

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
NOVEMBER 16, 2021**

The Goodhue County Board of Commissioners met on Tuesday, November 2, 2021, at 7:30 a.m. in closed session to discuss employee union contract negotiations, and again in open session at 9:00 a.m. by virtual meeting with the County Administrator appearing from the Goodhue County Boardroom, Government Center, Red Wing, MN, with Commissioners Anderson, Majerus, Drotos, Greseth and Flanders all present and appearing by virtual meeting.

C/Anderson asked for any disclosure of interest. There were none.

- ¹ Moved by C/Flanders, seconded by C/Drotos, and carried to approve the October 28, 2021 County Board Special Session meeting minutes.
- ² Moved by C/Greseth, seconded by C/Drotos, and carried to approve the November 2, 2021 County Board meeting minutes.
- ³ Moved by C/Flanders, seconded by C/Greseth, and carried to approve the November 16, 2021 County Board Agenda.
- ⁴ Moved by C/Flanders, seconded by C/Greseth, and carried to approve the consent agenda:

1. Approve the 2022-2024 City of Pine Island Law Enforcement contract.
2. Approve the hire of an ADC temporary employee.
3. Approve to order the 2022 squad vehicles in 2021.
4. Approve Agreement with Featherstone Twp for Emergency Polling Place Designation.
5. Approve Final of 2021 Aggregate Surfacing.
6. Approve New PACE Special Assessment.
7. Approve of MnDOT TH19 & CSAH 20 Signal Replacement Agreement.
8. Approve Tobacco License Annual Renewal.

COUNTY SURVEYOR'S REPORT

Public Hearing- County Ditch 1. The County Board, as the Drainage Authority, is holding a public hearing for Goodhue County Ditch 1. Kale Van Bruggen, attorney with Rinke-Noonan, representing Goodhue County on the issue, reviewed the procedure that the county has followed to get to the point of having the public hearing today.

Chris Otterness, with Houston Engineering, Inc. reviewed the final engineer's report with the board.

C/Anderson asked three times for public comment. There was none.

Kale Van Bruggen noted that there was a correction to the statute listed in paragraph twenty-four of the findings and order. It should be Minnesota Statutes, section 103E.335.

- ⁵ Moved by C/Flanders, seconded by C/Greseth, and carried to approve the findings and final order for Goodhue County Ditch 1.

County Surveyor, Lisa Hanni, recommended the board appoint H2Over Viewers, LLC to report on damages and benefits for the acquisition of right-of-way necessary for repair construction west of CR59 at conjunction of Branches A and B tiles.

- ⁶ Moved by C/Drotos, seconded by C/Greseth, and carried to appoint H2Over Viewers, LLC to report on damages and benefits for the acquisition of right-of-way necessary for repair construction west of CR59 at conjunction of Branches A and B tiles.

Riparian Buffer Penalties. The County Board accepted responsibility for enforcement of the Riparian Buffer requirements and established a set of procedures for compliance in January 2018. Land Use Management (LUM) staff and SWCD have been notifying land owners since 2015 about buffer regulations, and have been helping them with the creation and maintenance of the required buffers. Aerial photographs and Lidar were used to initially identify over 3500 parcels that are subject to these requirements. In 2018 staff notified land owners of 43 parcels that they had until November 2019 to establish the buffer. Since that time, all have complied except four land owners.

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Staff recommended the County Board assess the following penalties to the respective landowner's property taxes beginning January 1, 2022 and that the penalty fees collected be deposited into the Riparian Buffer budget:
Calculated from December 1, 2019 – January 1, 2022

Ray Greseth 30-002-0400 \$4100.00, Bruce Boyum 44-028-1300 \$4100.00, Steve Boyum 44-028-0100 \$4100.00 & 44-028-0600 \$4100.00, and Kristin Samuelson 44-028-1301 \$4100.00

Kristin Samuelson addressed the board on parcel 44-028-1301.

⁷ Moved by C/Drotos, seconded by C/Flanders, and carried (4-1-0) with C/Majerus dissenting to approve to assess the following penalties to the respective landowner's property taxes beginning January 1, 2022 and that the penalty fees collected be deposited into the Riparian Buffer budget, calculated from December 1, 2019 – January 1, 2022:

Ray Greseth 30-002-0400 \$4100.00, Bruce Boyum 44-028-1300 \$4100.00, Steve Boyum 44-028-0100 \$4100.00 & 44-028-0600 \$4100.00, and that staff work with Kristin Samuelson for parcel 44-028-1301 to ensure she has met the repairs.

FINANCE DIRECTOR'S REPORT

Election Equipment- Poll Pads. This issue was discussed at a previous Committee of the Whole meeting. Staff was looking for direction from the board whether or not they would like to move forward with the purchase of Poll Pads up to the amount of \$200,000 using ARPA funds.

C/Anderson questioned if there have been conversations with election judges or people running the elections regarding moving this direction. Brian Anderson stated there had not been any conversations at this point. Staff was waiting to see if the board wanted to move in this direction.

⁸ Moved by C/Greseth, seconded by C/Flanders, and carried (4-1-0) with C/Drotos dissenting to approve to move forward with Election Equipment- Poll Pads up to the amount of \$200,000 using ARPA funds to pay for it.

ARPA Program and Budget. Finance Director, Brian Anderson, reviewed the updated ARPA Program and proposed budget following the budget workshop with the board. Staff recommended the board approve the revised ARPA Program and Budget as presented.

C/Drotos made a motion to move forward with the ARPA Program and Budget as presented. Motion died for a lack of a second.

Brian Anderson noted that this would be a budget that gets updated regularly.

C/Anderson noted that the board just approved moving forward with ARPA funds to pay for the Poll Pads and that was part of this ARPA budget.

⁹ Moved by C/Greseth, seconded by C/Flanders, and carried to approve the use of American Rescue Plan Act Funds to pay for Poll Pads.

C/Anderson suggested that the ARPA budget continue to be brought back to the board for review, with the specific line items that need approval pointed out.

COUNTY ADMINISTRATOR'S REPORT

County Veteran's Service Officer. Staff recommended the board approve Joel Rustad as the Goodhue County Veteran's Service Officer at Grade 86, Step 1 according to the 2021 pay table and accrue 10 hours of vacation per month.

C/Drotos noted that he would like to provide his input on the replacement hired as the Assistant CVSO.

¹⁰ Moved by C/Drotos, seconded by C/Flanders, and carried to approve the following:

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- 1) Appoint Joel Rustad as the Goodhue County Veteran’s Service Officer at Grade 86, Step 1 according to the 2021 pay table and accrue 10 hours of vacation per month and will be eligible for county benefits.
- 2) Upon successful completion of the fingerprint background check, the Board Chair administers the Oath of Office to Mr. Rustad, whose term of appointment will be for four years, with the first term being November 2021- November 2025. Upon positive performance, Mr. Rustad would be eligible for future re-appointments.
- 3) The immediate posting of the Assistant County Veteran Service Officer, back filling Mr. Rustad’s current position.

County Engineer/Public Works Director. The issue to hire Jess Greenwood as the next County Engineer/Public Works Director with the proposed salary and benefits offer was tabled from the November 2, 2021 County Board meeting to today’s meeting.

The board discussed the history of why the board previously grandfathered out paying for department head family health insurance.

¹¹ Moved by C/Drotos, seconded by C/Flanders, and carried to approve to hire Jess Greenwood as the next County Engineer/Public Works Director with the following wage and benefit offer, with further discussion to take place regarding the free family health insurance:

- 1) Appointment as County Engineer/Public Works Director at a 4 year term.
- 2) Appointment effective May of 2023.
- 3) Salary at Grade 90, at the next step above \$145,000.
- 4) Vehicle allowance equal to the County Administrator.

COMMITTEE REPORTS: deferred

C/Drotos	•
C/Greseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	•
Administrator Arneson	•

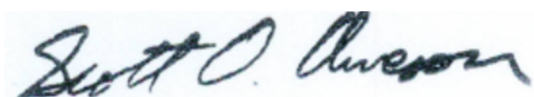
Review and Approve the County Claims

¹² Moved by C/Majerus, seconded by C/Greseth, and carried to approve to pay the County claims in the amount of 01-General Revenue \$837,590.80, 03-Public Works \$352,586.58, 11- Human Service Fund \$26,067.66, 12- GC Family Services Collaborative \$20.00, 15- County Ditch 1 \$3,152.50, 21-ISTS \$00, 25- EDA \$00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$9,534.53, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$11,330.54, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$21,645.59, 81-Settlement \$6,290,538.84, in the total amount of \$7,566,222.19.

Adjourn

¹³ Moved by C/Majerus, seconded by C/Drotos, and carried to approve to adjourn the November 16, 2021, County Board Meeting.

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SCOTT O. ARNESON
COUNTY ADMINISTRATOR



BRAD ANDERSON, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the October 28, 2021 County Board Special Session Meeting Minutes. (Motion carried 5-0)
2. Approved the November 2, 2021 County Board Meeting Minutes. (Motion carried 5-0)
3. Approve the November 16, 2021 County Board Meeting Agenda. (Motion carried 5-0)
4. Approved the Consent Agenda. (Motion carried 5-0)
5. Approved the findings and final order for County Ditch 1. (Motion carried 5-0)
6. Approved to appoint views for County Ditch 1. (Motion carried 5-0)
7. Approved to assess buffer penalties. (Motion carried 4-1-0)
8. Approved to move forward with the Election Poll Pad Equipment. (Motion carried 4-1-0)
9. Approved to use ARPA Program and Budget funds for Poll Pad Equipment. (Motion carried 5-0)
10. Approved to name Joel Rustad as the County Veteran's Service Officer. (Motion carried 5-0)
11. Approved to name Jess Greenwood as the next County Engineer/Public Works Director. (Motion carried 5-0)
12. Approved the county claims. (Motion carried 5-0)
13. Approved to adjourn the November 16, 2021 County Board Meeting. (Motion carried 5-0)