

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN**  
**JUNE 15, 2021**

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The Goodhue County Board of Commissioners met on Tuesday, June 15, 2021, at 8:00 a.m. in closed session to discuss employee union contract negotiations, and again in open session at 9:00 a.m. by virtual meeting with the County Administrator appearing from the County Board Room of the Government Center, Red Wing, MN with Commissioners Anderson, Majerus, Drotos, Greseth and Flanders all present and appearing by virtual meeting.

C/Anderson commented that during this meeting they would be acting as the board of commissioners for Goodhue County and also during parts of it they would be acting as the Goodhue County ditch authority.

C/Anderson asked for any disclosure of interest. There were none.

<sup>1</sup> Moved by C/Majerus, seconded by C/Flanders, and carried to approve the May 18, 2021 County Board Meeting Minutes.

<sup>2</sup> Moved by C/Majerus, seconded by C/Anderson, and carried to approve the June 1, 2021 County Board Meeting Minutes.

<sup>3</sup> Moved by C/Greseth, seconded by C/Drotos, and carried to approve the June 15, 2021 County Board Agenda.

<sup>4</sup> Moved by C/Drotos, seconded by C/Majerus, and carried to approve the following items on the consent agenda:

1. Approve the ADC 67-day temporary employee.
2. Approve the MN Lawful Gambling Permit for Nelson-Scofield VFW Post 4452.
3. Approve the Building Inspection Services-Nerstrand, MN.
4. Approve MnDOT TH 52 Detour Agreement 1046875.
5. Approve Performance Measures.

### **COUNTY SURVEYOR'S REPORT**

#### **Public Hearing: Preliminary Engineer's Report for the Improvement of Lateral B, County Ditch 1.**

C/Anderson reviewed the process the board would follow for the public hearing and asked if any of the board members wanted to offer remarks before they begin. There were no comments.

**Record of Notice Requirements.** Land Use Management Director, Lisa Hanni, reviewed the record of notice requirements for County Ditch #1 with the board.

#### **Overview of Proceedings & Examination of Petitions.**

**Public Reading of DNR Advisory Report on the Preliminary Plan.** No information was received from the DNR for reading.

**Preliminary Engineer's Report.** Chris Otterness with Houston Engineering, Inc. reviewed the engineers report with the board.

#### **Engineer's Presentation**

C/Anderson asked if any petitioners had comments and questions. There were none.

#### **Public Comment and Questions**

C/ Anderson asked three times if there was anyone from the public who would like to comment on the issue. There were no comments. C/Anderson closed the public comment portion of the hearing.

#### **Board Deliberations.**

#### **Decision of the Drainage Authority**

<sup>5</sup> Moved by C/Drotos, seconded by C/Flanders, and carried to approve the preliminary engineers report, direct

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the engineer to do the final report and approve the findings and order as prepared by Attorney, Kale Van Bruggen.

**Approve Viewer Proposal.** Staff recommended the board enter into a contract with H2Over Viewers. LLC, to determine the benefits and damages, and the benefited and damaged areas of Lateral B of County Ditch 1, and authorize the board chair to sign the contract on behalf of the County Board (Drainage Authority) when the contract is present.

<sup>6</sup> Moved by C/Flanders, seconded by C/Greseth, and carried to approve to enter into a contract with H2Over Viewers. LLC, to determine the benefits and damages, and the benefited and damaged areas of Lateral B of County Ditch 1, and authorize the board chair to sign the contract on behalf of the County Board (Drainage Authority).

**Transfer Funds.** Staff recommended the board approve the proposed resolution authorizing inter-fund transfers to cover drainage system account deficiencies.

<sup>7</sup> Moved by C/Drotos, seconded by C/Greseth, and carried to approve the following items on the consent agenda:

WHEREAS, Minnesota Statutes, section 103E.725 provides, all fees and costs incurred relating to a drainage system, including repairs, inspections, engineering, viewing, and publications, are costs of the drainage system and must be assessed against the property and entities benefited; and

WHEREAS, the Board, pursuant to procedures under the drainage code, Statutes chapter 103E, has performed work and incurred costs on Goodhue County Ditch 1 ("CD 1"); and

WHEREAS, Statutes, section 103E.655 requires the costs for drainage project proceedings and construction to be paid from the drainage system account by drawing on the account and Statutes, section 103E.645 requires the payment of fees and expenses; and

WHEREAS, prior to 2020, the drainage system account for CD 1 did not contain sufficient funds to pay current costs and presently does not contain sufficient funds to pay known and anticipated drainage system costs for 2021 and beyond; and

WHEREAS, Statutes, section 103E.655 provides that if money is not available in the drainage system account to pay current costs, the Board may, by unanimous resolution, transfer funds from any other drainage system account under its jurisdiction or from the its general revenue fund to the drainage system account. If the board transfers money from another account or fund to a drainage system account, the money plus interest must be reimbursed from the proceeds of the drainage system that received the transfer. The interest must be computed for the time the money is actually needed at the same rate per year charged on drainage liens and assessments; and

NOW, THEREFORE, the Goodhue County Board of Commissioners authorizes the creation of, and directs the County Finance Director to create, a Special Revenue Fund to serve as the drainage system account for Goodhue County Ditch 1 and transfer any and all dollars from the General Fund designated as the Ditch Fund into the Special Revenue Fund; and

FURTHERMORE, the Goodhue County Board of Commissioners hereby ratifies the 2020 \$100,000 inter-fund loan from the Goodhue County General Fund to the drainage system account for CD 1; and

FURTHERMORE, the Goodhue County Board of Commissioners authorizes the inter-fund loan from the Goodhue County General Fund to the drainage system account for CD 1 to cover deficiencies in the accounts in fiscal years 2021 in the amount of \$600,000; and

FURTHERMORE, the Goodhue County Board of Commissioners hereby sets the interest rate on the 2020 and 2021 inter-fund loan from the Goodhue County General Fund to be reimbursed from the proceeds of the Goodhue County Ditch 1 drainage system at 1.5%.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
JUNE 15, 2021**

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**Motion to Adjourn Drainage Authority Meeting.**

- <sup>8</sup> Moved by C/Flanders, seconded by C/Greseth, and carried to approve to adjourn the Drainage Authority Meeting.

**HUMAN RESOURCE DIRECTOR'S REPORT**

**June 14, 2021 Personnel Committee Report.** The Personnel Committee met on Monday, June 14 with the following items on the agenda:

*Public Works Job Description Change.* The personnel committee recommended approval to change the project engineer job description to a project manager and create a Graduate Engineer position.

- <sup>9</sup> Moved by C/Drotos, seconded by C/Majerus, and carried to approve to change the project engineer job description to a project manager and create a Graduate Engineer position.

*4H Extension Coordinator .75.* The personnel committee recommended approval to add an additional .75 FTE to the Memorandum of Agreement for an Extension Coordinator position.

- <sup>10</sup> Moved by C/Drotos, seconded by C/Flanders, and carried to approve hire a .75 Extension Coordinator position and add it to the Memorandum of Agreement with Goodhue County.

**FINANCE DIRECTOR'S REPORT**

**Hiring of Finance Controller Position.** Staff recommended the board hire Lucas Dahling for the Finance Controller position at grade 87, step 6, \$93,935.21

- <sup>11</sup> Moved by C/Majerus, seconded by C/Flanders, and carried to approve hire Lucas Dahling for the Finance Controller position at grade 87, step 6, \$93,935.21.

**Hiring of Assessment Specialist Manager Position.** Staff recommend the board promote Lisa Swenson to the Assessment Specialist Management Position at grade 83, step 7, \$72,113.60 annually.

- <sup>12</sup> Moved by C/Flanders, seconded by C/Anderson, and carried to approve promote Lisa Swenson to the Assessment Specialist Management Position at grade 83, step 7, \$72,113.60 annually.

**COMMITTEE REPORTS:**

C/Drotos	•
C/Greseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	•
Administrator Arneson	•

**New/Old Business.**

**Commissioner Correspondence.** C/Flanders suggested the board approve a public/private partnership for Nuvera's Welch Village Broadband project and the use of \$19,000 of American Rescue Plan Funds to be completed the summer of 2021.

- <sup>13</sup> Moved by C/Drotos, seconded by C/Greseth, and carried to approve the use of \$19,000 of American Rescue Plan Funds to join the public/private partnership for Nuvera's Welch Village Broadband project to be completed the summer of 2021.

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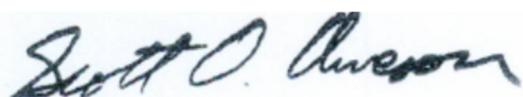
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**Review and Approve the County Claims**

- 14 Moved by C/Majerus, seconded by C/Greseth, and carried to approve to pay the County claims in the amount of 01-General Revenue \$1,287,795.34, 03-Public Works \$384,312.49, 11- Human Service Fund \$135,883.37, 12- GC Family Services Collaborative \$00, 21-ISTS \$00, 25- EDA \$15,509.00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$311,758.69, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$18,358.85, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$00, 81-Settlement \$16,164,916.20, in the total amount of \$18,318,533.94.

**Adjourn**

- 15 Moved by C/Majerus, seconded by C/Greseth, and carried to approve to adjourn the June 15, 2021, County Board Meeting.




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SCOTT O. ARNESON  
COUNTY ADMINISTRATOR




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BRAD ANDERSON, CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the May 18, 2021 County Board Meeting Minutes. (Motion carried 5-0)
2. Approved the June 1, 2021 County Board Meeting Minutes. (Motion carried 5-0)
3. Approve the June 15, 2021 County Board Meeting Agenda. (Motion carried 5-0)
4. Approved the Consent Agenda. (Motion carried 5-0)
5. Approved the preliminary engineer's report for County Ditch 1. (Motion carried 5-0)
6. Approved the viewer's proposal for County Ditch 1. (Motion carried 5-0)
7. Approved the transfer of funds for County Ditch 1. (Motion carried 5-0)
8. Approved to adjourn the drainage authority meeting. (Motion carried 5-0)
9. Approved the job description changes in public works. (Motion carried 5-0)
10. Approved the addition of .75 Extension Coordinator in the Extension Office. (Motion carried 5-0)
11. Approved to hire Lucas Dahling as the Finance Controller at grade 87, step 6. (Motion carried 5-0)
12. Approved to promote Lisa Swenson as the Assessment Specialist Manager at grade 83, step 7. (Motion carried 5-0)
13. Approved the use of American Rescue Funds for the Welch Broadband Project. (Motion carried 5-0)
14. Approved the county claims. (Motion carried 5-0)
15. Approved to adjourn the June 15, 2021 County Board Meeting. (Motion carried 5-0)