



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

BOARD OF COMMISSIONERS AGENDA

**COUNTY BOARD ROOM
GOVERNMENT CENTER, RED WING**

**SEPTEMBER 1, 2020
9:00 A.M.**

PLEDGE OF ALLEGIANCE

Virtual Meeting Notice

“Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.”

“The Goodhue County Board of Commissioners will be conducting a Committee of the Whole Meeting pursuant to this section on September 1, 2020 at 9:00 a.m. in the County Board Room. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/155461045> or calling [1 866 899 4679](tel:18668994679) any time during the meeting.” Access Code: **155-461-045**

Disclosures of Interest

Review and approve the previous board meeting minutes.

Documents:

[Aug 18, 2020.pdf](#)

Review and approve the county board agenda

Review and approve the following items on the consent agenda:

1. Approve the resolution declaring a State of Emergency for severe weather event on August 8, 2020.

Documents:

[State of Emergency for Severe Weather Event 8-8-20.pdf](#)

2. Approve Request to Sell Forfeited Property at a Private Sale

Documents:

[Request to sell forfeited property at a private sale.pdf](#)
[33.015.0500 Map.pdf](#)

3. Approve Final of CR 23 Cement Stabilization Contract CP 025-023-002.

Documents:

[Final CR 23 Cement Stabilization Contract.pdf](#)

4. Approve Final of 2019 Box Culvert Contract.

Documents:

[Final 2019 Box Culvert Contract.pdf](#)

5. Approve Final of 2020 Aggregate Surfacing Contract.

Documents:

[Final 2020 Aggregate Surfacing Contract.pdf](#)

6. Approve Final of 2020 Seal Coat Contract.

Documents:

[Final 2020 Seal Coat Contract.pdf](#)

7. Approve the donations for the baby investigations.

Documents:

[Baby Investigation Donations.pdf](#)

County Surveyor's Report

1. Consider: County Ditch 1 Resolutions

Documents:

[Ditch1ResolutionsSept2020.pdf](#)

Land Use Management Director's Report

1. CONSIDER: CUP Amendment – Sjoquist Hay & Straw Inc.

Request submitted by Clinton Sjoquist (owner/operator) to amend CUP 14-CU01 to allow an existing Hay and Straw sales business to construct two additional commodity storage buildings and expand shop space. Parcel 37.001.0401. 11780 CTY 1 BLVD, Goodhue, MN 55027. Part of the West ½ of the NE ¼ of the SE ¼ of Section 01 TWP 111 Range 17 in Leon Township. A1 Zoned District.

Documents:

[CBPacket_Sjoquist.pdf](#)

2. CONSIDER: CUP Request for a Utility-Scale Solar Energy System (SES) - Novel Energy Request for CUP submitted by Novel Energy Solutions (Applicant) and Andrew and Kim Huneke (Owners) for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System (SES)

occupying approximately 8.6 acres. Parcel 39.007.0301. TBD 180th Avenue, Zumbrota, MN 55992. NW ¼ of Section 07 TWP 109 Range 15 of Pine Island Township. A1 Zoned District.

Documents:

[CBPacket_NovelEnergy.pdf](#)

3. CONSIDER: CUP Request for a Utility-Scale Solar Energy System (SES) - Lomen Properties LLC Request for CUP submitted by Sunrise Energy (Applicant) and Lomen Properties LLC (Owners) for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System (SES) occupying approximately 8.0 acres. Parcel 38.026.0700. TBD CTY 168 BLVD, Zumbrota, MN 55992. Part of the E ½ of the SE ¼ of Section 26 TWP 110 Range 16 in Minneola Township. A3 Zoned District.

Documents:

[CBPacket_Lomen.pdf](#)

Human Resource Director's Report

1. Request to hire: Survey/GIS/EH Administrative Assistant

Documents:

[Requst2HireAdminAsst-SurveyEH.pdf](#)

Finance Director's Report

1. City of Zumbrota to Modify the Development Program and Establish TIF District No. 1-19

Documents:

[City of Zumbrota to Modify the Development Program and Establish TIF District No. 1-19.pdf](#)

2. Approve County Assessor Term Reappointment

Documents:

[Reappointment for County Assessor Four-Year Term 9-20.pdf](#)

3. CARES Act Funding Program Update

Documents:

[Goodhue County CARES Act Funding Program Update 9-1.pdf](#)

For Your Information

1. Project Status Report.

Documents:

[Project Status Report 01Sept20.pdf](#)

County Board Committee Reports

New and Old Business

Review & Approve County Claims

Documents:

[County Claims 9-1-20.pdf](#)

ADJOURN

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
AUGUST 18, 2020**

The Goodhue County Board of Commissioners met on Tuesday, August 18, 2020, at 9:00 a.m. by virtual meeting with the County Administrator appearing from the County Board Room of the Government Center, Red Wing, MN with Commissioners Anderson, Majerus, Nesseth, Drotos and Flanders all present and appearing by virtual meeting.

C/Drotos asked if there were any disclosures of interest. There were none.

- ¹ Moved by C/Nesseth, seconded by C/Flanders, and carried to approve the August 4, 2020, County Board Minutes.
- ² Moved by C/Anderson, seconded by C/Drotos, and carried to approve the August 18, 2020, County Board Agenda as amended.
- ³ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the following items on the consent agenda:

1. Approve Tuition Reimbursement for Kristen Johnson, HHS.
2. Approve the Advanced Correctional Healthcare, Inc. contract with the ADC starting September 1, 2020.
3. Approve Award of 2020 Box Culvert Contract SAP 025-599-107 & CP 025-027-002.
4. Approve Access Construction Agreement with Zumbrota Golf Course Properties, LLC.
5. Approve the amendment for the 2019 Federal Boating Safety Equipment Grant.

COUNTY ADMINISTRATOR'S REPORT

Goodhue County Housing Study Report. Ron Ziegler with CEDA noted that Maxfield and Associates have presented the board with the Goodhue County Housing Study Report. The next step was for the board to approve the report and get the information out.

- ⁴ Moved by C/Anderson, seconded by C/Flanders, and carried to approve the Goodhue County Housing Study Report.

PUBLIC WORKS DIRECTOR'S REPORT

Public Hearing- Solid Waste Designation Ordinance Reconsideration, Adoption, and Implementation. Staff recommended the board conduct a public hearing and consider any comments received. In addition, staff recommended the board adopt the proposed Solid Waste Designation Ordinance and set an implementation date of Monday, October 19, 2020.

- ⁵ Moved by C/Flanders, seconded by C/Anderson, and carried to approve to open the public hearing.

C/Drotos asked three times for public comment. There were no comments.

- ⁶ Moved by C/Anderson, seconded by C/Flanders, and carried to close the public hearing.

C/Anderson made a motion to approve. C/Flanders seconded the motion. C/Nesseth offered a friendly amendment to begin the implementation date the 1st of the month so that it coincides with billing cycles and makes it easier. He also felt this ordinance was unfair to his district and would not support it.

- ⁷ Moved by C/Anderson, seconded by C/Flanders, and carried (3-2-0) with C/Majerus and C/Nesseth dissenting to approve to adopt the Solid Waste Designation Ordinance with an implementation date of October 19, 2020, unless there was additional information the MPCA needed at which, then it would be 60 days after their final approval.

FINANCE DIRECTOR'S REPORT

2nd Quarter Financial Report. Finance Controller, Kelly Bollin, reviewed the 2nd quarter finance report with the board. This report was for information only.

2020 1st Half Investment Program Report and Outlook. Finance Director, Brian Anderson, reviewed the 1st Half

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
AUGUST 18, 2020**

Investment Program Report with the board. This report was for information only.

Accepting Credit Cards. Finance Controller, Kelly Bollin, updated the board on the status of the county being able to accept credit cards for a number of transactions. As of August 3, 2020, the county has the ability to accept credit cards. This is separate from the credit card collection used through our tax system. The feedback has been good.

CARES Act update. Brian Anderson updated the board of the status of the county’s CARES Act Funding program.

LAND USE MANAGEMENT DIRECTOR’S REPORT

Property Abatement Costs. Staff recommends abatement costs be applied to the following parcels (41-140- 0020, 41-140-0030, 41-140-0050) using the similar language as the prior approvals for the Nelson abatements:

The Board directs the Auditor to assess the remaining costs from the November 2019 cleanup (\$76,696.22) to the Nelson parcels (41-140-0020, 41-140-0030, 41-140-0050); and to charge an annual interest rate of 4.5% on the unpaid balance to be paid in full in 1 year, beginning January 1, 2021 unless paid in full by 12:00pm, December 31, 2020.

⁸ Moved by C/Anderson, seconded by C/Drotos, and carried to approve to direct the Auditor to assess the remaining costs from the November 2019 cleanup (\$76,696.22) to the Nelson parcels (41-140-0020, 41-140-0030, 41-140-0050); and to charge an annual interest rate of 4.5% on the unpaid balance to be paid in full in 1 year, beginning January 1, 2021 unless paid in full by 12:00pm, December 31, 2020.

COMMITTEE REPORTS:

C/Drotos	•
C/Nesseth	• Zumbro One Watershed One Plan update.
C/Anderson	•
C/Majerus	•
C/Flanders	• Workforce development update.
Administrator Arneson	•

New and old business. C/Nesseth requested an annual report on the cost of the trash for the residents of Goodhue County, comparably to the year before. He will bring a motion forward at the next county board meeting.

Review and Approve the County Claims

⁹ Moved by C/Anderson, seconded by C/Flanders, and carried to approve to pay the County claims in the amount of 01-General Revenue \$524,857.49, 03-Public Works \$1,812,881.81, 11- Human Service Fund \$140,497.97, 21-ISTS \$00, 25- EDA \$00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$43,435.25, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$37,736.82, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$22,201.81, 81-Settlement \$35,762.23, in the total amount of \$2,617,373.38.

Adjourn

¹⁰ Moved by C/Flanders, seconded by C/Anderson, and carried to approve to adjourn the August 18, 2020, County Board Meeting.

BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
AUGUST 18, 2020

SCOTT O. ARNESON
COUNTY ADMINISTRATOR

PAUL DROTOS, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the August 4, 2020 County Board Meeting Minutes. (Motion carried 5-0)
2. Approve the August 18, 2020 County Board Meeting Agenda. (Motion carried 5-0)
3. Approved the Consent Agenda as amended. (Motion carried 5-0)
4. Approved the County Housing Study Report. (Motion carried 5-0)
5. Approved to open the public hearing. (Motion carried 5-0)
6. Approved to close the public hearing. (Motion carried 5-0)
7. Approved the Solid Waste Designation Ordinance and Report and implementation date. See Ordinance Summary below. (Motion carried 3-2-0)
8. Approved to assess the abatement costs to the Nelson Property. (Motion carried 5-0)
9. Approved the county claims. (Motion carried 5-0)
10. Approved to adjourn the August 18, 2020 County Board Meeting. (Motion carried 5-0)

The following is a summary of the Goodhue County Solid Waste Designation Ordinance. A full text version of the Ordinance is available for public inspection at the Goodhue County Auditor's Office located at 509 W. 5th Street, Red Wing, Minnesota, 55066 and is available on-line at www.co.goodhue.mn.us, or by mail or electronic mail upon request.

NOTICE of enactment of Goodhue County Solid Waste Designation Ordinance. Summary:

The County Board adopted a Solid Waste Designation Ordinance regulating the transportation and delivery of Solid Waste generated within Goodhue County, Minnesota pursuant to Minn. Stat. Ch. 115A and 400; defining the geographic area and the types and quantities of Solid Waste subject to designation; defining Designated Waste; establishing that all Persons, including commercial Haulers and Self Haulers, must deliver all quantities of Designated Waste exclusively to the Designated Facility, which is the City of Red Wing Solid Waste Campus, 1873 Bench Street, Red Wing, Minnesota, 55066; establishing procedures and principles to be followed in establishing and amending rates and charges at the Designated Facility; excepting from the ordinance certain materials; establishing criminal penalties and civil enforcement remedies for violations of the ordinance; providing for the inspection of records; and stating additional regulations governing Commercial Haulers and Self-Haulers; and other matters. This Ordinance is intended to support and promote the health, welfare, and safety of the public and takes effect on October 19, 2020."



**GOODHUE COUNTY
OFFICE OF EMERGENCY MANAGEMENT**

430 WEST SIXTH STREET
RED WING, MN 55066

August 27, 2020

To: Honorable Commissioners
Scott Arneson, County Administrator

From: Diane Richter-Biwer, Director
Emergency Management

A handwritten signature in blue ink, appearing to read "DRB", is written over the name of the sender.

Re: Resolution Declaring a State of Emergency for Severe Weather Event on August 8th, 2020

Current Situation:

On August 8th, 2020 Goodhue County was impacted by a severe thunderstorm event which impacted much of the county but the northern part of the county received the worst of the damages. Severe winds and heavy downpours caused a lot of debris clean up to the City of Red Wing, City of Cannon Falls and Wacouta Township. The initial damage assessment brings the total of debris cleanup to \$105,000. Goodhue County's threshold for a State Public Assistance is \$88,671.36.

I have attached a copy of a letter that I will send to the State of Minnesota requesting that the recovery staff conduct a Preliminary Damage Assessment for these jurisdictions. I will send this after the Board signs the Resolution Declaring a State of Emergency.

Recommendation:

I recommend that the County Board sign the Resolution Declaring a State of Emergency so these jurisdictions can begin the process for financial recovery for their expenses.



**GOODHUE COUNTY
OFFICE OF EMERGENCY MANAGEMENT**

430 WEST SIXTH STREET
RED WING, MN 55066

MINNESOTA STATE PDA REQUEST LETTER

August 27, 2020

Mr. Joseph Kelly, Director
Minnesota Department of Public Safety
Division of Homeland Security and Emergency Management
445 Minnesota Street, Suite 223
St. Paul, MN 55101

Dear Mr. Kelly:

Beginning August 8th, 2020 communities in Goodhue County experienced extensive damage from the Severe Thunderstorm weather event across a large section of the county.

Our *Initial Damage and Impact Assessment Report* revealed damages which met or exceeded 50% of our county federal damage indicator.

At this time, we are requesting your assistance to conduct a Preliminary Damage Assessment (PDA) for the State Public Assistance Program beginning the week of August 31, 2020.

I would like to directly coordinate the logistics for the PDA with your staff if that is acceptable to you.

Thank you for your consideration and please let me know if you require additional information by email diane.richter-biwer@co.goodhue.mn.us or phone at 651-267-2639.

Respectfully,

A handwritten signature in cursive script, appearing to read "Diane Richter-Biwer".

Diane Richter-Biwer
County Emergency Manager

cc: Goodhue County Board of Commissioners
Scott Arneson, County Administrator
Marty Kelly, Goodhue County Sheriff

Resolution Declaring a State of Emergency

WHEREAS the storm of August 8th, 2020 impacted the population of Goodhue County and its cities and townships; and

WHEREAS the event has caused a significant amount of public property damage; and

WHEREAS the Goodhue County Emergency Management Division requests the Goodhue County Board of Commissioners to declare a STATE OF EMERGENCY for the August 8th event of 2020;

NOW, THEREFORE, BE IT RESOLVED, that the Goodhue County Board of Commissioners declares Goodhue County in a State of Emergency for conditions resulting from severe thunderstorm event of August 8th, 2020.

Adopted by the Goodhue County Board of Commissioners this 1st day of September, 2020.

ATTEST:

I, Scott Arneson, County Administrator, hereby attest that the foregoing resolution was duly adopted by the Goodhue County Board of Commissioners on the 1st day of September, 2020.

Paul Drotos, County Board Chairman

Scott Arneson, County Administrator



Brian J. Anderson
Finance Director
Goodhue County Finance & Taxpayer Services

Brian.Anderson@co.goodhue.mn.us
509 W. Fifth St
Red Wing, MN 55066
Phone (651) 385-3043
Fax (651) 267-4878

TO: Board of Commissioners

FROM: Brian Anderson, Finance Director

DATE: August 24, 2020

RE: Request to sell forfeited property at a private sale

Discussion:

Forfeited land laws in Minnesota allow counties some flexibility to eliminate nuisances and dangerous conditions as well as increase compliance with land use ordinances. Statute 282.01 allows the county to sell forfeited land by alternate means if any of the following conditions exist:

1. Land is located in a home rule charter or statutory city, or in a town which cannot be improved because of noncompliance with local ordinances regarding minimum area, shape, frontage or access.
2. If the physical characteristics of the land indicates that its highest and best use will be achieved by combining it with an adjoining parcel and the city or town has not adopted a local ordinance governing minimum area, shape, frontage, or access.
3. If the property consists of an undivided interest in land or land and improvements.

Parcel 33.015.0500 cannot be improved and the best use would be achieved by combining it with an adjoining parcel. We feel that this parcel would fall under this statute and should be sold with the following restrictions:

- The sale will be restricted to adjoining land owners only
- The sale will take place by sealed bid and the property will be awarded to the highest bidder
- There will be no minimum sale price
- The parcel will be sold "as is"

Recommendation:

Staff recommends the Board approve the following resolution for the sale of parcel 33.015.0500 via the private sale method.

WHEREAS, the County Board of Commissioners of Goodhue County, State of Minnesota, desires to offer for sale a certain parcel of land that forfeited to the State of Minnesota for non-payment of taxes.

NOW, THEREFORE BE IT RESOLVED that the Goodhue County Board of Commissioners hereby certify that parcel 33.015.0500 be offered for sale as provided for under Minnesota Statute 282.01 Subd. 7a.

BE IT FURTHER RESOLVED that the Goodhue County Board of Commissioners hereby places the following restrictions on the sale.

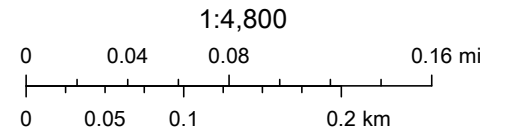
- The sale will be restricted to adjoining land owners only
- The sale will take place by sealed bid and the property will be awarded to the highest bidder
- There will be no minimum sale price
- The parcel will be sold “as is”

ArcGIS WebMap



January 9, 2020

- | | | | |
|-------------------------|-------------------|-----------------------|-------------------------|
| Override 1 | Major Roads 4,800 | County Roads 4,800 | Township or Other Roads |
| LandBaseTPV_7227 | US Highway | County Roads - Gravel | Township or Other Roads |
| Township or Other Roads | State Highway | County Roads - Paved | ESRI Major Roads |





Jess Greenwood, P.E.
Deputy Director – Assistant Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385.3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess Greenwood, P.E. – Deputy Director / Assistant Engineer

RE: 01 Sept 20 County Board Meeting – **CONSENT AGENDA**
Final Contract – C.P. 025-023-002

Date: 26 Aug 20

Summary

It is requested that the County Board approve the attached resolution to accept and approve final payment disbursement of contract CP 025-023-002 Cement Stabilization.

Background

This contract was for the construction of a cement stabilized base on CR 23 between TH 56 and CSAH 1. The contractor for this project was Swenke Co., Inc. from Kasson, MN. The original contract amount was \$1,052,548.00. Final contract amount is \$762,144.10. Final payment to the contractor is \$38,107.21. Completed contract amount is 72.4% of the original contract amount.

The amount of cement that needed to be incorporated into the road was adjusted due to the required engineering testing. This change resulted in a substantial cost saving to the project.

Alternatives

➤ None.

Recommendations

It is the recommendation of staff that the County Board approve the attached resolution and finalize this contract.

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

Date: 01 September 2020

WHEREAS, Contract No. 23002, CP 025-023-002 Cement Stabilization, has in all things been completed, and the County Board being fully advised in the premises; and,

WHEREAS, documentation for the project has been finalized, and final payment to the contractor, Swenke Co., Inc. is \$38,107.21;

NOW, THEREFORE, BE IT RESOLVED, that the Goodhue County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Goodhue and authorize final payment as specified herein.

State of Minnesota
County of Goodhue

Anderson	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Drotos	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Majerus	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Nesseth	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Flanders	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 1st day of September 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, on this 1st day of September 2020.

Scott Arneson
County Administrator



Jess Greenwood, P.E.
Deputy Director – Assistant Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385.3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess Greenwood, P.E. - Deputy Director / Assistant Engineer

RE: 01 Sep 20 County Board Meeting - **CONSENT AGENDA**
Final Contract – S.A.P. 025-599-123, etc.

Date: 25 Aug 20

Summary

It is requested that the County Board approve the attached resolution to accept and approve final payment for the Florence, Belvidere, Belle Creek, Featherstone, and Zumbrota Twp. Box Culvert Projects: SAP 025-599-123, etc.

Background

This contract provided the replacement of these bridge structures:

<u>Township</u>	<u>Old Bridge #</u>	<u>New Bridge #</u>
Florence	25J08	25J93
Belvidere	L0665	25J94
Belle Creek	2099	25J95
Featherstone	5276	25J96
Zumbrota	L0725	25J97

The contractor for this project was Fitzgerald Excavating & Trucking, Inc. from Goodhue, MN. Work was completed on July 13, 2020. Original contract amount was \$1,048,290.20 and the final contract amount is \$1,017,453.95. Final payment to the contractor is \$50,872.70. Completed contract is 97.1% of the revised contract amount.

Alternatives

- None.

Recommendations

It is the recommendation of staff that the County Board approves the attached resolution and finalize this contract.

BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA

Date: 01 September 2020

WHEREAS, Contract No. 99123, SAP Nos. 025-599-123, 025-599-124, 025-599-125, 025-599-126, 025-599-027; Florence Bridge 25J93, Belvidere Bridge 25J94, Belle Creek Bridge 25J95, Featherstone Bridge 25J96 and Zumbrota Bridge 25J97 respectively, which has in all things been completed, and the County Board being fully advised in the premises; and,

WHEREAS, documentation for the project has been finalized, and final payment to the contractor, Fitzgerald Excavating and Trucking, Inc., is \$50,872.70.

NOW, THEREFORE, BE IT RESOLVED, that the Goodhue County Board of Commissioners does hereby accept said completed project for and in behalf of the County of Goodhue and authorize final payment as specified herein.

State of Minnesota
County of Goodhue

Flanders	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Anderson	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Drotos	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Majerus	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Nesseth	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 1st day of September, 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, on this 1st day of September, 2020.

Scott Arneson
County Administrator



Jess Greenwood, P.E.
Deputy Director – Assistant Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385.3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess Greenwood, P.E. – Deputy Director / Assistant Engineer

RE: 01 Sept 2020 County Board Meeting – **CONSENT AGENDA**
FINAL - Request Approval of 2020 Aggregate Surfacing Contract

DATE: 25 Aug 2020

Summary

It is requested that the County Board approve the attached resolution to accept and approve final payment disbursement of the 2020 Aggregate Surfacing Contract.

Background

This contract was for 15.0 miles of crushed rock surfacing on County Roads 41, 44, and 49. The contractor for this project was Kielmeyer Construction, Inc. of Nerstrand, MN. The original contract amount was \$173,235.44. Final contract amount is \$171,466.63. Final payment to the contractor is \$8,573.33. Completed contract amount is 98.9% of the original contract amount.

Alternatives

➤ None.

Recommendation

It is the recommendation of staff that the County Board approves the attached resolution and finalizes this contract.

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

Date: 01 September 2020

WHEREAS, Contract No. 72001, 2020 Aggregate Surfacing, has in all things been completed, and the County Board being fully advised in the premises; and,

WHEREAS, documentation for the project has been finalized, and final payment to the contractor, Kielmeyer Construction, Inc. is \$8,573.33;

NOW, THEREFORE, BE IT RESOLVED, that the Goodhue County Board of Commissioners does hereby accept said completed project for and on behalf of the County of Goodhue and authorize final payment as specified herein.

State of Minnesota
County of Goodhue

Flanders	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Anderson	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Drotos	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Majerus	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Nesseth	Yes <input type="checkbox"/>	No <input type="checkbox"/>

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 1st day of September 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, on this 1st day of September 2020.

Scott Arneson
County Administrator



Jess Greenwood, P.E.
Deputy Director – Assistant Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385.3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess Greenwood, P.E. – Deputy Director / Assistant Engineer

RE: 01 Sept 20 County Board Meeting – **CONSENT AGENDA**
Final 2020 Seal Coat Contract

DATE: 26 Aug 20

Summary

It is requested that the County Board approve the attached resolution to accept and approve payment of the 2020 seal coat contract.

Background

This contract was for 22.24 miles of seal coating on CSAHs 1, 7, 9, 12, 18, 19, 27, and 62. The City of Bellechester also participated in the 2020 seal coat contract.

The contractor for this project was ASTECH of St. Cloud, MN. The original contract amount was \$682,289.47. Final contract amount is \$639,748.32. Final payment to the contractor is \$31,987.42. Final contract amount is 93.8% of the original contract amount.

Alternatives

➤ None.

Recommendation

It is the recommendation of staff that the County Board approves the attached resolution and finalizes this contract.

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

Date: 01 Sept 2020

WHEREAS, Contract No. 82001, 2020 Seal Coating has in all things been completed, and the County Board being fully advised in the premises; and,

WHEREAS, documentation for the project has been finalized, and final payment to the contractor, ASTECH, is \$31,987.42.

NOW, THEREFORE, BE IT RESOLVED, that the Goodhue County Board of Commissioners does hereby accept said completed project for and in behalf of the County of Goodhue and authorize final payment as specified herein.

State of Minnesota
County of Goodhue

Flanders	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Majerus	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Drotos	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Anderson	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Nesseth	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 1st day of September 2020, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, on this 1st day of September 2020.

Scott Arneson
County Administrator



Marty Kelly
Goodhue County Sheriff

430 West 6th Street
Red Wing, MN 55066
Office (651) 267.2600
Dispatch (651) 385.3155

TO: Goodhue County Commissioners

FROM: Chief Deputy Jeremy Lorfald

DATE: August 26, 2020

SUBJECT: Donations

The Goodhue County Sheriff's Office continues to investigate three unsolved baby deaths in Goodhue County.

In 1999, a newborn Caucasian baby girl was found wrapped in a towel and floating in the water near Red Wing by a fisherman. In 2003, a newborn Caucasian baby boy was found washed ashore on Lake Pepin. These two cases were eventually linked through DNA, meaning they share at least one parent.

In 2007, a newborn baby girl was found in the marina at the Treasure Island Casino. This baby is described as Native American or Hispanic and unrelated to the first two, but the details are eerily the same.

Investigator Glen Barringer has been working with Parabon Snapshot DNA Analysis on a genetic genealogy report for each baby. Genetic Genealogy compares the baby's DNA to databases, which contain DNA from other volunteer participants. These genealogy investigations can be very complex and expensive with costs reaching approximately \$5,000.00 per case.

The Goodhue County Sheriff's Office committed to funding the cost for the first baby and worked with Justice Drive in fundraising efforts to help with the cost of the two additional babies. We released a press release on August 3 with a goal of raising \$10,000.00. The message spread all across the United States and within 8 days, we had reached the goal of \$10,000.00. All of the donors who contributed to Justice Drive are anonymous. We also received donations from four individuals, which were mailed directly to the Sheriff's Office totaling \$2,550.00.

Per the donation policy, I am requesting county board approval for the donations received from Justice Drive and the donations received from the four individuals. The total amount received was \$12,550.00.

This money will be used for the genealogy investigations of the babies.

OFFICE OF THE GOODHUE COUNTY SHERIFF

ADULT DETENTION
CENTER
651.267.2804

CIVIL DIVISION
651.267.2601

RECORDS DIVISION
651-267-2600

EMERGENCY
MANAGEMENT
651.267.2639

EMERGENCY
COMMUNICATIONS
651.385.3155

An Equal Opportunity Employer

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

TO: Goodhue County Board of Commissioners
FROM: Lisa M. Hanni, LUM Director / County Surveyor / County Recorder
MEETING DATE: September 1, 2020

RE: County Ditch 1 Resolutions

Attachments: 1) Redetermination of Benefits Resolution
2) Houston Engineering, Inc. Contract for Engineering Services - Engineer's Report
3) Resolution to Initiate Repair

Background:

Goodhue County held a public information meeting with landowners in the County Ditch 1 (CD 1) area on August 20, 2020. Thirteen land owners attended along with Kale Van Bruggen, from Rinke Noonan, Chris Otterness, HEI, Commissioners Anderson and Flanders, Chris Fritz, SWCD, and Kenyon Township supervisors.

Staff presented a brief history of the Ditch, followed by Chris Otterness discussing the engineering inspection report, and Kale Van Bruggen discussing the legal procedures to follow. There were numerous questions from the land owners that attended.

As part of the process, more investigative work needs to be done by doing soil borings and surveying the tile outlets that come into the ditch. Chris Fritz, SWCD, has been working with the County Survey department and HEI to provide this information which would otherwise have been contracted out to the engineering firm.

We also need to hire a company to televise the 5 lateral tiles associated with the ditch to get an accurate assessment of the system's overall condition. This will be a separate contract with a tile inspection company, but is needed for the analysis of the system and part of the review that HEI needs to do their Repair Report.

At the time of the submission of this report, the bids have not come in for the tile inspection work. We also understand that Rice County may be in need of similar tile exploration. Staff will explore cost savings on this work if we can combine it with Rice County's project. In order to keep this process moving, we will request to allow staff to approve that contract if it is not available for this Board meeting.

The following two resolutions are required to be approved in order to move forward with the process:

- 1) A resolution for the Board to order the redetermination of benefits for CD 1. Case law in Minnesota establishes that the drainage authority must have a record of findings that the land values or the benefited and damaged areas have changed in order to acquire jurisdiction over the redetermination of benefit proceedings. The attached findings and Order accomplish that legal requirement;
- 2) A resolution to order initiating the repair of CD 1. It directs HEI to prepare an engineer's report and file it with the County Administrator. It also directs HEI to inspect the lateral tiles and quantify their capacity.

Both resolutions include findings, and must be approved by roll call vote.

Request:

Staff recommend that the County Board:

- 1) Approve the resolution to order the redetermination of benefits for County Ditch1;
- 2) Approve the contract with HEI to prepare the Engineer's Report;
- 3) Approve the resolution to initiate the repair of County Ditch 1;
- 4) Approve the televising of the lateral tiles contract, if available at the time of the September 1, 2020 County Board meeting. If the contract is not available in time for the Board meeting, allow the Land Use Management Director to approve and execute the tile contract.

STATE OF MINNESOTA
GOODHUE COUNTY BOARD OF COMMISSIONERS
SITTING AS THE DRAINAGE AUTHORITY FOR GOODHUE COUNTY DITCH 1

In the Matter of the Redetermination of
Benefits of Goodhue County Ditch 1

**Findings and Order Initiating the
Redetermination of Benefits**

The Goodhue County Board of Commissioners, sitting as the drainage authority for Goodhue County Ditch 1, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Goodhue County Board of Commissioners is the drainage authority for Goodhue County Ditch 1.
2. Goodhue County Ditch 1 was established in 1954. Benefits for Goodhue County Ditch 1 were determined concurrent with establishment in 1954, prior to the initiation of modern, intensive farming and drainage practices within Goodhue County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of Goodhue County Ditch 1 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of Goodhue County Ditch 1.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of Goodhue County Ditch 1.
6. The drainage authority noticed and held an informational meeting on the proposed redetermination of benefits for Goodhue County Ditch 1 on August 20, 2020. The informational hearing was attended by landowners who confirmed certain conditions related to benefits on the drainage system.
7. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present-day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for Goodhue County Ditch 1, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for Goodhue County Ditch 1.
- B. That viewers shall be appointed by subsequent order in these proceedings.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing Findings and Order, and there were ___ yeas and ___ nays as follows:

	Yea	Nay	Absent	Abstain
ANDERSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DROTOS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FLANDERS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAJERUS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NESSETH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Paul Drotos, Chairperson

Dated: September 1, 2020

* * * * *

I, Scott O. Arneson, Goodhue County Administrator, do hereby certify that I have compared the above motion; Findings and Order with the original thereof as the same appears of record and on file with the Goodhue County Board of Commissioners and find the same to be a true and correct transcript thereof. The above Order was filed with me, Goodhue County Administrator on September 1, 2020.

IN TESTIMONY WHEREOF, I hereunto set my hand this ____ day of _____, 2020.

Scott O. Arneson
Goodhue County Administrator



VIA Email: lisa.hanni@co.goodhue.mn.us

August 24, 2020

Lisa Hanni
Goodhue County
509 W. 5th St.
Red Wing, MN 55066

Subject: Proposal for Engineering Services on Goodhue County Ditch 1

Dear Lisa:

We are pleased to provide a proposal for engineering services related to a repair on County Ditch 1 in Goodhue County. **Attachment A** describes our intended scope of work and provides an estimated compensation based on the proposed scope of services for completing the project. The scope includes (1) inspection of the existing public drainage system tile and (2) development of a repair report with preliminary construction plans for the Main Trunk open channel. The total cost for completing the scope of work is **\$21,300**.

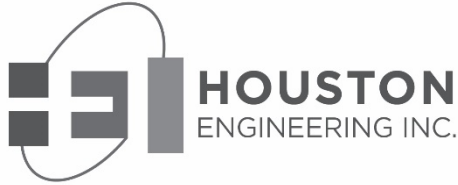
We have enclosed a Client Services Agreement for providing engineering services. If you would like us to proceed with this work, please sign and return to Houston Engineering, Inc. (HEI).

We are excited about the opportunity to serve Goodhue County and its landowners that rely on public drainage systems. If you have any questions regarding our proposal, please contact me at 763-493-6665 or via email at cotterness@houstoneng.com.

Sincerely,
HOUSTON ENGINEERING, INC.

A handwritten signature in black ink, appearing to read "Chris C. Otterness", is written over a horizontal line.

Chris C. Otterness, PE
Principal-in-Charge
Direct: 763.493.6665
cotterness@houstoneng.com



Maple Grove Office
7550 Meridian Circle North, Suite 120
Maple Grove, MN 55369
P: (763) 493-4522 | F: (763) 493-5572

CLIENT/OWNER SERVICES AGREEMENT

PROJECT NAME: Goodhue CD 1 Tile Inspection and Repair Report
HOUSTON JOB NO.: R006400-0004 HOUSTON PROJ. MGR.: Chris Otterness
CLIENT/OWNER NAME: Goodhue County
CLIENT/OWNER ADDRESS: 509 W. 5th St., Red Wing, MN 55066
CLIENT/OWNER PHONE NO.: 651-385-3197 CLIENT/OWNER CONTACT: Lisa Hanni

This Client/Owner Services Agreement ("Agreement") is made and entered into effective as of this 24th day of August, 2020, by and between HOUSTON ENGINEERING, INC. ("Houston") and Goodhue County ("Client").

Recitals

- A. Client has requested Houston to perform certain professional services in connection with a project generally referred to as Goodhue CD 1 Tile Inspection and Repair Report ("Project").
B. Houston desires to provide the professional services requested by Client in accordance with this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Houston and Client agree as follows:

- 1. Services. Houston shall perform the services set forth in Attachment A ("Services") in accordance with the terms and conditions of this Agreement.
2. Term of Agreement. This Agreement shall commence on the date first stated above, and Houston is authorized to commence performance of the Services as of that date. This Agreement shall terminate on the 1st day of March, 2020, unless terminated earlier pursuant to the terms and conditions of this Agreement.

3. Attachments. The Attachments below, which have been marked for inclusion, are hereby specifically incorporated into and made a part of this Agreement:

- [X] ATTACHMENT A - SERVICES (Houston assumes no responsibility to perform any services not specifically listed.)
[X] ATTACHMENT B - GENERAL TERMS AND CONDITIONS
[] ATTACHMENT C -
[] ATTACHMENT D -
[] FEE SCHEDULE - DATED
[] ALTA/NSPS LAND TITLE SURVEY RIDER

4. Compensation.

\$ Lump Sum Fee - Based on the Services defined herein
\$ 21,300.00 Estimated Fee - Client invoiced on an hourly basis commensurate with the attached Fee Schedule
\$ Percentage of Estimated Construction Cost
\$ Other -

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first above written:

CLIENT/OWNER
BY: AUTHORIZED REPRESENTATIVE
TITLE:

HOUSTON ENGINEERING, INC.
BY: [Signature] AUTHORIZED REPRESENTATIVE
TITLE: Principal / Project Manager

PLEASE SIGN AND RETURN ONE COPY TO HOUSTON AT THE ADDRESS ABOVE

ATTACHMENT A. PROPOSED SCOPE OF WORK

The purpose of this project is to conduct an inspection of the public drainage system tile of Goodhue County Ditch 1 (CD 1) and prepare an engineer's report evaluating the repair of the Main Trunk open channel to restore drainage function. The length of public drain tile is approximately 2.4 miles, and the open-channel portion of CD 1 is approximately 2.2 miles long. The following tasks describes HEI's anticipated scope of work.

Task 1: Tile Investigation

HEI will prepare an assessment of the existing condition of the CD 1 public drain tile system. Based on our previous conversations with the County, we understand the County will contract with a tile inspection company to provide televising of tile systems in select locations chosen to provide an accurate assessment of the system's overall condition. We also understand the County will provide field survey of tile outlets into the ditch and known inlet locations.

HEI will use the field survey and historic plan and profile drawings to prepare GIS maps and establish the ACSIC of the public drain tile system. We will then calculate and tabulate the existing drainage coefficients for each of the tile lines. Based on this information and the televising report, we will prepare an assessment of the current condition and hydraulic capacity of the existing tile system.

Task 2: Repair Report

HEI will determine the As-Constructed and Subsequently Improved Condition (ACSIC) of the open channel portion of CD 1 using field survey and soil borings provided by Goodhue County and information gathered from a one-day field inspection.

HEI will prepare plan and profile drawings using the field survey data to show the soil borings, culvert crossings, current elevations and alignment of the drainage system. Additionally, the drawings will include ditch stationing, existing ditch bottom and left and right bank profiles, soil boring elevations, Public Land Survey System (PLSS) sections, road labels, county parcels, parcel numbers and owner names, surveyed private laterals and tile outlets, and Public Waters and National Wetland Inventory data. Plan sheets will be 11" x 17" and scaled to approximately 3,000 lineal feet per sheet.

A report will be prepared that includes an overview of the drainage system condition, criteria used to develop and evaluate the ACSIC repair alternative, repair recommendations, opinion of probable cost, and preliminary construction plans for the recommended alternative.

The report will also discuss regulatory considerations associated with maintenance or repair activities, and will inform future permitting activities, which will be completed at a later date after a repair project is ordered. Most notably, repairs need to comply with the Wetland Conservation Act, which exempts impacts to Type 1, 2, 7, and 8 wetlands resulting from a repair, but does not exempt impacts to Type 3, 4, or 5 wetlands that have been in existence for 25 years. To verify exemptions and regulatory requirements applicable to a range of repairs, HEI will complete an off-site, GIS-based analysis of wetlands and wetland types. We understand that no public waters have been inventoried along CD 1.

A hydraulic analysis using the USGS StreamStats application and HY-8 will evaluate the necessary size of culverts to be replaced.

HEI will provide a draft report, complete a virtual meeting with County staff to review the analysis, and attend and present at a public hearing. The presentation will include project maps, plans, and other graphics indicating the purposes for the repair, proposed alternatives examined, and the extent of repairs.

DELIVERABLES

Our project scope and cost estimate will allow us to deliver:

1. One virtual meeting with County staff to discuss draft repair report
2. Draft and final repair report for CD 1, including findings related to the public drainage system tile inspection
3. Attend and present at a public hearing on the repair report

ASSUMPTIONS

The estimated compensation associated with completing the proposed scope of work is based on the following assumptions:

1. Field survey will be provided by Goodhue County, including soil borings/probes to determine the historic channel bottom and tile intake locations
2. Tile inspection of portions of the public tile will be contracted separately by Goodhue County
3. All available historic drainage system records will be shared with HEI.
4. Goodhue County will provide one set of comments on the draft reports.
5. Costs do not include on-site wetland delineations or any local, state or federal permitting (this is expected to be completed, as-needed at a later date after a repair project is ordered).
6. No evaluation of public water impacts is required
7. Repair report will evaluate one repair alternative (as-constructed and subsequently improved condition)
8. One in-person meeting is included (public hearing for the repair)

ESTIMATED COMPENSATION

Compensation for completing the tasks described in the Scope of Work and will be billed on a time and materials basis with the cost not to exceed the amount show below without approval by Goodhue County.

Task 1: Tile Investigation.....	\$ 2,700
Task 2: Repair Report.....	\$ 18,600
TOTAL COST	\$ 21,300

PROJECT SCHEDULE

HEI will begin work on the project once a signed contract between HEI and Goodhue County is executed (see attached *HEI General Terms and Conditions*). It is anticipated that field survey will occur in late fall 2020, public hearings on the repair report between November 2020 and February 2021, and repair work on the ditch will ultimately begin in the summer of 2021.

Additional Services

HEI can provide an array of additional services to further support development and progression of the repair project, that are outside of this scope.

The additional services may include:

- Contract documents suitable for a public bidding process; and
- Construction management.

Engineering Services Goodhue CD 1
August 24, 2020
Page 3

The cost for these additional services can be provided on request and we would be happy to discuss the options with you.

General Terms and Conditions

1. STANDARD OF CARE

Houston shall perform its Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the region where the Project is located.

2. PAYMENT TERMS

Invoices will be submitted periodically (customarily on a monthly basis) and are due and payable upon receipt. Client agrees to pay a service charge on all accounts 30 days or most past due at a rate equal to one percent (1%) each month but in no event shall such service charge exceed the maximum amount allowed by law. Acceptance of any payment from Client without accrued service charges shall not be deemed to be a waiver of such service charges by Houston. In the event Client is past due with respect to any invoice Houston may, after giving five (5) days written notice to Client, suspend all services without liability until Client has paid in full all amounts owing Houston on account of services rendered and expenses incurred, including service charges on past due invoices. Payment of invoices is not subject to discount or offset by Client.

3. CHANGES OR DELAYS

If the Project requires conceptual or process development services, such services often are not fully definable in the initial planning. If, as the Project progresses, facts develop that in Houston's judgment dictate a change in the Services to be performed, Houston shall inform Client of such changes and the parties shall negotiate, in good faith, with respect to any change in scope and adjustment to the time of performance and compensation and modify the Agreement accordingly. In the event the parties are unable to reach an agreement, either party may terminate this Agreement without liability by giving fourteen (14) days written notice to the other party. In the event of termination, the final invoice will include all Services and expenses associated with the Project up to the effective date of termination, and will also include equitable adjustment to reimburse Houston for any termination settlement costs incurred relating to commitments that had become firm before termination plus a 10 percent markup on those settlement costs.

4. PAYMENT

Where the method of payment under the Agreement is based upon cost reimbursement (e.g., hourly rate, time and materials, direct personnel expense, per diem, etc.), the following shall apply: (a) the minimum time segment for charging work is one-quarter hour; (b) labor (hours worked) and expenses will be charged at rates commensurate with the attached fee schedule or, if none is attached, with Houston's current fee schedule (at the time of the work); (c) when applicable, rental charges will be applied to cover the cost of pilot-scale facilities or equipment, apparatus, instrumentation, or other technical machinery. When such charges are applicable, Client will be advised at the start of an assignment, task, or phase; and (d) invoices based upon cost reimbursement will be submitted showing labor (hours worked) and total expense. If requested by Client, Houston shall provide supporting documentation at Client's cost, including labor and copying costs.

5. TERMINATION

Either party may terminate this Agreement, in whole or in part, by giving fourteen (14) days written notice to the other party, if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. In such event, and subject to the limitations set forth in this Agreement, the non-defaulting party may pursue its rights and remedies as contemplated by this Agreement and as allowed by law.

6. LIMITATION OF LIABILITY

In no event shall Houston be liable for incidental, indirect or consequential damages of any kind. Houston's maximum cumulative liability with respect to all claims and liabilities under this Agreement, whether or not insured, shall not exceed the greater of \$50,000 or the total compensation received by Houston under this Agreement. The disclaimers and limitations of liability set forth in this Agreement shall apply regardless of any other contrary provision set forth and regardless of the form of action, whether in contract, tort or otherwise. Each provision of this Agreement which provides for a limitation of liability, disclaimer of warranty or condition or exclusion of damages is severable and independent of any other provision and is to be enforced as such. Client hereby releases Houston from any and all liability over and above the limitations set forth in this paragraph.

7. INSURANCE

Houston shall obtain and maintain during the term of this Agreement, at its own expense, workers' compensation insurance and comprehensive general liability insurance in amounts determined by Houston and will, upon request, furnish insurance certificates to Client. The existence of any such insurance shall not increase Houston's liability as limited by paragraph 6 above.

8. HAZARDOUS SUBSTANCES

Client shall furnish or cause to be furnished to Houston all documents and information known by Client that relate to the identity, location, quantity, nature, or characteristics of any asbestos, pollutant or hazardous substance, however defined ("Hazardous Substances") at, on or under the Project site. Houston is not, and has no responsibility as a handler, generator, operator, treater, storer, transporter, or disposer of Hazardous Substances found or identified at the Project. Client agrees to bring no claim for fault, negligence, breach of contract, indemnity, or other action against Houston, its principals, employees, agents, and consultants, if such claim in any way would relate to Hazardous Substances in connection with the Project. Client further agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Houston, its principals, employees, agents, and consultants from and against all claims, damages, losses, and expenses, direct or indirect, or consequential damages, including but not limited to fees and charges for attorneys and court and arbitration costs, arising out of or resulting from the performance of Houston's Services hereunder, or claims brought against Houston by third parties arising from Houston's Services or the services of others and/or work in any way associated with Hazardous Substance activities. This indemnification shall survive termination of this Agreement.

9. INDEMNIFICATION

Client shall indemnify, and hold harmless Houston, together with its officers, directors, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Client's breach of this Agreement or Client's fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project. Subject to the limitations set forth in this Agreement, Houston shall indemnify and hold harmless Client, together with its officers, directors, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Houston's breach of this Agreement or Houston's fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project. The indemnification obligations set forth in this paragraph shall survive termination of this Agreement.

10. WARRANTY

Except as specifically set forth in this Agreement, Houston has not made and does not make any warranties or representations whatsoever, express or implied, as to Services performed or products provided including, without limitation, any warranty or representation as to: (a) the merchantability or fitness or suitability of the Services or products for a particular use or purpose whether or not disclosed to Houston; and (b) delivery of the Services and products free of the rightful claim of any person by way of infringement (including, but not limited to, patent or copyright infringement) or the like. Houston does not warrant and will not be liable for any design, material or construction criteria furnished or specified by Client and incorporated into the Services provided hereunder.

11. PROJECT SITE

Client shall furnish such reports, data, studies, plans, specifications, documents, and other information regarding surface and subsurface site conditions required by Houston for proper performance of its Services. Houston shall be entitled to rely upon Client provided documents and information in performing the Services required under this Agreement. Houston assumes no responsibility or liability for the accuracy or completeness of any such documents or information. Houston will not direct, supervise, or control the work, means or methods of contractors or their subcontractors in connection with the Project. Houston's Services will not include a review or evaluation of the contractor's or subcontractor's safety measures. The presence of Houston, its employees, agents or subcontractors on a site shall not imply that Houston controls the operations of others nor shall it be construed to be an acceptance by Houston of any responsibility for job-site safety.

12. CONFIDENTIALITY

Houston shall maintain as confidential and not disclose to others without Client's prior consent all information obtained from Client that was not otherwise previously known to Houston or in the public domain and is expressly designated by Client in writing to be "CONFIDENTIAL." The provisions of this paragraph shall not apply to information in whatever form that (a) is published or comes into the public domain through no fault of Houston, (b) is furnished by or obtained from a third party who is under no obligation to keep the information confidential, or (c) is required to be disclosed by law on order of a court, administrative agency, or other authority with proper jurisdiction. Client agrees that Houston may use and publish Client's name and a general description of Houston's services with respect to the Project in describing Houston's experience and qualifications to other clients or potential clients.

13. RE-USE OF DOCUMENTS

All documents, including drawings and specifications, prepared or furnished by Houston (and Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors) pursuant to this Agreement are instruments of service in respect of the Project, and Houston shall retain ownership thereof, whether or not the Project is completed. Client may make and retain copies for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for re-use by Client or others on extensions of the Project or on any other project. Any re-use without written verification or adaptation by Houston for the specific purpose intended will be at Client's sole risk and without liability to Houston or Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors with respect to any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting therefrom. Any such verification or adaptation will entitle Houston to further compensation at rates to be agreed upon by Client and Houston.

14. REMEDIES

Subject to the limitations set forth in this Agreement, in the event any party is in default of this Agreement, the non-defaulting party shall be entitled to pursue all rights and remedies available to it under this Agreement or as allowed by law.

15. PROPRIETARY DATA

The technical and pricing information in connection with the Services provided by Houston is confidential and proprietary and is not to be disclosed or otherwise made available to third parties by Client without the express written consent of Houston.

16. GOVERNING LAW

The validity, construction and performance of this Agreement and all disputes between the parties arising out of or related to this Agreement shall be governed by the laws, without regard to the law as to choice or conflict of law, of the State of North Dakota. Client consents to jurisdiction as to all issues concerning or relating to this Agreement or the Project with the federal or state district courts designated for Cass County, North Dakota.

17. DATA PRACTICES ACT REQUESTS

Houston considers certain information developed during the execution of services as "not public" and "protected" from public disclosure under the various local, state and federal data practices laws. Client shall reimburse Houston for any and all costs and expenses, including attorneys' fees associated with any requests for release of information under any such laws.

18. FORCE MAJURE

Houston shall not be liable for any loss, damage or delay resulting out of its failure to perform hereunder due to causes beyond its reasonable control including, without limitation, acts of nature or the Client, acts of civil or military authority, terrorists threats or attacks, fires, strikes, floods, epidemics, quarantine restrictions, war, riots, delays in transportation, transportation embargos, extraordinary weather conditions or other natural catastrophe or any other cause beyond the reasonable control of Houston. In the event of any such delay, Houston's performance date(s) will be extended for that length of time as may be reasonably necessary to compensate for the delay.

19. WAIVER OF JURY

In the interest of expediting any disputes that might arise between Houston and Client, Client hereby waives its rights to a trial by jury of any dispute or claim concerning this Agreement, the Services, the Project and any other documents or agreements contemplated by or executed in connection with this Agreement.

20. NOTICES

Any and all notices, demands or other communications required or desired to be given under this Agreement shall be in writing and shall be validly given or made if personally served; sent by commercial carrier service; or if deposited in the United States Mail, certified or registered, postage prepared, return receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail or commercial carrier service, such notice shall be conclusively deemed given three (3) days after deposit thereof in the United States Mail or with a commercial carrier service. Notices, demand or other communications required or desired hereunder shall be addressed to the individuals indicated in this Agreement at the addresses indicated in this Agreement. Any party may change its address or authorized recipient for purposes of this paragraph by written notice given in the manner provided above.

21. MISCELLANEOUS

This Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document regarding the Services. If any provision of this Agreement is determined to be invalid or unenforceable in whole or part by a court of competent jurisdiction, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties hereto. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that as closely as possible expresses the intention of the stricken provision. This Agreement, including but not limited to the indemnification provisions, shall survive the completion of the Services under this Agreement and the termination of this Agreement. This Agreement gives no rights or benefits to anyone other than Houston and Client and has no third party beneficiaries except as may be specifically set forth in this Agreement. This Agreement constitutes the entire agreement between the parties and shall not in any way be modified, varied or amended unless in writing signed by the parties. Prior negotiations, writings, quotes, and understandings relating to the subject matter of this Agreement are merged herein and are superseded and canceled by this Agreement. Headings used in this Agreement are for the convenience of reference only and shall not affect the construction of this Agreement. This Agreement and the rights and duties hereunder may not be assigned by Client, in whole or in part, without Houston's prior written approval. No failure or delay on the part of Houston in exercising the right, power or remedy under this Agreement shall operate as a waiver thereof; nor shall any single or partial exercise of any rights, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy hereunder. The remedies provided in this Agreement are cumulative and not exclusive of any remedies provided by law.

STATE OF MINNESOTA
GOODHUE COUNTY BOARD OF COMMISSIONERS
SITTING AS THE DRAINAGE AUTHORITY FOR GOODHUE COUNTY DITCH 1

In the Matter of the
Repair of Goodhue County Ditch 1

**FINDINGS & ORDER DIRECTING
REPAIR BY PETITION PROCEEDINGS**

The Goodhue County Board of Commissioners ("**Board**"), sitting as the drainage authority for Goodhue County Ditch 1 ("**CD 1**"), having received a drainage inspection report in writing pursuant to Minn. Stat. § 103E.705, subd. 3 designating portions of CD 1 that need repair, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Goodhue County Board of Commissioners is the drainage authority ("**Drainage Authority**") for CD 1. CD 1 is located in Township 109N, Range 18W, Sections 28, 29, 32, and 33.
2. CD 1 was established by the drainage authority in 1954. A majority of the construction was completed in 1955, with the construction contract completed in March of 1956.
3. In 1961, CD 1 improved coincident with installation of Private Ditch 42, to widen the downstream end of the drainage system from 6-feet wide to 10-feet wide.
4. Since CD 1 was established and improved, it has undergone only minor repairs.
5. In recent years, the Drainage Authority has received complaints from landowners affected by CD 1 about the condition of the drainage system.
6. On June 3, 2020, the Drainage Authority contracted with Houston Engineering, Inc. ("**HEI**") to complete an inspection report pursuant to Minn. Stat. § 103E.705, subd. 3. The Drainage Authority also directed HEI to investigate the drainage system records and determine whether adequate records establishing the alignment, cross-section, profile, or right-of-way exist in order to proceed with a repair of CD 1.
7. HEI completed its investigation of the drainage system records and the existing conditions on the drainage system. HEI's findings are documented in its Final Technical

Memorandum dated June 26, 2020 ("**2020 Inspection Report**") and filed thereon with the Goodhue County LUM Director, County Surveyor & Recorder, Lisa M. Hanni, LS.

8. The 2020 Inspection Report concludes that adequate information exists in the CD 1 drainage system records to establish channel alignment, right-of-way, and cross-section, but additional information and investigation will be necessary to determine the as-constructed-and subsequently-improved-condition ("**ACSIC**") grade of a repair of the open ditch portions of the system is to be ordered.
9. The 2020 Inspection Report also documents observations regarding the present condition of CD 1. The report notes that sediment, deadfalls, and other vegetative debris is prevalent through CD 1, particularly in the lower portions of the Main Trunk. Several bank locations have sloughed and that the channel bottom is unstable, with the channel thalweg (bottom) migrating within the CD 1 right-of-way. The report also notes that there were several large blockages that caused water to pool for several hundred feet upstream.
10. The 2020 Inspection Report notes that 2 culverts installed on the open channel portion of the ditch at the time of establishment are in noticeable disrepair. The 54" CMP field crossing at Station 30+00 is bent and damaged, and the 54" CMP at Station 60+72 (20th Avenue) appears to be a foot or more above the current channel grade. The report further notes that one of the two box culverts at the outlet of CD 1 on County Road 13 is substantially blocked with sediment.
11. The 2020 Inspection Report concludes that CD 1 is in disrepair due to vegetative growth, flow impediments, and channel instability. The report recommend the Drainage Authority initiate a repair proceeding to restore the function and capacity of CD 1. The report also noted that the scope of the inspection report did not include any of the CD 1 lateral tiles, and recommends the lateral tiles be televised to identify sources of failures and verify the overall condition of the tile.
12. A landowner informational meeting was noticed and held on August 20, 2020 at the Wanamingo Community Room, 401 Main Street, Wanamingo, Minnesota. At the landowner informational meeting, Lisa Hanni, LS, Goodhue County LUM Director, Surveyor, & Recorder presented the history of CD 1; Chris Otterness, P.E. with HEI presented the 2020 Inspection Report, and Kale Van Bruggen, attorney with Rinke Noonan Law Firm, provided an overview of Minn. Stat. ch. 103E requirements for inspections, repairs, redetermination of benefits, and improvements.
13. At the landowner informational meeting, landowners provided comments regarding the current condition of access and township road culverts, the open portions of the CD 1 system, and the lateral tiles. Support for proceeding with a repair of the open ditch portions of the CD 1 drainage system concurrent with conducting a redetermination of

benefits was expressed by multiple landowners in attendance. Several landowners also voiced support for inspecting the lateral tile portions of CD 1 in order to ascertain the source of present failures, verify the overall condition of the tile, and quantify the existing capacity of the tile lines in order to inform a decision for landowners on whether to petition for improvement to one or more tiles.

14. The Board finds that based upon the 2020 Inspection Report, the comments shared by affected landowners at the August 20, 2020 informational meeting, and evidence presented by county staff, that CD 1 needs repair.
15. The Drainage Authority finds that the estimated costs of the repairs of CD 1 will exceed the greater of 20 percent of the benefits of the drainage system, \$1,000 per mile of open ditch in the ditch system, or the dollar amount requiring the solicitation of sealed bids under statutes, section 471.345, subdivision 3 (\$175,000).
16. The Goodhue County Board of Commissioners, the drainage authority for CD 1, is an entity interested in or affected by CD 1 and hereby petitions for repair of CD 1 as directed herein under the petition procedures in Minn. Stat. § 103E.715 and chapter 103E.

ORDER

Based on the foregoing Findings, the Goodhue County Board of Commissioners, sitting as the drainage authority for Goodhue County Ditch 1, hereby orders as follows:

1. The Board hereby accepts these Findings and Order as the petition for repair of CD 1 and assumes jurisdiction over the repair proceedings according to Minnesota Statutes, section 103E.715 repair procedures, as directed by Minnesota Statutes, section 103E.705, subdivision 6.
2. The Board hereby appoints Chris Otterness, P.E. of Houston Engineering, Inc. as the engineer to examine the drainage system and make a repair report in conformance with Minn. Stat. § 103E.715, subd. 2 directed at the issues identified in the 2020 Inspection Report, including the repair of the open ditch portions of CD 1. Further, the engineer shall inspect the lateral tiles by televising portions of the tile to identify the source of failures, as necessary, to verify the overall condition of the tile, and to quantify and report on the existing capacity of these tiles.
3. When the repair report is filed, the County Administrator and staff shall promptly notify the Board and the Board, in consultation with the Administrator, will set a time, by order, not more than 30 days after the date of the order, for a hearing on the repair report.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing Findings and Order, and there were ___ yeas and ___ nays as follows:

	Yea	Nay	Absent	Abstain
ANDERSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DROTOS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FLANDERS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAJERUS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NESSETH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Paul Drotos, Chairperson

Dated: September 1, 2020

* * * * *

I, Scott O. Arneson, Goodhue County Administrator, do hereby certify that I have compared the above motion; Findings and Order with the original thereof as the same appears of record and on file with the Goodhue County Board of Commissioners and find the same to be a true and correct transcript thereof. The above Order was filed with me, Goodhue County Administrator on September 1, 2020.

IN TESTIMONY WHEREOF, I hereunto set my hand this ____ day of _____, 2020.

Scott O. Arneson
Goodhue County Administrator

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

To: County Board
From: Land Use Management
Meeting Date: September 1, 2020
Report date: August 25, 2020

CONSIDER: CUP Amendment – Sjoquist Hay & Straw Inc.

Request submitted by Clinton Sjoquist (owner/operator) to amend CUP 14-CU01 to allow an existing Hay and Straw sales business to construct two additional hay and straw storage buildings and expand shop space.

Application Information:

Applicant: Clinton Sjoquist (owner/operator)
Address of zoning request: 11780 CTY 1 BLVD, Goodhue, MN 55027
Parcel(s): 37.001.0401
Abbreviated Legal: Part of the West 1/2 of the NE 1/4 of the SE 1/4 of Section 01 TWP 111 Range 17 in Leon Township
Zoning District: A1 (Agriculture Protection District)

Attachments and links:

Application and submitted project summary
14-CU01 (existing CUP)
August 17, 2020 DRAFT Planning Commission meeting minutes
Site Map(s)
Goodhue County Zoning Ordinance (GCZO):
<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

Background:

The applicant (Clinton Sjoquist) has operated Sjoquist Hay & Straw Inc. since 2014. The business acquires, stores, and sells bales of hay, straw, and other agricultural feed and bedding commodities to agricultural producers throughout the U.S. and Canada. Mr. Sjoquist received Conditional Use Permit (CUP) approval in March 2014 to begin operating as a "Business primarily intended to serve the agricultural community". He is requesting to amend his existing CUP (14-CU01) to allow him to construct 2 additional commodity storage buildings and expand his workshop to support his growing business.

Goodhue County Zoning Ordinance: Article 4 Conditional/Interim Uses

No CUP/IUP shall be recommended by the County Planning Commission unless said Commission specifies facts in their findings for each case which establish the proposed CUP/IUP will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, will not substantially diminish and impair property values within the immediate vicinity, will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area, that adequate measures have been, or will be, taken to provide utilities, access roads, drainage, and other necessary facilities, to provide sufficient off-street parking and loading space, to control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Project Summary:

Property / Building Information:

- The subject property consists of a single parcel comprising approximately 13-acres.
- The property and all adjacent parcels are zoned A1 (Agriculture Protection). Adjacent land uses include large-scale animal agriculture and row-crop farming among very low-density residential uses.
- The applicant intends to construct two 80-foot x 200-foot x 20-foot (16,000 square feet each) pole-constructed hay sheds to provide additional covered storage for bales and other agricultural products. There are 4 existing hay storage buildings of equal size already on the property that were approved with the initial CUP. The two new hay sheds would be built on the south end of the parcel in line with those existing sheds.

The sheds would be set back a minimum of 30-feet from the west property line as required by ordinance. Mr. Sjoquist noted he is in the process of acquiring an additional 30-feet of land along his west property line from the Charles Erickson Trust. Mr. Sjoquist's parcel has been surveyed and staked and property lines are readily visible.

- The applicant is also proposing to construct an 88-foot x 64-foot x 16-foot addition to the east side of the existing shop. The addition would be attached by means of a 10-foot x 16-foot x 16-foot walkway and would provide additional climate-controlled workspace and storage area. The existing shop is 48-foot x 96-foot with an attached 20-foot x 70-foot office space bringing the total shop and office area to 11,640 square feet.

A building permit will need to be approved by the Goodhue County Building Permits Department prior to construction of the sheds and shop addition.

- No plumbing will be installed in any of the hay storage sheds. The shop/office is served by an existing in-ground septic system located adjacent to the north property line.

An existing holding tank catch basin for the shop service drains will need to be relocated. This tank does not handle septic sewage and therefore is not subject to the County SSTS (Sub-surface Sewage Treatment System) Ordinance.

- Solid waste disposal services are provided by a local professional business.
- The business currently has one any exterior sign identifying the entrance for truck traffic. No additional signage is proposed with this request.
- Exterior yard lighting is installed around the buildings for safety and security. The lights are downward projecting to limit off-site disturbances. The new buildings would have similar lighting installed.
- Hay and straw will occasionally be temporarily stored outside when shed space is not available, however, the addition of the 2 proposed hay sheds should eliminate outdoor storage needs in the future.
- There is some noise generated by the loader and semi-truck activities on the site. The noise is limited to the business hours and the sounds generated are not uncharacteristic of similar industrial-agricultural activities in the immediate vicinity.

The semi loading and unloading areas are concrete-surfaced between the hay sheds which limits dust on site.

Business Information:

- The main activity on site is the loading and off-loading of hay and straw products from semi-trucks and trailers with the use of a loader. The office area of the shop is used primarily as employee workspace and there is very little customer traffic to the site.

Business operations would be relatively unchanged with the proposed expansion.

- Primary hours of operation are year-round, Monday through Saturday from 6:00 AM to 6:00

PM. The business occasionally needs to operate beyond the primary hours to meet producer demand.

- The applicant operates the business with the assistance of 10 employees. No additional employees are proposed.
- Parcel access is located off of CTY 1 BLVD (asphalt surface) on the north end of the property. Semi traffic averages 15 trips per day and generally comes from the west towards US HWY 52. Adequate emergency vehicle access is available to service the facility.
- On-site traffic is one-way to aid safe circulation of semi-trucks. Trucks enter the facility from CTY 1 BLVD and then are directed along a gravel-driveway along the west property line. A gravel-turn around area is provided at the south end of the buildings to allow semis to turn and head back north between the hay sheds to be loaded or off-loaded.

The existing gravel turn-around area at the south end of the property will be moved further south beyond the two new hay sheds once they are completed. The loading area between the hay sheds and the shop/office parking areas are concrete surfaced.

- A minimum of 4 parking spaces is required by Ordinance for the use. 8 parking spaces are provided in front of the office area and there are additional off-street parking areas available throughout the property to accommodate additional parking for passenger vehicles and semi-trucks.

Per GCZO Article 11, Section 16 minimum off-street parking provisions for industrial establishments, manufacturing, research, and testing laboratories, creameries, bottling works, printing and engraving shops, warehousing or storage buildings shall be "one (1) parking space for each three (3) employees computed based on the greatest number of persons to be employed at any one period during the day or night."

- A review of the property record found no complaints regarding the applicant's business since it began operations 6 years ago.

Drainage/Landscaping:

- The site has minor topographic relief with slopes ranging from 0-2% in the project area. There are a significant amount of impervious surfaces on the site which will increase with the expansion. All buildings are guttered and drained through an interconnected tile system with outlets on the east and west sides of the buildings. On-site drainage is directed south via grassed drainage ditches along the east and west property lines eventually flowing to a large private pond along in the southeast corner.

The pond is roughly 175-feet in diameter and approximately 15-feet below the driveway serving Lincoln Sjoquist's property that runs along the eastern edge. A 30" culvert in the southeast corner of the pond provides overflow protection for that driveway. The applicant stated most runoff infiltrates into the ground along the grassed waterways prior to reaching the pond and the pond has more than enough capacity to handle the typical stormwater runoff needs of the site.

- Goodhue County Soil and Water Conservation District Technician/Water Planner Beau Kennedy offered the following amendments regarding the proposal:

"The applicant mentioned that site is relatively flat where the two new sheds are being proposed. I'd tend to agree. The amount of impervious surface on this parcel is increasing again. I think I mentioned something about this during the previous 2 sheds that went up. If that pond to the SE is built big enough that it can retain this increased amount of impervious surface, then great. If not, the applicant may want to look into having a consultant run some runoff calculations to help determine if there is enough storage in that pond before it becomes an issue".

- The County Board should consider whether additional stormwater consideration is needed for the proposed expansion.

Township Information:

- LUM staff confirmed acknowledgment of the CUP amendment request with Leon Township clerk Sandy Hanson via phone on 8/6/20.

The Leon Township Planning Commission will be conducting a Public Hearing on 9/8/20 to consider the amendment of Mr. Sjoquist's CUP with Leon Township for the expansion. It is anticipated final consideration of the amendment by the Leon Township Board would be on 9/15/20.

PAC UPDATE:

The Planning Commission had a lengthy discussion regarding the appropriateness of Mr. Sjoquist's zoning use classification which is currently permitted as a "Business Primarily Intended to Serve the Agricultural Community" and requires a CUP in the A1 District. The discussion centered around commercial versus agricultural taxation for Mr. Sjoquist's operation as well as whether or not an "ag commodity business" should be considered a "farming operation" (which would be a permitted use in the A1 District) or if it should continue to operate under a CUP.

Mr. Sjoquist's existing CUP was reviewed and approved by both the Planning Commission and County Board in 2014. A definition for "Businesses Primarily Intended to Serve the Agricultural Community" did not exist at the time, nor does one currently exist. Mr. Sjoquist was initially classified as a "Business Primarily Intended to Serve the Agricultural Community" as the parcel is solely used for the purposes of purchasing, storing, and reselling hay and straw products. LUM staff strongly recommends that an ordinance change, such as defining this use, be considered before revoking Mr. Sjoquist's CUP given the County Board's prior action.

In the interest of not delaying Mr. Sjoquist's building project while the topic is considered, the Planning Commission provided the below recommendation of Approval for the County Board's consideration. The Planning Commission also approved a follow-up motion directing staff to: "present to the Planning Commission in September research prepared after reassessing the Ordinance to clarify the difference between ag businesses versus a business that may benefit ag. Research should include an assessment of taxing, building codes, and zoning requirements."

LUM staff have scheduled a zoning sub-committee meeting for September 10th to review initial findings, future direction, and discuss potential ordinance changes. The requested research and any amendments for consideration will be provided to the PAC at their September 21, 2020 meeting.

PAC Findings of Fact:

1. The proposed business expansion does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The use is located in an A1 (Agriculture Protection) zone which is intended to allow for large-scale industrial-agricultural operations. The surrounding area is primarily till agriculture land and the existing vegetation effectively screens the use from the nearest residential properties.
2. The proposed business expansion is not anticipated to impede the normal and orderly development or improvement of surrounding vacant property for uses predominant to the area. The proposal meets or exceeds all development standards of the Goodhue County Zoning Ordinance and does not appear incompatible with adjacent agricultural land uses.
3. A review of the Applicant's submitted project summary indicates adequate utilities, access roads, drainage, and other necessary facilities are available to accommodate the proposed use.
4. The facility has ample room to provide sufficient off-street parking and loading space to serve the use and meet the Goodhue County Zoning standards.
5. The submitted plans detail adequate measures to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance. All lighting is downward

deflecting, there is little dust generation on the site given the limited traffic and low speeds, and the noises generated from the business are limited in duration and not uncharacteristic from existing agricultural operations in the vicinity.

PAC Recommendation:

The Planning Advisory Commission recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the Request submitted by Clinton Sjoquist (owner/operator) to amend CUP 14-CU01 to allow an existing Hay and Straw sales business to construct two 80-foot x 200-foot x 20-foot commodity storage buildings and expand shop space. This amendment shall revoke and replace CUP 14-CU01.

Subject to the following conditions:

1. The expansion shall be constructed according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Applicant shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to constructing the new buildings;
3. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21 (Agriculture Protection District);
4. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

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1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County Zoning Ordinance and submitted plans;
3. A decommissioning agreement between the landowner and Novel Energy Solutions shall be maintained to ensure reclamation of the area;
4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
5. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
6. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix for disturbed areas of the site and should submit "seed tags" to the Land Use Management Department prior to final inspection;
7. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
8. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 21 (Agricultural Protection District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
9. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
10. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

Motion carried 9:0

PUBLIC HEARING: CUP Amendment – Sjoquist Hay & Straw Inc.

Request submitted by Clinton Sjoquist (owner/operator) to amend CUP 14-CU01 to allow an existing Hay and Straw sales business to construct two additional commodity storage buildings and expand shop space. Parcel 37.001.0401. 11780 CTY 1 BLVD, Goodhue, MN 55027. Part of the West ½ of the NE ¼ of the SE ¼ of Section 01 TWP 111 Range 17 in Leon Township. A1 Zoned District.

Bechel presented the staff report and attachments.

Commissioner Pettit commented that she had been in contact with staff prior to the meeting regarding questions on the need for a Conditional Use Permit for the operation. She stated that this appears to be an agricultural business and questioned why a business of this type would require a Conditional Use Permit.

Commissioner Stenerson agreed with Commissioner Pettit's questioning of the requirement for a CUP for this particular use. He questioned whether the driveway on Mr. Sjoquist's property was encroaching on his neighbor's property.

Clinton Sjoquist (Applicant) stated that there has been an agreement in place with the neighboring landowners regarding the driveway and farmland. He stated this agreement has not been formally recorded yet.

Commissioner Stenerson questioned whether there were any issues with setbacks for the proposed structures.

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Mr. Sjoquist stated that the existing structures meet all setback requirements and the proposed structures will meet the required setbacks.

Commissioner Stenerson questioned whether the area to be acquired will act as a “buffer zone” between Sjoquists and the farmland.

Mr. Sjoquist agreed with that statement and added that he needs additional room for drainage and to keep his operation far enough away from the farmland to keep the farm field intact.

Commissioner Fox agreed with comments from Commissioners Pettit and Stenerson. He stated that he was concerned that other operators in the rural area will be required to get a Conditional Use Permit to operate a traditional farm operation buying and selling products.

Mr. Sjoquist stated that he is aware of other competing businesses in other counties and states that do not have to go through a conditional use permitting process. He commented on the taxes assessed to his property as a “commercial business” and likened the tax rate to big-box stores. He questioned what percent of the population his business appeals to versus a big-box store for taxing purposes. He acknowledged that in 2014 when a CUP was required he was unaware of how being classified as a “commercial business” would affect his taxes. He added that the shop was required to be handicap accessible when that was constructed at an additional cost to him.

Chair Gale opened the Public Hearing.

Bechel read an email received by staff from Sue Rasmussen (11995 350th Street, Cannon Falls) supporting Mr. Sjoquist’s application to expand his business.

After Chair Gale asked three times for additional comments it was moved by Commissioner Stenerson and seconded by Commissioner Gale to close the Public Hearing.

Motion carried 9:0

Hanni commented on the project, noting that zoning sees the property as a Business Serving the Ag Community because it is on a small parcel used solely for storage sheds to buy and sell hay. The Assessors office and taxing is based upon what the actual operation is and the Building classification is determined based upon use of the actual structures. She stated that the Planning Commission could recommend Mr. Sjoquist’s project for approval so as not to slow down his progress then Zoning staff can meet with the Assessors office and Building Department staff to show the Planning Commission next month how these three departments look at these types of uses/properties. She added that staff has been struggling for several years to determine what qualifies as a “Business serving the Ag. Community” and a more in-depth discussion may need to be held with the Planning Commission to better define this use.

Commissioner Pettit questioned why, if the CUP can be removed from the property, can’t the property owner move forward with a building permit immediately.

Hanni stated that because there is already a CUP for a Business in the Ag Community it must be amended to construct new buildings. She added that staff can work through the classification and definition process with the Assessors and Building Department staff and the Planning Commission. After those meetings, staff can record a document stating that Mr. Sjoquist no longer needs a CUP.

Commissioner Pettit stated that she has issues with all sides of the issues. First being considered an ag. business requiring a CUP and second being taxed as commercial.

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Bechel stated that Mr. Sjoquist's request could be tabled to September to allow time for staff to research ag. business uses.

Hanni noted that the County Board would not make a decision on the application until October if it were delayed a month.

Commissioner Fox stated that he would like to see more clarification on ag. businesses however he did not want to slow down the process for Mr. Sjoquist.

⁸It was moved by Commissioner Fox and seconded by Commissioner Miller to:

- Adopt the staff report into the record;
- Adopt the findings of fact;
- Accept the application, testimony, exhibits, and other evidence presented into the record; and

Recommend the County Board of Commissioners **APPROVE** the Request submitted by Clinton Sjoquist (owner/operator) to amend CUP 14-CU01 to allow an existing Hay and Straw sales business to construct two 80-foot x 200-foot x 20-foot commodity storage buildings and expand shop space. This amendment shall revoke and replace CUP 14-CU01.

Subject to the following conditions:

1. The expansion shall be constructed according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Applicant shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to constructing the new buildings;
3. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21 (Agriculture Protection District);
4. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

Commissioner Stenerson commented on the use being classified as commercial. He questioned whether a discussion could be held regarding businesses serving the ag. community.

Commissioner Pettit stated she would like staff to specifically present the Sjoquist property's classifications to the Commission next month.

Commissioner Stenerson questioned if the Ordinance were changed so that the type of use Mr. Sjoquist has no longer requires a CUP, would Mr. Sjoquist still be regulated by his CUP or would that permit become null and void.

Hanni stated that Mr. Sjoquist's CUP would still be valid unless it were rescinded by staff. She stated that there are ways staff can rescind a CUP, the first being if an owner does not follow through with conditions of their CUP and the second being a request from the owner to rescind the CUP. She added that many insurance companies call staff asking whether businesses or property owners have proper permits for their operations from the County.

Mr. Sjoquist stated that he is insured as a farm policy.

Commissioner Drazkowski stated he would like staff to bring this CUP back in September to cancel the CUP for Mr. Sjoquist.

Hanni stated that Ordinance changes take several weeks and bringing the CUP back next month would not work if the Ordinance is not changed.

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DRAFT**

Commissioner Drazkowski questioned whether there is a method to rescind a CUP because it was issued in error and wondered whether that could be the route Mr. Sjoquist's CUP takes next month.

Commissioner Fox called the original motion to question.

Motion carried 9:0

Bechel stated that there is no definition in the Ordinance for "Businesses Serving the Ag. Community".

Commissioner Pettit questioned whether an Ordinance change was required for this use.

Bechel stated that an Ordinance change may not be required however a formal policy or direction to staff for Businesses Serving the Ag. Community would be helpful. He noted that a Zoning Subcommittee meeting is being held in September to discuss Exterior Storage Yards and this could be added to their agenda.

Hanni commented that the Ordinance states that to revoke a CUP the applicant would have not fulfilled the conditions or commenced work on the project within one year. She added that a discussion regarding an Ordinance change should be held so there is clarification on the use for future projects.

⁹Motion by Commissioner Stenerson and seconded by Commissioner Nesseth to direct staff to present to the Planning Commission in September research prepared after reassessing the Ordinance to clarify the difference between ag businesses versus a business that may benefit ag. Research should include an assessment on taxing, building codes and zoning requirements.

Motion carried 9:0

Other-Discussion

Bechel discussed the Solar Site chart included in the packets for informational purposes.

Hanni noted that Commissioner Pettit is retiring from the Planning Advisory Commission and her last meeting will be in September. Her replacement will be Chris Buck who has been appointed by Commissioner Anderson and was approved by the County Board earlier this month.

Commissioner Stenerson questioned whether staff could include solar site acreages on the chart for future reference.

Bechel stated staff would add the acreages for solar sites to the chart.

¹⁰ADJOURN: Motion by Commissioner Fox and seconded by Commissioner Huneke to adjourn the Planning Commission Meeting at 7:18 PM.

Motion carried 9:0

Respectfully Submitted,

Samantha Pierret; Zoning Assistant

Pierret, Samantha

From: Sue Rasmussen <suer11995@nutelecom.net>
Sent: Monday, August 17, 2020 10:36 AM
To: Pierret, Samantha
Subject: Comment to Clinton Sjoquist request to amend CUP 14-CU01

Hello Samantha,

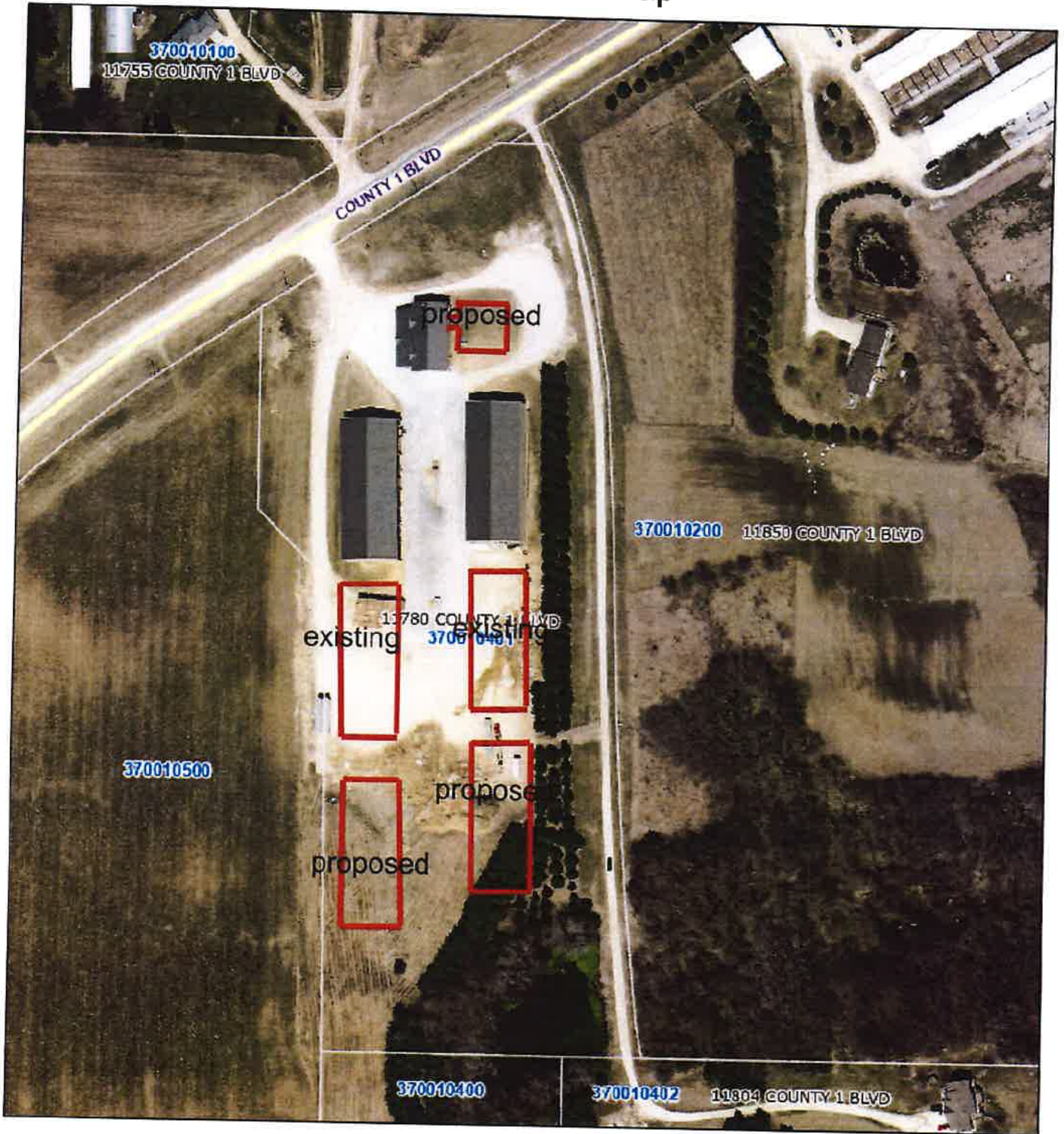
We would like to have this comment added to the meeting record of the Planning Advisory Commission, August 17, 2020:

Our property is approximately 2100 feet southeast of the Sjoquist Hay and Straw sales business. During the five years we have lived here we have had no concerns with the lights or sound coming from the business. From reading the expansion plan it appears there will continue to be no issues with stray lighting and any trucking or backup beeping sounds at night. We support Mr. Sjoquist's request to expand his business and wish him well.

Sue and Greg Rasmussen
11995 350th Street Way
Cannon Falls, MN 55009

Sue Rasmussen
651.253.2935

ArcGIS WebMap



July 29, 2020

 Public Land Survey

County Roads 2,400

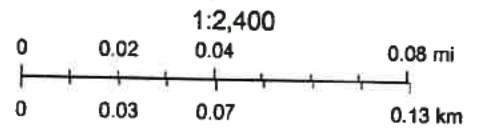
 County Roads - Paved

 Municipal Boundary

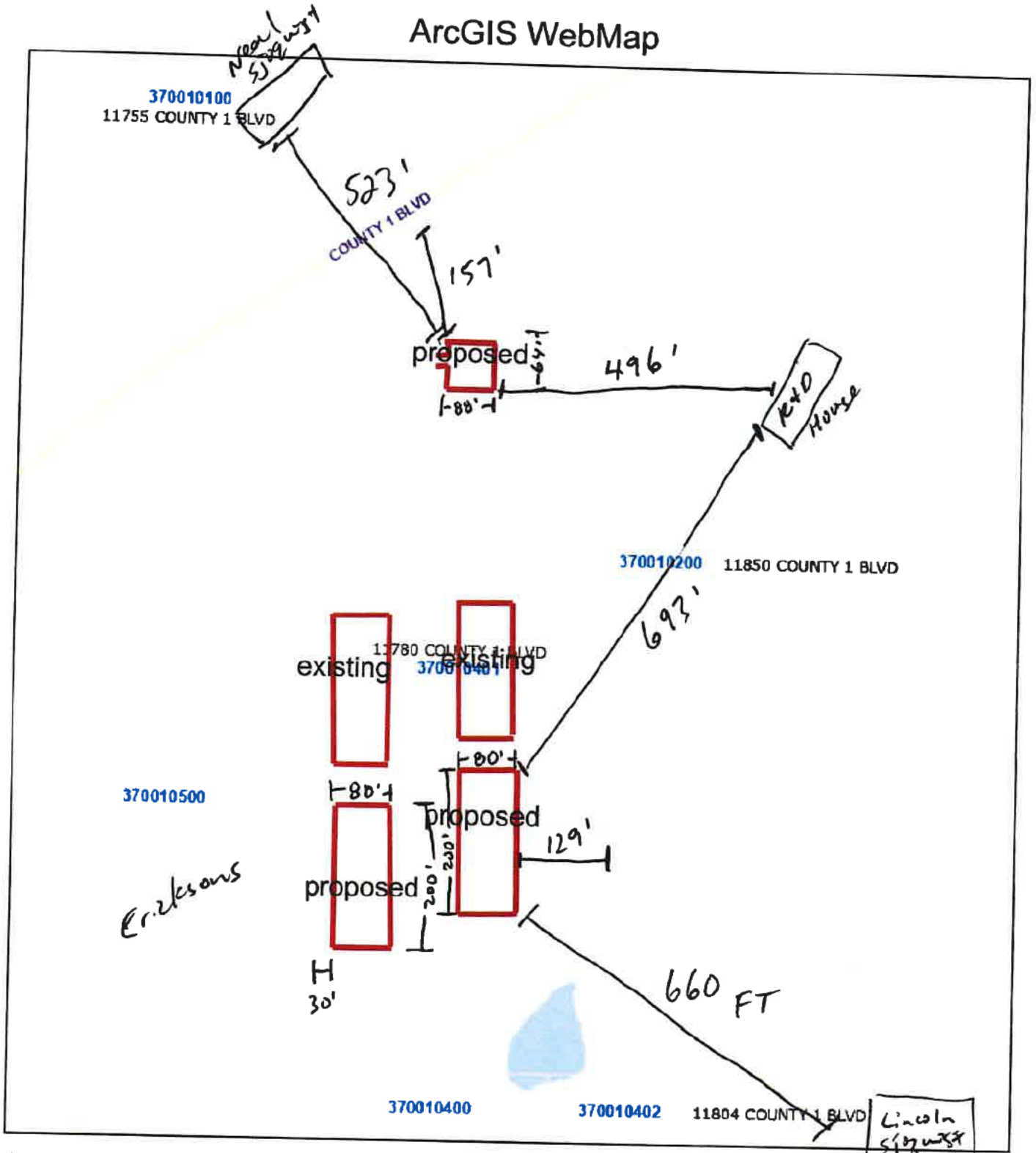
Full Address

PIN

Parcels



ArcGIS WebMap



July 29, 2020

 Public Land Survey

 County Roads 2,400

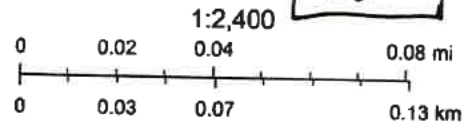
 County Roads - Paved

 Municipal Boundary

Full Address

PIN

Parcels



MAP 01: PROPERTY OVERVIEW



PLANNING COMMISSION

Public Hearing
August 17, 2020

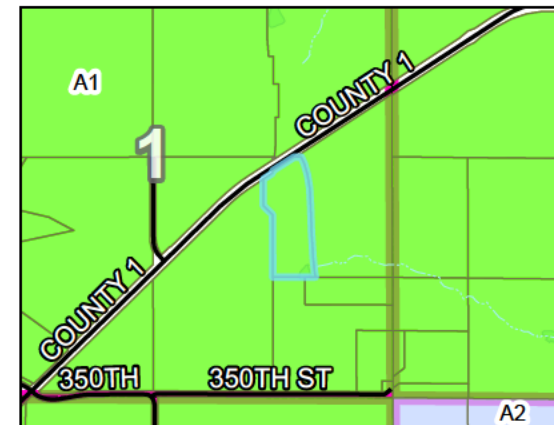
Clinton Sjoquist (Owner/Operator)
A1 Zoned District

Part of the West 1/2 of the NE 1/4 of the
SE 1/4 of Section 1 TWP 111 Range 17
in Leon Township

Request for CUP Amendment to allow
an existing Hay and Straw sales business
to construct two additional commodity storage
buildings and expand office space.

Legend

Intermittent Streams	Bluff Impact Zones (% slope) 20
Protected Streams	Bluff Impact Zones (% slope) 30
Lakes & Other Water Bodies	FEMA Flood Zones
Shoreland	2% Annual Chance
Historic Districts	A
Parcels	AE
Registered Feedlots	AO
Dwellings	X
Municipalities	



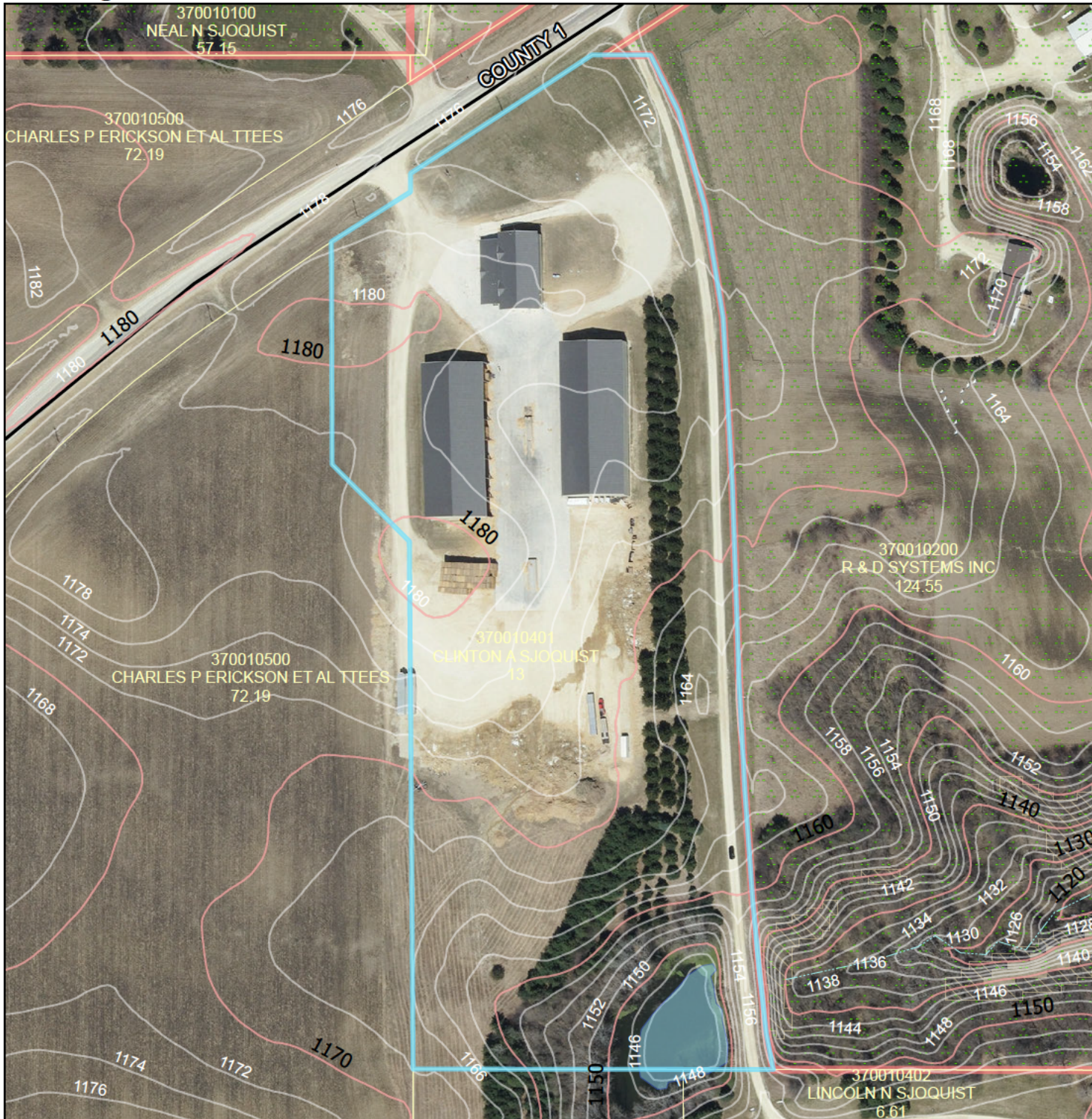
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US Feet

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2018 Aerial Imagery
Map Created August, 2020 by LUM



MAP 03: ELEVATIONS



PLANNING COMMISSION

Public Hearing
August 17, 2020

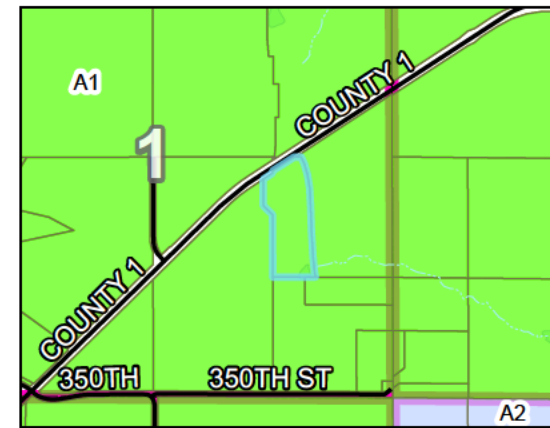
Clinton Sjoquist (Owner/Operator)
A1 Zoned District

Part of the West 1/2 of the NE 1/4 of the
SE 1/4 of Section 1 TWP 111 Range 17
in Leon Township

Request for CUP Amendment to allow
an existing Hay and Straw sales business
to construct two additional commodity storage
buildings and expand office space.

Legend

Intermittent Streams	Bluff Impact Zones (% slope) 20
Protected Streams	Bluff Impact Zones (% slope) 30
Lakes & Other Water Bodies	FEMA Flood Zones
Shoreland	2% Annual Chance
Historic Districts	A
Parcels	AE
Registered Feedlots	AO
Dwellings	X
Municipalities	



0 70 140 280 420
US Feet

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MAP 02: VICINITY MAP



PLANNING COMMISSION

Public Hearing
August 17, 2020

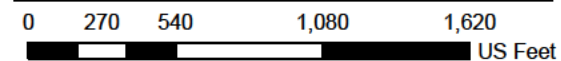
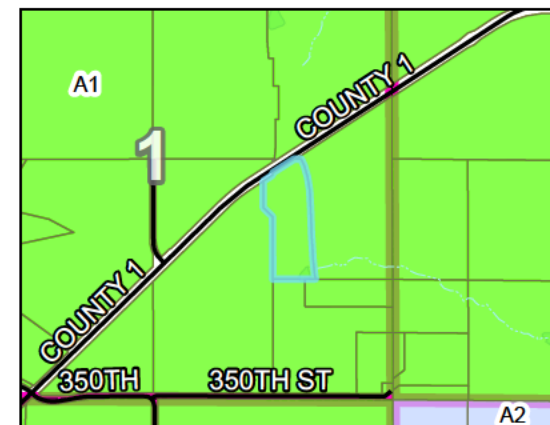
Clinton Sjoquist (Owner/Operator)
A1 Zoned District

Part of the West 1/2 of the NE 1/4 of the
SE 1/4 of Section 1 TWP 111 Range 17
in Leon Township

Request for CUP Amendment to allow
an existing Hay and Straw sales business
to construct two additional commodity storage
buildings and expand office space.

Legend

	Intermittent Streams		Bluff Impact Zones (% slope)
	Protected Streams		30
	Lakes & Other Water Bodies		
	Shoreland		
	Historic Districts		
	Parcels		
	Registered Feedlots		
	Dwellings		
	Municipalities		
			FEMA Flood Zones
			2% Annual Chance
			A
			AE
			AO
			X



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2018 Aerial Imagery
Map Created August, 2020 by LUM



1 GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

Parcel # 37.001-0401

Permit# _____

PROPERTY OWNER INFORMATION

Last Name Sjogquist First Clinton
Street Address 8999 320th way
City Cannon Falls State MN Zip 55009 Attach Legal Description as Exhibit "A" []
Authorized Agent Phone
Mailing Address of Landowner:
Mailing Address of Agent:

PROJECT INFORMATION

Site Address (if different than above): 11780 County 2 Blvd Goodhue MN 55027
Lot Size 13 ACRES Structure Dimensions (if applicable) 80x200x20 88x64x16
What is the conditional/interim use permit request for? Add buildings onto plan.
Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized

DISCLAIMER AND PROPERTY OWNER SIGNATURE

I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.

Signature of Landowner: [Signature] Date 7/29/20
Signature of Agent Authorized by Agent:

TOWNSHIP INFORMATION

Township Zoning Permit Attached? [] If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature Title Date

Comments:

COUNTY SECTION COUNTY FEE \$350 RECEIPT # 17397 DATE PAID 7-30-2020

Applicant requests a CUP/IUP pursuant to Article ___ Section ___ Subdivision ___ of the Goodhue County Zoning Ordinance

What is the formal wording of the request?

Shoreland ___ Lake/Stream Name ___ Zoning District ___

Date Received ___ Date of Public Hearing ___ DNR Notice ___ City Notice ___

Action Taken: ___ Approve ___ Deny Conditions:

RECEIVED

JUL 30 2020

Land Use Management

I, Clinton Sjoquist (Sjoquist Hay & Straw, Inc.) am looking to add (2) 80'x200'x20' hay sheds to my property and onto my existing conditional use permit. The buildings will go directly south of my existing hay sheds. One to the east and one to the west. (see site plan)

I am also wanting to add an 88'x64'x16' addition to my shop. It will go directly to the east of the existing shop and will be connected by a 10'x16'x16' walkway. The total square footage of the existing shop and the new addition will remain under 12000 square feet. (see site plan)

The hay sheds will be for more additional storage for hay and the shop addition will be for more climate-controlled storage. Nothing will change at all with the operation of the business, just more storage is needed.



Clinton Sjoquist

Sjoquist Hay & Straw, Inc.

651-775-6198

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

PROJECT SUMMARY

Please provide answers to the following questions in the spaces below. If additional space is needed, you may provide an attached document.

1. Description of purpose and planned scope of operations (including retail/wholesale activities).

Add 2 hay sheds for more storage and add onto shop for more ~~climate~~ climate controlled storage.

2. Planned use of existing buildings and proposed new structures associated with the proposal.

Hay storage, Shop storage

3. Proposed number of non-resident employees.

~~7~~ 10

4. Proposed hours of operation (time of day, days of the week, time of year) including special events not within the normal operating schedule.

6am - 6pm Monday - Saturday

5. Planned maximum capacity/occupancy.

6. Traffic generation and congestion, loading and unloading areas, and site access.

All on site, no congestion

7. Off-street parking provisions (number of spaces, location, and surface materials).

~~0~~

8. Proposed solid waste disposal provisions.

~~0~~

9. Proposed sanitary sewage disposal systems, potable water systems, and utility services.

nothing will be added that would change septic use.

10. Existing and proposed exterior lighting.

yard lights on all buildings

11. Existing and proposed exterior signage.

0

12. Existing and proposed exterior storage.

Existing (4) 80x200x20 hay sheds 48x96x16 shop w/20x70 office
 proposed (2) 80x200x20 hay sheds 88x64x16 shop addition.

13. Proposed safety and security measures.

lots of yard lights

14. Adequacy of accessibility for emergency services to the site.

yes, large driveway entrance and driveway space.

15. Potential for generation of noise, odor, or dust and proposed mitigation measures.

some noise from loaders/trucks.

16. Anticipated landscaping, grading, excavation, filling, and vegetation removal activities.

excavation needed for building pads

17. Existing and proposed surface-water drainage provisions.

The whole property is sloped to the south, everything goes to
 the storage pond to the south east of property.

18. Description of food and liquor preparation, serving, and handling provisions.

0

19. Provide any other such information you feel is essential to the review of your proposal.

TOWNSHIP ZONING APPLICATION

TOWNSHIP NAME Leon

Goodhue County

Parcel # _____

APPLICANT INFORMATION

Last Name SJOQUIST First CLINTON M.I. A

Street Address 8999 320th St way Phone 651 775 198

City Cannon Falls State MN ZIP 55009

Email Address clinton@sjogquisthay.com

Township _____ Range _____ Section 1

PROJECT INFORMATION

Site Address 11780 County 2 Blvd Goodhue MN 55027

Zoning District _____ Lot Size 13 Acres Structure Dimensions (2) 80x200x20 88x64x16

Type of Project Building Proposed Use Hay storage / shop storage

Structure Type pole building Replacement? YES NO

Variance # _____ Conditional Use Permit # _____

GPS Coordinates _____

DISCLAIMER AND SIGNATURE

I hereby apply for a zoning permit and I acknowledge that the information above is complete and accurate, that the work will be in conformance with the ordinances and codes of Goodhue County. The applicant also understands by signing this application he / she could be held responsible as representative of this project for any violation of compliance with all applicable laws and ordinances of Goodhue County. This permit may be suspended or revoked if the permit has been issued in error or on the basis of incorrect information supplied or in violation of any ordinance or regulation of Goodhue County. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not.

Signature [Signature] Date 7/29/20

TOWNSHIP APPROVALS

I hereby certify that the above described project has been approved by the Township Board, and the structure and use will meet all Township Codes and Ordinances if constructed as indicated.

Signature _____ Title _____ Date _____

Signature _____ Title _____ Date _____

Application fee _____

Receipt Number _____

Certified, Filed, and or Recorded on:

June 23, 2014 1:18 PM

Signed  Deputy

LISA M HANN

GOODHUE COUNTY RECORDER

Fee Amount: \$46.00

STATE OF MINNESOTA
COUNTY OF GOODHUE

PLANNING ADVISORY COMMITTEE
BOARD OF COMMISSIONERS
CONDITIONAL USE PERMIT PROCEEDINGS
FILE NO. 14-CU01

In the matter of: Clinton Sjoquist Conditional Use Permit

A request for a Conditional Use Permit submitted by Clinton Sjoquist for a hay and straw storage business intended to serve the agricultural community at Part OF W ½ OF NE ¼ OF SE ¼ Section 1 T111N R17W, Leon Township, Goodhue County.

A public hearing for the matter was held by the Goodhue County Planning Advisory Committee on the 10th day of February, 2014.

PROPERTY ADDRESS: 11780 County 1 Blvd, Goodhue MN 55027

PARCLE NO. 37-001-0401


LEGAL DESCRIPTION: See Attached document.

The above entitled matter came to be heard before the Goodhue County Board of Commissioners on the 4th day of March, 2014 on a petition for a conditional use permit pursuant to Goodhue County Zoning Ordinance.

IT IS ORDERED that the Conditional Use Permit for a hay and straw storage business intended to serve the agricultural community is hereby approved with the following conditions and recognized the findings of fact as presented in the staff report with the following conditions:

1. Construction of the proposed buildings shall not begin prior to issuance of building permits by Goodhue County.
2. Further expansion or construction of buildings on the site (beyond those proposed as full built out stage in this application) shall require an amendment to the Conditional Use Permit.

Date signed: 6/20/2014


Ron Allen, Chairperson
Goodhue County Board of Commissioners

STATE OF MINNESOTA)

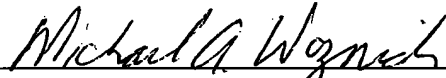
) ss.

LAND USE MANAGEMENT DEPARTMENT

COUNTY OF GOODHUE)

I, Michael Wozniak, AICP, Planner/Zoning Administrator for Goodhue County, do hereby certify that I have compared the foregoing copy and Order this conditional use permit with the original record thereof preserved in my office, and have found the same to be correct and true transcript of the whole thereof.

Dated this 20th day of June, 2014.



Planner/Zoning Administrator, Goodhue County

Drafted by:
Goodhue County Land Use Management Department
509 West Fifth Street
Red Wing MN 55066

(SEAL)

EXHIBIT "A"

The West Half (W1/2) of the Northeast Quarter (NE1/4) of the Southeast Quarter (SE1/4) of Section 1, Township 111 North, Range 17 West, EXCEPTING therefrom:

The North 400.00 feet of the West Half (W1/2) of the Northeast Quarter (NE1/4) of the Southeast Quarter (SE1/4) of Section 1, Township 111 North, Range 17 West, Goodhue County, Minnesota.

37-001-0400(PT)

AND

That part of the West Half of the Southeast Quarter of Section 1, Township 111, Range 17, Goodhue County, Minnesota, described as follows: Commencing at the northeast corner of said West Half of the Southeast Quarter, thence South 00 degrees 10 minutes 01 second East (assumed bearing) along the east line of said West Half of the Southeast Quarter 107.08 feet to the point of beginning; thence continuing South 00 degrees 10 minutes 01 second East along said east line 492.74 feet; thence North 45 degrees 10 minutes 01 second West 141.42 feet; thence North 00 degrees 10 minutes 01 second West 329.20 feet; thence North 57 degrees 24 minutes 06 seconds East 118.48 feet to the point of beginning.

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

To: County Board
From: Land Use Management
Meeting Date: September 1, 2020
Report date: August 25, 2020

CONSIDER: Request for CUP for a Utility-Scale Solar Energy System (SES)

Request for CUP, submitted by Novel Energy Solutions (Applicant) and Andrew and Kim Huneke (Owners), for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System occupying approximately 8.6 acres.

Application Information:

Applicant: Novel Energy Solutions (Applicant) and Andrew and Kim Huneke (Owners)
Address of zoning request: TBD 180th Ave, Zumbrota, MN 55992
Parcel(s): 39.007.0301
Abbreviated Legal: NW ¼ of Section 07 TWP 109 Range 15 of Pine Island Township
Zoning District: A1 (Agricultural Protection District)

Attachments and links:

Applications and submitted project summary (excerpt of materials; full submittal available upon request)
August 17, 2020 DRAFT Planning Commission meeting minutes
Site Map(s)
Goodhue County Zoning Ordinance (GCZO):
<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

Background:

The applicant has submitted a CUP request to construct and operate a 1 Megawatt (MW) photovoltaic (PV) utility-scale solar garden on approximately 8.6-acres of leased land located in Pine Island Township that is owned by Andrew and Kim Huneke. The project would be developed in conjunction with the State of Minnesota Solar Garden program and Xcel Energy's Solar Rewards Community Program. The program allows developers to design, permit, own, and operate solar energy systems and sell the generated power directly to consumers. Upon completion, the Solar Garden would connect to Xcel Energy's distribution grid and generate up to 1 MW of energy annually over the next 25 years.

Per Goodhue County regulations, Solar Energy Systems (SES) that are the primary use of the land and are designed to primarily provide energy to off-site users or export to the wholesale market may be conditionally permitted as a "Utility-Scale SES" within the County's A1 zoned districts.

Goodhue County Zoning Ordinance: Article 4 Conditional/Interim Uses

No CUP/IUP shall be recommended by the County Planning Commission unless said Commission specifies facts in their findings for each case which establish the proposed CUP/IUP will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, will not substantially diminish and impair property values within the immediate vicinity, will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area, that adequate measures have been, or will be, taken to provide utilities, access roads, drainage, and other necessary facilities, to provide sufficient off-street parking and loading space, to control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Project Summary:

Property Information:

- The 8.6-acre (approximate) area to be leased by the Applicant is situated on a 152.85-acre parcel owned by Andrew and Kim Huneke. The proposed lease area and the majority of the remainder of the property is currently used for row-crop agriculture. There are 2 existing 1-megawatt utility-scale SES arrays located directly west of the site. There are no existing structures on the property.
- Adjacent land uses include primarily row-crop agriculture and low-density residential. The nearest residence is located approximately 1,200 feet northeast of the proposed array (Dana Hoffbeck). The City of Zumbrota is approximately 0.75 miles north of the proposed facility.
- The property is bordered to the east, south, and west by A-1 zoned (Agriculture Protection) properties and to the north by A-3 (Urban Fringe).

Solar Array:

- The solar array is proposed to include 4,104 single-axis tracker panels (Tier-1, 345 Watt) installed in 51 rows spaced 17-feet apart. Steel and aluminum racks will hold up the solar panels, reaching 14 feet above grade at the maximum tilt configuration.

The racking will be installed with piles that are anchored into the ground to an appropriate depth based on soil and geotechnical analysis.

The solar array will interconnect to the power grid via a pad-mounted transformer in the southwest corner of the project area, facilitating connection to an existing Xcel Energy circuit.

- A 16-foot-wide crushed aggregate access road will be constructed to interconnect with the existing access drive serving the two solar installations to the west. The three solar arrays would then share the existing access drive onto 180th AVE. The Applicant should consult with Pine Island Township regarding any necessary driveway access permits for this project.

A recorded ingress/egress easement is not required for the property given the site is to be leased and all land to be crossed to access the site will remain under common ownership.

A separate fire number will be required for the site. Emergency vehicle access appears adequate to service the facility.

- A 150-foot by 150-foot temporary “lay down” area will be constructed in the southwest corner of the project area to provide parking, turnaround, unloading, and storage space for workers and materials during the construction phase.
- Once constructed, traffic to the site would be limited to periodic visits by maintenance and landscaping personnel to perform routine maintenance, in addition to any unplanned maintenance.
- The solar garden is sited to comply with all GCZO setback requirements for Solar Energy Systems.

Landscaping/Drainage:

- The site slopes generally from northwest to southeast with slopes ranging from 6-12%. Runoff is directed towards the lowlands along the east property line via a series of in-field grassed waterways.
- A preliminary Stormwater Pollution Prevention Plan (SWPPP) and Level 1 Wetland Delineation has been completed for this project. No wetland features were identified on the site. The Applicant notes that stormwater management will include the use of best management practices and perimeter control devices (silt fencing) to prevent erosion until the site is re-vegetated.

Beau Kennedy (Goodhue SWCD Water Planner) reviewed the proposal and offered the following comments:

“The SWPPP identifies a double silt fence being installed around the perimeter which is a good idea on this site [with] steeper slopes present. Also, I didn’t see any storage being proposed for stormwater runoff like the other solar facilities. If possible, on-site stormwater retention would be preferred.”

LUM Staff discussed the stormwater retention issue with the Novel Energy Project Manager (Paula Fitzgerald). She noted a stormwater retention basin would likely be part of the final stormwater plan which is generally prepared with the civil design package prior to Building Permit submittal.

Staff encouraged the Applicant to evaluate the future stormwater retention component to ensure it will not affect the proposed array layout and advised the Applicant that any future changes to the array layout would require consideration as an amendment through the formal CUP process.

An erosion control/stormwater management plan is customarily submitted for administrative review at the time of building permit application. An NPDES (National Pollutant Discharge Elimination System) and SWPPP will be required for this project.

- No vegetative screening is proposed. The area surrounding the array is unwooded providing minimal cover, however, the existing solar installations to the west, topography, and physical distance of the array from existing residences appear to adequately screen the area from nearest residences.
- Apart from the meter pad (less than 500 square feet), the entire area within the project boundary will be seeded with a “low maintenance” turf seed mix beneath the panels and native grasses/pollinator plantings around the fence perimeter.
- A 6-foot tall chain-link fence with 3-strands of barbed wire on top will be constructed around the perimeter of the project area for security.
- Ample room exists on the property to fulfill GCZO off-street parking requirements.
- Construction is expected to last approximately 5 weeks and is anticipated to begin this year in late fall or early winter. Construction hours are anticipated to be from 7 AM to 7 PM, Monday through Saturday.

Maintenance/Decommissioning:

- The project is subject to issuance of a Building Permit and must be constructed according to applicable building code requirements. The project will be inspected by County Building Inspections Staff and the State Electrical Inspector. In addition, Planning and Zoning Staff will inspect the project upon completion to ensure conformance with applicable zoning requirements.
- The Applicant has prepared a Decommissioning Agreement between Novel Energy and Andrew and Kim Huneke. The plan includes the removal of all of the solar arrays, cables, electrical components, accessory structures, fencing, roads, and other ancillary facilities owned by the solar garden within one hundred eighty (180) days of the end of the project useful life.
- The Applicant states “at year 26, there is almost equal salvage value in the panels and equipment [compared with] the costs associated with removing the system.” Per GCZO Article 19, the applicant may be required to provide a financial surety at up to 125% of the estimated decommissioning cost. The county has not typically exercised the right to financial assurance requirements for similar solar installations. The County Board should consider if the County should require financial assurance to cover anticipated decommissioning costs.

Pine Island Township:

- Pine Island Township received the application materials from the applicant and signed the acknowledgment form stating “Approved.”
- LUM Staff discussed the project with Pine Island Township Supervisor Richard Miller who noted the Township’s approval included the expectation that a chain-link fence with a barbed wire top would be installed around the project perimeter and pollinator-friendly plantings would be used in the solar garden area.
- A Township Zoning Approval permit will need to be acquired by the Applicant as part of the Building Permit submittal.

PAC Findings of Fact:

1. The proposed Solar Garden does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The location of the Solar Garden provides adequate separation and screening from adjacent residential uses. The use appears harmonious with the established uses in the vicinity.
2. The establishment of the proposed Solar Garden is not anticipated to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. The use is proposed to meet all development standards of the Goodhue County Zoning Ordinance and it does not appear incompatible with adjacent land uses.
3. A review of the applicant's submitted project summary indicates adequate utilities, access roads, drainage, and other necessary facilities are available or will be provided to accommodate the proposed use.
4. The submitted plans identify means to provide sufficient off-street parking and loading space to serve the proposed use and meet the Goodhue County Zoning Ordinance's parking requirements.
5. The submitted plans detail adequate measures to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance.

PAC Recommendation:

The Planning Advisory Commission recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the request for a CUP, submitted by Novel Energy Solutions (Applicant) and Andrew and Kim Huneke (Owners), for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System occupying approximately 8.6 acres.

Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County Zoning Ordinance and submitted plans;
3. A decommissioning agreement between the landowner and Novel Energy Solutions shall be maintained to ensure reclamation of the area;
4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
5. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
6. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix for disturbed areas of the site and should submit "seed tags" to the Land Use Management Department prior to final inspection;
7. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
8. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 21 (Agricultural Protection District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
9. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
10. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

**PLANNING COMMISSION
GOODHUE COUNTY, MN
August 17, 2020 MEETING MINUTES
DRAFT**

6. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix to establish on disturbed areas of the site and should submit "seed tags" to the Land Use Management Department prior to final inspection;
7. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
8. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 23 (Urban Fringe District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
9. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
10. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

Motion carried 9:0.

PUBLIC HEARING: CUP Request for a Utility-Scale Solar Energy System (SES)

Request for CUP submitted by Novel Energy Solutions (Applicant) and Andrew and Kim Huneke (Owners) for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System (SES) occupying approximately 8.6 acres. Parcel 39.007.0301. TBD 180th Avenue, Zumbrota, MN 55992. NW 1/4 of Section 07 TWP 109 Range 15 of Pine Island Township. A1 Zoned District.

Bechel presented the staff report and attachments.

Paula Fitzgerald (Applicant, Novel Energy) was online.

Chair Gale Opened the Public Hearing.

No one spoke for or against the request.

After Chair Gale asked three times for comments it was moved by Commissioner Miller and seconded by Commissioner Stenerson to close the Public Hearing.

Motion carried 9:0

Pierret commented on a site visit she took to the site prior to the meeting.

Commissioner Miller commented on Pine Island Township's position that the proposed solar site is in a good location for the area.

It was moved by Commissioner Miller and seconded by Commissioner Drazkowski for the Planning Advisory Commission to:

- Adopt the staff report into the record;
 - Adopt the findings of fact;
 - Accept the application, testimony, exhibits and other evidence presented into the record;
- and

Recommend that the County Board of Commissioners **APPROVE** the request for a CUP, submitted by Novel Energy Solutions (Applicant) and Andrew and Kim Huneke (Owners), for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System occupying approximately 8.6 acres.

Subject to the following conditions:

**PLANNING COMMISSION
GOODHUE COUNTY, MN
August 17, 2020 MEETING MINUTES
DRAFT**

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County Zoning Ordinance and submitted plans;
3. A decommissioning agreement between the landowner and Novel Energy Solutions shall be maintained to ensure reclamation of the area;
4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
5. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
6. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix for disturbed areas of the site and should submit “seed tags” to the Land Use Management Department prior to final inspection;
7. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
8. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 21 (Agricultural Protection District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
9. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
10. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

Motion carried 9:0

PUBLIC HEARING: CUP Amendment – Sjoquist Hay & Straw Inc.

Request submitted by Clinton Sjoquist (owner/operator) to amend CUP 14-CU01 to allow an existing Hay and Straw sales business to construct two additional commodity storage buildings and expand shop space. Parcel 37.001.0401. 11780 CTY 1 BLVD, Goodhue, MN 55027. Part of the West ½ of the NE ¼ of the SE ¼ of Section 01 TWP 111 Range 17 in Leon Township. A1 Zoned District.

Bechel presented the staff report and attachments.

Commissioner Pettit commented that she had been in contact with staff prior to the meeting regarding questions on the need for a Conditional Use Permit for the operation. She stated that this appears to be an agricultural business and questioned why a business of this type would require a Conditional Use Permit.

Commissioner Stenerson agreed with Commissioner Pettit’s questioning of the requirement for a CUP for this particular use. He questioned whether the driveway on Mr. Sjoquist’s property was encroaching on his neighbor’s property.

Clinton Sjoquist (Applicant) stated that there has been an agreement in place with the neighboring landowners regarding the driveway and farmland. He stated this agreement has not been formally recorded yet.

Commissioner Stenerson questioned whether there were any issues with setbacks for the proposed structures.



STORMWATER POLLUTION PREVENTION PLAN

NOVEL ENERGY SOLUTIONS
 2303 Wycliff St. Suite 300
 St. Paul, MN 55114

PROJECT
 NOVEL HUNEKE SOLAR LLC

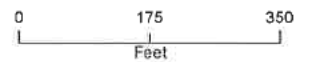
PID 390070301

LOCATION
 GOODHUE COUNTY
 ZUMBROTA, MN

SWPPP DESIGNED BY:

Robin Brigham
 of Novel Energy Solutions
 Certified SWPPP Designer

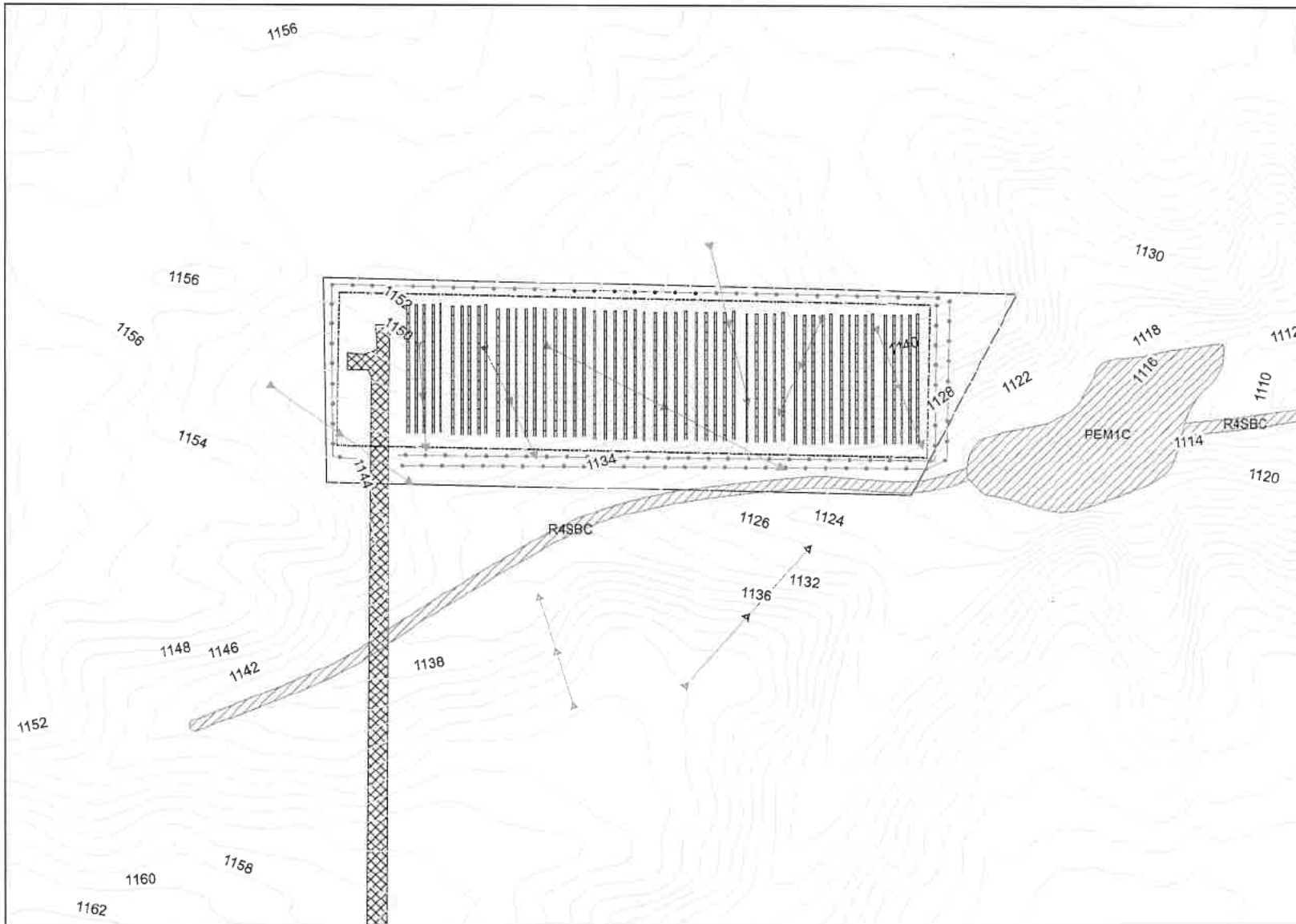
PHASE: PRELIMINARY



NOTES

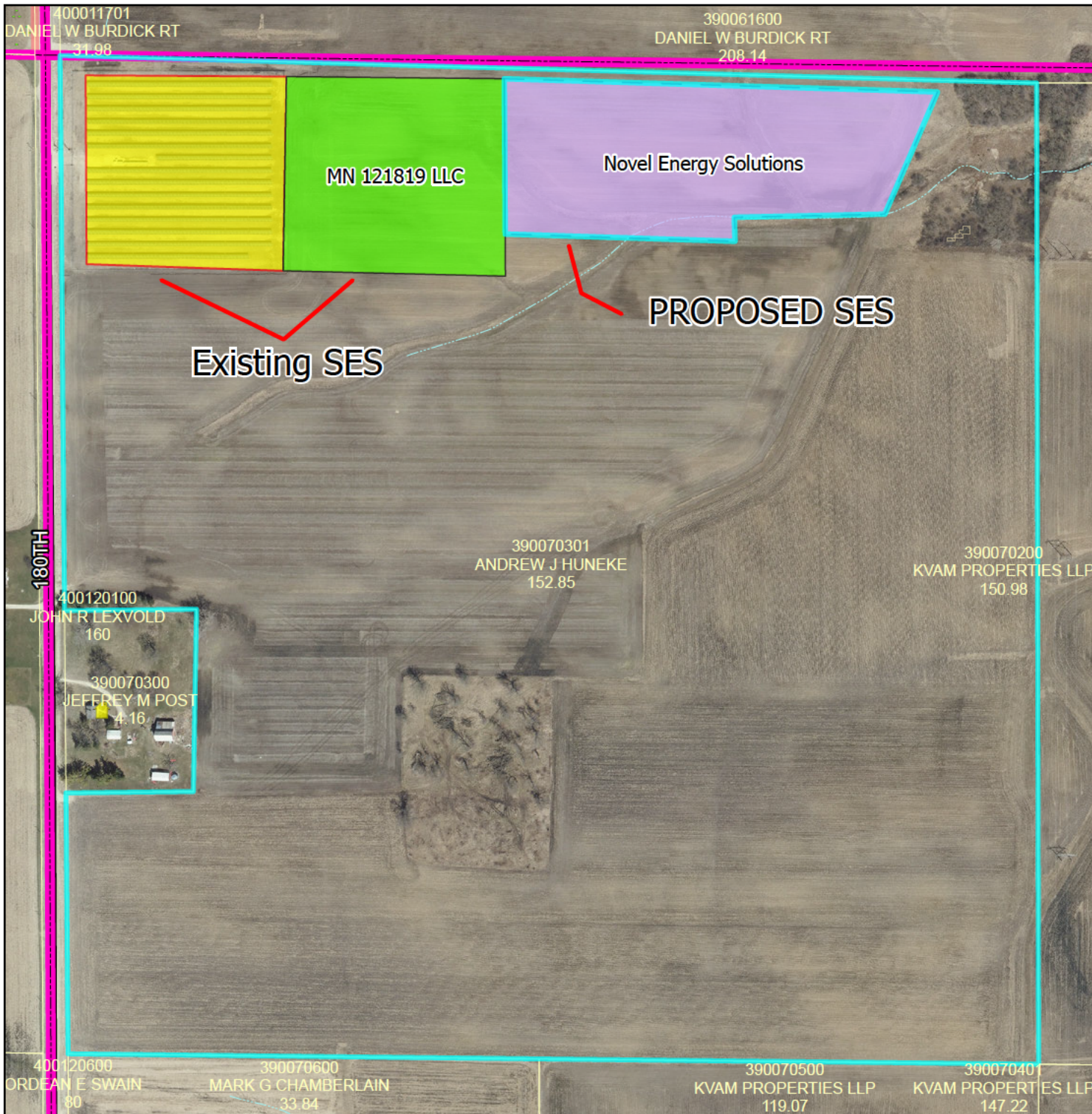
*This is a preliminary SWPPP for the purposes of permitting.

A comprehensive SWPPP will be generated when construction design is finalized.



- HunekeProjectArea
- Project Fence
- Access Road
- NWI Mapped Wetlands
- Contours
- Silt Fence
- Stormwater Flow
- Solar Array

MAP 01: PROPERTY OVERVIEW



PLANNING COMMISSION

Public Hearing
August 17, 2020

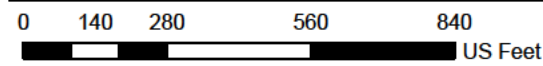
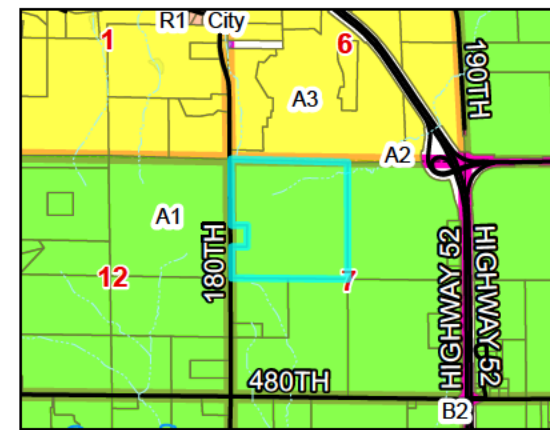
Novel Energy Solutions
A1 Zoned District

NW 1/4 of Section 7 TWP 109 Range
15 of Pine Island Township

CUP request for Utility-Scale Photovoltaic
Ground 1-Megawatt Solar Energy System
occupying approximately 8.6 acres

Legend

Intermittent Streams	Bluff Impact Zones (% slope) 20
Protected Streams	Bluff Impact Zones (% slope) 30
Lakes & Other Water Bodies	FEMA Flood Zones
Shoreland	2% Annual Chance
Historic Districts	A
Parcels	AE
Registered Feedlots	AO
Dwellings	X
Municipalities	

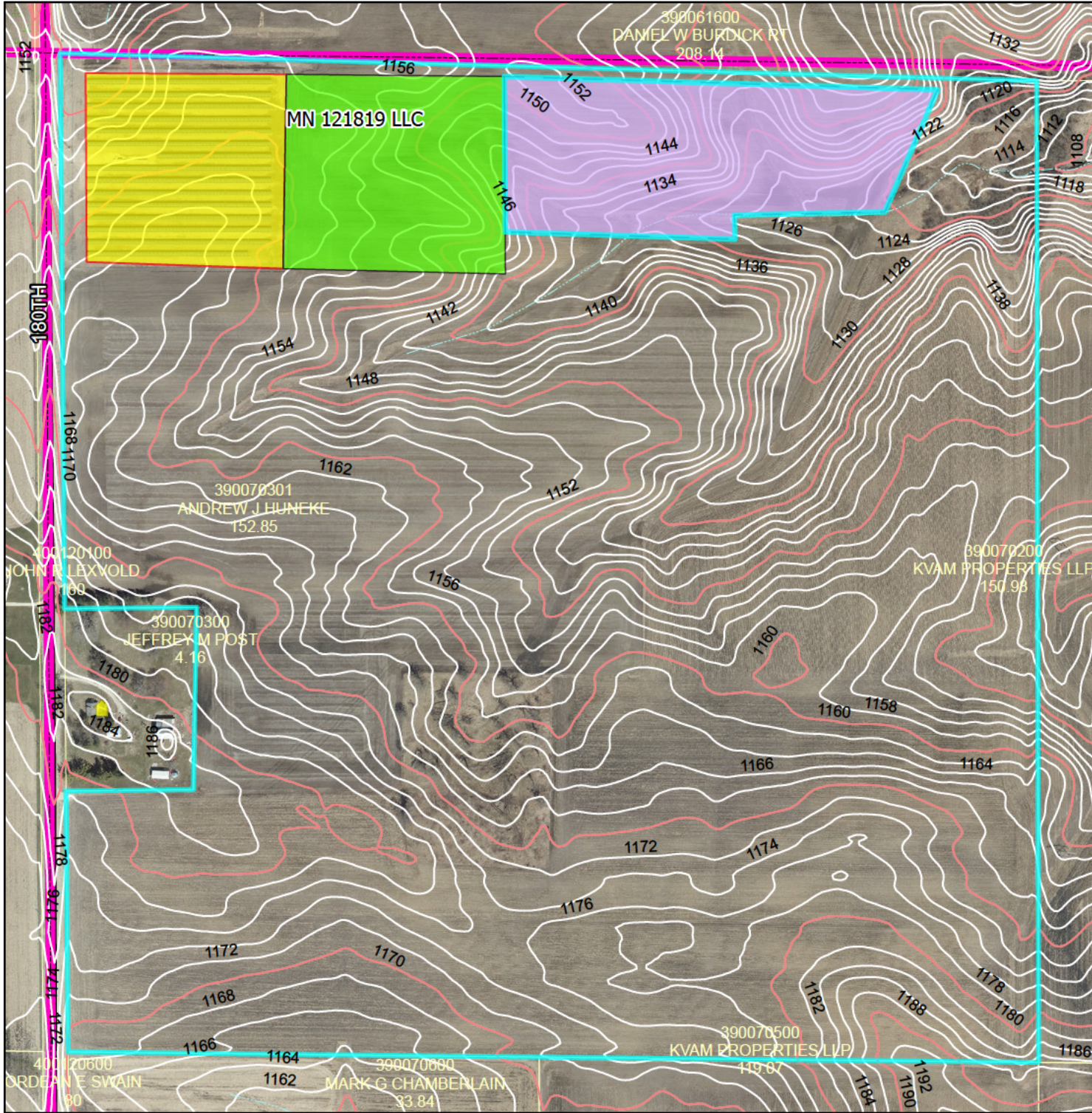


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MAP 03: ELEVATIONS



PLANNING COMMISSION

Public Hearing
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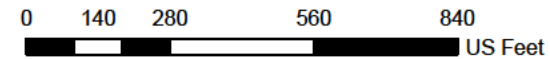
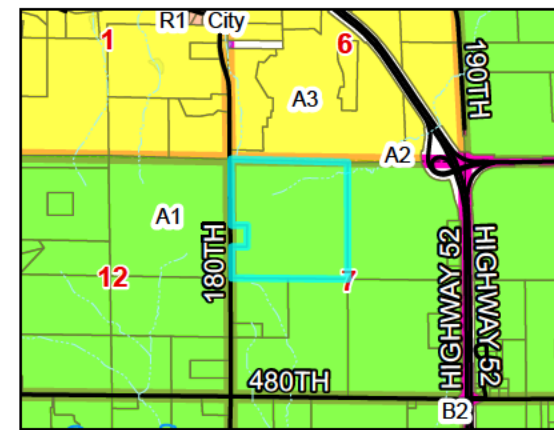
Novel Energy Solutions
A1 Zoned District

NW 1/4 of Section 7 TWP 109 Range
15 of Pine Island Township

CUP request for Utility-Scale Photovoltaic
Ground 1-Megawatt Solar Energy System
occupying approximately 8.6 acres

Legend

- | | | | |
|--|----------------------------|--|------------------------------|
| | Intermittent Streams | | Bluff Impact Zones (% slope) |
| | Protected Streams | | 30 |
| | Lakes & Other Water Bodies | | FEMA Flood Zones |
| | Shoreland | | 2% Annual Chance |
| | Historic Districts | | A |
| | Parcels | | AE |
| | Registered Feedlots | | AO |
| | Dwellings | | X |
| | Municipalities | | |



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MAP 02: VICINITY MAP

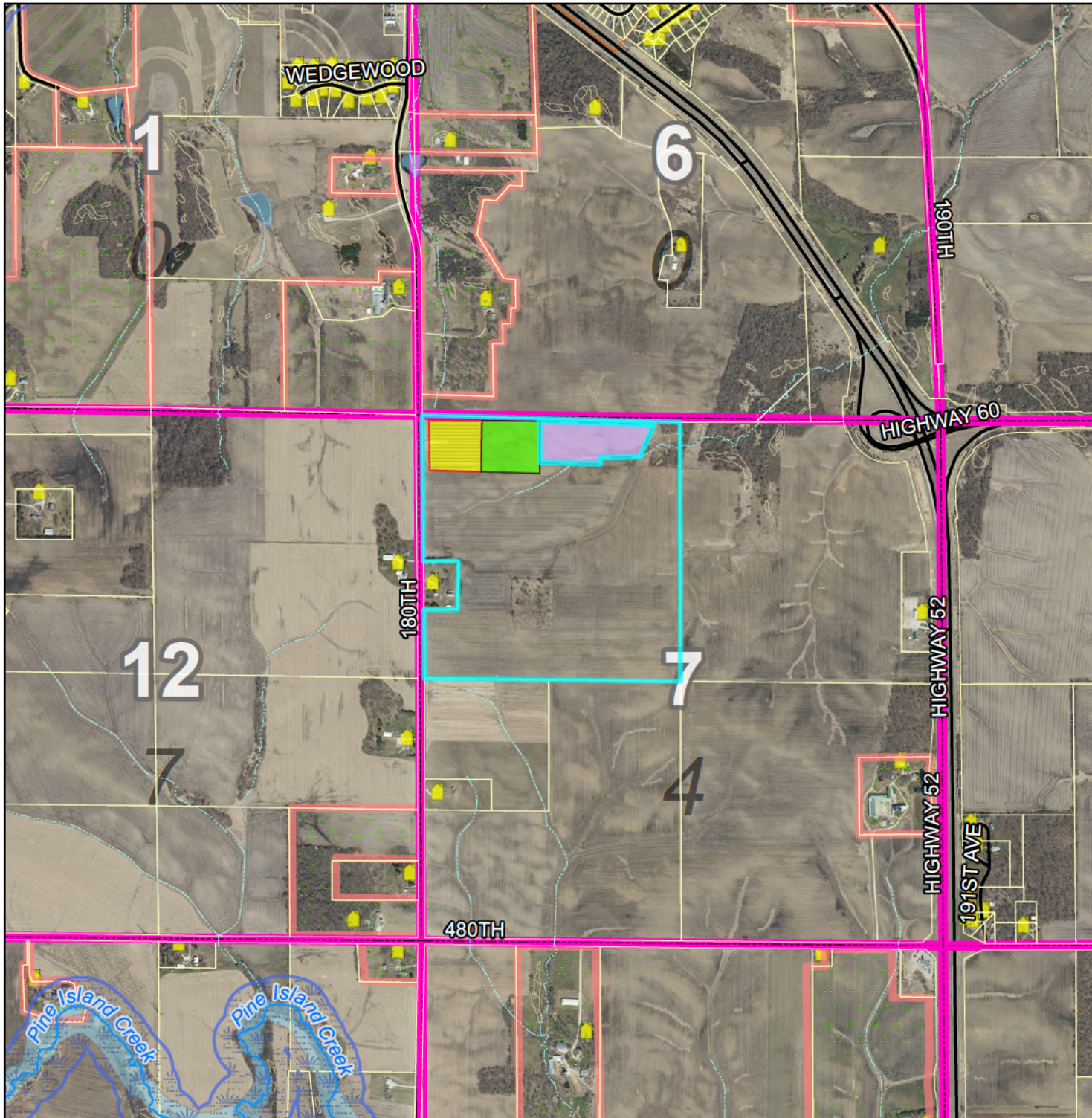
PLANNING COMMISSION

Public Hearing
August 17, 2020

Novel Energy Solutions
A1 Zoned District

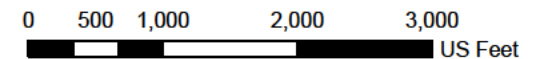
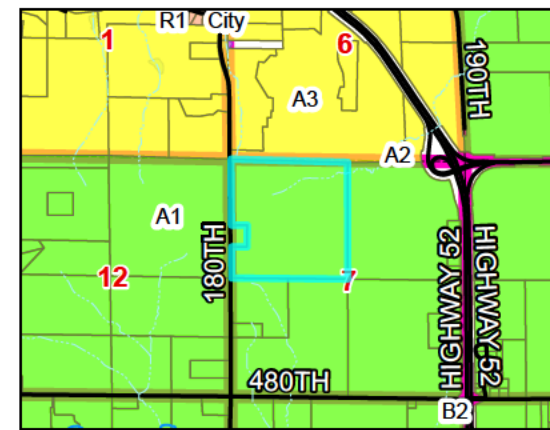
NW 1/4 of Section 7 TWP 109 Range
15 of Pine Island Township

CUP request for Utility-Scale Photovoltaic
Ground 1-Megawatt Solar Energy System
occupying approximately 8.6 acres



Legend

- | | | | |
|--|----------------------------|--|------------------------------|
| | Intermittent Streams | | Bluff Impact Zones (% slope) |
| | Protected Streams | | 30 |
| | Lakes & Other Water Bodies | | |
| | Shoreland | | |
| | Historic Districts | | |
| | Parcels | | |
| | Registered Feedlots | | |
| | Dwellings | | |
| | Municipalities | | |
| | | | FEMA Flood Zones |
| | | | 2% Annual Chance |
| | | | A |
| | | | AE |
| | | | AO |
| | | | X |



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GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

RECEIVED

Parcel # 390070301

JUL 29 2020

Permit# Z20-0038

PROPERTY OWNER INFORMATION		Land Use Management	
Last Name Huneke	First Andrew and Kim	Email:	
Street Address 46443 145th Ave	Phone		
City Zumbrota	State MN	Zip 55992	Attach Legal Description as Exhibit "A" <input type="checkbox"/>
Authorized Agent Paula Fitzgerald	Phone		
Mailing Address of Landowner:	46443 145th Ave, Zumbrota, MN. 55992		
Mailing Address of Agent:	2303 Wycliff St. Ste 300, St. Paul, MN. 55114		

PROJECT INFORMATION

Site Address (if different than above): 47050 180th Ave, Zumbrota, MN. 55992

Lot Size 152.85 Structure Dimensions (if applicable) approx 600' x 400'

What is the conditional/interim use permit request for?
1MW Community Solar Garden

Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized
A community solar garden in this location is the ideal use as it will be directly adjacent to another community solar garden and the closest residence is approximately 1400' feet away. This is also a temporary use and the site will be restored to its original state at the time of decommissioning. Additionally, a Community Solar Garden is a great conservation measure and helps to keep farming sustainable

DISCLAIMER AND PROPERTY OWNER SIGNATURE

I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.

Signature of Landowner: Andrew Huneke Date 7-27-2020

Signature of Agent Authorized by Agent: [Signature]

TOWNSHIP INFORMATION Township Zoning Permit Attached? If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature Richard M. Miller Title Supervisor Date 7-24-2020

Comments:
Approved

COUNTY SECTION COUNTY FEE \$1,000.00 RECEIPT # _____ DATE PAID _____

Applicant requests a CUP/IUP pursuant to Article _____ Section _____ Subdivision _____ of the Goodhue County Zoning Ordinance

What is the formal wording of the request?

Shoreland _____ Lake/Stream Name _____ Zoning District _____

Date Received _____ Date of Public Hearing _____ DNR Notice _____ City Notice _____

Action Taken: Approve Deny Conditions:

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

PROJECT SUMMARY

Please provide answers to the following questions in the spaces below. If additional space is needed, you may provide an attached document.

1. Description of purpose and planned scope of operations (including retail/wholesale activities).

1MW Community Solar Garden. Construction will last approximately 5 weeks and all vehicles will be parked on site. After construction, there will be only approximately one site visit per month.

2. Planned use of existing buildings and proposed new structures associated with the proposal.

The new structure will be a ground mounted solar garden. The garden will be hooked into the electrical grid and will provide renewable energy into the grid. The array will also have one equipment pad placed adjacent to it and an access road leading into the site.

3. Proposed number of non-resident employees.

The employees will include approximately 20 people during the construction, and one for operations and maintenance.

4. Proposed hours of operation (time of day, days of the week, time of year) including special events not within the normal operating schedule.

The project will generate electricity during day time hours throughout the year. Construction is proposed to be from 7 am to 7 pm Monday through Saturday.

5. Planned maximum capacity/occupancy.

Maximum capacity will be during construction and there will be approximately 20 contractors.

6. Traffic generation and congestion, loading and unloading areas, and site access.

Site access will be from 180th Ave, just south of the existing community solar garden. During construction, there will be approximately 2 semi trucks per day for 3 days delivering equipment. There will be a laydown area adjacent to the array for materials and contractor parking.

7. Off-street parking provisions (number of spaces, location, and surface materials).

There will be a laydown area adjacent to the array for materials and contractor parking. This area is typically around 150' x 150'.

8. Proposed solid waste disposal provisions.

Solid waste will be disposed of properly in garbage containers. Proper solid waste disposal is also a requirement of the NPDES permit which is required prior to construction.

9. Proposed sanitary sewage disposal systems, potable water systems, and utility services.

A port o john will be placed on site during construction and will be securely staked. The port o john will be serviced during the construction by a professional and it will be removed from the site once construction is completed.



10. Existing and proposed exterior lighting.

There will be only one light on the site, it will be at the point of interconnection and will be faced downward to prevent glare.

11. Existing and proposed exterior signage.

There will be one sign placed on the exterior fence with contact information.

12. Existing and proposed exterior storage.

Storage of materials will be in the proposed laydown area and it will have temporary fencing for security.

13. Proposed safety and security measures.

A site specific safety plan will be prepared for the project and all OSHA requirements will be met and contractors will be required to wear personal protective equipment.

14. Adequacy of accessibility for emergency services to the site.

The access road will be a minimum of 16' wide and will be constructed with class 5 gravel for accessibility.

15. Potential for generation of noise, odor, or dust and proposed mitigation measures.

The only noise would be during the construction of the garden and it will be within acceptable ratings. There will be no odor with the proposed use. If dust occurs during construction,

a water truck will be made available to mitigate.

16. Anticipated landscaping, grading, excavation, filling, and vegetation removal activities.

The site will be vegetated with native vegetation under the array and a pollinator blend surrounding the array. There will be little grading or excavation, except for under the access road

and equipment pad.

17. Existing and proposed surface-water drainage provisions.

A stormwater pollution prevention plan will be prepared and an NPDES permit will be required. No more water than currently leaves the site will when the garden is constructed and any water

that does leave the site is required to be clean. Best management practices and perimeter control devices will be installed until the site is re-vegetated.

18. Description of food and liquor preparation, serving, and handling provisions.

NA

19. Provide any other such information you feel is essential to the review of your proposal.

NA



NOVEL ENERGY SOLUTIONS, LLC
2303 Wycliff Street • Suite 300 • St. Paul • MN • 55114
info@novelenergy.biz • 612-345-7188 • NovelEnergy.biz

Novel Huneke Solar LLC

1MW Megawatt Solar Garden

Introduction

Community Solar Gardens are supported by the State of Minnesota as a renewable energy supply. The Xcel Energy program was approved by the State of Minnesota as part of the renewable energy jobs bill in 2013. The purpose of constructing a community solar garden (solar array) will be to generate offsite solar energy that will be connected directly to the electric grid for the on-going benefit of subscribers to the solar garden. As many as 75% of homes and businesses are unable to install solar at their property making off-site solar energy production their only option.

This proposed site will be constructed to produce one megawatt (1MW) of electric generation. The request will be for a period of up to 30 years. The electrical energy will be distributed directly to the existing electrical grid for subscribers to the energy produced by the system. The impact to the area is low from a construction, operation, and end of life perspective. Construction and setup are not invasive. Solar energy production is a passive activity, and the system does not alter the underlying nature of the land which can be returned to any other appropriate use. The system will reduce the carbon footprint and greenhouse gas emissions. Subscribers to the community solar garden will save on their electric bills over the 25 year life of the agreement with Xcel Energy, money which can be saved and spent in support of the local economy.

Community solar gardens offer numerous benefits to the community. Subscribers have an opportunity to keep electric dollars in the area to support the local economy. Landowners have a new option that brings value to their property without impacting the underlying nature of the land. Harvesting the sun entails far less risk than other commodities. Landowners and the community have an opportunity to be leaders in renewable energy that sets an example for others to follow, and leaves a positive lasting legacy. Distributed solar generation, energy produced at multiple locations across the grid helps prevent electric line loss and dependence on carbon-based fuel sources. Careful siting standards protect the integrity of the land, increases production which increases local revenues and savings, and ensures positive neighbor relations.

Solar panels and systems have been used in the United States for over forty years and have gained in popularity as the cost of solar energy becomes competitive with traditional fossil fuels, and because of positive environmental benefits. Solar systems are more widely found on the east and west coasts of the United States due to higher electric costs than Minnesota and the Midwest. Solar systems have been found to be good neighboring land uses due to their passive nature, no negative impact on neighbor property values, and benefits to the environment and local economy.



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Description

The parcel is owned by Andrew and Kim Huneke

PID# : 390070301

Legal Description:

Parcel Description: Agricultural production and one other existing solar garden

Site Access: 180th Ave

Ownership: Land will be leased from the landowner, and project ownership will be Novel Huneke Solar LLC

Equipment

The project will consist of 4104 Tier-1, 345 Watt, multi-crystalline solar panels. Bloomberg New Energy Finance rates solar panels in tiers based on a variety of factors including financeability. All Tier-1 panels used have a 25 year warranty. Panels will feed inverters which ultimately connect to the electric grid at a point of interconnection located at a point closest to the 3-phase power lines as engineered to meet industry, state and federal standards.

Transformers and related equipment will be placed on a concrete slab on grade adjacent the 1MW array grouping. Xcel Energy required poles will be standard electric utility poles with underground wires unless otherwise authorized or required, and Xcel will acquire the necessary permits for their poles. Additional poles may be required depending on the manner of interconnection. All non-Xcel Energy equipment, materials, supplies, concrete, etc. will be removed at the end of the useful life of the project. All equipment must meet Xcel Energy and national standards for safety and interconnection. Program requirements include adequate levels of insurance coverage and a signed interconnection agreement as required by the MN Public Utilities Commission for 25 years, with continual production monitoring.

Site Appearance & Impact

The parcel will consist of a 1MW Solar Garden with 4104 solar panels. The array and equipment pad will be surrounded by a 6' high chain link fence with three strands of barbed wire on top of that. The panels will not exceed 14 feet in height at full tilt. The piles will be pounded straight into the ground and the depth they will have to be pounded will be determined by pull testing which will be completed prior to plan sets being completed to ensure that they are structurally sound. The installation will include 228 strings with 18 modules on each string with 17' row to row spacing on a single axis tracer. The attached layout provides the proposed layout which is subject to engineering and final Xcel approval. The final layout will continue to meet all Goodhue County requirements and performance standards.



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Gated access will be provided with a key code or double lock for Xcel Energy and emergency response personnel. Signage will include 24-hour contact information. One light at the point of interconnection will be illuminated continually in the evening hours for safety of responding personnel.

Following construction of the arrays and any other project requirements, vegetation will be established to ensure soil stabilization, improve storm water quality, and for site beautification. Low Maintenance Turf seed mix or similar seed mix is utilized, native grasses or specific pollinator plantings will be utilized in accordance with the attached landscaping plan. Once established, this site will filtrate surface waters and minimize erosion even better than traditional croplands. Additional site visits and pro-active weed identification and control will occur in the earlier seasons of the vegetative growth to ensure proper site development. Regular site maintenance will occur throughout the life of the system.

Construction

Construction activities will begin in late fall or early winter of 2020. Installing posts at different depths and lengths will accommodate the minimal sloping on the site preventing the need for grade and fill activities. Grading and minor excavation may be needed for the switchgear pad to ensure level ground for the slab on grade. All necessary equipment and supplies will be delivered within a 2-4 week period at the start of construction. During the start of construction there will only be an average of two semi-trailers per day. Construction is expected to take 5 weeks. Deliveries will come from 180th Ave. to the site access as depicted on the site plan. A temporary delivery direction sign may be installed at the start of construction upon approval from the road authority. Temporary parking and staging will be off-road at the site entrance as shown on the site plan. Disposal of waste materials will comply with all local, state and federal regulations and best practices.

Hydrological Features

A level 1 wetland delineation has been completed and is attached herein. Our wetland delineator is verifying the swales are not wetlands and then the wetland delineation will be submitted to the County and US Army Corp. Storm water management will be handled by the current best practices provisions, and an NPDES permit will be obtained. Erosion control blankets, silt fencing and other best practices will be utilized throughout construction at appropriate locations. A stormwater pollution prevention plan (SWPPP) has been submitted with this package.



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Geology and Soils

Novel Energy Solutions is preparing a Phase 1 ESA which will be utilized to help determine bedrock depth and in identifying all soils on the project site. This data will be utilized in the engineering of the posts and racking to ensure adequate wind, snow and other load factors.

Potential to Effect the Environment and Public Health

This project is focused on bringing additional green energy to people in Minnesota unable to access solar on their property, and reduce Xcel Energy's and the state's carbon emissions. The proposed solar array is passive and is designed to capture the sun's rays, not reflect them. Solar panels have an equivalent glare factor as a body of water. Research on potential environmental and public health issues will be through the State of Minnesota and the Federal government databases to ensure compliance. The many-decade history of solar panel use has not identified public health or environmental issues. The addition of year-round ground cover will provide improved storm water control over traditional row cropping providing improved soil retention and greater water infiltration.

Decommissioning, Restoration Plan and Insurance

Within one hundred eighty (180) days of the end of the project useful life, decommissioning will include the removal of all of the solar arrays, cables, electrical components, accessory structures, fencing, roads and other ancillary facilities owned by the solar garden. Since this project includes the establishment of vegetation on site, the soil will be excellent for agricultural utilization upon decommissioning. Established vegetation can be maintained, or tilled and re-planted to other vegetation upon the landowner's request. At year 26, there is almost equal salvage value in the panels and equipment than the costs associated with removing the system.

Detailed decommissioning includes:

- All cables and conduit will be removed
- PV modules will be removed from racking sold or transported to a recycling facility
- Racking equipment will be dismantled and removed, and either re-used or sold for scrap
- Inverters, transformers, switchgear, etc. will be re-sold or scrapped per industry best practices and regulations
- Concrete foundations, if utilized will be broken down and recycled or otherwise disposed.
- The security fence will be removed
- The site will be returned to its current state



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The Xcel Energy tariffs governing this program and all interconnection as approved by the MN Public Utilities Commission includes interconnection and insurance requirements. Sections 9 & 10 of Xcel Energy's tariff for the Solar*Rewards Community, and Interconnection respectively spell out the requirements. Insurance coverage includes a \$2 million per occurrence policy, and interconnection to the Xcel Energy grid cannot occur until all safety and security items have been engineered, reviewed and approved. State and National electrical codes must be met, inspected and approved prior to interconnection. A signed interconnection agreement with Xcel Energy will be provided prior to construction activities.

Conclusion

We are excited to complete this project in a strong partnership with the Huneke's and Goodhue County. We are committed to following best practices and all State, Federal and local rules and regulations to develop a community solar garden providing the many benefits to the local community.

NOTES

1. THIS CONCEPT PLAN IS INTENDED TO IDENTIFY THE APPROXIMATE AREA REQUIRED FOR THE SOLAR GARDEN, LEASE AREA LIMITS, ACCESS AND PROPOSED POINT OF CONNECTION LOCATION.
2. A PERIMETER SECURITY FENCE WILL BE INSTALLED AROUND THE SYSTEM.
3. PROPERTY LINES ARE PROVIDED FROM PUBLICLY AVAILABLE COUNTY GIS INFORMATION.
4. CONTOURS SHOWN ARE BASED ON LIDAR INFORMATION.
5. EASEMENTS WILL BE PROVIDED FOR ACCESS AND THE ELECTRICAL UTILITY SYSTEM.
6. APPROXIMATE WETLAND LIMITS ARE TAKEN FROM NATIONAL WETLAND INVENTORY (NWI) MAPPING.
7. PROPOSED ELECTRICAL LINES OUTSIDE OF FENCED PERIMETER WILL BE UNDERGROUND.
8. TREE AND SHRUB SCREENING FOR RESIDENTIAL & PUBLIC R.O.W. WILL BE PROVIDED AS DETERMINED IN CONJUNCTION WITH THE PERMITTING AGENCY AT THE TIME OF DESIGN. (TYPES, SIZES & SPACING OF PLANTS)

PROJECT SUMMARY

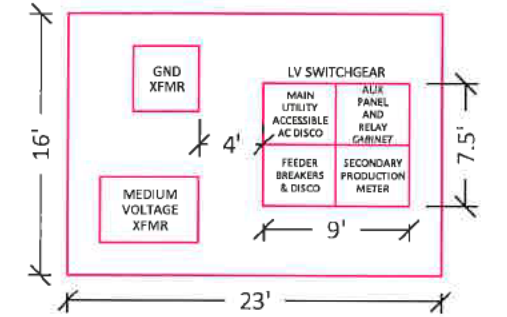
PROJECT NAME	HUNEKE SOLAR GARDEN
GARDEN OPERATOR NAME	NOVEL SOLAR
APPLICATION POINT OF CONTACT - PHONE	(612) 345-7188
APPLICATION POINT OF CONTACT - EMAIL	PAULA.FITZGERALD@NOVELENERGY.BIZ
SOLAR GARDEN ADDRESS	46433 145TH AVE ZUMBROTA, MN 55992
SYSTEM SIZE (AC)	1 MW

SHEET INDEX

SHEET	DESCRIPTION
1	PRELIMINARY SITE PLAN
2	PRELIMINARY REVEGETATION PLAN

DEVELOPMENT SUMMARY

AREA	
GROSS SITE AREA	152.8 AC
LEASE AREA	18.6 AC
ZONING	
EXISTING ZONING	AG
EXISTING USE	AG
INTENDED USE	SOLAR
SETBACKS	
FRONT FROM R.O.W.	50 FEET
SIDE	30 FEET
REAR	30 FEET

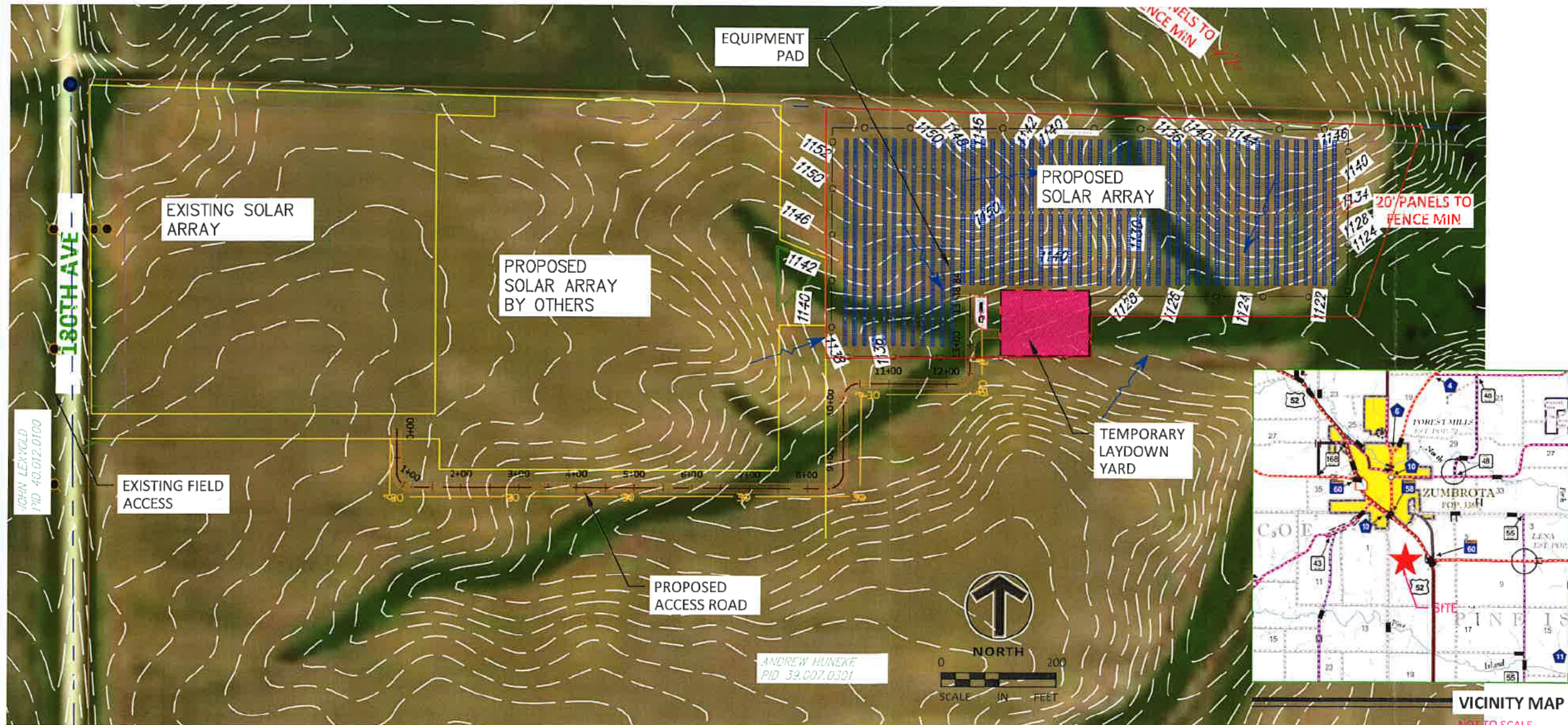


EQUIPMENT PAD PLAN

NOT TO SCALE

LEGEND

- PROPERTY LIMIT
- LEASE AREA LIMITS
- FENCE
- ACCESS ROAD
- EQUIPMENT PAD
- WETLAND
- EXISTING DRAINAGE PATTERN
- TREE/SHRUB SCREENING
- VERIFIED WELL
- UNVERIFIED WELL
- FEEDLOT
- FEMA FIRM ZONE



2303 Wycliff St, Suite 300
St Paul, MN 55114
Info@novelenergy.biz
612-345-7188 telephone

Client
ANDREW HUNEKE

ZUMBROTA, MN

Project
NOVEL HUNEKE SOLAR, LLC

Location
GOODHUE COUNTY, MN

Certification

Summary

Designed: SEG
Approved: PF
Phase: PRELIMINARY

Drawn: SEG
Book / Page:
Initial Issue: 7/28/2020

Revisions

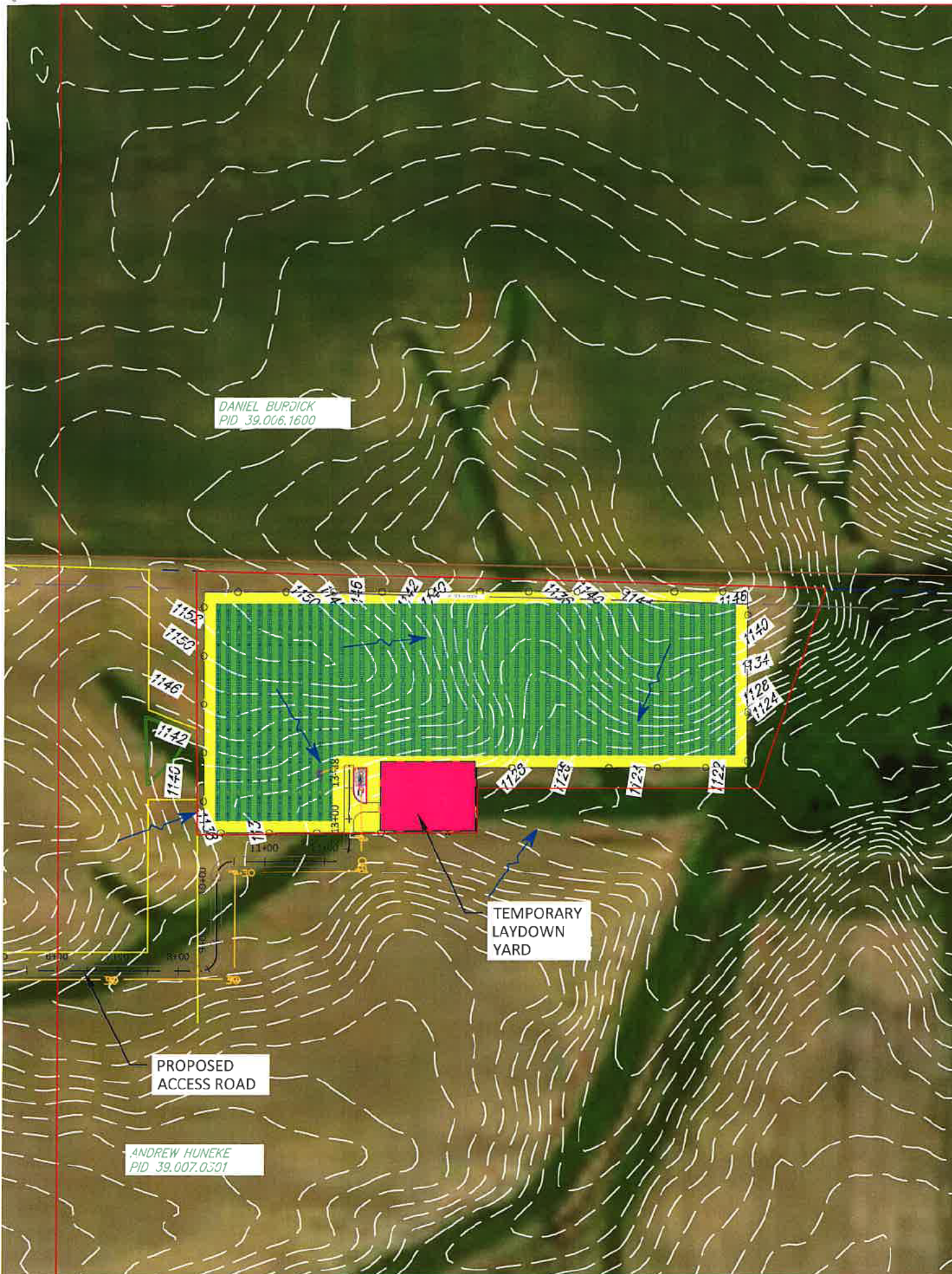
No.	Date	By	Chk	Description
1	7/28/20	SEG		INITIAL ISSUE

Sheet Title
PRELIMINARY SITE PLAN

Sheet No. **Revision**

1 **PRE**

Project No. #####



LEGEND

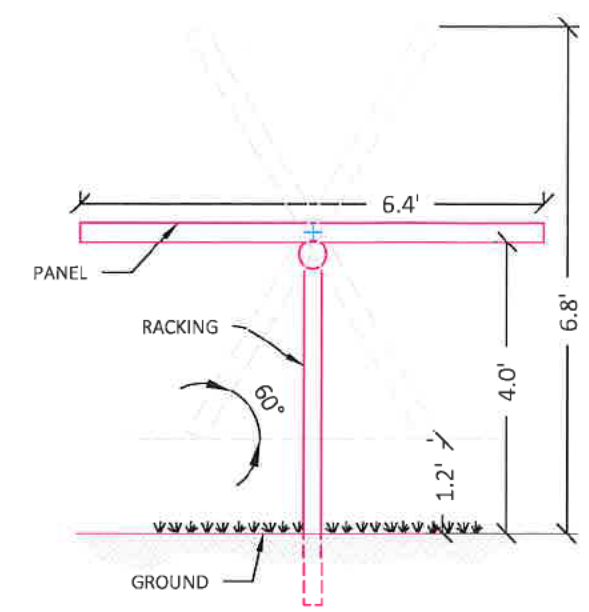
PROPERTY LIMIT	
LEASE AREA LIMITS	
FENCE	
ACCESS ROAD	
EQUIPMENT PAD	
WETLAND	
EXISTING DRAINAGE PATTERN	
NATIVE GRASS MIX / UNDER ARRAY	
POLLINATOR MIX / PERIMETER OF ARRAY	

NOTE:

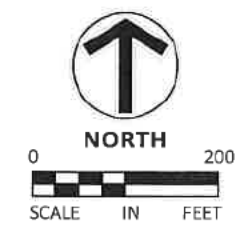
OUTSIDE PERIMETER OF SOLAR ARRAYS:
POLLINATOR SEED MIX TO INCLUDE:
 SEED MIX TO HAVE MINIMUM SEEDING RATE OF 40 SEEDS/SQ. FT
 AT LEAST 40% OF THE TOTAL SEEDING RATE SHOULD BE COMPOSED OF PERENNIAL FORBS.
 7 OR MORE NATIVE GRASS/SEDGE SPECIES WITH AT LEAST 2 SPECIES OF BUNCHGRASS.
 20 OR MORE NATIVE FORBS WITH AT LEAST 5 SPECIES IN EACH BLOOM PERIOD:
 eATLY (APRIL-MAY), MID (JUNE-AUGUST), AND LATE (AUGUST-OCTOBER).
 PLANT SPECIES UNDER PANEL ARRAYS SHOULD HAVE A MAXIMUM HEIGHT OF 3 FEET AND SHOULD INCLUDE SHADE-TOLLERANT SPECIES FOR FIXED PANEL SITES.

UNDER SOLAR ARRAYS:
NATIVE GRASS SEED MIX TO INCLUDE:
 SEED MIX TO HAVE MINIMUM SEEDING RATE OF 40 SEEDS/SQ. FT
 7 OR MORE NATIVE GRASS/SEDGE SPECIES WITH AT LEAST 2 SPECIES OF BUNCHGRASS.
 PLANT SPECIES UNDER PANEL ARRAYS SHOULD HAVE A MAXIMUM HEIGHT OF 3 FEET AND SHOULD INCLUDE SHADE-TOLLERANT SPECIES FOR FIXED PANEL SITES.
 *NO BIG BLUESTEM OR OR INDIAN GRASS IN GRASS MIX

TYPICAL CELL CONFIGURATION



TYPICAL TRACKER SYSTEM



2303 Wycliff St, Suite 300
 St Paul, MN 55114
 info@novelenergy.biz
 612-345-7188 telephone

Client
ANDREW HUNEKE
 ZUMBROTA, MN

Project
NOVEL HUNEKE SOLAR, LLC

Location
GOODHUE COUNTY, MN

Certification

Summary

Designed: seg	Drawn: seg
Approved: PF	Book / Page:
Phase: PRELIMINARY	Initial Issue: 7/28/2020

Revisions

No.	Date	By	Chk	Description
1	7/28/20	seg		INITIAL ISSUE

Sheet Title
PRELIMINARY REVEGETATION PLAN

Sheet No. Revision

2 **PRE**

Project No. #####

**LEVEL 1
WETLAND DELINEATION
REPORT**

**Novel Huneke Solar LLC
PID 390070301
Goodhue County, Minnesota**

**Prepared for:
Novel Huneke Solar LLC**

**Delineation Completed By:
Robin Brigham, Environmental Specialist
Wetland Delineator Certification #5310
of
Novel Energy Solutions LLC**

November 25, 2019

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1. Introduction and Background

The Novel Huneke Solar LLC project involves an approximately 10-acre site located at 46433 145th Ave, near the city of Zumbrota, in Goodhue County, Minnesota. The property is on agricultural farmland, surrounded to the north and west by additional ag. land. An NWI mapped wetland (PEM1C) is located to the east and a swale identified as an NWI mapped (R4SBA) wetland is mapped to the south with additional agricultural fields extending to the south. The purpose of the Project is to construct a Community Solar Garden (CSG).

NES completed a Level 1 Wetland Delineation for the Project on November 25, 2019 and identified three potential wetland(s) within the Project boundary.

1.1 Purpose of this Report

This Wetland Delineation Report is provided to:

- Present an accurate record of wetland resources within the proposed CSG Project area.
- Provide a document to guide the Technical Evaluation Panel (TEP) members during the field review.
- Solicit review and comment from regulatory agencies early in the design process.

2. Level 1 Wetland Delineation Methodology

The delineation of wetlands within the Project boundaries consisted of the off-site review of published resources. This review is relevant to the effort of assessing the Project area and potential wetland resources, e.g. three-parameter approach, soil survey, aerial photo, and precipitation data review.

2.1 National Wetlands Inventory (NWI)

Digital NWI data were obtained from the U.S. Fish and Wildlife Service National Wetlands Inventory, Wetlands Mapper and overlain on maps used during the off-site review process. According to the NWI data for Goodhue County, there is one NWI mapped wetlands running along the southern edge of the boundary. See Appendix A - Figure E.

2.2 DNR Public Waters Map

The Minnesota DNR Public Waters map for Goodhue County does not identify any DNR Public Waters within the Project boundary. See Appendix A - Figure F.

2.3 Soil Survey

SSURGO digital soil data was obtained and used on maps during the off-site review process. The Goodhue County soil survey map is attached in Appendix A - Figure G. Table 1 below provides a list of the mapped soils within the Project area boundary.

Map Unit Symbol	Map Unit Name	Hydric Soil Rating	Rating Description	Drainage Classification
M506B	Kasson silt loam, 2 to 6 percent slopes	0	Not Hydric	Moderately well drained
M522D2	Bassett-Racine complex, 12 to 18 percent slopes, moderately eroded	0	Not Hydric	Well drained
N514B	Joy-Ossian, occasionally flooded, complex, 1 to 5 percent slopes	25	Predominantly Non-Hydric	Somewhat poorly drained
N574C2	Downs-Hersey complex, 6 to 12 percent slopes, moderately eroded	0	Not Hydric	Well drained

Table 1. Mapped Soil Types within the Project Site

2.4 Aerial Photo Review

NES obtained historical aerial photographs from Google Earth for the following years: 2004, 2006, 2008, 2011, and 2015. The aerial photographs were examined for the presence of wetland signatures within the areas of the Project boundaries. Three swales within the Project boundaries will need an onsite review to determine if the three parameters for wetlands are met. These areas are labeled with red arrows on the attached aerial photo review. See Appendix A - Figure Series H.

2.5 Precipitation Data

Analysis of precipitation data pertinent to the Project area helps the delineator to better interpret the data collected. Precipitation data was obtained from the Minnesota State Climatology Office webpage. Table 2 below summarizes the historic (conditions during aerial photos) antecedent moisture conditions for the site below. See Appendix A - Figure I.

Historical Aerial Photo Review Antecedent Moisture Conditions - 3 Month Prior Method			
Year Month	Month	Antecedent Moisture Condition for Proceeding Months	Multi-Month Score
2004 December	September	Wet	13 (Normal)
	October	Normal	

Historical Aerial Photo Review Antecedent Moisture Conditions - 3 Month Prior Method			
Year Month	Month	Antecedent Moisture Condition for Proceeding Months	Multi-Month Score
	November	Normal	
2006 September	June	Dry	14 (Normal)
	July	Normal	
	August	Wet	
2008 September	June	Normal	9 (Dry)
	July	Normal	
	August	Dry	
2011 July	April	Wet	13 (Normal)
	May	Normal	
	June	Normal	
2015 April	January	Dry	6 (Dry)
	February	Dry	
	March	Dry	

Table 2. Historical Antecedent Moisture Data for Project Site

3. Results

This site, as viewed from the perspective of the off-site review is not cropped and considered a positive 'hit' for the hydrology indicator. The Pope County soil survey classified the soils as not hydric or predominantly non-hydric. LiDAR contour map indicates these are low elevation points in the Project area. Results from the off-site Level 1 Wetland Delineation have identified three swales that need an on-site Level 2 Wetland Delineation to determine if the three parameters for wetlands are met.

4. Conclusions

Three possible wetland(s) were delineated within the approximate 10-acre Project boundaries. The purpose of the Project is to construct a CSG. Off-site review was completed on November 25, 2019.

The above described Wetland Delineation was performed by Novel Energy Solutions Environmental Specialist, Robin Brigham, WDC #5310. The delineation was performed in accordance with the *1987 Corps of Engineers Wetland Delineation Manual* and *The Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Midwest Region* as required under Section 404 of the Clean Water Act (CWA) and the Minnesota Wetland Conservation Act

(WCA). The delineation meets the standards and criterion described in *The 1987 Manual* and conforms to applicable standards and regulations in place at the time the delineation was completed.

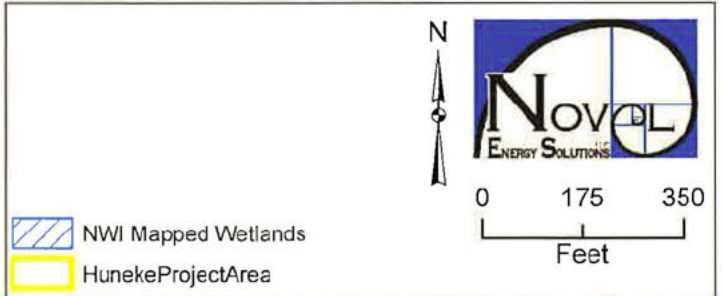
5. Figures

The below figures are attached at the end of the report.

- A. Project Site Location Map
- B. Project Area Map
- D. LiDAR Contour Map
- E. National Wetland Inventory (NWI) Map
- F. DNR Public Water Inventory Map
- G. Soil Survey Map
- H. Aerial Photo review
- I. Precipitation Data



National Wetlands Inventory
 Figure E
 Novel Huneke Solar LLC
 Goodhue County, Minnesota



Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

To: County Board
From: Land Use Management
Meeting Date: September 1, 2020
Report date: August 26, 2020

CONSIDER: Request for CUP for a Utility-Scale Solar Energy System (SES)

Request for CUP submitted by Sunrise Energy (Applicant) and Lomen Properties LLC (Owners) for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System (SES) occupying approximately 8.0 acres.

Application Information:

Applicant: Sunrise Energy (Applicant) and Lomen Properties LLC (Owners)

Address of zoning request: TBD CTY 168 BLVD, Zumbrota, MN 55992

Parcel(s): 38.026.0700

Abbreviated Legal: Part of the E 1/2 of the SE 1/4 of Sect 26 Twp 110 Range 16 in Minneola Township.

Township Information: Minneola Township received application materials from the Applicant and, after a special meeting on August 14, 2020, signed acknowledgment of the SES application with no additional conditions.

Zoning District: A3 (Urban Fringe District)

Attachments and links:

Applications and submitted project summary

August 17, 2020 DRAFT Planning Commission meeting minutes

Site Map(s)

Goodhue County Zoning Ordinance (GCZO):

<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

Background:

The applicant has submitted a CUP request to construct and operate a one (1) Megawatt (MW) photovoltaic (PV) utility-scale solar garden on approximately 8.0 acres of leased land located in Minneola Township that is currently owned by Lomen Properties LLC. The project would be developed in conjunction with the State of Minnesota Solar Garden program and Xcel Energy's Solar Rewards Community Program. The program allows developers to design, permit, own, and operate solar energy systems and sell the generated power directly to consumers. Upon completion, the Solar Garden would connect to Xcel Energy's distribution grid and generate up to 1 MW of energy annually over the next 25 years.

Per Goodhue County regulations, Solar Energy Systems (SES) that are the primary use of the land and are designed to primarily provide energy to off-site users or export to the wholesale market may be conditionally permitted as a "Utility-Scale SES" within the County's A3 zoned districts.

Goodhue County Zoning Ordinance: Article 4 Conditional/Interim Uses

No CUP/IUP shall be recommended by the County Planning Commission unless said Commission specifies facts in their findings for each case which establish the proposed CUP/IUP will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, will not substantially diminish and impair property values within the immediate vicinity, will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area, that adequate measures have been, or will be, taken to provide utilities, access roads, drainage, and other necessary facilities, to provide sufficient off-street parking and loading space, to control offensive odor,

"To effectively promote the safety, health, and well-being of our residents"

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fumes, dust, noise, and vibration so that none of these will constitute a nuisance, and to control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.

Project Summary:

Property Information:

- The 8.0-acre (approximate) area to be leased by the Applicant is situated on a 53.4-acre parcel owned by Lomen Properties LLC. The proposed lease area and the majority of the remainder of the property is currently used for row-crop agriculture by the owner.

A 6.0-acre Utility-Scale SES project was approved west of the proposed site by the County Board on November 5, 2019. A Building Permit for the 6.0-acre project has not been applied for and construction has not commenced on that project as of August 2020.

- Adjacent land uses include agriculture, low-density residential, and two Utility-Scale SES to the southwest which were approved by the County Board in 2017.

The nearest residence is located approximately 1200 feet southeast of the proposed facility and is owned by Lomen Properties. Property within the Zumbrota city limits abuts the proposed facility to the northwest and northeast.

- The property is bordered to the east, south, and west by A-3 zoned properties and to the north by parcels in the City of Zumbrota.

Solar Array:

- The solar array is proposed to include approximately 3,600 single-axis tracker solar modules (panels) installed in 30 rows spaced 15-feet apart. Steel and aluminum racks will hold up solar panels, reaching 10 to 12 feet above grade.

The racking will be installed with piles that are anchored into the ground to an appropriate depth (typically between 6 and 8 feet) based on soil and geotechnical analysis.

The solar array will interconnect to the power grid via a pad-mounted transformer in the southwest corner of the project area, facilitating connection to an existing Xcel Energy circuit.

- A 20-foot wide crushed aggregate access road will be constructed to access the leased project area. Parts of this access drive are currently used for the two existing SES sites to the southwest of the proposed site and will be extended for a third site (approved in November 2019) west of this proposed site. The access drive will be able to facilitate emergency vehicle access in inclement weather conditions. Emergency vehicle access appears adequate to service the facility.

A recorded ingress/egress easement is not required for the property given the site is to be leased and all land to be crossed to access the site will remain under common ownership.

A separate fire number will be required for the site.

Goodhue County Public Works Director Greg Isakson reviewed the proposal to use the existing access drive off of County 168 to access a fourth SES site. He noted that there are no issues with the proposed access for a fourth solar site.

- Various lay-down areas/temporary staging areas will occupy 4 to 5 acres located at various locations within the project area. The staging/lay-down areas will be used for storage of construction materials, receiving construction deliveries, and parking for project-related vehicles. The Applicant notes that a temporary construction trailer will be located on the facility during the construction phase only.
- Once constructed, traffic to the site would be limited to periodic visits by maintenance and landscaping personnel to perform routine maintenance, in addition to any unplanned maintenance.
- The solar garden is sited to comply with all GCZO setback requirements for Solar Energy Systems.

Landscaping/Drainage:

- The site slopes generally from southwest to northeast with slopes ranging from 2 to 8% with some steeper areas approaching 12 to 18% slopes. Runoff is directed towards the lowlands along

the east property line via overland flow.

Apart from the meter pad (proposed to be 1800 square feet), the entire area within the project boundary will be seeded with fast-growing grasses which will be mowed as necessary to prevent woody species and noxious weeds from establishing. A germinated pollinator-friendly seed mix is proposed to be planted beneath the solar panels.

- A Level-1 Wetland Delineation and Preliminary Stormwater Management Assessment have been completed for this project. No wetland features were identified on the site. The Applicant notes that stormwater management will include the use of best management practices and perimeter control devices (silt fencing) to control runoff during construction.
- A final erosion control/stormwater management plan is customarily submitted for administrative review at the time of building permit application. An NPDES (National Pollutant Discharge Elimination System) and SWPPP will be required for this project.

The Applicant notes the existing site drainage is not expected to appreciably change and runoff is expected to be improved from the present values generated by the row-crop agriculture uses.

Beau Kennedy (Goodhue SWCD Water Planner) reviewed the proposal and offered the following comments:

“In your attachment NOD No-Loss, you’ll see we reviewed this project area for wetlands last October, as part of the first phase of their solar facility. Wetland issues were addressed at the time of the decision in May 2020. Then the project boundary changed; mainly because they needed frontage access to HWY 60. There were 2 small wetlands there that needed to be impacted as part of their proposal. They received a Wetland Conservation Act exemption for filling 91 sq/ft of type 2 wetland from our office in July 2020. They should be squared away from a wetland standpoint if their project boundaries do not change again.

The site they are proposing these panels on is sloping to the NE. The plan states that Stormwater BMPs will be implemented, but I don’t see any specifics within the plan at this time. When/if this project comes closer to construction, the County should require this info for review. Also, didn’t see a specific seed mix(es) to be used on site. Another thing to maybe add to the CUP.

- LUM staff encouraged the Applicant to evaluate the future stormwater retention component to ensure it will not affect the proposed array layout and advised the Applicant that any future changes to the array layout would require consideration as an amendment through the formal CUP process.
- The Applicant conducted a site visit and visual impact analysis and stated that nearby properties would not have their lines-of-sight substantially obstructed or impeded by the proposed project. Existing vegetation around the perimeter of the site will be retained. The Applicants are not proposing to install any additional vegetative screening.
- A 7-foot tall chain-link fence will be constructed around the perimeter of the project area for security.
- Ample room exists on the property to fulfill GCZO off-street parking requirements.
- Construction is expected to last approximately 6 months.

Maintenance/Decommissioning:

- The project is subject to issuance of a Building Permit and must be constructed according to applicable building code requirements. The project will be inspected by County Building Inspections Staff and the State Electrical Inspector. In addition, Planning and Zoning Staff will inspect the project upon completion to ensure conformance with applicable zoning requirements.
- The applicant has an operations and equipment inspection plan to ensure safety, reliable operation, and production of the system. Monitoring and metering equipment installed on-site will alert the maintenance team in real-time of a system performance issue.
- The Applicant has prepared a Decommissioning Agreement between Sunrise Energy and Lomen Properties LLC that includes the removal of all non-biodegradable equipment, timelines for

removal, and the establishment of a financial surety.

Per GCZO Article 19, the applicant may be required to provide a financial surety at up to 125% of the estimated decommissioning cost. The county has not typically exercised the right to financial assurance requirements for similar solar installations. The County Board should consider if the County should require financial assurance to cover anticipated decommissioning costs.

PAC Findings of Fact:

1. The proposed Solar Garden does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The location of the Solar Garden provides adequate separation and screening from adjacent residential uses. The use appears harmonious with the established uses in the vicinity.
2. The establishment of the proposed Solar Garden is not anticipated to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. The use is proposed to meet all development standards of the Goodhue County Zoning Ordinance and it does not appear incompatible with adjacent land uses.
3. A review of the applicant's submitted project summary indicates adequate utilities, access roads, drainage, and other necessary facilities are available to accommodate the proposed use.
4. The submitted plans identify means to provide sufficient off-street parking and loading space to serve the proposed use and meet the Goodhue County Zoning Ordinance's parking requirements.
5. The submitted plans detail adequate measures to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance.

PAC Recommendation:

The Planning Advisory Commission recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the request for a CUP submitted by Sunrise Energy (applicant) and Lomen Properties LLC (owners) for a Utility-Scale Photovoltaic Ground 1 Megawatt Solar Energy System (SES) occupying approximately 8.0 acres. Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County Zoning Ordinance and submitted plans;
3. A decommissioning agreement between the landowner and Sunrise Energy shall be maintained to ensure reclamation of the area;
4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
5. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
6. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix to establish on disturbed areas of the site and should submit "seed tags" to the Land Use Management Department prior to final inspection;
7. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
8. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 23 (Urban Fringe District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;

9. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
10. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

**PLANNING COMMISSION
GOODHUE COUNTY, MN
August 17, 2020 MEETING MINUTES
DRAFT**

The meeting of the Goodhue County Planning Advisory Commission was called to order at 6:00 PM by Chair Tom Gale in the Basement IT Conference Room at the Government Center in Red Wing.

Roll Call

Commissioners Present virtually via GoToMeeting: Tom Gale, Barney Nesseth, Richard Miller (arrived 6:03 PM), Sarah Pettit, Darwin Fox, Tom Drazkowski, Richard Nystuen, Marc Huneke (arrived 6:04 PM) and Howard Stenerson (arrived 6:03 PM)

Commissioners Absent: None

Staff Present: Land Use Director Lisa Hanni, Zoning Administrator Ryan Bechel, and Zoning Assistant Samantha Pierret

1. Approval of Agenda

¹Motion by Commissioner Drazkowski; seconded by Commissioner Fox to approve the meeting agenda.

Motion carried 6:0.

2. Approval of Minutes

²Motion by Commissioner Fox; seconded by Commissioner Drazkowski to approve the previous month's meeting minutes.

Motion carried 6:0.

3. Conflict/Disclosure of Interest

There were no reported conflicts/disclosures of interest.

4. Public Hearings

PUBLIC HEARING: CUP Request for a Utility-Scale Solar Energy System (SES)

Request for CUP submitted by Sunrise Energy (Applicant) and Lomen Properties LLC (Owners) for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System (SES) occupying approximately 8.0 acres. Parcel 38.026.0700. TBD CTY 168 BLVD, Zumbrota, MN 55992. Part of the E 1/2 of the SE 1/4 of Section 26 TWP 110 Range 16 in Minneola Township. A3 Zoned District.

Pierret presented the staff report and attachments. She added that the City of Zumbrota had sent an email to staff regarding proposed future development on the Lomen property Friday August 14th. The Applicant had sent a different version of the future development plan to staff on Monday August 17th. She stated that the Commission would need to determine whether they wanted to recommend approval of the proposal as presented or table the proposal to September to give the Applicant, landowner and City time to discuss future development proposals.

Chuck Beisner (Sunrise Energy, Applicant) stated that he would prefer to move forward with the application as presented.

Brian Grudem (City of Zumbrota) commented on the proposed development plans for the Lomen property, noting that there are no plans to begin the project in the near future. He stated that the City would prefer for the proposal to be tabled so discussion on the future site

**PLANNING COMMISSION
GOODHUE COUNTY, MN
August 17, 2020 MEETING MINUTES
DRAFT**

layout can take place prior to approval of the solar facility.

Mr. Lomen (Lomen Properties, landowner) stated that the City of Zumbrota's proposed industrial park layout on his property encroaches on the already approved solar site to the west of the proposed site presented tonight. He added that he would like to proceed with consideration of this proposal and work with the City of Zumbrota in the future on planning future development.

Commissioner Pettit commented on the Minneola Township meeting held August 14, 2020. She noted that the Township was shown both maps of the proposed industrial development that were sent to staff and the Planning Commission members. The Township was not in favor of recommending this solar site be moved 80 feet east as the topography becomes more challenging and that area has better quality agricultural land. She stated the Township recommended approval of the CUP as presented.

Chair Gale opened the Public Hearing.

No one spoke for or against the request.

3After Chair Gale called three times for comments it was moved by Commissioner Fox and seconded by Commissioner Stenerson to close the Public Hearing.

Motion carried 9:0

Commissioner Stenerson commented on the proposed timelines for the solar project versus the City industrial development project. He noted that the landowner and applicant wish to proceed with the CUP Application at this meeting and the Township has given their approval to this project.

4It was moved by Commissioner Stenerson and seconded by Commissioner Pettit for the Planning Advisory Commission to:

- Adopt the staff report into the record;
- Adopt the findings of fact;
- Accept the application, testimony, exhibits and other evidence presented into the record; and

Recommend that the County Board of Commissioners **APPROVE** the request for a CUP submitted by Sunrise Energy (applicant) and Lomen Properties LLC (owners) for a Utility-Scale Photovoltaic Ground 1 Megawatt Solar Energy System (SES) occupying approximately 8.0 acres. Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County Zoning Ordinance and submitted plans;
3. A decommissioning agreement between the landowner and Sunrise Energy shall be maintained to ensure reclamation of the area;
4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
5. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;

**PLANNING COMMISSION
GOODHUE COUNTY, MN
August 17, 2020 MEETING MINUTES
DRAFT**

6. Applicants shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix to establish on disturbed areas of the site and should submit "seed tags" to the Land Use Management Department prior to final inspection;
7. Applicants shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
8. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 19 Solar Energy Systems (SES) and Article 23 (Urban Fringe District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
9. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
10. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

Motion carried 9:0.

PUBLIC HEARING: CUP Request for a Utility-Scale Solar Energy System (SES)

Request for CUP submitted by Novel Energy Solutions (Applicant) and Andrew and Kim Huneke (Owners) for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System (SES) occupying approximately 8.6 acres. Parcel 39.007.0301. TBD 180th Avenue, Zumbrota, MN 55992. NW 1/4 of Section 07 TWP 109 Range 15 of Pine Island Township. A1 Zoned District.

Bechel presented the staff report and attachments.

Paula Fitzgerald (Applicant, Novel Energy) was online.

Chair Gale Opened the Public Hearing.

No one spoke for or against the request.

After Chair Gale asked three times for comments it was moved by Commissioner Miller and seconded by Commissioner Stenerson to close the Public Hearing.

Motion carried 9:0

Pierret commented on a site visit she took to the site prior to the meeting.

Commissioner Miller commented on Pine Island Township's position that the proposed solar site is in a good location for the area.

It was moved by Commissioner Miller and seconded by Commissioner Drazkowski for the Planning Advisory Commission to:

- Adopt the staff report into the record;
 - Adopt the findings of fact;
 - Accept the application, testimony, exhibits and other evidence presented into the record;
- and

Recommend that the County Board of Commissioners **APPROVE** the request for a CUP, submitted by Novel Energy Solutions (Applicant) and Andrew and Kim Huneke (Owners), for a Utility-Scale Photovoltaic Ground 1-Megawatt Solar Energy System occupying approximately 8.6 acres.

Subject to the following conditions:



August 14, 2020

Goodhue County Land Use Management

The City of Zumbrota has received the notice of public hearing for a Conditional Use Permit for a solar energy project on parcel # 38.026.0700, property owner Lomen Properties LLC. The City of Zumbrota has historically opposed development in the Urban Fringe that may negatively impact the orderly growth of the city.

Within the past year, the City has been working with the landowner on concept plans to bring services, streets, and open the land for development. Please see attached for the current development concept plan. The first step in this planning is to loop a water main across US HWY 52 and up to 445th St. The placement of the water main will reflect the placement of future streets. The proposed solar project conflicts with this concept plan, interfering with future street and water tower placement, and the future land use/transportation plan (also attached) approved by MnDOT.

The City of Zumbrota is not opposed to solar projects wholesale. However, the City is opposed to those projects and developments which may negatively impact the orderly growth of the City. Therefore, the City proposes that the landowner and contractor reconfigure the panels to be contained within proposed parcels. This solution will then allow the future development of streets and services without interference and still allow the landowner to move forward with the project. The added benefit of such a configuration is that upon decommissioning, the landowner can more easily repurpose the land to urban uses should it be so desired.

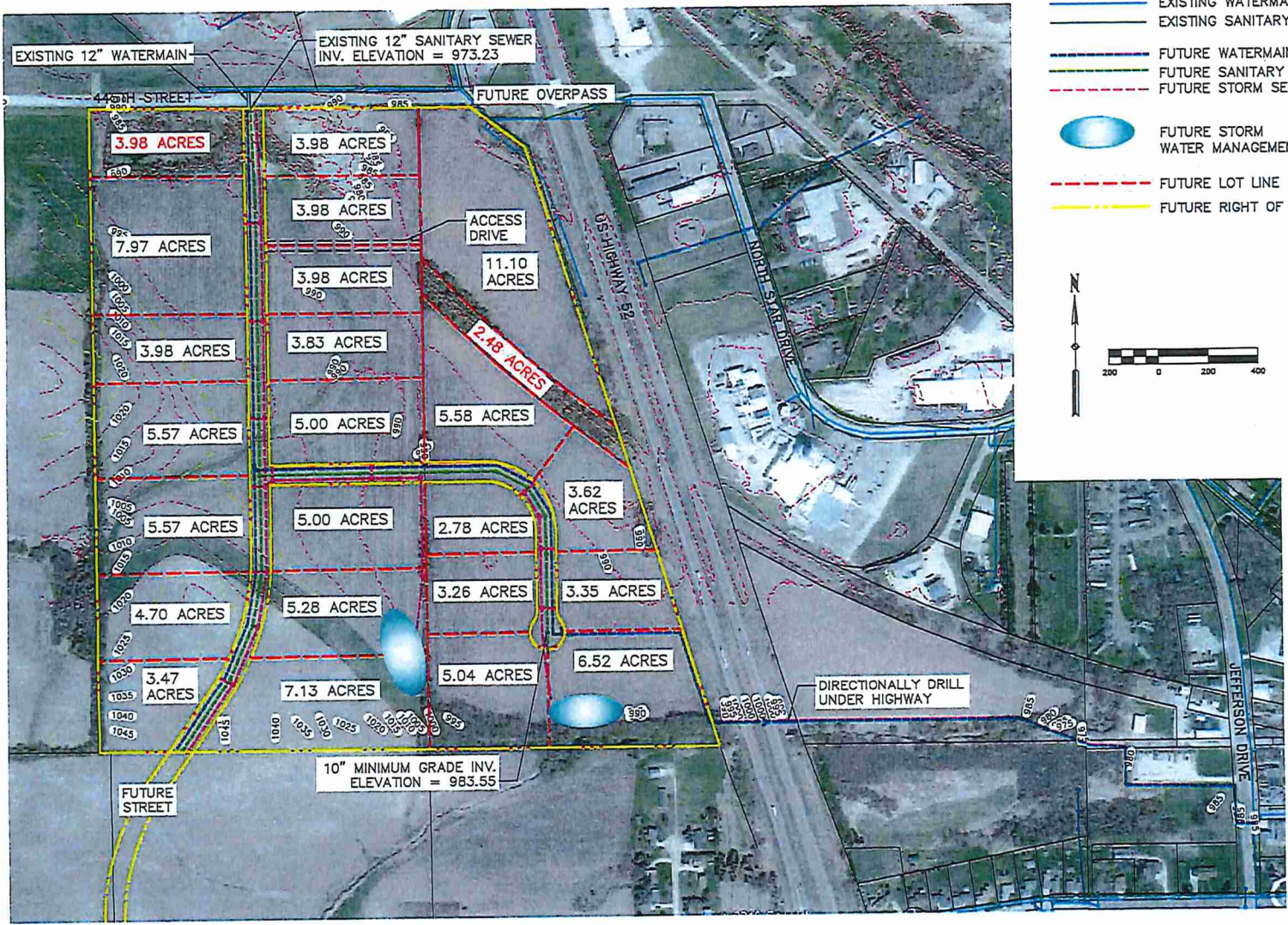
Since the current proposed project conflicts with the City's plans for orderly growth, the City of Zumbrota therefore opposes granting a CUP.

We have been working with the landowner to come to a mutually beneficial solution. From Zumbrota's perspective we would like to see an 80 foot right of way between the arrays for the proposed future road. The landowner would like to see the road pushed to the east which presents several potential issues and may not reflect the intent of the future land use/transportation plan. We will continue to work with the landowner to come to a solution however until a solution is achieved Zumbrota opposes granting a CUP.

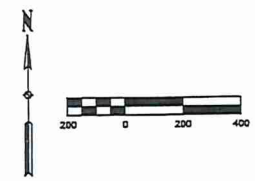
Very respectfully,

A handwritten signature in black ink, appearing to read "Brian Grudem".

Brian Grudem
City Administrator
City of Zumbrota



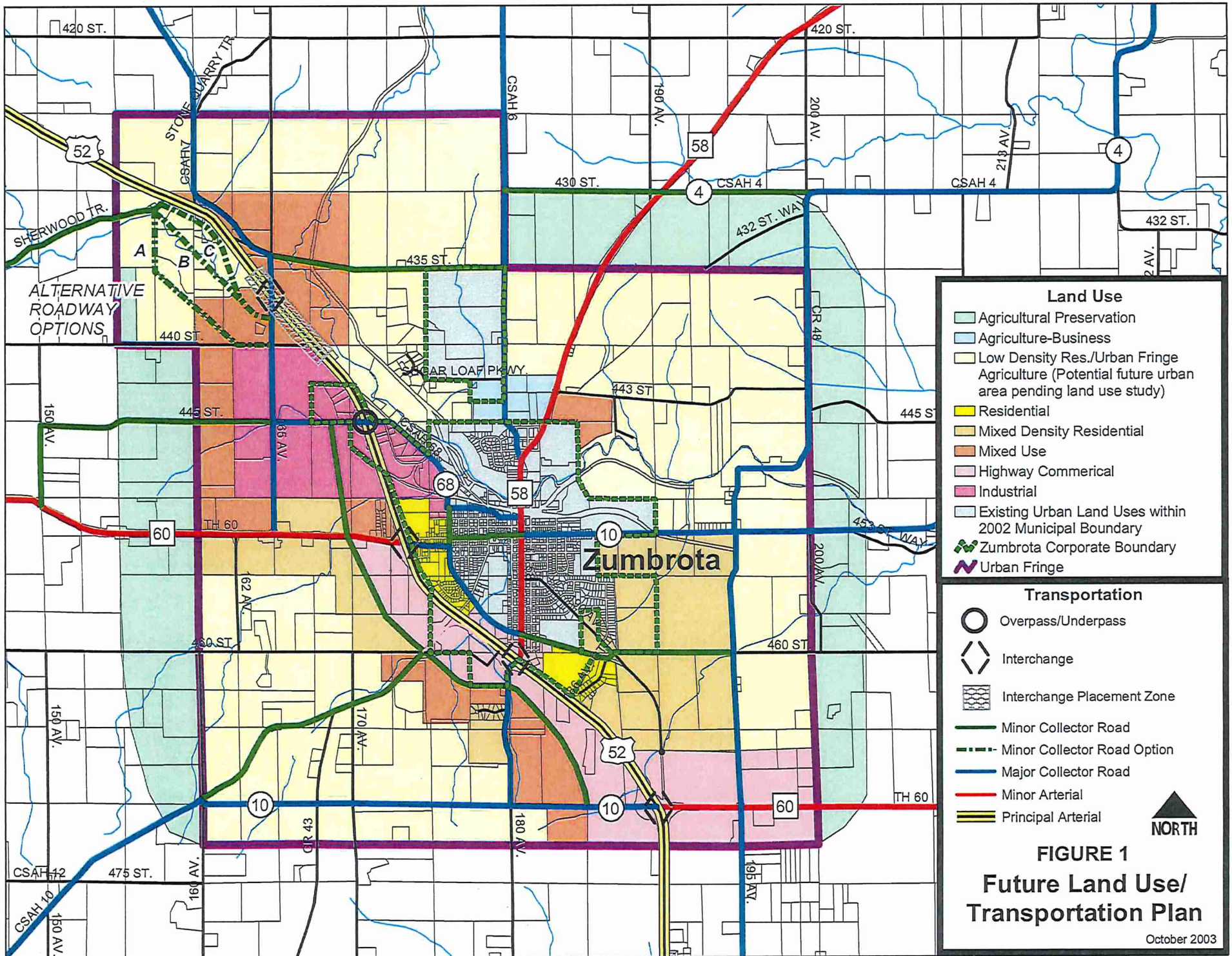
- EXISTING WATERMAIN
- EXISTING SANITARY SEWER
- FUTURE WATERMAIN
- FUTURE SANITARY SEWER
- - - FUTURE STORM SEWER
- FUTURE STORM WATER MANAGEMENT
- - - FUTURE LOT LINE
- - - FUTURE RIGHT OF WAY

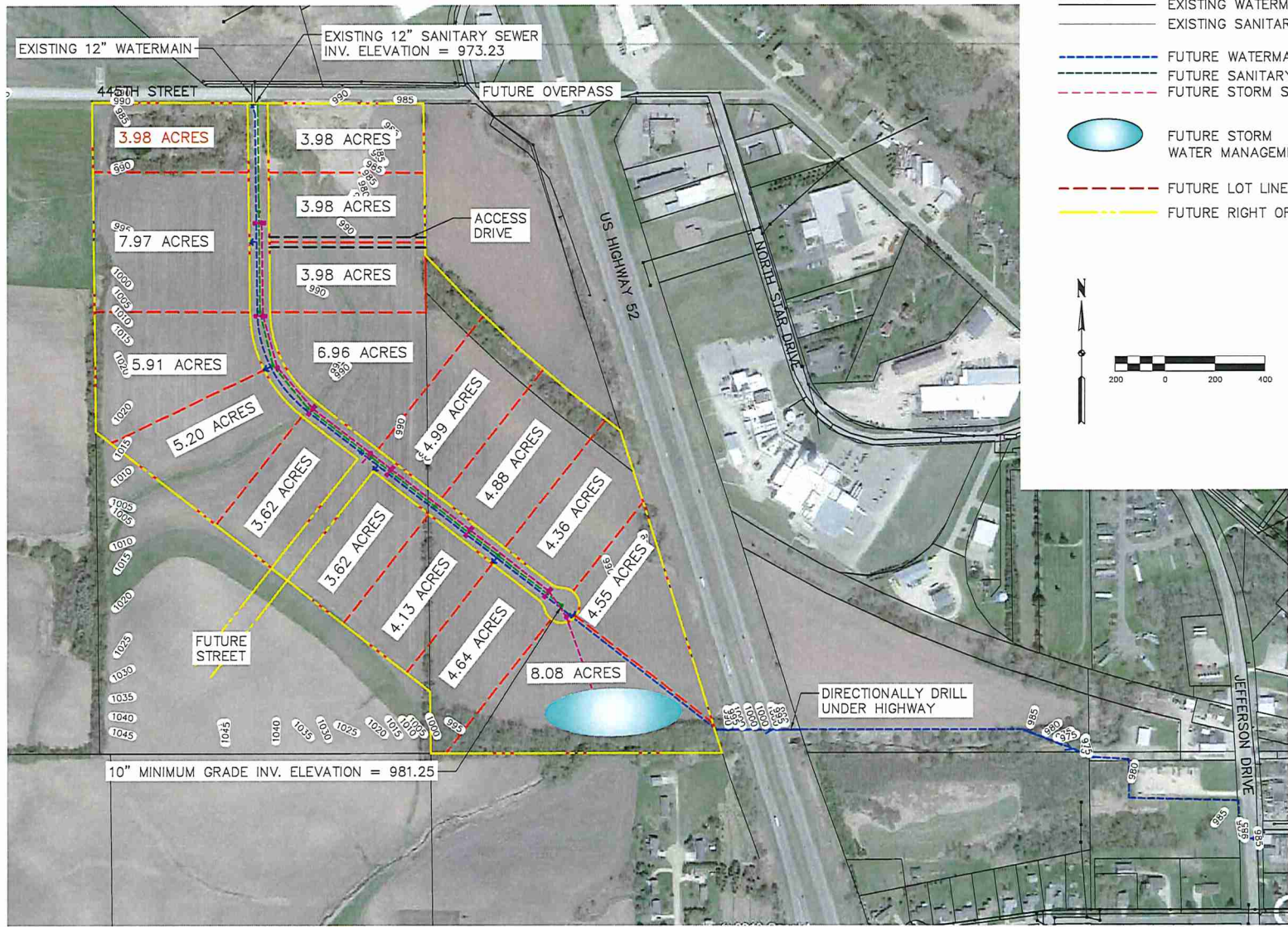


REVISIONS	
NO.	DATE

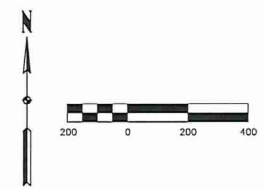
LOMEN, NORD, & THOMFORDE PROPERTY CONCEPT 2a
 NW WATERMAIN LOOPING
 ZUMBROTA, MINNESOTA

SCALE:	AS SHOWN
PROJECT NO.:	0737.1B
DRAWN BY:	SDH
CHECKED BY:	HKA
SHEET:	1 OF 1





- EXISTING WATERMAIN
- EXISTING SANITARY SEWER
- FUTURE WATERMAIN
- FUTURE SANITARY SEWER
- FUTURE STORM SEWER
- FUTURE STORM WATER MANAGEMENT
- - - FUTURE LOT LINE
- - - FUTURE RIGHT OF WAY



REVISIONS	
NO.	DESCRIPTION

LOMEN & NORD PROPERTY CONCEPT
 NW WATERMAIN LOOPING
 ZUMBROTA, MINNESOTA

SCALE:	AS SHOWN
PROJECT NO.	6737-19
DRAWN BY:	SGH
CHECKED BY:	WKA
SHEET	1 OF 1



VICINITY MAP
NOT TO SCALE

- NOTES:
1. Fence overall height - 7' ft. Fence design shall meet the NEC setback requirement
 2. Site access for construction and for the permanent facility will be located off the road shown on the site plan
 3. Signage and emergency contact numbers posted at entrance.
 4. The proposed solar PV system is 1000VDC.
 5. The inverter proposed here is UL1741 listed.
 6. The utility interconnection medium voltage is not known at the stage of interconnection application.
 7. Inverter re-combiner configuration is TBD.
 8. The proposed system is designed as per applicable codes of NEC 2017.

PROJECT LOCATION:

ADDRESS: 165th AVE
ZUMBROTA, MN 55992
COUNTY: GOODHUE

PARCEL PIN: 380260700

SITE GPS COORDINATE:
44°17'50.50 92°41'38.60"W
PARCEL BOUNDARY AREA: 53.4 ACRES

PROJECT LEASE AREA: 8 ACRES

FENCE AREA: 7.6 ACRES

TECHNICAL DESCRIPTION:

PANEL CONFIGURATION: SINGLE-AXIS TRACKER
GROUND COVERAGE RATIO: 30%
PANEL MODEL: CANADIAN SOLAR CS3W-400
TOTAL NUMBER OF PANELS: 3,600
INVERTER MODEL: CSI-125KTL-GI-E
DC SIZE: 1.44 MW
AC SIZE: 1MW

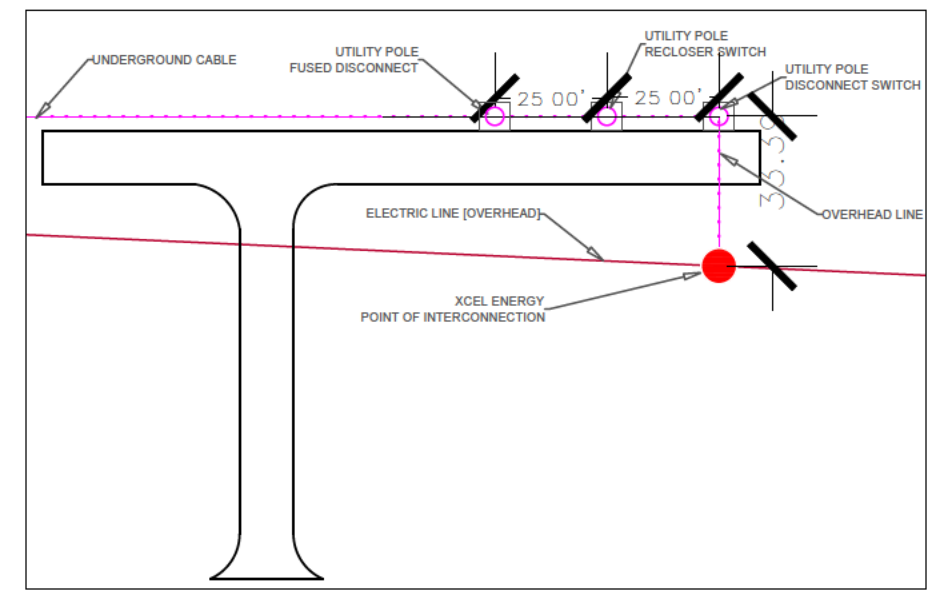
0 06-24-2020			NEW DRAWING	xx
REV.	DATE	DESCRIPTION	DRAWN BY	

DWG TYPE: SITE PLAN
DWG TITLE: L01
DWG SCALE: 3/32" = 1'-0"

XCEL CASE NUMBER: TBD
PROJECT NAME: MN CSG 8 LLC



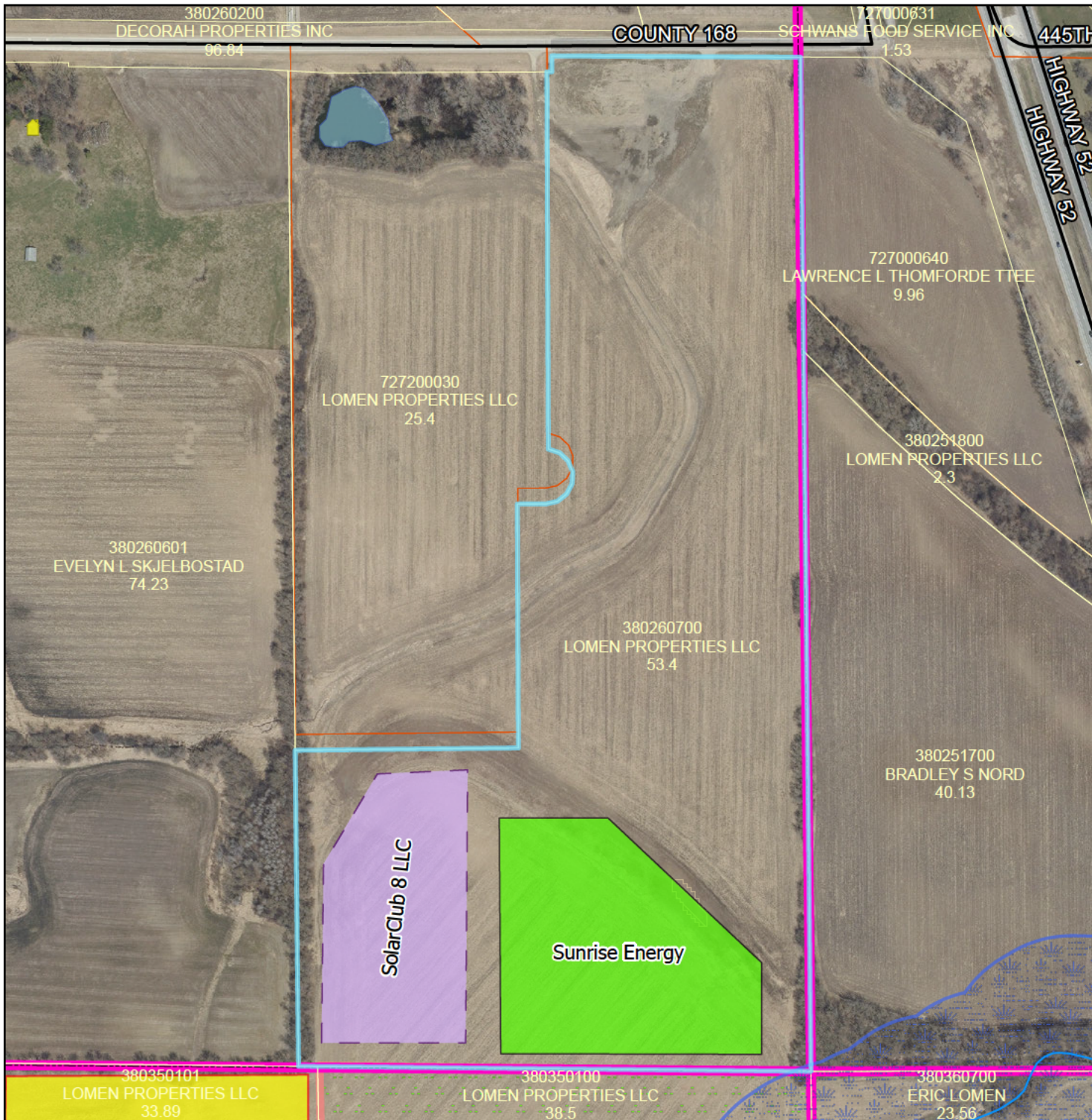
XCEL ENERGY POINT OF INTERCONNECTION DETAILS



LEGEND:

- PARCEL BOUNDARY LINE
- - - PROPERTY LINE SETBACK
- - - PROJECT LEASE AREA
- FENCE LINE
- - - UNDERGROUND MV HOME RUN
- PROPOSED NEW ACCESS ROAD
- - - EXISTING OVERHEAD LINE
- TRANSFORMER PAD

MAP 01: PROPERTY OVERVIEW



PLANNING COMMISSION

Public Hearing
August 17, 2020

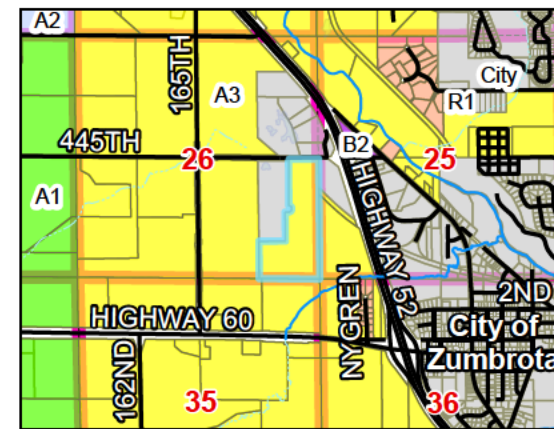
Sunrise Energy (Applicant) and
Lomen Properties LLC (Owner)
A-3 Zoned District

Part of the E 1/2 of the SE 1/4 of Section 26
TWP 110 Range 16 in Minneola Township

Utility-Scale Photovoltaic Ground 1-
Megawatt Solar Energy System (SES)
Occupying approximately 8.0 acres.

Legend

	Intermittent Streams		Bluff Impact Zones (% slope)
	Protected Streams		30
	Lakes & Other Water Bodies		
	Shoreland		
	Historic Districts		
	Parcels		
	Registered Feedlots		
	Dwellings		
	Municipalities		
			FEMA Flood Zones
			2% Annual Chance
			A
			AE
			AO
			X



0 140 280 560 840 US Feet

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2018 Aerial Imagery
Map Created August, 2020 by LUM



MAP 02: VICINITY MAP

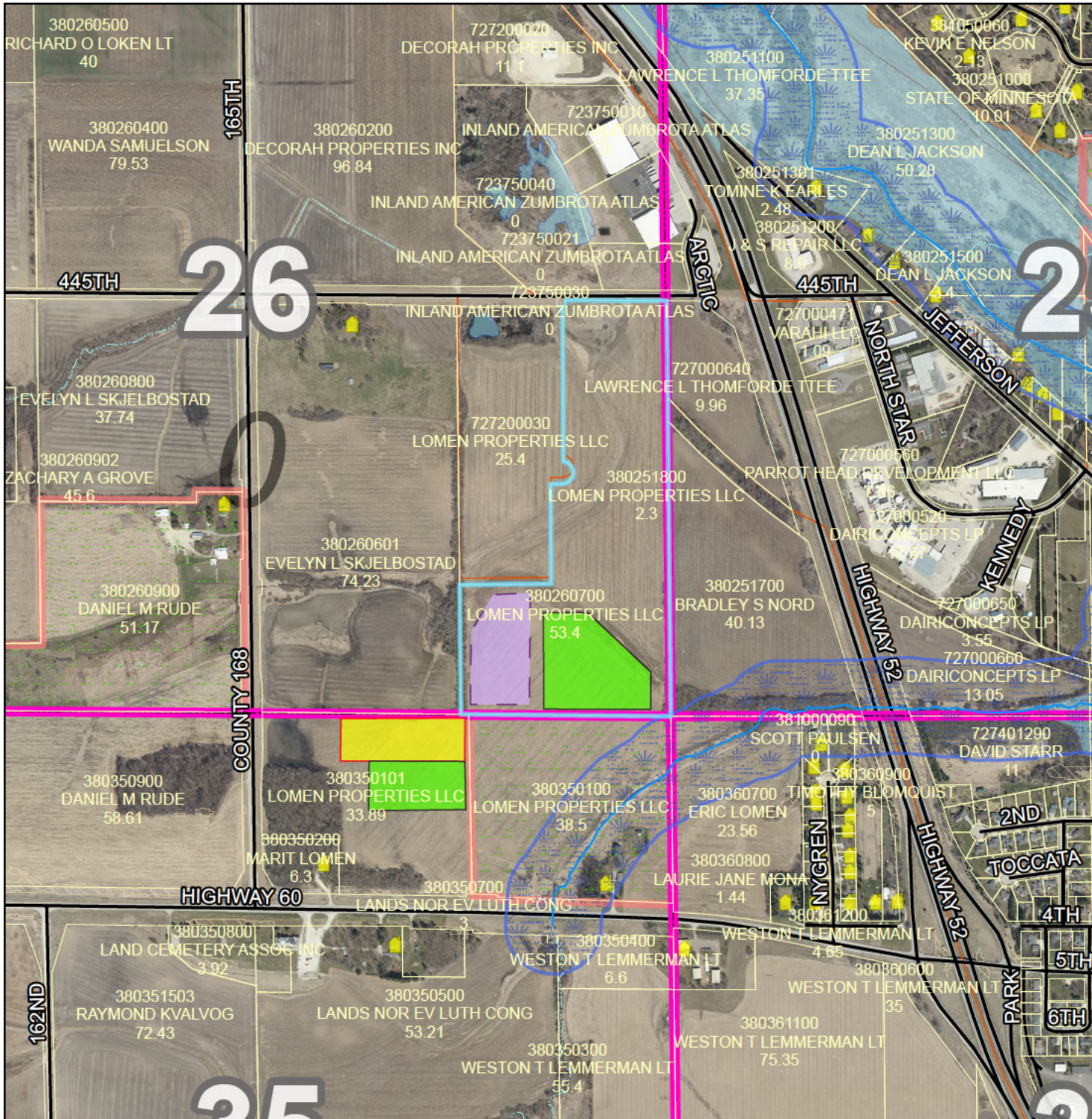
PLANNING COMMISSION

Public Hearing
August 17, 2020

Sunrise Energy (Applicant) and
Lomen Properties LLC (Owner)
A-3 Zoned District

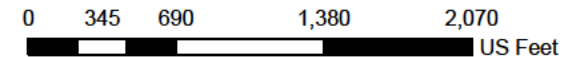
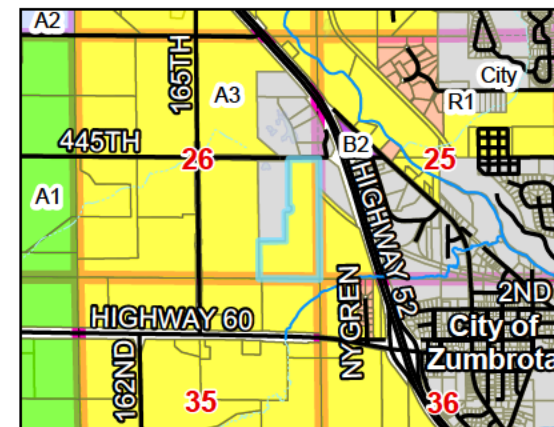
Part of the E 1/2 of the SE 1/4 of Section 26
TWP 110 Range 16 in Minneola Township

Utility-Scale Photovoltaic Ground 1-
Megawatt Solar Energy System (SES)
Occupying approximately 8.6 acres.



Legend

- | | | | |
|--|----------------------------|--|------------------------------|
| | Intermittent Streams | | Bluff Impact Zones (% slope) |
| | Protected Streams | | 30 |
| | Lakes & Other Water Bodies | | |
| | Shoreland | | |
| | Historic Districts | | |
| | Parcels | | |
| | Registered Feedlots | | |
| | Dwellings | | |
| | Municipalities | | |
| | | | FEMA Flood Zones |
| | | | 2% Annual Chance |
| | | | A |
| | | | AE |
| | | | AO |
| | | | X |

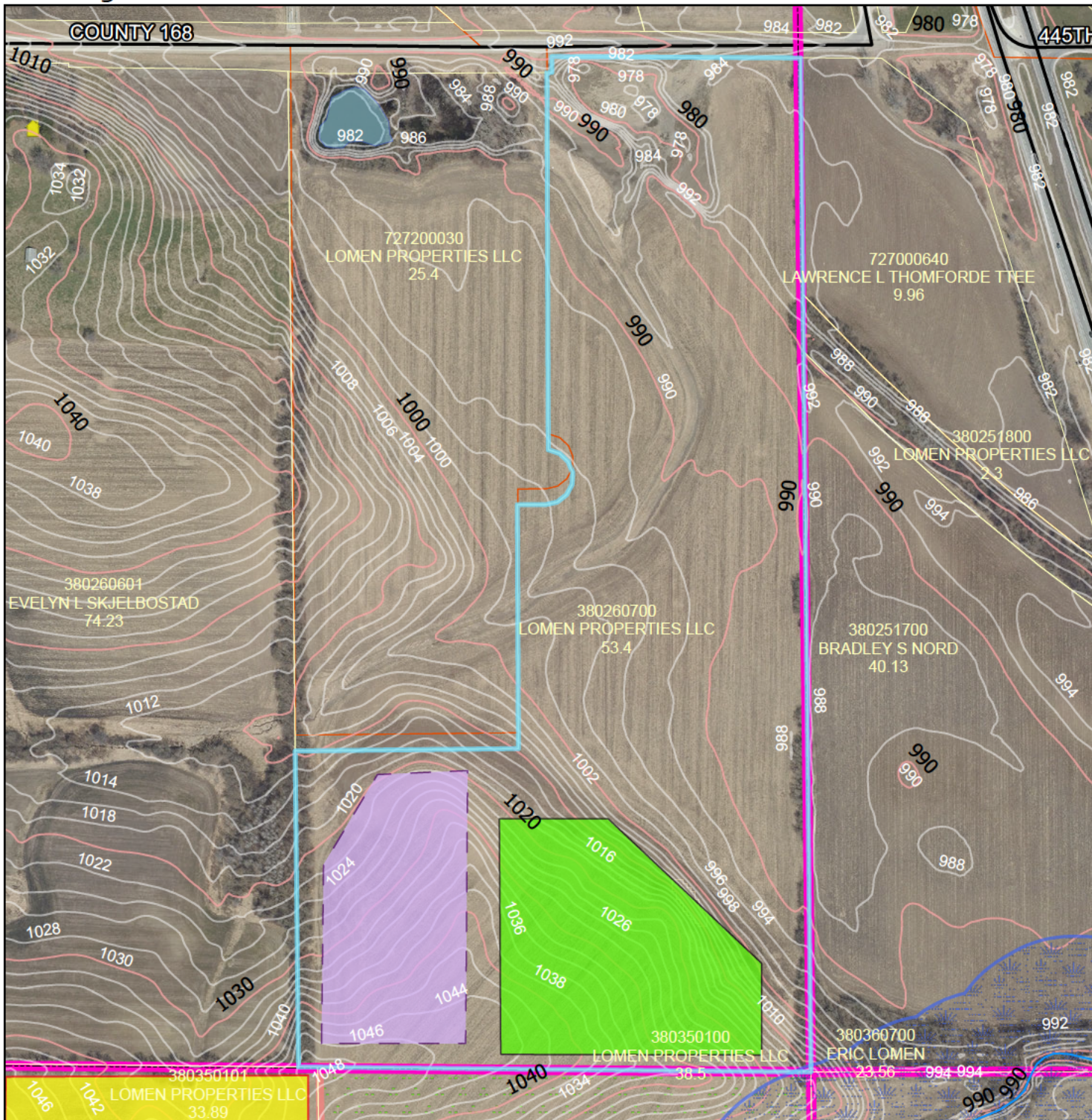


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Map Created August, 2020 by LUM



MAP 03: ELEVATIONS



PLANNING COMMISSION

Public Hearing
August 17, 2020

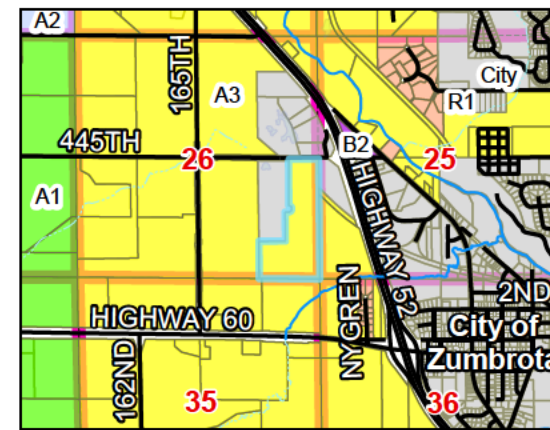
Sunrise Energy (Applicant) and
Lomen Properties LLC (Owner)
A-3 Zoned District

Part of the E 1/2 of the SE 1/4 of Section 26
TWP 110 Range 16 in Minneola Township

Utility-Scale Photovoltaic Ground 1-
Megawatt Solar Energy System (SES)
Occupying approximately 8.0 acres.

Legend

- | | | | |
|--|----------------------------|--|------------------------------|
| | Intermittent Streams | | Bluff Impact Zones (% slope) |
| | Protected Streams | | 30 |
| | Lakes & Other Water Bodies | | 2% Annual Chance |
| | Shoreland | | A |
| | Historic Districts | | AE |
| | Parcels | | AO |
| | Registered Feedlots | | X |
| | Dwellings | | |
| | Municipalities | | |



0 140 280 560 840 US Feet

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2018 Aerial Imagery
Map Created August, 2020 by LUM



GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

Parcel # 38.026.0700

Permit# _____

PROPERTY OWNER INFORMATION

Last Name LOWE PROPERTIES LLC First _____

Email: _____

Street Address 16XXX Hwy 60

Phone _____

City Zumbota

State MN Zip _____

Attach Legal Description as Exhibit "A"

Authorized Agent Chuck Reisner

Phone _____

Mailing Address of Landowner: 1216 Scheffer Ave. St. Paul, MN 55116

Mailing Address of Agent: 4974 Interlachen Dr. Alexandria, MN 56008

PROJECT INFORMATION

Site Address (if different than above): _____

Lot Size 53.4 ACRES Structure Dimensions (if applicable) _____

What is the conditional/interim use permit request for? Solar garden

Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized
See attached.

DISCLAIMER AND PROPERTY OWNER SIGNATURE

I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.

Signature of Landowner: _____

Date _____

Signature of Agent Authorized by Agent: _____

TOWNSHIP INFORMATION

Township Zoning Permit Attached? If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature _____

Title _____

Date _____

Comments: _____

COUNTY SECTION _____ COUNTY FEE \$350 _____ RECEIPT # _____ DATE PAID _____

Applicant requests a CUP/IUP pursuant to Article _____ Section _____ Subdivision _____ of the Goodhue County Zoning Ordinance

What is the formal wording of the request? _____

Shoreland _____ Lake/Stream Name _____ Zoning District _____

Date Received _____ Date of Public Hearing _____ DNR Notice _____ City Notice _____

Action Taken: Approve Deny Conditions: _____

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

PROJECT SUMMARY

Please provide answers to the following questions in the spaces below. If additional space is needed, you may provide an attached document.

1. Description of purpose and planned scope of operations (including retail/wholesale activities).

Solar Garden

2. Planned use of existing buildings and proposed new structures associated with the proposal.

Solar Garden

3. Proposed number of non-resident employees.

-

4. Proposed hours of operation (time of day, days of the week, time of year) including special events not within the normal operating schedule.

24/7/365

5. Planned maximum capacity/occupancy.

-

6. Traffic generation and congestion, loading and unloading areas, and site access.

Minimal after construction.

7. Off-street parking provisions (number of spaces, location, and surface materials).

Sufficient

8. Proposed solid waste disposal provisions.

-

9. Proposed sanitary sewage disposal systems, potable water systems, and utility services.

-

10. Existing and proposed exterior lighting.

11. Existing and proposed exterior signage.

12. Existing and proposed exterior storage.

13. Proposed safety and security measures.

Security Fence

14. Adequacy of accessibility for emergency services to the site.

Yes

15. Potential for generation of noise, odor, or dust and proposed mitigation measures.

None

16. Anticipated landscaping, grading, excavation, filling, and vegetation removal activities.

No landscaping, minimal grading.

17. Existing and proposed surface-water drainage provisions.

18. Description of food and liquor preparation, serving, and handling provisions.

19. Provide any other such information you feel is essential to the review of your proposal.

See Attached

MN CSG 8, LLC

July 21, 2020

Board of Commissioners
Goodhue County

Re: Conditional Use Permit Application to Develop a 1 MW Community Solar Garden

Dear Members of the Staff, Planning Commission, Township Board and County Board:

MN CSG 8, LLC, is pleased to present this application to Goodhue County to develop and operate a community solar garden.

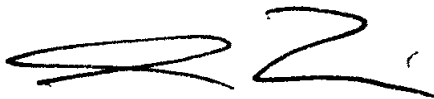
This 1 megawatt array of photovoltaic panels will generate electricity that will be purchased by Xcel Energy under a 25-year contract.

The solar garden will not generate any carbon or other harmful emissions, will be created from an inexhaustible source, the sun, will help Xcel Energy meet the State's mandate for use of renewable energy sources, and will align with the County's goals for sustainability. In addition, Xcel customers may subscribe to a share of the electrical output from the project, thus supporting this clean source of energy.

It is important to us to be a good corporate citizen and work cooperatively with each local community. This helps us respond to any concerns with conditions that create a successful energy development while supporting the County's community development objectives.

Please give our application your approval so that we can all benefit from this wise new source of electricity for our homes and businesses.

Sincerely,

A handwritten signature in black ink, appearing to read 'DL', with a stylized flourish at the end.

Dean Leischow
Chief Executive Officer

Site Zoning

The site is zoned Urban Fringe district. Utility-scale solar energy systems are allowed in the Urban Fringe zoning district by a Conditional Use Permit.

On-Site and Nearby Land Use

The site has a 1MW solar garden on it and the remainder is used for row crops. There is a house adjacent to the site on the southeast but totally sheltered by forest. Another rural residence stands approximately 800 feet east along Highway 60, and there is an urban neighborhood 2,100 feet to the east on the western edge of the City of Zumbrota. There is a farmstead about one-quarter mile to the northwest.

There are no buildings, wells, septic tanks or drain tiles on the site.

Topography

The site slopes gradually from the southwest to the northeast.

Vegetation

The only vegetation on the site is the row crops and the northern windrow of trees.

Soils

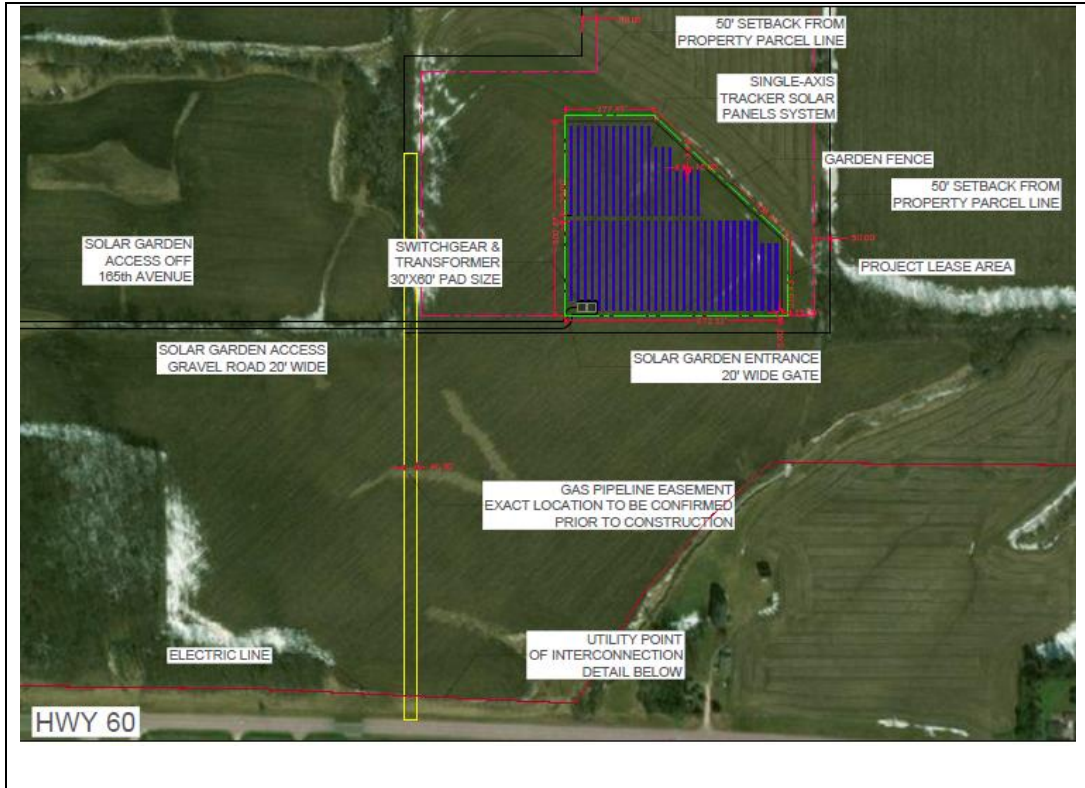
The soils are suitable for supporting solar arrays. They are also very well suited for agriculture, and the site can be returned to farming when the solar project is de-commissioned.

Floodplain

There is no floodplain mapped on the site by the Federal Emergency Management Administration.

Site Plan

The site development plan for the community solar garden is shown below.



Setbacks

The site development, including the security fence, conforms to the County's setback requirements for the zoning district - **front: 60 feet; side and rear: 30 feet each.**

Connection to the Xcel System

The proposed community solar garden will connect to the local utility grid at an existing distribution line that runs along Highway 60. Two diagrams of this interconnection are included on the Site Development Plan, above. The connection to the Xcel grid will be located underground. A signed agreement with the local utility company will be submitted with the application for a Building Permit.

Site Access

Access to the site will be from 165th Street. Internal movement will consist of grassy lanes. No gravel is proposed although some rock may be used at the entrance. Not using gravel will help when the site de-commissioned and returned to farming.

Grading, Drainage and Erosion Control

Grading for the community solar garden limited to the extent practical. It may include (1) creating grass-covered service roads among the blocks of arrays (2) creating pads for the electrical inverters, (3) stabilizing the construction entrances and exits and (4) establishing the parking and staging areas for vehicle and equipment storage / laydown and maintenance.

The solar arrays can conform to the slopes and do not require that terraces be created because each solar array is installed by simply drilling posts into the ground.

Storm water management measures will be determined by an engineering company with vast experience designing solar projects. Measures will include an analysis of the existing topography since no substantial grading will be required, the use of erosion control logs and silt fences where necessary, and establishment of a germinated pollinator friendly vegetative base underneath the project site before construction begins to prevent erosion. These can be specified in the Permit.

Disturbed soils will be returned closely to their original contours. The final site will be seeded with fast-growing grasses and mowed as necessary to prevent woody species from establishing. Consequently, the rate, volume and quality of the surface water runoff is expected to be improved from the present values generated by a plowed field of row crops.

The existing drainage from the site is not expected to be changed appreciably.

It is unlikely that water running from the face of the panels will create erosion under the bottom edge of the lower panels. The panels are set one-half inch apart to allow some of the runoff to drip to the sides. Water dripping from the bottom edge tends to disperse somewhat by wind action. Solar operators do not want erosion under the panels, as that could create minor problems.

Solar Energy Conversion Panels

The solar energy conversion panels will be fixed-tilt, which will not move. They will be 10 to 12 feet tall and arranged in arrays as illustrated below. There would be approximately 4,000 solar panels.



Typical Solar Arrays



Appearance of Typical Solar Panel Arrays in a Field

The panels will be mounted on a steel and aluminum racking structure and average approximately 10 to 12 feet above grade.

The racking system is installed in the ground with pilings (I-beams) that are driven directly into the ground at a depth usually between 6 feet and 8 feet depending on soil conditions.

The racking system manufacturer's engineer will provide certification that the design of the foundations and panels are within accepted professional standards, given local soil and climate controls. The equipment is designed to withstand wind up to 90 miles per hour and fifty pounds per square foot of snow.

The garden will have one concrete equipment pad, typically less than 320 square feet, to support interconnection and metering equipment.

The panels will be arranged into rows. Each row of solar panels will connect to an inverter. The inverters will be connected by directionally bored underground conduit that is housed

inside of housing that will be installed 2 feet below the surface. The conduit will lead to the concrete equipment pad for each garden. The inverters transform the direct current power generated by the photovoltaic system to alternating current power, which is then connected to the existing Xcel Energy three phase power distribution line at the point of common coupling. The solar array will be contained within an area protected by a seven-foot chain link fence with barbed wire on top of it. It will not create any noise, dust, fumes, glare, or other.

Visual Compatibility and Screening

We have conducted a site visit and visual impact analysis of the project. We believe that the community solar garden will be visually compatible with its agricultural and rural residential vicinity by virtue of these characteristics:

- The tracker solar collectors will be **10 to 12 feet** in height feet in height.
- The **existing vegetation** around the perimeter of the site will be retained. The site is very well screened from the distant houses and farmsteads by mature woods.

Ground Cover

Native plantings will be used as ground cover. These grasses and forbs will enhance local biodiversity, consistent with the Pollinator Protection Pledge of the local solar power industry. They will be especially helpful to pollinator species such as bees and butterflies.

The ground cover will be kept mowed to a workable height, and noxious weeds will not be allowed to flourish and spread into nearby farm fields.

Tree Protection

No trees will be removed from this site for the community solar garden.

Perimeter Fence

A 7-foot, galvanized chain-link perimeter fence will be installed for safety and security. The fence will meet the setback requirement.

The fence will only encompass the facility and will be located toward the interior of the site relative to existing perimeter trees and shrubs in order to maintain that vegetation and obscure the view of the fence.

Sign

A small freestanding sign will be erected near the entrance to the site. The sign will include the site address in 6-inch letters, emergency contact information, and emergency procedures.

Construction

Site Preparation

Construction of the community solar garden will include stabilizing the construction entrances and exits and access road and establishing the parking and staging areas for vehicle and equipment storage / laydown and maintenance. The laydown areas will be used for pre-assembly of components and materials storage and staging. These areas will also provide construction worker parking. The site access roads will remain in place for the operational phase of the Project.

The extent of grading will be determined during final design. Grading will be minimized to the extent practicable. Typically, grading will consist of small cut and fill areas needed to reshape slopes to allow for photovoltaic modules to be installed within a range of 4 to 7 feet off of the ground when at their zero-degree position for trackers, which is when they are horizontal to the ground. Fixed tilt systems would always be the same distance from the ground. Their maximum height when tilted will be 12 feet. Some grading will also be required for structure foundations, but grading for access roads will be limited to removal of unsuitable soils since they will be designed and constructed at-grade when possible. Dust suppression on access roads will follow MPCA guidelines.

During final design, the location of stripped and stockpiled topsoil may be removed during grading will be designated. Soil stockpiles could be as tall as 6 feet. During decommissioning, the stripped and stockpiled topsoil will be replaced following the de-commissioning plan.

General facility grading will occur in entrance access areas and preparation of the staging / lay down area. The temporary staging / lay down areas will be about 4 to 5 acres and located at various locations within the facility. The staging/lay down areas will be used for storage of construction materials and shipped equipment containers, receiving construction deliveries, and temporary parking for Project related vehicles. A temporary construction office trailer will be located at the facility during construction.

Electrical Power Collection and Distribution System

The solar modules will convert sunlight into direct current (DC) electricity. The DC power will be collected from each of the multiple rows of solar modules through one or more combiner boxes and conveyed to an inverter. The inverter will convert the DC power to alternating current (AC) power, which will then flow to a medium-voltage transformer that converts the output of the inverter to 480 volts. Multiple medium-voltage transformers will be connected in a daisy-chain configuration, and power will be delivered to the onsite main distribution switchgear from separate 34.5kV circuits. This switchgear acts as the primary interconnection point, after which power is transmitted to the utility-owned grid via overhead power lines. Inverters, transformers and switchgear will be mounted on poured concrete foundations.

Heavy Equipment

It is estimated that there will be between 10 and 20 large trucks used daily for equipment delivery during construction. Light duty trucks will also be used on a daily basis for

transportation of construction workers to and from each facility. Construction equipment such as scrapers, bulldozers, dump trucks, watering trucks, motor graders, vibratory compactors, backhoes and the following will be used during construction:

Construction Timeline for the Project

Day Elapsed	Construction Milestones
+ 1	Project approval and construction begins: <ul style="list-style-type: none"> ▪ Installation of job facility trailers, temporary restroom facilities ▪ Grading and vegetation clearing where necessary, ▪ Preparation of roadways, staging/lay down yards, ▪ Installation of piers and racking (installation possible year round)
+ 30	Footings in place
+ 45	Primary wiring completed
+ 90	Control wiring completed
+ 100	Start acceptance testing
+ 120	Generation operational. Regular NPDES / SWPPP inspection during and after construction. Provide to the City an as-built drawing for the drainage improvements

Solar Equipment Installation

The solar energy system (arrays, collection and distribution systems) will be installed along with access roads after site preparation. The solar facility will be constructed in blocks, and multiple blocks will be constructed simultaneously. The Project will be constructed in approximately six months. Electrical testing and equipment inspections will be conducted prior to beginning commercial operations.

As portions of the Project near completion, temporary staging and lay down areas will be vacated, and disturbed areas will be reseeded and re-vegetated. Once installation is complete, the primary staging areas will be reduced in size and the supply structure and associated permanent infrastructure will be constructed.

After construction, temporarily disturbed areas within the Project will be restored to their pre-construction condition. The Project facility will be graded to pre-construction grades where possible, and soil will be loosened and seeded with low-growing perennial grass and forb species. Once construction is complete, the permanent access roads within the Project facility will be repaired and dressed as necessary to ensure their long-term function. Erosion control methods during and after construction will depend on the contours of the land, as well as requirements of relevant permits. Construction clean-up and facility restoration activities will last approximately two to four weeks.

Telecommunication Line and Other Construction

A redundant set of telecommunication lines will be installed to the facility. This will connect and interact with the Xcel’s electrical system. We will coordinate with Xcel and/or the local telecommunications utility to arrange for a connection to the existing system.

Operations and Maintenance

Monitoring

The solar garden site will operate and be monitored 24 hours a day, 365 days a year after construction has been completed.

Equipment Inspection

Equipment inspection will occur at regular intervals, including:

- PV modules: visual check of the PV modules, tracking system and surrounding grounds to verify the integrity of the PV modules and racking structure, or the presence of animals and nests, etc.;
- Inverters, transformer and electrical panels: visual check of the devices including the connection equipment and the grounding network.
- Check for presence of water and dust;
- Electrical check: measurement of the insulation level and dispersion.
- Check of the main switches and safety devices (fuses);
- Noise: check of abnormal sounds;
- Cabling and wiring: visual check of electrical lines (where visible) and connection box to verify its status.

Performance Monitoring

Performance monitoring will consist of a real-time and continuous assimilation of the data acquired by the facility meteorological station, energy meter and SCADA system. Operators and or maintenance personnel will be immediately notified of abnormalities so timely corrective action such as repair or replacement on: modules, racking, the collection system, and etc., can occur.

Maintenance Plan

A maintenance plan will be created for the project to ensure ongoing performance, including a scheduled check of the facility's components and a predictive maintenance approach for the devices subjected to derating / degradation. Derating / degradation refer to the known process of components losing efficiency over the expected useful life. Like all technology and physical components, a certain amount, sometimes 20 percent, of this efficiency loss is unavoidable over the expected component life. We will plan for and maintain the facility to ensure the maximum performance over the expected life of the components. Once construction is complete, staff will be present on a daily basis, with potentially more personnel at the facility at intervals associated with the maintenance .

Facility Maintenance

Routine maintenance of the Project will include road maintenance, fence and gate inspection, and lighting system checks. Module washing is not needed on a scheduled basis. Rain keeps the modules sufficiently clean and the site is vegetated to keep dust down so that washing modules would occur infrequently and only as determined by maintenance technicians. Snow and ice removal is not needed. The trackers and modules are designed to shed rain, snow and

MN CSG 8, LLC

ice. Vegetation maintenance will include scheduled mowing and spot spraying weeds using registered herbicides.

All maintenance activities will be performed by qualified personnel during the day to the extent that they do not significantly disrupt energy production. Activities that have the potential for substantial noise generation will be performed during the day to minimize impacts to residents. It may be desirable to perform certain maintenance functions after sunset to minimize loss of power production. If a particular solar module, tracker row or tracker block within the community solar garden needs repairing, only that particular component will need to be disconnected and will be done by opening the combiner box circuit.

The solar module can then be replaced and the combiner box circuit closed. Because of the modular way the that community solar garden components are assembled and controlled, a temporary shutdown such as this would result in only a minimal loss of energy production. Additionally, the power production circuits are separated from the tracking circuits. This allows the PV modules to operate during an unscheduled outage of the tracker system. A reserve of spare parts, components and tools for maintenance will be kept at a supply structure.

Maintenance Frequency

The electrical and mechanical components of the community solar garden would be checked on a regular basis to ensure safety and reliability. The maintenance schedule would range from weekly to yearly depending on the component.

Employment

The expected service life of the proposed facility is 25 to 30 years, and we estimate that the Project will result in one to two full-time-equivalent permanent positions to operate and maintain this Project along with other projects that we own in the area.

De-Commissioning, Restoration and Repowering

At the end of commercial operation, MN CSG 8, LLC or its successors will be responsible for decommissioning by removing all of the arrays and equipment. We have contractual obligations to the landowners regarding decommissioning

Financial Surety

MN CSG 8, LLC will post a financial surety for the County that covers the cost of decommissioning the site. This surety will conform to the County's requirements in the Code.

De-Commissioning Procedures

All equipment and structures will be removed within 180 days from either of the following: (a) the end of the system's serviceable life or (b) the day the system is discontinued. A system shall be considered to be discontinued after one year without energy production unless a plan is submitted to the Zoning Administrator outlining the steps and schedule for returning the system to service.

Decommissioning at the end of the project's useful life, which is estimated to be approximately 25 to 30 years, would include removing the arrays, inverters, transformers, above-ground portions of the electrical collection system, fencing, lighting, and supply structure from the Project.

Standard decommissioning and restoration practices will be used, including dismantling and repurposing, salvaging, recycling or disposing of the solar energy improvements, and restoration. Land returned to agricultural production will be reclaimed to restore topsoil that may have been scraped and stockpiled from areas that are designated in the final design plan.

De-Commissioning Plan Summary

Phase	Facility	
Timeline	Decommissioning is estimated to take approximately 90 days to complete. The decommissioning crew will ensure that all equipment is recycled or disposed of properly.	
Financial Resource Plan	The project developer will be responsible for all costs to decommission the Project. Because of the uncertainty in predicting future decommissioning costs and salvage values, we will review and update the original decommissioning plan that was approved by the City closer to the end of the Project's life. We will abide by the applicable condition(s) and ensure the Project is decommissioned in accordance with the Conditional Use Permit.	
Removal and Disposal of Project Components	The removal and disposal of the Project components are found below.	
	<table border="1"><tr><td>Photovoltaic Modules</td><td>PV modules will be inspected for physical damage, tested for functionality, and removed from racking. Functioning PV modules will be packed and stored for reuse. Non-functioning PV modules will be sent</td></tr></table>	Photovoltaic Modules
Photovoltaic Modules	PV modules will be inspected for physical damage, tested for functionality, and removed from racking. Functioning PV modules will be packed and stored for reuse. Non-functioning PV modules will be sent	

MN CSG 8, LLC

Phase	Facility	
		to the manufacturer or a third party for recycling or other appropriate disposal method.
	Racking, Poles and Fencing	Racking, utility poles, and fencing will be dismantled/removed and will be sent to a metal recycling facility. Holes will be backfilled with soil from the Project facility.
	Wire	Above-ground wire will be sent to a facility for proper disposal and/or recycling. Below-ground wire will be cut back to a depth of two to three feet below grade and abandoned in place.
	Conduit	Above-ground conduit will be disassembled at the Project and sent to a recycling facility.
	Junction Boxes, Combiner Boxes, External Disconnect Boxes, etc.	The boxes will be sent to an electronics recycler.
	Inverters	Functioning inverter parts will be re-used. Non-functioning inverters will be sent to the manufacturer or an electronics recycler as applicable.
	Concrete Pads	Material from concrete pads will be removed and sent to a concrete recycler.
	Computers, Monitors, Hard Drives and Similar	Computer components will be sent to an electronics recycler and functioning parts will be reused.
Restoration and Reclamation of the Site	After all equipment is removed, the Project site will be restored to a condition similar to its pre-construction use if the Project site will once again be used for agricultural. If holes are created when infrastructure is removed, they will be back-filled and covered with topsoil. Concrete pads and all other equipment will be removed and disposed of as described above. Unless requested otherwise, permanent access roads constructed on the Project will be removed. Topsoil that was stripped and relocated to designated areas on the site during construction will be re-worked to cover exposed subsoils.	

Project Components

The activities involved in the facility closure would depend on the expected future use of the site. Certain facility equipment and features such as transmission facilities, roads, and drainage features, may be left in place for future uses. The future use will be determined at the point that decommissioning is determined to be in order.

The key project components to be affected by decommissioning activities are discussed below. The general decommissioning approach would be the same whether a portion of the Project or the entire Project would be decommissioned.

Decommissioning Preparation

The first step in the decommissioning process would be to assess existing site conditions and prepare the site for demolition, access roads, fencing, electrical power, and other facilities will temporarily remain in place for use by the decommissioning workers until no longer needed. Demolition debris will be placed in temporary onsite storage area(s) pending final transportation and disposal and/or recycling according to the procedures listed below.

Permits and Approvals

Depending on the regulatory requirements at the time of decommissioning, permits or approvals may be required for the decommissioning activities. The project will not impact waters of the United States or Threatened or Endangered species, so no federal approvals are expected. Appropriate applications for approvals would be submitted and approved prior to decommissioning activities.

Erosion Control

Prior to commencement of decommissioning activities, erosion control measures would be implemented. The type and extent of these measures would be dictated by the regulatory requirements at the time of decommissioning.

Health and Safety

A Health and Safety Plan will be developed prior to decommissioning activities. The plan will be designed to ensure worker and public safety during decommissioning. A Health and Safety Manager will be assigned to the decommissioning activities to provide worker training and health and safety monitoring.

Solar Equipment Removal

During decommissioning, project components that are no longer needed would be removed from the site and disposed of at an appropriately licensed disposal facility. Above ground portions of the solar module supports will be removed. Below ground portions of the PV module supports will be removed entirely where practical. This will avoid impact of underground equipment on future farming activities.

The demolition debris and removed equipment may be cut or dismantled into pieces that can be safely lifted or carried with the onsite equipment being used. The debris and equipment will be processed for transportation and delivery to an appropriately licensed disposal facility or recycling center.

No hazardous materials or waste will be used during operation of the solar facility, and disposal of hazardous materials or waste will not be required during decommissioning.

Electrical Power Connection / Distribution System

All electrical equipment, including combiner boxes, inverters, transformers, and switchgear, will be de-energized and dismantled and removed. AC power equipment can be de-energized by the utility at point of interconnection and safely removed, and DC power can be de-energized by first operating the combiner box disconnects and then unplugging module leads.

The cast-in-place concrete foundations will be broken up, removed and recycled. The underground distribution cables and raceways will be cut below grade and will remain in place.

Roads

Onsite roads will remain in place to accomplish decommissioning at the end of the project's life. Roads that will not be used will be restored. If there are any gravel roads or parking areas, the gravel would be removed and shipped to an appropriate disposal site. The area of the roads will be graded to match nearby land contours.

Fencing

Project site perimeter fencing will be removed at the end of the decommissioning project. to return the site to pre-project condition.

Site Restoration

Once removal of all project equipment is complete, any excavated areas from post or equipment removal will be backfilled with native soil. Any areas backfilled or otherwise disturbed will be stabilized and reseeded.

Future Land Use

While the decommissioning plan is based upon the site being returned to a condition consistent with pre-construction use, the actual activities involved in the facility closure would depend on the actual future use of the site. Certain facility equipment may be used in the future, such as the transmission facilities and roads. Therefore, the actual extent of site closure activities would be determined at the time of the closure.

Project Decommissioning Costs and Bonding

For the purpose of bonding, an estimate of the cost of decommissioning the project will be presented. Funding mechanisms to cover the estimated cost of implementing this decommissioning plan shall be secured in the form of a corporate guarantee.

Project Name	MN CSG 8 Solar Garden	Date	08/03/20
To / Contact info	Chuck Beisner, Project Development Manager, SEV		
Cc / Contact info	Goodhue County Planning Department		
From / Contact info	Paula Kalinosky, PE, EOR, Joe Pallardy – Renewable Energy Specialist EOR		
Regarding	Preliminary Stormwater Management for Proposed Solar Garden		

Preliminary Stormwater Management Assessment – MN CSG 8 Solar Garden

This memo contains a summary of preliminary stormwater management design elements for MN CSG 8; the proposed solar garden is located west of the intersection of Minnesota Highway 60 and US Highway 52 near Zumbrota, Minnesota, parcel 380260700. This information is being provided at the request of the Goodhue County Soil and Water Conservation District as a supplement to the materials submitted by Sunrise Energy Venture for the Conditional Use Permit application for this site. Although stormwater design is still at a preliminary stage for this site, key components of the design - treatment requirements, volume to be treated, appropriate best management practices for the site context – have been determined. These are explained in as much detail as is possible at this stage in the design process.

Site Grading Impacts

The proposed solar garden is located on a ridge with gentle to moderate (2-8%) slopes that direct overland flow downward to the northwest, northeast and southeast. The eastern most portions of the project area contain steeper slopes (12-18%). The only anticipated grading will be to construct the access road (expansion of existing road) and stormwater features. A site grading plan will be developed for the building permit submittal and construction plan set.

Erosion and Sediment Control

Prior to the start of construction, the applicant will submit a Stormwater Management Pollution Prevention Plan (SWPPP) to fulfill the requirements of the Minnesota NPDES General Construction Stormwater Permit. These requirements include temporary practices such as silt fence and storage ponds to control runoff sediment during construction as well as permanent practices such as appropriate vegetation and permanent stormwater facilities ensure downstream water quality is protected.

Stormwater Management

Stormwater management best management practices (BMPs) will be constructed to reduce nutrient and sediment pollution following the requirements of the Minnesota Pollution Control Agency (MPCA) and the Goodhue County Zoning Ordinance.

Water quality treatment will be achieved by installing filtration practices in strategic areas to capture and treat runoff from the access road and solar panels. Preliminary stormwater BMP sizing calculations have been completed following the Minnesota Pollution Control Agency (MPCA) method for calculating water quality treatment volumes for impervious surface including solar panels. Stormwater runoff quality is expected to be improved compared to existing conditions (agricultural use). Solar panels themselves are not a source of pollutants. Panel surface may accumulate pollutants through atmospheric and wind deposition, but not in excess of other exposed surfaces – natural or

constructed. The area of the constructed gravel access road (Figure 1) is small relative to the site (2% of site area) and traffic volumes will be very low following construction.

Open areas between the rows of the solar array will be stabilized by planting with native, perennial vegetation (see Seeding and Restoration). Plantings will help to both stabilize soils on the site and to improve the soil capacity to infiltrate stormwater. The flow rate and volume of stormwater leaving the property will be lower and the water quality will improve as a result of the proposed solar installation stormwater management plan.

Water quality treatment volume Calculation:

The water quality treatment volume for solar panel impervious surface areas was calculated following the method outlined in the Minnesota Stormwater Manual in the section 'Stormwater management for solar projects and determining compliance with the NPDES construction stormwater permit' using the 'Solar panel calculator' spreadsheet tool developed by the MPCA. This spreadsheet tool estimates the water quality volume credit achieved through disconnection of solar panels based on the dimensions and average tilt of panels, and the open space provided between panel rows. For the proposed 3,260 solar panels at the MN CSG 8 solar garden site, the water quality volume treated through disconnection of solar panels is 3,340 cf, and the remaining WQ volume to be treated using permanent stormwater BMPs is **1,941 cf**. A copy of the calculator report is included in the appendices to this memo.

Gravel Access Road:

New/Reconstructed Impervious Surface (sf)		NDPES Treatment Depth (in)		Conversion Factor (ft/in)		Water Quality Treatment Volume (cf)
7800	x	1.0	x	1/12	=	650

Total Water Quality Volume

Solar Panels¹ (cf)		Gravel Access Roads (cf)		Total (cf)
1,941	+	650	=	2,591

¹See attached solar panel calculator report for calculation.

Stormwater treatment practices will be located along the downstream (eastern) boundary of the array to capture sheet flow from the project area. The total open space minus the solar array footprint (including areas between rows) is approximately 1.3 acres (56,628 sf), significantly greater than the BMP footprint area required, allowing for optimal siting of stormwater practices (see attached exhibit).

Stormwater BMP design will take into account field testing of site soils. Based on SSURGO soils data and experience with nearby solar sites, soils across the site are expected to be generally well-drained. Typical BMP options include infiltration basins (HSG C or better), bioretention with underdrain (HSG D), or Water Sediment Control Basins (WASCOB, other constraints). BMPs will likely be oriented perpendicular to the direction of sheet flow along the eastern boundary of the project to efficiently

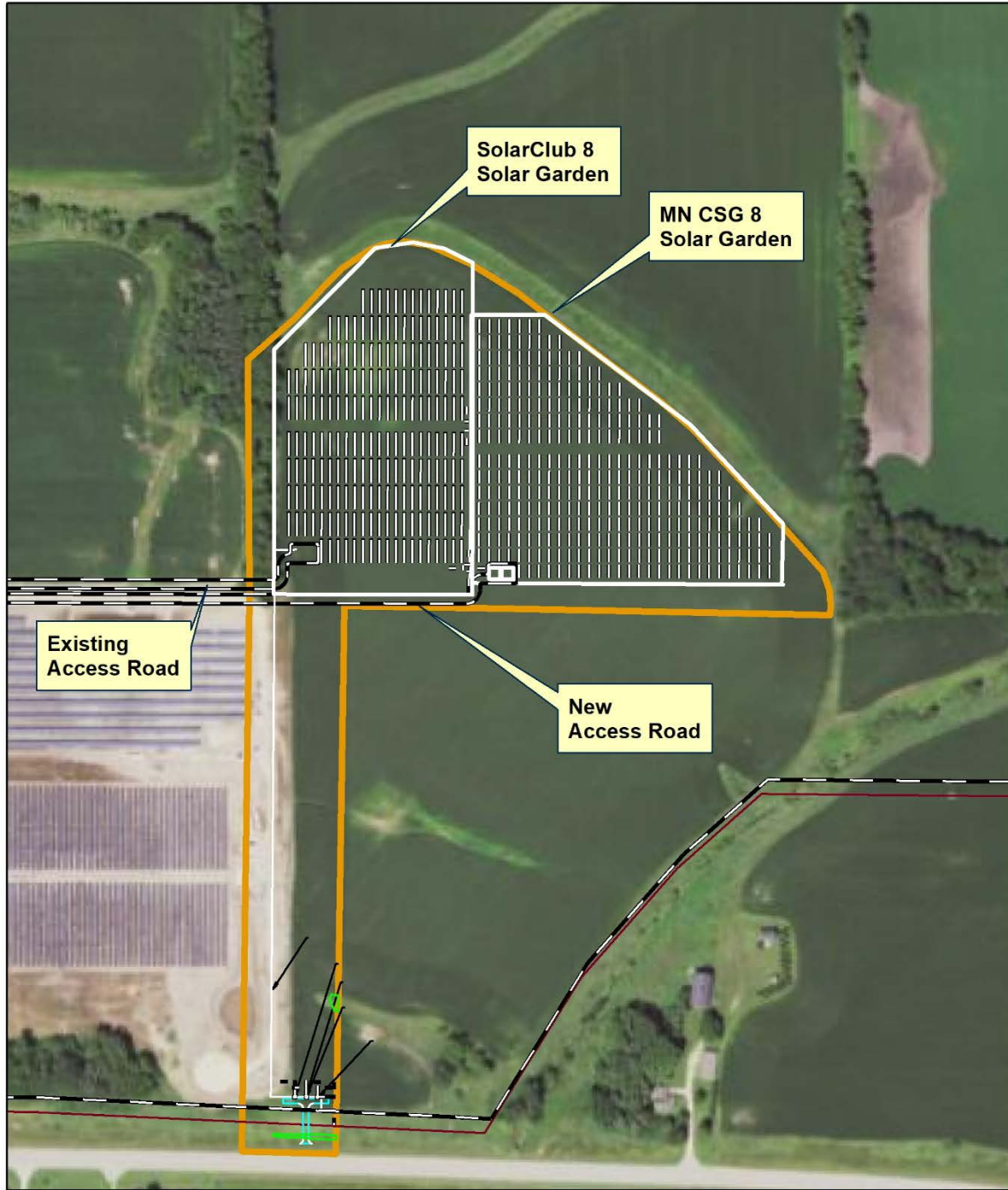
capture runoff from the site. Pretreatment of runoff will be provided through disconnection of impervious surfaces.

Seeding and Restoration

The site will be restored with native, pollinator-friendly seed mixes consistent with guidance provided by the MN Board of Soil & Water Resources. Plans will provide detailed specifications for seed mix content, seeding methods, and seeding maintenance. A long-term vegetation management plan will provide a detailed schedule of activities needed to maintain specified plant communities. The maintenance plan will focus on regular monitoring for early identification of vegetation problems and regular maintenance to ensure project success.

Wetland Impacts

Two small wetlands were identified at the interconnection point for the previously permitted SolarClub 8, LLC. The site plan provides sufficient buffer from the wetland area and no direct or indirect impacts are proposed as overland flow within the project area flows north and east (away) from delineated wetland resources.



MN CSG8, LLC

Site Layout



Figure 1. Proposed site showing existing and new access road.

Minnesota Wetland Conservation Act Notice of Decision

Local Government Unit: Goodhue SWCD	County: Goodhue
Applicant Name: SolarClub 8, LLC	Applicant Representative: Jimmy Marty, EOR Inc.
Project Name: Zumbrota –Lomen 1	LGU Project No. (if any): WB-9-19.v2
Date Complete Application Received by LGU: July 7th 2020	
Date of LGU Decision: July 7th 2020	
Date this Notice was Sent: July 7th 2020	

WCA Decision Type - check all that apply

<input checked="" type="checkbox"/> Wetland Boundary/Type	<input type="checkbox"/> Sequencing	<input type="checkbox"/> Replacement Plan	<input type="checkbox"/> Bank Plan (not credit purchase)
<input type="checkbox"/> No-Loss (8420.0415)	<input checked="" type="checkbox"/> Exemption (8420.0420)		
Part: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H		Subpart: <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8 <input type="checkbox"/> 9	

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Wetland Impact Area:
Wetland Replacement Type: <input type="checkbox"/> Project Specific Credits: <input type="checkbox"/> Bank Credits:
Bank Account Number(s):

Technical Evaluation Panel Findings and Recommendations (attach if any)

<input type="checkbox"/> Approve <input type="checkbox"/> Approve w/Conditions <input type="checkbox"/> Deny <input checked="" type="checkbox"/> No TEP Recommendation
--

LGU Decision

<input type="checkbox"/> Approved with Conditions (specify below) ¹ List Conditions:	<input checked="" type="checkbox"/> Approved ¹	<input type="checkbox"/> Denied
Decision-Maker for this Application: <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Governing Board/Council <input type="checkbox"/> Other:		
Decision is valid for: <input checked="" type="checkbox"/> 5 years (default) <input type="checkbox"/> Other (specify):		

¹ *Wetland Replacement Plan approval is not valid until BWSR confirms the withdrawal of any required wetland bank credits. For project-specific replacement a financial assurance per MN Rule 8420.0522, Subp. 9 and evidence that all required forms have been recorded on the title of the property on which the replacement wetland is located must be provided to the LGU for the approval to be valid.*

LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision¹.

<input checked="" type="checkbox"/> Attachment(s) (specify): <input checked="" type="checkbox"/> Summary: Lomen 1 site was previously reviewed by WCA LGU in 2019. Project location at the time did not identify any wetlands or wetland impacts within the project boundary. Boundaries of the proposed solar project has since changed and EOR has identified wetlands in the new project area, thus the need for a delineation review and subsequent de minimis exemption determination. EOR Delineation report identified 2 wetlands within the study area. Wetland 1 is a Type 1 wetland 0.025 acres and Wetland 2 is a Type 1 wetland 0.012 acres in size. WCA LGU concurs with the delineation report that the type, size and location of the wetlands are properly identified. Applicant also applied for a de minimis exemption for impacts to Wetland 1 to accommodate a proposed access site for Xcel Energy equipment to access the solar facility. The de minimis exemption request is for 91sq/ft. WCA LGU approves the request for impacts to a Type 1 wetland of 91 sq/ft.
--

¹ Findings must consider any TEP recommendations.

Attached Project Documents

Site Location Map Project Plan(s)/Descriptions/Reports (specify):

Appeals of LGU Decisions

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for \$500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator
Minnesota Board of Water & Soils Resources
520 Lafayette Road North
St. Paul, MN 55155
travis.germundson@state.mn.us

Does the LGU have a local appeal process applicable to this decision?

Yes¹ No

¹If yes, all appeals must first be considered via the local appeals process.

Local Appeals Submittal Requirements (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

Notice Distribution (include name)

Required on all notices:

<input checked="" type="checkbox"/> SWCD/County TEP Member: Willie Root	<input type="checkbox"/> BWSR TEP Member: Alyssa Core
<input type="checkbox"/> LGU TEP Member (if different than LGU contact):	
<input checked="" type="checkbox"/> DNR Representative: Brandon Schad	
<input type="checkbox"/> Watershed District or Watershed Mgmt. Org.:	
<input checked="" type="checkbox"/> Applicant: SolarClub8, LLC	<input checked="" type="checkbox"/> Agent/Consultant: Jimmy Marty, EOR, Inc.

Optional or As Applicable:

<input checked="" type="checkbox"/> Corps of Engineers: David Studenski	
<input type="checkbox"/> BWSR Wetland Mitigation Coordinator (required for bank plan applications only):	
<input type="checkbox"/> Members of the Public (notice only):	<input checked="" type="checkbox"/> Other: Ryan Bechel, GC P&Z Administrator

Signature: 	Date: 7.7.2020
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This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, ST. PAUL DISTRICT
180 FIFTH STREET EAST, SUITE 700
ST. PAUL, MN 55101-1678

June 4, 2020

Regulatory File No. MVP-2019-02497-SSC

SolarClub 8, LLC
Mark Zweg
315 Manitoba Avenue, Suite 200
Wayzata, Minnesota 55391

Dear Mr. Zweg:

We are responding to your request, submitted by Jason Naber (EOR Inc) on your behalf, for Corps of Engineers (Corps) concurrence with the delineation of aquatic resources completed on the Lomen 1 Solar Garden site. The project site is in Section 35, Township 110 North, Range 16 West, Goodhue County, Minnesota.

We have reviewed the aquatic resource delineation report, dated October 9, 2019 and concur with the determination that no aquatic resources are present within review area. Therefore, you are not required to obtain Department of the Army authorization to discharge dredged or fill material within this area. This concurrence is only valid for the review area shown on the enclosed figures labeled MVP-2019-02497-SSC Page 1 of 2 through 2 of 2.

This letter does not eliminate the need for state, local, or other authorizations, such as those of the Department of Natural Resources or county.

No jurisdictional determination was prepared for this project, nor is one required to support this concurrence. This concurrence may generally be relied upon for five years from the date of this letter. However, we reserve the right to review and revise our concurrence in response to changing site conditions, information that was not considered during our initial review, or off-site activities that could indirectly alter the extent of aquatic resources on-site. Our concurrence may be renewed at the end of this period provided you submit a written request and our staff are able to verify that the determination is still valid.

If you have any questions, please contact me in our St. Paul office at (651) 290-5268 or Samantha.S.Coungeris@usace.army.mil. In any correspondence or inquiries, please refer to the Regulatory file number shown above.

Sincerely,

Samantha Coungeris

Samantha Coungeris
Project Manager

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

TO: Melissa Cushing, HR Director
FROM: Lisa M. Hanni, Director / County Surveyor / County Recorder
DATE: August 26, 2020
RE: Administrative Assistant

Summary:

We are requesting to replace the vacant Administrative Assistant position in the Survey-GIS/EH offices. The previous employee, Tina Paider, has been transferred to the vacant Senior Recorder position in the Recorder's Office.

Background and Request:

This chart shows the potential hiring ranges and costs for the Administrative Assistant:

Admin. Assistant Grade 79	Single Health Step 1	Family Health Step 1	Single Health Step 2	Family Health Step 2
Rate	\$17.41	\$17.41	\$18.30	\$18.30
Gross	\$36212.80	\$36212.80	\$38,064.00	\$38,064.00
PERA/FICA/Medicare/Life	\$5,548.64	\$ 5548.64	\$5829.10	\$5829.10
Health Coverage / HS A	<u>\$10,638*</u>	<u>\$23,122.80*</u>	<u>\$10,638*</u>	<u>\$23,122.80*</u>
	\$52,399.44*	\$64,884.24*	\$54,531.10*	\$67,015.90*

This position is an Administrative Assistant in the Land Use departments. It is the lead passport agent, answers the main phone line, and is the front contact for Environmental Health. The Assistants in the Land Use departments also assist me with invoicing, scheduling, meeting organization, and general office duties.

I respectfully request this position be approved for replacement as soon as possible. We need to get them trained quickly so they can take over the passport duties and help with other workload assistance.



REQUEST TO HIRE FORM

DEPARTMENT & POSITION INFORMATION

Department: _____ Date: _____

Submitter Name: _____

Position Title: _____ Position Reports To: _____

Has the job description been reviewed by the department head? Yes No

Type of Hire: Replacement (backfill) Replacing Who? _____ New Position

Classification: Full Time Part Time

Status: Permanent Temporary (67 day) Seasonal Intern – paid

How does Goodhue County staff in this position compare to similar sized counties?

BUDGET & SALARY INFORMATION

Budget Impact

For new positions, please indicate whether or not the position has been budgeted for the current year.

- Replacement position in budget
 New position in budget
 New position not in budget

Has this job classification been evaluated by the Hay Group?

Yes No

FLSA Status: Exempt (salaried) Non-Exempt (hourly)

Starting Pay Grade / Step: _____ / _____

Anticipated Benefit Cost: \$ _____

Use this link for help calculating salary & benefits:
[Total Comp & Benefits Calculator](#)

Total Cost*: \$ _____

Total Budgeted: \$ _____

*Salary & Benefits

ADDITIONAL INFORMATION

Please explain all options and alternatives considered including mergers, transfers of duties, position elimination, impacts on county services and overtime, etc.

Job Posting Type: Internal only Internal & External

Advertising Requested:

- | | |
|--|---|
| <input type="checkbox"/> ADP Career Center (includes indeed.com) | <input type="checkbox"/> County website (includes Facebook & Twitter) |
| <input type="checkbox"/> Lake City Shopper/ Graphic | <input type="checkbox"/> Republican Eagle (includes JobsHQ online) |
| <input type="checkbox"/> Cannon Falls Beacon | <input type="checkbox"/> Zumbrota Shopper |
| <input type="checkbox"/> Assoc. MN Counties (AMC) website | <input type="checkbox"/> League of MN Cities (LMC) website |

Other Advertising Requested: _____

Send completed form & job description to Human Resources Director.

REQUEST TO HIRE FORM
APPROVALS PAGE

Department: _____ Date: _____

Submitter Name: _____

Position Title: _____ Position Reports To: _____

HUMAN RESOURCES USE ONLY

Did HR review job description? Yes No

Recommendation: Approve Hire Deny Hire

Comments: _____

HR Director Signature: _____ Date: _____

COUNTY ADMINISTRATOR USE ONLY

Disposition: Approve Hire Deny Hire Require to go to Board

Comments: _____

County Administrator Signature: _____ Date: _____

After final determination is made, this form should be sent to:

Person/ Department	Date & Initial	Method
<input type="checkbox"/> Human Resources Director	_____	<input type="checkbox"/> Email <input type="checkbox"/> Interoffice
<input type="checkbox"/> Department Head	_____	<input type="checkbox"/> Email <input type="checkbox"/> Interoffice

GOODHUE COUNTY POSITION DESCRIPTION

Position Title: Administrative Assistant
Department: Land Use Management
Work Hours: 8:00 a.m. to 4:30 p.m.
Supervisor(s): Land Use Management Director

Date: 2013
Location: Government Center

PRIMARY OBJECTIVES OF POSITION:

The primary responsibilities of this position are to provide administrative and receptionist support to the Land departments, and informational support for County inquiries. This position provides departmental support in the preparation of materials, in scheduling meetings, and all other areas as assigned. This position serves as the administrative assistant to the Land Use Management Director.

JOB TASK AREAS OF RESPONSIBILITY:

% Time	TASKS
70%	<p>Serves as receptionist and support for the Land departments</p> <ul style="list-style-type: none">• Assist customers with inquires as the main receptionist to the Land departments and the County information line• Collect, process, and deliver permit or other department product fees to the auditor/treasurer's office on a daily basis• Responsible for gathering, printing, and posting materials made available to the public in the department• Responsible for the department's outgoing mail• Assist department personnel with filing• Assist in the preparation of materials, or handouts for public meetings• Type department correspondence• Responsible for data entry in department databases• Prepares invoices, letters, and other office correspondence• Aids the Assessor's office with yearly building permit information• Aids the Recorder's office with Passport processing
30%	<ul style="list-style-type: none">• Administrative Assistant to LUM Director• Prepares meeting minutes or notes as directed• Responsible for ordering office supplies• Acts as personal assistant• Responsible for scheduling meetings• Other secretarial duties as assigned

The essential functions of this position are listed above but other duties may be assigned. Additionally, regular attendance at work is also required in order to carry out the duties listed above.

BUDGET RESPONSIBILITIES:

This position has no direct responsibility in the preparation of the departmental budget, however, this position works with the LUM Director with invoicing expenditures and revenues of the department budgets

RESPONSIBILITY FOR RELATIONSHIPS:

Internal

- Daily contact with department personnel in the performance of daily tasks
- Frequent contact with the Auditor/Treasurer department regarding bills
- Occasional contact with the Administration Department regarding department communications
- Occasional contact with other county departments in the performance of daily tasks

External

- Frequent contact with citizens requesting information and general assistance
- Occasional contact with media for placement of ads and informational inquires

SUPERVISORY AUTHORITY:

<p>Effectively Recommend Hire Assign Direct Reward Transfer Promote Adjust Grievances Suspend (over 3 days) Discharge Discipline-Oral Discipline-Written Evaluate Train Demote</p>	<p>Take Action Hire Assign Direct Reward Transfer Promote Adjust Grievances Suspend (over 3 days) Discharge Discipline-Oral Discipline-Written Evaluate Train Demote</p>
---	---

SUPERVISORY AUTHORITY:

Position Titles:
 None

EXTENT OF SUPERVISION PROVIDED:

This position is under the supervision of the Land Use Management Director and/or Planner.

MINIMUM REQUIREMENTS:

This position requires a high school diploma or equivalent, with post high school training in secretarial, accounting, or administrative fields highly desired.

KNOWLEDGE AND SKILL REQUIREMENTS:

The following are the required knowledge and skills:

- Knowledge and proficiency of MicroSoft office products and the Internet
- The ability to proficiently operate current office equipment
- Proficiency in English to communicate effectively in written and verbal correspondence

- The ability to work and cooperate with all types of people and personalities
- The ability to manage multiple projects at the same time
- Proficiency in taking minutes
- The ability to diplomatically communicate with people in controversial situations

WORK ENVIRONMENT:

The work of this position is performed in a comfortable office setting. There is occasional travel to other County buildings and for attendance at training programs and conferences.

PHYSICAL REQUIREMENTS:

This position requires the physical dexterity to use a personal computer, including frequent wrist and finger manipulation. There is frequent movement around government buildings. This position has prolonged periods of both standing and sitting.

Goodhue County Working Conditions Questionnaire

Physical, Mental and Environmental Requirements

Part I: Physical Requirements

Section A

The physical mobility requirements of this job are to spend:

6	hours a day sitting
1	hours a day standing
1	hours a day walking
	hours a day kneeling
	hours a day stooping
	miles a day walked
0	feet climbed using a ladder
0	feet climbed on an incline
20	feet climbed using stairs

Section B

The physical effort requirements of this job are

# of pounds lifted	
10	pounds lifted waist high
0	pounds lifted shoulder high
0	pounds lifted above the head
5	pounds are carried alone
10	pounds are carried with someone else
2	distance weight must be carried (feet)
	pounds are pushed
	pounds are pulled
	pounds are held

Section C

The physical dexterity requirements of this job are to operate:

X	a telephone
X	Computer/electronic equipment
	hand tools
	Electric tools
X	Manipulate small objects

Part II: Sensory Abilities

The checked items listed below are sensory requirements needed for this job. Items are critical, useful, or not required.

critical	useful	
X		see
X		distinguish colors
X		hear or listen
		taste
		smell
		touch
X		speak

Part III: Mental Effort

The mental efforts required on a daily basis are:

X	reading		Analyzing data
X	writing	X	Searching for solutions
X	basic arithmetic	X	Creating methodologies
	mathematics	X	Conducting research
	weighing and/or measuring	X	Managing resources
X	visualizing conclusions		Evaluating performance of others

Part IV: Work Environment

The elements of this job's work environment are (complete all that apply):

5	hours a day spent working under time pressure
1	hours a day spent working rapidly
100	% of time spent indoors
	% of time spent outdoors
	% of time spent in an automotive vehicle
100	% of time spent at a desk, bench or window
	% of time spent in an office or control room

X	The condition of the air is clean (controlled)
X	The condition of the air is normal/average
	The condition of the air is dusty/dirty
	The condition of the air is wet/humid
	The condition of the air is affected by fumes, smoke etc.

X	The noise level is normal
	The noise level is loud, requiring ear protection
X	The surface of the working environment is level
	The surface of the working environment is slipping
	The surface of the working environment is uneven
	The surface of the working environment is slippery

Part V: Additional Comments



Brian J. Anderson
County Auditor/Treasurer
Goodhue County Finance & Taxpayer Services

Brian.Anderson@co.goodhue.mn.us
509 W. Fifth Street
Red Wing, MN 55066
Phone (651) 385-3043

TO: Goodhue County Board
FROM: Brian J. Anderson, Finance Director
DATE: September 1st, 2020
SUBJECT: City of Zumbrota to Modify the Development Program and Establish TIF District No. 1-19

BACKGROUND

The Finance Department received notice of a proposal to modify the Development Program and establish Tax Increment Financing (TIF) District No. 1-19 for the City of Zumbrota August 25th, 2020. At the request of the City of Zumbrota, staff has placed it on the September 1st County Board Agenda and the City is requesting to waive the 30-day required notice prior to the public hearing set on September 24th. The Board is not being asked to approve the project as that is solely at the discretion of the Zumbrota City Council.

DISCUSSION

Once known as the old Grover Auto Body site, parcel 72.100.0090 was cleared in 2005 in an effort to encourage some new housing development. After several years of no interest, the City and County decertified the original TIF in December of 2020.

As this time, the City of Zumbrota is considering a proposal to modify the Development Program for Municipal Development District No. 1 and establish Tax Increment Financing District No. 1-19. The TIF Act requires that prior to establishing a TIF District, the County and School Boards representing the area must be notified at least 30 days prior to the public hearing. Due to the need to start construction this fall, the City would like to shorten this timeframe and is requesting that you waive the 30-day notification requirement.

As outlined in the notification, the City of Zumbrota is proposing a 26-year Housing TIF that encompasses only one parcel (72.100.0090), so the future impact is very minimal. The purpose of the TIF is to assist with eligible redevelopment costs to convert the vacant parcel that is currently owned by the EDA into a development of 58 units of rental housing with 40% of the units available to persons at or below 60% of area median income.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 West 4th Street
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

BARNEY NESSETH
3rd District
41595 County 8 Blvd
Zumbrota, MN 55992

JASON MAJERUS
4th District
39111 County 2 Blvd.
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066

Estimated Fiscal and Economic Implications

Being the property has been tax exempt since 2007, the County currently collects no taxes from the parcel which is valued at \$108,000. However, the Proposed TIF is expected to generate a total of \$3,852,560 to assist with the housing project. At the end of the TIF, the County could receive potential taxes in the amount of \$58,561 annually, along with 58 new residents.

Again, the City of Zumbrota is requesting the County waive the 30-day notice for review of fiscal impacts. Overall, the Board is limited as to their actions as outlined below:

Upon Notification of a Proposed TIF District:

1. **County Auditor** must provide copies of the authority's proposed TIF plan and estimate of fiscal and economic implications of the proposed TIF district to County Board members upon receipt from the authority. Minn. Stat. 469.175, sub. 2(a).
2. **County Board** may adopt standard questions on information requested for fiscal and economic implications in a written policy. Minn. Stat. 469.175, sub. 2(b)(5).
3. **County Board** may, absent standard questions, request additional information within 15 days after receipt of the proposed TIF plan. Minn. Stat. 469.175, sub. 2(b)(5).
4. **County Board** may submit written comments within 30 days of receipt of the authority's proposed TIF plan and estimate of fiscal and economic implications. Minn. Stat. 469.175, sub. 2(a).
5. **County Commissioner** who represents the area of a proposed housing or redevelopment district may submit written comments on the proposal within 30 days of receiving written notice of the proposed district. Minn. Stat. 469.175, sub. 2(a).
6. **County Board** may notify the authority and municipality of its intent to use tax increments to finance county road improvements within 45 days after receipt of the proposed TIF plan. Minn. Stat. 469.175, sub. 2a(b).

Please find attached a copy of: 1) The Notification Letter, 2) TIF Plan & Analysis, and 3) Photo of Property. The City has scheduled a **public hearing for Thursday, September 24th, 2020, at approximately 6:00 p.m.** to receive public comment on the establishment of the proposed TIF District.

RECOMMENDATION

The Finance Director does not see any issues with the Proposed TIF and recommends waiving the 30-day notification requirement for this District. In addition, the Goodhue County Board should inform staff if they have any significant comments you would like relayed to the City of Zumbrota regarding the use of their Proposed TIF District.

GOODHUE COUNTY BOARD OF COMMISSIONERS

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JASON MAJERUS
4th District
39111 County 2 Blvd.
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066



August 25, 2020

Mr. Brian Anderson, Finance Director
Goodhue County
509 W 5th Street
Red Wing, MN 55066

Ms. Angie Bredehoff, Clerk
Zumbrota-Mazeppa Public Schools
343 Third Ave. NE
Mazeppa, MN 55956

Dear Mr. Anderson and Ms. Bredehoff:

The City of Zumbrota (the "City") is considering a proposal to modify the Development Program for Municipal Development District No. 1 and to adopt a Tax Increment Financing Plan (the "TIF Plan") to establish Tax Increment Financing District No. 1-19 (the "TIF District"). The TIF District will be a housing tax increment financing district, with a maximum term of 26 years. Tax increments collected from the TIF District will enable the City to facilitate the development of 58 units of rental housing with 40% of the units available to persons at or below 60% of area median income. A map of the District is in Appendix A of the attached TIF Plan.

As required by Minnesota Statutes, Section 469.175, Subd. 2 and 4, we are forwarding a draft of the TIF Plan, which includes the estimated fiscal and economic implications of the proposed TIF District. Pursuant to M.S. Section 469.175 Subd. 2(b), the City has added additional fiscal implications language related to police, fire, infrastructure, and borrowing costs, as well as the expected amounts of taxes and tax increment attributable to the County and School District.

Due to the need to start construction this fall, the City would like to shorten this timeframe for review and is requesting that you waive the 30-day notification requirement for this District by signing the attached statement and returning it to me. Or, you may copy the statement and email it to me at rkurtz@ehlers-inc.com.

The City reserves the right to make changes to this draft document prior to the public hearing; however, the authorized costs will not increase.

We invite you to attend the public hearing to be held by the City Council at the City Council Chambers on September 24, 2020 beginning at approximately 6:00 PM. Please direct any comments or questions to Ryan Soukup at the City of Zumbrota at (507) 766-6673, or to me at (651) 697-8516.

Sincerely,

Rebecca Kurtz, Senior Municipal Advisor

Acting for and on behalf of the City of Zumbrota, Minnesota

cc: Ryan Soukup, City of Zumbrota
Mary Ippel, Taft Stettinius & Hollister LLP
Mike Harvey, Zumbrota-Mazeppa Public Schools



**GOODHUE COUNTY STATEMENT WAIVING THE 30-DAY NOTICE
FOR REVIEW OF FISCAL IMPACTS
FOR THE ESTABLISHMENT OF TIF DISTRICT NO. 1-19
IN THE CITY OF ZUMBROTA**

I, _____, _____ of Goodhue County, received the email containing the notice and draft Tax Increment Plan related to the proposed establishment of Tax Increment Financing District No. 1-19, a housing district, to assist in the development of 58 units of rental housing with 40% of the units available to persons at or below 60% of area median income, to be considered by the Zumbrota City Council on September 24, 2020.

On behalf of Goodhue County, please consider this statement the Board's waiver of the required 30-day notification prior to the public hearing.

Dated: _____, _____

Goodhue County

Attest:



**ZUMBROTA-MAZEPPA PUBLIC SCHOOLS STATEMENT
WAIVING THE 30-DAY NOTICE FOR REVIEW OF FISCAL IMPACTS
FOR THE ESTABLISHMENT OF TIF DISTRICT NO. 1-19
IN THE CITY OF ZUMBROTA**

I, _____, _____ of Zumbrota-Mazeppa Public Schools, received the email containing the notice and draft Tax Increment Plan related to the proposed establishment of Tax Increment Financing District No. 1-19, a housing district, to assist in the development of 58 units of rental housing with 40% of the units available to persons at or below 60% of area median income, to be considered by the Zumbrota City Council on September 24, 2020.

On behalf of Zumbrota-Mazeppa Public Schools, please consider this statement the Board's waiver of the required 30-day notification prior to the public hearing.

Dated: _____, _____

Zumbrota-Mazeppa Public Schools

Attest:



MODIFICATION TO THE DEVELOPMENT
PROGRAM

Municipal Development District No. 1

- AND -

TAX INCREMENT FINANCING PLAN

Establishment of Tax Increment Financing District No. 1-19
(a housing district)

City of Zumbrota, Goodhue County, Minnesota

Public Hearing: September 24, 2020

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Modification to the Development Program for Municipal Development District No. 1

Foreword

The following text represents a Modification to the Development Program for Municipal Development District No. 1. This modification represents a continuation of the goals and objectives set forth in the Development Program for Municipal Development District No. 1. Generally, the substantive changes include the establishment of Tax Increment Financing District No. 1-19.

For further information, a review of the Development Program for Municipal Development District No. 1, is recommended. It is available from the Community Development Director at the City of Zumbrota. Other relevant information is contained in the Tax Increment Financing Plans for the Tax Increment Financing Districts located within Municipal Development District No. 1.

Tax Increment Financing Plan for Tax Increment Financing District No. 1-19

Foreword

The City of Zumbrota (the "City"), staff and consultants have prepared the following information to expedite the establishment of Tax Increment Financing District No. 1-19 (the "District"), a housing tax increment financing district, located in Municipal Development District No. 1.

Statutory Authority

Within the City, there exist areas where public involvement is necessary to cause development or redevelopment to occur. To this end, the City has certain statutory powers pursuant to *Minnesota Statutes ("M.S.")*, Sections 469.124 - 469.133, inclusive, as amended, and *M.S.*, Sections 469.174 to 469.1794, inclusive, as amended (the "Tax Increment Financing Act" or "TIF Act"), to assist in financing public costs related to this project.

This section contains the Tax Increment Financing Plan (the "TIF Plan") for the District. Other relevant information is contained in the Modification to the Development Program for Municipal Development District No. 1.

Statement of Objectives

The District currently consists of one parcel of land and adjacent and internal rights-of-way. The District is being created to facilitate the development of 58 units of rental housing with 40% of the units available to persons at or below 60% of area median income in the City. The City has not entered into an agreement but anticipates entering into an agreement with Keller-Baartman Properties. Development is anticipated to begin in the fall of 2020. This TIF Plan is expected to achieve many of the objectives outlined in the Development Program for Municipal Development District No. 1.

The activities contemplated in the Modification to the Development Program and the TIF Plan do not preclude the undertaking of other qualified development or redevelopment activities. These activities are anticipated to occur over the life of Municipal Development District No. 1 and the District.

Development Program Overview

Pursuant to the Development Program and authorizing state statutes, the City is authorized to undertake the following activities in the District:

1. Property to be Acquired - The Economic Development Authority currently owns one parcel of property within the District.
2. Relocation - Relocation services, to the extent required by law, are available pursuant to *M.S.*, Chapter 117 and other relevant state and federal laws.

3. Upon approval of a developer's plan relating to the project and completion of the necessary legal requirements, the City may sell to a developer selected properties that it may acquire within the District or may lease land or facilities to a developer.
4. The City may perform or provide for some or all necessary acquisition, construction, relocation, demolition, and required utilities and public street work within the District.

Description of Property in the District and Property to be Acquired

The District encompasses all property and adjacent rights-of-way and abutting roadways identified by the parcels listed below.

Parcel number	Address	Owner
72.100.0090	101 W. 3rd Street	EDA

Please also see the map in Appendix A for further information on the location of the District.

The EDA currently owns the parcel of the property to be included in the District.

Classification of the District

The City, in determining the need to create a tax increment financing district in accordance with *M.S., Sections 469.174 to 469.1794*, as amended, inclusive, finds that the District, to be established, is a housing district pursuant to *M.S., Section 469.174, Subd. 11* and *M.S., Section 469.1761*.

- The District consists of one parcel
- The development will consist of 58 units of multi-family rental housing
- 40% of the units will be occupied by person with incomes less than 60% of median income
- No more that 20 percent of the square footage of the building that is receiving assistance from tax increment consists of commercial, retail or other non-residential uses.

Pursuant to *M.S., Section 469.176, Subd. 7*, the District does not contain any parcel or part of a parcel that qualified under the provisions of *M.S., Sections 273.111, 273.112, or 273.114* or *Chapter 473H* for taxes payable in any of the five calendar years before the filing of the request for certification of the District.

Duration and First Year of Tax Increment of the District

Pursuant to *M.S., Section 469.175, Subd. 1, and Section 469.176, Subd. 1*, the duration and first year of tax increment of the District must be indicated within the TIF Plan. Pursuant to *M.S., Section 469.176, Subd. 1b.*, the duration of the District will be 25 years after receipt of the first increment by the City (a total of 26 years of tax increment). The City elects to receive the first tax increment in 2023, which is no later than four years following the year of approval of the District.

Thus, it is estimated that the District, including any modifications of the TIF Plan for subsequent phases or other changes, would terminate after 2048, or when the TIF Plan is satisfied. The City

reserves the right to decertify the District prior to the legally required date.

Original Tax Capacity, Tax Rate and Estimated Captured Net Tax Capacity Value/Increment and Notification of Prior Planned Improvements

Pursuant to *M.S., Section 469.174, Subd. 7* and *M.S., Section 469.177, Subd. 1*, the Original Net Tax Capacity (ONTC) as certified for the District will be based on the market values placed on the property by the assessor in 2020 for taxes payable 2021.

Pursuant to *M.S., Section 469.177, Subds. 1 and 2*, the County Auditor shall certify in each year (beginning in the payment year 2022) the amount by which the original value has increased or decreased as a result of:

1. Change in tax exempt status of property;
2. Reduction or enlargement of the geographic boundaries of the district;
3. Change due to adjustments, negotiated or court-ordered abatements;
4. Change in the use of the property and classification;
5. Change in state law governing class rates; or
6. Change in previously issued building permits.

In any year in which the current Net Tax Capacity (NTC) value of the District declines below the ONTC, no value will be captured and no tax increment will be payable to the City.

The original local tax rate for the District will be the local tax rate for taxes payable 2021, assuming the request for certification is made before June 30, 2021). The ONTC and the Original Local Tax Rate for the District appear in the table below.

Pursuant to *M.S., Section 469.174 Subd. 4* and *M.S., Section 469.177, Subd. 1, 2, and 4*, the estimated Captured Net Tax Capacity (CTC) of the District, within Municipal Development District No. 1, upon completion of the projects within the District, will annually approximate tax increment revenues as shown in the table below. The City requests 100 percent of the available increase in tax capacity for repayment of its obligations and current expenditures, beginning in the tax year payable 2023. The Project Tax Capacity (PTC) listed is an estimate of values when the projects within the District are completed.

Project Tax Capacity		
Project estimated Tax Capacity upon completion	131,185	
Original estimated Net Tax Capacity	<u>1,350</u>	
Estimated Captured Tax Capacity	129,835	
Original Local Tax Rate	<u>139.8670%</u>	Pay 2020
Estimated Annual Tax Increment	\$181,596	
Percent Retained by the City	100%	

Note: Tax capacity includes a 2.5% inflation factor for the duration of the District. The tax capacity included in this chart is the estimated tax capacity of the District in year 25. The tax capacity of the District in year one is estimated to be \$70,760.

Pursuant to *M.S., Section 469.177, Subd. 4*, the City shall, after a due and diligent search, accompany its request for certification to the County Auditor or its notice of the District enlargement pursuant to *M.S., Section 469.175, Subd. 4*, with a listing of all properties within the District or area of enlargement for which building permits have been issued during the eighteen (18) months immediately preceding approval of the TIF Plan by the municipality pursuant to *M.S., Section 469.175, Subd. 3*. The County Auditor shall increase the original net tax capacity of the District by the net tax capacity of improvements for which a building permit was issued.

The City has reviewed the area to be included in the District and found no parcels for which building permits have been issued during the 18 months immediately preceding approval of the TIF Plan by the City.

Sources of Revenue/Bonds to be Issued

The total estimated tax increment revenues for the District are shown in the table below:

SOURCES	
Tax Increment	\$ 3,502,328
Interest	<u>350,233</u>
TOTAL	\$ 3,852,560

The costs outlined in the Uses of Funds will be financed primarily through the annual collection of tax increments. The City reserves the right to incur bonds or other indebtedness as a result of the TIF Plan. As presently proposed, the projects within the District will be financed by pay-as-you-go notes and interfund loans. Any refunding amounts will be deemed a budgeted cost without a formal TIF Plan Modification. This provision does not obligate the City to incur debt. The City will issue bonds or incur other debt only upon the determination that such action is in the best interest of the City.

The City may issue bonds (as defined in the TIF Act) secured in whole or in part with tax increments from the District in a maximum principal amount of \$2,379,731. Such bonds may be in the form of pay-as-you-go notes, revenue bonds or notes, general obligation bonds, or interfund loans. This estimate of total bonded indebtedness is a cumulative statement of authority under this TIF Plan as of the date of approval.

Uses of Funds

Currently under consideration for the District is a proposal to facilitate the development of 58 units of rental housing with 40% of the units available to persons at or below 60% of area median income. The City has determined that it will be necessary to provide assistance to the project for certain District costs, as described.

The City has studied the feasibility of the development or redevelopment of property in and around the District. To facilitate the establishment and development or redevelopment of the District, this TIF Plan authorizes the use of tax increment financing to pay for the cost of certain eligible expenses. The estimate of public costs and uses of funds associated with the District is outlined in the following table.

USES	
Land/Building Acquisition	\$ 110,000
Site Improvements/Preparation	1,600,000
Affordable Housing	-
Utilities	-
Other Qualifying Improvements	319,498
Administrative Costs (up to 10%)	350,233
PROJECT COSTS TOTAL	\$ 2,379,731
Interest	1,472,829
PROJECT AND INTEREST COSTS TOTAL	\$ 3,852,560

The total project cost, including financing costs (interest) listed in the table above does not exceed the total projected tax increments for the District as shown in the Sources of Revenue section.

Estimated costs associated with the District are subject to change among categories without a modification to this TIF Plan. The cost of all activities to be considered for tax increment financing will not exceed, without formal modification, the budget above pursuant to the applicable statutory requirements. The City may expend funds for qualified housing activities outside of the District boundaries.

Estimated Impact on Other Taxing Jurisdictions

The estimated impact on other taxing jurisdictions assumes that the redevelopment contemplated by the TIF Plan would occur without the creation of the District. However, the City has determined that such development or redevelopment would not occur "but for" tax increment financing and that, therefore, the fiscal impact on other taxing jurisdictions is \$0. The estimated fiscal impact of the District would be as follows if the "but for" test was not met:

Impact on Tax Base				
Entity	2019/Pay 2020 Total Net Tax Capacity	Estimated Captured Tax Capacity (CTC) upon completion	Percent of CTC to Entity Total	
Goodhue County	80,462,697	129,835	0.1614%	
City of Zumbrota	3,439,996	129,835	3.7743%	
ISD No. 2805	7,213,786	129,835	1.7998%	

Impact on Tax Rates				
Entity	Pay 2020 Extension Rate	Percent of Total	CTC	Potential Taxes
Goodhue County	45.1040%	32.25%	129,835	\$ 58,561
City of Zumbrota	57.5500%	41.15%	129,835	74,720
ISD No. 2805	36.3850%	26.01%	129,835	47,240
Other	0.8280%	0.59%	129,835	1,075
	139.8670%	100.00%		\$ 181,596

The estimates listed above display the captured tax capacity when all construction is completed. The tax rate used for calculations is the Pay 2020 rate. The total net capacity for the entities listed above are based on Pay 2020 figures. The District will be certified under the Pay 2021 rates, which were unavailable at the time this TIF Plan was prepared.

Pursuant to *M.S. Section 469.175 Subd. 2(b)*:

- (1) Estimate of total tax increment. It is estimated that the total amount of tax increment that will be generated over the life of the District is \$3,502,38;
- (2) Probable impact of the District on city provided services and ability to issue debt. An impact of the District on police protection is expected. With any addition of new residents or businesses, police calls for service will be increased. New developments add an increase in traffic, and additional overall demands to the call load. The City does not expect that the proposed development, in and of itself, will necessitate new capital investment in vehicles or facilities.

The probable impact of the District on fire protection is not expected to be significant. Typically, new buildings generate few calls, if any, and are of superior construction. The City does not expect that the proposed development, in and of itself, will necessitate new capital investment in vehicles or facilities.

The impact of the District on public infrastructure is expected to be minimal. The development is not expected to significantly impact any traffic movements in the area. The current infrastructure for sanitary sewer, storm sewer and water will be able to handle the additional volume generated from the proposed development. Based on

the development plans, there are no additional costs associated with street maintenance, sweeping, plowing, lighting and sidewalks.

The probable impact of any District general obligation tax increment bonds on the ability to issue debt for general fund purposes is expected to be minimal. It is not anticipated that there will be any general obligation debt issued in relation to this project, therefore there will be no impact on the City's ability to issue future debt or on the City's debt limit.

- (3) Estimated amount of tax increment attributable to school district levies. It is estimated that the amount of tax increments over the life of the District that would be attributable to school district levies, assuming the school district's share of the total local tax rate for all taxing jurisdictions remained the same, is \$911,095;
- (4) Estimated amount of tax increment attributable to county levies. It is estimated that the amount of tax increments over the life of the District that would be attributable to county levies, assuming the county's share of the total local tax rate for all taxing jurisdictions remained the same, is \$1,129,423;
- (5) Additional information requested by the county or school district. The City is not aware of any standard questions in a county or school district written policy regarding tax increment districts and impact on county or school district services. The county or school district must request additional information pursuant to *M.S. Section 469.175 Subd. 2(b)* within 15 days after receipt of the tax increment financing plan.

No requests for additional information from the county or school district regarding the proposed development for the District have been received.

Supporting Documentation

Pursuant to *M.S. Section 469.175, Subd. 1 (a), clause 7* the TIF Plan must contain identification and description of studies and analyses used to make the determination set forth in *M.S. Section 469.175, Subd. 3, clause (b)(2)* and the findings are required in the resolution approving the District.

- (i) In making said determination, reliance has been placed upon (1) written representation made by the developer to such effects, (2) review of the developer's proforma; and (3) City staff awareness of the feasibility of developing the project site within the District, which is further outlined in the City Council resolution approving the establishment of the TIF District and Appendix C.
- (ii) A comparative analysis of estimated market value both with and without establishment of the TIF District and the use of tax increments has been performed. Such analysis is included with the cashflow in Appendix B and indicates that the increase in estimated market value of the proposed development (less the indicated subtractions) exceeds the estimated market value of the site absent the establishment of the TIF District and the use of tax increments.

Administration of the District

Administration of the District will be handled by the Community Development Director.

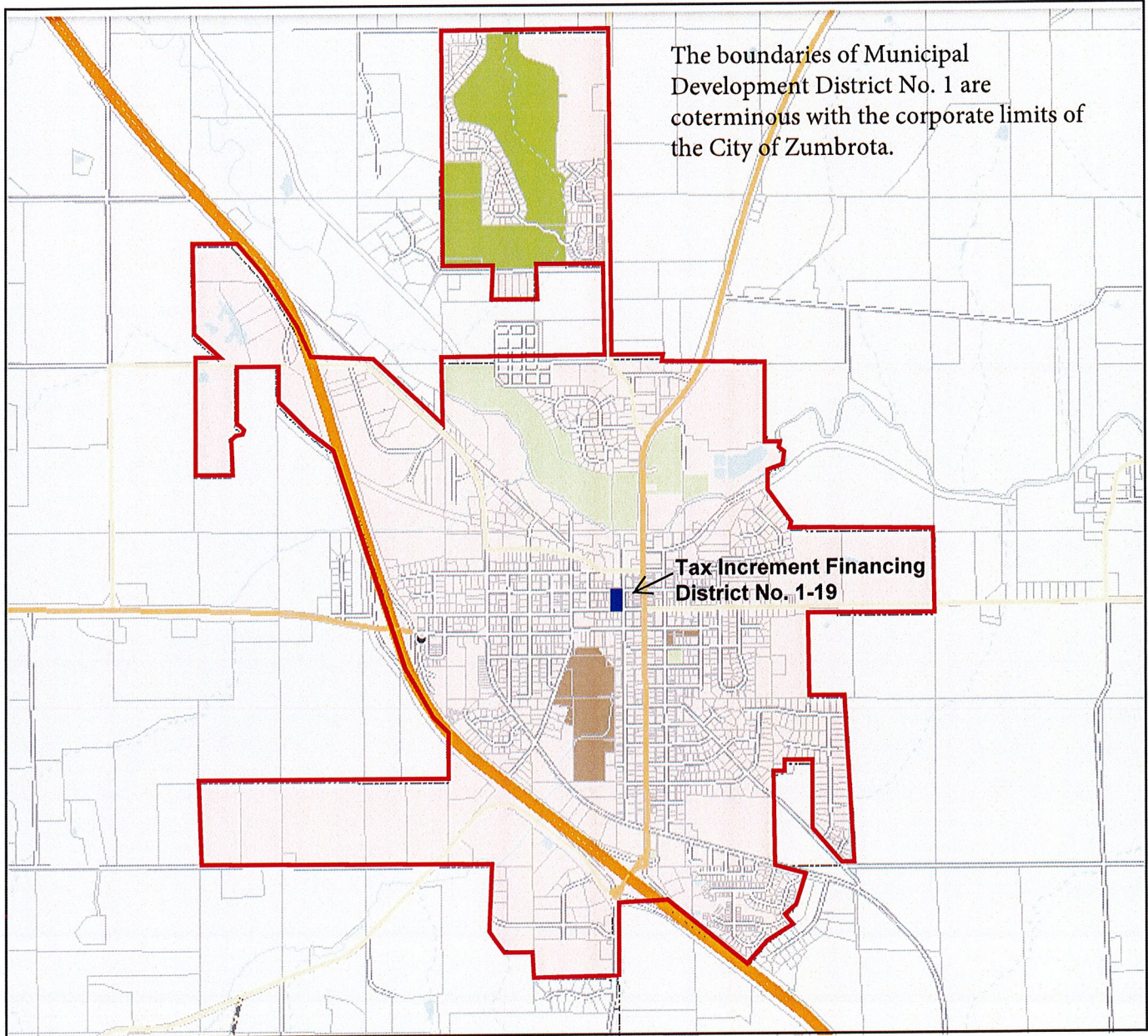
Appendix A: Map of Municipal Development District No. 1 and the TIF District

Zumbrota Economic Development Project


Tax Increment Financing District No. 1-19

City of Zumbrota

Goodhue County, Minnesota



 Municipal Development District No. 1

 Tax Increment Financing District No. 1-19

Appendix B: Estimated Cash Flow for the District



Keller-Baartman Project - 2.5% Inflation

City of Zumbrota, MN

58-Unit Rental Housing Development

ASSUMPTIONS AND RATES

District/Type	Housing	Tax Rates
District Name/Number:	Housing	
County District #:	2021	
First Year Construction or Inflation on Value	2.50%	Exempt Class Rate (Exempt)
Existing District - Specify No. Years Remaining	4.25%	Commercial Industrial Preferred Class Rate (C/I Pref.)
Inflation Rate - Every Year:	1-Aug-21	First \$150,000
Interest Rate:	1-Feb-22	Over \$150,000
Present Value Date:	Pay 2020	Commercial Industrial Class Rate (C/I)
First Period Ending	2023	Rental Housing Class Rate (Rental)
Tax Year District was Certified:	26	Affordable Rental Housing Class Rate (Aff. Rental)
Cashflow Assumes First Tax Increment For Development	2048	First \$162,000
Years of Tax Increment	NA	Over \$162,000
Assumes Last Year of Tax Increment	Incremental	First \$500,000
Fiscal Disparities Election (Outside (A), Inside (B), or N/A)	NA	Over \$500,000
Incremental or Total Fiscal Disparities	NA	Non-Homestead Residential (Non-H Res. 1 Unit)
Fiscal Disparities Contribution Ratio	139.867%	First \$500,000
Fiscal Disparities Metro-Wide Tax Rate	139.867%	Over \$500,000
Maximum/Frozen Local Tax Rate:	38.8460%	Homestead Residential Class Rate (Hmstd. Res.)
State-wide Tax Rate (Comm./Ind. only used for total tax)	0.30018%	First \$500,000
Market Value Tax Rate (Used for total taxes)		Over \$500,000
		Agricultural Non-Homestead
		First \$500,000
		Over \$500,000
		1.00%
		1.25%
		1.00%
		1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map ID	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/Phase
1	72.100.0090	EDA	101 W. 3rd Street	108,000	0	108,000	100%	108,000	Pay 2020	Rental	1,350	Rental	1,350	1

Note:

1. Base values are for pay 2020 based upon review of County website on 6/23/20.
2. Located in SD #2805



Keller-Baartman Project - 2.5% Inflation

 City of Zumbrota, MN

 58-Unit Rental Housing Development

PROJECT INFORMATION (Project Tax Capacity)													
Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Total Sq. Ft./Units	Total Market Value	Property Tax Class	Project Tax Capacity	Project Tax Capacity/Unit	Percentage Completed 2021	Percentage Completed 2022	Percentage Completed 2023	Percentage Completed 2024	First Year Full Taxes Payable
1	Apartments	92,300	97,600	58	5,660,800	Rental	70,760	1,220	100%	100%	100%	100%	2023
TOTAL				58	5,660,800		70,760	1,220	100%	100%	100%	100%	
Subtotal Residential				0	0		0						
Subtotal Commercial/Ind.													

Note:
 1. Market values are based upon value of developers' similar project in Red Wing, MN

TAX CALCULATIONS							
	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Taxes Per Sq. Ft./Unit
New Use Apartments	70,760	0	98,970	0	0	16,993	1,999.35
TOTAL	70,760	0	98,970	0	0	16,993	1,999.35

Note:
 1. Taxes and tax increment will vary significantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM TIF?	
Total Property Taxes	115,962
less State-wide Taxes	0
less Fiscal Disp. Adj.	0
less Market Value Taxes	(16,993)
less Base Value Taxes	(1,888)
Annual Gross TIF	97,082

EHLERS
PUBLIC FINANCE ADVISORS

Keller-Baartman Project - 2.5% Inflation
City of Zumbrota, MN

58-Unit Rental Housing Development

% of OTC	Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Local Tax Rate	Annual Gross Tax Increment	Semi-Annual Gross Tax Increment	Slate Auditor 0.36%	Admin. at 10%	Semi-Annual Net Tax Increment	Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
100%	70,760	(1,350)	-	69,410	139.867%	97,082	48,541	(175)	(4,837)	43,529	40,018	0.5	2023	08/01/22
100%	72,529	(1,350)	-	71,179	139.867%	99,556	49,778	(179)	(4,960)	43,529	79,203	1	2023	02/01/23
100%	74,342	(1,350)	-	72,992	139.867%	102,092	51,046	(184)	(5,086)	44,639	118,551	1.5	2024	08/01/24
100%	76,201	(1,350)	-	74,851	139.867%	104,692	52,346	(188)	(5,216)	45,776	195,080	2	2024	02/01/25
100%	78,106	(1,350)	-	76,756	139.867%	107,356	53,678	(193)	(5,348)	45,776	233,652	2.5	2025	08/01/25
100%	80,058	(1,350)	-	78,708	139.867%	110,087	55,044	(198)	(5,485)	46,942	271,692	3	2025	02/01/26
100%	82,060	(1,350)	-	80,710	139.867%	112,887	56,443	(203)	(5,624)	48,136	308,940	3.5	2026	08/01/26
100%	84,111	(1,350)	-	82,761	139.867%	115,756	57,878	(208)	(5,767)	49,361	346,341	4	2026	02/01/27
100%	86,214	(1,350)	-	84,864	139.867%	118,697	59,348	(214)	(5,913)	50,616	382,965	4.5	2027	08/01/27
100%	88,370	(1,350)	-	87,020	139.867%	121,712	60,856	(219)	(6,064)	51,903	419,738	5	2027	02/01/28
100%	90,579	(1,350)	-	89,229	139.867%	124,802	62,401	(225)	(6,218)	53,221	455,746	5.5	2028	08/01/28
100%	92,843	(1,350)	-	91,493	139.867%	127,969	63,984	(230)	(6,375)	54,573	491,902	6	2028	02/01/29
100%	95,164	(1,350)	-	93,814	139.867%	131,215	65,608	(236)	(6,537)	56,016	527,305	6.5	2029	08/01/29
100%	97,543	(1,350)	-	96,193	139.867%	134,543	67,271	(242)	(6,703)	57,461	562,853	7	2029	02/01/30
100%	99,982	(1,350)	-	98,632	139.867%	137,954	68,977	(248)	(6,873)	58,334	597,661	7.5	2030	08/01/30
100%	102,482	(1,350)	-	101,132	139.867%	141,450	70,725	(255)	(7,047)	59,348	632,611	8	2030	02/01/31
100%	105,044	(1,350)	-	103,694	139.867%	145,033	72,517	(261)	(7,226)	60,326	666,833	8.5	2031	08/01/31
100%	107,670	(1,350)	-	106,320	139.867%	148,706	74,353	(268)	(7,409)	61,856	701,195	9	2031	02/01/32
100%	110,361	(1,350)	-	109,011	139.867%	152,471	76,236	(274)	(7,596)	63,423	734,841	9.5	2032	08/01/32
100%	113,120	(1,350)	-	111,770	139.867%	156,330	78,165	(281)	(7,788)	65,030	768,624	10	2032	02/01/33
100%	115,948	(1,350)	-	114,598	139.867%	160,285	80,143	(289)	(7,985)	66,677	801,704	10.5	2033	08/01/33
100%	118,847	(1,350)	-	117,497	139.867%	164,340	82,170	(296)	(8,187)	68,365	834,918	11	2033	02/01/34
100%	121,818	(1,350)	-	120,468	139.867%	168,496	84,248	(303)	(8,394)	70,095	867,440	11.5	2034	08/01/34
100%	124,864	(1,350)	-	123,514	139.867%	172,755	86,378	(311)	(8,607)	71,869	900,094	12	2034	02/01/35
100%	127,985	(1,350)	-	126,635	139.867%	177,121	88,561	(319)	(8,824)	73,687	932,068	12.5	2035	08/01/35
100%	131,185	(1,350)	-	129,835	139.867%	181,596	90,798	(327)	(9,047)	75,550	964,171	13	2035	02/01/36
											995,606	13.5	2036	08/01/36
											1,027,167	14	2036	02/01/37
											1,058,072	14.5	2037	08/01/37
											1,089,100	15	2037	02/01/38
											1,119,483	15.5	2038	08/01/38
											1,149,987	16	2038	02/01/39
											1,179,856	16.5	2039	08/01/39
											1,209,845	17	2039	02/01/40
											1,239,210	17.5	2040	08/01/40
											1,268,691	18	2040	02/01/41
											1,297,559	18.5	2041	08/01/41
											1,326,542	19	2041	02/01/42
											1,354,922	19.5	2042	08/01/42
											1,383,415	20	2042	02/01/43
											1,411,314	20.5	2043	08/01/43
											1,439,324	21	2043	02/01/44
											1,466,751	21.5	2044	08/01/44
											1,494,287	22	2044	02/01/45
											1,521,250	22.5	2045	08/01/45
											1,548,319	23	2045	02/01/46
											1,574,825	23.5	2046	08/01/46
											1,601,435	24	2046	02/01/47
											1,627,492	24.5	2047	08/01/47
											1,653,651	25	2047	02/01/48
											1,679,265	25.5	2048	08/01/48
											1,679,265	26	2048	02/01/49
Total							3,514,981	(12,654)	(350,233)	3,152,095				
							1,872,592	(6,741)	(186,585)	1,679,265				

Appendix C: Findings Including But/For Qualifications

The reasons and facts supporting the findings for the adoption of the Tax Increment Financing Plan for Tax Increment Financing District No. 1-19, as required pursuant to Minnesota Statutes, Section 469.175, Subdivision 3 are as follows:

1. *Finding that Tax Increment Financing District No. 1-19 is a housing district as defined in M.S., Section 469.174, Subd. 11.*

Tax Increment Financing District No. 1-19 consists of one parcel. The development will consist of the development of 58 units of rental housing with 40% of the units available to persons at or below 60% of area median income, all or a portion of which will receive tax increment assistance and will meet income restrictions described in *M.S. 469.1761*. At least 40 percent of the units receiving assistance will have incomes at or below 60 percent of area median income.

2. *Finding that the proposed development, in the opinion of the City Council, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future.*

The proposed development, in the opinion of the City, would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future: This finding is supported by the fact that the development proposed in this plan is a housing district that meets the City's objectives for development and redevelopment. The cost of land acquisition, site and public improvements and utilities makes this housing development infeasible without City assistance. Due to decreased rental income from affordable units, there is insufficient cash flow to provide a sufficient rate of return, pay operating expenses, and service the debt. This leaves a gap in the funding for the project and makes this housing development feasible only through assistance, in part, from tax increment financing. The developer was asked for and provided a letter and a proforma as justification that the developer would not have gone forward without tax increment assistance.

The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the TIF District permitted by the TIF Plan: This finding is justified on the grounds that the cost of land acquisition, site and public improvements, utilities and construction of affordable housing add to the total development cost. Historically, the costs of site and public improvements as well as reduced rents required for affordable workforce housing in the City have made development infeasible without tax increment assistance. The City reasonably determines that no other development of similar scope is anticipated on this site without substantially similar assistance being provided to the development.

3. *Finding that the TIF Plan for Tax Increment Financing District No. 1-19 conforms to the general plan for the development or redevelopment of the municipality as a whole.*

The City Council reviewed the TIF Plan and found that the TIF Plan conforms to the general development plan of the City.

4. *Finding that the TIF Plan for Tax Increment Financing District No. 1-19 will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development or redevelopment of Municipal Development District No. 1 by private enterprise.*

Through the implementation of the TIF Plan, the City will provide an impetus for residential development, which is desirable or necessary for increased population and an increased need for life-cycle housing within the City.



Brian J. Anderson
Director of Finance & Taxpayer Services

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509 W. Fifth St
Red Wing, MN 55066
Phone (651) 385-3043

TO: Board of Commissioners
FROM: Brian J. Anderson, Auditor/Treasurer
DATE: September 2nd, 2020
SUBJECT: Reappointment of County Assessor Four-Year Term

BACKGROUND

As per the MN State Statute 273.061 and administered through the Department of Revenue, the current four-year term for county assessors expires on December 31st, 2020, with the new term beginning on January 1st, 2021. Upon approval by the Goodhue County Board, the commissioner of Revenue must then confirm the county assessor's' reappointment before it becomes effective. As this time, I am recommending the reappointment of Ms. Vieths-Augustine who has been the Goodhue County Assessor since May 16th, 2019 and has worked as a Goodhue County appraiser for the past 15 years.

DISCUSSION

Ms. Vieths-Augustine has been employed with Goodhue County for over 24 years. She started out as a Senior Clerk and then a Zoning Technician in the Planning & Zoning Department before moving up to an Appraiser in 2004 where she held the title of Appraiser III. Ms. Vieths-Augustine recently passed her Senior Accredited Minnesota Assessor (SAMA) license this past fall, which is the highest assessing licensure Minnesota has to offer. In order to sit for and maintain said licensures, Ms. Vieths-Augustine had attended numerous educational courses over the years pertaining to sales verification, disaster response, assessment law, and mass appraisal among many others.

Since her promotion, Ms. Vieths-Augustine has passed her probationary period and has done an exemplary job as the County Assessor. In this short amount of time she has resolved several internal issues, reached out to several of the cities within Goodhue County offering data and analysis, and has gained the trust and respect of her staff and colleagues.

RECOMMENDATION

Based on Ms. Vieths-Augustine's experience, I am recommending for consideration of approval the reappointment of Ms. Lavon Vieths-Augustine as the Goodhue County Assessor. Please find attached a copy of a letter from the Department of Revenue's Director of Property Tax Division Jon Klockziem.

GOODHUE COUNTY BOARD OF COMMISSIONERS

RONALD ALLEN
1st District
1713 Siewert Street
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

BARNEY NESSETH
3rd District
41595 County 8 Blvd
Zumbrota, MN 55992

JASON MAJERUS
4th District
39111 County 2 Blvd.
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066



Brian J. Anderson
Director of Finance and Tax Payer Services
Goodhue County Finance & Taxpayer Services

Brian.anderson@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Phone (651) 385-3032

TO: County Board of Commissioners
FROM: Brian J. Anderson, Director of Finance and Tax Payer Services
SUBJECT: Goodhue County CARES Act Funding Program Update
DATE: September 1st, 2020

Attached you will find a copy of the CARES Act Funding Disbursement Program & Ledger that provides the actual number of grants and amounts spent per the County Boards approval. Although the number of grants approved are rather low at this time, the following provides additional insights as to how the program is progressing:

- CEDA has an additional 30 applications currently under review.
- The current grants that CEDA approved were for two childcare businesses, one salon, and one restaurant.
- SEMMCHRA has an additional 20 applications currently under review.
- In talking with SEMMCHRA we believe that more applications will come in the next two months as the extra \$600/week unemployment went away and many people already have spent their \$1,200 stimulus checks from the federal government (not to say another round couldn't be coming).
- HHS did contract with the United Way to help assist in disbursing funds to those in need throughout the community.
- The Goodhue County Fair filled out their application for \$15,000 and should receive their check this week.
- The deadline to receive applications from the 12 ISD's for their portion of the CARES Act Funds is September 2nd and checks will be issued shortly after that.
- On September 14th, staff will bring forward some of the program initiative discussion items such as the generator, remodel projects, vehicle updates, and other program items.
- The Transaction Description Ledger is outlined on the following page as well and shows wiring detail of the Program.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 West 4th Street
Red Wing, MN 55066

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2nd District
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Cannon Falls, MN 55009

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3rd District
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Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066

Goodhue County
CARES ACT Funding Disbursement Program & Ledger

Program Description	Program Administrator	Allocated Funds	Percent of Program	Percent Spent of Program	# of Grants Issued	September Funds Spent as of 9/1/20
I. Small Businesses Expenses and Interruption Agriculture Expenses and Interruption	CEDA	\$ 1,750,262	31.01%	2.29%	4 0	\$ 40,000
II. Non-Profits and Churches County Fair	CEDA GH Finance	\$ 500,000 \$ 15,000	8.86% 0.27%	0.00% 100.00%	1	\$ - \$ 15,000
III. Hospitals, Clinics, Assisted Care Facilities, & Nursing Homes COVID-19 PPE and Modifications	CEDA	\$ 200,000	3.54%	0.00%		
IV. Housing Assistance Consumer grant programs to prevent overdue rent or mortgages and to provide emergency assistance.	SEMMCHRA	\$ 800,000	14.17%	0.36%	2	\$ 2,917
V. Goodhue County Health & Human Services	Goodhue HHS					
A. Operating and COVID-19 Response		\$ 20,000	0.35%	0.00%		
1 Generator		\$ 60,000	1.06%	0.00%		
2 Includes technology and facility modifications; and new vehicle for customer transportation.		\$ 108,000	1.91%	0.00%		
B. Direct Customer Supports Contract tracing; emergency childcare; vouchers for hotel/motel stays, medications, diapers, food, etc.; mass testing and vaccination supplies; mental health service providers; assistance for Rural Broadband support, and new vehicles for customer transportation.		\$ 375,000	6.64%	0.00%		
C. Community Agencies - For non-profits, service providers, and churches operating supports Includes assistance in employee training programs, unemployed benefits, disabled day treatment providers foster care families, and Three Rivers for safe transportation.		\$ 20,000	0.35%	0.00%		
D. Community Agencies - For direct customer and programming supports Includes funding for educational and communication for outreach, COVID-19 testing; youth programming; community masks; and domestic and family violence.		\$ 325,000	5.76%	0.00%		
VI. Independent School Districts Emergency Worker Childcare and other unfunded needs.	GH Finance	\$ 250,000	4.43%	0.00%		
VII. Goodhue County	GH Finance					
Payroll Reimbursement - to be used for Housing Trades Programs		\$ 170,000	3.01%	0.00%		
Payroll Reimbursement - to be used for New Housing Permit programs		\$ 550,000	9.74%	0.00%		\$ -
Septic System Replacement Permit Reimbursement		\$ 56,000	0.99%	0.00%		
Payroll Reimbursement - to be used for County salaries in HHS		\$ 100,000	1.77%	0.00%		
Remote Technology for County Board		\$ 15,000	0.27%	0.00%		
3 Remodel of Old Court Room and Second Floor at GC		\$ 100,000	1.77%	0.00%		
Elections 20% Match Not Budgeted		\$ 10,000	0.18%	18.43%		\$ 1,843
FEMA 25% Match Not Budgeted		\$ 20,000	0.35%	0.00%		\$ -
VIII. Reserves To be used for special programs that haven't been thought of at this time but could be reallocated later.	GH Finance	\$ 200,000	3.54%	0.00%		
TOTALS		5,644,262	100.00%	1.06%	7	\$ 59,760

CARES Act Funding Ledger

Date	Transaction Description	Amount	Total
8/12/2020	Payroll Reimbursement	\$ 330,827	\$ 330,827
8/12/2020	Elections 20% match	\$ 1,843	\$ 332,670
8/14/2020	Wired \$250,000 to CEDA	\$ 250,000	\$ 582,670
8/14/2020	Wired \$200,000 to SEMMCHRA	\$ 200,000	\$ 782,670
8/28/2020	Wired \$100,000 to United Way	\$ 100,000	\$ 882,670

**Goodhue County Public Works
Project Status Report for September 1, 2020**

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	Bidding	
3 rd Street Cannon Falls	Bridge L5391 Bridge Rehabilitation	Bid letting scheduled for September 22 nd .
	Road Construction	
CSAH 27 & Twp.	2020 Box Culverts CSAH 27 & Leon	Project to be considered for award on August 18th.
Twp.	2019 Box Culverts Belle Creek, Featherstone, Florence, Belvidere, & Zumbrota	Project to be finalized 01Sept20.
Various	2020 Bituminous Paving CSAH 14, CSAH 64, Kenyon Shop Parking Lot	Construction has begun. The Kenyon Shop parking lot has been reclaimed and bituminous placed. Milling and reclaiming completed. Fine grading operations currently taking place. Paving to begin the week of August 24 th .
CSAH 21	Concrete Paving RW High School – TH 61	Construction completed. Need to final.
Various	2020 Aggregate Surfacing	Project to be finalized 01Sept20.
Various	2020 Seal Coat	Seal coat, fog sealing, and striping have all been completed. Need to final.
CSAH 6	Grading TH 58 – 435 th Street	Grading activities currently taking place between 435 th and the stock yard.
CR 23	Cement Stabilized Full Depth Reclamation TH 56 – CSAH 1	Project to be finalized 01Sept20.
Various	HSIP: Chevron Installation	Project awarded to Safety Signs. Construction planned for fall.
	Maintenance Department	
CR 45	Ditching & Culvert Replacement	Work in progress.
CR 47	Ditching & Culvert Replacement	Work in progress.

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
Various	Crack Filling	Work in progress.
Various	Shoulder Reclamation / Shouldering	Work in progress.
Various	Mastic Cupping Repairs	Work completed.
Various	Ditch Mowing	Work in progress.
Various	Bituminous Patching	Work in progress.
	Planning & Studies	
St Paul - Chicago	Great River Rail Commission	Agenda item to change name at 08 Aug 19 Board meeting. Working on a second train between the Twin Cities and Chicago. River route remains the preferred alternative. Commission will continue both its public rail advocacy and to comment on MnDOT's river route process.
Red Rock Corridor	Commuter Rail Planning (RRC Commission)	The Commission determined Bus Rapid Transit to be the best alternative and has adopted the Final Report. An implementation plan for a future extension of the Bus Rapid Transit (BRT) line to Hastings is in various stages of planning.
Zip Rail Rochester – Twin Cities	High Speed Rail Planning (OCRRA & Mn/DOT)	MnDOT announced their project is “shelved” and no further public work is to be done. A Tier 1 EIS was not completed. A private firm analyzed the feasibility of a zip rail along the same alignment, but their work was non-public and no communication has been made by them for some time.
TH 63	Mississippi River Bridge @ Red Wing (Mn/DOT)	Construction is underway, traffic is using the new bridge and demolition of the old bridge has begun. Completion is slated for 2020.

The following is a summary of the claims to be reviewed and approved at the September 01, 2020 board meeting:

01	General Fund	\$	648,298.16
03	Public Works	\$	156,165.89
11	Human Service Fund	\$	60,687.44
12	GC Family Services Collaborative	\$	-
21	ISTS	\$	-
25	EDA	\$	-
30	Capital Improvement	\$	-
31	Capital Equipment	\$	-
34	Capital Equipment	\$	82,571.94
35	Debt Service	\$	-
40	County Ditch	\$	-
61	Waste Management	\$	20,772.55
62	Recycling Center	\$	-
63	HHW	\$	-
72	Other Agency	\$	221,680.61
81	Settlement	\$	910.30
	Totals	\$	<u>1,191,086.89</u>

GROSS PAYROLL (including Employer Related Tax Payments)

Period Ending	Paid Date	Amount
8/7/2020	8/20/2020	\$ 1,054,409.16
Checks (WFXX,WFXX-ACH)	\$	925,645.28
EFT (Manual Warrants)	\$	265,441.61
Total:	\$	<u>1,191,086.89</u>

ndahlstrom
08/13/2020

10:12:49AM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11979	20600	Goodhue County Fsc	28,392.00				
			28,392.00	Date 8/12/2020			0
		Warrant # 11979 Total					
		Final Total...	28,392.00	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
11	28,392.00	Health & Human Service Fund
	28,392.00	TOTAL

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11980	20600	Goodhue County Fsc	29,684.00	71.IVEFCADMLCTS07.Q120.R.936	11-430-710-3970-6020		0
		Warrant # 11980	Total	29,684.00	Date 8/13/2020		
		Final Total...	29,684.00	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
11	29,684.00	Health & Human Service Fund
	29,684.00	TOTAL

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
14185	1st Source Business Supplies	37.99	Copy Paper	03-330-000-0000-6402	257736-0	N
14185		4.66	Binder Clips	03-330-000-0000-6405	257736-0	N
14185		7.35	Fuel System Paper	03-350-000-0000-6420	257736-0	N
	Warrant # 452139	Total...	50.00			
13060	Albers Industrial Linings, Inc.	480.00	Bed Liner Coating #2004	34-340-000-0000-6663	3208	N
	Warrant # 452140	Total...	480.00			
2371	Anderson Rock & Lime Inc	635.38	Shouldering #24	03-310-000-0000-6507	38249	N
2371		94.58	Shouldering #10	03-310-000-0000-6507	38249	N
2371		898.30	Culvt Rpr #45	03-310-000-0000-6507	38249	N
2371		524.88	Surfacing #45	03-310-000-0000-6507	38341	N
	Warrant # 452141	Total...	2,153.14			
13066	Anderson/Luke	20.00	Election Hours 8/11/20	01-071-000-0000-6284		N
	Warrant # 452142	Total...	20.00			
10575	APG Media of So Minnesota, LLC	138.40	Wan Landfl Hrs	61-397-000-0000-6241	14024-0720	N
10575		229.40	HHW Ad-Kyn	61-399-192-0000-6241	14024-0720	N
	Warrant # 452143	Total...	367.80			
12568	Axon Enterprises Inc.	7,756.50	(4) Patrol Tasers 7/2/20	34-201-000-0000-6480	SI-1670358	N
	Warrant # 452144	Total...	7,756.50			
9197	Benjamin HR Consulting	150.00	JobEval:Network Sec Anlst 7/20	01-061-000-0000-6278	1518	N
	Warrant # 452145	Total...	150.00			
7300	Cabela's Inc.	604.50	Gift Certificates 7/29	01-001-000-0000-6195		N
	Warrant # 452146	Total...	604.50			
11439	Century Link	66.00	LEC/Sandhill Circuit 8/2020	01-210-000-0000-6201	612E318008	N
	Warrant # 452147	Total...	66.00			
4329	Dodge Of Burnsville	48,935.29	2020 ram 4500 CC 4x4 #2005	34-340-000-0000-6663	N48674	N
	Warrant # 452148	Total...	48,935.29			
8143	Force America Inc	751.85	Road Temp Sensor #2004	34-340-000-0000-6663	1/1456405	N
	Warrant # 452149	Total...	751.85			
12207	Forestry Suppliers Inc	303.09	Distance Meter & Harness #2004	34-340-000-0000-6663	739950-00	N
	Warrant # 452150	Total...	303.09			

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
3266	Frontier Communication	111.41	Phone:Wngo Office 8/4-9/3/20	01-201-000-0000-6201	50782424970202		N
	Warrant # 452151	Total... 111.41					
21090	Goodhue County Recorder	342.00	A666337-A666342 & T30368	01-127-128-0000-6850	202000000499		N
21090		46.00	Rec Fee 70.147.0430, 0440	81-850-000-0000-2162			N
21090		66.00	Deed Tax 70.147.0430, 0440	81-850-000-0000-2162			N
	Warrant # 452152	Total... 454.00					
11436	Govt Forms and Supplies	136.04	Red Splittlock Seals 7/23/20	01-071-000-0000-6405	0322968		N
	Warrant # 452153	Total... 136.04					
1881	Green Lights Recycling Inc	925.34	Bulb Disp	61-399-192-0000-6838	20/5342		N
	Warrant # 452154	Total... 925.34					
5234	HBC	199.00	Dedicated Fiber 8/2020	01-201-000-0000-6340	81677		N
5234		49.88	Cable TV 8/2020	01-207-240-0000-6340	80387		N
5234		148.45	Cable TV 8/2020	01-281-280-0000-6340	80389		N
5234		51.14	Fire Alarm Lines	03-330-000-0000-6209	93976		N
5234		100.00	Internet/Comm Rcy	61-398-000-0000-6209	81940		N
5234		51.14	Fire Alarms Lines	61-398-000-0000-6209	81940		N
	Warrant # 452155	Total... 599.61					
8364	Heritage Pet Hospital	165.00	Meds: Ambush 7/14/20	01-201-000-0000-6851	214008		N
	Warrant # 452156	Total... 165.00					
3972	Innovative Office Solutions Llc	29.25	Wire Basket/Wall Tray 7/20/20	01-091-000-0000-6405	IN3038228		N
	Warrant # 452157	Total... 29.25					
14309	Jacobson/Andrew	20.00	Election Hours 8/11/20	01-071-000-0000-6284			N
	Warrant # 452158	Total... 20.00					
2459	Kielmeyer Construction	273.71	Culvert Rpl C5 #11	03-310-000-0000-6507	2139		N
	Warrant # 452159	Total... 273.71					
6411	Knobelsdorff Electric Inc	385.00	St Lt Insp/Rpr #19	03-310-000-0000-6324	126868		N
	Warrant # 452160	Total... 385.00					
1493	Lakes Gas Co	181.09	LP-July	61-398-192-0000-6566	ARI005080		N
1493		155.37	LP-July	61-398-192-0000-6566	ARI008560		N
1493		103.94	LP-July	61-398-192-0000-6566	ARI010619		N
1493		129.66	LP-July	61-398-192-0000-6566	ARI012890		N

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
<u>Warrant #</u>	<u>452161</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		570.06				
14003	Mayo Clinic	630.00	SA Visit#1050314911 7/7/20	01-011-000-0000-6285	700003101	N
14003		635.00	SA Vistit#1021217938 7/7/20	01-011-000-0000-6285	700003101	N
	Warrant # 452162	Total...				
		1,265.00				
6285	Minnesota Management and Budget	600.00	LandAssurance 70.147.0430,0440	81-850-000-0000-2162		N
	Warrant # 452163	Total...				
		600.00				
837	Motorola Solutions Inc	11,095.00	Kenyon Quantar 7/21/20	34-201-000-0000-6669	16113768	N
837		9,785.00	Cannon Falls Quantar 7/21/20	34-201-000-0000-6669	16113640	N
	Warrant # 452164	Total...				
		20,880.00				
14298	Mulvihill/Glenn M.	20,000.00	DAMAGES (SEVERANCE) 624-016	03-320-000-0000-6311	52-350-0070	N
14298		5,000.00	PROP OWNR APPR REIMB MN ST 117	03-320-000-0000-6311	52-350-0070	N
14298		3,303.00	TEMP EASMT 624-016	03-320-000-0000-6311	52-350-0070	N
14298		41,440.00	PERM ROW 624-016	03-320-000-0000-6311	52-350-0070	N
14298		30,257.00	ADMIN SETLMT MN ST 117	03-320-000-0000-6311	52-350-0070	N
	Warrant # 452165	Total...				
		100,000.00				
2864	Office Depot	18.54	Pen-Jeff 7/16/20	01-103-000-0000-6405	106443965001	N
	Warrant # 452166	Total...				
		18.54				
7813	OSI Environmental	100.00	Oil Disposal-850g Rcy	61-399-192-0000-6838	2086216	N
7813		100.00	Filter Disposal-Rcy	61-399-192-0000-6838	2086297	N
7813		110.00	Antifreeze Disp-2dr Rcy	61-399-192-0000-6838	2086297	N
7813		100.00	Fuel Oil Disp-375g Rcy	61-399-192-0000-6839	2086368	N
	Warrant # 452167	Total...				
		410.00				
6485	Pace Analytical	2,583.00	Wng Landfill Monitoring	61-397-000-0000-6283	201-303297	N
	Warrant # 452168	Total...				
		2,583.00				
14303	Paragon Development Systems Inc.	37,133.77	Network Firewalls 7/14/20	01-063-000-0000-6268	15018605	N
	Warrant # 452169	Total...				
		37,133.77				
5545	Paul's Industrial Garage	35.00	Dumpster 7/10/20	01-201-000-0000-6257	105719	N
	Warrant # 452170	Total...				
		35.00				
14082	Quadient Finance USA, Inc.	2,000.00	Postage Mte: GOV 7/24	01-001-000-0000-6203	79000440802165	N
	Warrant # 452171	Total...				
		2,000.00				
14081	Quadient, Inc.	216.00	Meter Rent: JUS 9/1-11/30/20	01-001-000-0000-6345	57782376	N

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>	<u>452172</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	452172	Total...				
			216.00				
50502	Ramsey County		4,173.00	2020 GCRRA Dues	01-750-000-0000-6243	RRA-000720	N
	Warrant #	452173	Total...				
			4,173.00				
2104	Ramy Turf Products		390.00	Grounds Crew Mix	03-310-000-0000-6517	OP-71321-06	N
2104			126.00	Straw Blankets	03-310-000-0000-6517	OP-71321-06	N
	Warrant #	452174	Total...				
			516.00				
10374	Ratwik Roszak & Maloney PA		35.00	Investigation 4/2020	01-061-000-0000-6278	5025-0006	N
	Warrant #	452175	Total...				
			35.00				
6068	River Country Cooperative		10.76	Unld 5538	03-340-000-0000-6567	294380	N
	Warrant #	452176	Total...				
			10.76				
7626	Runnings Supply Inc		16.98	Bug Spray	03-310-000-0000-6508	3332156	N
7626			15.96	Cleaning Brushes 0705	03-340-000-0000-6562	3329711	N
7626			26.14	Air Filter for Saw	03-340-000-0000-6563	3332156	N
7626			57.27	Chopsaw Handle Kit	03-340-000-0000-6563	3328639	N
7626			11.78	Gaskets/Fitting 1709	03-340-000-0000-6563	3328809	N
7626			81.78	Pliers, Crescent Wrench	03-340-000-0000-6569	3325372	N
7626			250.00	Safety Boots-Root	61-392-000-0000-6417	3326599	N
	Warrant #	452177	Total...				
			459.91				
14311	Saxon Fleet Services		32,702.59	2020 F-150 XLT 4x4 U#2004	03-340-000-0000-6663	509440	N
	Warrant #	452178	Total...				
			32,702.59				
59303	Sherwin Williams		404.45	TM Paint/Thinner	03-310-000-0000-6504	0330-2	N
59303			420.00	TM Paint	03-310-000-0000-6504	9337-8	N
59303			53.80	Bollard Paint	03-350-000-0000-6420	1105-7	N
	Warrant #	452179	Total...				
			878.25				
5029	Short Elliot Hendrickson Inc		1,289.28	Monitor Wan Lndf	61-397-000-0000-6283	390220	N
5029			1,185.50	Monitor RW Lndf	61-397-000-0000-6283	390221	N
	Warrant #	452180	Total...				
			2,474.78				
10986	Spartan Stores, LLC.		94.81	HHW Supplies-CF	61-399-192-0000-6418	Cust #086897	N
	Warrant #	452181	Total...				
			94.81				
2469	Toshiba Financial Services (L.A.)		72.41	Copier 7/2020	01-005-000-0000-6302	5010813477	N
2469			17.70	Copies 5/2020	01-005-000-0000-6302	5010813477	N
2469			17.70	Copies 5/2020	01-031-000-0000-6302	5010813477	N

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
2469	Toshiba Financial Services (L.A.)	72.41	Copier 7/2020		01-031-000-0000-6302	5010813477		N
2469		72.40	Copier 7/2020		01-061-000-0000-6302	5010813477		N
2469		17.70	Copies 5/2020		01-061-000-0000-6302	5010813477		N
	Warrant # 452182	Total...	270.32					
3159	Truckin' America	383.75	BackRack #2004		34-340-000-0000-6663	156792		N
3159		217.90	Mud Flaps #2004		34-340-000-0000-6663	156791		N
	Warrant # 452183	Total...	601.65					
1876	Van Paper Company	160.20	Towels/Liners		03-350-000-0000-6420	546851-00		N
	Warrant # 452184	Total...	160.20					
3418	Verizon Wireless	107.94	Cell Phone 7/3-8/2/20		01-031-000-0000-6202	9859956592		N
3418		210.06	Cellular Data 6/26-7/25/20		01-055-000-0000-6206	9859482671		N
3418		74.84	Cell Phone 7/3-8/2/20		01-055-000-0000-6206	9859956592		N
3418		91.29	Cell Phone 7/3-8/2/20		01-061-000-0000-6202	9859956592		N
3418		98.38	Cell Phone 7/3-8/2/20		01-063-000-0000-6202	9859956592		N
3418		79.67	Cell Phone 7/3-8/2/20		01-091-000-0000-6202	9859956592		N
3418		79.67	Cell Phone 7/3-8/2/20		01-091-132-0000-6202	9859956592		N
3418		98.38	Cell Phone 7/3-8/2/20		01-103-000-0000-6202	9859956592		N
3418		149.68	Cellular Data 7/3-8/2/20		01-103-000-0000-6206	9859956592		N
3418		70.02	Cellular Data 6/26-7/25/20		01-103-000-0000-6206	9859482671		N
3418		735.74	Cell Phone 7/3-8/2/20		01-111-000-0000-6202	9859956592		N
3418		98.38	Cell Phone 7/3-8/2/20		01-121-000-0000-6202	9859956592		N
3418		74.86	Cellular Data 7/3-8/2/20		01-121-000-0000-6206	9859956592		N
3418		196.76	Cell Phone 7/3-8/2/20		01-127-127-0000-6202	9859956592		N
3418		178.05	Cell Phone 7/3-8/2/20		01-127-129-0000-6202	9859956592		N
3418		3,402.27	Cell Phone 7/3-8/2/20		01-201-000-0000-6202	9859956592		N
3418		2,394.88	Cellular Data 7/3-8/2/20		01-201-000-0000-6206	9859956592		N
3418		209.30	Cellular Data 6/26-7/25/20		01-201-000-0000-6206	9859482671		N
3418		159.34	Cell Phone 7/3-8/2/20		01-205-000-0000-6202	9859956592		N
3418		35.01	Cellular Data 6/26-7/25/20		01-205-000-0000-6206	9859482671		N
3418		149.68	Cellular Data 7/3-8/2/20		01-205-000-0000-6206	9859956592		N
3418		435.68	Cell Phone 7/3-8/2/20		01-207-000-0000-6202	9859956592		N
3418		35.01	Cellular Data 6/26-7/25/20		01-209-000-0000-6206	9859482671		N
3418		398.35	Cell Phone 7/3-8/2/20		01-210-000-0000-6202	9859956592		N
3418		149.68	Cellular Data 7/3-8/2/20		01-210-000-0000-6206	9859956592		N
3418		35.01	Cellular Data 6/26-7/25/20		01-210-000-0000-6206	9859482671		N
3418		571.57	Cell Phone 7/3-8/2/20		01-255-000-0000-6202	9859956592		N

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
3418	Verizon Wireless	26.02	Cellular Data 6/26-7/25/20	01-281-000-0000-6206	9859482671		N
3418		98.38	Cell Phone 7/3-8/2/20	01-281-280-0000-6202	9859956592		N
3418		98.38	Cell Phone 7/3-8/2/20	01-601-000-0000-6202	9859956592		N
3418		129.48	Cell Phone 7/3-8/2/20	03-310-000-0000-6202	9859956592		N
3418		288.96	Cell Phone 7/3-8/2/20	03-320-000-0000-6202	9859956592		N
3418		125.05	Cellular Data 7/3-8/2/20	03-320-000-0000-6206	9859956592		N
3418		48.16	Cell Phone 7/3-8/2/20	03-330-000-0000-6202	9859956592		N
3418		48.16	Cell Phone 7/3-8/2/20	03-340-000-0000-6202	9859956592		N
3418		239.01	Cell Phone 7/3-8/2/20	11-420-600-0010-6202	9859956592		N
3418		26.80	Cell Phone 6/26-7/25/20	11-420-600-0010-6202	9859482671		N
3418		112.00	Cellular Data 6/26-7/25/20	11-420-600-0010-6206	9859482671		N
3418		23.02	Cell Phone 6/26-7/25/20	11-430-700-0010-6202	9859482671		N
3418		276.43	Cell Phone 7/3-8/2/20	11-430-700-0010-6202	9859956592		N
3418		168.00	Cellular Data 6/26-7/25/20	11-430-700-0010-6206	9859482671		N
3418		112.00	Cellular Data 6/26-7/25/20	11-430-700-0010-6206	9859482671		N
3418		40.49	Cell Phone 6/26-7/25/20	11-463-463-0000-6202	9859482671		N
3418		280.00	Cellular Data 6/26-7/25/20	11-463-463-0000-6206	9859482671		N
3418		34.78	Cell Phone 6/26-7/25/20	11-466-450-0000-6202	9859482671		N
3418		159.34	Cell Phone 7/3-8/2/20	11-466-450-0000-6202	9859956592		N
3418		159.34	Cell Phone 7/3-8/2/20	11-466-462-0000-6202	9859956592		N
3418		79.67	Cell Phone 7/3-8/2/20	11-466-466-0000-6202	9859956592		N
3418		79.67	Cell Phone 7/3-8/2/20	11-467-467-0000-6202	9859956592		N
3418		79.67	Cell Phone 7/3-8/2/20	11-479-479-0000-6202	9859956592		N
	Warrant #	452185	Total...	13,052.31			
1903	West Payment Center	1,695.83	Law Books 5/4-6/4/20	01-025-000-0000-6452	842498713		N
1903		1,695.83	Law Books 6/5-7/4/20	01-025-000-0000-6452	842665365		N
	Warrant #	452186	Total...	3,391.66			
73383	Xcel Energy	157.03	Elec: Pnr Rd Storg 6/28-7/28	01-201-000-0000-6251	695251109		N
73383		404.59	Elec: Pn Isl Rad Twr 6/18-7/20	01-201-000-0000-6251	695251109		N
73383		345.59	Elec: Cn Fls Rad Twr 6/21-7/21	01-201-000-0000-6251	695251109		N
73383		354.25	Elec: Seymour St 6/28-7/28	01-201-000-0000-6251	695251109		N
73383		25.75	Gas: Pnr Rd Storg 5/28-7/28	01-201-000-0000-6252	695251109		N
73383		344.51	Elec: Aspen Rad Twr 6/28-7/28	01-209-000-0000-6251	695251109		N
73383		25.75	Gas: Aspen Rad Twr 6/28-7/28	01-209-000-0000-6252	695251109		N
	Warrant #	452187	Total...	1,657.47			
	Warrant Form	WFXX	Total...	290,927.61			146 Transactions

Goodhue County

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
6193	Advanced Correctional Healthcare	37,445.24		Medical Contract 9/20	01-207-000-0000-6272	98583	N
6193		2,369.28-		Credit: 2nd Quarter Recon ADP	01-207-000-0000-6272	98291	N
6193		565.39		Pool/Cap 1/20 & 2/20	01-207-000-0000-6272	98584	N
	Warrant # 31403	Total...		35,641.35			
1137	Cannon Falls City	51.30		Utilities Forfeit 52.140.0840	81-850-000-0000-2162	0620-00	N
	Warrant # 31404	Total...		51.30			
5050	Community And Economic Devel Assoc	250,000.00		CARES Act Distribution #1	01-002-000-0000-6895		N
	Warrant # 31405	Total...		250,000.00			
9680	Dennis Phd/Kenneth L	850.00		Guardianship Hearing Rep 7/9	01-011-000-0000-6272	200709	N
	Warrant # 31406	Total...		850.00			
12563	Forum Communications Co.	101.16		BOC Proceedings 6/16/20	01-005-000-0000-6242	CL01763649	N
12563		126.45		BOC Proceedings 7/7/20	01-005-000-0000-6242	CL01763852	N
12563		265.55		PAC Notice 8/8/20	01-127-128-0000-6242	CL01764257	N
12563		90.00		#6530962 Lndfl Hrs	61-397-000-0000-6241	Acct 254178	N
	Warrant # 31407	Total...		583.16			
22150	Grimsrud Publishing Co	69.20		Wan Landfl Hrs	61-397-000-0000-6241	7/3/2020	N
	Warrant # 31408	Total...		69.20			
13230	Johnson Law RW LLC	2,100.00		Prof Svc 7/2020	01-011-000-0000-6271		N
	Warrant # 31409	Total...		2,100.00			
3124	Kwik Trip Inc	8.10		KT Jul 2020	01-103-000-0000-6303	278333	N
3124		72.08		KT Jul 2020	01-103-000-0000-6567	278333	N
3124		9.00		KT Jul 2020	01-127-127-0000-6303	278333	N
3124		608.43		KT Jul 2020	01-127-127-0000-6567	278333	N
3124		74.81		KT Jul 2020	01-127-129-0000-6567	278333	N
3124		516.67		KT Jul 2020	01-130-000-0000-6567	278333	N
3124		255.50		KT Jul 2020	01-201-000-0000-6303	278334	N
3124		14.70		KT Jul 2020	01-201-000-0000-6565	278334	N
3124		7,207.96		KT Jul 2020	01-201-000-0000-6567	278334	N
3124		293.34		KT Jul 2020	01-205-000-0000-6565	278334	N
3124		31.48		KT Jul 2020	01-205-000-0000-6567	278334	N
3124		64.70		KT Jul 2020	01-281-280-0000-6567	278334	N
3124		1,446.26		KT Jul 2020	03-340-000-0000-6565	278333	N
	Warrant # 31410	Total...		10,603.03			

Goodhue County

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Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
5570	L & L Street Rod and Sports Truck	171.61	#2027	Emerg Equip Shpng 8/5/20	34-201-000-0000-6663	2988	N
5570		171.61	#2028	Emerg Equip Shpng 8/5/20	34-201-000-0000-6663	2988	N
5570		171.61	#2026	Emerg Equip Shpng 8/5/20	34-201-000-0000-6663	2988	N
5570		171.60	#2023	Emerg Equip Shpng 8/5/20	34-201-000-0000-6663	2988	N
5570		171.61	#2024	Emerg Equip Shpng 8/5/20	34-201-000-0000-6663	2988	N
5570		171.60	#2025	Emerg Equip Shpng 8/5/20	34-201-000-0000-6663	2988	N
Warrant #	31411	Total...	1,029.64				
7885	Niebur Tractor & Equipment Inc	50.20		Fasteners 1704	03-340-000-0000-6563	01-142777	N
Warrant #	31412	Total...	50.20				
2229	Ripley Dental Care	297.00		Dental: Rivera Perez 8/5/20	01-207-000-0000-6272	14845	N
Warrant #	31413	Total...	297.00				
1790	Semmchra	200,000.00		CARES Act Distribution #1	01-002-000-0000-6896		N
Warrant #	31414	Total...	200,000.00				
4239	Southeast Service Cooperative	350.00		Membership Fee 2020-2021	01-061-000-0000-6278	SINV000002336	N
Warrant #	31415	Total...	350.00				
11982	Summit Food Service LLC	161.06		Leg Lunch 12/17/19	01-005-000-0000-6414	200C12100006I	N
11982		446.81		Inmate Laundry 7/11-7/17/20	01-207-000-0000-6366	INV2000085017	N
11982		144.28		Condiments 7/17/20	01-207-000-0000-6463	INV2000085015	N
11982		5,218.64		Inmate meals 7/11-7/17/20	01-207-000-0000-6463	INV2000085016	N
Warrant #	31416	Total...	5,970.79				
8381	Zumbrota Water & Sewer Dept	30.41		Wtr & Swr	03-350-000-0000-6253	8660	N
Warrant #	31417	Total...	30.41				
Warrant Form	WFXX-ACH	Total...	507,626.08	40 Transactions			
	Final Total...	798,553.69	186 Transactions				

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Warrant Form **WFXX-ACH**
Auditor's Warrants

Goodhue County

WARRANT REGISTER Auditor Warrants

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
49		290,927.61	WFXX	452139	452187	08/14/2020	08/14/2020		
15		507,626.08	WFXX-ACH	31403	31417	08/14/2020	08/14/2020	1	850.00
		798,553.69	TOTAL					14	506,776.08

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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>		<u>NON-ACH AMOUNT</u>	
1	567,638.64	County General Revenue	504,859.07		62,779.57	
3	139,557.38	County Road and Bridge	1,526.87		138,030.51	
11	1,870.22	Health & Human Service Fund	-		1,870.22	
34	80,738.02	Capital Plan	1,029.64		79,708.38	
61	7,986.13	Waste Management Facilities	159.20		7,826.93	
81	763.30	Settlement Fund	51.30		712.00	
	798,553.69	TOTAL	507,626.08	TOTAL ACH	290,927.61	TOTAL NON-ACH

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11982	1820	State Of Minnesota-Sales & Use Tax					
			12.34	Receipt Nbr 441278 07/10/2020	01-207-240-0000-5859		0
			1.03	Receipt Nbr 441421 07/16/2020	03-310-000-0000-5934		0
			10.55	Receipt Nbr 441422 07/16/2020	03-310-000-0000-5934		0
			95.21	Receipt Nbr 441688 07/29/2020	03-310-000-0000-5934		0
			4.59	Warr Nbr 451692 07/10/2020	61-398-000-0000-6420		0
			7.82	Warr Nbr 451696 07/10/2020	61-398-000-0000-6420		0
			1.92	Warr Nbr 451666 07/10/2020	61-398-192-0000-6418		0
			31.54	Warr Nbr 451936 07/31/2020	61-398-192-0000-6418		0
			0.15	Sales Tax Rounding Adj 7/2020	01-001-000-0000-6850		0
			190.20	S/W Asmt 7/2020	61-000-000-0000-2222		0
			874.65	S/W Mgmt 7/2020	61-000-000-0000-2223		0
Warrant #	11982	Total	1,230.00	Date 8/19/2020			
	Final Total...		1,230.00	11	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	12.49	County General Revenue
3	106.79	County Road and Bridge
61	1,110.72	Waste Management Facilities
	1,230.00	TOTAL

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11983	3796	Department Of Revenue					
			82,647.83	St Share-Deed Tax 7/2020	72-850-000-0000-2310		0
			123,429.78	St Share-Mtg Tax 7/2020	72-850-000-0000-2311		0
	Warrant #	11983	Total	206,077.61	Date 8/19/2020		
	Final Total...		206,077.61	2	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
72	206,077.61	Other Agency Funds
	206,077.61	TOTAL

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08/19/2020

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Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11984	1358	Wells Fargo Brokerage-Premium Paid	58.00	Safekeeping Fees 8/2020	01-001-000-0000-6375		0
	Warrant #	11984	Total	58.00	Date 8/17/2020		
	Final Total...		58.00	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	58.00	County General Revenue
	58.00	TOTAL

Goodhue County

WARRANT REGISTER Auditor Warrants



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		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
8821	A+ Services	297.50	Oven Repair 8/7/20	01-207-000-0000-6304	45585	N
	Warrant # 452188	Total... 297.50				
10937	Ag Electrical Specialists of Racine	115.00	Starter Rpr 0801	03-340-000-0000-6303	A49010	N
10937		138.00	Starter Rpr 0901	03-340-000-0000-6303	A49128	N
	Warrant # 452189	Total... 253.00				
10438	Agre/Lori	17.25	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant # 452190	Total... 17.25				
2687	ANCOM Technical Center	384.98	Install Radio #2004	03-340-000-0000-6303	96619	N
	Warrant # 452191	Total... 384.98				
13308	ArcaSearch Corporation	1,708.18	Proj 1: Cty Surveys & Plats	01-101-103-0000-6268	28395-03	N
	Warrant # 452192	Total... 1,708.18				
5941	Arndt/David	35.65	Election Supply Mileage 8/10	01-071-000-0000-6331		N
5941		35.65	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant # 452193	Total... 71.30				
14126	BAYCOM, Inc.	4,763.00	Panasonic Toughbook MDT 8/3/20	01-201-000-0000-6480	EQUIPINV028156	N
	Warrant # 452194	Total... 4,763.00				
6635	Beck's Auto Repair	143.00	Tow Simplicity Lawnmower 8/13	01-201-000-0000-6315		N
	Warrant # 452195	Total... 143.00				
11531	Berg/Tamra	36.80	Election Supply Mileage 8/10	01-071-000-0000-6331		N
11531		36.80	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant # 452196	Total... 73.60				
8783	Boulton/Michael	34.50	Election Supply Mileage 8/10	01-071-000-0000-6331		N
	Warrant # 452197	Total... 34.50				
13055	Burow/Peggy	36.80	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant # 452198	Total... 36.80				
2060	Cemstone Products Co	392.00	Concrete Tools	03-310-000-0000-6432	512973	N
2060		52.00	Concrete Tools	03-310-000-0000-6432	516252	N
2060		547.50	C & G Repair #9	03-310-000-0000-6503	C2216038	N
2060		690.00	Major Patching #1	03-310-000-0000-6503	C2221531	N
	Warrant # 452199	Total... 1,681.50				

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									<u>To Date</u>	
11439	Century Link	1.62	PRI 8/2020			01-025-000-0000-6201	612 E31-0215			N
11439		1.62	PRI 8/2020			01-025-000-0000-6201	612 E10-0569			N
11439		0.25	PS/ALI 8/2020			01-025-000-0000-6201	612 E31-0008			N
11439		398.42	PRI 8/2020			01-063-000-0000-6201	612 E31-0215			N
11439		398.42	PRI 8/2020			01-063-000-0000-6201	612 E10-0569			N
11439		61.11	PS/ALI 8/2020			01-063-000-0000-6201	612 E31-0008			N
11439		33.27	PRI 8/2020			11-420-600-0010-6201	612 E31-0215			N
11439		33.27	PRI 8/2020			11-420-600-0010-6201	612 E10-0569			N
11439		5.10	PS/ALI 8/2020			11-420-600-0010-6201	612 E31-0008			N
11439		10.55	PRI 8/2020			11-420-640-0010-6201	612 E31-0215			N
11439		10.55	PRI 8/2020			11-420-640-0010-6201	612 E10-0569			N
11439		1.62	PS/ALI 8/2020			11-420-640-0010-6201	612 E31-0008			N
11439		42.19	PRI 8/2020			11-430-700-0010-6201	612 E31-0215			N
11439		42.19	PRI 8/2020			11-430-700-0010-6201	612 E10-0569			N
11439		6.47	PS/ALI 8/2020			11-430-700-0010-6201	612 E31-0008			N
11439		11.36	PRI 8/2020			11-479-478-0000-6201	612 E31-0215			N
11439		11.36	PRI 8/2020			11-479-478-0000-6201	612 E10-0569			N
11439		1.74	PS/ALI 8/2020			11-479-478-0000-6201	612 E31-0008			N
11439		27.59	PRI 8/2020			11-479-479-0000-6201	612 E31-0215			N
11439		27.59	PRI 8/2020			11-479-479-0000-6201	612 E10-0569			N
11439		4.23	PS/ALI 8/2020			11-479-479-0000-6201	612 E31-0008			N
Warrant #	452200	Total...	1,130.52							
11020	Century Link (Phoenix)	555.41	Long Distance 8/2020			01-063-000-0000-6201	140614797			N
11020		99.76	Court Admin 8/2020			01-063-000-0000-6201	140614797			N
11020		0.68	Guardians 8/2020			01-063-000-0000-6201	140614797			N
11020		45.64	Police 8/2020			01-063-000-0000-6201	140614797			N
11020		15.76	PubDef 8/2020			01-063-000-0000-6201	140614797			N
11020		102.52	Welfare IMU 8/2020			11-420-600-0010-6201	140614797			N
11020		52.74	Welfare Child Supp 8/2020			11-420-640-0010-6201	140614797			N
11020		119.24	Welfare Soc Svc 8/2020			11-430-700-0010-6201	140614797			N
11020		59.29	PHS 8/2020			11-479-478-0000-6201	140614797			N
11020		138.35	PHS 8/2020			11-479-479-0000-6201	140614797			N
Warrant #	452201	Total...	1,189.39							
13143	Children's Hospitals & Clinics	619.00	Sexual Assult Consult 6/30/20			01-011-000-0000-6285	MCRC3629			N
Warrant #	452202	Total...	619.00							
14318	Dortch/Christopher	65.00	Refund Fee 8/2020			01-201-238-0000-6850				N

Goodhue County

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<u>Warrant #</u>	<u>452203</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		65.00				
12337	Driver and Vehicle Services	24.25	#923 Tabs 9/2020	01-201-000-0000-6309	758VDH	N
12337		24.25	#1825 Tabs 9/2020	01-201-000-0000-6309	BLX744	N
12337		24.25	#1826 Tabs 9/2020	01-201-000-0000-6309	BLX745	N
Warrant #	452204	Total...				
		72.75				
13669	Duo Security Inc	4,860.00	Rmt Net: 2Fact Auth 7/20-7/21	01-063-000-0000-6270	INV5370244	N
Warrant #	452205	Total...				
		4,860.00				
11534	Ebert/Kenneth E.	29.90	Election Mileage 8/11	01-071-000-0000-6331		N
11534		29.90	Election Supply Mileage 8/10	01-071-000-0000-6331		N
Warrant #	452206	Total...				
		59.80				
10307	Ecker/Sue	34.50	Election Supply Mileage 8/10	01-071-000-0000-6331		N
10307		34.50	Election Mileage 8/11	01-071-000-0000-6331		N
Warrant #	452207	Total...				
		69.00				
7337	Eisenmenger/Susan	17.25	Election Supply Mileage 8/10	01-071-000-0000-6331		N
7337		17.25	Election Mileage 8/11	01-071-000-0000-6331		N
Warrant #	452208	Total...				
		34.50				
12325	England Law Office LTD	2,100.00	Prof Svc 7/2020	01-011-000-0000-6271	1800-G	N
Warrant #	452209	Total...				
		2,100.00				
13049	Frandrup/Darla	36.80	Election Mileage 8/11	01-071-000-0000-6331		N
13049		36.80	Election Supply Mileage 8/10	01-071-000-0000-6331		N
Warrant #	452210	Total...				
		73.60				
3266	Frontier Communication	69.36	Kenyon Phone	03-350-000-0000-6201	123197-2	N
3266		69.99	Kenyon DSL	03-350-000-0000-6209	123197-2	N
Warrant #	452211	Total...				
		139.35				
12042	Galls LLC - DBA Uniforms Unlimited	138.99	Mobile Field Force Gear 7/29	01-201-000-0000-6454	1001727744	N
Warrant #	452212	Total...				
		138.99				
1331	Goodhue County Coop Elec Assn	126.49	St Lts #24 - RBW	03-310-000-0000-6251	17064001	N
1331		86.79	St Lts #24 - RBE	03-310-000-0000-6251	17064002	N
1331		49.72	Signs TH56 & 9	03-310-000-0000-6251	17064003	N
1331		61.85	Signs TH19 & 7	03-310-000-0000-6251	17064004	N
1331		14.00	Street Lts #1 - Wt Rk	03-310-000-0000-6251	17064005	N
1331		2.26	St Lt Maint #9	03-310-000-0000-6324	17064006	N

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
1331	Goodhue County Coop Elec Assn	266.08	Elec - CF		03-350-000-0000-6251	1293002		N
1331		45.61	Elec - Vasa		03-350-000-0000-6251	901293001		N
1331		7.00	Park Light		03-521-000-0000-6251	5862001		N
	Warrant # 452213	Total...						659.80
2630	Herc-U-Lift	54.36	CO Ck #7180		03-340-000-0000-6304	W465522		N
	Warrant # 452214	Total...						54.36
10440	Hinsch/Brenda	17.25	Election Supply Mileage 8/10		01-071-000-0000-6331			N
10440		17.25	Election Mileage 8/11		01-071-000-0000-6331			N
	Warrant # 452215	Total...						34.50
823	Hoernemann/Laurie	26.45	Election Supply Mileage 8/10		01-071-000-0000-6331			N
823		26.45	Election Mileage 8/11		01-071-000-0000-6331			N
	Warrant # 452216	Total...						52.90
14314	Kafka/Nancy	2.88	Election Mileage 8/11		01-071-000-0000-6331			N
	Warrant # 452217	Total...						2.88
13899	Kelly Lindstrom	2,250.00	4 Apprl Rpts 598-021		03-320-000-0000-6278	9468		N
	Warrant # 452218	Total...						2,250.00
13489	Kiesler Police Supply	475.00	Suppressor/New Hire 7/28/20		01-201-000-0000-6480	IN141484		N
	Warrant # 452219	Total...						475.00
6416	Language Line Services Inc	38.28	Spanish Interp 7/31/20		01-207-000-0000-6283	4857113		N
	Warrant # 452220	Total...						38.28
2543	Lindell/Al	16.10	Election Supply Mileage 8/10		01-071-000-0000-6331			N
	Warrant # 452221	Total...						16.10
2306	Lutjen/Laura	5.75	Election Supply Mileage 8/10		01-071-000-0000-6331			N
2306		5.75	Election Mileage 8/11		01-071-000-0000-6331			N
	Warrant # 452222	Total...						11.50
9267	Mcnamara/Helen	18.40	Election Supply Mileage 8/10		01-071-000-0000-6331			N
	Warrant # 452223	Total...						18.40
10439	Melhouse/Joan	28.75	Election Supply Mileage 8/10		01-071-000-0000-6331			N
	Warrant # 452224	Total...						28.75
37305	Midway Auto	229.90	(2)Batteries/DriveTeamTrlr 8/6		01-205-234-0000-6304	068987		N

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<u>Warrant #</u>	<u>452225</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		229.90				
8522	Minnesota Energy Resources Corp	20.90	Gas: PI Twr 7/14-8/11/20	01-201-000-0000-6252	05045427210000	N
Warrant #	452226	Total...				
		20.90				
1821	Mn Dept Of Finance	1,917.00	Battered Wmn/Birth Cert 7/2020	72-850-000-0000-2173		N
1821		11,172.00	State Surcharges 7/2020	72-850-000-0000-2209		N
1821		1,324.00	Birth/Death Surchg 7/2020	72-850-000-0000-2218		N
1821		1,190.00	Birth Cert S/C 7/2020	72-850-000-0000-2218		N
Warrant #	452227	Total...				
		15,603.00				
837	Motorola Solutions Inc	4,846.00	Mobile Radio: New Deputy 8/3	01-201-000-0000-6480	16115285	N
Warrant #	452228	Total...				
		4,846.00				
2704	Newman Traffic Signs	185.62	Willow Brooke Signs - 21	03-310-000-0000-6504	TRFORD023561	N
Warrant #	452229	Total...				
		185.62				
14162	Nokomis Energy	15,730.84	Community Solar 6/2020	01-111-112-0000-6251	ZPVWGO20200731	N
Warrant #	452230	Total...				
		15,730.84				
1946	Northern Safety Technology Inc	1,183.92	#2004-Lt Bar/Swtc Cntl/Back Lt	34-340-000-0000-6663	50805	N
Warrant #	452231	Total...				
		1,183.92				
5828	Olmsted County	1,194.09	TH52 Partnership 4/2020	03-330-000-0000-6278	081720-63	N
Warrant #	452232	Total...				
		1,194.09				
7675	Pakor Inc.	54.13	Passport Folders 7/29	01-101-000-0000-6849	0554302	N
Warrant #	452233	Total...				
		54.13				
14312	Peer/Sara	28.18	Election Supply Mileage 8/10	01-071-000-0000-6331		N
Warrant #	452234	Total...				
		28.18				
14315	Prigge/Jennifer	26.45	Election Mileage 8/11	01-071-000-0000-6331		N
Warrant #	452235	Total...				
		26.45				
14082	Quadient Finance USA, Inc.	2,020.00	Postage Mtr: JUS 7/28	01-001-000-0000-6203	79000110013016	N
Warrant #	452236	Total...				
		2,020.00				
2677	Red Wing Shoe Store (Red Wing)	203.12	Safety Boost - Koelsch	61-398-000-0000-6417	23469	N
Warrant #	452237	Total...				
		203.12				
13160	Regents of the University of MN	3,637.56	Reimb: 4-H PA KHawkins 7/2020	01-601-000-0000-6284	0300025474	N

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	<u>Warrant #</u>	<u>452238</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	452238	Total...	3,637.56			
11530	Rieck/David		5.75	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant #	452239	Total...	5.75			
2312	Rigg/Lynne		6.90	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant #	452240	Total...	6.90			
70136	Ripley's Rental And Sales		162.60	Dingo Rental #1	03-310-000-0000-6343	53181	N
70136			205.87	Kubota Rental #1	03-310-000-0000-6343	53187	N
70136			437.31	Dingo Rental #1	03-310-000-0000-6343	53216	N
	Warrant #	452241	Total...	805.78			
2001	Rooney/William		147.00	34.300.0450 Overpmt	81-850-000-0000-2102		N
	Warrant #	452242	Total...	147.00			
10442	Schilling/Marilyn		10.35	Election Supply Mileage 8/10	01-071-000-0000-6331		N
10442			8.05	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant #	452243	Total...	18.40			
14316	Schultz/Anthony		20.70	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant #	452244	Total...	20.70			
9120	Slingsby/Ken		8.63	Election Supply Mileage 8/10	01-071-000-0000-6331		N
9120			2.88	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant #	452245	Total...	11.51			
3468	St John/Barbara		40.25	Election Supply Mileage 8/10	01-071-000-0000-6331		N
	Warrant #	452246	Total...	40.25			
6450	Staples Advantage		236.90	Inmate Papr/Pencls/Erasers 8/1	01-207-240-0000-6464	8059201568	N
	Warrant #	452247	Total...	236.90			
7335	Stemmann/Pat		17.25	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant #	452248	Total...	17.25			
1831	Streichers Inc		644.42	2020 Ammo .233 Duty 8/13/20	01-201-000-0000-6416	11446273	N
1831			19.98	B Vest Patch,Ltr/Stephans 8/11	01-201-000-0000-6453	11445852	N
1831			175.00	B Vest Carrier/Stephans 8/11	01-201-000-0000-6480	11445852	N
1831			707.88	Initl Uniform: Tarr 5/19/20	01-207-000-0000-6453	11431479	N
	Warrant #	452249	Total...	1,547.28			

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
46300	Tom Parker Electric Inc	190.00	Install batteries UPS ADC 7/31	01-111-112-0000-6305	10513		N
	Warrant # 452250	Total...	190.00				
2469	Toshiba Financial Services (L.A.)	184.76	Copier 8/2020	01-041-000-0000-6302	5011233914		N
2469		104.00	Copies 6/2020	01-041-000-0000-6302	5011233914		N
2469		203.02	Copier 8/2020	01-055-000-0000-6302	5011233907		N
2469		151.16	Copies 6/2020	01-055-000-0000-6302	5011233907		N
2469		59.75	Copier 8/2020	01-121-000-0000-6302	5011233913		N
2469		0.85	Copies 9/2019	01-121-000-0000-6302	5011233913		N
2469		1.44	Copies 10/2019	01-121-000-0000-6302	5011233913		N
2469		0.96	Copies 6/2020	01-121-000-0000-6302	5011233913		N
2469		135.51	Copier 8/20	01-201-000-0000-6302	5011233905		N
2469		14.33	Copies 6/20	01-201-000-0000-6302	5011233905		N
2469		75.86	Patrol Copier 8/20	01-201-000-0000-6302	5011233909		N
2469		10.52	Patrol Copies 9-11/19 & 6/20	01-201-000-0000-6302	5011233909		N
2469		216.93	Admin Copier 8/20	01-207-000-0000-6302	5011233904		N
2469		19.93	Admin Copies 6/20	01-207-000-0000-6302	5011233904		N
2469		238.36	Intake Copier 8/20	01-207-000-0000-6302	5011233906		N
2469		102.14	Intake Copies 6/20	01-207-000-0000-6302	5011233906		N
2469		237.06	Copier 8/20	01-281-280-0000-6302	5011233903		N
2469		48.95	Copies 6/20	01-281-280-0000-6302	5011233903		N
2469		190.61	Copier 8/2020	01-601-000-0000-6302	5011233908		N
2469		18.05	Copies 6/2020	01-601-000-0000-6402	5011233908		N
	Warrant # 452251	Total...	2,014.19				
13707	Trenchers Plus Inc	100.67	Seal 1709	03-340-000-0000-6563	IT98824		N
	Warrant # 452252	Total...	100.67				
4231	UPS	15.95	Outgoing Freight 8/3/20	01-201-000-0000-6205	58A87E320		N
	Warrant # 452253	Total...	15.95				
7733	Vahlsing/Mark	45.43	Election Supply Mileage 8/10	01-071-000-0000-6331			N
7733		45.43	Election Mileage 8/11	01-071-000-0000-6331			N
	Warrant # 452254	Total...	90.86				
1876	Van Paper Company	96.87	Wypall Wipers	03-340-000-0000-6420	546851-01		N
	Warrant # 452255	Total...	96.87				
1803	Vanguard Appraisals Inc	10,825.00	Svc Contract 8/20-7/21	01-101-101-0000-6268	17250		N
	Warrant # 452256	Total...	10,825.00				

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		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
14313	Veiseth/Mary	34.50	Election Mileage 8/11	01-071-000-0000-6331		N
Warrant #	452257	Total...	34.50			
13656	Waterfront Restoration LLC	3,568.00	AIS Inspection 8/2020	01-127-125-0000-6278	1470	N
Warrant #	452258	Total...	3,568.00			
1674	Wells Fargo Banks	1,705.46	Client Analysis 7/2020	01-001-000-0000-6375	20070145533	N
Warrant #	452259	Total...	1,705.46			
11465	Wells Fargo Vendor Fin Serv	13.50	Hlth Unit Copies 8/20	01-207-000-0000-6302	5011233899	N
11465		44.17	Hlth Unit Copier 8/20	01-207-000-0000-6302	5011233899	N
Warrant #	452260	Total...	57.67			
128	Whitson/Teresa	51.75	Election Supply Mileage 8/10	01-071-000-0000-6331		N
Warrant #	452261	Total...	51.75			
73383	Xcel Energy	45.50	St Lts - 66	03-310-000-0000-6251	51-63607118	N
73383		45.60	St Lts - 1	03-310-000-0000-6251	51-63607118	N
73383		24.13	St Lts - 5	03-310-000-0000-6251	51-64100936	N
73383		92.89	St Lts - S Bench	03-310-000-0000-6251	51-94709683	N
73383		64.13	St Lts - Park	03-521-000-0000-6251	51-46438082	N
73383		13.91	Sec Lt - Park	03-521-000-0000-6251	51-73725269	N
73383		45.74	Elec - Drop Shed	61-398-192-0000-6251	51-69848451	N
73383		957.75	Elec - Rcy	61-398-192-0000-6251	51-69848451	N
73383		56.53	Gas - Rcy	61-398-192-0000-6252	51-69848451	N
Warrant #	452262	Total...	1,346.18			
73828	Zep Manufacturing Co	206.18	Hand Soap-Case	03-340-000-0000-6420	9005419907	N
Warrant #	452263	Total...	206.18			
Warrant Form	WFXX	Total...	91,783.69	168 Transactions		

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
27100	Allegra	169.00		Non-Window Envelopes	03-330-000-0000-6405	6996 N
27100		161.86		Window Envelopes	03-330-000-0000-6405	7061 N
	Warrant #	31418	Total...	330.86		
5986	Bortz/Jon	135.13		Transp Mileage 7/24-8/5/20	01-121-140-0000-6220	N
	Warrant #	31419	Total...	135.13		
6976	Carroll/Steve	63.83		Transp Mileage 8/3/20	01-121-140-0000-6220	N
	Warrant #	31420	Total...	63.83		
8587	D & T Ventures LLC	520.38		Web Tax Support 8/2020	01-063-000-0000-6268	300375 N
	Warrant #	31421	Total...	520.38		
1273	Erickson Engineering Co LLC	7,872.50		Prelim Eng CR 44 Br #L0521	03-320-000-0000-6281	13726 N
	Warrant #	31422	Total...	7,872.50		
12563	Forum Communications Co.	50.58		2020 Primary Canv Board Mtg	01-071-000-0000-6242	CL01764267 N
	Warrant #	31423	Total...	50.58		
11189	Gale/Thomas	17.25		Election Mileage 8/11	01-071-000-0000-6331	N
	Warrant #	31424	Total...	17.25		
10073	Gorman & Broderick LLC	2,100.00		Prof Svc 7/2020	01-011-000-0000-6271	N
	Warrant #	31425	Total...	2,100.00		
44	Marco Technologies LLC	462.64		Printer Support 08/05-09/04/20	01-063-000-0000-6302	INV7823337 N
	Warrant #	31426	Total...	462.64		
8820	Mayo Clinic Health System, Red Wing	451.28		ER: Fields, Orlando DOC 3/7/19	01-207-000-0000-6272	RDW4603C1 N
8820		540.37		ER: Fields, Orlando DOC 3/7/19	01-207-000-0000-6272	MH102641631501 N
	Warrant #	31427	Total...	991.65		
503	Mjs Security Inc	2,632.50		Consultant Fee 8/3-8/13/20	01-063-000-0000-6278	2008151 N
	Warrant #	31428	Total...	2,632.50		
2610	Nygaard/Ron	571.55		Transp Mileage 3/23-7/20/20	01-121-140-0000-6220	N
	Warrant #	31429	Total...	571.55		
8464	Pettit/Sarah	34.50		Election Supply Mileage 8/10	01-071-000-0000-6331	N
	Warrant #	31430	Total...	34.50		
6038	Professional Portable Xray Inc	150.00		Xray: May, Martin DOC 7/20/20	01-207-000-0000-6272	INV017684 N

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	<u>Warrant #</u>	<u>31431</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	31431	Total...	150.00			
1727	Red Wing City-Finance		765.00	Rplc Sidewalk Panels 7/23/20	01-111-000-0000-6306	0047272	N
	Warrant #	31432	Total...	765.00			
9340	Schwickert's Tecta America LLC		399.00	HVAC Maint: PI Twr 5/7/20	01-201-000-0000-6301	S510066716	N
9340			399.00	HVAC Maint:Sandhill Twr 5/7/20	01-201-000-0000-6301	S510066714	N
9340			399.00	HVAC Maint: Aspen Twr 5/7/20	01-201-000-0000-6301	S510066715	N
9340			399.00	HVAC Maint: CF Twr 5/7/20	01-201-000-0000-6301	S510066717	N
	Warrant #	31433	Total...	1,596.00			
14258	Sievers Painting & Repairs		650.00	Final: Painting Day Rooms 8/12	34-111-000-0000-6480		N
	Warrant #	31434	Total...	650.00			
11982	Summit Food Service LLC		446.81	Inmate Laundry 7/18-7/24/20	01-207-000-0000-6366	INV2000085595	N
11982			244.43	Asst Smallwares 7/24/20	01-207-000-0000-6420	INV2000085593	N
11982			115.20	Condiments 7/23/20	01-207-000-0000-6463	INV2000085593	N
11982			5,051.38	Inmate Meals 7/18-7/24/20	01-207-000-0000-6463	INV2000085594	N
	Warrant #	31435	Total...	5,857.82			
10976	Veolia North America Inc		10,412.56	Paint Care Shipment 7/31/20	61-399-192-0000-6838	18962152	N
	Warrant #	31436	Total...	10,412.56			
12016	Whitaker/Richard		87.40	Transp Mileage 8/7/20	01-121-140-0000-6220		N
	Warrant #	31437	Total...	87.40			
74500	Zorn/Mike		5.75	Election Mileage 8/11	01-071-000-0000-6331		N
	Warrant #	31438	Total...	5.75			
	Warrant Form	WFXX-ACH	Total...	35,307.90	29 Transactions		
		Final	Total...	127,091.59	197 Transactions		

PONCELET
08/21/2020

9:02:35AM

Warrant Form **WFXX-ACH**
Auditor's Warrants

Goodhue County

WARRANT REGISTER Auditor Warrants

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u>		<u>CTX</u>	
						<u>COUNT</u>	<u>AMOUNT</u>	<u>COUNT</u>	<u>AMOUNT</u>
76	91,783.69	WFXX	452188	452263	08/21/2020				
21	35,307.90	WFXX-ACH	31418	31438	08/21/2020	9	2,085.79	12	33,222.11
	127,091.59	TOTAL							

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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	80,589.03	County General Revenue	16,041.98	64,547.05
3	16,501.72	County Road and Bridge	8,203.36	8,298.36
11	741.22	Health & Human Service Fund	-	741.22
34	1,833.92	Capital Plan	650.00	1,183.92
61	11,675.70	Waste Management Facilities	10,412.56	1,263.14
72	15,603.00	Other Agency Funds	-	15,603.00
81	147.00	Settlement Fund	-	147.00
	127,091.59	TOTAL	35,307.90	91,783.69
			TOTAL ACH	TOTAL NON-ACH