



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

GOODHUE COUNTY HEALTH & HUMAN SERVICES (GCHHS) AGENDA

ONLINE VIA GOTOMEETING

MARCH 16, 2021

10:30 A.M.

WEB ACCESS: [HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/646517629](https://global.gotomeeting.com/join/646517629)

CALL IN NUMBER: [1 877 568 4106](tel:18775684106)

ACCESS CODE: 646-517-629

VIRTUAL MEETING NOTICE

"Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021."

Goodhue County Health and Human Services Board will conduct a board meeting pursuant to this section on March 16, 2021 at 10:30 a.m. via GoToMeeting platform. The board and staff will attend the meeting via GoToMeeting by video or phone. The public is welcome to monitor the meeting by logging into <https://global.gotomeeting.com/join/646517629> or calling [1 877 568 4106](tel:18775684106) beginning at 10:20 a.m. or any time during the meeting. Access Code: 646-517-629

New to GoToMeeting: Get the app now and be ready when your meeting starts
<https://global.gotomeeting.com/install/646517629>

Tips for the Virtual Meeting

1. CALL TO ORDER
2. REVIEW AND APPROVE BOARD MEETING AGENDA:
3. REVIEW AND APPROVE PREVIOUS MEETING MINUTES:

Documents:

[FEBRUARY 16, 2021 HHS BOARD MINUTES.PDF](#)

4. REVIEW AND APPROVE THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

- a. Child Care Licensure Approvals

Documents:

[CHILD CARE APPROVALS.PDF](#)

5. ACTION ITEMS:

- a. Accounts Payable

Documents:

[ACCOUNTS PAYABLE.PDF](#)

- b. COVID-19 Vaccine Sites Thank You
Ruth Greenslade

Documents:

[VACCINE SITES THANK YOU.PDF](#)

6. INFORMATIONAL ITEMS:

- a. COVID-19 Update
Nina Arneson

Documents:

[3-2021 COVID-19 HHS BOARD UPDATE.PDF](#)

7. FYI-MONTHLY REPORTS:

- a. CD Placement Report

Documents:

[CD PLACEMENT REPORT.PDF](#)

- b. Child Protection Report

Documents:

[CHILD PROTECTION REPORT.PDF](#)

- c. CY20 DHS Perfect Performance Financial Reporting

Documents:

[CY2020 DHS PERFECT PERFORMANCE FINANCIAL REPORTING.PDF](#)

8. ANNOUNCEMENTS/COMMENTS:

9. ADJOURN

- a. Next Meeting Will Be April 20, 2021

**PROMOTE, STRENGTHEN, AND PROTECT THE HEALTH OF INDIVIDUALS, FAMILIES, AND
COMMUNITIES**

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES BOARD MEETING
MINUTES OF FEBRUARY 16, 2021**

The Goodhue County Health and Human Services Board convened their regularly scheduled meeting at 10:30 A.M., Tuesday, February 16, 2021 online via GoToMeeting.

BOARD MEMBERS PRESENT:

Brad Anderson, Paul Drotos, Linda Flanders, Susan Johnson, Todd Greseth, Jason Majerus and Nina Pagel.

STAFF AND OTHERS PRESENT:

Nina Arneson, Kris Johnson, Mike Zorn, Lisa Woodford, Brooke Hawkenson, Heather Arndt, Scott Arneson, Katie Bystrom and Jessica Seide

AGENDA:

On a motion by B. Anderson and seconded by B. Anderson, the Board unanimously approved to amend the agenda to move GCHHS Employee Appreciation Day Proclamation to Action Items on the February 16, 2021 Agenda.

MEETING MINUTES:

On a motion by S. Johnson and seconded by N. Pagel, the Board unanimously approved the Minutes of the H&HS Board Meeting on January 19, 2021.

CONSENT AGENDA:

On a motion by B. Anderson and seconded by T. Greseth, the Board unanimously approved all items on the consent agenda.

ACTION ITEMS:

On a motion by B. Anderson and seconded by T. Greseth, the Board unanimously approved the GCHHS Employee Appreciation Day Proclamation.

On a motion by B. Anderson and seconded by J. Majerus, the Board unanimously approved payment of all accounts as presented.

INFORMATIONAL ITEMS:

Child Protection 2020 Year End Report presented by Katie Bystrom
HHS COVID-19 Update

FYI & REPORTS:

Goodhue County Health & Human Services Board
Meeting Minutes of February 16, 2021

CD Placement Report
Child Protection Report
HHS Staffing Report

ANNOUNCEMENTS/COMMENTS:

ADJOURN:

On a motion by P. Drotos and seconded by T. Greseth, the Board approved adjournment of this session of the Health & Human Services Board Meeting at or around 11:58 a.m.

DRAFT

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (HHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	March 16, 2021	Staff Lead:	Katie Bystrom
Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Attachments:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Action Requested:	Approve Child Care Licensure Actions		

BACKGROUND:

Child Care Relicensures:

- Shannon Zielsdorf Zumbrota
- Tonia Smith Zumbrota
- Teresa Lodermeier Zumbrota
- Sara Bauer Zumbrota
- Shannon Callstrom Red Wing

Child Care Licensures:

- Amber Briggs Zumbrota

Number of Licensed Family Child Care Homes: 76

RECOMMENDATION: Goodhue County HHS Department recommends approval of the above.

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**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	March 16, 2021	Staff Lead:	Mike Zorn
Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Attachments:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Action Requested:	Approve February 2021 HHS Warrant Registers		

BACKGROUND:

This is a summary of Goodhue County Health and Human Services Warrant Registers for: February 2021

		Check No.			
Date of Warrant		Series		Total Batch	
IFS	February 5, 2021	ACH	32726	32734	\$20,420.65
IFS	February 5, 2021		454999	455024	\$16,625.65
IFS	February 12, 2021	ACH	32801	32812	\$31,318.64
IFS	February 12, 2021		455102	455145	\$17,361.18
IFS	February 19, 2021	ACH	30171	30180	\$6,269.20
IFS	February 19, 2021		455200	455216	\$16,315.15
SSIS	February 26, 2021	ACH	32824	32843	\$329,848.92
SSIS	February 26, 2021		455263	455302	\$193,059.49
IFS	February 26, 2021	ACH	32843	32873	\$2,822.78
IFS	February 26, 2021		455303	455307	\$97,784.60
IFS	February 26, 2021	ACH	32903	32931	\$6,754.72
IFS	February 26, 2021		455357	455432	\$30,858.46
				Total	\$769,439.44

RECOMMENDATION: Goodhue County HHS Recommends Approval as Presented.

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**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	March 16, 2021	Staff Lead:	Ruth Greenslade
Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Action Requested:	Approve and sign thank you letters to COVID vaccine sites		

BACKGROUND:

Goodhue County Health and Human Services is grateful to the several organizations which own facilities who entered into site agreements with the county earlier this year and are allowing us to use them for free as mass dispensing sites for COVID-19 vaccine as needed since January.

- Zumbrota VFW
- Red Wing National Guard Armory
- Cannon Falls Public Schools
- City of Red Wing – Colvill Park Pavillion
- City of Kenyon – Fire Hall

RECOMMENDATION: Staff recommends approving and signing the letters to express our thanks.



Goodhue County
Health and Human Services

Public Health Division
426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4882

Dear Zumbrota VFW:

On behalf of Goodhue County Health and Human Services Board and the entire vaccination team, I would like to extend our deepest gratitude for the ongoing use of your site for COVID vaccination clinics.

You are such a valuable partner in our mission to vaccinate as many eligible individuals as our capacity allows. That capacity depends on our available staff and volunteers, our weekly vaccine allocation, and on your site availability. We are so grateful for your flexibility in reserving your site as needed until our vaccine allocations are determined and we can confirm whether we are using your site for first doses the following week.

You contribute to the success of our COVID vaccine clinics each and every time we use your site. We so appreciate your willingness in helping with set up, cleanup and checking in to ensure all is ok.

We gave 500 doses in all of January, then experienced some exponential growth with about 600 doses the very first week of February. As our clinic sizes grew and with the requirement to give doses within 72 hours, we appreciated your understanding and flexibility as our clinic hours changed. We appreciate your patience and assistance. By the end of March, depending on our allocation we could be giving 1200 total doses (600 first doses and 600 second doses) per week. Again, we are so grateful for your part in making this possible!

Sincerely,

Linda Flanders
GCHHS Board Chair

Goodhue County Health and Human Services (GCHHS) Board:

- Commisisoner Linda Flanders
- Commissioner Brad Anderson
- Lay Board Member Nina Pagel
- Lay Board Member Susan Johnson
- Commissioner Todd Greseth
- Commissioner Jason Majerus
- Commissioner Paul Drotos

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Goodhue County
Health and Human Services

Public Health Division
426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4882

Dear Red Wing National Guard Armory:

On behalf of Goodhue County Health and Human Services Board and the entire vaccination team, I would like to extend our deepest gratitude for the ongoing use of your site for COVID vaccination clinics.

You are such a valuable partner in our mission to vaccinate as many eligible individuals as our capacity allows. That capacity depends on our available staff and volunteers, our weekly vaccine allocation, and on your site availability. We are so grateful for your flexibility in reserving your site as needed until our vaccine allocations are determined and we can confirm whether we are using your site for first doses.

You contribute to the success of our COVID vaccine clinics each and every time we use your site. We so appreciate your willingness to help as needed with taking down tables at the site.

We gave 500 doses in all of January, then experienced some exponential growth with about 600 doses the very first week of February. As our clinic sizes grew and with the requirement to give doses within 72 hours, we sought larger sites and were grateful to make an agreement to use your site. We appreciate your patience and assistance. By the end of March, depending on our allocation we could be giving 1200 total doses (600 first doses and 600 second doses) per week. Again, we are so grateful for your part in making this possible!

Sincerely,

Linda Flanders
GCHHS Board Chair

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Health and Human Services

Public Health Division
426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4882

Dear City of Kenyon:

On behalf of Goodhue County Health and Human Services Board and the entire vaccination team, I would like to extend our deepest gratitude for the use of your site for COVID vaccination clinics.

You are such a valuable partner in our mission to vaccinate as many eligible individuals as our capacity allows. That capacity depends on our available staff and volunteers, our weekly vaccine allocation, and on site availability. You contributed to the success of our COVID vaccine clinics when we used your site for first doses in January and second doses in February. We so appreciate your willingness for us to use the space, and we will be in touch if there are future dates we may need to use it.

We gave 500 doses in all of January, then experienced some exponential growth with about 600 doses the very first week of February. As our clinic sizes grew and with the requirement to give doses within 72 hours, we appreciated your understanding and flexibility as we sought larger sites. We appreciate your patience and assistance. By the end of March, depending on our allocation we could be giving 1200 total doses (600 first doses and 600 second doses) per week. Again, we are so grateful for your part in making this possible!

Sincerely,

Linda Flanders
GCHHS Board Chair

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Health and Human Services

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426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4882

Dear Cannon Falls Public Schools:

On behalf of Goodhue County Health and Human Services Board and the entire vaccination team, I would like to extend our deepest gratitude for the ongoing use of your sites for COVID vaccination clinics.

You are such a valuable partner in our mission to vaccinate as many eligible individuals as our capacity allows. That capacity depends on our available staff and volunteers, our weekly vaccine allocation, and on your site availability. We are so grateful for your flexibility in reserving your sites as needed until our vaccine allocations are determined and we can confirm whether we are using your site for first doses the following week.

You contribute to the success of our COVID vaccine clinics each and every time we use your site. We so appreciate your willingness to a set up and take down down tables and chairs and provide maintenance at the site.

We gave 500 doses in all of January, then experienced some exponential growth with about 600 doses the very first week of February. As our clinic sizes grew and with the requirement to give doses within 72 hours, we sought larger sites and were grateful to make an agreement to use your site. We appreciate your patience and assistance. By the end of March, depending on our allocation we could be giving 1200 total doses (600 first doses and 600 second doses) per week. Again, we are so grateful for your part in making this possible!

Sincerely,

Linda Flanders
GCHHS Board Chair

Goodhue County Health and Human Services (GCHHS) Board:

- Commisisoner Linda Flanders
- Commissioner Brad Anderson
- Lay Board Member Nina Pagel
- Lay Board Member Susan Johnson
- Commissioner Todd Greseth
- Commissioner Jason Majerus
- Commissioner Paul Drotos

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Health and Human Services

Public Health Division
426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4882

Dear City of Red Wing:

On behalf of Goodhue County Health and Human Services Board and the entire vaccination team, I would like to extend our deepest gratitude for the use of your site, last fall for COVID testing, and then in January and February for COVID vaccination clinics.

You are such a valuable partner in our mission to vaccinate as many eligible individuals as our capacity allows. That capacity depends on our available staff and volunteers, our weekly vaccine allocation, and on your site availability. We are so grateful for your flexibility in reserving your site in January and as a back-up site as needed until our vaccine allocations are determined and we can confirm whether we are using your site.

You contribute to the success of our COVID vaccine clinics each and every time we use your site. We so appreciate your willingness to leave the site set up from week to week.

We gave 500 doses in all of January, then experienced some exponential growth with about 600 doses the very first week of February. As our clinic sizes grew and with the requirement to give doses within 72 hours, we appreciated your understanding and flexibility as we sought larger sites, and your willingness to be a back-up sites on certain dates. We appreciate your patience and assistance. By the end of March, depending on our allocation we could be giving 1200 total doses (600 first doses and 600 second doses) per week. Again, we are so grateful for your part in making this possible!

Sincerely,

Linda Flanders
GCHHS Board Chair

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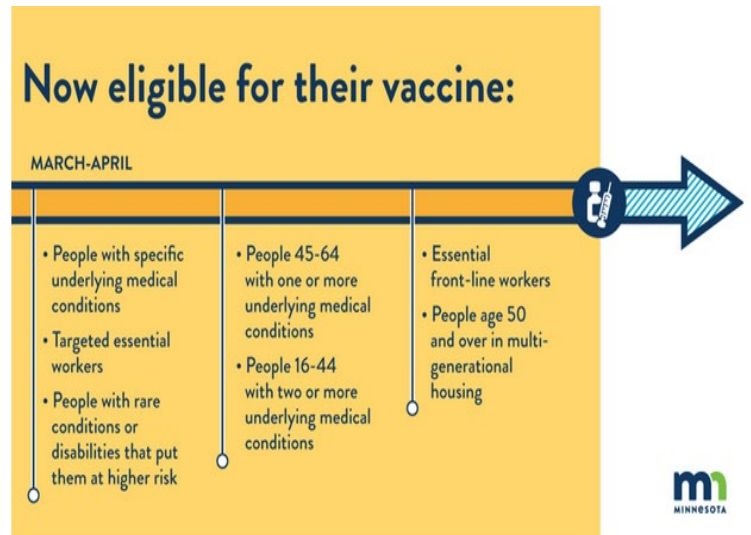
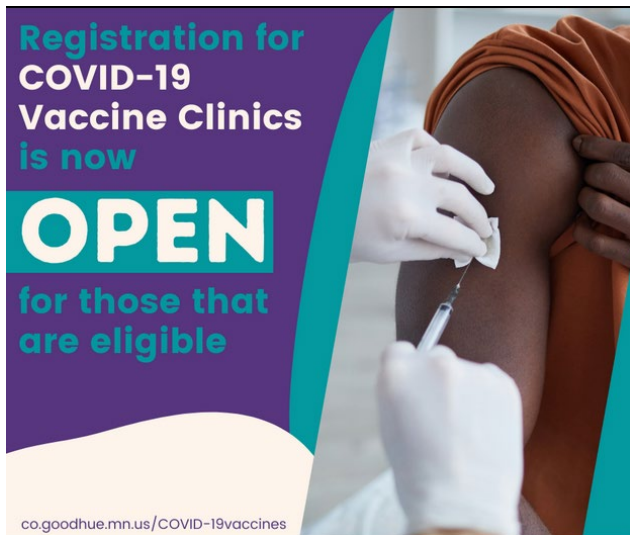


Goodhue County Health and Human Services Board

3-16-2021 COVID-19 Update

- **Public Health Key Message**
Nina Arneson, HHS Director
- **Case and Vaccine Data**
Maggie Cichosz, Child & Family Collaborative Coordinator/ Assistant PIO
- **Vaccine Clinic Planning**
Heather Arndt, HHS Emergency Preparedness Coordinator
- **Response and Outlook**
Brooke Hawkenson, Family Health Supervisor
- **COOP - GCHHS**
Kris Johnson, Deputy Director

To see if you are eligible and to register online for an appointment with Goodhue County Vaccine Clinics visit: <https://co.goodhue.mn.us/1407/Register-for-Your-Vaccine> or call 651-385-2000 to register.



Find My Vaccine:

<https://mn.gov/covid19/vaccine/find-vaccine/index.jsp>

Sign up on the Vaccine Connector to get notified when you can get your COVID-19 vaccine!

<https://vaccineconnector.mn.gov/>

Information and Resources:

- <https://co.goodhue.mn.us/COVID-19>
- <https://www.facebook.com/gchhs>
- <https://www.health.state.mn.us/diseases/coronavirus>
- <https://mn.gov/covid19>
- [Goodhue County Covid-19 Community Update – 3/11/2021](#)
- [Sign-up for Goodhue County Covid-19 Community Updates](#)

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (HHS)**



**Monthly Update
Chemical Dependency (CD) Placements
Consolidated Funding – FEBRUARY 2021**

In-Patient Approval: 5

Age Range	Total Placed	Total of Previous Treatments
15-25	2	1
26-36	2	7
37-47	1	3
48-58		
59-99		

In-Patient Placement Facilities: Wellcome Manor, Cochran, RS Eden, Transformation House, Minnesota Adult Teen Challenge

Outpatient Approvals: 4

Age Range	Total Placed	Total of Previous Treatments
15-25	2	4
26-36	1	4
37-47	1	2
48-58		
59-99		

Outpatient Placement Facilities: Common Ground, Midwest Recovery

Number of Assessments / Updates Scheduled: 20

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**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



**Monthly Update
Child Protection Assessments/Investigations**

	2017	2018	2019	2020	2021
January	21	25	21	16	20
February	22	21	20	30	17
March	17	27	34	19	
April	17	22	20	15	
May	31	19	23	21	
June	28	23	16	10	
July	21	22	16	12	
August	33	11	19	17	
September	20	17	25	18	
October	28	28	29	25	
November	19	22	24	21	
December	16	19	21	14	
Total	273	256	268	218	37

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Minnesota Department of Human Services
Elmer L. Andersen Building
Commissioner Jodi Harpstead
Post Office Box 64998
St. Paul, Minnesota 55164-0998

March 1, 2021

Mr. Brad Anderson
Chair, Goodhue County Board of Commissioners
509 West 5th Street
Red Wing, MN 55066

Re: Calendar year 2020 financial reporting

Dear Commissioner Anderson:

It is my pleasure to commend you and your staff for perfect performance in meeting the Department of Human Services (DHS) financial reporting requirements for calendar year 2020. All key quarterly fiscal reports for programs your county participates in were submitted to our Financial Operations Division on or before the report deadlines and in perfect order. This effort required submission of 32 major reports covering the four calendar quarters of 2020. These reports are:

Local Collaborative Time Study (LCTS)*	Income Maintenance Expense
MFIP Consolidated Fund	Social Service Fund
Client Statistics	Title IV-E
SEAGR	BRASS-Based Grant Fiscal Report

*If your county participates in a "local collaborative," submission of this report may require the collection of multiple local partner reports for consolidated submission to DHS.

I know this accomplishment requires planning, an efficient operation, and teamwork within your county Human Services Department. The result is timely revenue for your county and compliance with federal reporting for us at the State. Please congratulate your management and staff on this superb effort.

Sincerely,

/s/

Jodi Harpstead
Commissioner

Cc: Nina Arneson, Goodhue County Director