

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
FEBRUARY 16, 2021**

The Goodhue County Board of Commissioners met on Tuesday, February 16, 2021, at 9:00 a.m. by virtual meeting with the County Administrator appearing from the County Board Room of the Government Center, Red Wing, MN with Commissioners Anderson, Majerus, Drotos, Greseth and Flanders all present and appearing by virtual meeting.

C/Anderson asked if there were any disclosures of interest. There were none.

¹ Moved by C/Drotos, seconded by C/Majerus, and carried to approve the February 2, 2021, County Board Minutes.

² Moved by C/Greseth, seconded by C/Flanders, and carried to approve the February 16, 2021 County Board Agenda.

³ Moved by C/Drotos, seconded by C/Greseth, and carried to approve the following items on the consent agenda:

1. Approve Award of the 2021 Township Bridge Replacement Contract SAP 025-599-092 & SAP 025-599-130.
2. Approve County Sponsorship of Township LRIP Grant Applications.
3. Approve Award of the CSAH 6 Concrete Paving Contract SAP 025-606-021.
4. Approve EFT Delegation Report
5. Approve Final of 2020 Paving Contract SAP 025-614-015 et al.
6. Approve MnDOT Cooperative Construction Agreement for TH 52 Regrading Project.
7. Approve Nielsen Memorial Preserve Master Plan Revisions and Regional Designation Application.

COUNTY SERVEYOR'S REPORT

County Ditch 1 Update. Land Use Management Director, Lisa Hanni updated the board on the County Ditch 1 project. Staff recommended the board approve the following:

- 1) Request Chris Otterness, Houston Engineering, Inc., prepare a cost estimate for the Repairs to Branches A, C,D,E,F to be added as an addendum to the Engineers Report; and
- 2) Approve the attached ORDER in the Matter of the Redetermination of Benefits for Goodhue County Ditch 1.

⁴ Moved by C/Greseth, seconded by C/Flanders, and carried to approve to request Chris Otterness, Houston Engineering, Inc., prepare a cost estimate for the repairs to branches A, C,D,E,F to be added as an addendum to the Engineers Report.

⁵ Moved by C/Greseth, seconded by C/Flanders, and carried to approve the order in the Matter of the Redetermination of Benefits for Goodhue County Ditch 1 and set the public hearing for March 24, 2021 at 9:00 a.m.

LANDUSE MANAGEMENT DIRECTOR'S REPORT

Interim Use Permit (IUP) Amendment - Fitzgerald Excavating & Trucking. The request, submitted by Fitzgerald Excavating & Trucking (Jason Fitzgerald, Owner/Operator), to amend IUP 11-CO13 to allow construction of additional storage space.

The Planning Commission recommended approval.

⁶ Moved by C/Majerus, seconded by C/Flanders, and carried to approve the Planning Advisory Commission's recommendation to adopt the staff report into the record; adopt the findings of fact; accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the request, submitted by Fitzgerald Excavating & Trucking (Jason Fitzgerald, Owner/Operator), to amend IUP 11-CO13 to allow construction of additional storage space. Upon approval, this IUP shall revoke and replace existing IUP 11-CO13. Subject to the following conditions:

(Deletions shown in strikethrough; additions shown in bold; modifications shown in underline).

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- ~~1. Completion of the building project to expand the existing 6240 sq. ft. building may not proceed prior to issuance of a building permit from Goodhue County; and~~
- ~~2. Use of the Structure for business purposes shall be subject to issuance of a Certificate of Occupancy by the Goodhue County Building Official; and~~
3. Dumping, disposal, or storage of scrap iron, metal, glass, unused appliances or machinery, junk, garbage, rubbish, or any other refuse, or of ashes, slag, or other industrial wastes or by-products shall be expressly prohibited on site;
4. Dumping, disposal, or storage of demolition debris shall be prohibited on the site;
5. Authorized Business Use of the property shall include the Fitzgerald Trucking and Excavation Business: Office, Shop, Vehicle, and Equipment Storage (in Structures or on approved graded and compacted site areas designed for use as parking and driveways). In addition, orderly storage of building materials including but not limited to concrete pipes and metal culverts shall also be permitted on approved graded and compacted site areas.
- ~~6. Following spring thaw (approximately April 1, 2012) the applicant shall schedule an inspection by the County Planner/Zoning Administrator and the Goodhue SWCD, District Engineer to review site grading to address any erosion and sediment control concerns.~~
- ~~7. Applicant shall chloride roads fronting property to Highway 58 annually. time} shall be paid to the County by Fitzgerald Trucking Excavation.}~~
Applicant shall bear the costs to provide annual Calcium Chloride dust control treatment from the 215TH AVE business entrance north to the 350TH ST intersection and from the intersection west along 350TH ST to State Highway 58;
8. Regular shop hours shall not exceed 6am to 9pm with provisions made for emergency use. Any non-emergency situations that will exceed the 6am to 9pm restriction must be approved by the LUM department and submitted in writing to the LUM department expressing the reasons for the requested exception;
- ~~9. Bi-annual inspection of Interim Use Permit Site to ensure compliance with Interim Use Permit conditions and any applicable County regulations or permit requirements. Costs associated with the bi-annual inspections, not to exceed \$250.00, shall be paid to the County by Fitzgerald Trucking and Excavation.~~
- ~~10. Primary road access to and from the property shall be on 350th Street to Highway 58. The road access on 215th shall be closed by April 1, 2012.~~
- 11. Applicant shall obtain all necessary Building and Sanitary Permit approvals from the Goodhue County Land Use Management Department prior to constructing the proposed storage buildings.**

HUMAN RESOURCE DIRECTOR'S REPORT

February 16, 2021 Personnel Committee Report. The Personnel Committee met on Tuesday, February 16, prior to the board meeting, with the following items on the agenda:

Facilities Service Technician. The Personnel Committee recommended approval of the phased retirement position with a maximum of 728 hours per year in the Facilities Service Technician.

- ⁷ Moved by C/Majerus, seconded by C/Greseth, and carried to approve the phased retirement option which would have a five year maximum position not to exceed 728 hours per year in the Facilities Maintenance Department.

New Engineering Technician Classification. This issue will be addressed at a future meeting.

PUBLIC WORKS DIRECTOR'S REPOR

Pine Island Trail. C/Greseth requested that this issue be on the board agenda for endorsement. Mr. Isakson reached out to the Pine Island City Administrator. At this point, there was not a lot of information. Public Works will continue to work with them and once the project is to the point of needing endorsement, Mr. Isakson would bring it forward to the board.

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COUNTY ADMINISTRATOR'S REPORT

February 16, 2021 Budget Committee Report. The Budget Committee met on Tuesday, February 16, 2021 with the following items on the agenda:

2020 Carryover Requests. The budget committee recommended the board approve the proposed list of 2020 budget carryovers.

⁸ Moved by C/Majerus, seconded by C/Drotos, and carried to approve the following 2020 carryovers totaling \$1,083,775:

Capital - \$540,101

\$20,185 – Attorney's Office: Payment for 2020 MCAPS Annual Maintenance Fees

\$153,000 – Public Works

- *\$122,300 – Box and Plow Equipment*
- *\$12,000 – Schulte Bat Wing Mower*
- *\$12,000- Recycling Fiver box*
- *\$6,700- Kenyon Parking Lot Paving*

\$315,091 – Maintenance

- *\$150,000 – Government Center Board Room Technology*
- *\$150,000 – LEC and Justice Center Building Automation*
- *\$7,634 – LEC Day Room Painting*
- *\$6,607- Energy Improvements*
- *\$850- Computer ID Card Maker*

\$51,825 – Sheriff's Dept

- *\$36,000- Patrol Room Remodel*
- *\$15,825- Equipment Squads*

Operating - \$543,674

\$442,708 – Public Works Dept

- *\$8,500- CSAH 27 Culvert Ext Retainage*
- *\$124,588- CSAH 21 Crush/Blend Millings*
- *\$309,620- Carry Forward Balance to 2021 Projects*

\$100,966 – Sheriff's Dept

- *\$99,416- 2020 Wages and Benefit*
- *\$1,550- Donations for Baby Case Investigation*

Fund Balance Report. This item was for information only.

FINANCE DIRECTOR'S REPORT

GFOA Certificate of Achievement for Excellence in Financial Reporting Award. Mr. Anderson announced that Goodhue County was recently awarded the GFOA Certificate of Achievement for Excellence in Financial Reporting.

Goodhue County Business and Nonprofit Business Relief Grant Update. Finance Director, Brian Anderson, updated the board on the Business and Nonprofit Relief Grant Relief Program in Goodhue County. Staff recommended the board approve the Sate Business & Nonprofit Relief Grant Program Final Report as prepared by CEDA.

⁹ Moved by C/Drotos, seconded by C/Flanders, and carried to approve the Sate Business & Nonprofit Relief Grant Program Final Report as prepared by CEDA.

2021 Liquor License Reimbursement. This issue was discussed at a previous board meeting. After review, staff would recommend to reimburse the On-Sale Liquor Licenses for half their amount or \$1,000 apiece for a total of \$8,000. In addition, staff and the County Board can revisit this topic again in October and discuss whether the Board would want to go back and reimburse the rest of 2021 and possibly 2022 (or a portion thereof). Again, not sure how the economy will be this summer or how the Governor's executive orders will impact businesses. The funds to reimburse for the On-Sale Liquor Licenses could come from the residual of the CARES Funds.

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C/Drotos made a motion to approve the reimbursement as presented to refund 50% or \$1,000/each for a total amount of \$8,000. C/Greseth seconded the motion. C/Anderson suggested reviewing the issue in October to decide if they would like to reimburse additional fees.

C/Majerus was in favor of providing full reimbursement of on-sale liquor licenses for 2021.

¹⁰ Moved by C/Majerus, seconded by C/Flanders, and carried to approve to amend the motion on the floor to reimburse 100% or \$2,000/each for a total of \$16,000 for on-sale liquor licenses in 2021.

¹¹ Moved by C/Drotos, seconded by C/Greseth, and carried to approve the amended motion to reimburse the 2021 On-Sale Liquor License fee for the full amount or \$2,000 each for a total of \$16,000. In addition, this issue would be reviewed in October for consideration on how to proceed for 2022.

4th Quarter Financial Report. Brian Anderson reviewed the 4th quarter report with the board.

¹² Moved by C/Flanders, seconded by C/Drotos, and carried to approve the 4th Quarter Financial Report.

COUNTY ATTORNEY'S REPORT

Introduction of New Employee. County Attorney, Steve O'Keefe, introduced Jordan Cook as the newly hired Assistant County Attorney who replaced Carol Lee.

COMMITTEE REPORTS:

C/Drotos	• State Community Health Services Advisory Committee (SCHAC) meeting update.
C/Greseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	•
Administrator Arneson	•

Old Business. C/Drotos questioned if there was any updates on the Landfill Litigation. Mr. O'Keefe commented that there was no update at this time.

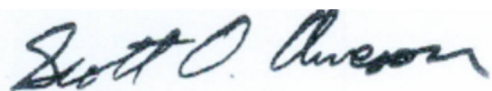
Review and Approve the County Claims

¹³ Moved by C/Majerus, seconded by C/Flanders, and carried to approve to pay the County claims in the amount of 01-General Revenue \$949,429.13, 03-Public Works \$764,157.17, 11- Human Service Fund \$206,576.96, 12- GC Family Services Collaborative \$00, 21-ISTS \$00, 25- EDA \$1,448.00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$27,931.90, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$32,608.38, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$20,524.73, 81-Settlement \$00, in the total amount of \$2,002,676.27.

Adjourn

¹⁴ Moved by C/Greseth, seconded by C/Flanders, and carried to approve to adjourn the February 16, 2021, County Board Meeting.

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SCOTT O. ARNESON
COUNTY ADMINISTRATOR



BRAD ANDERSON, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the February 2, 2021 County Board Meeting Minutes. (Motion carried 5-0)
2. Approve the February 16, 2020 County Board Meeting Agenda. (Motion carried 5-0)
3. Approved the Consent Agenda as amended. (Motion carried 5-0)
4. Approved to hire Houston Engineering to prepare a cost estimate for addendum to Engineers Report for County Ditch 1. (Motion carried 5-0)
5. Approved the Order in the Matter of the Redetermination of Benefits for County Ditch 1. (Motion carried 5-0)
6. Approved an Interim Use Permit (IUP) for Fitzgerald Excavating and Trucking. (Motion carried 5-0)
7. Approved the phased retirement position in the Facilities Maintenance Department. (Motion carried 5-0)
8. Approved the 2020 budget carryovers. (Motion carried 5-0)
9. Approved the Business and Nonprofit Business Relief Grant final report. (Motion carried 5-0)
10. Approved an amendment to the motion on the floor for liquor license reimbursement. (Motion carried 5-0)
11. Approved to reimburse 2021 on-sale liquor licenses at 100%. (Motion carried 5-0)
12. Approved the 4th Quarter Financial Report. (Motion carried 5-0)
13. Approved the county claims. (Motion carried 5-0)
14. Approved to adjourn the February 16, 2021 County Board Meeting. (Motion carried 5-0)