

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JULY 7, 2020**

The Goodhue County Board of Commissioners met on Tuesday, July 7, 2020, at 9:00 a.m. by virtual meeting with the County Administrator appearing from the County Board Room of the Government Center, Red Wing, MN with Commissioners Anderson, Majerus, Nesseth, Drotos and Flanders all present and appearing by virtual meeting.

C/Drotos asked if there were any disclosures of interest. There were none.

¹ Moved by C/Nesseth, seconded by C/Flanders, and carried to approve the June 16, 2020, County Board Minutes.

² Moved by C/Anderson, seconded by C/Flanders, and carried to approve the July 7, 2020, County Board Agenda as amended. Administrator added the following items:

- Revised Report for Consent agenda item #3. Liquor License Applications
- CARES Act Update under the Finance Director's Reports

³ Moved by C/Nesseth, seconded by C/Drotos, and carried to approve the following items on the consent agenda as amended:

1. Approve Award of HSIP Chevron Sign Contract S.P. 025-070-013.
2. Approve Final of 2020 Traffic Marking Contract.
3. Approve New Liquor License Applications.
4. Approve Renewal of 3.2% Malt Liquor License 2020-2021.

FINANCE DIRECTOR'S REPORT

Final Approval of Property Tax Abatement of Penalty Program Applications. Finance Director, Brian Andersen, reviewed and requested final approval of the Property Tax Abatement of Penalty Program Applications.

⁴ Moved by C/Anderson, seconded by C/Drotos, and carried to approve the Property Tax Abatement of Penalty Program Applications as presented.

CARES Act– Elections. Finance Director, Brian Anderson, updated the board on the CARES Act funding available to counties to help cover additional election-related expenses. Staff recommended the board approve the proposed resolution included in the board packet.

⁵ Moved by C/Anderson, seconded by C/Drotos, and carried to approve the following resolution accepting the CARES Act funding:

WHEREAS On March 13, 2020, the President declared a national state of emergency due to the coronavirus (COVID19) pandemic; and

WHEREAS On March 27, 2020, the President signed H.R. 478 - the CARES Act (the Act) into law, making \$150 billion in relief funds available to state and local governments; and

WHEREAS the Minnesota Office of the Secretary of State (OSS) received funding through the Act to “prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle”

WHEREAS Minnesota laws, Chapter 77, authorized distribution of these funds to local governments for use consistent with state and federal requirements, for purposes of ensuring the health and safety of election officials and voters; and

WHEREAS As determined by the allocation formula used by OSS, Goodhue County would be eligible for a maximum amount of \$49,377.93 of these funds; and

WHEREAS The Goodhue County Elections department has already begun incurring eligible expenses and has determined that the maximum amount of \$49,377.93 will be spent;

NOW THEREFORE LET IT BE RESOLVED THAT, Goodhue County agrees to accept receipt of these

BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JULY 7, 2020

funds. The County will comply with all applicable state and federal laws for spending and reporting of CARES act funds; and

BE IT FURTHER RESOLVED, the County authorizes the Auditor/Treasurer to serve as the fiscal agent for these funds and determine appropriate expenditures and allocations to cities and townships.

LANDUSE MANAGEMENT DIRECTOR'S REPORT

Conditional Use Permit (CUP) Request for Commercial/Industrial Use Primarily Intended to Serve the Ag. Community. The request is for a CUP, submitted by Carl Fox (Applicant) and Aaron Witmer (Owner), to operate a milker equipment parts and equipment storage, repair and sales business in the A-3, Urban Fringe District. Parcel 47.030.1600. TBD HWY 58 BLVD, Zumbrota, MN 55992. Part of the E ½ of the NW ¼ of Section 30 TWP 110 Range 15 in Zumbrota Township.

The Planning Commission recommended approval.

⁶ Moved by C/Nesseth, seconded by C/Flanders, and carried to approve the Planning Commission recommendations to adopt the staff report into the record; adopt the findings of fact; accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the request from Carl Fox for a CUP to establish a business primarily serving the ag. Community, subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Primary hours of operation for the retail business shall be year-round, Monday through Friday, 8:00 AM to 5:00 PM;
3. On-street parking shall be prohibited; "To effectively promote the safety, health, and well-being of our residents" www.co.goodhue.mn.us
4. On-street loading or off-loading shall be prohibited;
5. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
6. Compliance with Goodhue County Zoning Ordinance including, but not limited to Article 23 A-3, Urban Fringe District; and
7. The Applicant should obtain a Building Permit approval from the Goodhue County Building Permits department prior to establishing the use.

Conditional Use Permit (CUP) Request for Feedlot Expansion (Dicke). The request is for a CUP, submitted by Dale Dicke (owner/operator), for expansion of an existing Feedlot above 500 Animal Units and construction of an animal waste storage pit exceeding 500,000 gallons.

⁷ Moved by C/Anderson, seconded by C/Flanders, and carried to approve the Planning Commission recommendations to adopt the staff report into the record; adopt the findings of fact; accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the request submitted by Dale Dicke (owner/operator) to establish a 572.05 Animal Unit Feedlot with an animal waste storage pit of up to 606,129 gallons, subject to the following conditions:

1. The Feedlot expansion shall be constructed according to submitted plans, specifications, and "To effectively promote the safety, health, and well-being of our residents" www.co.goodhue.mn.us narrative unless modified by a condition of this CUP;
2. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the new barn;
3. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21 (Agriculture Protection District) and Article 13 (Confined Feedlot Regulations);
4. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

County Ditch 1 Update. Staff updated the board on the County Ditch 1 project. This item was for information only.

HUMAN RESOURCE DIRECTOR'S REPORT

Personnel Committee Report. The Personnel Committee met on Tuesday, July 7 with the following items on the

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JULY 7, 2020**

agenda:

Request to Hire Zoning Administrative Assistant Position. This issue was tabled from the June Personnel Committee meeting for further discussion. At this time, this request was withdrawn and Ms. Hanni plans to replace the original Zoning Technician position. Human Resource Director, Melissa Cushing, clarified that in 2018 the board approved a list of county staffing positions that only required HR and Administration approval to hire versus the full board. The Zoning Tech was one of those positions.

Request to fill Veteran's Service Office Administrative Assistant Position. The Personnel Committee recommended that an Assistant Veteran's Service Officer be hired to fill this position instead of replacing it as an Administrative Assistant.

C/Anderson commented that he is not in support of losing an Administrative Assistant in the Vet's Office. He wasn't against hiring an Assistant VSO, however, hiring at that level to do administrative work did not make sense.

C/Anderson made a motion to hire an Administrative Assistant in the Veteran's Service Office. Motion died for lack of a second.

⁸ Moved by C/Flanders, seconded by C/Drotos and carried (3-2-0) with C/Anderson and C/Majerus dissenting to approve to hire an Assistant Veteran's Service Officer.

Administrator Arneson asked for clarification on the Zoning Technician position and if there was board consensus to bring the position back to the full board for approval. C/Drotos confirmed that four commissioner wanted the position brought back to the full board for approval.

HHS Organizational Changes Requests. The Personnel Committee recommended approval. This issue will be addressed at the HHS Board.

Court Services Director Request for Pay Grade Reconsideration. The Personnel Committee recommended this item be tabled for further discussion and reviewed it for a second time at this morning's Personnel Committee. The recommendation was to deny the request based on the recommendation from the consultant and for the position to remain ranked as a Grade 86.

⁹ Moved by C/Neseth, seconded by C/Majerus, and carried to approve that the Court Service's Director Position maintain grade 86.

SHERIFF'S REPORT

COPS Grant. Staff recommended the board approve to accept the COPS grant awarded to Goodhue County. Sheriff Kelly noted that there would be savings in the Jail and Sheriff Budget that could possibly be used to help offset the costs for the 1st year. Moving forward the position would be included in the budget should the board approve to accept the grant.

¹⁰ Moved by C/Neseth, seconded by C/Flanders, and carried to approve to accept the COPS Grant and hire the deputy to fill the position.

COMMITTEE REPORTS:

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| C/Drotos | • |
| C/Neseth | • MCIT Dividend will be returned later this month. |
| C/Anderson | • South Country Health Alliance Update. |
| C/Majerus | • |
| C/Flanders | • |
| Administrator Arneson | • |

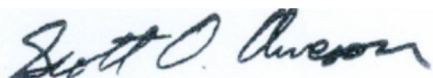
**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JULY 7, 2020**

Review and Approve the County Claims

- ¹¹ Moved by C/Anderson, seconded by C/Nesseth, and carried to approve to pay the County claims in the amount of 01-General Revenue \$446,036.72, 03-Public Works \$635,322.91, 11- Human Service Fund \$144,816.67, 21-ISTS \$00, 25- EDA \$00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$10,686.59, 35-Debt Services \$500.00, 40-County Ditch \$00, 61-Waste Management \$48,970.52, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$313,851.14, 81-Settlement \$4,836.30, in the total amount of \$1,605,020.85.

Adjourn

- ¹² Moved by C/Nesseth, seconded by C/Anderson, and carried to approve to adjourn the July 7, 2020, County Board Meeting.



SCOTT O. ARNESON
COUNTY ADMINISTRATOR



PAUL DROTOS, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the June 16, 2020 County Board Meeting Minutes. (Motion carried 5-0)
2. Approve the July 7, 2020 County Board Meeting Agenda. (Motion carried 5-0)
3. Approved the Consent Agenda as amended. (Motion carried 5-0)
4. Approved the Property Tax Abatement of Penalty Program Applications. (Motion carried 5-0)
5. Approved the CARES Act Resolution. (Motion carried 5-0)
6. Approve a Conditional Use Permit for Carl Fox and Aaron Witmer, Zumbrota Township. (Motion carried 5-0)
7. Approve a Conditional Use Permit for Dale Dicke, Goodhue Township. (Motion carried 5-0)
8. Approved to hire an Assistant Veterans Service Officer Position. (Motion carried 3-2)
9. Approved to maintain Grade 86 for the Court Services Director Position. (Motion carried 3-2)
10. Approved the COPS Grant. (Motion carried 5-0)
11. Approved the county claims. (Motion carried 5-0)
12. Approved to adjourn the July 7, 2020 County Board Meeting. (Motion carried 5-0)