



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

ECONOMIC DEVELOPMENT AUTHORITY COUNTY BOARD ROOM

Tuesday, December 1st, 2020
8:30 a.m.

I. VIRTUAL MEETING NOTICE

"due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021."

"The Goodhue County Board of Commissioners will be conducting an Economic Development Board Meeting pursuant to this section on December 1, 2020 at 8:30 a.m. in the County Board Room. The County Administrator/County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into [HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/885624469](https://global.gotomeeting.com/join/885624469) or calling 1-866-899-4679 or 1-312-757-3117 any time during the meeting." Access Code - 885-624-469

II. Call To Order

III. Review & Approve The EDA Board Meeting Agenda

IV. Review And Approve Previous EDA Minutes 04.07.2020

Documents:

[04.07.2020.PDF](#)

V. Approve 2021 Contract For CEDA Services

Documents:

[2021 CEDA CONTRACT.PDF](#)

VI. 2021 EDA Budget

Documents:

[EDA BUDGET.PDF](#)

VII. 2021 Summit Discussion

VIII. Adjourn



**GOODHUE COUNTY
ECONOMIC DEVELOPMENT AUTHORITY
Tuesday, April 7, 2020
Virtual meeting
Red Wing, MN 55066**

Present: Commissioners: Brad Anderson, Jason Majerus, Barney Nesseth, Paul Drotos, Linda Flanders

Other members: Mary Reinhardt

Administrator Arneson called for nominations for 2020 Economic Development Authority Board Chairman.

C/Nesseth nominated C/Anderson as Chair, seconded by C/Majerus. Administrator Arneson asked three times for any other nominations. There were no other nominations.

Motion passed unanimously naming C/Anderson the 2020 Chairman of the Economic Development Authority.

C/Anderson called for nominations for the 2020 Vice Chairman for the Economic Development Authority.

C/Nesseth nominated C/Majerus as Vice Chair. Second by C/Flanders. C/Anderson asked for any other nominations. There were no other nominations.

Motion passed unanimously naming C/Majerus the 2020 Vice Chairman of the Economic Development Authority.

C/Anderson called for a motion to appoint members of the County Board to the board of the EDA.

Moved by C/Nesseth, seconded by C/Majerus, and carried to approve to appoint members of the County Board to the Board of Economic Development Authority.

C/Anderson called for a motion to appoint the Finance Director as the Treasurer of the EDA.

Moved by C/Majerus, seconded by M/Reinhart, and carried to approve to appoint the Finance Director as the Treasurer of the Economic Development Authority.

C/Anderson called for a motion to appoint the County Attorney as the Attorney of the Economic Development Authority.

Moved by C/Majerus seconded by C/Drotos, and carried to approve to appoint the County Attorney as the Attorney of the Economic Development Authority.

Moved by C/Drotos, seconded by C/Majerus, carried to approve the EDA Board Agenda.

Moved by C/Nesseth, seconded by C/Majerus, and carried to approve the 11.19.2019 EDA board minutes.

DairiConcepts Tax Abatement Application

Ron Zeigler, CEDA reviewed the tax abatement application that was submitted and the process it has taken thus far to be reviewed.

Motion by C/Nesseth, seconded by C/Majerus, carried to approve to forward the request to the County Board to set a public hearing to proceed with the requested tax abatement.

Moved by C/Majerus, seconded by C/Drotos, carried to approve adjourn the 04.07.2020 EDA Board Meeting.

Respectfully Submitted,
Scott O. Arneson
Executive Secretary

Contract for Professional Services

This contract is made and entered into by Community and Economic Development Associates, a Minnesota nonprofit corporation exempt from income tax as an organization operated for charitable purposes within the meaning of Internal Revenue Code section 501(c)(3), hereafter “CEDA”, and the Economic Development Authority of Goodhue County, an agency or affiliate of a political subdivision of the State of Minnesota, hereafter “the Authority”, to define the terms by which CEDA shall provide technical and management expertise services to the Authority.

I. Agreement scope and purpose. The Authority hereby retains CEDA to perform to its benefit the services described in paragraph II, to the end of the Authority more effectively accomplishing:

- * Prevention and/or combat of community and neighborhood deterioration and revitalization of deteriorated neighborhoods;
- * Attraction and/or retention of businesses that would not, but for the assistance provided, choose to locate/remain in the area;
- * The securing of businesses who will be required to provide jobs for unemployed and underemployed residents of the community; and
- * The expansion of business opportunities for minority entrepreneurs and other entrepreneurs that are viable business opportunities to enhance the well being of the community and/or for businesses who are unable to obtain financing from conventional sources

II. Services to be provided by CEDA. CEDA agrees to provide technical and management expertise in the form of staff and materials to the Authority. Staff’s services, and associated materials, will be provided in order to facilitate and support the accomplishment of the Authority’s undertakings to the ends described in the preceding paragraph. CEDA’s staff and materials shall be made available toward efforts in the following specific arenas of the Authority’s needs and operations:

- * Accessing of grantor funding for the Authority’s economic development programming
- * Providing loan packaging services for the Authority’s business assistance programs
- * Administering local, regional and state revolving loan funds, if appropriate
- * Drafting the Authority’s Economic Development Annual Work Plan(s)
- * Planning, facilitating, and/or directly conducting the Authority’s community and business development projects, including as necessary, staffing those projects as directed by the Authority in consultation with CEDA. These efforts shall include (but are not limited to), the following:
 - * seeking city and county involvement
 - * developing relationships and partnerships to enhance the Authority’s goals
 - * preparing economic development guidelines
 - * promoting the use of local assets to support and promote value-added processes and unique based businesses
- * Assisting with local surveys related to business and industry, community, and land and buildings
- * Assisting with the Authority’s economic development marketing efforts and coordination through website development and maintenance
- * Coordinating and hosting forums in which the Authority’s economic development programming are open for the public’s review

III. Obligations of the Authority.

- A. The Authority shall reimburse CEDA for staff time provided at the rate of \$50.00 per hour on an as needed basis.
- B. Materials, conferences, meetings and the like shall be paid for on a unit basis agreed to by the Authority in writing prior to the provision of the materials.

C. The Authority shall be responsible to provide payment to CEDA within 30 days of the submission of each invoice provided by CEDA.

IV. Obligations of CEDA.

A. CEDA is performing services as an independent contractor. Accordingly, the provision of staff by CEDA to provide technical and management expertise to the Authority under this Agreement neither creates a release of CEDA staff to employment at the Authority nor makes such staff subject to supervision by the Authority.

B. CEDA has no authority or right, express or implied, to assume or create any obligation or responsibility on behalf of the Authority or to bind the Authority in any manner. CEDA will not represent the contrary, either expressly or implicitly, to anyone unless as so directed by the Authority.

C. CEDA is solely responsible for payroll tax responsibilities related to each of its staff persons whose time is provided under this Agreement and shall acquire and maintain necessary insurance related to their efforts under this Agreement, including carrying workers' compensation insurance coverage at all times. CEDA shall supply the Authority with certification of such coverage.

D. CEDA shall be responsible to invoice the Authority for staff time and materials provided under this Agreement on a periodic basis, no less frequently than quarterly.

V. Period/Termination. The term of this Agreement is one year, commencing January 1, 2021. The Agreement may be terminated earlier in its term upon 30 days' written notice by CEDA to the Authority or by the Authority to CEDA. Upon termination, the Authority shall be liable to pay CEDA for services performed at \$50.00 per hour and materials provided under this Agreement prior to and through the effective date of termination, unless otherwise specifically agreed by the parties in writing.

VI. Construction of Agreement. This Agreement is to be performed and construed under Minnesota law, and supersedes any and all prior agreements and contains the entire agreement of the parties.

ECONOMIC DEVELOPMENT AUTHORITY OF GOODHUE COUNTY

By _____

Its _____

Date _____

COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATES



By

Its CEO/President

Date October 28, 2020



Scott O. Arneson
County Administrator
Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001
Fax (651) 385.4873

To: Goodhue County EDA Board

Re: 2021 EDA Budget

Date: November 24, 2020

Attached you will find the proposed 2021 EDA Budget for review.

2021 Levy Request \$27,153

Following are the list of outside agencies currently funded through the EDA budget:

Southern MN Tourism \$2,309
Initiative Fund \$2,500
Red Wing Ignite \$10,000

This budget will be part of the overall county budget for the county board's consideration in December.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 West 4th St.
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

BARNEY NESSETH
3rd District
41595 Co. 8 Blvd
Zumbrota, MN 55992

JASON MAJERUS
4th District
39111 Co. 2 Blvd
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066

An Equal Opportunity Employer

Goodhue County



USER-SELECTED BUDGET REPORT

25 Fund Economic Development Authority
700 Dept EDA-General

Report Basis: Cash

			2018	2019	2020	2020	2021	
			Actual	Actual	Budget	YTD	Budget	
			Mo. 01 - 12	Mo. 01 - 12		Mo. 01 - 11		
Account Number	Account Description							
25-700-000-0000-5001	Current Real & Personal Property Tax		21,841 -	25,459 -	26,611 -	13,709 -	0	
25-700-000-0000-5006	Delinquent Taxes-Real & Personal		120 -	119 -	0	132 -	0	
25-700-000-0000-5060	Current Mobile Home Taxes		25 -	22 -	0	0	0	
25-700-000-0000-5064	Delinquent Taxes-Mobile Home		6 -	4 -	0	3 -	0	
25-700-000-0000-5207	PILT-Wildlife Management		13 -	14 -	0	15 -	0	
25-700-000-0000-5208	PILT-Gross Shelter Rent		24 -	27 -	0	25 -	0	
25-700-000-0000-5211	Market Value Credit Aid		318 -	319 -	332 -	158 -	0	
25-700-000-0000-5212	Disparity Reduction Aid		20 -	20 -	0	10 -	0	
25-700-000-0000-5480	Application Fees		2,000 -	0	0	1,000 -	0	
25-700-000-0000-5855	Housing Study Reimbursements		0	36,470 -	0	0	0	
25-700-000-0000-5859	MCIT Dividend		391 -	189 -	190 -	90 -	0	
25-700-000-0000-6243	Membership Dues & Fees		200	200	200	200	200	
25-700-000-0000-6278	Consultant Fees		12,638	28,549	8,000	21,881	8,000	
25-700-000-0000-6351	Insurance		1,314	831	1,024	1,024	1,044	
25-700-000-0000-6405	Office Supplies		140	85	0	0	0	
25-700-000-0000-6414	Food & Beverages		321	486	600	0	600	
25-700-000-0000-6850	Outside Funding Allotments		8,000	14,587	14,809	29,809	14,809	
25-700-000-0000-6855	Economic Abatements		0	0	0	7,800	0	
25-700-000-0000-6897	Micro Loans		0	0	2,500	0	2,500	
Program	000	Undesignated	Revenue	24,758 -	62,643 -	27,133 -	15,142 -	0
			Expend.	22,613	44,738	27,133	60,714	27,153
			Net	2,145 -	17,905 -	0	45,572	27,153
Dept	700	EDA-General	Revenue	24,758 -	62,643 -	27,133 -	15,142 -	0
			Expend.	22,613	44,738	27,133	60,714	27,153
			Net	2,145 -	17,905 -	0	45,572	27,153
Fund	25	Economic Development Authority	Revenue	24,758 -	62,643 -	27,133 -	15,142 -	0
			Expend.	22,613	44,738	27,133	60,714	27,153
			Net	2,145 -	17,905 -	0	45,572	27,153
Final Totals			Revenue	24,758 -	62,643 -	27,133 -	15,142 -	0
			Expend.	22,613	44,738	27,133	60,714	27,153
			Net	2,145 -	17,905 -	0	45,572	27,153