<b>40.00</b>				
14073	Hart/John	38.00	55.420.0020 Overpmt	81-850-000-0000-2112		N
	<b>Warrant # 450185</b>	<b>Total...</b>				
		<b>38.00</b>				
9152	Hiawatha Valley Adult	2,962.50	GED Classes Q419	01-207-240-0000-6358	10620	N
	<b>Warrant # 450186</b>	<b>Total...</b>				
		<b>2,962.50</b>				
12993	Jaytech Inc.	348.53	Chemicals: JUS 12/27/19	01-111-112-0000-6413	107508	N
12993		155.00	Consult Svc: JUS 9/4/19	01-111-116-0000-6301	105477	N
12993		365.00	Heating Lp Sizing: JUS 9/4/19	01-111-116-0000-6305	105477	N
	<b>Warrant # 450187</b>	<b>Total...</b>				
		<b>868.53</b>				
13230	Johnson Law RW LLC	480.00	Prof Svc 1/22-3/4/20	01-011-000-0000-6271	25-PR-20-132	N
13230		2,100.00	Prof Svc 2/2020	01-011-000-0000-6271		N
	<b>Warrant # 450188</b>	<b>Total...</b>				
		<b>2,580.00</b>				
253	Juliar/Joe	50.00	BOA Mtg Security 3/23/20	01-127-128-0000-6284		N

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			<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
253	Juliar/Joe	50.00	PAC Mtg Security 3/16/20	01-127-128-0000-6284		N
	<b>Warrant # 450189</b>	<b>Total... 100.00</b>				
12835	Knight Barry Title United LLC	150.00	(2) Owner Encumbrance Rpts	01-041-000-0000-6283		N
12835		80.00	55.645.0250 Overpmt	81-850-000-0000-2112		N
12835		46.00	55.924.0240 Overpmt	81-850-000-0000-2112		N
	<b>Warrant # 450190</b>	<b>Total... 276.00</b>				
13157	Knott/Daniel	50.00	Per Diem: BOA Mtg 3/23/20	01-127-128-0000-6106		N
13157		1.15	BOA Mileage 3/23/20	01-127-128-0000-6331		N
	<b>Warrant # 450191</b>	<b>Total... 51.15</b>				
14074	Kohrs/Doris	46.00	55.257.0070 Overpmt	81-850-000-0000-2112		N
	<b>Warrant # 450192</b>	<b>Total... 46.00</b>				
14070	Lafollette/Mark	42.00	52.750.0320 Overpmt	81-850-000-0000-2112		N
	<b>Warrant # 450193</b>	<b>Total... 42.00</b>				
13442	Lerch Bates Inc.	2,630.62	Elevator RFQ LEC/JC 2/1-2/29	34-111-000-0000-6283	0044037	N
	<b>Warrant # 450194</b>	<b>Total... 2,630.62</b>				
11575	Loffler Companies Inc.	319.39	Copies 2/8-3/7/20	01-091-000-0000-6302	3377163	N
11575		4.00	Fule Surcharge 2/8-3/7/20	01-091-000-0000-6302		N
	<b>Warrant # 450195</b>	<b>Total... 323.39</b>				
5138	Madden Galanter Hansen LLP	1,133.96	Labor Relation Svc 2/2020	01-061-000-0000-6275		N
	<b>Warrant # 450196</b>	<b>Total... 1,133.96</b>				
13732	Maxfield Research & Consulting	6,903.00	EDA Housing Study Pmt# 6	25-700-000-0000-6278	17149	N
	<b>Warrant # 450197</b>	<b>Total... 6,903.00</b>				
8680	Mayo Clinic	35,638.86	Coroner Fees Q120	01-215-000-0000-6273		N
	<b>Warrant # 450198</b>	<b>Total... 35,638.86</b>				
11192	MetLife Dental	50.92	Dental Ins: S. Mahn 3/20	01-000-000-9001-2021		N
11192		101.86	Dental Ins: G. Schoener 3/20	01-000-000-9001-2021		N
11192		31.02	Dental Ins: M. Holst 3/20	01-000-000-9001-2021		N
11192		50.92	Dental Ins: M. Banks 3/20	01-000-000-9001-2021		N
11192		31.02	Dental Ins: B. Glover 3/20	01-000-000-9001-2021		N
11192		50.92	Dental Ins: J. Adams 3/20	01-000-000-9001-2021		N
11192		50.92	Dental Ins: B. Glasenapp 3/20	01-000-000-9001-2021		N
11192		50.92	Dental Ins: L. Bryngelson 3/20	01-000-000-9001-2021		N

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	<u>Warrant #</u>			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	<b>Warrant #</b>	<b>450199</b>	<b>Total...</b>	<b>418.50</b>			
13333	Miller/Richard		50.00	Per Diem: PAC Mtg 3/16/20	01-127-128-0000-6106		N
13333			27.26	PAC Mileage 3/16/20	01-127-128-0000-6331		N
	<b>Warrant #</b>	<b>450200</b>	<b>Total...</b>	<b>77.26</b>			
8522	Minnesota Energy Resources Corp		20.21	Gas: PI Twr 2/13-3/11/20	01-201-000-0000-6252	0504542721-01	N
	<b>Warrant #</b>	<b>450201</b>	<b>Total...</b>	<b>20.21</b>			
7376	Mn Mutual Life Ins		5.20	Basic Life: J. Adams 3/20	01-000-000-9001-2022		N
7376			44.00	EE Life Ins: J. Adams 3/20	01-000-000-9001-2022		N
7376			0.56	Dpndtnt Life Ins:J. Adams 3/20	01-000-000-9001-2022		N
7376			5.20	Basic Life: C. Marcus 3/20	01-000-000-9001-2022		N
7376			0.56	Dpndtnt Lif Ins:C. Marcus 3/20	01-000-000-9001-2022		N
7376			5.20	Life Ins: S. Betcher 3/20	01-000-000-9001-2022		N
7376			5.20	Basic Life: P. Trebil 3/20	01-000-000-9001-2022		N
7376			0.56	Dpndtnt Life Ins:P.Trebil 3/20	01-000-000-9001-2022		N
7376			128.00	Spouse Life: P. Trebil 3/20	01-000-000-9001-2022		N
7376			5.20	Basic Life: N. Buck 3/20	01-000-000-9001-2022		N
7376			183.60	EE Life Ins: S. Betcher 3/20	01-000-000-9001-2022		N
7376			5.20	Life Ins: B. Mattson 3/20	01-000-000-9001-2022		N
7376			5.20	Basic Life: B. Schultz 3/20	01-000-000-9001-2022		N
7376			17.00	Spouse Life: B. Schultz 3/20	01-000-000-9001-2022		N
	<b>Warrant #</b>	<b>450202</b>	<b>Total...</b>	<b>410.68</b>			
837	Motorola Solutions Inc		4,739.35	Radio Accessories 3/4/20	34-201-000-0000-6669	8280925602	N
	<b>Warrant #</b>	<b>450203</b>	<b>Total...</b>	<b>4,739.35</b>			
5776	MVTL Laboratories Inc		25.00	Lead Testing 3/13/20	01-127-129-0000-6285	1022493	N
	<b>Warrant #</b>	<b>450204</b>	<b>Total...</b>	<b>25.00</b>			
5189	Nystuen/Richard		50.00	Per Diem: PAC Mtg 3/16/20	01-127-128-0000-6106		N
5189			43.13	PAC Mileage 3/16/20	01-127-128-0000-6331		N
	<b>Warrant #</b>	<b>450205</b>	<b>Total...</b>	<b>93.13</b>			
2864	Office Depot		22.49	Photo Paper 3/3/20	01-103-000-0000-6405	451782437001	N
	<b>Warrant #</b>	<b>450206</b>	<b>Total...</b>	<b>22.49</b>			
5982	Ohlin Sales Inc		89.07	Batteries 3/4/20	01-201-000-0000-6420	00395454	N
	<b>Warrant #</b>	<b>450207</b>	<b>Total...</b>	<b>89.07</b>			

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		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
7675	Pakor Inc.	269.95	Passport Camera Media 3/3	01-101-000-0000-6849	0540000	N
	<b>Warrant # 450208</b>	<b>Total... 269.95</b>				
13615	Pelz/Nathan	15.58	Reimb: Lunch 3/6/20	01-121-000-0000-6332		N
13615		12.23	Reimb: Lunch 3/12/20	01-121-000-0000-6332		N
	<b>Warrant # 450209</b>	<b>Total... 27.81</b>				
47110	Pierce County Sheriff Dept	75.00	Subpoena Svc: Swanson 3/23/20`	01-091-000-0000-6277	202000000107	N
	<b>Warrant # 450210</b>	<b>Total... 75.00</b>				
14082	Quadient Finance USA, Inc.	2,000.00	Postage Mtr: JUS 2/19/20	01-001-000-0000-6203	PPLN02 001	N
	<b>Warrant # 450211</b>	<b>Total... 2,000.00</b>				
14081	Quadient, Inc.	177.00	Meter Rent: GOV 3/25-6/24/20	01-001-000-0000-6345	57399348	N
	<b>Warrant # 450212</b>	<b>Total... 177.00</b>				
11985	Rapiscan Systems Inc.	4,620.00	Xray Scrng Sys Mtnc 4/20-3/21	01-201-000-0000-6301	3179323	N
	<b>Warrant # 450213</b>	<b>Total... 4,620.00</b>				
51901	Red Wing Glass Inc	2,869.00	Glass Panels Rotundra Gov 3/11	01-111-110-0000-6305	80749	N
	<b>Warrant # 450214</b>	<b>Total... 2,869.00</b>				
12545	Republican Eagle	150.00	BOC Proceedings 2/4/20	01-005-000-0000-6242	2824996	N
12545		175.00	BOC Proceedings 2/18/20	01-005-000-0000-6242	2827842	N
12545		1,407.60	Delq Tax List 3/14/20	01-041-000-0000-6242	1969646	N
	<b>Warrant # 450215</b>	<b>Total... 1,732.60</b>				
14076	Rinke Noonan	651.50	Prof Svcs 2/2020	01-630-000-0000-6283	310153	N
	<b>Warrant # 450216</b>	<b>Total... 651.50</b>				
9963	Saraswati Inc.	28.00	55.445.0010 Overpmt	81-850-000-0000-2112		N
9963		356.00	55.640.0090 Overpmt	81-850-000-0000-2112		N
9963		330.00	55.445.0020 Overpmt	81-850-000-0000-2112		N
9963		28.00	55.445.0070 Overpmt	81-850-000-0000-2112		N
	<b>Warrant # 450217</b>	<b>Total... 742.00</b>				
6450	Staples Advantage	178.94	Misc Office Supplies 2/29/20	01-207-000-0000-6405	8057672251	N
	<b>Warrant # 450218</b>	<b>Total... 178.94</b>				
5962	Stenerson/Howard	50.00	Per Diem: PAC Mtg 3/16/20	01-127-128-0000-6106		N
5962		5.29	PAC Mileage 3/16/20	01-127-128-0000-6331		N

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	<u>Warrant #</u>	<u>450219</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	<b>Warrant #</b>	<b>450219</b>	<b>Total...</b>	<b>55.29</b>			
1831	Streichers Inc		740.00	Trnsprt/5-Weapon Lghts 3/11/20	01-207-000-0000-6454	11418409	N
	<b>Warrant #</b>	<b>450220</b>	<b>Total...</b>	<b>740.00</b>			
12708	Thor Real Estate LLC		3,138.00	55.061.0020 Overpmt	81-850-000-0000-2112		N
12708			10.00	55.061.0030 Overpmt	81-850-000-0000-2112		N
	<b>Warrant #</b>	<b>450221</b>	<b>Total...</b>	<b>3,148.00</b>			
7131	Train Of 89 Keys		40.00	Svc Call:Display Case Main 3/5	01-111-110-0000-6305	20-016	N
	<b>Warrant #</b>	<b>450222</b>	<b>Total...</b>	<b>40.00</b>			
9933	Tri-State Business Machines Inc		10.29	Copies 2/10-3/9/20	01-103-000-0000-6302	485554	N
9933			10.29	Copies 2/10-3/9/20	01-105-000-0000-6302	485554	N
9933			110.27	Copies 2/10-3/9/20	01-127-127-0000-6302	485563	N
9933			110.26	Copies 2/10-3/9/20	01-127-128-0000-6302	485563	N
9933			10.30	Copies 2/10-3/9/20	01-127-129-0000-6302	485554	N
	<b>Warrant #</b>	<b>450223</b>	<b>Total...</b>	<b>251.41</b>			
4231	UPS		26.11	Outgoing Freight 3/14/20	01-201-000-0000-6205	58A87E110	N
	<b>Warrant #</b>	<b>450224</b>	<b>Total...</b>	<b>26.11</b>			
3960	Voth/Donald		48.00	55.193.0220 Overpmt	81-850-000-0000-2112		N
	<b>Warrant #</b>	<b>450225</b>	<b>Total...</b>	<b>48.00</b>			
3961	West Third Rental		58.00	55.005.2910 Overpmt	81-850-000-0000-2112		N
	<b>Warrant #</b>	<b>450226</b>	<b>Total...</b>	<b>58.00</b>			
	<b>Warrant Form</b>	<b>WFXX</b>	<b>Total...</b>	<b>85,202.90</b>	<b>115 Transactions</b>		

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Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
6781	Benck/Andrea	35.00	Cell Phone 3/2020	01-031-000-0000-6202		N
	<b>Warrant # 30484</b>	<b>Total...</b>	<b>35.00</b>			
13221	Birmingham/Darel	161.01	Transp Mileage 1/27-2/6/20	01-121-140-0000-6220		N
	<b>Warrant # 30485</b>	<b>Total...</b>	<b>161.01</b>			
13174	Bolin/Kelly	30.00	Internet 3/2020	01-041-000-0000-6209		N
	<b>Warrant # 30486</b>	<b>Total...</b>	<b>30.00</b>			
13708	Carlson/Hannah	30.00	Cell Phone 3/2020	01-063-000-0000-6202		N
13708		25.19	Internet 3/2020	01-063-000-0000-6209		N
	<b>Warrant # 30487</b>	<b>Total...</b>	<b>55.19</b>			
6976	Carroll/Steve	303.60	Transp Mileage 3/4-3/19/20	01-121-140-0000-6220		N
	<b>Warrant # 30488</b>	<b>Total...</b>	<b>303.60</b>			
2370	Ekblad/Jeff	35.00	Cell Phone 3/2020	01-103-000-0000-6202		N
	<b>Warrant # 30489</b>	<b>Total...</b>	<b>35.00</b>			
5827	Ellingsberg/Rich	50.00	Per Diem: BOA Mtg 3/23/20	01-127-128-0000-6106		N
5827		44.85	BOA Mileage 3/23/20	01-127-128-0000-6331		N
	<b>Warrant # 30490</b>	<b>Total...</b>	<b>94.85</b>			
2719	Engberg/Michele	28.75	AMBO Mileage 2/28/20	01-127-127-0000-6331		N
2719		79.93	AMBO Mileage 3/11/20	01-127-127-0000-6331		N
2719		79.35	AMBO Mileage 3/16/20	01-127-127-0000-6331		N
2719		37.90	Reimb: Permit Sppls 3/10/20	01-127-127-0000-6405		N
2719		4.99	Reimb: Permit Sppls 2/29/20	01-127-127-0000-6405		N
	<b>Warrant # 30491</b>	<b>Total...</b>	<b>230.92</b>			
13223	Ferguson/Janet	30.00	Cell Phone 3/2020	01-255-000-0000-6202		N
	<b>Warrant # 30492</b>	<b>Total...</b>	<b>30.00</b>			
13907	Flanders/Linda	25.30	Mileage 2/1/20	01-005-000-0000-6331		N
	<b>Warrant # 30493</b>	<b>Total...</b>	<b>25.30</b>			
9305	Fox/Darwin	50.00	Per Diem: PAC Mtg 3/16/20	01-127-128-0000-6106		N
9305		50.00	Per Diem: BOA Mtg 3/23/20	01-127-128-0000-6106		N
9305		14.38	PAC Mileage 3/16	01-127-128-0000-6331		N
9305		14.38	Site Visit Mileage 3/13/20	01-127-128-0000-6331		N
9305		13.34	BOA Mileage 3/23/20	01-127-128-0000-6331		N



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<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
<u>Warrant #</u>		<u>Total...</u>		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			<b>142.10</b>				
11189	Gale/Thomas		50.00	Per Diem: PAC Mtg 3/16/20	01-127-128-0000-6106		N
11189			26.91	PAC Mileage 3/16/20	01-127-128-0000-6331		N
<b>Warrant #</b>		<b>30495</b>	<b>Total...</b>				
			<b>76.91</b>				
11039	Horsman/Nicole		83.95	MCAPS Mileage 2/14/20	01-091-000-0000-6331		N
<b>Warrant #</b>		<b>30496</b>	<b>Total...</b>				
			<b>83.95</b>				
11828	Huneke/Marcus		50.00	Per Diem: PAC Mtg 3/16/20	01-127-128-0000-6106		N
11828			20.93	PAC Mileage 3/16/20	01-127-128-0000-6331		N
<b>Warrant #</b>		<b>30497</b>	<b>Total...</b>				
			<b>70.93</b>				
1427	Jaeger/Mark Alan		29.99	Cell Phone 3/2020	01-255-000-0000-6202		N
<b>Warrant #</b>		<b>30498</b>	<b>Total...</b>				
			<b>29.99</b>				
12612	Kelly/Dan		30.00	Cell Phone 3/2020	01-255-000-0000-6202		N
<b>Warrant #</b>		<b>30499</b>	<b>Total...</b>				
			<b>30.00</b>				
5570	L & L Street Rod and Sports Truck		130.00	#1623 Move Gun Lock/Mt 3/20/20	01-201-000-0000-6303	2899	N
<b>Warrant #</b>		<b>30500</b>	<b>Total...</b>				
			<b>130.00</b>				
12152	Lance/Stacy L		35.00	Cell Phone 3/2020	01-031-000-0000-6202		N
<b>Warrant #</b>		<b>30501</b>	<b>Total...</b>				
			<b>35.00</b>				
1721	Matthews/Tris		30.00	Cell Phone 3/2020	01-201-000-0000-6202		N
1721			40.00	Internet 3/2020	01-201-000-0000-6209		N
<b>Warrant #</b>		<b>30502</b>	<b>Total...</b>				
			<b>70.00</b>				
35975	MCIT		114.00	Add: 2016 Mastic Melter	01-001-000-0000-6351	3360	N
<b>Warrant #</b>		<b>30503</b>	<b>Total...</b>				
			<b>114.00</b>				
503	Mjs Security Inc		1,440.00	Consultant Fee 3/9-3/12/20	01-063-000-0000-6278	2003152	N
<b>Warrant #</b>		<b>30504</b>	<b>Total...</b>				
			<b>1,440.00</b>				
2610	Nygaard/Ron		1,070.65	Transp Mileage 1/20-3/5/20	01-121-140-0000-6220		N
2610			7.00	Parking 1/20/20	01-121-140-0000-6220		N
<b>Warrant #</b>		<b>30505</b>	<b>Total...</b>				
			<b>1,077.65</b>				
2712	O'keefe/Stephen		52.90	Coroner Mtg Mileage 2/28/20	01-091-000-0000-6331		N
<b>Warrant #</b>		<b>30506</b>	<b>Total...</b>				
			<b>52.90</b>				

# Goodhue County

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<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
8856	Ostlund/Emily		40.00	Internet 3/2020	01-255-000-0000-6209			N
	<b>Warrant #</b>	<b>30507</b>	<b>Total...</b>	<b>40.00</b>				
11875	Peters/Susan		30.00	Cell Phone 3/2020	01-121-000-0000-6202			N
	<b>Warrant #</b>	<b>30508</b>	<b>Total...</b>	<b>30.00</b>				
8464	Pettit/Sarah		50.00	Per Diem: PAC Mtg 3/16/20	01-127-128-0000-6106			N
8464			30.94	PAC Mileage 3/16/20	01-127-128-0000-6331			N
	<b>Warrant #</b>	<b>30509</b>	<b>Total...</b>	<b>80.94</b>				
2606	Shi Corp		1,839.60	Nessus Pro Renew 6/20-6/21	01-063-000-0000-6270	B11407268		N
	<b>Warrant #</b>	<b>30510</b>	<b>Total...</b>	<b>1,839.60</b>				
11804	Smith/John		30.00	Cell Phone 3/2020	01-063-000-0000-6202			N
	<b>Warrant #</b>	<b>30511</b>	<b>Total...</b>	<b>30.00</b>				
13769	Strauss/Molly		76.48	Permit Tech Mtg Mileage 2/25	01-127-127-0000-6331			N
	<b>Warrant #</b>	<b>30512</b>	<b>Total...</b>	<b>76.48</b>				
11982	Summit Food Service LLC		446.81	Inmate Laundry 2/29-3/6/20	01-207-000-0000-6366	INV2000072956		N
11982			10.54	Oven Mitt 3/6/20	01-207-000-0000-6420	INV2000072954		N
11982			8,905.16	Inmate Meals 2/29-3/6/20	01-207-000-0000-6463	INV2000072955		N
11982			417.22	Condiments 3/6/20	01-207-000-0000-6463	INV2000072954		N
	<b>Warrant #</b>	<b>30513</b>	<b>Total...</b>	<b>9,779.73</b>				
7383	Whipple/Shawn		14.00	Reimb: Petroleum Jelly 3/3/20	01-207-000-0000-6434			N
7383			18.00	Reimb: Petroleum Jelly 3/7/20	01-207-000-0000-6434			N
	<b>Warrant #</b>	<b>30514</b>	<b>Total...</b>	<b>32.00</b>				
12016	Whitaker/Richard		217.35	Transp Mileage 2/13-2/26/20	01-121-140-0000-6220			N
	<b>Warrant #</b>	<b>30515</b>	<b>Total...</b>	<b>217.35</b>				
9563	Wright/David		30.00	Cell Phone 3/2020	01-063-000-0000-6202			N
9563			40.00	Internet 3/2020	01-063-000-0000-6209			N
	<b>Warrant #</b>	<b>30516</b>	<b>Total...</b>	<b>70.00</b>				
8000	Wyld/Eddy		30.00	Cell Phone 3/2020	01-063-000-0000-6202			N
8000			40.00	Internet 3/2020	01-063-000-0000-6209			N
	<b>Warrant #</b>	<b>30517</b>	<b>Total...</b>	<b>70.00</b>				
	<b>Warrant Form</b>	<b>WFXX-ACH</b>	<b>Total...</b>	<b>16,620.40</b>	<b>55 Transactions</b>			

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**Final Total...**                      **101,823.30**                      **170 Transactions**

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
60	WFXX	450167	450226	03/27/2020	03/27/2020				
34	WFXX-ACH	30484	30517	03/27/2020	03/27/2020	29	3,317.07	5	13,303.33
	TOTAL								

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### RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>		<u>NON-ACH AMOUNT</u>	
1	78,886.47	County General Revenue	16,620.40		62,266.07	
25	7,242.50	Economic Development Authori	-		7,242.50	
34	9,557.89	Capital Plan	-		9,557.89	
72	1,692.44	Other Agency Funds	-		1,692.44	
81	4,444.00	Settlement Fund	-		4,444.00	
	101,823.30	TOTAL	16,620.40	TOTAL ACH	85,202.90	TOTAL NON-ACH