



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

BOARD OF COMMISSIONERS AGENDA

**COUNTY BOARD ROOM
GOVERNMENT CENTER, RED WING**

**JANUARY 18, 2022
9:00 A.M.**

VIRTUAL MEETING NOTICE

Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.

The Goodhue County Board of Commissioners will be conducting a county board meeting pursuant to this section on January 18, 2022 at 9:00 a.m. in the County Board Room. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/472432445> or calling 1 877 309 2073 OR 1 571 317 3129 any time during the meeting. Access Code: 472-432-445

PLEDGE OF ALLEGIANCE

Disclosures of Interest

Review and approve the previous board meeting minutes.

Documents:

[Jan 4.pdf](#)

Review and approve the county board agenda

Review and approve the following items on the consent agenda:

1. Approve the Proclamation in Recognition of Sex Trafficking Awareness Month.

Documents:

[Sex Trafficking Awareness Month.pdf](#)

2. Approve 2022 HAVA Grant.

Documents:

[2022 Election HAVA Grant.pdf](#)

3. Approve Hiring of Property Transfer Specialist Position.

Documents:

[Approve Hiring of Property Transfer Specialist Position.pdf](#)

4. Approve Personnel Policy Chapter 13.1 Update.

Documents:

[Personnel Policy Chapter 13.1 Update.pdf](#)

5. Approve the 2022 Committee Structure Appointments.

Documents:

[Committee Appointments.pdf](#)

6. Approve Award of 2022 Bituminous Paving Contract.

Documents:

[2022 Bituminous Paving Contract.pdf](#)

7. Approve Award of 2022 Spring Box Culvert Construction Contract.

Documents:

[2022 Spring Box Culvert Contract.pdf](#)

8. Approve the 2022-2024 MOA Extension Staff.

Documents:

[MOA 2022.pdf](#)

Regular Agenda

Public Works Director's Report

1. Byllesby Park Pavilion Funding

Documents:

[Clarification of Unassigned Fund Balance_Award Park Pavilion Construction Contract.pdf](#)

Extension Office Director's Report

1. Goodhue County Extension Office New Hire Rachel Danielson.

Documents:

[Danielson Introduction.pdf](#)

Finance Director's Report

1. 2022 Financial Policies

Documents:

[2022 Financial Policies.pdf](#)

Human Resource Director's Report

1. January 18, 2022 Personnel Committee Report.

[Personnel Committee Packet](#)

For Your Information

1. Project Status Report.

Documents:

[Project Status Report 18 Jan 22.pdf](#)

Commissioner Correspondence

1. Buffer Strip Parcels

Documents:

[Boyum Parcel 1.pdf](#)
[Boyum Parcel 2.pdf](#)
[Boyum Parcel 3.pdf](#)
[Greseth Parcel.pdf](#)
[Samuelson Parcel.pdf](#)

County Board Committee Reports

New and Old Business

Review & Approve County Claims

Documents:

[County Claims 1-18-22.pdf](#)

ADJOURN

12:00 P.M. CLOSED SESSION COUNTY BOARD MEETING

Employee Union Contract Negotiations

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JANUARY 4, 2022**

The Goodhue County Board of Commissioners met on Tuesday, January 4, 2022, at 9:00 a.m. by virtual meeting with the County Administrator appearing from the Goodhue County Boardroom, Government Center, Red Wing, MN, with Commissioners Anderson, Majerus, Drotos, Greseth and Flanders all present and appearing by virtual meeting.

Administrator Arneson called the meeting to order and asked for nominations for the 2022 Goodhue County Board Chairman.

¹ Moved by C/Drotos, seconded by C/Anderson, and carried to approve to appoint Commissioner Majerus as the 2022 Goodhue County Board Chairman.

Mr. Arneson asked three times if there were any other nominations. There were no other nominations.

² Moved by C/Anderson, seconded by C/Drotos, and carried to approve close nominations and appoint Commissioner Majerus as the 2022 Goodhue County Board Chairman.

C/Majerus asked for nominations for the 2022 Goodhue County Board Vice Chairman.

C/Anderson, nominated C/Flanders for the 2022 Goodhue County Board Vice Chairman. C/Drotos seconded the nomination.

C/Majerus asked three times if there were any further nominations for Vice Chair.

³ Moved by C/Anderson, seconded by C/Greseth, and carried to approve to close nominations and appoint Commissioner Flanders as the 2022 Goodhue County Board Vice Chairman.

C/Majerus asked for any disclosure of interest. There were none.

⁴ Moved by C/Anderson, seconded by C/Drotos, and carried to approve the December 14, 2021 County Board meeting minutes.

⁵ Moved by C/Greseth, seconded by C/Flanders, and carried to approve the December 21, 2021 County Board meeting minutes.

⁶ Moved by C/Anderson, seconded by C/Greseth, and carried to approve the January 4, 2022 County Board Agenda.

⁷ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the following items consent agenda as amended:

1. Approve date for 2022 Board of Appeal and Equalization.
2. Approve 2022 Mileage Reimbursement Rate Policy.
3. Approve Tuition Reimbursement for Jodi Skeen, HHS (Fall 2021).
4. Approve Tuition Reimbursement for Jodi Skeen, HHS (Spring 2022).
5. Approve Tuition Reimbursement for Kristina Streich, HHS (Fall 2021).
6. Approve LELS #78 Contract.
7. Approve LELS #92 Contract.

COUNTY ADMINISTRATOR'S REPORT

2022 Official Publication. Minnesota Statute 375.12 requires County Boards to let an annual contract to a qualified newspaper for publication of its official proceedings. This must be approved at the first regular session of the board in January each year. The newspaper will also be designated as the official newspaper for the County's other public notices. We have received two bids. Staff recommends that the County Board open the sealed bids and designate the County's Official Publication for 2022.

⁸ Moved by C/Anderson, seconded by C/Drotos, and carried to approve to name Grimsrud Publishing- The News Record as the 2022 Official Publication for Goodhue County with the following rates:

\$8.50 per inch for the first insertion

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JANUARY 4, 2022**

\$7.50 per inch for any subsequent insertion of the same legal notice

2022 County Board Meeting Dates. Minnesota Statutes 13D.04 outline the requirements for notice of public meetings. This statute requires that “a schedule of the regular meetings of a public body shall be kept on file at its primary offices.” Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law have been temporarily conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021. Staff recommended the board continue with virtual county board meetings at 9:00 a.m. in the County Board Room on the first and third Tuesday of each month. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into the GoToMeeting or by calling the phone number provided on each meeting agenda. Historically, the board has participated in out county meetings in Kenyon during the month of May and at both the Cannon Valley Fair and the Goodhue County Fair during the summer months. If it is determined that these events will be held and it is safe to meet in person, staff recommends the board conduct their meetings at these events as they have in the past. All meeting dates and times will be posted to the county website once scheduled.

⁹ Moved by C/Anderson, seconded by C/Drotos, and carried to approve to approve virtual county board meetings at 9:00 a.m. in the County Board Room on the first and third Tuesday of each month with the possibility of meeting at Kenyon City Hall the first meeting in May, and meeting at the Cannon Valley Fair and the Goodhue County Fair if it is determined that these events will occur.

HUMAN RESOURCE DIRECTOR'S REPORT

Elected Official Minimum Salary. Human Resource Director, Melissa Cushing, noted that the county was required to post the elected official minimum salary for the Sheriff and County Attorney on the year of an election for those positions.

¹⁰ Moved by C/Drotos, seconded by C/Greseth, and carried to approve the following minimum salary for the County Attorney and County Sheriff for 2022 as follows:

Sheriff – \$102,419.20
County Attorney- \$120,419.20

PUBLIC WORKS DIRECTOR'S REPORT

Award Byllesby Park Pavilion Construction Contract. Staff recommended the board approve Alternate 1 and Alternate 2, of the staff report and award the Goodhue County Byllesby Park Pavilion & Essential Service Project No. GMRPTC21-08 to Lift Bridge Builders for \$1,803,360.00; additionally, staff is requesting change order authority not to exceed 10% of the approved bid, and, It is further recommended that Unassigned Fund Balance of up to \$400,000 be utilized to cover the difference between current Total Project Funding and Total Project Cost, based upon the actual low bid (including alternate bids).

¹¹ Moved by C/Drotos, seconded by C/Anderson, and carried (4-1-0) with C/Majerus dissenting to approve Alternate 1 and Alternate 2 of the staff report:

COMPANY	BASE BID AMOUNT	ALTERNATE 1- Thermally modified ash instead of reclaimed ash or oak	ALTERNATE 2 - Asphalt shingles instead of metal roofing	BASE BID MINUS ALTERNATES
Lift Bridge Builders	\$1,945,000.00	-\$75,640.00	-\$66,000.00	\$1,803,360.00

and award the Goodhue County Byllesby Park Pavilion & Essential Service Project No. GMRPTC21-08 to Lift Bridge Builders for \$1,803,360.00 and grant staff change order authority not to exceed 10% of the approved bid and that Unassigned Fund Balance of up to \$400,000 be utilized to cover the difference between current Total Project Funding and Total Project Cost, based upon the actual low bid (including alternate bids).

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JANUARY 4, 2022**

COMMITTEE REPORTS:

C/Drotos	•
C/Greseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	•
Administrator Arneson	•

Review and Approve the County Claims

- 12 Moved by C/Majerus, seconded by C/Greseth, and carried to approve to pay the County claims in the amount of 01-General Revenue \$676,271.52, 03-Public Works \$357,462.67, 11- Human Service Fund \$154,541.01, 12- GC Family Services Collaborative \$00, 15- County Ditch 1 \$6,510.15, 21-ISTS \$00, 25- EDA \$900.00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$31,859.02, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$29,457.28, 62-Recycling Center \$00, 63-HHW \$00, 72- Other Agency Funds \$229,651.94, 81-Settlement \$2,318.39, in the total amount of \$1,488,971.98.

Adjourn

- 13 Moved by C/Flanders, seconded by C/Drotos, and carried to approve to adjourn the December 14, 2021, County Board Meeting.

SCOTT O. ARNESON
COUNTY ADMINISTRATOR

BRAD ANDERSON, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved to nominate Jason Majerus for the 2022 County Board Chair. (Motion carried 5-0)
2. Approved to close nominations and appoint Jason Majerus as the 2022 County Board Chair. (Motion carried 5-0)
3. Approved to appoint Linda Flanders as the 2022 Vice Chair of the County Board. (Motion carried 5-0)
4. Approved the December 14, 2021 County Board Meeting Minutes. (Motion carried 5-0)
5. Approved the December 21, 2021 County Board Meeting Minutes. (Motion carried 5-0)
6. Approved the January 4, 2022 County Board Meeting Agenda. (Motion carried 5-0)
7. Approved the consent agenda. (Motion carried 5-0)
8. Approved to name the News Record as the 2022 Official Publication for Goodhue County. (Motion carried 5-0)

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JANUARY 4, 2022**

9. Approved the 2022 County Board Meeting Dates. (Motion carried 5-0)
10. Approved the Elected Official Minimum Salaries for 2022. (Motion carried 5-0)
11. Approved to award the contract for the Byllesby Park Pavilion & Essential Services Project. (Motion carried 4-1-0)
12. Approved the county claims. (Motion carried 5-0)
13. Approved to adjourn the December 14, 2021 County Board Meeting. (Motion carried 5-0)

DRAFT

To: Goodhue County Board

From: Safe Harbor Protocol Team

Subject: Sex Trafficking and Exploitation Awareness Month

Date: January 10, 2022

The Goodhue County Safe Harbor Protocol Team was formed in 2018 to develop a Protocol that serves as a guide for service providers responding to trafficked and sexually exploited youth. The protocol ensures a victim-centered and consistent response to victims of sex trafficking and exploitation. Since the protocol was completed in 2019, the Safe Harbor Protocol Team has trained partner agencies on trafficking and exploitation and is beginning to plan for evaluating how the protocol is working.

Current members of the Goodhue County Safe Harbor Protocol Team include: HOPE Coalition, Red Wing Police Department, Lake City Police Department, Goodhue County Health & Human Services (Child Protection and Public Health), Minnesota Department of Corrections (DOC), Goodhue County Court Services, Mayo Clinic Health Systems- Red Wing, Common Ground Outpatient Treatment Center, Goodhue County Attorney's Office, Goodhue County Sheriff's Office, Red Wing Youth Outreach, Southern Minnesota Regional Legal Services (SMRLS), and the Southeast Minnesota Safe Harbor Regional Navigator.

The attached Proclamation honors all Minnesotans who have been victims of sex trafficking, as well as those who have dedicated their lives and their time serving victims of sex trafficking and exploitation in Goodhue County and in the State of Minnesota. The Proclamation also urges all residents of Goodhue County to join in promoting a shift away from the culture of tolerance toward human sex trafficking and exploitation.

The members of the Goodhue County Safe Harbor Protocol Team ask the Goodhue County Board to sign the attached Proclamation, recognizing January as Sex Trafficking and Exploitation Awareness Month.

Proclamation in Recognition of Sex Trafficking Awareness Month

WHEREAS, Sex Trafficking Awareness Month calls attention to the fact that human trafficking is widespread and impacts every person in this community,

WHEREAS, Sex trafficking is a form of modern-day slavery and occurs when an adult or child is recruited, harbored, obtained, or exported through force, fraud or coercion for the purposes of sexual exploitation; and

WHEREAS, Sex trafficking is a crime that occurs throughout Minnesota and impacts Minnesota children from diverse geographic and socio-economic backgrounds, and;

WHEREAS, Sex trafficking significantly threatens the safety and well-being of the child victims, some as young as infants, and vulnerable adults being purchased, as well as the families of buyers, legitimate businesses and our communities; and

WHEREAS, Minnesota Cities and Counties can play a leading role in the fight against sex trafficking in Minnesota through their efforts around child protection, public health, human services, housing, law enforcement, and prosecution and local county corrections, and probation services; and

WHEREAS, with leadership, dedication, and encouragement, there is compelling evidence that we can be successful in reducing sex trafficking in our community through prevention education, increased awareness, and hold offenders who participate in sex trafficking responsible for their actions

WHEREAS, Community education and parental involvement is crucial in the prevention of children being manipulated and coerced into abusive situations; and

NOW, THEREFORE, BE IT RESOLVED, that we will continue our efforts to combat the sexual exploitation of our children and vulnerable adults, and mitigate the associated public safety, economic, and health risks to our community, in collaboration with other anti-human trafficking organizations by;

Combating sexual exploitation through comprehensive education of our team, and the implementation and enforcement of a zero- tolerance policy against any act which may support the sex trafficking of humans.

And ask ALL residents of Goodhue County to join us in promoting a shift away from the culture of tolerance toward human sex trafficking and exploitation; and supporting and hearing the voices of those who have been victims of sex trafficking and exploitation.

Goodhue County proclaims January 2022 as Sex Trafficking and Exploitation Awareness Month in honor of all the Minnesotans who have been victims of sex trafficking, as well as those who have dedicated their lives and their time serving victims of sex trafficking and exploitation in Goodhue County and in the State of Minnesota.



Brian J. Anderson
Goodhue County Auditor/Treasurer
Goodhue County Finance & Taxpayer Services

Brian.anderson@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Phone (651) 385-3032

TO: County Board of Commissioners
FROM: Brian J. Anderson, Goodhue County Auditor/Treasurer
SUBJECT: 2022 Help America Vote Act (HAVA) Grant Application
DATE: January 18, 2022

BACKGROUND

During the 2021 1st Special Session, the Minnesota Legislature, via Chapter 12, Article 1, Sec. 41, directed the distribution of \$3 million from federal Help America Vote Act (HAVA) appropriations as grants to political subdivision. These funds must be used to improve accessibility to implement security improvements for elections systems for, and/or fund other activities to improve the security of, federal elections

DISCUSSION

Certain prerequisites must be completed or scheduled to be completed by the grant application due date of January 31, 2022. Those prerequisites are as follows:

- Complete the Nationwide Cyber Security Review (NCSR)
- Schedule a Virtual Service Review (VSR) with Elections Infrastructure – Info Sharing and Analysis Center (EI-ISAC)
- Schedule a virtual discussion with MN.IT SOC Cyber Navigator to discuss the Statewide Security Monitoring Initiative (SSMI) and other MN.IT security support available to Minnesota counties
- Complete OSS Election Security/Network Defense Capabilities Questionnaire
- Complete EI-ISAC's Election Infrastructure Assessment Tool or complete CISA's Election Risk Profile Tool
- Complete two of the following
 - Vulnerability Scanning
 - Web Application Scanning
 - Phishing Campaign Assessment
 - Remote Penetration Test

Upon completion, Goodhue County would initially be eligible for the maximum of \$30,590.59.

RECOMMENDATION

Staff recommends the board accept the 2022 HAVA grant application by approving the attached resolution.

A RESOLUTION

Approving Goodhue County's application for 2022 Help America Vote Act (HAVA) Grant.

WHEREAS, Minnesota counties are responsible for administering elections, which includes implementing security improvements for elections systems, and other activities to improve the security of federal elections; and

WHEREAS, in 2021, the Minnesota Legislature authorized \$3 million for the Help America Voter Act appropriations to assist counties with making security improvements to the election infrastructure; and

WHEREAS, to receive funding from the Help America Vote Act Grant, counties must submit an application to the Minnesota Secretary of State before January 31, 2022; now, therefore,

BE IT RESOLVED, Goodhue County approves its application for funding from the Help America Vote Act Grant; and

BE IT FURTHER RESOLVED, the County certifies that any funds awarded from the Help America Vote Act Grant will be used to implement security improvements for elections systems or any other activities to improve the security of federal elections that are approved by the Secretary of State.



Goodhue County Grant Form

Grant Information

Grant Award: \$30,590.59 (Maximum)
Name of Grant: Help America Vote Act
Sponsoring Agency: Minnesota Secretary of State
Grant Period: 3/18/2022 – 11/8/2022

Department Information

Department: Finance & Taxpayer Services
Primary Contact Person: Brian Anderson
Phone number: 651-385-3043

Purpose:

Improve accessibility to implement security improvements for election systems for, and/or fund other activities to improve the security of, federal elections.

MN OSS interprets the statutory language to extend to wider IT / network / and physical security and accessibility improvements and enhancements to county environments (virtual and physical), so long as elections functions are covered.

Restrictions:

Funds are expected to be used in advance of the 2022 November State General Election.

Reimbursement Payment up front Match (\$ or in-kind)

Website Address:

CFDA # (if Federal Grant): N/A

Date sent to Administration: January 12, 2022

Board Approval Date (for office use only): _____



***Finance and Taxpayer Services
Assessor Division***

Lavon Augustine, County Assessor

*509 W. Fifth St.
Red Wing, MN 55066
651-385-3012*

TO: Board of Commissioners

FROM: Lavon Augustine, Assessor

DATE: January 11, 2022

SUBJECT: Hiring (backfill) of Property Transfer Specialist Position

BACKGROUND

One of the two Property Transfer Specialists positions in the Assessor's Department became available due to a resignation. Staff posted for the position and held interviews on January 11, 2022. The position was offered to and accepted by internal candidate Rachel Griebing.

DISCUSSION

With approval from the Board, Ms. Griebing's new start date would be January 31, 2022. Being Ms. Griebing is a current employee, the County's internal hiring policy states they should get at least a 2% pay increase. Therefore, it is recommended that Ms. Griebing start at Grade 82, Step 3 at \$27.00 per hour.

RECOMMENDATION

Staff is recommending approval of Ms. Griebing for the position of Property Transfer Specialist at Grade 82, Step 3 (\$27.00 hourly) with a start date of January 31, 2022.



Lucas R. Dahling
Finance Controller
Goodhue County Finance & Taxpayer Services

Lucas.dahling@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Phone (651) 385-3021

TO: County Board of Commissioners
FROM: Lucas Dahling, Finance Controller
SUBJECT: Personnel Policy Chapter 13.1 Update
DATE: January 18, 2022

BACKGROUND

During the audit of the year ended December 31, 2020, the County received a finding related to access rights for terminated employees.

DISCUSSION

Staff has analyzed and addressed the finding. In response, staff has updated the Personnel Policy Chapter 13.1 Separation from Employment. The updated policy clarifies what duties need to be performed by specific department heads and supervisors, the deadline for completion of these duties, as well as how they will be notified when individuals will no longer be active employees. The Management Team has reviewed the policy.

RECOMMENDATION

Staff recommends the Board approve the update to the Personnel Handbook Chapter 13.1 Separation from Employment.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 West 4th Street
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

TODD GRESETH
3rd District
46804 Hwy 57 Blvd.
Wanamingo, MN 55983

JASON MAJERUS
4th District
39111 County 2 Blvd.
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066

Chapter 13 – Separations and Discipline

13.1 SEPARATION FROM EMPLOYMENT

Retirement

Employees desiring to retire in good standing shall give written notice of their intent to retire at least 60 days to their Supervisor, who in turn shall submit the written notice of the retirement to the Human Resource Department. Processing of retirement and severance benefits will be in accordance with regular payroll processing.

Resign in Good Standing

Employees wishing to resign in good standing shall give written notice not less than two weeks before such resignation shall be effective. Department heads, supervisors and nurses are required to provide four weeks' notice. Failure to give such notice may result in forfeiture of some fringe benefit payments authorized herein.

Unauthorized Absence

An unauthorized absence of an employee for three consecutive workdays shall be considered by the County Administrator as resignation of such employee.

Employees are encouraged to complete an exit interview with the Human Resources Department.

Termination

Employees that do not resign in good standing are subject to termination and loss of accrued and unused fringe benefits.

Final Pay Check Provisions

Once it is known that an individual will no longer be an active employee, the Supervisor will notify the Facilities Maintenance, Finance, Human Resources, and Information Technology Department Heads immediately by submitting the Employee Termination Form on the County Internal Website. Unless otherwise provided in Minnesota Statute, employees leaving employment from County service will receive their final paycheck when the following actions have been taken. The Department Heads and Supervisor must notify the Human Resources Department within one week of the termination notice if the following items have not been completed.

- Finance Department:
 - Collect and cancel all P-Cards
 - Cancel all bank account access
- Information Technology Department:
 - Terminate any computer and network access
 - Terminate any cell phone access
- Maintenance Department:
 - Secure keys
 - Cancel fob
 - Destroy ID Card
- Human Resources Department:
 - Recovery of HSA Funding Advance
 - Recovery of Tuition Reimbursement within claw back period

- Supervisor/Department Head:
 - Recovery of County Prepaid Monies
 - Recovery of Other Property on Loan or Being Utilized
 - Notify the Finance Department of any possible bank account access

Employees are encouraged to complete an exit interview with the Human Resource Department.



Scott O. Arneson
County Administrator
Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001

To: County Board of Commissioners

Date: January 12, 2022

Re: 2022 Committee Structure

Attached for your review is the proposed 2022 Committee Structure. All commissioners agreed to continue with their current committee appointments with the exception of the budget/personnel committee, which is always the board chair and vice chair. Staff recommends approval. Once approved this information will be updated on the county website.

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5th District
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An Equal Opportunity Employer



2022 COMMITTEE STRUCTURE

COMMITTEE	APPOINTMENTS	Meeting dates
AMC Environmental & Natural Resources	C/Drotos	AMC in December
AMC General Government	S. Arneson	AMC in December
AMC Health & Human Services	N. Arneson	AMC in December
AMC Native American Task Force	C/Flanders, S. Arneson	AMC in December
AMC Public Safety	C/Flanders	AMC in December
AMC Transportation and Infrastructure	C/Anderson	AMC in December
AMC MCIT Committee	C/Greseth	AMC in December
Budget/Personnel	Chair/Vice Chair	3 rd Tuesday or as needed
Cannon Valley Trail – Joint Powers Board (2 Commissioners)	C/Anderson, C/Flanders	4 th Tuesday of each month at 6:30 pm (no meeting in Feb or Dec). Scott Reopke, Trail Mgr will contact you.
Cannon River One Watershed One Plan	C/Anderson, C/Drotos (A)	
County Court Policy Committee	C/Flanders	Annually or as needed.
County Extension (2 Commissioners)	C/Majerus, C/Anderson	Quarterly on Fridays
County Land Committee (2 Commissioners)	C/Anderson, C/Flanders	As needed. Lisa Hanni organizes and will contact you if a mtg is needed.
Goodhue County Equity Review Committee (2 Commissioners)	C/Drotos, C/Anderson	Bi-monthly
Goodhue County Historical Society	C/Drotos	4 th Monday of each month at 5:00 p.m. at History Center.
Goodhue Wabasha Hiawatha Transit	C/Anderson	Quarterly in the a.m. in Wabasha
Hiawatha Valley Mental Health Committee	C/Anderson	
Insurance Committee	C/Greseth, C/Anderson	Meets 2 times/yr. Organized by HR.
Invasive Species Committee	C/Drotos	As needed
Law Library Committee	C/Greseth	Annually
LEC Joint Powers Board (2 Commissioners)	C/Flanders, C/Drotos	Annually or as needed. Andrea or Stacy will contact you and ask for dates that work if a meeting is needed.



2022 COMMITTEE STRUCTURE

MN Inner City Passenger Rail Forum	C/Anderson	Only when they get funding
Parks, Trails & Recreation Advisory Board Lake Byllesby Advisory Committee (2 Commissioners)	C/Anderson, C/Greseth	Bimonthly or as needed. Organized by Public Works.
Planning Advisory Committee	C/Greseth	Monthly. Organized by LUM
Policy Committee (2 Commissioners)	C/Anderson, C/Majerus	As needed
Red Wing Ignite Community Advisory Panel	C/Flanders, C/Drotos (A)	As needed
Red Rock Corridor Great River Rail Committee	C/Drotos	Meets bi-monthly in RW.
Resource, Conservation and Development	C/Anderson	Bi-monthly in Rochester.
Revolving Loan Fund Committee (2 Commissioners)	C/Anderson, C/Greseth	As needed. Organized by county admin/county finance.
Rural ID & E 911	C/Anderson	
School Community Advisory Task Force	C/Flanders	
SELCO	C/Anderson	4 th Tuesday of each month
SE Minnesota Regional Radio Board	C/Majerus, C/Greseth (A)	As needed
SEMMCHRA	C/Anderson	Every 3 rd Wednesday of the month from 10-12pm
Solid Waste Advisory Committee (2 Commissioners)	C/Anderson, C/Drotos	As needed. Organized by Public Works.
South Country Health Alliance	C/Anderson, C/Drotos (A)	
State Community Health Services Advisory Committee	C/Drotos	Bi-monthly
Technology Committee	C/Flanders, C/Greseth	Quarterly. Organized by IT. Typically at 9:00 a.m.
Three Rivers Citizen Action Council	C/Drotos, C/Greseth (A)	3 rd Wednesday at 9:00 a.m. in Zumbrota.
Tribal Liaison Committee (Typically 2 RW Commissioners)	C/Drotos, C/Flanders	Annually over the lunch hour, rotated between PI and the County. Organized by County Admin.
Water Planning Policy Group	C/Anderson	
Work Force Development /EMS Joint Powers Board	C/Greseth	Every other month in Rochester 8-12 am
Zumbro One Watershed One Plan	C/Greseth	



Jess Greenwood, P.E.
Deputy Director – Assistant Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess Greenwood, Public Works Deputy Director / Assistant Engineer

RE: 18 January 2022 County Board Meeting – CONSENT AGENDA
Award 2022 Bituminous Paving Contract – S.A.P. 025-609-037, et al.

Date: 12 Jan 2022

Summary

It is requested that the County Board award the 2022 Bituminous Paving Contract to the lowest responsible bidder.

Background

Bids for the paving projects were opened Wednesday, January 12, 2022. The contract consists of paving approximately 16.4 miles of county road, the Recycling Center Parking Lot, Lake Byllesby AIS Lanes, a bridge deck for Featherstone Twp. (Alt #1), a bridge deck for Kenyon Twp. (Alt #2), and Mill & Overlay Work for the City of Red Wing (Partner). Bituminous paving operations will be performed on CSAH 9, 17, 20, 22, 24, 25, 29, and 66.

After bids were opened, Featherstone Township opted to not participate and thus Alt #1 will not be included with this contract. Kenyon Township opted to participate and thus Alt #2 will be included with this contract. The award of this contract shall be based upon the Base Bid of which the City of Red Wing's work was included.

Alternatives

- Award the work to the lowest responsible bidder.
- Award to another bidder.
- Reject all bids and cancel the projects.

Recommendations

It is the recommendation of staff to award the 2022 Bituminous Paving Contract to Rochester Sand & Gravel with the lowest responsible bid of \$7,107,286.40; additionally, staff is requesting change order authority not to exceed 10% of the approved bid.

Abstract of Bids for 2022 Bituminous Paving

<u>Company</u>	<u>Bid Amount</u>	<u>% over/under estimate</u>
Rochester Sand & Gravel	\$7,107,286.40	4.99% Under
McNamara Contracting Inc	\$7,218,620.40	3.50% Under

"To effectively promote the safety, health, and well-being of our residents"

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

18 January 22

Moved by _____, seconded by _____ and carried to approve the award of bid for 2022 Paving to Rochester Sand & Gravel of Rochester, MN, with the lowest responsible bid of \$7,107,286.40 based on staff reports and findings of fact; and to allow staff change order authority not to exceed 10% above the approved bid.

Projects in 2022 Paving Contract include:

SAP 025-609-037

SAP 025-617-005

SAP 025-620-001

SAP 025-622-002

SAP 025-624-021

SAP 025-624-022

SAP 025-625-008

SAP 025-629-002

SAP 025-666-007

CP 025-398-001

CP 025-521-001

159-MP-22-015 City of RW (Partner)

Alt 2 CP 025-036-001 (Kenyon Twp)

State of Minnesota
County of Goodhue

Flanders	Yes ___	No ___
Anderson	Yes ___	No ___
Majerus	Yes ___	No ___
Drotos	Yes ___	No ___
Gresseth	Yes ___	No ___

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 18th day of January, 2022, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, this 18th day of January, 2022.

Scott Arneson
County Administrator



Jess Greenwood, P.E.
Deputy Director – Assistant Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess Greenwood, Deputy Director / Assistant Engineer

RE: 18 Jan 2022 County Board Meeting – CONSENT AGENDA
Award 2022 Spring Box Culvert Construction Contract – S.A.P. 025-599-128, etc.

Date: 12 Jan 2022

Summary

It is requested that the County Board award the 2022 spring box culvert construction contract to the lowest responsible bidder.

Background

Bids for the box culvert projects were opened Wednesday, January 12, 2022. The contract consists of the installation of two box culverts:

Replace L0698 in Wanamingo Township with 25J99
Replace 7'x5' box culvert in Kenyon Township with 25K00

Six bids were received, read aloud, considered responsible, and are being reported.

Alternatives

- Award the work to the lowest responsible bidder.
- Award to another bidder.
- Reject all bids.

Recommendations

It is the recommendation of staff to award the 2022 Spring Box Culvert Construction Contract to Fitzgerald Excavating & Trucking, Inc. with the lowest responsible bid of \$398,029.40; additionally, staff is requesting change order authority not to exceed 10% of the approved bid.

Abstract of Base Bids

<u>Company</u>	<u>Bid Amount</u>	<u>%over/under estimate</u>	
Fitzgerald Excavating & Trucking, Inc.	\$398,029.40	17.67%	Under
Minnowa Construction, Inc.	\$445,434.25	7.86%	Under
Midwest Contracting, LLC	\$467,253.00	3.35%	Under
Schumacher Excavating, Inc.	\$470,779.90	2.62%	Under
Riverland Excavating	\$489,733.50	1.3%	Over
Northland Grading and Excavating	\$538,000.00	11.29%	Over

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

Date: 18 Jan 2022

Moved by _____, seconded by _____ and carried to approve the award of bid for 2022 Spring Box Culvert Construction Contract SAP 025-599-128, and SAP 025-599-129 to Fitzgerald Excavating & Trucking of Goodhue, MN, with the lowest responsible bid of \$398,029.40 based on staff reports and findings of fact; and to allow staff change order authority not to exceed 10% of the approved bid.

State of Minnesota
County of Goodhue

Flanders	Yes	___	No	___
Anderson	Yes	___	No	___
Majerus	Yes	___	No	___
Drotos	Yes	___	No	___
Gresseth	Yes	___	No	___

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 18th day of January 2022, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, this 18th day of January 2022.

Scott Arneson
County Administrator



Joel Rustad
CVSO/Legislative Liaison/Extension Director
Goodhue County

Joel.rustad@co.goodhue.mn.us

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3256

To: Goodhue County Board of Commissioners

Date: January 12, 2022

RE: 2022-2024 MOA Extension Staff

At the June 14, 2021 county board meeting, the county board approved increasing the contract with the State of Minnesota for Extension Educator staff by .75 FTE. Attached for your review is the updated Memorandum of Agreement with the State of Minnesota. This is a three-year agreement and includes staffing for a total of 1.75 FTE's.

Staff recommends approval of the proposed contract.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 W 4th St.
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

TODD GRESETH
3rd District
46804 Hwy 57 Blvd
Wanamingo, MN 55992

JASON MAJERUS
4th District
39111 Co. 2 Blvd
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066

An Equal Opportunity Employer

Agreement
Between the University of Minnesota
And
Goodhue County
For providing Extension programs locally and
employing Extension Staff

This Agreement (“Agreement”) between the County of Goodhue Minnesota (“County”) and Regents of the University of Minnesota on behalf of its Extension unit, 240 Coffey Hall, St. Paul, Minnesota, 55108 (“University”) is effective January 1, 2022, and supersedes and replaces any and all current or existing agreements relating to Extension and its programs that may exist between the County and University.

The term of this Agreement shall be three (3) years, beginning on January 1, 2022 and ending on December 31, 2024, unless earlier terminated as provided in paragraphs 8 and 9.

WITNESSETH:

WHEREAS, Minn. Stat. §38.34 authorizes a Board of County Commissioners to incur expenses and spend money for County Extension work; and

WHEREAS, the money set aside and appropriated by the County Board in the County Extension Fund may be paid out by orders of the University’s Director of Extension, or the Director’s designee, as identified in Minn. Stat. §38.36, Subd. 3; and

WHEREAS, Minn. Stat. §38.37 provides that Extension educators must be employed according to University personnel procedures and must be University employees; and

WHEREAS, it is the intention of the County and University that the University shall provide Extension services on behalf of the County in exchange for considerations as detailed herein.

NOW THEREFORE, in consideration of the mutual undertaking and agreements contained within this Agreement, the County and University hereby agree as follows:

1. In accordance with Minn. Stat. §38.37 County desires to augment University’s state-wide Extension programs. The programs that the County will augment are detailed in Table A below.

Table A

Program/Position	FTE	2022 Price	FTE	2023 Price	FTE	2024 Price
Extension Educator ¹	0	\$ 85,000	0	\$ 86,913	0	\$ 89,085
Extension Educator, 4-H Youth Development	1.75	\$ 76,949	1.75	\$ 78,681	1.75	\$ 80,648
Program Coordinator, Horticulture or Master Gardener	0	\$ 76,949	0	\$ 78,681	0	\$ 80,648
Total	1.75	\$134,661	1.75	\$137,692	1.75	\$141,134

¹ List program area of responsibility: Agriculture, Food, Natural Resources; Community Vitality; Family Development

2. County recognizes that University costs for supporting these positions may increase from year to year. The costs payable for these positions are reviewed by the Association of Minnesota Counties’ (“AMC”) Extension Committee and University’s Extension central administration, at which time the parties will agree on an appropriate inflation factor for the coming year(s). Unless County and University otherwise agree, the inflation factor will be as agreed to by AMC and University.

3. Based on the County’s funding commitment, University will be responsible for providing salary & fringe benefits for the positions, enhanced programming from regional extension educator staff, program supervision, travel (mileage, meals, and lodging), in-service training within program area, payroll, and accounting services.

The County agrees to provide local support in the form of support staff, office space, office furnishings, telephone, computer, software, internet service,, storage space, and general office supplies. The University will recommend support staff responsibilities, technology needs and other office standards. Nevertheless, the level of availability and type of local support will be determined by the County as established in the annual budget.

4. University will bill the County on a quarterly basis and the County will submit payment within thirty-five (35) days of receipt of the bill. The total annual amount to be paid by the County shall be paid in four (4) equal quarterly payments.

5. During an extended leave of absence (e.g. FMLA; educational leave), the University will continue the program with regional educators and/or temporary employees with involvement and concurrence of the County, The County will be billed at the contract price and will not incur any additional charges for regional educators or temporary employees.

6. As vacancies occur (e.g. retirement, resignation), and if the County and University agree to continue to support the desired program and position, University will hire new personnel with involvement and concurrence of the County. The County will not be billed for a position during the time that position is vacant. If temporary employees are hired to continue the program during the hiring process, the County will be billed at the contract price.

7. The University will complete an annual performance evaluation of each University Extension employee working in the County and supporting the programs identified in paragraph 1. The County Extension Committee will have the option to provide input to University on such evaluation. The

University in accordance with University personnel guidelines will determine salary adjustment of each University Extension employee.

8. Annually, the County Extension Committee, in coordination with University, will be responsible for approving the County Extension educational programming and services, as provided for in Minn. Stat. §38.34.

9. Nothing in this Agreement precludes the County or University at any time during the term of this Agreement from requesting a modification of the County Extension program, including an adjustment of the number of University Extension personnel working in the County. The County or University will provide a minimum of ninety (90) days prior notice if either party desires a change in programs that results in a decrease in the staffing or funding level, and both parties agree to enter into good faith discussions to address such request.

10. If University or the County in good faith determines that funding is no longer available to support the programs or positions providing services locally, either party may terminate this Agreement. Termination of the Agreement in its entirety requires a minimum of ninety (90) days prior notice. Notice shall be dated and provided in writing to the parties listed below as the contacts for this Agreement.

If to County: Scott Arneson
 Goodhue County Administration
 509 West 5th Street
 Red Wing, MN 55066
 E-mail: scott.arneson@co.goodhue.mn.us

If to University: University of Minnesota
 Minnesota Extension
 Attn: Dean Beverly Durgan
 240 Coffey Hall
 1420 Eckles Avenue
 St. Paul, MN 55108
 Facsimile No.: 612-625-6227
 E-mail: mnext@umn.edu

11. Each party agrees that it will be responsible for its own actions and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party or the results thereof. The County's liability is governed by the provisions of Minn. Stat. Chap. 466 and other applicable laws. The University's liability is governed by the provisions of the Minnesota Tort Claims Act, Minn. Stat. §3.736 and other applicable law.

12. Pursuant to Minn. Stat. §16C.05, Subd. 5, the University agrees that County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices

and procedures of relating to this Agreement. University agrees to maintain these records in accordance with applicable law.

13. All data collected, created, received, maintained, or disseminated for any purposes by the activities of University because of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chap. 13, as amended, the Minnesota Rules implementing such Act now in force or as adopted, as well as Federal Regulations on data privacy.

14. The University is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, sexual orientation or other classifications protected by state or federal law. In adhering to this policy, the University abides by the Minnesota Human Rights Act, Minnesota Statute Ch. 363A; by the Federal Civil Rights Act, 42 U.S.C. 2000e; by the requirements of Title IX of the Education Amendments of 1972; by Sections 503 and 504 of the Rehabilitation Act of 1973; by the Americans With Disabilities Act of 1990; by Executive Order 11246, as amended; by 38 U.S.C. 2012, the Vietnam Era Veterans Readjustment Assistance Act of 1972, as amended; and by other applicable statutes and regulations relating to equality of opportunity.

15. This Agreement may be executed in counterparts and/or by electronic signature, each counterpart of which will be deemed an original, and all of which together will constitute one agreement. The executed counterparts of this Agreement may be delivered by electronic means, such as email and/or facsimile, and the receiving party may rely on the receipt of such executed counterpart as if the original had been received.

IN WITNESS WHEREOF, the parties by their respective authorized agents or officers have executed this Agreement.

COUNTY of Goodhue

Regents of the University of Minnesota

BY _____
Chair, County Board of Commissioners

BY _____

DATE _____

DATE _____

Approved as to form:

BY _____
County Attorney

DATE _____

BY _____

DATE _____



Greg Isakson, P.E.
Public Works Director
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Greg Isakson, P.E. / Public Works Director

RE: 18 Jan 22 County Board Meeting
**Clarification of Funding Source for the \$400,000 shortfall Needed to
Award the Byllesby Park Pavilion Construction Contract**

Date: 13 Jan 22

Summary

At the 04 Jan 22 County Board meeting a resolution was passed to use Unassigned Fund Balance to cover the (approximately) \$400,000 shortfall of county funds required for the Lake Byllesby Pavilion Project. There evidently is some confusion of which account these funds are coming from; Park, other Public Works funds or General funds. The understanding of staff was that Unassigned Fund Balance meant using General Fund Unassigned Fund Balance and not the Public Works funds.

Background

Funding for the Lake Byllesby Pavilion Project consists of grant money and county funds. Public Works presented information at the 04 Jan 22 board meeting showing a shortfall of approximately \$400,000. After a presentation from Public Works staff there was a recommendation, Board discussion and 4-1 motion to use Unassigned Fund Balance up to \$400,000.

Parks, Solid Waste and Highway (Road and Bridge) funds are all handled by Public Works, but the revenues and expenses are kept within each division. The Road and Bridge fund usually carries a balance, but those funds cannot be used for expenses outside of Road and Bridge. Solid Waste fund balance is very limited, and by good accounting practices should be used only for Solid Waste expenses. The report to the Board on 04 Jan 22 discussed how the Park fund did not have enough funds for the project.

Public Works staff discussed this funding shortfall in the Park Account with Brian and Lucas from the County's Finance Department. Those discussions and the terminology in the Public Works Park Pavilion report was based on using **General Fund** Unassigned Fund Balance. As a note, the General Fund should be at about 49% of expenditures if the full \$400,000 needs to be shifted to the Park Account, which evidently is not an issue.

Sorry for creating any confusion.

UNIVERSITY OF MINNESOTA

University of Minnesota Extension

Goodhue County

*102 Government Center
509 West 5th Street
Red Wing, MN 55066-2540*

*651-385-3100
800-385-3101
Fax: 651-267-4884
www.extension.umn.edu
mnnext-goodhue@umn.edu*

Hello all,

My name is Rachel Danielson and I am the new .75 Extension Educator in Goodhue County. My main focus will be on community outreach and out of school programming.

I am a recently graduated from Minnesota State University in Mankato, with a bachelor's degree in Sociology and a certificate in Nonprofit Leadership. During my college career I was also a 4-H Summer Intern for two different counties for three summers. I interned in Aitkin County for one summer and in Benton County for two summers. My first internship experience is what prompted me to want to find a job working within this organization. On top of that experience I was also a 4-H member in Crow Wing County for about 12 years and continued to be a volunteer for a few years following my graduation out of the program as a member.

In addition, I have had experience volunteering with different organizations during my college career and on a different capacity than the work I did with the 4-H organization. For one semester, I worked with the historical society in Mankato, MN and learned the ways in which they run their organization, who they have to report to, and what their main mission and goals were. I also volunteered with the animal shelter for one semester in Mankato and learned about how their organization is run. I have learned valuable skills to create and run successful programs in my time as a volunteer and intern and I am ecstatic to be able to use those skills in Goodhue County.

I am delighted to be able to be working in this county and am excited to meet everyone as this year goes on.

Sincerely,



Rachel Danielson

Extension Educator, 4-H Youth Development, Goodhue County



Brian J. Anderson
Goodhue County Auditor/Treasurer
Goodhue County Finance & Taxpayer Services

Brian.anderson@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Phone (651) 385-3032

TO: County Board of Commissioners
FROM: Brian J. Anderson, Goodhue County Auditor/Treasurer
SUBJECT: Approval of the Goodhue County Financial Policies
DATE: January 18, 2022

BACKGROUND

On January 22, 2019, the Finance Department presented a plan to the Committee of the Whole for updating the County's financial policies. As part of this plan, the Finance Department committed to presenting a majority of the new/revised financial policies to the Board for review and approval, which occurred on June 4th, 2019. Also as part of the plan, the Finance Department stated that they would bring back the Financial Policies for approval following an election or the editing/addition of policy language.

DISCUSSION

There are currently nine policies included in the attached Financial Policies Manual: Fixed Assets, Capital Planning, Investments, Debt Management, Fund Balance, Purchasing, Federal Procurement, Cash Handling and Banking, and Payment Card Acceptance. The Federal Procurement Policy has been updated so the purchasing thresholds are now in conformity with MN Statute thresholds as well as the Purchasing Policy. The Cash Handling and Banking, and Payment Card Acceptance Policies are new additions for 2022. The Financial Policies have been reviewed by the management team. By periodically having the Board review and approve the Financial Policies, it serves three purposes:

1. Allows new Commissioners the opportunity to review and understand the policies,
2. Serves as a refresher to long standing Commissioners, and
3. Shows the County's independent auditor and other financial consultants and rating agencies that the County Board reviews its Financial Policies on a regular basis and takes financial stewardship very serious.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 West 4th Street
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Cannon Falls, MN 55009

TODD GRESETH
3rd District
46804 Hwy 57 Blvd.
Wanamingo, MN 55983

JASON MAJERUS
4th District
39111 County 2 Blvd.
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066

Staff would also like direction regarding the County Board of Commissioners' requirement for approval of purchases within the \$50,000 to \$175,000 threshold. This approval is not required per statute, and could be removed if the Commissioners agree to it. For reference here are the current approval thresholds:

Threshold	Method	Approval
< \$10,000	Direct purchase; formal quotes not required --if practicable, get 2 (informal) quotes (verbal or written)	--Department Head
\$10,000 - \$25,000	Informal quotes (at least 2 if practicable)	--Department Head
\$25,001 - \$50,000	Formal quotes/direct negotiation <or> sealed bids	--Department Head --Finance Director
\$50,000 - \$100,000	Formal quotes/direct negotiation <or> sealed bids	--Department Head --Finance Director --County Administrator --County Board (if deemed appropriate by the County Administrator)
\$100,001 - \$175,000	Formal quotes/direct negotiation <or> sealed bids	--Department Head --Finance Director --County Administrator --County Board
\$175,001 +	Sealed bids	--Department Head --Finance Director --County Administrator --County Board

RECOMMENDATION

Staff recommends the Goodhue County Board update the purchasing approval thresholds if they deem necessary, and approve the Goodhue County Financial Policies.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
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Goodhue, MN 55027

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5th District
1825 Twin Bluff Rd
Red Wing, MN 55066



FINANCIAL POLICIES



Adopted: June 4, 2019
Amended: January 18, 2022

To effectively promote the safety, health and well-being of our residents

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Introduction

These financial policies set forth the basic framework for the overall fiscal management of Goodhue County. With ever changing circumstances and conditions, these policies assist the decision-making process of the County Board and the administration of County affairs. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long-standing principles, traditions and practices which have guided the County in the past and have helped maintain financial stability over the years. These policies shall be reviewed biannually and changed when authorized by County Board action.

FIXED ASSET POLICY

1. Purpose

The purpose of this policy is to ensure that the County's assets are properly recorded, maintained, controlled and accounted for.

2. Scope

This policy applies to all capitalized assets and certain non-capitalized assets.

Capital assets are items that have a useful life of greater than one year and have an initial cost of at least \$5,000. Specific criteria for different asset capital asset classes are listed below.

Certain assets that do not meet these criteria must also be tracked because of their sensitive nature or to meet insurance coverage requirements. Examples include computers and firearms. Additional information on these assets can be found in the Capital Planning policy.

3. Capital Asset Criteria

For reporting purposes, assets are grouped into several categories, by similarities in asset characteristics, costs to be included and useful lives. Assets are depreciated for a period of between 3 and 75 years, depending on asset category and asset type. In general, the cost of an asset includes all initial costs directly identifiable to an asset that are required to put the asset into service and are incurred after the decision to purchase or construct the asset was determined to be probable. Costs incurred subsequent to the initial purchase/construction of an asset are capitalized only if the costs significantly improve the utility of the asset, by significantly extending its useful life of by increasing that asset's effectiveness or efficiency. Expenditures for routine repair and maintenance should be expensed. Donated assets are recorded at acquisition cost as of the date of donation.

Equipment – includes furniture, equipment and vehicles. Cost includes initial purchase price, including delivery, taxes and set-up expenses.

Buildings & Building Improvements – either purchased or constructed. If purchased, cost is the purchase price, including all closing costs. Renovation costs (either as part of the original building or as a separate building asset) could also be included if these costs are necessary to get the building ready for use. If constructed, see CIP section for cost details. Building improvements would include ramps, structural modifications due to changes in code requirements and significant remodeling of space in the structure.

Infrastructure – includes public infrastructure such as roads and bridges. See CIP section for cost details. Additionally, bridge construction costs should include approach, signage, sidewalk and lighting costs. Costs for road or bridge overlays are not capitalizable and should be expensed unless the overlay provides a significant extension in the road or bridge's useful life or if it significantly increases the usefulness or utility of the road or bridge.

Construction in Progress – used to track and collect costs of multi-year projects. Includes all constructions costs, including design, engineering, materials purchased and contractor payments. Costs are moved to the appropriate asset category once the project is substantially completed and the asset is put into service. Only costs incurred after the project is considered probable should be capitalized – costs such as feasibility studies and costs to determine final site location should be expensed.

Land – costs include purchase price, including appraisal fees, closing fees and legal expenses. Costs also include other expenses necessary to get the land ready for use, such as structure demolition and site cleanup.

Land Improvements – examples include trails and parking lots. See CIP section for cost descriptions.

Right-of-Way – permanent easements or deeded property. Costs include those described under Land, and can also include relocation fees.

Software – includes internally-developed software and significantly developed external software (for example, a multi-year project to design, customize and test a financial software package specific for the needs of the County). Allowable costs include the purchase of any software (not a license – this is expensed) and any application development-related costs incurred after the project/purchase has become probable. Costs incurred after the software is in service are not capitalized – e.g. training.

4. Additions

Purchased assets are added when they are paid for, as this reasonably approximates when they are put into service. Constructed, or project, assets are recorded on the date they are substantially completed, that is, when they are considered usable. Unlike with purchased assets, all costs may not have actually been paid for at the time a constructed asset is recorded.

5. Disposals

When an asset is no longer being used by the County, it should be disposed of. Disposal may be warranted due to obsolescence, trade-in for a newer asset, theft, or unrepairable damage. Disposal can take place via several methods, including discarding and sale. Any sales of disposed assets should be done through public auction and proceeds from those sales should be deposited in the fund from which the items were originally purchased. Board approval is required prior to placing an item into public auction. All asset disposals must be reported to the Finance department and should include the asset description, tag # (if applicable), disposal date and amount of any proceeds (sales, insurance, etc.).

6. Impairments

Capital assets that experience significant and unexpected loss of service utility – but not total destruction – are considered to be impaired. Impaired assets are reasonably expected to be put back into service – they are not permanently disabled. Impairment can occur due to such things as serious physical damage or technological/regulatory developments. Costs incurred to restore the asset's previous service capacity should be capitalized and added to the loss-adjusted value of the existing asset.

7. Transfers

When an asset is transferred from the original purchasing department to another department, this transaction should be recorded in the County's asset management system. All transfers should be reported to the Finance department. Accurate asset location information is important for the periodic inventory verification process.

8. Leased Assets

Under current accounting guidance, certain leased equipment/facilities may require capitalization. Criteria for capitalization include least term/length, lease renewal options, lease payment amounts and the characteristics of the item being leased. Under new accounting rules that are effective for fiscal year 2020, the actual leased asset will no longer be accounted for; instead an intangible asset that represents the right to use the leased asset will be recorded. Departments should contact Finance if a new lease is being considered.

9. Depreciation & Useful Lives

All capital assets will be depreciated using the straight-line method, with the following useful life ranges for each category. If an asset is put into service or disposed of mid-month, depreciation will be recorded for the entire first/last month (whole month approach). Land and Right-of-Way assets have indefinite lives; Construction-in-Progress assets are not yet in service – both categories are not depreciated.

Asset Class	Useful Life (years)
Equipment	3 – 20
Land Improvements	5 – 20
Buildings	25 – 50
Building Improvements	20 – 50
Infrastructure	25 – 75
Land	Not depreciated (Indefinite life)
Right-of-Way (ROW)	Not depreciated (Indefinite life)
Construction-in-Progress CIP)	Not depreciated

10. Inventory

All capital assets should be tagged with an identifying number unless the asset does not permit affixing such a tag. This applies mainly to equipment items. Periodic inventory/physical counts will be conducted to ensure that all capital assets exist, are in usable condition and are reported in the correct department. The existence/condition of building and infrastructure assets should be reviewed periodically by departments as part of the capital planning process.

11. Reporting

Capital assets and associated accumulated depreciation are reported in the Statement of Net Assets. Depreciable assets are reported separately from non-depreciable assets (land, CIP, ROW). Depreciation expense is reported in the specific function to which the associated asset

relates, on the Statement of Activities. As part of the reporting process, Finance will provide an asset listing to departments at least annually to review for accuracy and completeness.

12. Responsibilities

Finance

- Maintain policies/procedures to ensure integrity of fixed asset information
- Coordinate periodic inventory
- Process all updates in RAM (Real Asset Management) – adds, deletes, transfers
- Prepare all financial statements and audit schedules

Departments

- Ensure that all assets are utilized only for appropriate public use
- Accurate/timely submission of payment documents and other asset addition information
- Submission of asset impairment/disposal information
- Participate/assist in periodic physical inventory

IT

- RAM functionality/updates

CAPITAL PLANNING POLICY

1. Purpose

A properly prepared capital plan is essential to the future health of an organization and continued delivery to services to citizens and businesses. Goodhue County will prepare and adopt a comprehensive, fiscally sustainable, Five-Year Capital Plan to ensure effective management of a smooth process of capital assets. A prudent Capital Plan identifies and prioritized expected needs based on a strategic goals, establishes project scope and costs, details estimated amounts of funding from various sources. This ensures that capital expenditures are well planned and enable the County to add or replace capital items when needed, without requiring significant fluctuation in property tax levy. It is extremely difficult for governments to address the current and long-term needs of their citizens and businesses without a sound multi-year Capital Plan that clearly identifies capital needs, funding options, and operating budget impacts.

2. Scope

This policy applies to all fixed assets as defined in the Fixed Asset policy, as well as certain other items that are either sensitive in nature (computers, firearms) and/or require significant periodic outlays for replacements (sheriff's radios, computers).

The Capital Plan identifies the timing and financing of all capital items including such things as land purchases; road infrastructure and bridges; building replacement and repairs; automobiles; and equipment and technology needs. The Capital Plan outlines the assets and revenue sources to then be incorporated into the General Fund and Capital Fund in order to establish a cohesive budgetary process.

3. Capital Budget

- a. Goodhue County will develop a Five-Year Capital Plan for all capital equipment and improvements and update the Plan annually.
- b. All departments, funds, and funding sources are included in the Five-Year Capital Plan.
- c. All Capital Plan expenditures shall include all fixed assets, as outlined in the Fixed Asset Policy, and improvements in the amount of or equal to \$1,000 with a life expectancy of three years or more regardless of funding source.
- d. As resources are available, the most current year of the Capital Plan will be incorporated into the current year operating budget. Years two through five of the Capital Plan are for planning purposes only and will incorporate anticipated future capital needs due to changes in population, economic base and real estate development.
- e. County staff and administration (The County) will coordinate the development of the Capital Plan with development of the General Fund Budget. Preference would be to address the Capital Plan prior to the adoption of the General Fund in order to meet delivery

times for certain acquisitions. Future operational costs associated with new capital items will be projected and included in operating budget forecasts.

- f. The County will identify the estimated costs and potential funding sources for each capital expenditure proposal before it is submitted to County Board for approval. The operating costs to maintain capital items shall be considered prior to the decision to undertake the capital expenditure.
- g. Capital expenditures will receive a higher priority if they meet at least some of the following criteria:
 - 1. Mandatory Project
 - 2. Maintenance project (approved replacement schedules)
 - 3. Project improves efficiency
 - 4. Broad extent of usage
 - 5. Length of expected useful life
 - 6. Positive effect on operating and maintenance costs
 - 7. Availability of state/federal grants
 - 8. Elimination of hazards (improves public safety)
 - 9. Prior commitments
 - 10. Replacement due to disaster or loss
 - 11. Do not duplicate other public and/or private services or facilities
 - 12. Project provides a new service
- h. Each year, the Capital Plan will be prepared by Finance, working in conjunction with other departments and will be presented to the Management Team for review. The Plan will then be presented to the County Board for approval. Any departures from the current year of the Capital Plan, as incorporated in the approved budget, must be approved following the guidelines in the County's purchasing policy. Changes to subsequent years of the Plan will be addressed when the full Plan is updated and presented to the Board in the following year.

4. Vehicle and Equipment Replacement

- a. The County will project its equipment replacement needs as part of its Capital Plan. Vehicle and equipment replacement is based on several factors including mileage, hours, reliability, maintenance and repair costs, and age.
- b. The Capital Plan provides for the orderly replacement and most cost-effective method to maintain its fleet while minimizing the annual fluctuations in expenditures from the operating funds.
- c. Computer equipment is often below the capitalization threshold but includes items that are sensitive in nature. Therefore, the County will maintain an inventory of computer equipment and update it as part of the Capital Plan.
- d. Other items such as firearms, mobile radios, defibrillators, and Tasers often fall below the capitalization threshold but are purchased in large quantities and are sensitive in nature. Therefore, the County will maintain an inventory of these items and update it as part of the Capital Plan.

- e. The County will attempt to obtain the highest sale value of its used vehicles and equipment. This may be achieved through trade-in, sale, or auction and any proceeds shall be applied to the Capital Fund.
- f. The County understands that to be consistent throughout the County and in an effort to maximize the useful life out of the County's assets, the County will adhere to the following Capital Plan Replacement Schedule Guidelines to the best of its ability. Each item shall be given a classification code in accordance with the Minnesota Counties Intergovernmental Trust valuation. The County understands that not all assets will operate or last through its estimated lifecycle and some pieces will need to be replaced or traded in prior its scheduled time. The County further understands that the following are simply guidelines for budgetary and planning purposes.

Capital Plan Replacement Schedule Guidelines:

Asset Type	Estimated Lifecycle	
	Years	Miles/Hours
Land Purchases & Improvements	Open	
Infrastructure		
Roads	+/- 50	
Bridges	+/- 75	
Trails, Sidewalks, & Curb	15-25	
Buildings		
Concrete Buildings	50	
Maintenance Facilities, Garages, Shops, Barns	30	
Storage Sheds and Shelters	30	
Wood Framed Construction	20	
Office Buildings	20-50	
Building Improvements – determined case by case	20-50	
Parking Lots, Lighting, Landscaping, Fencing, etc.	5-20	
Communication Equipment: Radio Towers	15-20	
HVAC Systems – Heating, Ventilation, Air Conditioning	10-20	
Roofing	10-20	
Elevators	15-20	
Carpet Replacement	5-7	
Electrical and Plumbing	30	
Office Furniture	5-30	
Kitchen Equipment - Appliances	10-15	
Motor Vehicles & Trailers		
Automobiles	3-5	100,000 mi.
Squad Cars	4-5	100,000 mi.
Pickup Trucks	10	
Other Vehicles	3-10	
Two Wheel Drive Trucks less than 14,630 lbs.		100,000 mi.
Two Wheel Drive Trucks 14,630 - 27,650 lbs.		100,000 mi.
Two Wheel Drive Trucks over 27,650 lbs.		150,000 mi.
Trailers	10-25	
Inland Marine – Contractors Equipment		

Tandem Snowplow Trucks	14	150,000 mi.
Motor Grader	15	8,000 hrs.
Loader, Backhoe	15	4,000 hrs.
Bulldozer, Excavator, Mowing Tractor	15	3,000 hrs.
Crawler Dozer	15	2-3,000 hrs.
Skidder	15	2,000 hrs.
Ground Equipment – Mowers, Tractors, Blowers & Attach.	4-10	
Custodial Equipment – Sweeper, Floor Scrubber, Vacuums	12	
Miscellaneous Personal Property Equipment, EM		
Boats	10	
Ballistic Vests (expiration date)	5	
Tasers (expiration date)	5	
Defibrillators (expiration date)	12	
Other Equipment	5-15	
Electronic Data Processing Equipment		
Computers	1-5	
Communications Equipment: Mobile & Portable Radios	10	
Office and Telephone equipment	5-20	

INVESTMENT POLICY

1. Purpose

The purpose of the Investment Policy is to set forth the investment objectives and parameters for the management of public funds of Goodhue County. This investment policy is designed to safeguard all funds on behalf of the County, assure the availability of operating and capital funds when needed, ensure compliance with applicable Minnesota statutes, and to provide a competitive investment return.

2. Scope

The Investment Policy outlines the investing philosophy and practices of Goodhue County and has been developed to serve as a reference point for the management of County assets. It is the policy of the County to implement the Investment Program that invest all financial assets in a manner which will provide the highest investment return with minimum risk while meeting the daily cash flow demands and debt service requirements of the County and conforming to all federal, state and local regulations governing the investment of public funds. Investment portfolio risk will be minimized to ensure that liquidity and marketability are maintained. The County will invest in securities that match the County's cash flow needs and debt service requirements.

3. Prudence

Investments shall be made with judgment and care, under circumstances existing at the time the investment is made, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering probable safety of their capital as well as interest yield to be derived.

The standard of prudence to be used by investment officials shall be applied in the context of managing the overall portfolio. Investment officers acting in accordance with written procedures and the Investment Policy and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse situations. Investment procedures developed by the Finance Department must be complied with by those with access to and management responsibilities for County investments.

4. Management of Investments

Management responsibility for the Investment Program is hereby delegated to the Finance Director, who shall establish written procedures for the operations of the Investment Program consistent with this Investment Policy. No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all investment transactions and shall abide by the system of controls to regulate the activities of subordinate officials.

The Finance Director, with assistance from finance department staff, monitors performance of the investment portfolio and ensures that proper internal controls are developed to

safeguard investments assets. Internal Control Procedures shall include reference to: safekeeping, delivery versus payment, investment accounting, Public Securities Association repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions.

The Investment Program shall be operated in conformance with federal, state, and other legal requirements. Authority to manage the County's investment program is derived from the following:

- Minnesota Statutes 118A, Municipal Funds
- Goodhue County Resolution – Annual Designation of Financial Institutions as Depositories
- The designations within this Policy as adopted.

5. Investment Objectives

The County will attempt to match its investment maturities with anticipated cash flow liquidity demands (static liquidity). Because of the inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as local government investment pools, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

The Investment Program will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the County's investment risk constraints and cash flow needs. The County will strive to have at least 92% of its cash funds earning interest. The primary objective of Goodhue County's investment activities shall be:

- a. **Safety** – Safety of principal is of critical importance to the investment program. Investments of the County shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
 1. **Credit Risk** – the risk of loss due to failure of the security issuer or backer, will be minimized by:
 - Limiting investments to the type of securities listed in Section 7 of this investment policy.
 - Diversifying the investment portfolio as outlined in Section 8 so that the impact of potential losses from any type of security or from any one individual issuer will be minimized.
 2. **Interest Rate Risk** – the risk that the market value of securities in the portfolio will fall due to change in market interest rates, will be minimized by:
 - Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this policy.
- b. **Liquidity** – The County’s investment portfolio will remain sufficiently liquid to enable the County to meet all operating requirements that might reasonably be anticipated. The portfolio will be structured so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a portion of the portfolio may be placed in money market mutual funds, overnight repo or commercial paper accounts, or local government investment pools which offer same day liquidity for short-term funds.
 - c. **Return on Investment** – The County’s investment portfolio shall be designed with the objective of attaining a market rate return. The core of investments is limited to low-risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:
 - A security with declining credit may be sold early to minimize loss of principal.
 - A security swap would improve the quality, yield, or target duration in the portfolio.
 - Liquidity needs of the portfolio require that the security be sold.

6. Authorized Investment Institutions and Dealers

Goodhue County will conduct investment transactions only with authorized broker/dealers that have met the following criteria:

- a. They act as primary or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1(Uniform Net Capital Rule).
- b. Submit annually to the Finance Director a Minnesota State Auditor Broker Certification Form.

All broker/dealers relationships, providing they meet the above requirements, will be approved by the County Board and maintained at the discretion of the Finance Director. The County will maintain no less than two broker /dealers in order to seek to diversify and allow for comparable quotes on investment transactions.

Goodhue County may enter into contracts with third-party investment advisory firms when their services are deemed to be beneficial to the County’s Investment Program. The contract must be reviewed and approved by the County Board. The advisor must comply with this Investment Policy.

7. Authorized Depositories

Based on the investment objectives as defined in this policy, the County will limit its investments to the following types of securities:

- a. **United States Securities** including bonds, notes, bills, mortgages or other securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress. Mortgage-backed securities that are defined as high risk or in certificates of deposit secured by letters of credit issued by federal home loan banks are not permissible investments.
 - General obligation bonds of state or local governments rated A or better by a national bond rating services.
 - Revenue obligations of state or local governments rated AA or better by a national bond rating agency.
 - General obligation bonds of the Minnesota Housing Finance Agency rated A or better by a national bond rating service.
 - General obligations of the Housing Finance Agency of any state rated AA or better and if it includes the moral obligation of the state.
- b. **Certificates of Deposits (Time Deposits)** that are fully insured by the Federal Deposit Insurance Corporation (FDIC).
- c. **Bankers Acceptances** of United States banks, eligible for purchase by the Federal Reserve System, that mature in 270 days or less. Evaluation of the financial strength of the accepting bank is necessary through purchasing acceptances only from banks with a minimum A (very strong bank) rating by a nationally recognized rating agency.
- d. **Commercial Paper** issued by United States corporations or their Canadian subsidiaries that is rated A-1, P-1, or F-1 or better by at least two nationally recognized rating agencies and matures in 270 days or less.
- e. **Money Market Mutual Funds** which are rated Aa or higher, by at least one nationally recognized statistical rating organization, invests in securities with a final maturity no longer than 13 months, are generally government backed and do not have a floating Net Asset Value (NAV).
- f. **The Minnesota Association of Governments Investing for Counties (MAGIC)** is a local government investment pool that is a joint powers entity for the purpose of allowing Minnesota Counties and instrumentalities of Counties to pool their investment funds to seek the highest possible investment yield, while maintaining liquidity and preserving capital.
- g. **Repurchase Agreements** consisting of collateral allowable in Minnesota Statute, section 118A.04, and reverse repurchase agreements may be entered into with any of the following entities:
 - A financial institution qualified as a “depository” of public funds of the government entity.
 - Any other financial institution which is a member of the Federal Reserve System and whose combined capital and surplus equals or exceeds \$10,000,000.

- A primary reporting dealer in the United States government securities to the Federal Reserve Bank of New York.
 - A securities broker-dealer licensed pursuant to chapter 80A, or an affiliate of it, regulated by the Securities and Exchange Commission and maintaining a combined capital and surplus of \$40 million or more, exclusive of subordinated debt.
 - Reverse agreements may only be entered into for a period of 90 days or less and only to meet short-term cash flow needs. In no event may reverse repurchase agreements be entered into for the purpose of generating cash for investments, except as stated in Minnesota Statute, section 118.04, Subd. 3. State and local securities.
- h. **Securities Lending Agreements.** Securities lending agreements, including custody agreements, may be entered into with a financial institution meeting the qualifications of Minnesota Statute, section 118A subdivision 2, clause (1) or (2). Securities lending transactions may be entered into with entities meeting the qualifications of subdivision 2 and the collateral for such transactions shall be restricted to the securities described in section 118A.05 Subd.3 and section 118A.04.
- i. **Guaranteed Investment Contracts.** Agreements or contracts for guaranteed investment contracts may be entered into if they are issued or guaranteed by United States commercial banks, domestic branches of foreign banks, United States insurance companies, or their Canadian subsidiaries, or the domestic affiliates of any of the foregoing. The credit quality of the issuer's or guarantor's short and long-term unsecured debt must be rated in one of the two highest categories by a nationally recognized rating agency. Should the issuer's or guarantor's credit quality be downgraded below "A", the government entity must have withdrawal rights.
- j. **Mortgage-backed Securities,** which include any collateralized mortgage obligations (CMOs) or real estate mortgage investment conduits (REMICs) that pass a three tier Federal Financial Institution Examination Council (FFEIC) stress test which includes the following:
- No average life > 10years.
 - Security may not be shorter than 6 years in a down 300 basis points parallel shift in interest rates nor lengthen more than 4 years in an up 300 basis point shift in rates.
 - Price cannot change more than 17% in a +/- 300 basis point shift.

8. Diversification

The County will substantially reduce the risk of loss by diversifying its investments by investment instrument, type, issuer, and maturity scheduling. A majority of the County's reserve funds will be invested in securities maturing in 5 years or less, with no more than 10% of the County's reserve funds being invested in securities maturing 10 years or more. Portfolio maturities shall be staggered to avoid undue concentration of assets within a specific sector and timeframe. Maturities selected shall provide for stability of income and reasonable liquidity. To comply with the principle of proper financial diversification, the following percentage guidelines are set forth with regard to eligible securities to be used at the time of purchase of each security investment:

a) US Government Obligations	100%
b) US Federal Agency Securities	100%
c) FDIC – Insured Certificates of Deposit	100%
d) MAGIC Funds	50%
e) Municipal Bonds/Other Obligations	40%
f) Commercial Paper	10%
g) Repurchase Agreements	10%
h) Overnight excess cash deposit (sweep)	as needed

9. Safekeeping and Custody of Securities

Investments, contracts, and agreements may be held in safekeeping with:

- a. Any Federal Reserve Bank.
- b. Any bank authorized under the laws of the United States or any state to exercise corporate trust powers including, but not limited to, the bank from which the investment is purchased.
- c. Primary reporting dealer in the United States government securities to the Federal Reserve Bank of New York.
- d. A securities broker/dealer licensed under chapter 80A, or an affiliate of it, and regulated by the Securities and Exchange Commission; provided that the government entity's ownership of all securities is evidenced by written acknowledgements identifying the securities by the names of the issuers, maturity dates, interest rates, CUSIP number, or other distinguishing marks.
- e. The County's ownership of all securities in which the fund is invested should be evidenced by written acknowledgements identifying the securities by:
 - The names of the issuers.
 - The maturity dates.
 - The interest rates.
 - Any serial numbers or other distinguishing marks.

The County may NOT invest in securities that are both uninsured and not registered in the name of the County and are held by either the counterparty or the counterparty's trust department or agent, but not in the name of the County.

10. Collateralization

Collateralization will be required on the following types of investments:

- a. Certificates of Deposits (Time Deposits) / Demand Deposits > \$250,000.
- b. Repurchase agreements (for investments held beyond seven days).
- c. Bank Deposits held over \$250,000 in each institution.

In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of market value of principal and accrued interest. The

underlying securities will be subject to periodic (monthly) market valuations to ensure there is no market exposure.

The County chooses to limit collateral to the authorized forms as follows:

- a. U.S. Government Treasury Bills, Treasury Notes, and Treasury Bonds;
- b. Issues of U.S Government agencies and instrumentalities as quoted by a recognized industry quotation service available to the County;
- c. General obligation securities of any state or local government with taxing powers which is rate "A" or better by a national bond rating agency service, or revenue obligation securities of any state or local government with taxing powers which is rate "AA" or better by a national bond rating service;
- d. Irrevocable standby letters of credit issued by Federal Home Loan Banks to a municipality accompanied by written evidence that the banks public debt is rated "AA" or better by Moody's Investors Service, Inc.; or Standard & Poor's Corporation; and
- e. Time deposits that are fully insured by the Federal Deposit Insurance Corporation.

For cash deposits on hand collateral will always be held by an independent third party with whom the entity has a current custodial agreement. Clearly marked evidence of ownership (safekeeping receipt) must be supplied by the entity and retained. Collateralization shall be in the form of specific securities held for the County. The only exceptions are federal Depository Insurance Corporation (FDIC), Securities Investor Protection Corporation (SIPC) and pre-approved insurance coverage. The County may collateralize its repurchase agreements using longer-dated investments not to exceed 5 years to maturity. The right of collateral substitution is granted, subject to approval from the Finance Director or their designee.

11. Internal Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the County are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of the costs and benefits requires estimates and judgments by management.

Accordingly, the Finance Director shall have the Investment Policy and Internal Control Procedures reviewed annually by an independent auditor to assure compliance. The internal controls shall address the following points:

- a. Control of collusion. Collusion is a situation where two or more employees are working in conjunction to defraud the employer.
- b. Separation of transaction authority from accounting and recordkeeping. By separating the person who authorizes the recording of the journal transaction from the person who performs the purchase of the transaction, a separation of duties is achieved.
- c. Custodial safekeeping. Securities purchased from any bank or dealer including appropriate collateral (as defined by State law) may be placed with an independent third party for custodial safekeeping.

- d. Avoidance of physical delivery of securities. Book entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
- e. Clear delegation of authority to subordinate staff members. Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.
- f. The addition of new accounts to the approved wire and electronic transfer list shall require written authorization of the Finance Director and shall be reviewed by the County Board.
- g. Development of a wire or electronic transfer agreement with the lead bank or third party custodian. This agreement should outline the various controls, security provisions, and delineate responsibilities of each party making and receiving wire or electronic transfers.

12. Reporting

The Finance Director is charged with the responsibility of preparing a quarterly investment report that includes a management summary providing an analysis of the current investment portfolio. The County Board shall meet biannually or as needed to review the following:

- a. Review updates and changes to Investment Policy.
- b. Review the overall County investment activities and current portfolio positions.
- c. Evaluate compliance with the investment policy and all investment guidelines
- d. Review selection and authorization of all broker/dealers used for investment transactions.
- e. Review selection and performance of all third-party contracted asset managers.
- f. Evaluate banking services and depositories.
- g. Consider any other matters related the County's investment and banking program.

The County Board shall review, amend if necessary, and approve the Investment Policy every two years at a minimum or as needed.

13. Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from conducting personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials shall annually disclose to the County Auditor any material financial interests as required by state statute on an annual basis. Officer and employees shall subordinate their personal investment transactions to those of the County, particularly with regard to the time of purchases and sales, and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

DEBT MANAGEMENT POLICY

1. Purpose

To provide guidelines for the County to adhere to prior to issuing debt. There are no absolute rules or formulas in determining the level of County debt. Each situation requires a thorough review of the County's debt positions, financial health and economic forecast. In addition, the purpose is to:

- a. Define the role of debt in the County's total financial strategy to avoid using debt in a way that weakens other parts of the financial structure of the County.
- b. Provide for limits on debt to avoid potential pitfalls in servicing the debt.
- c. Maintain a credit rating of A1 or higher. The County currently holds an Aa2 Credit Rating from Moody's Investors Service.

2. Policy

In developing, offering and administering its debt obligations, Goodhue County will adhere to the following guidelines:

- a. The County will not use short-term borrowing to finance operating needs except in the case of an extreme financial emergencies which is beyond the County's control or reasonable ability to forecast.
- b. The County may only use long-term debt financing when all of the following conditions exist:
 1. When non-recurring capital improvements are desired, and
 2. When it can be determined the future citizens will receive a benefit from the improvement, and
 3. When the cost benefit of the expenditure, including interest cost, is positive.
- c. The issuance of long-term debt is generally limited to capital expenditures that cannot be financed from current revenues or resources. Exceptions will usually involve an unforeseen liabilities. For purposes of this policy, current resources are defined as that portion of fund balance in excess of appropriate required reserves and designations.
- d. Every effort will be made to limit the payback period of the bonds or notes for capital related borrowing to the estimate useful life of the capital asset constructed or purchased.
- e. The County will try to keep the average maturity of general obligation bonds at or below ten years.
- f. Total general obligation debt shall not exceed two percent (2%) of the market value of taxable property. According to MN Statutes 475.53, Subd. 1, Limit on debt; debt shall be limited to 3% of the estimated market value.

- g. The Finance Director will inform the County Board of potential debt refinancing which may become possible due to such things as market changes or legislative decisions.
- h. The maintenance of the best possible credit rating shall be a major factor in all financial decisions.
- i. The County will maintain good communications about its financial condition with credit rating agencies.
- j. The County will conservatively project the revenue sources that will be utilized to repay the debt (i.e. taxes for G.O. debt are levied at 105% of the required debt service).
- k. In considering a total debt load beyond \$20,000,000 the County will have a financial analysis performed prior to approving the debt.
- l. Refunding and advance refunding opportunities will be monitored and action taken when determined financially advantageous.
- m. Debt will be issued based on needs identified in the Capital Plan to minimize fluctuations in the annual levy committed to advance and maintain the infrastructure of the County.
- n. The County will follow a policy of full disclosure in the annual Financial Statements and official statement.

FUND BALANCE POLICY

1. Purpose

This policy is to help ensure that the County maintains adequate fund balances to provide the basis for a stable financial environment and to allow the County to provide quality services to its residents. Fund balances as described in this policy will provide working capital for regular ongoing operations and reserves for emergency situations to avoid service disruptions.

2. Scope

This policy applies to all of the County's governmental funds and all types of fund balances.

3. Fund Balance Categories

Non-spendable: Amounts that cannot be spent because the resources the fund balance represents are either not in a spendable form (inventory, prepaid expenses or long-term receivables) or cannot be spent due to legal or contractual requirements (endowment fund principal).

Restricted: Amounts that can only be used for a specific purpose due to restrictions placed on the funds by external parties such as granting agencies, creditors or governmental bodies. Examples include revenues restricted by state statute (e.g. Recorder's Technology Fund), unspent bond proceeds, Sheriff's K-9 donations and treatment court grant funds.

Committed: Funds that can be used only for specific purposes as determined by the County Board of Commissioners. To be classified as committed balances, the purpose restraint must be put in place prior to the end of a fiscal year; the specific amount can be determined at a later date. Rescinding a commitment also requires a formal Board resolution. Examples include amounts set aside for employee vacation balance payouts at termination or debt service, as well as specific general fund balances as set forth in Section 6 of this policy.

Assigned: Amounts that are intended to be used for a specific purpose that are neither restricted nor committed. Fund assignments can be made directly by the Board (formal resolution is not required) or by an official or body to whom the Board has designated the authority to make such assignments. Decisions to assign funds for a particular year can be made at any time, including after the last day of the year (but prior to finalization of audited financial statements).

Unassigned: Remaining fund balance that is spendable, and is not restricted, committed or assigned. Other than target levels of unassigned fund balance as defined in this policy, there are no restrictions on the use of these balances.

4. Fund Types and Fund Balance Categories

The County has four types of funds: general revenue, special revenue, debt service, and capital.

The general revenue fund is where the majority of property tax receipts are deposited and is the main operating fund that accounts for all activity not in other funds (e.g. finance and administration, law enforcement). There are no restrictions upon use of these funds other than those imposed by adoption of the County's annual budget or specific limitations on other funding sources (other than property tax revenues) received into this fund.

Special revenue funds account for activities that are funded by resources that are restricted for use for those specific purposes/activities as well as specifically-levied property tax revenues - e.g. Road and Bridge and Health and Human Services funds.

Positive unassigned balances can exist only in the general fund. By definition, balances in special revenue funds that are not otherwise restricted (non-spendable, restricted or committed) are inherently restricted to the purpose of that fund and are considered to be assigned. Commitments and assignments cannot be negative balances in any fund, nor can commitments or assignments cause a negative unassigned fund balance. Any negative fund balance should be recorded in the unassigned category.

5. Order of Resource Use

When an expenditure is incurred for which both restricted and unrestricted (committed, assigned or unassigned) resources are available, restricted resources will be used first, followed by unrestricted. When multiple types of unrestricted resources are available, committed balances will be used first, followed by assigned, then unassigned.

6. Reserve Balances – Types, Target Levels & Allowable Uses

The County will maintain operating reserves for the general fund and all special revenue funds, several other reserves within the general fund and a debt service fund reserve. All uses of reserves require approval from the Board of Commissioners. Requests to use reserve funds should include a replenishment plan that addresses funding sources and timelines.

General Fund

Operating: At the end of the year, the County will strive to maintain an unassigned fund balance between of 35-50% of the subsequent year's budgeted operating expenditures (including transfers out). In addition to providing working capital prior to receipt of first half tax settlement amounts, allowable uses of these reserves include:

- Avoidance of service disruptions due to short-term unexpected revenue shortfalls or additional expenditures,
- Funding for temporary transitional periods during extended economic downturns as expenditure reductions are implemented, and
- To act as the County's emergency reserve to be used for unforeseen, rare and catastrophic events that result in significant physical damage or major service disruptions – e.g. flooding, tornado/other storms, terrorist attacks, public health epidemics.

27th Payroll: Through regular incremental amounts included in the annual levy, the County will work to build a balance that approximates the cash payout of one payroll cycle - \$1 million. This balance will be used to fund the payout of the rare occurrence of a 27th payroll period in a fiscal year.

Capital: Based on historical capital spending (adjusted for inflation), the County will maintain a capital reserve balance of approximately \$2.5 million. This reserve will be funded through incremental amounts included in the annual levies and will be used to fund annual capital plan purchases as included in each year's approved budget. Pending review of funding availability, this reserve can also be used for purchase of items not included in the current year capital plan that do not meet the criteria for use of contingency funds.

Special Revenue Funds

For each of its special revenue funds (Road & Bridge, Health & Human Services, Waste Management, Economic Development, and Ditch), the County will strive to maintain an operating reserve balance of 30-40% of the subsequent year's budgeted operating expenditures (including transfers out) as measured at the end of each fiscal year. Balances in the Road & Bridge fund may not be within the target range due to planned projects and will be evaluated as needed to ensure reserves are sufficient. Operating reserves in the special revenue funds have the same allowable uses as the operating reserves in the general fund.

Debt Service Fund

The County will maintain sufficient debt service fund reserves to fund the subsequent year's scheduled principle and interest payments, as well as any principle payments that have been funded in prior or current years but are not due and payable until subsequent years. These reserves will also support the State of Minnesota statutory requirement that available funds for debt service requirements be at 105% of the amounts due in a given year.

7. Funding of Reserves

Initial Funding

- Operating: Operating reserves in all funds are funded through the ongoing surplus of revenues over expenditures or receipt of one-time revenues
- 27th Payroll and Capital: Funded through ongoing incremental amounts included in annual tax levies
- Contingency: Funded in the same manner as operating reserves, but from the General Fund only

Replenishment

- Funding sources: Operating and contingency reserves can be replenished through reduction of recurring operating expenditures or transfer of excess amounts from other categories of reserve balances. The 27th payroll and capital reserves will be replenished through the regular budgeted levy amounts.
- Priority: If multiple reserves are used, Contingency reserves should be replenished first, followed by Capital and 27th payroll (if the levy was reduced/eliminated), then Operating.
- Timeline: Operating reserves should be replenished over a period of one to five years, depending on the amount used. For amounts used down to 35%, replenishment should occur within one year, for amounts used down to 25%, replenishment should occur within five years. Contingency reserves should be replenished over a period of no more than five years.

8. Excess Reserves

Any reserve balances in continued and significant excess of stated policy amounts should be addressed in one of the following manners, with assurance given that resolution is in compliance with any funding restrictions on reserve balance resources:

- Transfer to another existing reserve in the same fund, or a different fund
- Use for one-time expenditure that does not require additional future expense outlays
- Use for one-time expenditures that can reduce future operating costs
- Start-up funds for new programs that are consistent with the County's mission and will have other future revenue funding sources
- Transfer to new reserve type due to changes in circumstances (e.g. lawsuit)

9. Reserve Deficiencies

All reserve balances will be assessed after the close of each fiscal year. Any deficiencies, including a replenishment plan, will be reported to the County Administrator and the Board of Commissioners. The replenishment plan should follow the timelines in the Replenishment section. Deficiencies in the 27th payroll or Capital reserves will be addressed during the annual budget process.

10. Authority

All uses of fund balance reserves must be approved by the County Administrator, with final approval from the Board of Commissioners. Requests to use reserve amounts must include a replenishment plan and be consistent with approved uses as stated in this policy. For regular use of capital reserves (annual capital plan expenditures) and 27th payroll reserves, Board approval will be given through their approval of the County's annual budget.

11. Review

All reserve balances will be reviewed at the end of each fiscal year. Actual ending balances and any replenishment plan (if applicable) will be reported to the board for review and approval. Interim balance reviews may also be done as part of the annual budget process.

In addition, the policy target levels will be reviewed periodically for reasonableness and adequacy as compared to historical revenue/expense activity, historical use of reserves and expected future cash flows. Any changes to policy target amounts will be approved by the Board.

12. Recording Reserves in the Financial Statements

Fund Balances are recorded on the Balance Sheet by category: Non-spendable, Restricted, Committed, Assigned and Unassigned. General fund operating reserves are in the Unassigned category while special revenue fund operating reserves are in the Assigned category. Contingency, Capital and 27th payroll reserves are classified as Committed.

13. Responsibilities

Finance

- Annual review and report to Board of ending fund balance reserve amounts

- Periodic policy and target level review
- Request annual Board approval of other committed and assigned balances
- Present request to use reserve funds to Board

Departments

- Request fund balance commitments and assignments through Finance

County Administrator

- Approve use of reserve requests prior to presentation to Board

Board of Commissioners

- Final approval of reserve use requests
- Approval of other annual fund balance commitments and assignments
- Approval of policy changes
- Approval for plan to resolve reserve balance excesses and deficiencies

PURCHASING POLICY

1. Purpose

The purpose of this policy is to maximize the purchasing value of public funds by ensuring these funds are used in a fiscally responsible manner and in accordance with all applicable State and Federal laws.

2. Scope

This policy applies to all departments and all procurement actions of the County unless superseded by Federal or State law or regulations of other funding sources.

3. Ethical Purchasing

To maintain a fair and open procurement process, the County must be free of both actual and apparent conflicts of interest. All County representatives must adhere to the County's Code of Ethics: <https://www.co.goodhue.mn.us/DocumentCenter/View/9376/Code-of-Ethics---2015?bidId=>

Full and Open Competition

All procurement actions will be conducted in a fair and responsible manner, with all responsible sources being permitted to compete in the purchasing process. Information that is known to be false or not public shall not be disclosed to any potential vendor or other entity by any employee or official responsible for a particular procurement transaction.

Conflict of Interest

No employee or other official shall knowingly use confidential information for personal gain. Personal purchases from County suppliers must be clearly separated from County purchases, must be paid for from personal funds and cannot be made on a County contract.

No County employee, board member or other agent may participate in the analysis, selection and awarding of contracts in which they have a real or apparent financial or other interest in one or more of the potential vendors. Any employee who identifies an actual or potential conflict of interest must immediately disclose that conflict to the Finance department and must ensure they remove themselves from the purchasing process.

Gratuities and Gifts

No County employee, board member or other agent shall ask for or accept gifts, gratuities or favors from any contractor or potential contractor, with the exception of marketing or promotional-type items (pens, notebooks, cups, etc.) of \$25 or less. (MN statute §471.895)

4. General Guidelines

- Dollar limits referenced in this policy apply to the total purchase price of all items in a transaction, before discounts or trade-ins
- Under no condition should orders be split into separate transactions in order to circumvent the approval and processing requirements of this policy

- Availability of funding must be ensured prior to making all purchases
- For any contracts over \$25,000, entities must review and consider the availability of state cooperative contracts prior to pursuing other sources (MN statute §471.345, sub. 15)

5. Quick Reference

This is a **general** guide for determining required approvals and acceptable purchasing methods. Depending on the specific good/service being purchased, the types of funding being used and the existence of other contracts, different requirements may apply (see section 6).

Threshold	Method	Approval
< \$10,000	Direct purchase; formal quotes not required --if practicable, get 2 (informal) quotes (verbal or written)	--Department Head
\$10,000 - \$25,000	Informal quotes (at least 2 if practicable)	--Department Head
\$25,001 - \$50,000	Formal quotes/direct negotiation <or> sealed bids	--Department Head --Finance Director
\$50,000 - \$100,000	Formal quotes/direct negotiation <or> sealed bids	--Department Head --Finance Director --County Administrator --County Board (if deemed appropriate by the County Administrator)
\$100,001 - \$175,000	Formal quotes/direct negotiation <or> sealed bids	--Department Head --Finance Director --County Administrator --County Board
\$175,001 +	Sealed bids	--Department Head --Finance Director --County Administrator --County Board

Note: if there are significant variations from budgeted revenues (under) or expenditures (over) in a given fiscal year, management reserves the right to require approvals at lower thresholds for a specified time period.

6. Separate/Specific Requirements

Capital Plan Items

Items included in the current year capital plan do not require Board approval at the time of purchase if:

- The item is included in the current year capital plan budget, as approved by the Board
- The purchase amount is within 5% (over) the budgeted amount
- The purchase is for an item and not a project (e.g. construction contract); contracts over \$100,000 will still require Board approval

Emergency Purchases

An emergency purchasing situation exists when an unforeseen event occurs that presents a threat to the health, welfare or safety of the County's employees, citizens or other constituents that must be remedied immediately. Note: failure of a department to adequately plan or budget for its operations does not meet these requirements.

Emergency purchases must be referred to the County Administrator or other responsible official prior to making a purchase. Any emergency purchases over \$50,000 must be submitted to the County Board for action/resolution at their next scheduled meeting.

Federal or Other Grant Funding

If any purchasing requirements of grant funding documents conflict with this policy, the requirements in the grant documents supersede this policy. Purchases involving federal funds must comply with the County's Federal Procurement policy (included in this policy manual) as well as any other requirements in the Code of Federal Regulations, Title 2, Part 200, subparts 318-326: https://ecfr.io/Title-02/pt2.1.200#sq2.1.200_1316.sq3.

Health & Human Services

Health and Human Services (HHS) is governed by a separate Board, the majority of which is made up of the regular County Board of Commissioners. Therefore, while HHS is subject to this policy, any Board-level approvals will be made by the separate HHS Board. HHS should notify Finance of any large purchases or contracts for reporting and cash flow management purposes.

Information Technology

For purposes of this policy, the information technology category includes computer hardware and software (including maintenance and programming agreements), information technology consulting and cell phones. All information technology items must be reviewed and approved by the Information Technology Department prior to purchase to ensure the purchases are in compliance with the County's Technology User and Cellular Device policies and to ensure new items are compatible with existing devices, software and network.

Joint/Cooperative Contracts

Purchases made in the following situations are excluded from the competitive bidding/quote process:

- State of Minnesota Cooperative Purchasing Venture (CPV)
<http://www.mmd.admin.state.mn.us/process/contract/CPVContractsList.asp>
- Contracts entered into by other government agencies that were subject to a competitive bid process and that allow (as stipulated by the contract or by separate request/agreement in writing) other government agencies to make purchases under the same terms and conditions.

Leases

All potential leases of a term longer than one year must be evaluated to determine if leasing is the best value for the County's funds (lease vs. buy decision). Per Minnesota Statute §465.71, any lease agreement with a purchase option must contain a statement saying the County "must have the right to terminate a lease-purchase agreement at the end of any fiscal year during its term."

Professional Services

Professional services are specialized services that are typically intellectual in nature. Examples include architectural/engineering, accounting/auditing, legal, financial and other consulting arrangements. These services are often used when specialty services are needed and can be more efficiently and effectively be provided by an outside party or when services are required to be performed by an outside/independent provider (e.g. audit).

Professional services are exempt from formal competitive bid requirements, but departments are encouraged to obtain multiple quotes and/or use request for proposals when practicable. Contracts should be awarded based on best vendor qualifications with the existence of reasonable price. All agreements are subject to the internal approvals as specified in this policy and must be fully approved *before* the start of services.

Sole Source

Contracts may be negotiated and awarded without a full competitive bid or negotiation process if:

- Only a single company can provide the good or service due to the uniqueness or proprietary nature (copyright, patent, etc.) of the good or service <or>
- The full competitive bidding process will provide no advantage (price, etc.) because of the noncompetitive nature of the goods or services being purchased

Because sole source purchasing reduces or eliminates competition, this method should be used infrequently, in specific situations, and only after all other procurement or purchasing methods have been fully evaluated and exhausted.

Departments making sole source purchases must provide written documentation justifying their sole source decision. All sole source purchases are still subject to the internal approvals as defined in this policy.

State-Defined Bid Exceptions

Per Minnesota Statute §471.425 subd. 4a, goods and services procured from the following vendor types are exempt from bidding requirements: economically disadvantaged persons, rehabilitation facilities, small or veteran-owned small business or energy efficiency projects. Any contracts awarded under this category are still subject to the internal approvals as stated in this policy.

Unbudgeted Items

Purchases of items (both capital and operating) not included in the approved and adopted County budget require approvals at lower amount thresholds than budgeted items. Approval of all unbudgeted purchases is subject to availability of budgeted funds and all purchases must follow the purchasing methods as prescribed in this policy.

Threshold	Approval
< \$10,000	--Department Head
\$10,000 - \$24,999	--Department Head --Finance Director
\$25,000 - \$75,000	--Department Head --County Administrator
\$75,001 +	--Department Head --County Administrator --County Board

Note: The County Board designates their specific authority for approval of unbudgeted items in the Records Compliance Fund up to \$50,000 to the County Administrator.

Utilities

Because there is no reasonable basis for competitive procurement of these services, utilities are exempt from this purchasing policy.

7. Bidding

Bidding and contract requirements are governed primarily by Minnesota Statute §471.345 – *Uniform Municipal Contracting Law*. Additional information can be found in the following statutes:

- §16C.28 – *Contracts; Award*
- §16C.285 – *Responsible Contractor Requirement Defined*
- §375.21 – *Contracts of County Boards*
- §331A – *Qualified Newspapers*
- §429.041 – *Council Procedure*

Requests for bids must be advertised in a qualified legal newspaper of the County and/or via an approved alternative method for a period of two weeks (three weeks for construction/repair of roads, bridges and buildings) prior to the bid opening date.

For all construction contracts of \$50,000 or more, contractors must meet certain minimum requirements, including, but not limited to: compliance with state workman's compensation and unemployment insurance laws, authority to conduct business in Minnesota and compliance with federal wage and hour requirements.

Opening of bids must be performed publicly, at a publicly stated time and place. Bid results should be tabulated and the contract awarded to the lowest responsive and responsible bidder (see section 8 below).

8. Awarding a contract

Contracts should be awarded to the lowest responsive and responsible bidder.

- **Responsiveness**: the degree to which the vendor met the specifications set in the bid request. Some examples that could indicate non-responsiveness include offering a product or service different than requested, not following specified bid procedures or submitting information after the bid deadline.
- **Responsibility**: the extent to which the vendor can reasonably be expected to fulfill the terms of an awarded contracts. Considerations include integrity, compliance with public policy, record of past performance and financial and technical resources. (See also MN Statute §16C.285).

Minnesota Statute 16C.28 allows for awards to be made based on a "best value" basis for construction, alteration, improvement or repair work. "Best value" considers price, along with other vendor criteria such as quality and timeliness of performance on previous projects, ability to minimize change orders and stay within budget, and technical skills/abilities of personnel, when making the decision to award.

9. Policy Violations

The County will not be responsible for any purchase or agreement to purchase made by a County employee or official who did not comply with the terms of this purchasing policy. Any such purchase or agreement to purchase will be considered null and void and will be considered a personal liability of the employee or official.

10. Responsibilities

Departments

- Management of procurement actions within policy and operating budget
- Maintain oversight of department contracts to ensure contractors perform within accepted terms and specifications of agreements
- Accurate coding of invoices and timely submission of invoices to Finance to ensure prompt payment/acceptance of discounts/avoidance of late fees

Finance

- Director approve purchases as defined in this policy
- Assist departments as needed
- Process invoice payments in timely manner
- Maintain policy
- Enforce policy

County Administrator

- Approve purchases as defined in this policy
- Recommend purchases to Board of Commissioners as deemed appropriate

Board of Commissioners

- Approve purchases as defined in this policy
- Approve policy revisions
- Final approval of annual operating budget

FEDERAL PROCUREMENT POLICY

1. Purpose

The purpose of this policy is to ensure that goods and services purchased for the performance of a federal grant or award are obtained in a cost-effective manner and in compliance with federal regulations.

2. Scope

This policy applies to anyone (“Buyer”) authorized to procure, initiate, and/or approve purchases paid with federal funds (grant/award) at Goodhue County. This policy is also subject to the Goodhue County Purchasing policy (included in this policy manual). If there are any conflicts between this policy and the Purchasing policy, this policy supersedes.

3. Responsibilities

The Buyer is responsible for determining whether a purchase is allowable under the terms of the federal grant or award and will ensure purchases are in accordance with this policy as well as the County’s Purchasing Policy. The Buyer will also serve as the final repository for purchase transaction records specific to federal funds for a minimum of three (3) years. Any exceptions to this policy must be approved in writing by the County Administrator.

4. Rules of Conduct / Code of Ethics

As representatives of Goodhue County, all officers, employees or agents are expected to adhere to the County’s Rules of Conduct/Code of Ethics:

<https://www.co.goodhue.mn.us/DocumentCenter/View/9376/Code-of-Ethics---2015?bidId=>

5. Process Overview

To promote compliance with Federal regulations, the County requires buyers to perform a cost/price analysis when making purchases under federal grants when over the Simplified Acquisition Threshold (SAT) of \$150,000. For purchases under the SAT, the buyer should make a determination as to reasonableness of the cost; these purchases are still subject to the remainder of this policy, process and its procedures.

Before beginning vendor selection, buyers should be sure that they have a clear and accurate description of the requirements for the material, product or service being acquired so that a fair and equitable comparison of price and/or cost can be made.

Buyers shall avoid purchasing unnecessary items. All vendor bids, proposals and quotations must be evaluated on the basis of product quality, technical compliance with specifications, total cost and the vendor’s acceptance of the County’s terms and conditions.

6. Detailed Process and Procedures

This is a brief summary of the guidelines that need to be followed when procuring goods and services with Federal funds. The governing document for these guidelines is the Code of Federal

Regulations (CFR), Section 200. It is the responsibility of the Buyer to adhere to this policy and all of the requirements included in CFR §200.

Additional responsibilities occur when a sub-recipient is involved in carrying out part of a federal award program, as compared to a contractor. The Buyer must determine if a vendor is a contractor or sub-recipient of Goodhue County before accepting any proposal. To document this determination, the buyer should complete the checklist in the appendix. If the Buyer determines that the vendor is a sub-recipient, then the sub-recipient Risk Assessment Tool in the appendix must be completed.

A. Methods of Procurement Under a Federal Award (CFR §200.320)

- Micro-Purchases (\$1 - \$25,000)
 - No quotations needed if price is reasonable
 - Equitable distributions among qualified suppliers
 - Department head (or designee) signs invoices for payment
- Small Purchases (\$25,001 - \$100,000)
 - Price or rate quotations must be solicited from at least two (2) qualified sources
 - No cost or price analysis needed
 - Follow County Purchasing policy for required approvals
- Sealed Bids (\$100,001 +)
 - Lowest reasonable price is determined by looking at all factors in combination (time, quality, price, stability, reputation, etc.) This is the preferred method for procuring construction
 - Request for bids must be publicly solicited from at least two (2) qualified sources
 - In order for sealed bidding to be feasible, refer to conditions in §200.320(c)(1)
 - Follow County Purchasing policy for required approvals
- Competitive Proposals (\$100,001 +, used when conditions are not appropriate for the use of sealed bids)
 - Request for proposals must be solicited from at least two (2) qualified sources
 - If this method is used, the conditions in §200.320(d) apply
- Non-Competitive Proposals
 - Procurement through solicitation of proposal from only one source. May be used when one or more of the circumstances in §200.320(f) apply

B. General Standards for Federal Procurement (CFR §200.318)

- It is the County's responsibility to ensure contractors are performing in accordance with the terms, conditions and specifications of their contracts. Contracts should only be awarded to responsible contractors who have the ability to perform successfully under the terms and conditions of the procurement.

- To reduce costs, the use of value engineering clauses is encouraged for large projects, such as construction.
- Consideration should be given to make the most economical procurements possible. Avoid acquisition of unnecessary or duplicative items and analyze the value of a lease versus a purchase when applicable.
- The County is encouraged to enter into cooperative agreements, agreements with other entities when appropriate or use common or shared goods and services to promote a cost-effective use of shared services. Also, the use of Federal excess and surplus property in lieu of purchasing new is encouraged when feasible.
- The following records must be maintained to detail the history of the procurement: reason for the method of procurement, selection of contract type, contractor selection or rejection, along with bids or quotes and basis for contract price.
- Time and materials type contract may be used only after it is determined there is no other suitable contract and if the contract includes a ceiling price that the contractor exceeds at its own risk. If this contract is used a high degree of oversight is required to ensure the contractor is using efficient methods and effective cost controls.
- The County is responsible for the settlement of all contractual and administrative issues arising out of the procurements, which include, but are not limited to: source evaluation, protests, disputes and claims.

C. Competition (CFR §200.319 and §200.321)

Per federal regulations, Goodhue County must engage in full and open competition for all procurement transactions. Records that sufficiently detail the history of all procurements, including small purchases, must be kept on file by the Buyer.

Contractors that draft specifications, requirements, statements of work or invitations for bids or requests for proposals must be excluded from competing for procurements.

Some examples of situations considered to be restrictive of competition include:

- Placing unreasonable requirements on firms for them to qualify to do business with the County
- Requiring unnecessary experience and excessive bonds
- Noncompetitive pricing practices and contracts
- Organizational conflicts of interest
- Specifying only a “brand name” instead of allowing “an equal” product to be offered
- Any arbitrary action in the procurement process

In addition, the County must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable federal statutes expressly mandate or encourage geographic preferences, or for state licensing law (§200.319).

The Buyer must take all necessary affirmative steps to assure that minority businesses, women's business enterprises and labor surplus firms are used when possible (§200.321). A directory of those targeted groups is available on the State of Minnesota – Office of State Procurement website: <http://www.mmd.admin.state.mn.us/process/search/>. A list of persons, firms or products which are used in acquiring goods and services must be kept current and include enough sources to ensure free and open competition.

All procurements under a federal award must ensure that all solicitations have the following:

- Clear and accurate description of the technical requirements for the material, product or service to be procured
- Identification of all requirements which the potential vendors must fulfill and all other factors to be used in evaluating bids or proposals.

D. Procurement of Recovered Materials (CFR §200.322)

When a purchase of a single item or a quantity of functionally equivalent items purchased in a preceding fiscal year exceeds \$10,000, the County must comply with §6002 of the Solid Waste Disposal Act. The requirements of §6002 include procuring only items designated in the guidelines of the Environmental Protection Agency (EPA) CFR §40.247 that contain the highest percentage of recovered materials practicable, procuring solid waste management services in a manner that maximized energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

E. Cost and Price Analysis (CFR §CFR 200.323)

- Every procurement action in excess of the Simplified Acquisition Threshold (SAT) of \$150,000, including contract modifications, must have a cost or price analysis. The County must make independent estimates before receiving bids or proposals.
- Profit must be negotiated as a separate element of price for each contract in which there is no price competition and in all cases where cost analysis is performed.
- For information on costs or prices based on estimated costs for contracts, refer to CFR §200.400.
- The cost plus a percentage of cost and percentage of construction costs methods of contracting are not allowed.

See Appendix for further details.

F. Suspension and Debarment (CFR §200.212 and §180.300)

The Buyer will review all federal grant transactions and potential contractors to verify that purchases will not be made nor contracts awarded to contractors that are on the Debarment or Suspension list supplied by the federal government. This list is available here: <https://www.sam.gov/SAM/>. All results of searches should be attached to the procurement documentation as verification the search was performed. All purchases also require the contractor to certify in writing that they have not been suspended or disbarred from doing business with any federal agency.

G. Federal Awarding Agency or Pass-Through Entity Review (CFR §200.324)

The County must make available, upon request from the federal awarding agency or pass-through entity, technical specifications, pre-procurement review and all other documents related to the proposed procurements.

H. Bonding Requirements (CFR §200.325)

The Buyer must ensure that the both the Federal and the County interests are protected.

For construction or facility improvement contracts or subcontracts exceeding the SAT of \$150,000, the minimum requirements are as follows:

- A bid guarantee from each bidder equivalent to five (5) percent of the bid price. The bid guarantee must consist of a firm commitment such as a bid bond, certified check or other negotiable instrument accompanying a bid as assurance that a bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- A performance bond on the part of the contractor for 100 percent of the contract price. A performance bond is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- A payment bond on the part of the contractor for 100 percent of the contract price. A payment bond is one executed in connection with a contract to ensure payment as required by law to all persons supplying labor and material in execution of the work provided by the contract.

I. Contract Provisions (CFR §200.326)

The County will include the following provisions, as applicable, in all contracts (including those for small purchases) with contractors and for sub-awards:

- Remedies: All contracts in excess of the small purchase threshold fixed at 41 U.S.C. §403.11 (currently at \$150,000) shall contain contractual provisions or conditions that allow for administrative, contractual or legal remedies in instances in which a contractor violates or breaches the contract terms.
- Termination: All contracts in excess of \$10,000 shall contain suitable provisions for termination by the County, including the manner by which

terminations shall be effective and the basis for settlement. In addition, such contracts shall describe the conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated due to circumstances beyond the control of the contractor.

- Equal Employment Opportunity: All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Related to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR §60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, and Department of Labor."
- Davis-Bacon Act, as amended (40 U.S.C. §3141-3148): When required by federal program legislation, all construction contracts of more than \$2,000 awarded by the County and its sub-recipients shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. §276a to a-7) as supplemented by Department of Labor regulations (29 CFR §5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction.") Under this Act, contractors are required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. It is the policy of the County to place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The County shall report all suspected or reported violations to the federal awarding agency.
- Contract Work Hours and Safety Standards (40 U.S.C. §327-333): Where applicable, all contracts awarded by the County in excess of \$100,000 that involve the employment of mechanics or laborers shall include a provision for compliance with 40 U.S.C. §3702 and 3704, as supplemented by Department of Labor regulations (29 CFR §5). Under 40 U.S.C. §3702 of the Act, each contractor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of U.S.C. §3704 are applicable to construction work and provide that no laborer or mechanic can be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available in the open market, or contracts for transportation or transmission of intelligence.
- Rights to Inventions Made Under a Contract or Agreement: Contracts or agreements for the performance of experimental, developmental or research work shall provide for the rights of the Federal Government and the County in any resulting invention in accordance with 37 CFR §401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms

Under Government Grants, Contracts and Cooperative Agreements,” and any implanting regulations issued by the awarding agency.

- Clean Air Act (42 U.S.C. §7401-7671q and the Federal Water Pollution Control Act (33 U.S.C. §1251-1387), as amended: Contracts and sub-awards of amounts in excess of \$150,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act and Federal Water Pollution Control Act, as amended by 33 U.S.C. §1251 et seq). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- Debarment and Suspension (E.O’s 12549 and 12689): For all contracts, the County shall obtain from the contractor a certification that neither the contractor nor any of its principal employees or subcontractors is listed on the Excluded Parties list in SAM.
- Byrd Anti-Lobbying Amendment (31 U.S.C. §1352): For all contracts or sub-grants of \$100,000 or more, the County shall obtain from the contractor or sub-grantee a certification that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, or an officer or employee of Congress, in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. §1352. Likewise, since each tier provides such certifications to the tier above, the County shall provide such certifications in all situations in which the County is a sub-recipient of a grant of \$100,000 or more.

7. Appendix

Determination of Sub-recipient or Contractor (Vendor)

These links are for two examples of checklists to help determine whether a potential contractor is a sub-recipient or a vendor:

- <https://ojp.gov/training/pdfs/Subrecipient-Procure-cklist-B.pdf>
- https://research.jhu.edu/jhura/wp-content/uploads/sites/2/2017/11/Sub-Determination-Form_11012017.pdf

Sub-recipient Risk Assessment

These links are for examples of risk assessment forms/questionnaires:

- <https://www.wisconsin.edu/financial-administration/grant-accounting/subrecipient-risk-assessment/>
- https://financialservices.wustl.edu/wp-content/uploads/2016/03/SPA_WP_SubrecipientMonitoringRiskAssessmentPolicy_v2.0-1.pdf

Cost and Price Analysis

Some form of price or cost analysis should be performed in connection with every procurement action, regardless of whether the organization is a vendor or sub-recipient. The form and degree of analysis, however, are dependent on the particular subcontract or purchase and the pricing situation. Determination price reasonableness through price or cost analysis is required even though the procurement is source directed by the contracting officer of the sponsoring agency.

In some purchases, price analysis alone will be sufficient; in others, price analysis will be used to corroborate the conclusions arrived at through cost analysis. The form and degree of analysis are dependent on facts surrounding a particular subcontracting or purchasing situation. The scope of price analysis performed and the particular techniques used will depend on whether or not cost analysis is done, as well as on such factors as type of product or service, dollar value, purchase method, and extent of competition. The words “vendor” and “subcontractor” used herein are interchangeable.

- **Price Analysis:** This is the process of deciding if the asking price for a product or service is fair and reasonable, without examining the specific cost and profit calculations the vendor used in arriving at the price. It is basically a process of comparing the price with known indicators of reasonableness. When adequate price competition does not exist, some other form of analysis is required. Some reasons that could affect adequate price competition are: specifications not definitive, tolerances are restrictive or production capacity limits those eligible to bid. Examples of other forms or price analysis information include:
 - Analysis of previous prices paid
 - Comparison of a vendor’s price with the in-house estimate
 - Comparison of quotations or published price lists from multiple vendors
 - Comparisons with GSA prices
- **Cost Analysis:** This is the element-by-element examination of the estimated or actual cost of contract performance to determine the probable cost to the vendor. The goal is to form an opinion on whether the proposed costs are in line with what reasonable economical and efficient performance should cost. Cost or pricing data, which should be provided by the subcontractor, are the means for conduction cost analysis. Such data provide factual information about the costs that the subcontractor says may be incurred in performing the contract. Cost analysis should be performed in those situations where price analysis does not yield a fair and reasonable price and where cost data are required in accordance with prime contract clauses.

Cost analysis techniques are used to break down a contractor’s cost or pricing data so as to verify and evaluate each component. Some of the cost elements examined for necessity and reasonableness are material costs, labor costs, equipment and overhead. These costs can be compared with actual costs previously incurred for similar work, the cost or pricing data received from other vendors and dependent cost estimate breakdowns.

CASH HANDLING AND BANKING POLICY

1. Purpose

The purpose of this policy is to establish minimum standards to ensure clear and consistent practices within the County for the handling of cash and the receipt of revenue. This policy also standardizes cash controls as well as provides guidance to departments on improving cash handling skills and accountability.

2. Scope

This policy applies to all offices, departments, and agencies in which Goodhue County is the fiscal agent.

3. General Policies

a. Bank Account Approvals

Departments are required to receive approval from the Finance Director prior to opening any bank account. The Finance Director must be made aware of all bank accounts and will also be designated a “decision maker” or equivalent for all accounts. All Employee Activity, Employee Committee, or Sunshine Committee accounts are exempt from this policy.

The Finance Department will work to address risks related to banking activity, cash handling and payment settlement. Where possible, preventative measures shall be taken to identify and limit the occurrence of and implement the best defenses to deter these risks. Proper controls should be established to account for cash and receipting activity and reconciled cash and banking records shall be maintained to support these receipting transactions.

Departments must ensure that adequate control procedures are in place to secure the collection and proper receipt of funds, and to maintain internal controls and accountability of cash receipts. Specific departmental actions should include:

- i. Take proper measures to safeguard County funds.
- ii. Provide clearly written procedures for their department’s cash handling activities.
- iii. Ensure that procedures comply with County Policy.
- iv. Maintain a cash handling system that will prevent, detect or deter fraud.
- v. Maintain proper internal controls and accounting of receipts.

4. Control Standards

a. Cash Handling and Receipting Controls

Adequate cash handling and receipting procedures should be in place to ensure that all payments received are processed and may be traced from initial receipt to final disposition. This procedure for handling cash receipts shall be designed to provide accountability for all money received by the County, in accordance with accepted standards of control and accounting practices. These procedures will be followed when accepting and receipting funds:

- i. Provide/utilize receipts for all acceptance of money or payment.
- ii. Receipt information will include the date issued, name of payer, net amount received, and sufficient information to identify the purpose of the payment. Also included should be any identifying number, form of payment, identification of person accepting payment and account to which payment is to be credited.

- iii. Coins and currency should generally be accepted only when an official County receipt can be provided at the time of payment.
- iv. Upon receipt, checks should be restrictively endorsed promptly. Any supplementary information required to ensure subsequent collection should be requested, entered on the face of the check and proper acknowledgement obtained from the payer.
- v. Checks accepted must be signed and have the payer's name, address and telephone number indicated on the check. When appropriate, identification data should be provided by the payer.
- vi. Postdated checks will not be accepted. Third party checks may be accepted if properly endorsed on a non-repetitive basis.
- vii. Checks may not be substituted for cash. Personal transactions with County funds are strictly prohibited. Money will not be loaned from County funds, and no department is authorized to cash checks from County funds.
- viii. Credit cards may be accepted for payment at authorized/approved locations if the payer presents the actual card or provides the account number, card holder name, expiration date and proper identification. An authorization code will be obtained through the credit card terminal prior to acceptance and receipting of the payment.

b. Access Controls

Adequate control over the access to funds must be maintained at all times. Proper control of processing and storage of cash funds should be in place for all authorized points of collection. Access to vaults and safes should be limited. General security guidelines for handling and receipting County funds should include:

- i. Secure work areas should be available for individuals handling cash.
- ii. No funds are to be left unattended or unsecured.
- iii. The number of persons in each department required to actually handle County funds should be kept to a minimum. Individual accountability should always exist in handling County funds and all exchanges of funds must be documented.
- iv. Each cash fund will be maintained separately. County funds should not be commingled with non-County funds.
- v. All County funds received should be secured in a locked cash register, drawer or cash box and when not physically guarded kept in a secure safe, room, or cabinet not commonly accessible.
- vi. Vault combinations should be limited to the smallest number of individuals. Vault or safe combinations should never be written down in the cash-handling area.
- vii. Employees having County funds in their custody should be constantly aware of the possibility of the loss of funds due to theft, robbery, or error. Reasonable precautions to prevent losses should be taken. Safekeeping arrangements should be maintained for County funds and the amount of money retained on-hand and subject to loss should be the absolute minimum necessary for that activity

c. Transferring and Depositing Controls

The County's policy is to require a witnessed cash count and reconciliation whenever funds change hands. Accountability must be maintained through a proper chain of custody, whether transferring between departments or locations.

- i. Departments shall deliver cash collected to the Finance Department at least once a week.
- ii. A cash count shall occur whenever County funds change hands.
- iii. The relinquishing and receiving custodian will sign off on the cash count and reconciliation to complete the transfer of funds.

- iv. All receipts must be deposited in the bank on a daily basis by the Finance Department.
- v. All cash payments are to be deposited in total, and may not be used for any other purpose.
- vi. Cash receipts documents should be prepared promptly and should be dated the same day as the funds are received. Deposits should be made that day or no later than the following morning.

d. Staffing and Training for Cash Handling Responsibilities

- i. All new employees hired for positions responsible for handling cash are required to have a criminal background check prior to being assigned.
- ii. Each department within the County that is responsible for handling cash will perform a review of this policy annually at a minimum. The purpose is to ensure procedures are up to date, understood, and followed. The following departments are subject to review of this policy:
 - 1. Court Services
 - 2. Finance & Taxpayer Services
 - 3. Health & Human Services
 - 4. Land Use Management
 - 5. Public Works
 - 6. Recorder
 - 7. Sheriff
 - 8. Veterans Service
- iii. Each employee that handles money must review and acknowledge their compliance with the policy annually. The Finance Department will track employee acknowledgment of this policy.
- iv. All County personnel handling County funds should be advised of the proper actions to take in the event of a robbery or actual loss of funds. Employees should not endanger themselves or others by attempting to resist. Generally, the instruction issued by persons attempting an armed robbery should be followed as precisely as possible. No more or less action than specified should be followed.

e. Record Retention

Cash collection sites are required to maintain supporting documentation. Documents should be retained according to the County's record retention schedule. The record retention requirements identified in MN Statutes 384.14 and 138.17 will be followed where any specific requirements are not made.

PAYMENT CARD ACCEPTANCE POLICY

1. Purpose

The purpose of this policy is to enhance customer convenience, certainty of collection, timeliness of payment, and minimize processing fees. The policy is also to ensure sensitive payment card information is handled safely by complying with the Payment Card Industry's Data Security Standards (PCI-DSS).

2. Scope

This policy applies to all offices, departments, and agencies in which Goodhue County is the fiscal agent.

3. General Policy

Goodhue County will accept electronic payments including credit and debit cards. Payments will be processed utilizing an authorized third-party provider. The Finance Department has overall authority and responsibility for accepting credit and debit card payments. This responsibility includes system administration and managing user access, reconciling and recording activity in the bank and the general ledger, and processing refunds. Departments are responsible for processing over-the-counter (OTC) transactions in a responsible manner, completing required processes (e.g. permits) after payment is made, and complying with all sections of this policy.

PCI-DSS is a worldwide security standard designed to ensure that all organizations that process, store, or transmit credit card information maintain a secure environment. The standard was created to protect cardholders against misuse of their personal information. Departments that accept payments cards must protect cardholder information. This information cannot be stored electronically and the County must remain PCI-DSS compliant. The PCI-DSS complete requirements as well as a quick reference guide can be found on the following website: https://www.pcisecuritystandards.org/document_library.

4. Credit and Debit Card Acceptance Considerations

The Finance Director will review for approval all departmental requests for credit and debit card payment acceptance. Requests should include volume of transactions, expected revenue, costs incurred and avoided by accepting cards, treatment of fees, convenience of customer, and proposed departmental procedures including separation of duties and security of card information.

5. Responsibilities

Finance Department

- Ensure the County is compliance with PCI-DSS requirements
- Review requests for credit and debit card acceptance from Departments
- Daily balancing of activity and recording in the accounting system
- Processing refund transactions
- Monitoring system activity and compliance with policy
- Reviewing fees for reasonableness and accuracy
- Maintaining system user access and rights
- Managing system configuration
- Managing report distribution

Information Technology Department

- Ensure the County is in compliance with all technology related PCI-DSS requirements
- Ensure all hardware and software interface appropriately

Other Departments

- Assist in completing annual PCI-DSS Self-Assessment Questionnaire
- Treat customers' private data according to the requirements defined in PCI-DSS
- Ensure all devices within department merchant's cardholder data environment are secured to fullest extent possible
- Ensure all card data collected is secured and only secure communication and/or encrypted connections are being utilized for processing transactions
- Review transaction activity for accuracy in a timely manner
- Complete all department processes required subsequent to receiving payment (issuing permits, delivering goods, etc.)
- Notify Finance Department of user changes in a timely manner
- Documenting and obtaining approvals for processing of refunds and submitting to Finance in a timely manner

**Goodhue County Public Works
Project Status Report for January 18, 2022**

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	Bidding	
Various	2022 Bituminous Paving	Project to be considered for award at the January 18 th Board meeting.
Twp	2022 Spring Box Culverts Wanamingo & Kenyon Twp's.	Project to be considered for award at the January 18 th Board meeting.
	Road Construction	
CSAH 9	Bank Stabilization North In-Slope of CSAH 9 from CSAH 7 to the West	Construction completed. Need to final once turf has been established in spring 2022.
CR 44	Bridge L0521	Construction began on August 16, 2021 with grading. Construction completed other than turf establishment and final bridge painting which will be completed in the spring of 2022 when weather conditions are warmer.
CSAH 24	CSAH 24: SEC-N Grading, Aggregate Base & Shouldering, Storm Sewer	Project awarded to Northland Grading & Excavating. The vast majority of the work is complete and the road will be open for traffic with a gravel surface. Project suspended until spring 2022 for turf establishment and minor cleanup.
3 rd Street Cannon Falls	Bridge L5391 Bridge Rehabilitation	The contractor's work for this year is complete. Several minor 'punch list' items will be finished next spring. The bridge is open for traffic. Ribbon Cutting set for 16 Dec 21 @ 1pm.
CSAH 6	Grading TH 58 – 435 th Street	Project complete.
	Maintenance Department	
Various	Bituminous Patching & Repairs CSAH 16	CSAH 16 to be completed spring of 2022.
Various	Ditch Cleaning CR 49	CR 49 work to continue in 2022.

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
Various	Brush Clearing & Trimming	Work to continue through spring 2022.
	Planning & Studies	
St Paul - Chicago	Great River Rail Commission	The Commission continues to advocate for the Twin Cities – Milwaukee – Chicago Intercity City Passenger Rail Service, or the TCMC Second Train, or the TCMC second train to Chicago. The State Legislature approved funding of \$10 million to provide the final piece of funding for stops at points in southeast Minnesota and Wisconsin. If all plans materialize, rail service could begin as early as 2023.
Red Rock Corridor	Commuter Rail Planning (RRC Commission)	The Commission determined Bus Rapid Transit to be the best alternative and has adopted the Final Report. An implementation plan for a future extension of the Bus Rapid Transit (BRT) line to Hastings is in various stages of implementation.
Zip Rail Rochester – Twin Cities	High Speed Rail Planning (OCRRA & Mn/DOT)	MnDOT announced their project is “shelved” and no further public work is to be done. A Tier 1 EIS was not completed. A private firm analyzed the feasibility of a zip rail along the same alignment, but their work was non-public and no communication has been made by them for some long time.

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

Date: July 17, 2015

Name: STEVEN A BOYUM
Address: 9144 COUNTY 30 BLVDWANAMINGO, MN 55983
PIN: 440280100

The Minnesota legislature has recently updated its Shoreland buffer regulations. The law establishes new perennial vegetation buffers an average of 50 feet in width along rivers, streams, and ditches that will help filter out phosphorus, nitrogen, and sediment. The new law provides flexibility for landowners to install and maintain buffers, and boost compliance with buffer laws across Minnesota. Goodhue County's Shoreland buffer regulations have been in existence since 1991.

A review by the Goodhue County Land Use Management Department has identified that your property may not be in compliance with the buffer width. Enclosed is a map showing the 2014 aerial photograph and the area in question.

The new legislation requires compliance by **November 1, 2017**. We would like to work with you at the local level as soon as possible to help you accomplish this goal and avoid any potential enforcement actions or fines issued by the state regulators.

Please fill out the attached form and send it to the attention of Benjamin Hoyt in our office by **August 14, 2015** (benjamin.hoyt@co.goodhue.mn.us).

For technical and possible financial assistance for Shoreland buffer implementation, please contact Beau Kennedy, with the Goodhue Soil and Water Conservation District, at 651-923-5286, Ext. 114.

For more information, follow the link to a website and publications from the DNR explaining the Shoreland Buffer Initiative:

<http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Michael A. Wozniak, AICP
Planner/Zoning Administrator
Goodhue County Land Use Management

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

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Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

Date: 3/20/2017

Name: STEVEN A BOYUM
Address: 9144 COUNTY 30 BLVD, WANAMINGO, MN, 55983
PIN: 440280600, 440280100, 440270600, 440280200, 440211000

In 2015 the Minnesota Legislature adopted a new Buffer Law for the State. This law requires that all identified rivers, streams and ditches have a perennial vegetation buffer. Goodhue County's Shoreland provisions in the zoning ordinance were recently amended by the Goodhue County Commissioners to be consistent with the language of the new Buffer Rule. The Rule provides more flexibility of the required perennial vegetative buffer strip by allowing an *average* width of 50 foot wide, with a *minimum* 30 foot width, as measured from the top of the streambank.

The Goodhue County Land Use Management Department has identified that your parcel(s) **MAY NOT BE IN COMPLIANCE** with the buffer rule.

We would like to work with you as soon as possible to avoid any future penalties. The State deadline for installing buffers on streams is November 1, 2017, and ditches by November 1, 2018. The time to address and implement this requirement is before this current growing season.

The Goodhue County Soil and Water Conservation District (SWCD) have been actively assisting landowners who have questions about the Rule and ordinance such as:

- What is my buffer width?
- Does this stream need a buffer?
- How many acres am I taking out of row crop production?
- How do I measure the buffer?
- Is there CRP available, etc.

Please call the Goodhue County SWCD if you have questions about buffer compliance at 651-923-5286.

For more information on the Buffer Law and to see what streams/ditches need buffers, please visit: <http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Lisa M. Hanni, L.S.
LUM Director / County Surveyor / County Recorder

Glen Roberson
Goodhue SWCD Manager

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

CORRECTIVE ACTION NOTICE and ADMINISTRATIVE ORDER

December 18, 2018

Name: STEVEN A BOYUM
Address: 9144 COUNTY 30 BLVD WANAMINGO, MN 55983
PIN: 440280100, 440280600

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an ***average width of 50 feet, with a minimum width of 30 feet***, as measured from the top of the stream bank.

Most recently, letters were sent on March 30, 2017, and some landowners have had conversations with SWCD staff concerning the buffer requirements, however **our records indicate that you still have not adequately installed the required buffer**. If our records are incorrect, please notify us as soon as possible.

According to the Goodhue County Administrative Procedures for Buffer Compliance, we are hereby issuing you a Corrective Action Notice as follows:

Corrective Action Notice

Goodhue County SWCD staff have notified our office that your parcel(s) listed above is not in compliance with Minnesota Statute §103F.48 and Goodhue County's Zoning Ordinance Article 31, Subd. 5. SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the

property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;

a) You need to establish and maintain a perennial vegetative buffer strip an average width of 50 feet, with a minimum of 30 feet, as measured from the top of the stream bank on the parcel(s) listed above;

b) **Buffers must be in place by November 1, 2019;**

c) SWCD staff will perform a site visit prior to November 1, 2019 to verify the buffer is properly installed;

d) Failure to address this Corrective Action Notice by properly installing a buffer will result in Administrative Penalties which may be assessed to the property, and possible prosecution of a Misdemeanor offense.

Administrative Order

a) SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;

b) The parcel (s) are in violation of Minnesota Statute §103F.48 and Goodhue County's Zoning Ordinance Article 31, Subd. 5, by not having the required perennial vegetative buffer strip of an *average width of 50 feet, with a minimum width of 30 feet*, as measured from the top of the stream bank;

c) Letters were most recently sent to the landowner of the parcel(s) listed above on March 20, 2017 indicating their parcel(s) *May Not Be In Compliance* and to contact SWCD to determine compliance;

d) The County Board has established a penalty fee for Buffer violations as follows:

Initial Buffer Violation Penalty		
0-11 months after issuance of Corrective Action Notice	\$0.00	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month	\$200 per parcel per month
Repeat Buffer Violation Penalty		
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day	\$200 per parcel per day

- e) **The penalty fees will begin to accrue on December 1, 2019** if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule);
- f) The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations;
- g) No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.
- h) **Right to Appeal.** Within 30 days after receipt of the *Administrative Penalty Order*, a landowner may appeal the terms and conditions of an *Administrative Penalty Order* issued by a County to BWSR as provided in Minn. Stat. §103F.48, subd. 9. The appeal must be in writing and must include a copy of the *Administrative Penalty Order* that is being appealed, the basis for the appeal and any supporting evidence. The appeal may be submitted personally, by U.S. mail, or electronically, to the Executive Director of BWSR.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans for 2019 as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

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December 18, 2018

Name: STEVEN A BOYUM
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CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

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In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an ***average width of 50 feet, with a minimum width of 30 feet***, as measured from the top of the stream bank.

Most recently, letters were sent on March 30, 2017, and some landowners have had conversations with SWCD staff concerning the buffer requirements, however **our records indicate that you still have not adequately installed the required buffer**. If our records are incorrect, please notify us as soon as possible.

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property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;

- a) You need to establish and maintain a perennial vegetative buffer strip an average width of 50 feet, with a minimum of 30 feet, as measured from the top of the stream bank on the parcel(s) listed above;
- b) **Buffers must be in place by November 1, 2019;**
- c) SWCD staff will perform a site visit prior to November 1, 2019 to verify the buffer is properly installed;
- d) Failure to address this Corrective Action Notice by properly installing a buffer will result in Administrative Penalties which may be assessed to the property, and possible prosecution of a Misdemeanor offense.

Administrative Order

- a) SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;
- b) The parcel (s) are in violation of Minnesota Statute §103F.48 and Goodhue County’s Zoning Ordinance Article 31, Subd. 5, by not having the required perennial vegetative buffer strip of an *average width of 50 feet, with a minimum width of 30 feet*, as measured from the top of the stream bank;
- c) Letters were most recently sent to the landowner of the parcel(s) listed above on March 20, 2017 indicating their parcel(s) *May Not Be In Compliance* and to contact SWCD to determine compliance;
- d) The County Board has established a penalty fee for Buffer violations as follows:

Initial Buffer Violation Penalty		
0-11 months after issuance of Corrective Action Notice	\$0.00	\$0.00
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7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day	\$200 per parcel per day

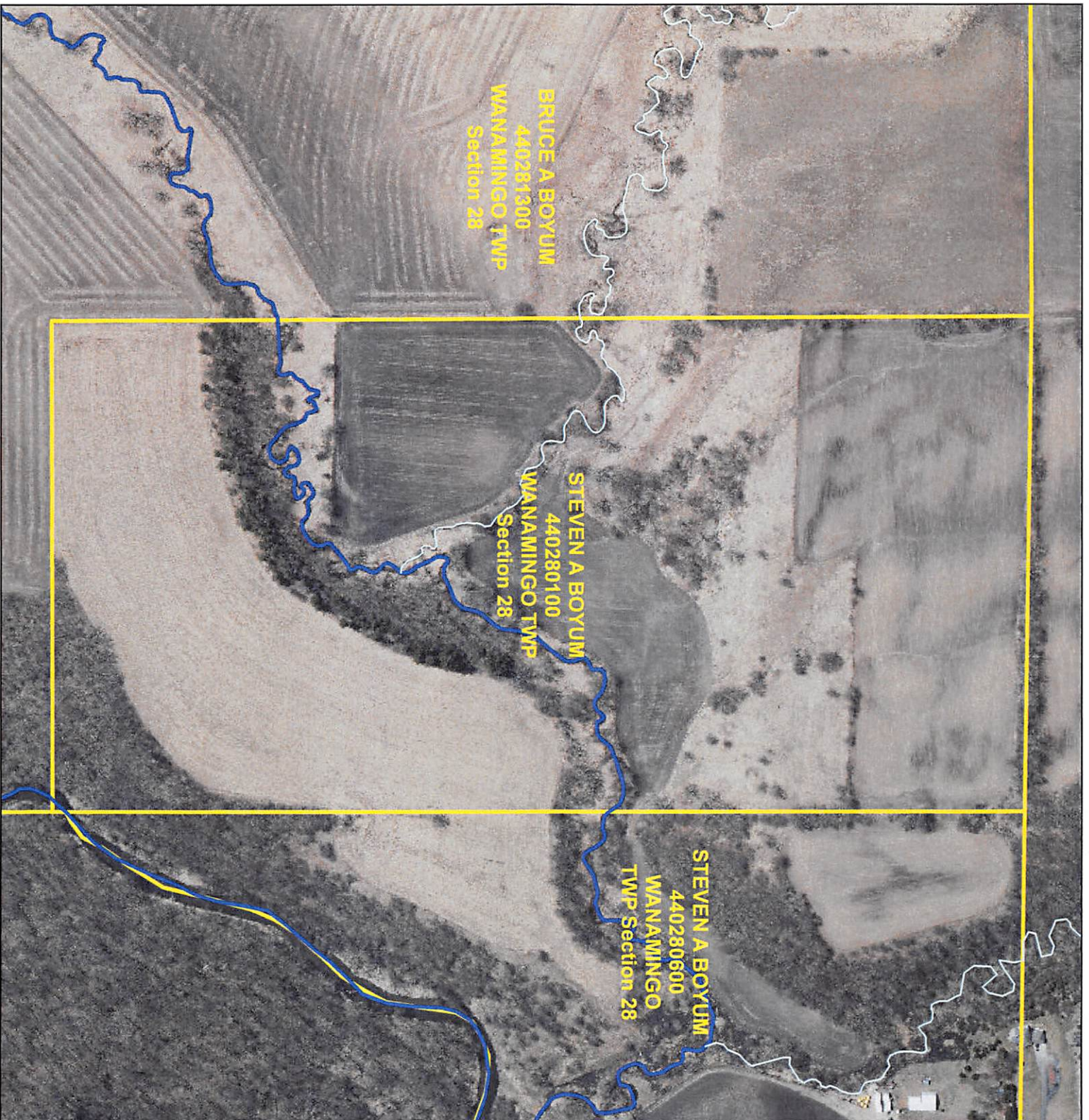
- e) **The penalty fees will begin to accrue on December 1, 2019** if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule);
- f) The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations;
- g) No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.
- h) **Right to Appeal.** Within 30 days after receipt of the *Administrative Penalty Order*, a landowner may appeal the terms and conditions of an *Administrative Penalty Order* issued by a County to BWSR as provided in Minn. Stat. §103F.48, subd. 9. The appeal must be in writing and must include a copy of the *Administrative Penalty Order* that is being appealed, the basis for the appeal and any supporting evidence. The appeal may be submitted personally, by U.S. mail, or electronically, to the Executive Director of BWSR.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans for 2019 as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director



Non-Compliant Parcels



This map highlights parcels that appear to be non-compliant with the buffer ordinance.

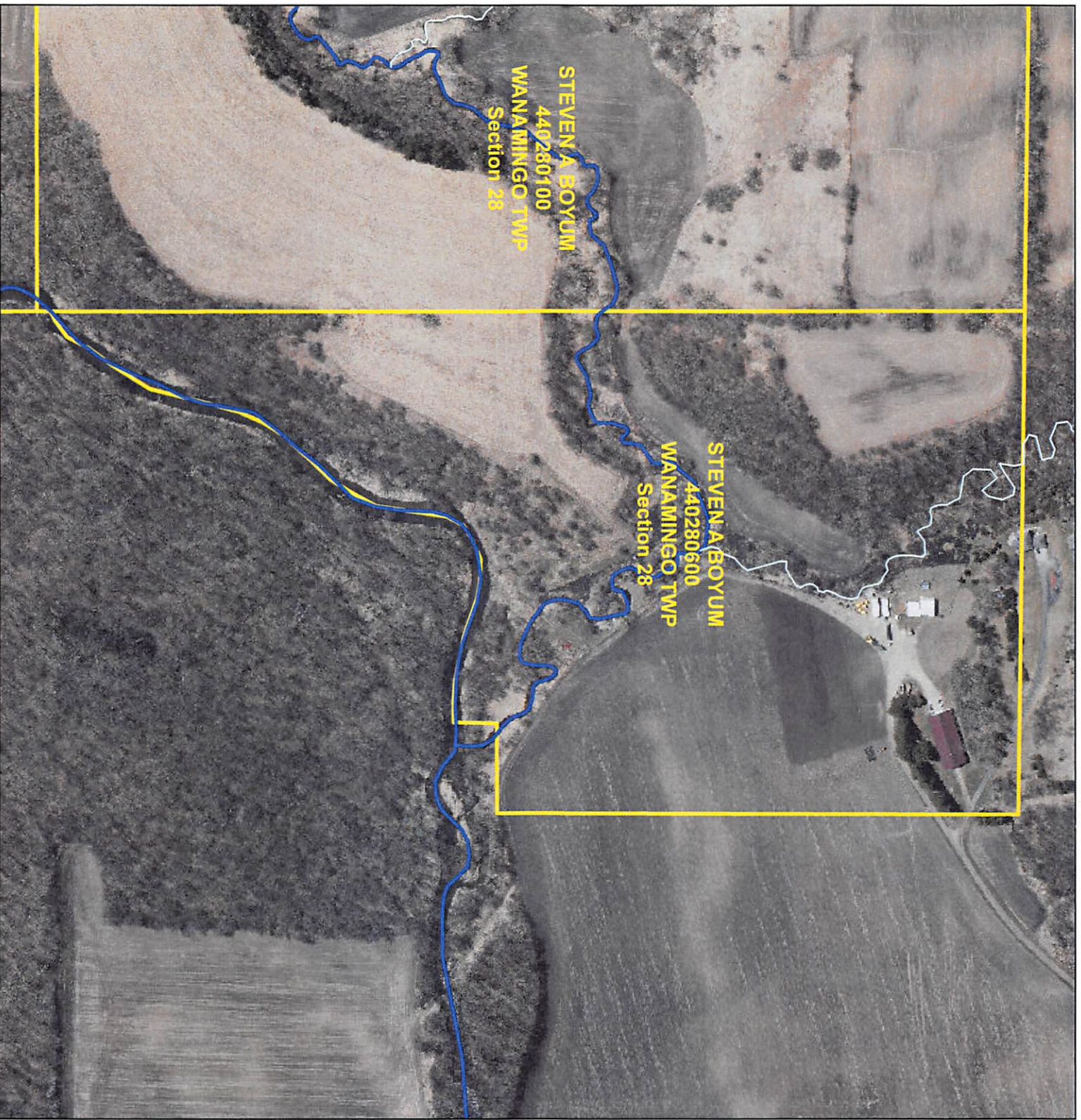
Prepared by Goodhue County GIS Office
November 2018, Red Wing, Minnesota

Stream Legend

-  Intermittent Stream (Non-Regulated)
-  Public Water Inventory (Regulated)

2018 IMAGERY

DATA DISCLAIMER:
Goodhue County assumes NO liability for the accuracy or completeness of this map OR responsibility for any associated direct, indirect, or consequential damages that may result from its use or misuse. Goodhue County Copyright 2018



Non-Compliant Parcels



This map highlights parcels that appear to be non-compliant with the buffer ordinance.

Prepared by Goodhue County GIS Office
November 2018, Red Wing, Minnesota

Stream Legend

-  Intermittent Stream (Non-Regulated)
-  Public Water Inventory (Regulated)

2018 IMAGERY

DATA DISCLAIMER:
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44-028-0100
Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

STEVEN A BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983

April 24, 2018

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an **average width of 50 feet**, with a **minimum width of 30 feet**, as measured from the top of the streambank.

Our records indicate that you have not installed a buffer, or have not informed the Goodhue County Soil and Water Conservation District (SWCD) or Goodhue County's Land Use Management (LUM) office regarding your plans to install a buffer. If our records are incorrect, please notify us as soon as possible.

Goodhue County will collect high-resolution aerial photography in the Spring of 2018. The SWCD will review the aerial imagery information in September of 2018, and may conduct additional site visits to verify if a buffer has been established.

We would like to work with you as soon as possible to avoid enforcement procedures. Please contact the Goodhue County SWCD (651-923-5286 Ext.3) if you plan to seed your buffer this year, or if you have questions about the Buffer Rule or compliance procedures.

After reviewing the photography and other information, SWCD will notify the County as to which parcels have not established the required buffers. The County will issue a Corrective Action Notice to the landowner outlining specific actions needed to come into compliance, as well as a timeline for the implementation. The County may also issue an Administrative Penalty Order and/or file misdemeanor charges against the landowner. For more information on the Administrative Procedures please visit: <https://www.co.goodhue.mn.us/DocumentCenter/View/14388>

For more information on the Buffer Law and to see the streams and ditches that require buffers, please visit: <http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Lisa M. Hanni, L.S.
LUM Director / County Surveyor / County Recorder

Glen Roberson
Goodhue SWCD Manager

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
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Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

STEVEN & KRISTIN BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983
440280100 440280600 440281300 440281301

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

Name: Steven and Kristin Boyum
Address: 9144 County 30 Blvd
Wanamingo, MN 55983
PIN: 44-028-0600 44-028-0100 44-028-1301

March 9, 2020

CC: Goodhue County SWCD
Board of Water and Soil Resources

Steven and Kristin Boyum,

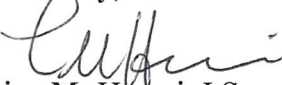
We have repeatedly tried to contact you about your violation of the buffer area on the above listed parcels. We have not heard from you so we are having this letter by certified mail.

See the attached letter that was sent to you a list of the penalties and SWCD contact information.

SWCD staff will perform a onsite verification of the buffer area in the Spring of 2020 to ensure that perennial vegetation has been established. ***If at that time, no perennial vegetation has been established, the fines and penalties will be retroactive as of December 1, 2019.***

If you have any further questions about managing your buffer, please continue working with SWCD.

Sincerely,


Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

STEVEN & KRISTIN BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983
440280100 440280600 440281300 440281301

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director



Goodhue County SWCD
104 East 3rd Ave, P.O. Box 335
Goodhue, MN 55027
651-923-5286 Ext. 4
www.goodhueswcd.org

Date: Monday, October 18, 2021

To: Steven Boyum
9144 County 30 Blvd
Wanamingo, MN 55983

Subject: MN 103F.48 - Buffer Law: Compliance Status Update

Dear Steven Boyum,

MN Statute 103F.48 – Buffer Law was enacted in 2016 requiring perennial vegetation to be established on Identified Public Waters. Reviewing 2020 aerial imagery of your parcel of land located in Wanamingo Township, Section 28, Range 17; you do not have the required width buffer to meet compliance with the statute or county ordinance. The Goodhue SWCD office provides technical assistance to help develop a “Buffer Compliance Plan” to meet state and local ordinance requirements.

Please review the enclosed maps showing each individual parcel of land that is in question for compliance and the approximate total acres to be seeded to a perennial vegetated buffer.

- Parcel ID 44.028.0100 = 0.13 acres buffer required.
- Parcel ID 44.028.0600 = 0.08 acres buffer required.

**Total Buffer of all parcels
= 0.21 acres**

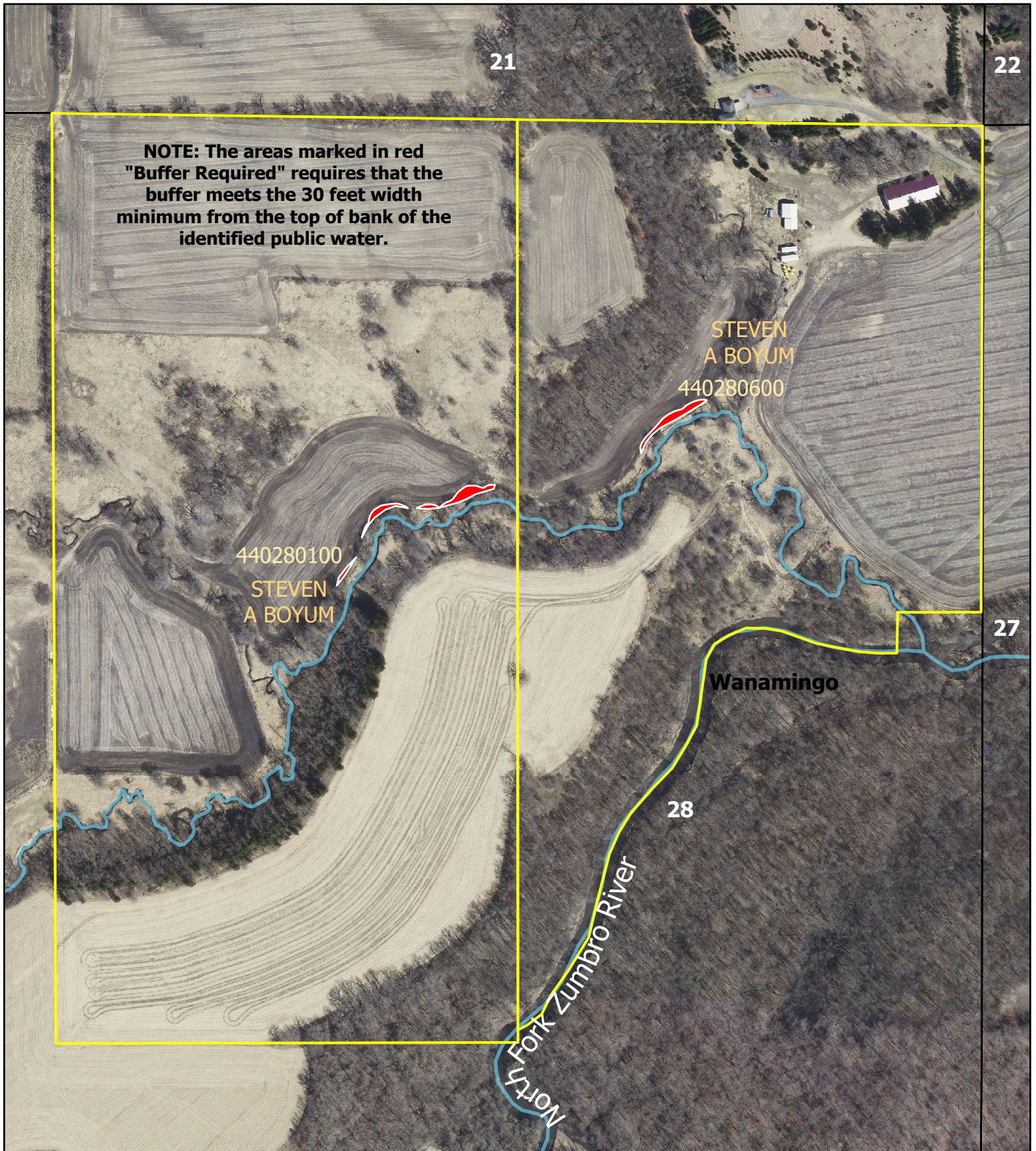
If you have seeded the area in question with a perennial vegetation mixture to meet compliance with the buffer law, you will need to provide documentation. If documentation cannot be provided, you can give permission to the Goodhue SWCD to complete a field visit, inspecting the areas in question to determine if they meet compliance and issue a “Validation of Compliance” for each parcel of land affected.

If the areas in question has not been seeded to a perennial vegetated buffer, you could be subject to a “Notice of Non-Compliance” being issued on each parcel of land and subject to enforcement.

Please contact the Goodhue SWCD office by Tuesday, November 9th, 2021 by 4:00 pm to inform us you have received the letter and the status of the buffer on each parcel.

Sincerely,

Chad Hildebrand
Natural Resources Specialist
Goodhue County SWCD

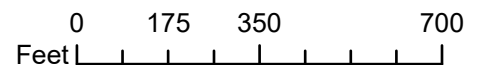


Steven Boyum
(Parcel ID 44.028.0100 & ID 44.028.0600)
Wanamingo Township, Section 28

Figure A



- Public Watercourse
- Parcel
- Buffer Required



2020 Aerial Imagery

This is for informational use only and not used for precise or construction measurements. Only informational.

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINANCIAL PENALTY NOTICE

November 1, 2021

Steven Boyum
9144 County 30 Boulevard
Wanamingo, MN 55983
PIN: 44-028-0100

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

We have sent you 7 letters including a letter dated December 18, 2018 in which you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. **Our records indicate that you still have not adequately installed the required buffer.**

Below is the penalty fee schedule:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees began to accrue on December 1, 2019 at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The accumulated fee for the parcel listed above has accrued from December 1, 2019 – November 30, 2021 and is in the amount of **\$3,900**. This will continue to accrue at the rate of \$200 per month until you have satisfactory installed the buffer, afterwards the penalty fee is due by the first of the month, every month, until the buffer status has been verified to conform the to the regulations.

You will have an opportunity to pay the accumulated penalty in full prior to January 1, 2022. If it is not paid prior to that date, **\$4,100** (including December 2021 penalty) be assessed to your property taxes.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,

Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

Date: July 17, 2015

Name: STEVEN A BOYUM
Address: 9144 COUNTY 30 BLVDWANAMINGO,MN 55983
PIN: 440280600

The Minnesota legislature has recently updated its Shoreland buffer regulations. The law establishes new perennial vegetation buffers an average of 50 feet in width along rivers, streams, and ditches that will help filter out phosphorus, nitrogen, and sediment. The new law provides flexibility for landowners to install and maintain buffers, and boost compliance with buffer laws across Minnesota. Goodhue County's Shoreland buffer regulations have been in existence since 1991.

A review by the Goodhue County Land Use Management Department has identified that your property may not be in compliance with the buffer width. Enclosed is a map showing the 2014 aerial photograph and the area in question.

The new legislation requires compliance by **November 1, 2017**. We would like to work with you at the local level as soon as possible to help you accomplish this goal and avoid any potential enforcement actions or fines issued by the state regulators.

Please fill out the attached form and send it to the attention of Benjamin Hoyt in our office by **August 14, 2015** (benjamin.hoyt@co.goodhue.mn.us).

For technical and possible financial assistance for Shoreland buffer implementation, please contact Beau Kennedy, with the Goodhue Soil and Water Conservation District, at 651-923-5286, Ext. 114.

For more information, follow the link to a website and publications from the DNR explaining the Shoreland Buffer Initiative:
<http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Michael A. Wozniak, AICP
Planner/Zoning Administrator
Goodhue County Land Use Management

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

County Surveyor / Recorder

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

Date: 3/20/2017

Name: STEVEN A BOYUM
Address: 9144 COUNTY 30 BLVD, WANAMINGO, MN, 55983
PIN: 440280600, 440280100, 440270600, 440280200, 440211000

In 2015 the Minnesota Legislature adopted a new Buffer Law for the State. This law requires that all identified rivers, streams and ditches have a perennial vegetation buffer. Goodhue County's Shoreland provisions in the zoning ordinance were recently amended by the Goodhue County Commissioners to be consistent with the language of the new Buffer Rule. The Rule provides more flexibility of the required perennial vegetative buffer strip by allowing an *average* width of 50 foot wide, with a *minimum* 30 foot width, as measured from the top of the streambank.

The Goodhue County Land Use Management Department has identified that your parcel(s) **MAY NOT BE IN COMPLIANCE** with the buffer rule.

We would like to work with you as soon as possible to avoid any future penalties. The State deadline for installing buffers on streams is November 1, 2017, and ditches by November 1, 2018. The time to address and implement this requirement is before this current growing season.

The Goodhue County Soil and Water Conservation District (SWCD) have been actively assisting landowners who have questions about the Rule and ordinance such as:

- What is my buffer width?
- Does this stream need a buffer?
- How many acres am I taking out of row crop production?
- How do I measure the buffer?
- Is there CRP available, etc.

Please call the Goodhue County SWCD if you have questions about buffer compliance at 651-923-5286.

For more information on the Buffer Law and to see what streams/ditches need buffers, please visit: <http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Lisa M. Hanni, L.S.
LUM Director / County Surveyor / County Recorder

Glen Roberson
Goodhue SWCD Manager

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

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Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

CORRECTIVE ACTION NOTICE and ADMINISTRATIVE ORDER

December 18, 2018

Name: STEVEN A BOYUM
Address: 9144 COUNTY 30 BLVD WANAMINGO, MN 55983
PIN: 440280100, 440280600

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an **average width of 50 feet, with a minimum width of 30 feet**, as measured from the top of the stream bank.

Most recently, letters were sent on March 30, 2017, and some landowners have had conversations with SWCD staff concerning the buffer requirements, however **our records indicate that you still have not adequately installed the required buffer.** If our records are incorrect, please notify us as soon as possible.

According to the Goodhue County Administrative Procedures for Buffer Compliance, we are hereby issuing you a Corrective Action Notice as follows:

Corrective Action Notice

Goodhue County SWCD staff have notified our office that your parcel(s) listed above is not in compliance with Minnesota Statute §103F.48 and Goodhue County's Zoning Ordinance Article 31, Subd. 5. SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the

property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;

a) You need to establish and maintain a perennial vegetative buffer strip an average width of 50 feet, with a minimum of 30 feet, as measured from the top of the stream bank on the parcel(s) listed above;

b) **Buffers must be in place by November 1, 2019;**

c) SWCD staff will perform a site visit prior to November 1, 2019 to verify the buffer is properly installed;

d) Failure to address this Corrective Action Notice by properly installing a buffer will result in Administrative Penalties which may be assessed to the property, and possible prosecution of a Misdemeanor offense.

Administrative Order

a) SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;

b) The parcel (s) are in violation of Minnesota Statute §103F.48 and Goodhue County's Zoning Ordinance Article 31, Subd. 5, by not having the required perennial vegetative buffer strip of an *average width of 50 feet, with a minimum width of 30 feet*, as measured from the top of the stream bank;

c) Letters were most recently sent to the landowner of the parcel(s) listed above on March 20, 2017 indicating their parcel(s) *May Not Be In Compliance* and to contact SWCD to determine compliance;

d) The County Board has established a penalty fee for Buffer violations as follows:

Initial Buffer Violation Penalty		
0-11 months after issuance of Corrective Action Notice	\$0.00	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month	\$200 per parcel per month
Repeat Buffer Violation Penalty		
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day	\$200 per parcel per day

- e) **The penalty fees will begin to accrue on December 1, 2019** if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule);
- f) The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations;
- g) No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.
- h) **Right to Appeal.** Within 30 days after receipt of the *Administrative Penalty Order*, a landowner may appeal the terms and conditions of an *Administrative Penalty Order* issued by a County to BWSR as provided in Minn. Stat. §103F.48, subd. 9. The appeal must be in writing and must include a copy of the *Administrative Penalty Order* that is being appealed, the basis for the appeal and any supporting evidence. The appeal may be submitted personally, by U.S. mail, or electronically, to the Executive Director of BWSR.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans for 2019 as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

CORRECTIVE ACTION NOTICE and ADMINISTRATIVE ORDER

December 18, 2018

Name: STEVEN A BOYUM
Address: 9144 COUNTY 30 BLVD WANAMINGO, MN 55983
PIN: 440280100, 440280600

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an ***average width of 50 feet, with a minimum width of 30 feet***, as measured from the top of the stream bank.

Most recently, letters were sent on March 30, 2017, and some landowners have had conversations with SWCD staff concerning the buffer requirements, however **our records indicate that you still have not adequately installed the required buffer**. If our records are incorrect, please notify us as soon as possible.

According to the Goodhue County Administrative Procedures for Buffer Compliance, we are hereby issuing you a Corrective Action Notice as follows:

Corrective Action Notice

Goodhue County SWCD staff have notified our office that your parcel(s) listed above is not in compliance with Minnesota Statute §103F.48 and Goodhue County's Zoning Ordinance Article 31, Subd. 5. SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the

property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;

- a) You need to establish and maintain a perennial vegetative buffer strip an average width of 50 feet, with a minimum of 30 feet, as measured from the top of the stream bank on the parcel(s) listed above;
- b) **Buffers must be in place by November 1, 2019;**
- c) SWCD staff will perform a site visit prior to November 1, 2019 to verify the buffer is properly installed;
- d) Failure to address this Corrective Action Notice by properly installing a buffer will result in Administrative Penalties which may be assessed to the property, and possible prosecution of a Misdemeanor offense.

Administrative Order

- a) SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;
- b) The parcel (s) are in violation of Minnesota Statute §103F.48 and Goodhue County’s Zoning Ordinance Article 31, Subd. 5, by not having the required perennial vegetative buffer strip of an *average width of 50 feet, with a minimum width of 30 feet*, as measured from the top of the stream bank;
- c) Letters were most recently sent to the landowner of the parcel(s) listed above on March 20, 2017 indicating their parcel(s) *May Not Be In Compliance* and to contact SWCD to determine compliance;
- d) The County Board has established a penalty fee for Buffer violations as follows:

Initial Buffer Violation Penalty		
0-11 months after issuance of Corrective Action Notice	\$0.00	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month	\$200 per parcel per month
Repeat Buffer Violation Penalty		
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day	\$200 per parcel per day

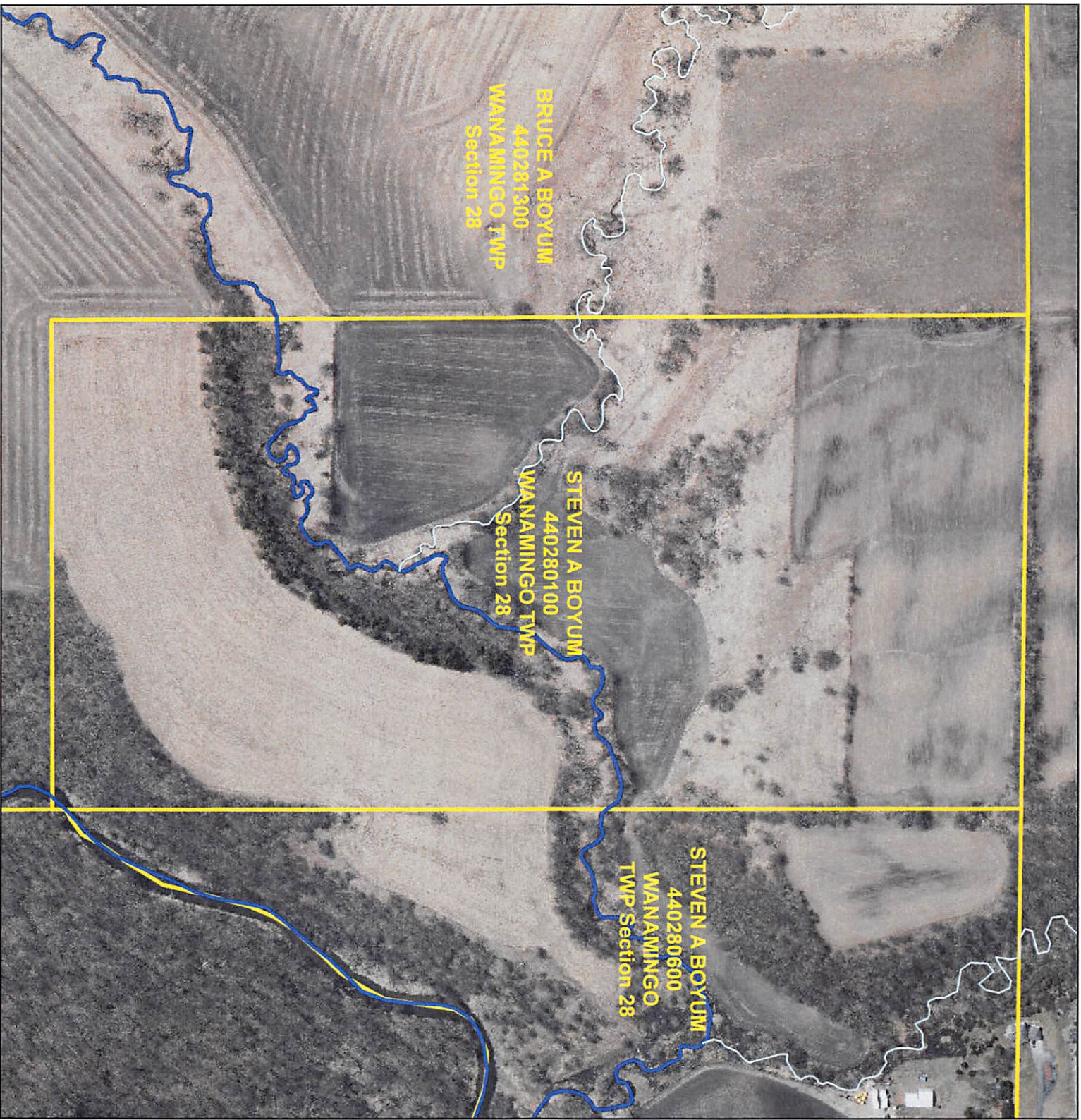
- e) **The penalty fees will begin to accrue on December 1, 2019** if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule);
- f) The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations;
- g) No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.
- h) **Right to Appeal.** Within 30 days after receipt of the *Administrative Penalty Order*, a landowner may appeal the terms and conditions of an *Administrative Penalty Order* issued by a County to BWSR as provided in Minn. Stat. §103F.48, subd. 9. The appeal must be in writing and must include a copy of the *Administrative Penalty Order* that is being appealed, the basis for the appeal and any supporting evidence. The appeal may be submitted personally, by U.S. mail, or electronically, to the Executive Director of BWSR.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans for 2019 as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director



Non-Compliant Parcels



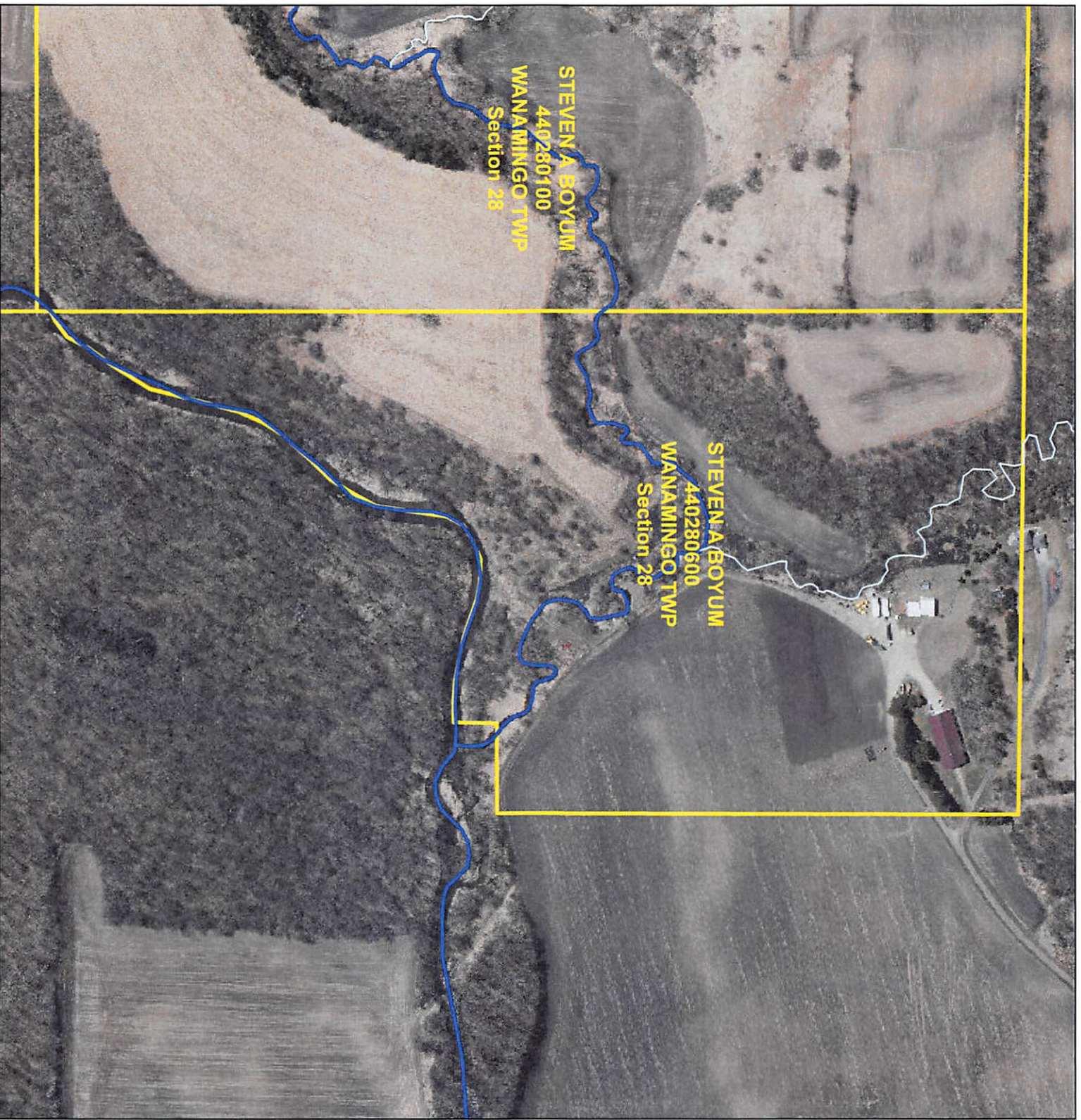
This map highlights parcels that appear to be non-compliant with the buffer ordinance.

Prepared by Goodhue County GIS Office
November 2018, Red Wing, Minnesota

- Stream Legend**
-  Intermittent Stream (Non-Regulated)
 -  Public Water Inventory (Regulated)

2018 IMAGERY

DATA DISCLAIMER:
Goodhue County assumes NO liability for the accuracy or completeness of this map OR responsibility for any associated direct, indirect, or consequential damages that may result from its use or misuse. Goodhue County Copyright 2018




Non-Compliant Parcels



This map highlights parcels that appear to be non-compliant with the buffer ordinance.

Prepared by Goodhue County GIS Office
November 2018, Red Wing, Minnesota

Stream Legend

-  Intermittent Stream (Non-Regulated)
-  Public Water Inventory (Regulated)

2018 IMAGERY

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44-028-0600

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

STEVEN A BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983

April 24, 2018

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an **average width of 50 feet**, with a **minimum width of 30 feet**, as measured from the top of the streambank.

Our records indicate that you have not installed a buffer, or have not informed the Goodhue County Soil and Water Conservation District (SWCD) or Goodhue County's Land Use Management (LUM) office regarding your plans to install a buffer. If our records are incorrect, please notify us as soon as possible.

Goodhue County will collect high-resolution aerial photography in the Spring of 2018. The SWCD will review the aerial imagery information in September of 2018, and may conduct additional site visits to verify if a buffer has been established.

We would like to work with you as soon as possible to avoid enforcement procedures. Please contact the Goodhue County SWCD (651-923-5286 Ext.3) if you plan to seed your buffer this year, or if you have questions about the Buffer Rule or compliance procedures.

After reviewing the photography and other information, SWCD will notify the County as to which parcels have not established the required buffers. The County will issue a Corrective Action Notice to the landowner outlining specific actions needed to come into compliance, as well as a timeline for the implementation. The County may also issue an Administrative Penalty Order and/or file misdemeanor charges against the landowner. For more information on the Administrative Procedures please visit: <https://www.co.goodhue.mn.us/DocumentCenter/View/14388>

For more information on the Buffer Law and to see the streams and ditches that require buffers, please visit: <http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Lisa M. Hanni, L.S.
LUM Director / County Surveyor / County Recorder

Glen Roberson
Goodhue SWCD Manager

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

STEVEN & KRISTIN BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983
440280100 440280600 440281300 440281301

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

Name: Steven and Kristin Boyum
Address: 9144 County 30 Blvd
Wanamingo, MN 55983
PIN: 44-028-0600 44-028-0100 44-028-1301

March 9, 2020

CC: Goodhue County SWCD
Board of Water and Soil Resources

Steven and Kristin Boyum,

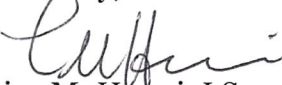
We have repeatedly tried to contact you about your violation of the buffer area on the above listed parcels. We have not heard from you so we are having this letter by certified mail.

See the attached letter that was sent to you a list of the penalties and SWCD contact information.

SWCD staff will perform a onsite verification of the buffer area in the Spring of 2020 to ensure that perennial vegetation has been established. ***If at that time, no perennial vegetation has been established, the fines and penalties will be retroactive as of December 1, 2019.***

If you have any further questions about managing your buffer, please continue working with SWCD.

Sincerely,


Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

STEVEN & KRISTIN BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983
440280100 440280600 440281300 440281301

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director



Goodhue County SWCD
104 East 3rd Ave, P.O. Box 335
Goodhue, MN 55027
651-923-5286 Ext. 4
www.goodhueswcd.org

Date: Monday, October 18, 2021
To: Steven Boyum
9144 County 30 Blvd
Wanamingo, MN 55983
Subject: MN 103F.48 - Buffer Law: Compliance Status Update

Dear Steven Boyum,

MN Statute 103F.48 – Buffer Law was enacted in 2016 requiring perennial vegetation to be established on Identified Public Waters. Reviewing 2020 aerial imagery of your parcel of land located in Wanamingo Township, Section 28, Range 17; you do not have the required width buffer to meet compliance with the statute or county ordinance. The Goodhue SWCD office provides technical assistance to help develop a “Buffer Compliance Plan” to meet state and local ordinance requirements.

Please review the enclosed maps showing each individual parcel of land that is in question for compliance and the approximate total acres to be seeded to a perennial vegetated buffer.

- Parcel ID 44.028.0100 = 0.13 acres buffer required.
- Parcel ID 44.028.0600 = 0.08 acres buffer required.

**Total Buffer of all parcels
= 0.21 acres**

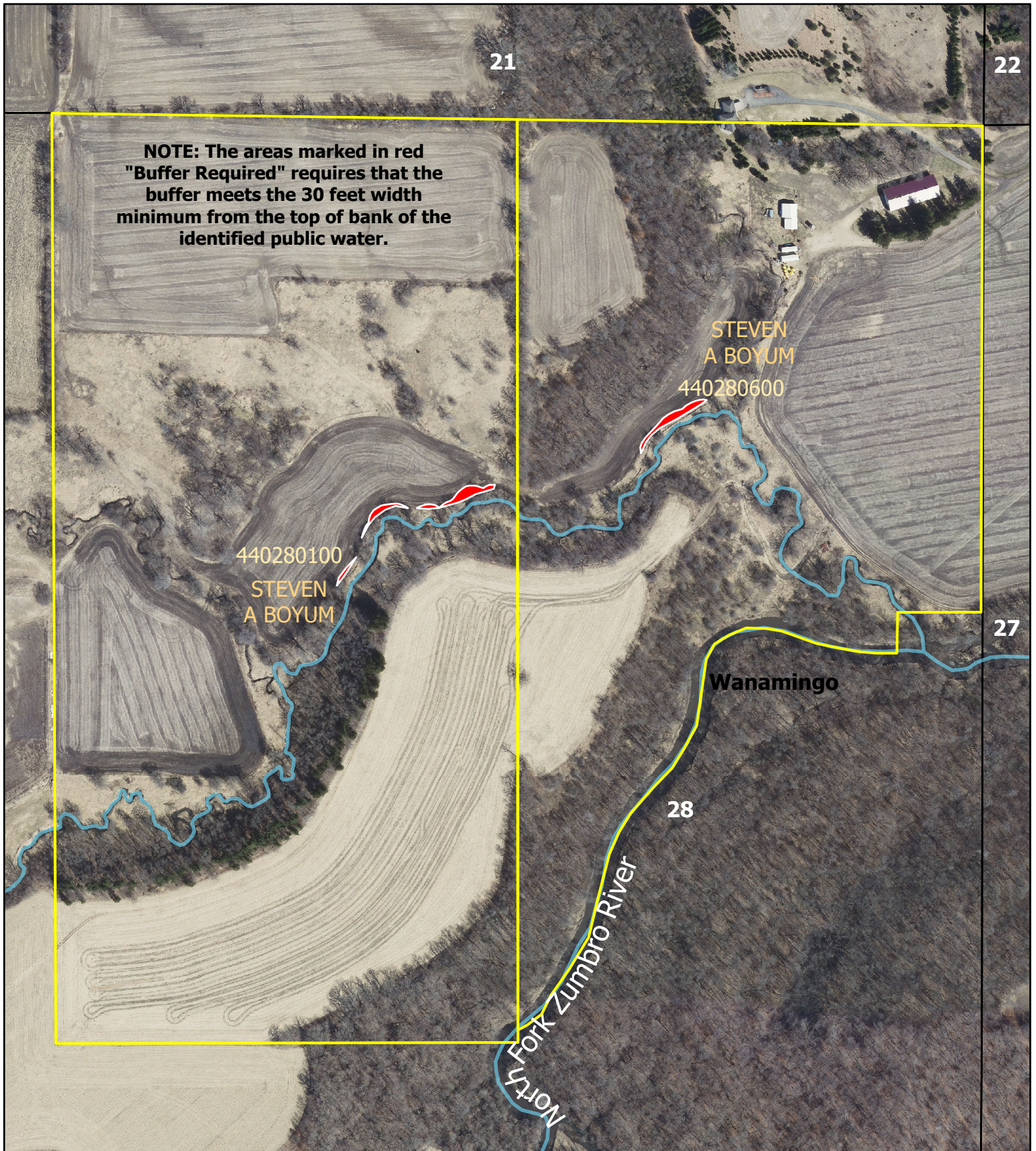
If you have seeded the area in question with a perennial vegetation mixture to meet compliance with the buffer law, you will need to provide documentation. If documentation cannot be provided, you can give permission to the Goodhue SWCD to complete a field visit, inspecting the areas in question to determine if they meet compliance and issue a “Validation of Compliance” for each parcel of land affected.

If the areas in question has not been seeded to a perennial vegetated buffer, you could be subject to a “Notice of Non-Compliance” being issued on each parcel of land and subject to enforcement.

Please contact the Goodhue SWCD office by Tuesday, November 9th, 2021 by 4:00 pm to inform us you have received the letter and the status of the buffer on each parcel.

Sincerely,

Chad Hildebrand
Natural Resources Specialist
Goodhue County SWCD

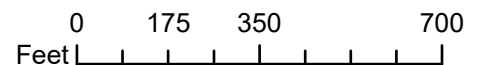


Steven Boyum
(Parcel ID 44.028.0100 & ID 44.028.0600)
Wanamingo Township, Section 28

Figure A



- Public Watercourse
- Parcel
- Buffer Required



2020 Aerial Imagery

This is for informational use only and not used for precise or construction measurements. Only informational.

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINANCIAL PENALTY NOTICE

November 1, 2021

Steven Boyum
9144 County 30 Boulevard
Wanamingo, MN 55983
PIN: 44-028-0600

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

We have sent you 7 letters including a letter dated December 18, 2018 in which you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. **Our records indicate that you still have not adequately installed the required buffer.**

Below is the penalty fee schedule:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees began to accrue on December 1, 2019 at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The accumulated fee for the parcel listed above has accrued from December 1, 2019 – November 30, 2021 and is in the amount of **\$3,900.00**. This will continue to accrue at the rate of \$200 per month until you have satisfactory installed the buffer, afterwards the penalty fee is due by the first of the month, every month, until the buffer status has been verified to conform the to the regulations.

You will have an opportunity to pay the accumulated penalty in full prior to January 1, 2022. If it is not paid prior to that date, **\$4,100** (including December 2021 penalty) be assessed to your property taxes.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

Date: July 17, 2015

Name: BRUCE A BOYUM
Address: 6473 COUNTY 12 BLVDKENYON, MN 55946
PIN: 440281300

The Minnesota legislature has recently updated its Shoreland buffer regulations. The law establishes new perennial vegetation buffers an average of 50 feet in width along rivers, streams, and ditches that will help filter out phosphorus, nitrogen, and sediment. The new law provides flexibility for landowners to install and maintain buffers, and boost compliance with buffer laws across Minnesota. Goodhue County's Shoreland buffer regulations have been in existence since 1991.

A review by the Goodhue County Land Use Management Department has identified that your property may not be in compliance with the buffer width. Enclosed is a map showing the 2014 aerial photograph and the area in question.

The new legislation requires compliance by **November 1, 2017**. We would like to work with you at the local level as soon as possible to help you accomplish this goal and avoid any potential enforcement actions or fines issued by the state regulators.

Please fill out the attached form and send it to the attention of Benjamin Hoyt in our office by **August 14, 2015** (benjamin.hoyt@co.goodhue.mn.us).

For technical and possible financial assistance for Shoreland buffer implementation, please contact Beau Kennedy, with the Goodhue Soil and Water Conservation District, at 651-923-5286, Ext. 114.

For more information, follow the link to a website and publications from the DNR explaining the Shoreland Buffer Initiative:
<http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Michael A. Wozniak, AICP
Planner/Zoning Administrator
Goodhue County Land Use Management

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

County Surveyor / Recorder

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

Date: 3/20/2017

Name: BRUCE A BOYUM
Address: 6473 COUNTY 12 BLVD, KENYON, MN, 55946
PIN: 440281300

In 2015 the Minnesota Legislature adopted a new Buffer Law for the State. This law requires that all identified rivers, streams and ditches have a perennial vegetation buffer. Goodhue County's Shoreland provisions in the zoning ordinance were recently amended by the Goodhue County Commissioners to be consistent with the language of the new Buffer Rule. The Rule provides more flexibility of the required perennial vegetative buffer strip by allowing an *average* width of 50 foot wide, with a *minimum* 30 foot width, as measured from the top of the streambank.

The Goodhue County Land Use Management Department has identified that your parcel(s) **MAY NOT BE IN COMPLIANCE** with the buffer rule.

We would like to work with you as soon as possible to avoid any future penalties. The State deadline for installing buffers on streams is November 1, 2017, and ditches by November 1, 2018. The time to address and implement this requirement is before this current growing season.

The Goodhue County Soil and Water Conservation District (SWCD) have been actively assisting landowners who have questions about the Rule and ordinance such as:

- What is my buffer width?
- Does this stream need a buffer?
- How many acres am I taking out of row crop production?
- How do I measure the buffer?
- Is there CRP available, etc.

Please call the Goodhue County SWCD if you have questions about buffer compliance at 651-923-5286.

For more information on the Buffer Law and to see what streams/ditches need buffers, please visit: <http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Lisa M. Hanni, L.S.
LUM Director / County Surveyor / County Recorder

Glen Roberson
Goodhue SWCD Manager

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

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Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

CORRECTIVE ACTION NOTICE and ADMINISTRATIVE ORDER

December 18, 2018

Name: BRUCE A BOYUM
Address: 6473 COUNTY 12 BLVD KENYON, MN 55946
PIN: 440281300

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an **average width of 50 feet, with a minimum width of 30 feet**, as measured from the top of the stream bank.

Most recently, letters were sent on March 30, 2017, and some landowners have had conversations with SWCD staff concerning the buffer requirements, however **our records indicate that you still have not adequately installed the required buffer**. If our records are incorrect, please notify us as soon as possible.

According to the Goodhue County Administrative Procedures for Buffer Compliance, we are hereby issuing you a Corrective Action Notice as follows:

Corrective Action Notice

Goodhue County SWCD staff have notified our office that your parcel(s) listed above is not in compliance with Minnesota Statute §103F.48 and Goodhue County's Zoning Ordinance Article 31, Subd. 5. SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the

property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;

- a) You need to establish and maintain a perennial vegetative buffer strip an average width of 50 feet, with a minimum of 30 feet, as measured from the top of the stream bank on the parcel(s) listed above;
- b) **Buffers must be in place by November 1, 2019;**
- c) SWCD staff will perform a site visit prior to November 1, 2019 to verify the buffer is properly installed;
- d) Failure to address this Corrective Action Notice by properly installing a buffer will result in Administrative Penalties which may be assessed to the property, and possible prosecution of a Misdemeanor offense.

Administrative Order

- a) SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;
- b) The parcel (s) are in violation of Minnesota Statute §103F.48 and Goodhue County’s Zoning Ordinance Article 31, Subd. 5, by not having the required perennial vegetative buffer strip of an *average width of 50 feet, with a minimum width of 30 feet*, as measured from the top of the stream bank;
- c) Letters were most recently sent to the landowner of the parcel(s) listed above on March 20, 2017 indicating their parcel(s) *May Not Be In Compliance* and to contact SWCD to determine compliance;
- d) The County Board has established a penalty fee for Buffer violations as follows:

Initial Buffer Violation Penalty		
0-11 months after issuance of Corrective Action Notice	\$0.00	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month	\$200 per parcel per month
Repeat Buffer Violation Penalty		
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day	\$200 per parcel per day

- e) **The penalty fees will begin to accrue on December 1, 2019** if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule);
- f) The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations;
- g) No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.
- h) **Right to Appeal.** Within 30 days after receipt of the *Administrative Penalty Order*, a landowner may appeal the terms and conditions of an *Administrative Penalty Order* issued by a County to BWSR as provided in Minn. Stat. §103F.48, subd. 9. The appeal must be in writing and must include a copy of the *Administrative Penalty Order* that is being appealed, the basis for the appeal and any supporting evidence. The appeal may be submitted personally, by U.S. mail, or electronically, to the Executive Director of BWSR.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans for 2019 as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Non-Compliant Parcels



This map highlights parcels that appear to be non-compliant with the buffer ordinance.

Prepared by Goodhue County GIS Office
November 2018, Red Wing, Minnesota

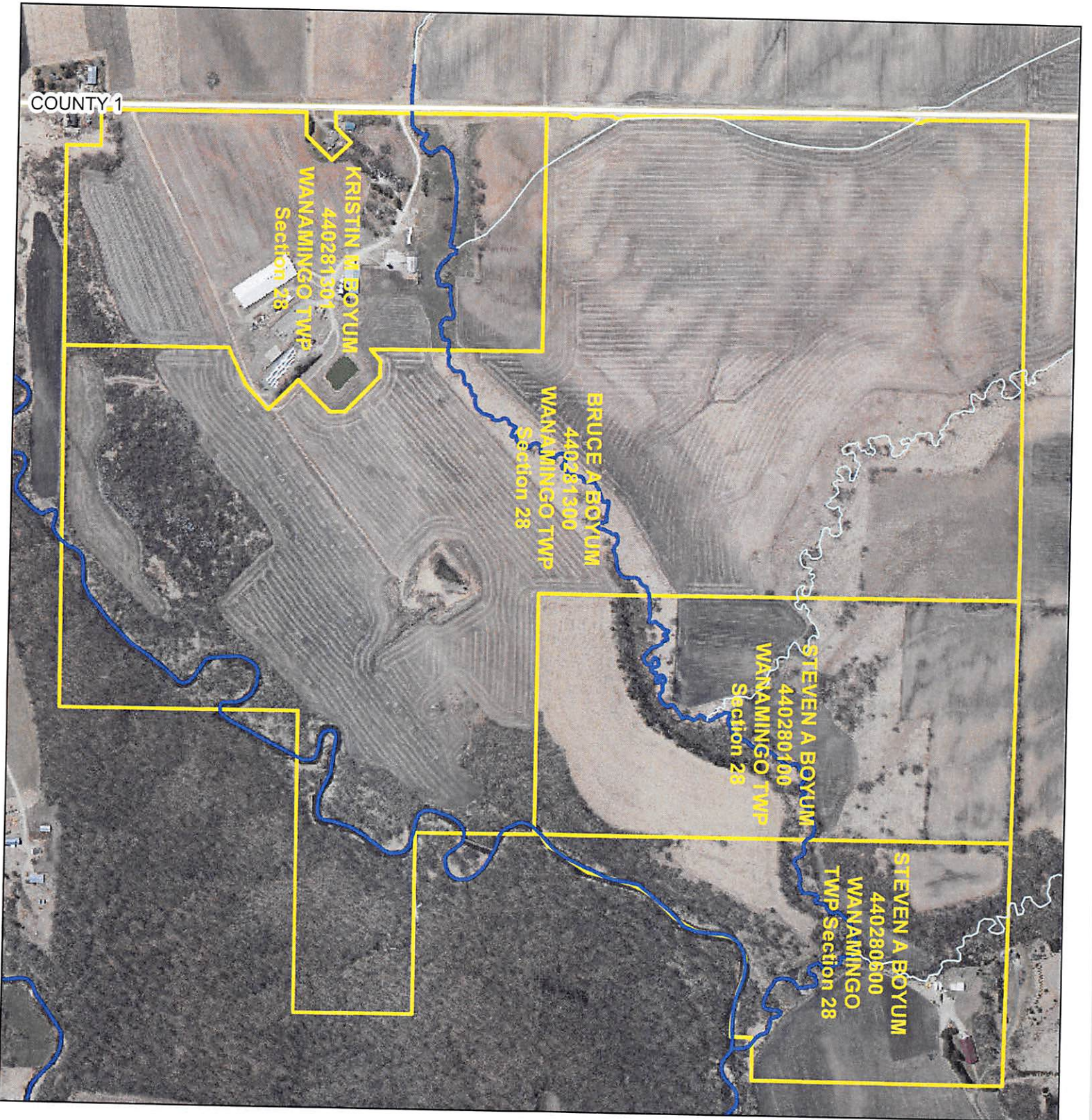
Stream Legend

-  Intermittent Stream (Non-Regulated)
-  Public Water Inventory (Regulated)

2018 IMAGERY

DATA DISCLAIMER:

Goodhue County assumes NO liability for the accuracy or completeness of this map OR responsibility for any associated direct, indirect, or consequential damages that may result from its use or misuse. Goodhue County Copyright 2018



Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

STEVEN & KRISTIN BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983
440280100 440280600 440281300 440281301

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

BRUCE A BOYUM
6473 COUNTY 12 BLVD
KENYON, MN 55946
440281300

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day


The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Paider, Tina

From: Paider, Tina
Sent: Monday, January 07, 2019 2:58 PM
To: 'cf05628@gmail.com'
Subject: Corrective Action Notice
Attachments: 2018BufferLetter.pdf

The Goodhue County Soil and Water Conservation District sent out a corrective action notice regarding your parcel 44-028-1300—we mailed a copy to 6473 County 12 Blvd Kenyon and it was returned to us as undeliverable mail. I have attached the letter that was sent to you-but if you could let us know your correct mailing address that would be appreciated.

Thank you,
Tina

Tina Paider
Administrative Assistant
Land Use Management/Survey/GIS
Goodhue County
(651)385-3223

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

Name: Bruce Boyum
Address: 6473 County 12 Blvd
Kenyon, MN 55946
PIN: 44-028-1300

March 9, 2020

CC: Goodhue County SWCD
Board of Water and Soil Resources

Mr. Boyum,

We have repeatedly tried to contact you about your violation of the buffer area on the above parcel. It appears you are not picking up your mail so we are having this letter delivered by the Sheriff's department.

See the attached letter that was sent to you by certified mail, which was returned to the County, for a list of the penalties and SWCD contact information.

SWCD staff will perform a onsite verification of the buffer area in the Spring of 2020 to ensure that perennial vegetation has been established. ***If at that time, no perennial vegetation has been established, the fines and penalties will be retroactive as of December 1, 2019.***

If you have any further questions about managing your buffer, please continue working with SWCD.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

BRUCE A BOYUM
6473 COUNTY 12 BLVD
KENYON, MN 55946
440281300

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day


The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director



Goodhue County SWCD
104 East 3rd Ave, P.O. Box 335
Goodhue, MN 55027
651-923-5286 Ext. 4
www.goodhueswcd.org

Date: Monday, October 18, 2021
To: Bruce Boyum
43833 County 1 Blvd
Wanamingo, MN 55983
Subject: MN 103F.48 - Buffer Law: Compliance Status Update

Dear Bruce Boyum,

MN Statute 103F.48 – Buffer Law was enacted in 2016 requiring perennial vegetation to be established on Identified Public Waters. Reviewing 2020 aerial imagery of your parcel of land located in Wanamingo Township, Section 28, Range 17; you do not have the required width buffer to meet compliance with the statute or county ordinance. The Goodhue SWCD office provides technical assistance to help develop a “Buffer Compliance Plan” to meet state and local ordinance requirements.

Please review the enclosed maps showing each individual parcel of land that is in question for compliance and the approximate total acres to be seeded to a perennial vegetated buffer.

- Parcel ID 44.028.1300 = 0.19 acres buffer required.

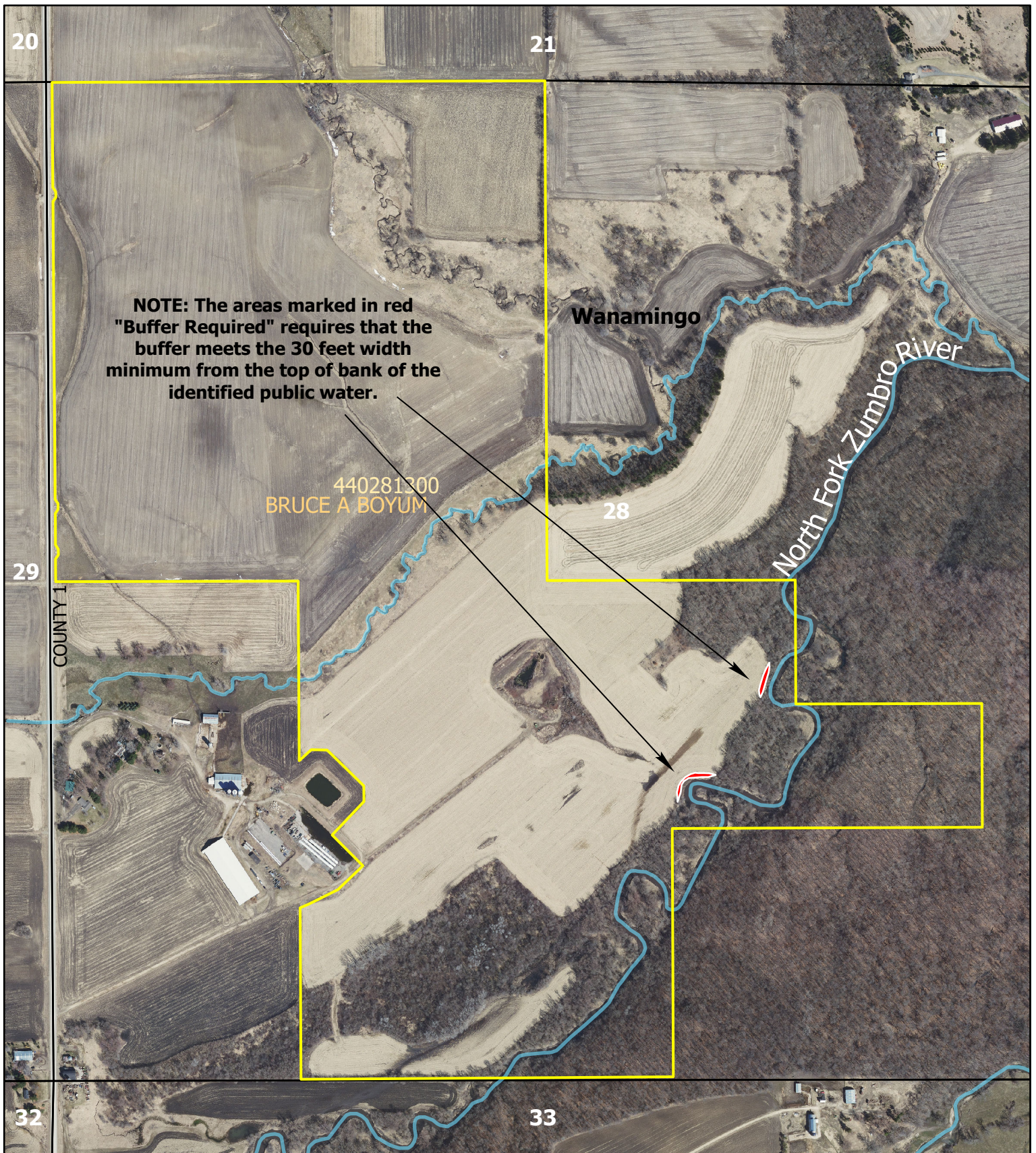
If you have seeded the area in question with a perennial vegetation mixture to meet compliance with the buffer law, you will need to provide documentation. If documentation cannot be provided, you can give permission to the Goodhue SWCD to complete a field visit, inspecting the areas in question to determine if they meet compliance and issue a “Validation of Compliance” for each parcel of land affected.

If the areas in question has not been seeded to a perennial vegetated buffer, you could be subject to a “Notice of Non-Compliance” being issued on each parcel of land and subject to enforcement.

Please contact the Goodhue SWCD office by Tuesday, November 9th, 2021 by 4:00 pm to inform us you have received the letter and the status of the buffer on each parcel.

Sincerely,

Chad Hildebrand
Natural Resources Specialist
Goodhue County SWCD

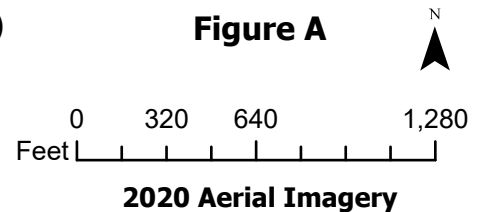


**Bruce Boyum (Parcel ID 44.028.1300)
Wanamingo Township, Section 28**

Figure A



- Public Watercourse
- Parcel
- Buffer Required



Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINANCIAL PENALTY NOTICE

November 1, 2021

Bruce Boyum
43833 County 1 Boulevard
Wanamingo, MN 55983
PIN: 44-028-1300

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

We have sent you 7 letters including a letter dated December 18, 2018 in which you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. **Our records indicate that you still have not adequately installed the required buffer.**

Below is the penalty fee schedule:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

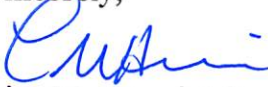
The penalty fees began to accrue on December 1, 2019 at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The accumulated fee for the parcel listed above has accrued from December 1, 2019 – November 30, 2021 and is in the amount of **\$3900.00**. This will continue to accrue at the rate of \$200 per month until you have satisfactory installed the buffer, afterwards the penalty fee is due by the first of the month, every month, until the buffer status has been verified to conform the to the regulations.

You will have an opportunity to pay the accumulated penalty in full prior to January 1, 2022. If it is not paid prior to that date, **\$4,100** (including December 2021 penalty) be assessed to your property taxes.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

Date: July 17, 2015

Name: RAY LEE GRESETH
Address: 46830 105TH AVE WANAMINGO, MN 55983 4210
PIN: 300020400

The Minnesota legislature has recently updated its Shoreland buffer regulations. The law establishes new perennial vegetation buffers an average of 50 feet in width along rivers, streams, and ditches that will help filter out phosphorus, nitrogen, and sediment. The new law provides flexibility for landowners to install and maintain buffers, and boost compliance with buffer laws across Minnesota. Goodhue County's Shoreland buffer regulations have been in existence since 1991.

A review by the Goodhue County Land Use Management Department has identified that your property may not be in compliance with the buffer width. Enclosed is a map showing the 2014 aerial photograph and the area in question.

The new legislation requires compliance by **November 1, 2017**. We would like to work with you at the local level as soon as possible to help you accomplish this goal and avoid any potential enforcement actions or fines issued by the state regulators.

Please fill out the attached form and send it to the attention of Benjamin Hoyt in our office by **August 14, 2015** (benjamin.hoyt@co.goodhue.mn.us).

For technical and possible financial assistance for Shoreland buffer implementation, please contact Beau Kennedy, with the Goodhue Soil and Water Conservation District, at 651-923-5286, Ext. 114.

For more information, follow the link to a website and publications from the DNR explaining the Shoreland Buffer Initiative:

<http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Michael A. Wozniak, AICP
Planner/Zoning Administrator
Goodhue County Land Use Management

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

Date: 3/20/2017

Name: RAY LEE GRESETH
Address: 46830 105TH AVE, WANAMINGO, MN, 55983
PIN: 300020400, 300020600

In 2015 the Minnesota Legislature adopted a new Buffer Law for the State. This law requires that all identified rivers, streams and ditches have a perennial vegetation buffer. Goodhue County's Shoreland provisions in the zoning ordinance were recently amended by the Goodhue County Commissioners to be consistent with the language of the new Buffer Rule. The Rule provides more flexibility of the required perennial vegetative buffer strip by allowing an *average* width of 50 foot wide, with a *minimum* 30 foot width, as measured from the top of the streambank.

The Goodhue County Land Use Management Department has identified that your parcel(s) **MAY NOT BE IN COMPLIANCE** with the buffer rule.

We would like to work with you as soon as possible to avoid any future penalties. The State deadline for installing buffers on streams is November 1, 2017, and ditches by November 1, 2018. The time to address and implement this requirement is before this current growing season.

The Goodhue County Soil and Water Conservation District (SWCD) have been actively assisting landowners who have questions about the Rule and ordinance such as:

- What is my buffer width?
- Does this stream need a buffer?
- How many acres am I taking out of row crop production?
- How do I measure the buffer?
- Is there CRP available, etc.

Please call the Goodhue County SWCD if you have questions about buffer compliance at 651-923-5286.

For more information on the Buffer Law and to see what streams/ditches need buffers, please visit: <http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Lisa M. Hanni, L.S.
LUM Director / County Surveyor / County Recorder

Glen Roberson
Goodhue SWCD Manager

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

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Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

CORRECTIVE ACTION NOTICE and ADMINISTRATIVE ORDER

December 18, 2018

Name: RAY LEE GRESETH
Address: 46830 105TH AVE WANAMINGO, MN 55983
PIN: 300020400

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an ***average width of 50 feet, with a minimum width of 30 feet***, as measured from the top of the stream bank.

Most recently, letters were sent on March 30, 2017, and some landowners have had conversations with SWCD staff concerning the buffer requirements, however **our records indicate that you still have not adequately installed the required buffer**. If our records are incorrect, please notify us as soon as possible.

According to the Goodhue County Administrative Procedures for Buffer Compliance, we are hereby issuing you a Corrective Action Notice as follows:

Corrective Action Notice

Goodhue County SWCD staff have notified our office that your parcel(s) listed above is not in compliance with Minnesota Statute §103F.48 and Goodhue County's Zoning Ordinance Article 31, Subd. 5. SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the

property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;

- a) You need to establish and maintain a perennial vegetative buffer strip an average width of 50 feet, with a minimum of 30 feet, as measured from the top of the stream bank on the parcel(s) listed above;
- b) **Buffers must be in place by November 1, 2019;**
- c) SWCD staff will perform a site visit prior to November 1, 2019 to verify the buffer is properly installed;
- d) Failure to address this Corrective Action Notice by properly installing a buffer will result in Administrative Penalties which may be assessed to the property, and possible prosecution of a Misdemeanor offense.

Administrative Order

- a) SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;
- b) The parcel (s) are in violation of Minnesota Statute §103F.48 and Goodhue County's Zoning Ordinance Article 31, Subd. 5, by not having the required perennial vegetative buffer strip of an *average width of 50 feet, with a minimum width of 30 feet*, as measured from the top of the stream bank;
- c) Letters were most recently sent to the landowner of the parcel(s) listed above on March 20, 2017 indicating their parcel(s) *May Not Be In Compliance* and to contact SWCD to determine compliance;
- d) The County Board has established a penalty fee for Buffer violations as follows:

Initial Buffer Violation Penalty		
0-11 months after issuance of Corrective Action Notice	\$0.00	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month	\$200 per parcel per month
Repeat Buffer Violation Penalty		
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day	\$200 per parcel per day

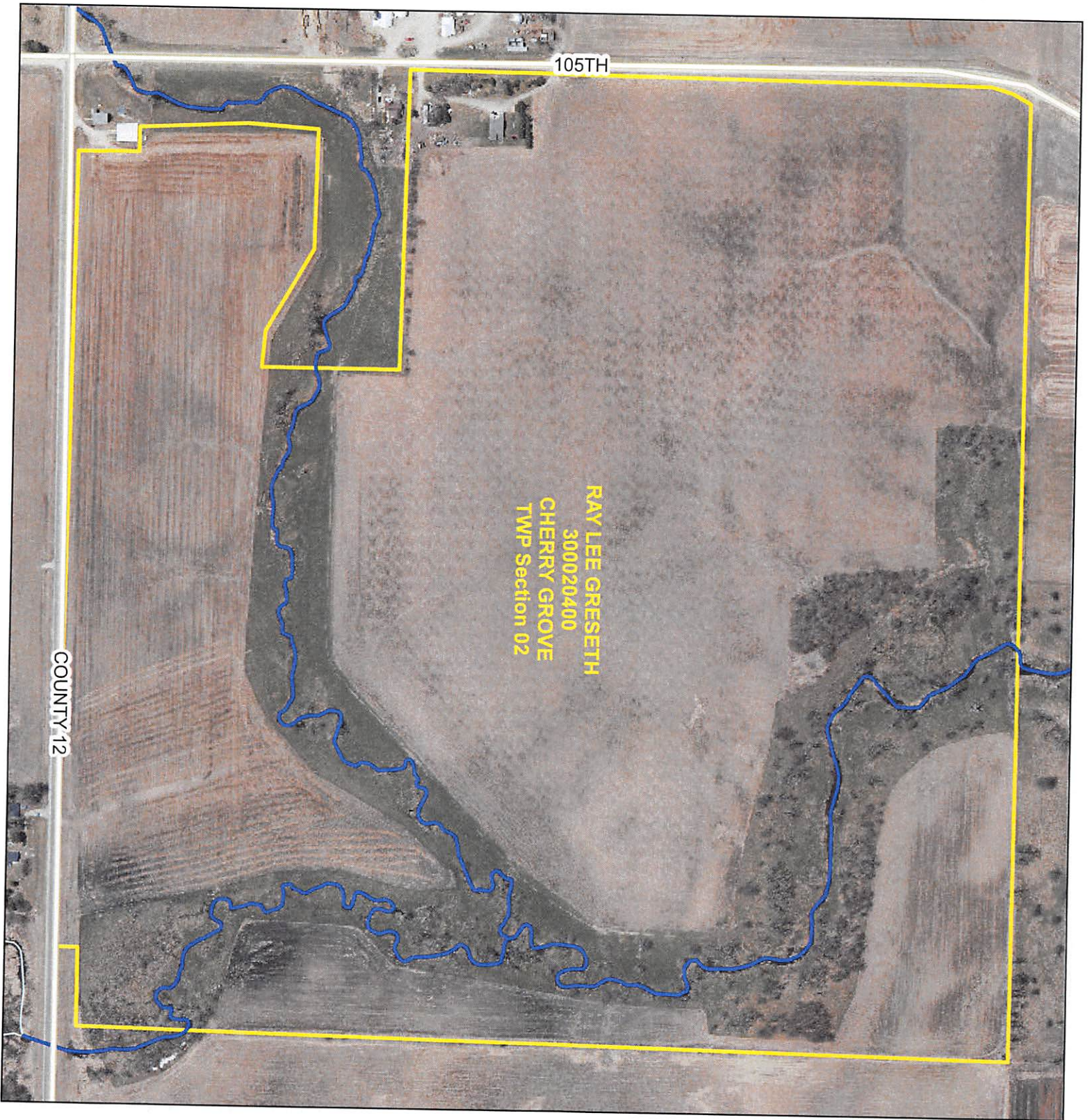
- e) **The penalty fees will begin to accrue on December 1, 2019** if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule);
- f) The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations;
- g) No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.
- h) **Right to Appeal.** Within 30 days after receipt of the *Administrative Penalty Order*, a landowner may appeal the terms and conditions of an *Administrative Penalty Order* issued by a County to BWSR as provided in Minn. Stat. §103F.48, subd. 9. The appeal must be in writing and must include a copy of the *Administrative Penalty Order* that is being appealed, the basis for the appeal and any supporting evidence. The appeal may be submitted personally, by U.S. mail, or electronically, to the Executive Director of BWSR.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans for 2019 as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director




Non-Compliant Parcels



This map highlights parcels that appear to be non-compliant with the buffer ordinance.

Prepared by Goodhue County GIS Office
November 2018, Red Wing, Minnesota

Stream Legend

-  Intermittent Stream (Non-Regulated)
-  Public Water Inventory (Regulated)

2018 IMAGERY

DATA DISCLAIMER:
Goodhue County assumes NO liability for the accuracy or completeness of this map OR responsibility for any associated direct, indirect, or consequential damages that may result from its use or misuse. Goodhue County Copyright 2018

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

RAY LEE GRESETH
46830 105TH AVE
WANAMINGO, MN 55983

April 24, 2018

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an ***average width of 50 feet***, with a ***minimum width of 30 feet***, as measured from the top of the streambank.

Our records indicate that you have not installed a buffer, or have not informed the Goodhue County Soil and Water Conservation District (SWCD) or Goodhue County's Land Use Management (LUM) office regarding your plans to install a buffer. If our records are incorrect, please notify us as soon as possible.

Goodhue County will collect high-resolution aerial photography in the Spring of 2018. The SWCD will review the aerial imagery information in September of 2018, and may conduct additional site visits to verify if a buffer has been established.

We would like to work with you as soon as possible to avoid enforcement procedures. Please contact the Goodhue County SWCD (651-923-5286 Ext.3) if you plan to seed your buffer this year, or if you have questions about the Buffer Rule or compliance procedures.

After reviewing the photography and other information, SWCD will notify the County as to which parcels have not established the required buffers. The County will issue a Corrective Action Notice to the landowner outlining specific actions needed to come into compliance, as well as a timeline for the implementation. The County may also issue an Administrative Penalty Order and/or file misdemeanor charges against the landowner. For more information on the Administrative Procedures please visit: <https://www.co.goodhue.mn.us/DocumentCenter/View/14388>

For more information on the Buffer Law and to see the streams and ditches that require buffers, please visit: <http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Lisa M. Hanni, L.S.
LUM Director / County Surveyor / County Recorder

Glen Roberson
Goodhue SWCD Manager

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

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FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

RAY LEE GRESETH
46830 105TH AVE
WANAMINGO, MN 55983
300020400

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

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Telephone: 651.385.3104
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Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

Name: Ray Greseth
Address: 46860 105TH AVE
Wanamingo, MN 55983
PIN: 30-002-0400

March 9, 2020

CC: Goodhue County SWCD
Board of Water and Soil Resources

Mr. Greseth,

We have repeatedly tried to contact you about your violation of the buffer area on the above parcel.

See the attached letter that was sent to you in September 2019 for a list of the penalties and SWCD contact information.

SWCD staff will perform a onsite verification of the buffer area in the Spring of 2020 to ensure that perennial vegetation has been established. ***If at that time, no perennial vegetation has been established, the fines and penalties will be retroactive as of December 1, 2019.***

If you have any further questions about managing your buffer, please continue working with SWCD.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa M. Hanni".

Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

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Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

RAY LEE GRESETH
46830 105TH AVE
WANAMINGO, MN 55983
300020400

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director



Goodhue County SWCD
104 East 3rd Ave, P.O. Box 335
Goodhue, MN 55027
651-923-5286 Ext. 4
www.goodhueswcd.org

Date: Monday, October 18, 2021
To: Ray Lee Greseth
46830 105th Ave
Wanamingo, MN 55983
Subject: MN 103F.48 - Buffer Law: Compliance Status Update

Dear Ray Lee Greseth,

MN Statute 103F.48 – Buffer Law was enacted in 2016 requiring perennial vegetation to be established on Identified Public Waters. Reviewing 2020 aerial imagery of your parcel of land located in Cherry Grove Township, Section 2, Range 17; you do not have the required width buffer to meet compliance with the statute or county ordinance. The Goodhue SWCD office provides technical assistance to help develop a “Buffer Compliance Plan” to meet state and local ordinance requirements.

Please review the enclosed maps showing each individual parcel of land that is in question for compliance and the approximate total acres to be seeded to a perennial vegetated buffer.

- Parcel ID 30.002.0400 = 0.17 acres buffer required.

If you have seeded the area in question with a perennial vegetation mixture to meet compliance with the buffer law, you will need to provide documentation. If documentation cannot be provided, you can give permission to the Goodhue SWCD to complete a field visit, inspecting the areas in question to determine if they meet compliance and issue a “Validation of Compliance” for each parcel of land affected.

If the areas in question has not been seeded to a perennial vegetated buffer, you could be subject to a “Notice of Non-Compliance” being issued on each parcel of land and subject to enforcement.

Please contact the Goodhue SWCD office by Tuesday, November 9th, 2021 by 4:00 pm to inform us you have received the letter and the status of the buffer on each parcel.

Sincerely,

Chad Hildebrand
Natural Resources Specialist
Goodhue County SWCD

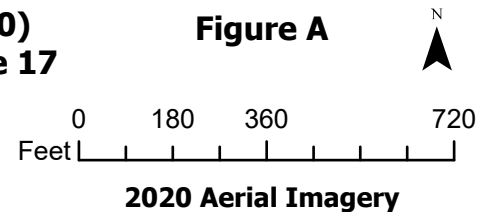


**Ray Lee Greseth (Parcel ID 30.002.0400)
Cherry Grove Township, Section 2, Range 17**

Figure A



- Public Watercourse
- Buffer Required
- Parcel



Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINANCIAL PENALTY NOTICE

November 1, 2021

Ray Greseth
46830 105th Avenue
Wanamingo, MN 55983
PIN: 30-002-0400

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

We have sent you 7 letters including a letter dated December 18, 2018 in which you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. **Our records indicate that you still have not adequately installed the required buffer.**

Below is the penalty fee schedule:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees began to accrue on December 1, 2019 at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The accumulated fee for the parcel listed above has accrued from December 1, 2019 – November 30, 2021 and is in the amount of **\$3900.00**. This will continue to accrue at the rate of \$200 per month until you have satisfactory installed the buffer, afterwards the penalty fee is due by the first of the month, every month, until the buffer status has been verified to conform the to the regulations.

You will have an opportunity to pay the accumulated penalty in full prior to January 1, 2022. If it is not paid prior to that date, **\$4,100** (including December 2021 penalty) be assessed to your property taxes.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

Name: KRISTIN M BOYUM
Address: 9144 COUNTY 30 BLVDWANAMINGO, MN 55983
PIN: 440281301

Date: July 17, 2015

The Minnesota legislature has recently updated its Shoreland buffer regulations. The law establishes new perennial vegetation buffers an average of 50 feet in width along rivers, streams, and ditches that will help filter out phosphorus, nitrogen, and sediment. The new law provides flexibility for landowners to install and maintain buffers, and boost compliance with buffer laws across Minnesota. Goodhue County's Shoreland buffer regulations have been in existence since 1991.

A review by the Goodhue County Land Use Management Department has identified that your property may not be in compliance with the buffer width. Enclosed is a map showing the 2014 aerial photograph and the area in question.

The new legislation requires compliance by **November 1, 2017**. We would like to work with you at the local level as soon as possible to help you accomplish this goal and avoid any potential enforcement actions or fines issued by the state regulators.

Please fill out the attached form and send it to the attention of Benjamin Hoyt in our office by **August 14, 2015** (benjamin.hoyt@co.goodhue.mn.us).

For technical and possible financial assistance for Shoreland buffer implementation, please contact Beau Kennedy, with the Goodhue Soil and Water Conservation District, at 651-923-5286, Ext. 114.

For more information, follow the link to a website and publications from the DNR explaining the Shoreland Buffer Initiative:

<http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Michael A. Wozniak, AICP
Planner/Zoning Administrator
Goodhue County Land Use Management

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

CORRECTIVE ACTION NOTICE and ADMINISTRATIVE ORDER

December 18, 2018

Name: KRISTIN M BOYUM
Address: 9144 COUNTY 30 BLVD WANAMINGO, MN 55983
PIN: 440281301

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an ***average width of 50 feet, with a minimum width of 30 feet***, as measured from the top of the stream bank.

Most recently, letters were sent on March 30, 2017, and some landowners have had conversations with SWCD staff concerning the buffer requirements, however **our records indicate that you still have not adequately installed the required buffer**. If our records are incorrect, please notify us as soon as possible.

According to the Goodhue County Administrative Procedures for Buffer Compliance, we are hereby issuing you a Corrective Action Notice as follows:

Corrective Action Notice

Goodhue County SWCD staff have notified our office that your parcel(s) listed above is not in compliance with Minnesota Statute §103F.48 and Goodhue County's Zoning Ordinance Article 31, Subd. 5. SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the

property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;

- a) You need to establish and maintain a perennial vegetative buffer strip an average width of 50 feet, with a minimum of 30 feet, as measured from the top of the stream bank on the parcel(s) listed above;
- b) **Buffers must be in place by November 1, 2019;**
- c) SWCD staff will perform a site visit prior to November 1, 2019 to verify the buffer is properly installed;
- d) Failure to address this Corrective Action Notice by properly installing a buffer will result in Administrative Penalties which may be assessed to the property, and possible prosecution of a Misdemeanor offense.

Administrative Order

- a) SWCD staff have reviewed numerous years of aerial photography including the most recent 2018 dataset; performed site visits either on site with owners permission or viewed the property from the road, and found the parcel(s) listed above to be non-compliant with the buffer regulations;
- b) The parcel (s) are in violation of Minnesota Statute §103F.48 and Goodhue County’s Zoning Ordinance Article 31, Subd. 5, by not having the required perennial vegetative buffer strip of an *average width of 50 feet, with a minimum width of 30 feet*, as measured from the top of the stream bank;
- c) Letters were most recently sent to the landowner of the parcel(s) listed above on March 20, 2017 indicating their parcel(s) *May Not Be In Compliance* and to contact SWCD to determine compliance;
- d) The County Board has established a penalty fee for Buffer violations as follows:

Initial Buffer Violation Penalty		
0-11 months after issuance of Corrective Action Notice	\$0.00	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month	\$200 per parcel per month
Repeat Buffer Violation Penalty		
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day	\$200 per parcel per day

- e) **The penalty fees will begin to accrue on December 1, 2019** if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule);
- f) The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations;
- g) No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.
- h) **Right to Appeal.** Within 30 days after receipt of the *Administrative Penalty Order*, a landowner may appeal the terms and conditions of an *Administrative Penalty Order* issued by a County to BWSR as provided in Minn. Stat. §103F.48, subd. 9. The appeal must be in writing and must include a copy of the *Administrative Penalty Order* that is being appealed, the basis for the appeal and any supporting evidence. The appeal may be submitted personally, by U.S. mail, or electronically, to the Executive Director of BWSR.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans for 2019 as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Non-Compliant Parcels



This map highlights parcels that appear to be non-compliant with the buffer ordinance.

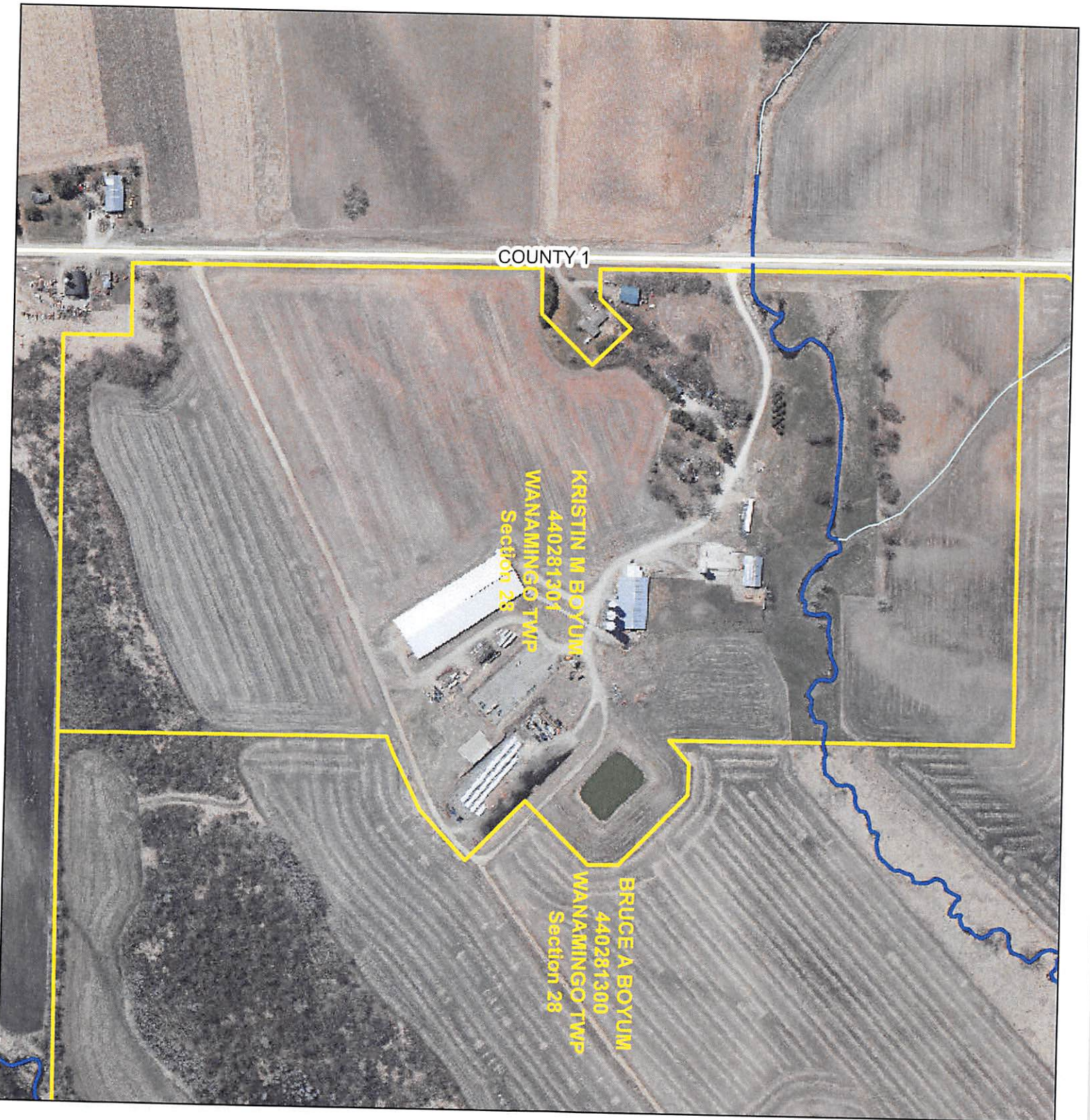
Prepared by Goodhue County GIS Office
November 2018, Red Wing, Minnesota

Stream Legend

- Intermittent Stream (Non-Regulated)
- Public Water Inventory (Regulated)

2018 IMAGERY

DATA DISCLAIMER:
Goodhue County assumes NO liability for the accuracy or completeness of this map OR responsibility for any associated direct, indirect, or consequential damages that may result from its use or misuse. Goodhue County Copyright 2018



44-028-1301

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

KRISTIN M BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983

April 24, 2018

In 2015, the Minnesota Legislature adopted new Buffer Laws and Rules which identified specific rivers, streams, and ditches that must have a perennial vegetation buffer. Goodhue County's Zoning Ordinance was amended to be consistent with the new State language. The Rule provides more flexibility for the required perennial vegetative buffer strip by allowing an **average width of 50 feet**, with a **minimum width of 30 feet**, as measured from the top of the streambank.

Our records indicate that you have not installed a buffer, or have not informed the Goodhue County Soil and Water Conservation District (SWCD) or Goodhue County's Land Use Management (LUM) office regarding your plans to install a buffer. If our records are incorrect, please notify us as soon as possible.

Goodhue County will collect high-resolution aerial photography in the Spring of 2018. The SWCD will review the aerial imagery information in September of 2018, and may conduct additional site visits to verify if a buffer has been established.

We would like to work with you as soon as possible to avoid enforcement procedures. Please contact the Goodhue County SWCD (651-923-5286 Ext.3) if you plan to seed your buffer this year, or if you have questions about the Buffer Rule or compliance procedures.

After reviewing the photography and other information, SWCD will notify the County as to which parcels have not established the required buffers. The County will issue a Corrective Action Notice to the landowner outlining specific actions needed to come into compliance, as well as a timeline for the implementation. The County may also issue an Administrative Penalty Order and/or file misdemeanor charges against the landowner. For more information on the Administrative Procedures please visit:

<https://www.co.goodhue.mn.us/DocumentCenter/View/14388>

For more information on the Buffer Law and to see the streams and ditches that require buffers, please visit: <http://www.dnr.state.mn.us/buffers/index.html>

Sincerely,

Lisa M. Hanni, L.S.
LUM Director / County Surveyor / County Recorder

Glen Roberson
Goodhue SWCD Manager

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

STEVEN & KRISTIN BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983
440280100 440280600 440281300 440281301

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

Name: Steven and Kristin Boyum
Address: 9144 County 30 Blvd
Wanamingo, MN 55983
PIN: 44-028-0600 44-028-0100 44-028-1301

March 9, 2020

CC: Goodhue County SWCD
Board of Water and Soil Resources

Steven and Kristin Boyum,

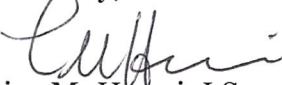
We have repeatedly tried to contact you about your violation of the buffer area on the above listed parcels. We have not heard from you so we are having this letter by certified mail.

See the attached letter that was sent to you a list of the penalties and SWCD contact information.

SWCD staff will perform a onsite verification of the buffer area in the Spring of 2020 to ensure that perennial vegetation has been established. ***If at that time, no perennial vegetation has been established, the fines and penalties will be retroactive as of December 1, 2019.***

If you have any further questions about managing your buffer, please continue working with SWCD.

Sincerely,


Lisa M. Hanni, LS
LUM Director

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINAL BUFFER NOTICE PRIOR TO FINANCIAL PENALTIES

September 25, 2019

STEVEN & KRISTIN BOYUM
9144 COUNTY 30 BLVD
WANAMINGO, MN 55983
440280100 440280600 440281300 440281301

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

You were sent numerous letters because **our records indicate that you still have not adequately installed the required buffer.**

On December 19, 2018 you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. Please contact SWCD for a site visit if you are installing a buffer yet this fall.

Please be advised that if you do not install a buffer this fall the administrative penalty begins December 1, 2019 as follows:

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7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees will begin to accrue on December 1, 2019 if the buffers are not satisfactorily in place, at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The penalty fee is due by the first of the month, every month until the buffer status has been verified to conform the to the regulations.

No penalty fee will accrue if you have an approved buffer installed by November 1, 2019.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director



Goodhue County SWCD
104 East 3rd Ave, P.O. Box 335
Goodhue, MN 55027
651-923-5286 Ext. 4
www.goodhueswcd.org

Date: Monday, October 18, 2021
To: Kristin Samuelson
30945 Forest Rd
Hinton, IA 51024
Subject: MN 103F.48 - Buffer Law: Compliance Status Update

Dear Kristin Samuelson,

MN Statute 103F.48 – Buffer Law was enacted in 2016 requiring perennial vegetation to be established on Identified Public Waters. Reviewing 2020 aerial imagery of your parcel of land located in Wanamingo Township, Section 28, Range 17; you do not have the required width buffer to meet compliance with the statute or county ordinance. The Goodhue SWCD office provides technical assistance to help develop a “Buffer Compliance Plan” to meet state and local ordinance requirements.

Please review the enclosed map showing the parcel of land that is in question for compliance and the approximate total acres to be seeded to a perennial vegetated buffer. The buffer required is shown as a red shaded area.

- Parcel ID 44.028.1301 = 0.04 acres buffer required.

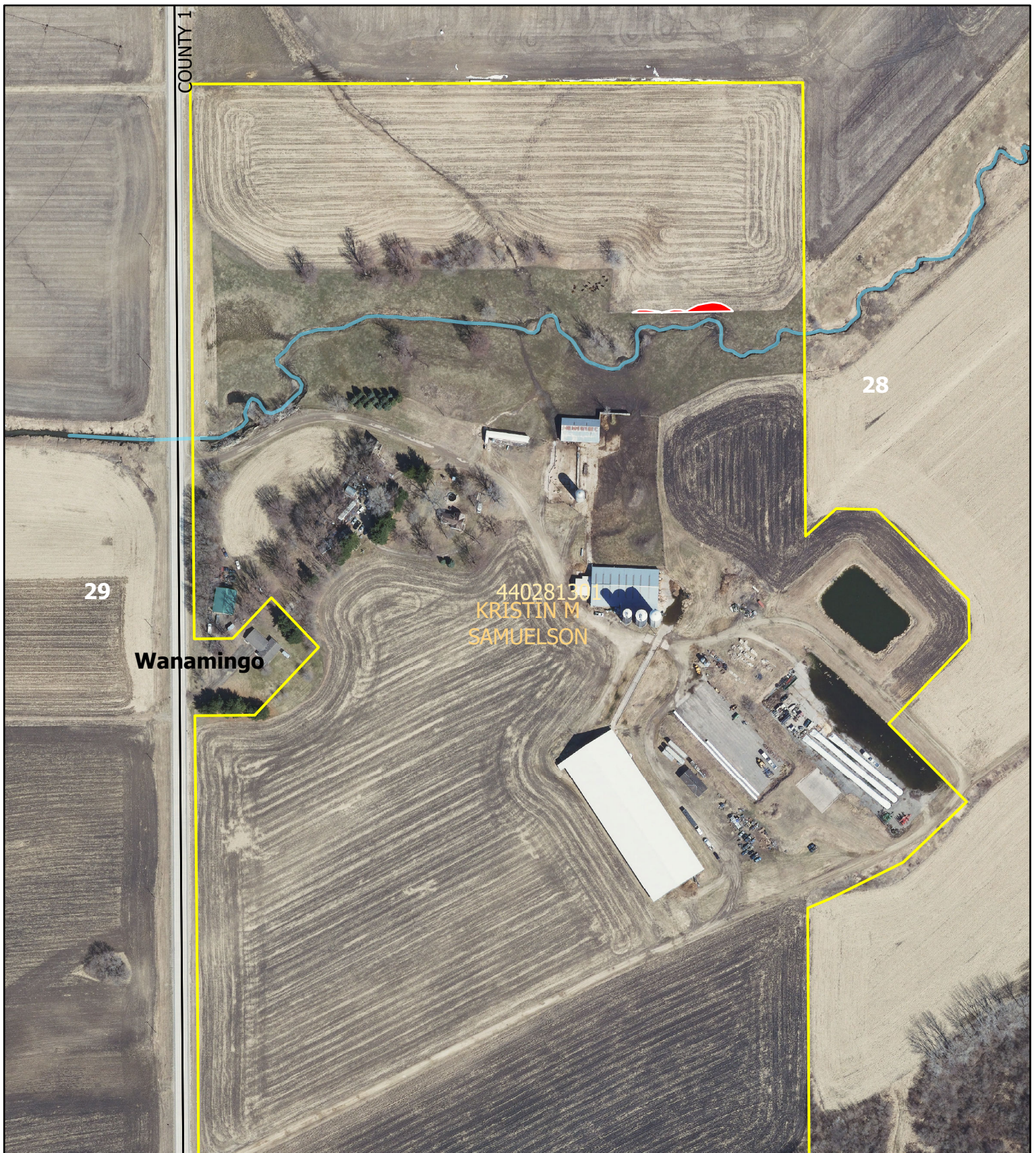
If you have seeded the area in question with a perennial vegetation mixture to meet compliance with the buffer law, you will need to provide documentation. If documentation cannot be provided, you can give permission to the Goodhue SWCD to complete a field visit, inspecting the areas in question to determine if they meet compliance and issue a “Validation of Compliance” for each parcel of land affected.

If the areas in question has not been seeded to a perennial vegetated buffer, you could be subject to a “Notice of Non-Compliance” being issued on each parcel of land and subject to enforcement.

Please contact the Goodhue SWCD office by Tuesday, November 9th, 2021 by 4:00 pm to inform us you have received the letter and the status of the buffer on each parcel.

Sincerely,

Chad Hildebrand
Natural Resources Specialist
Goodhue County SWCD



**Kristin Samuelson - 103F.48 Buffer Law
(Parcel ID 44.028.1301)
Wanamingo Township, Section 28, Range 17**

Figure A

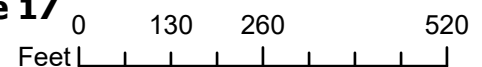


Streams

Public Watercourse

Buffer Required

Parcel



2020 Aerial Imagery

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

FINANCIAL PENALTY NOTICE

November 1, 2021

Kristin Samuelson
30945 Forest Road
Hinton, IA 51024
PIN: 44-028-1301

CC: Goodhue County SWCD
Board of Water and Soil Resources
Goodhue County Attorney

Goodhue County and the Soil and Water Conservation District (SWCD) staff have been actively engaging the public through meetings, public hearings, and letters to landowners starting in 2010 in regards to the buffer regulations found in the Goodhue County Zoning Ordinance and State Statutes.

We have sent you 7 letters including a letter dated December 18, 2018 in which you were issued a *Corrective Action Notice and Administrative Order* requiring buffers to be in place by November 1, 2019, which started the 11 month time period of the penalty. **Our records indicate that you still have not adequately installed the required buffer.**

Below is the penalty fee schedule:

Initial Buffer Violation Penalty	
0-11 months after issuance of Corrective Action Notice	\$0.00
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per month
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per month
Repeat Buffer Violation Penalty	
0-6 months following the time period specified in the Corrective Action Notice	\$50 per parcel per day
7+ months following the time period specified in the Corrective Action Notice. This penalty shall continue until the corrective action has been satisfied	\$200 per parcel per day

The penalty fees began to accrue on December 1, 2019 at the rate of \$50 per parcel per month until June 1, 2020 at which time the fee will increase to \$200 per parcel per month until the buffer status has been verified to conform to the regulations (fees subject to change based upon County Board approval of the fee schedule).

The accumulated fee for the parcel listed above has accrued from December 1, 2019 – November 30, 2021 and is in the amount of **\$3,900.00**. This will continue to accrue at the rate of \$200 per month until you have satisfactory installed the buffer, afterwards the penalty fee is due by the first of the month, every month, until the buffer status has been verified to conform the to the regulations.

You will have an opportunity to pay the accumulated penalty in full prior to January 1, 2022. If it is not paid prior to that date, **\$4,100** (including December 2021 penalty) be assessed to your property taxes.

Please contact the Goodhue County SWCD (651-923-5286, Ext. 3) to review your parcel(s) and your buffer plans as soon as possible.

Sincerely,



Lisa M. Hanni, LS
LUM Director

The following is a summary of the claims to be reviewed and approved at the January 18, 2022 board meeting:

01	General Fund	\$	369,401.00
03	Public Works	\$	745,083.60
11	Human Service Fund	\$	46,995.74
12	GC Family Services Collaborative	\$	331.89
15	County Ditch 1	\$	-
21	ISTS	\$	-
25	EDA	\$	-
30	Capital Improvement	\$	-
31	Capital Equipment	\$	-
34	Capital Equipment	\$	20,656.41
35	Debt Service	\$	-
40	County Ditch	\$	-
61	Waste Management	\$	11,777.69
62	Recycling Center	\$	-
63	HHW	\$	-
72	Other Agency	\$	-
81	Settlement	\$	735.74
	Totals	\$	1,194,982.07

GROSS PAYROLL (including Employer Related Tax Payments)

Period Ending	Paid Date	Amount
12/24/2021	1/6/2022	\$ 1,059,998.37
Checks (WFXX,WFXX-ACH)	\$	998,684.62
EFT (Manual Warrants)	\$	196,270.70
Total:	\$	1,194,955.32

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u> <u>OBO#</u>	<u>Account Number</u> <u>On-Behalf-of-Name</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO #</u> <u>To Date</u>
12218	2783	Bmo P-Card Payment					
			5.68	Blue pens 10/27 64,551 Target	01-041-000-0000-6405	Anderson Brian	0
			280.50	Scissors/Staff Gear 10/20 27,672 Amazon.Com	01-207-000-0000-6453	Bolster Mark	0
			242.93	Handcuffs(6) 11/19 1,313 Galls Inc	01-207-000-0000-6453	Bolster Mark	0
			230.84	CPR Mk Hlstr/Stf Gr 10/26 1,313 Galls Inc	01-207-000-0000-6453	Bolster Mark	0
			221.76	Med Cups 11/5 27,672 Amazon.Com	01-207-240-0000-6434	Bolster Mark	0
			11.23	Depends 11/20 6,464 Walmart	01-207-240-0000-6434	Bolster Mark	0
			137.53	#1623 Oil/Wprs/Bulb 10/30 9,698 Zumbrota Ford	01-201-000-0000-6303	Bowron Matt	0
			120.00	#2125 Window Tint 11/24 15,122 Eclipse Window Tinting (OBO)	01-201-000-0000-6303	Bowron Matt	0
			375.00	Taser Recert 11/1 12,568 Axon Enterprises Inc.	01-201-000-0000-6357	Bowron Matt	0
			22.00	2022 Calendars 11/18 3,972 Innovative Office Solutions, LLC	01-041-000-0000-6405	Brodie Laura	0
			3.35	Highlighters 11/12/21 27,672 Amazon.Com	01-041-000-0000-6405	Brodie Laura	0
			21.26	Stickies, fldrs, envl 11/23 6,450 Staples Advantage	01-041-000-0000-6405	Brodie Laura	0
			24.86	3 ring binders 11/18 6,450 Staples Advantage	01-041-000-0000-6405	Brodie Laura	0
			57.98	Binders, clips, wrist rest 10/27 6,450 Staples Advantage	01-041-000-0000-6405	Brodie Laura	0
			23.16	SurfacePro Charger 10/29 27,672 Amazon.Com	01-055-000-0000-6405	Brodie Laura	0
			10.93	Name Plate: MS 11/12 27,672 Amazon.Com	01-055-000-0000-6405	Brodie Laura	0
			24.04	stamp, highlighters 11/12 27,672 Amazon.Com	01-055-000-0000-6405	Brodie Laura	0
			21.25	Stickies, fldrs, envl 11/23 6,450 Staples Advantage	01-055-000-0000-6405	Brodie Laura	0
			10.42	2022 Calendars 11/18	01-055-000-0000-6405	Brodie Laura	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				6,450	Staples Advantage		
3.23		Clips 10/28/21			01-055-000-0000-6405	Brodie Laura	0
				6,450	Staples Advantage		
70.51		2022 Calendars 11/18			01-055-000-0000-6405	Brodie Laura	0
				3,972	Innovative Office Solutions, LLC		
15.10		SD 252 Elect ship 11/17			01-071-000-0000-6405	Brodie Laura	0
				67,100	Us Postmaster		
321.91		ACE's Zoom Acct 11/21-22			12-430-770-0000-6357	Cichosz Maggie	0
				14,561	Zoom Video Communications (OBO)		
9.98		10/31 MH Coalition Mtg			12-430-770-0000-6357	Cichosz Maggie	0
				10,108	Facebook (obo)		
105.00		2022 MAAO Memb: LA			01-055-000-0000-6243	County 2 Goodh	0
				8,926	MN Association of Assessors (OBO)		
105.00		2022 MAAO Memb: PP			01-055-000-0000-6243	County 2 Goodh	0
				8,926	MN Association of Assessors (OBO)		
105.00		2022 MAAO Memb: AP			01-055-000-0000-6243	County 2 Goodh	0
				8,926	MN Association of Assessors (OBO)		
105.00		2022 MAAO Memb: JS			01-055-000-0000-6243	County 2 Goodh	0
				8,926	MN Association of Assessors (OBO)		
105.00		2022 MAAO Memb: AN			01-055-000-0000-6243	County 2 Goodh	0
				8,926	MN Association of Assessors (OBO)		
105.00		2022 MAAO Memb: JH			01-055-000-0000-6243	County 2 Goodh	0
				8,926	MN Association of Assessors (OBO)		
216.24		Hotel: JA 11/2-4/21			01-061-000-0000-6332	County 2 Goodh	0
				27,262	Holiday Inn		
125.00		GIS Conf Refund 10/27			01-105-000-0000-6357	County 2 Goodh	0
				6,713	Minnesota GIS LIS Consortium		
42.24		Water:Dispatch 10/14			01-210-000-0000-6414	County Dispatc	0
				13,392	Finken Water Centers (obo)		
10.00		Trash disposal 11/12			01-111-000-0000-6257	Czech Joseph	0
				5,139	Thorson/Angela		
20.00		trash disposal 11/2			01-111-000-0000-6257	Czech Joseph	0
				5,139	Thorson/Angela		
13.98		Motor oil 11/4			01-111-000-0000-6562	Czech Joseph	0
				50,705	Red Wing Ace Hardware		
15.96		Returned lumber 11/2			01-111-110-0000-6305	Czech Joseph	0
				7,919	Menards-Red Wing		
49.98		Fire Panel batteries 11/17			01-111-110-0000-6420	Czech Joseph	0

Manual Warrants

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			49.98	Fire panel batteries 11/17	50,705 Red Wing Ace Hardware 01-111-110-0000-6420	Czech Joseph	0
			8.56	Misc. parts 11/5	50,705 Red Wing Ace Hardware 01-111-112-0000-6420	Czech Joseph	0
			4.28	Misc. parts 11/5	7,919 Menards-Red Wing 01-111-112-0000-6420	Czech Joseph	0
			6.36	Air freshener 11/17	7,919 Menards-Red Wing 01-111-112-0000-6420	Czech Joseph	0
			102.00	2022 CPA Lic Renew	50,705 Red Wing Ace Hardware 01-041-000-0000-6243	Dahling Lucas	0
			90.57	Lunch VSO Intv 10/28	15,123 Minnesota Board Of Accountancy (OBO) 01-005-000-0000-6414	Eckhoff Crysta	0
			54.67	Cheryl Planner 11/1	1,184 Hanisch Bakery 01-061-000-0000-6405	Eckhoff Crysta	0
			34.29	Crystal Planner 10/28	13,931 Me & My Big Ideas, Inc (obo) 01-061-000-0000-6405	Eckhoff Crysta	0
			4.60	Batteries-FA Muffs 11/3	13,931 Me & My Big Ideas, Inc (obo) 01-201-000-0000-6420	Englund Dan	0
			32.19	Batteries-Firearms 11/3	4,118 Kwik Trip (Obo) 01-201-000-0000-6420	Englund Dan	0
			32.34	Maint Supplies 11/8	3,909 Pellicci Ace Hardware - Zumbrota 01-111-116-0000-6305	Fladhammer Bri	0
			2.99	Shelf support 10/27	50,705 Red Wing Ace Hardware 01-111-116-0000-6420	Fladhammer Bri	0
			237.98	Boiler repair parts 11/8	50,705 Red Wing Ace Hardware 01-111-000-0000-6304	Foster Pat	0
			79.99	Tractor battery 11/10	13,280 Supplyhouse.com (obo) 01-111-000-0000-6562	Foster Pat	0
			337.04	Custodial Supplies 11/3	14,368 Runnings 01-111-110-0000-6411	Foster Pat	0
			5.99	Battery parts 11/10	6,450 Staples Advantage 01-111-110-0000-6420	Foster Pat	0
			5.99	Battery parts 11/10	50,705 Red Wing Ace Hardware 01-111-110-0000-6420	Foster Pat	0
			24.96	Maintenance Supplies 11/1	50,705 Red Wing Ace Hardware 01-111-110-0000-6420	Foster Pat	0
			16.99	Battery 10/29	14,368 Runnings 01-111-110-0000-6420	Foster Pat	0

Manual Warrants

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				11,630	Zoro Tools (obo)		
			99.65	Batteries, supplies 11/3	01-111-110-0000-6420	Foster Pat	0
				7,919	Menards-Red Wing		
			10.48	Boiler repair parts 11/8	01-111-112-0000-6304	Foster Pat	0
				13,280	Supplyhouse.com (obo)		
			15.99	Boiler repair parts 11/8	01-111-112-0000-6304	Foster Pat	0
				13,280	Supplyhouse.com (obo)		
			168.00	Custodial supplies 10/27	01-111-112-0000-6420	Foster Pat	0
				1,047	Arnold's A Kleen-Tech Co.		
			157.30	Plumbing repair parts 11/4	01-111-115-0000-6305	Foster Pat	0
				11,630	Zoro Tools (obo)		
			22.38	Custodial Supplies 10/28	01-111-115-0000-6411	Foster Pat	0
				6,450	Staples Advantage		
			168.00	Custodial supplies 10/27	01-111-115-0000-6411	Foster Pat	0
				1,047	Arnold's A Kleen-Tech Co.		
			164.27	HVAC filters 11/11	01-111-115-0000-6420	Foster Pat	0
				10,100	CL Benson Co., Inc		
			786.32	Custodial supplies 11/2	01-207-000-0000-6411	Foster Pat	0
				6,450	Staples Advantage		
			97.98	Custodial supplie 11/3	01-207-000-0000-6411	Foster Pat	0
				15,124	Mutual Screw & Supply (OBO)		
			35.99	monitor stand KFox 10/31	11-420-600-0010-6405	Fox Kelly	0
				27,672	Amazon.Com		
			500.00	Gas Cards 11/23/21	11-430-740-3180-6020	Fox Kelly	0
				4,118	Kwik Trip (Obo)		
			275.00	Covid Incentives 11/5/21	11-467-467-0000-6283	Fox Kelly	0
				64,551	Target		
			275.00	Covid Incentive 11/5/21	11-467-467-0000-6283	Fox Kelly	0
				64,551	Target		
			275.00	Covid Incentive 11/5/21	11-467-467-0000-6283	Fox Kelly	0
				64,551	Target		
			275.00	Covid Incentive 11/5/21	11-467-467-0000-6283	Fox Kelly	0
				64,551	Target		
			700.00	Covid Incentive 11/23/21	11-467-467-0000-6283	Fox Kelly	0
				6,464	Walmart		
			1,000.00	Covid Incentive 11/5/21	11-467-467-0000-6283	Fox Kelly	0
				6,464	Walmart		
			1,000.00	Covid Incentive 10/28/21	11-467-467-0000-6283	Fox Kelly	0

Manual Warrants

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				6,464	Walmart		
82.48		Dish Det/Vinegar 11/3			01-207-000-0000-6420	Frazier Gwen	0
				6,464	Walmart		
4.00		Pain Reliever 11/1			01-207-240-0000-6434	Frazier Gwen	0
				3,378	Dollar Tree		
18.88		Dist Wtr/Knee Brcs 11/18			01-207-240-0000-6434	Frazier Gwen	0
				6,464	Walmart		
15.95		Ziplocks/Kleenex 11/3			01-207-240-0000-6434	Frazier Gwen	0
				6,464	Walmart		
16.24		Batteries 11/3			01-207-240-0000-6464	Frazier Gwen	0
				6,464	Walmart		
49.58		Spray Bottles(24) 11/23			01-207-000-0000-6435	Gagnon Cory	0
				27,672	Amazon.Com		
5.75		Clove Oil 11/22			01-207-240-0000-6434	Gagnon Cory	0
				12,642	Simple Abundance		
199.00		Street Survival Smr 11/16			01-201-000-0000-6357	Garrick Matt	0
				2,386	Calibre Press Inc		
528.99		#1929 Whl Bearings 11/5			01-201-000-0000-6303	Goham Jim	0
				1,432	Johnson Tire Service Inc.		
66.54		Phone Supplies JGreenwood 11/2			03-320-000-0000-6202	Goodhue County	0
				27,672	Amazon.Com		
53.11		#2124 Oil Chg 10/29			01-201-000-0000-6303	Grabau Mitch	0
				8,180	Bird's Auto Repair		
89.98		Cost related to FC 11/3			11-430-710-3810-6058	Hammond Alison	0
				12,226	Targets Online (obo)		
79.95		Cost related to FC 11/2			11-430-710-3810-6058	Hammond Alison	0
				12,226	Targets Online (obo)		
10.80		Cost related to FC 11/22			11-430-710-3810-6058	Hammond Alison	0
				27,672	Amazon.Com		
271.62		Cost related to FC 11/7			11-430-710-3810-6058	Hammond Alison	0
				11,418	Americinn (obo)		
128.60		Cost related to FC 10/28			11-430-710-3810-6058	Hammond Alison	0
				11,418	Americinn (obo)		
1.99		Cost related to FC 11/9			11-430-710-3810-6058	Hammond Alison	0
				13,339	Arco (obo)		
7.29		Cost related to FC 11/9			11-430-710-3810-6058	Hammond Alison	0
				3,461	Culvers		
14.93		Cost related to FC 11/15			11-430-710-3810-6058	Hammond Alison	0

Manual Warrants

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			14.75	3,293 Mcdonald's (Obo)	11-430-710-3810-6058	Hammond Alison	0
			29.99	3,293 Mcdonald's (Obo)	11-430-710-3810-6058	Hammond Alison	0
			5.37	3,917 Walgreens (Obo)	11-430-710-3810-6058	Hammond Alison	0
			89.97	14,744 Nike.Com (OBO)	11-430-710-3810-6058	Hammond Alison	0
			15.34	14,744 Nike.Com (OBO)	01-201-000-0000-6420	Hanson Breanna	0
			825.72	2,701 Pine Island Hardware Hank	01-201-000-0000-6850	Hanson Josh	0
			424.14	14,900 Grimco Inc (OBO)	01-201-000-0000-6850	Hanson Josh	0
			66.25	14,900 Grimco Inc (OBO)	01-207-240-0000-6464	Heiden Justin	0
			4.38	6,464 Walmart	01-201-000-0000-6883	Hofschulte Jen	0
			114.00	6,464 Walmart	01-201-000-0000-6303	Holst Kristine	0
			106.60	27,672 Amazon.Com	01-201-000-0000-6303	Holst Kristine	0
			16.46	27,672 Amazon.Com	01-201-000-0000-6405	Holst Kristine	0
			24.99	6,450 Staples Advantage	01-201-000-0000-6420	Holst Kristine	0
			26.00	27,672 Amazon.Com	01-201-000-0000-6420	Holst Kristine	0
			232.78	6,450 Staples Advantage	01-201-000-0000-6420	Holst Kristine	0
			188.62	27,672 Amazon.Com	01-201-000-0000-6432	Holst Kristine	0
			316.28	27,672 Amazon.Com	01-201-000-0000-6432	Holst Kristine	0
			48.00	27,672 Amazon.Com	01-201-000-0000-6453	Holst Kristine	0
			15.98	729 Carlson's Sports Center	01-201-000-0000-6855	Holst Kristine	0

Manual Warrants

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				27,672	Amazon.Com		
			86.17	Books/SRO 10/26	01-201-000-0000-6883	Holst Kristine	0
				27,672	Amazon.Com		
			4.75	Book/SRO 10/26	01-201-000-0000-6883	Holst Kristine	0
				27,672	Amazon.Com		
			208.20	Sign Holders 11/17	01-281-280-0000-6420	Holst Kristine	0
				6,450	Staples Advantage		
			178.96	Rifle Slings(4) 11/5	01-201-000-0000-6304	Howard Brandon	0
				7,001	Brownells Inc		
			750.00	SWAT Ldr Trng 4/11-15/22	01-201-000-0000-6454	Howard Brandon	0
				9,570	Cottage Grove City		
			60.91	Custodial supplies 11/2	01-111-115-0000-6411	Huebner Jeff	0
				7,919	Menards-Red Wing		
			39.99	Ancestry Mbrshp 11/12	01-201-000-0000-6870	Huneke Jon	0
				14,661	Ancestry.Com (OBO)		
			110.24	2022 Subscription	01-255-000-0000-6358	Jaeger Mark	0
				12,545	RiverTown Media		
			26.35	11/8 WOW Snk Stn	01-061-061-0000-6414	Johnson Gina	0
				6,464	Walmart		
			52.04	11/1 WOW Snk Stn	01-061-061-0000-6414	Johnson Gina	0
				6,464	Walmart		
			46.30	11/22 WOW Snk Stn	01-061-061-0000-6414	Johnson Gina	0
				6,464	Walmart		
			55.84	11/22 WOW Port Gym Equip	01-061-061-0000-6420	Johnson Gina	0
				64,551	Target		
			116.99	11/11 WOW Port Gym Equip	01-061-061-0000-6420	Johnson Gina	0
				64,551	Target		
			5.98	11/01 CREDIT/Hlthcare Ret	11-466-472-0000-6024	Johnson Gina	0
				6,464	Walmart		
			17.89	#1622 Cabin Air Fltr 11/1	01-201-000-0000-6303	Johnson Jason	0
				4,749	Adrians Bumper To Bumper (Obo)		
			106.62	Vehicle Remotes(2) 11/17	01-201-000-0000-6303	Johnson Mike	0
				14,360	Tenvoorde Ford, Inc.		
			91.34	Wpr Blds/Wpr Fluid 11/22	01-201-000-0000-6303	Johnson Mike	0
				8,081	O'Reilly Auto Parts		
			105.41	Wpr Blds/Wpr Fluid 11/22	01-201-000-0000-6303	Johnson Mike	0
				8,081	O'Reilly Auto Parts		
			105.41	- Refund:Wpr Blds/Fld 11/22	01-201-000-0000-6303	Johnson Mike	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			25.00	8,081 O'Reilly Auto Parts	01-201-000-0000-6357	Johnson Mike	0
			4,500.00	15,131 Marie Ridgeway & Associates (OBO)	01-201-000-0000-6357	Johnson Mike	0
			239.86	15,132 Northwest University (OBO)	01-201-000-0000-6432	Johnson Mike	0
			5,999.96	15,128 DiaMedical (OBO)	01-201-000-0000-6454	Johnson Mike	0
			1,023.80	15,130 RTS Tactical (OBO)	01-201-000-0000-6454	Johnson Mike	0
			159.96	15,129 Dana Safety Supply (OBO)	01-201-000-0000-6454	Johnson Mike	0
			443.62	7,919 Menards-Red Wing	01-201-000-0000-6332	Kelly Marty	0
			295.00	2,980 Arrowwood Resort	01-201-000-0000-6357	Kelly Marty	0
			65.20	4,948 Minnesota Sheriff's Association	01-201-000-0000-6567	Kelly Marty	0
			32.43	#1728 Fuel 11/10	01-201-000-0000-6303	Kindseth Jay	0
			143.00	9,178 Speedway (OBO)	01-201-000-0000-6453	Kindseth Jay	0
			50.00	32.43 - Refund: Tax 11/18	01-201-000-0000-6567	Kindseth Jay	0
			60.78	15,093 Ryan & Gordys Glass (OBO)	01-201-000-0000-6303	Krause Cory	0
			181.00	729 Carlson's Sports Center	01-201-000-0000-6243	Kukowski Julie	0
			195.00	#2023 Fuel 11/1	01-091-000-0000-6243	Kukowski Julie	0
			54.16	9,178 Speedway (OBO)	01-091-000-0000-6357	Kukowski Julie	0
			33.28	2022 Membership Dues: SO'Keefe	01-091-000-0000-6405	Kukowski Julie	0
			85.00	8,479 National District Attorney Assn	01-091-000-0000-6405	Kukowski Julie	0
			678.00	2021 MCAA Mtg SO'Keefe	01-201-000-0000-6303	Kurtti Josh	0
				74,069 Minnesota County Attorneys Association	01-201-000-0000-6432	Kurtti Josh	0
				face masks/floor mat 11/1			
				27,672 Amazon.Com			
				CV-19 masks 11/5			
				1,313 Galls Inc			
				#1923 Oil/Wpr Blades 11/17			
				37,305 Midway Auto			
				DWI Vision Ggls(5) 11/17			

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				13,090	Innocorp, Ltd.		
			21.50	post its sheet protectors 11/1	01-005-000-0000-6405	Lance Stacy	0
				6,450	Staples Advantage		
			17.17	General Office Supplies 10/26	01-005-000-0000-6405	Lance Stacy	0
				6,450	Staples Advantage		
			22.99	General Office Supplies 10/26	01-005-000-0000-6405	Lance Stacy	0
				6,450	Staples Advantage		
			13.71	General Office Supplies 10/26	01-005-000-0000-6405	Lance Stacy	0
				6,450	Staples Advantage		
			66.89	Surge/USB Protect/Ports 10/27	01-061-000-0000-6405	Lance Stacy	0
				27,672	Amazon.Com		
			21.50	file folders/sheet protectors	01-061-000-0000-6405	Lance Stacy	0
				6,450	Staples Advantage		
			34.66	J. Ahlbrecht Supplies 10/27	01-061-000-0000-6405	Lance Stacy	0
				6,450	Staples Advantage		
			22.44	File Rm Step Stool 11/15	01-061-000-0000-6405	Lance Stacy	0
				7,919	Menards-Red Wing		
			96.50	COVID 19 Masks 11/23	01-111-000-0000-6305	Lance Stacy	0
				27,672	Amazon.Com		
			806.55	1813-Tires/Bal/Blades 11/11	01-130-000-0000-6303	Lance Stacy	0
				12,923	Kevin's Service		
			806.55	1813-tires/alignment 10/22	01-130-000-0000-6303	Lance Stacy	0
				12,923	Kevin's Service		
			10.96	Batteries-Car Remotes 11/15	01-130-000-0000-6303	Lance Stacy	0
				7,919	Menards-Red Wing		
			400.00	Amazeworks-Equity Comm 10/12	01-805-000-0000-6278	Lance Stacy	0
				15,133	AmazeWorks (OBO)		
			358.47	Softener salt 11/5	01-111-112-0000-6413	Laska Jeremy	0
				14,368	Runnings		
			84.90	Lighting ballasts 11/12	01-111-112-0000-6421	Laska Jeremy	0
				7,334	Grainger Inc		
			40.00	#1925 Oil Chg 11/12	01-201-000-0000-6303	Lawler Jim	0
				37,305	Midway Auto		
			162.60	Office Supplies 11/11	11-420-600-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			171.23	Office Supplies 11/24	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			16.34	Office Supplies 11/24	11-420-600-0010-6405	Learmann Kim	0

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
				6,450 Staples Advantage			
5.32		Office Supplies		11/24	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
7.34		2022 Calendar		11/18	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
37.23		Office Supplies		11/18	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
47.37		Office Supplies		10/29	11-420-600-0010-6405	Learmann Kim	0
				27,672 Amazon.Com			
13.76		Office Supplies		11/4	11-420-600-0010-6405	Learmann Kim	0
				27,672 Amazon.Com			
13.74		Pandora		11/1	11-420-600-0010-6405	Learmann Kim	0
				13,345 Pandora (obo)			
59.38		Office Supplies		11/13	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
14.17		Office Supplies		11/13	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
19.59		2022 Calendar		11/11	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
93.42		Office Supplies		11/10	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
30.88		Office Supplies		11/6	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
116.44		Office Supplies		11/6	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
196.00 -		Office Supplies		11/6	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
13.09		2022 Calendar		11/5	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
56.46		2022 Calendar		11/4	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
136.71		2022 Calendar		11/4	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
25.48		Office Supplies		10/28	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
49.33		Office Supplies		10/27	11-420-600-0010-6405	Learmann Kim	0
				6,450 Staples Advantage			
28.83		Office Supplies		10/27	11-420-600-0010-6405	Learmann Kim	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				6,450	Staples Advantage		
10.06		2022 Calendar 11/5			11-420-600-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
30.52		2022 Calendar 11/5			11-420-600-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
156.23		Office Supplies 11/11			11-420-640-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
15.70		Office Supplies 11/24			11-420-640-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
13.23		Office Supplies 11/4			11-420-640-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
57.06		Office Supplies 11/13			11-420-640-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
48.15		2022 Calendar 11/4			11-420-640-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
24.47		Office Supplies 10/28			11-420-640-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
27.69		Office Supplies 10/27			11-420-640-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
12.56		2022 Calendar 11/9			11-420-640-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
12.56		2022 Calendar 11/6			11-420-640-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
40.78		2022 Calendar 11/5			11-420-640-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
164.50		Office Supplies 11/24			11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
5.12		Office Supplies 11/24			11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
45.51		Office Supplies 10/29			11-430-700-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
13.21		Pandora 11/1			11-430-700-0010-6405	Learmann Kim	0
				13,345	Pandora (obo)		
13.61		Office Supplies 11/13			11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
25.75		2022 Calendar 11/10			11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
12.99		2022 Calendar 11/10			11-430-700-0010-6405	Learmann Kim	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				6,450	Staples Advantage		
			89.76	Office Supplies 11/10	11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			35.98	2022 Calendar 11/4	11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			123.72	2022 Calendar 11/4	11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			23.49	2022 Calendar 11/4	11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			47.39	Office Supplies 10/27	11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			63.66	2022 Calendar 11/5	11-430-700-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			47.31	2022 Calendar 11/13	11-463-463-0000-6405	Learmann Kim	0
				6,450	Staples Advantage		
			24.50	2022 Calendar 11/10	11-463-463-0000-6405	Learmann Kim	0
				6,450	Staples Advantage		
			88.31	2022 Calendar 11/4	11-463-463-0000-6405	Learmann Kim	0
				6,450	Staples Advantage		
			16.75	2022 Calendar 11/5	11-463-463-0000-6405	Learmann Kim	0
				27,672	Amazon.Com		
			108.88	2022 Calendar 11/5	11-463-463-0000-6405	Learmann Kim	0
				27,672	Amazon.Com		
			24.94	Office Supplies 11/4	11-467-467-0000-6405	Learmann Kim	0
				27,672	Amazon.Com		
			71.86	Wipes for clinic 11/16	11-467-467-0000-6405	Learmann Kim	0
				6,450	Staples Advantage		
			69.76	Wipes for Clinic 10/27	11-467-467-0000-6405	Learmann Kim	0
				6,450	Staples Advantage		
			24.00	Office Supplies 10/31	11-471-471-0000-6405	Learmann Kim	0
				13,240	Cognito LLC (obo)		
			7.72	2022 Calendar 11/10	11-479-478-0000-6405	Learmann Kim	0
				6,450	Staples Advantage		
			7.26	2022 Calendar 11/11	11-479-478-0000-6405	Learmann Kim	0
				49,400	Quill Corporation		
			12.06	2022 Calendar 11/5	11-479-478-0000-6405	Learmann Kim	0
				27,672	Amazon.Com		
			18.03	2022 Calendar 11/10	11-479-479-0000-6405	Learmann Kim	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
			16.93	2022 Calendar 11/11	6,450 Staples Advantage	11-479-479-0000-6405	Learmann Kim	0
			28.13	2022 Calendar 11/5	49,400 Quill Corporation	11-479-479-0000-6405	Learmann Kim	0
			275.00	2022 MSPS Membership	27,672 Amazon.Com	01-103-000-0000-6243	Lempke Dale	0
			904.44	Tires Lic Plate 956697 11/23	14,575 MN Society of Prof Surveyors (OBO)	01-103-000-0000-6331	Lempke Dale	0
			422.84	PLS monuments 11/4	14,668 Flagship Chevrolet Buick, LLC	01-103-000-0000-6412	Lempke Dale	0
			223.98	Drum/Toner 10/27	9,379 Berntsen International Inc	01-201-000-0000-6402	Magnuson Kim	0
			23.64	Staplers(2) 11/19	6,450 Staples Advantage	01-201-000-0000-6405	Magnuson Kim	0
			14.62	Tape Dispenser 11/1	6,450 Staples Advantage	01-201-000-0000-6405	Magnuson Kim	0
			28.46	Labels 11/1	6,450 Staples Advantage	01-201-000-0000-6405	Magnuson Kim	0
			25.49	Folders 11/19	6,450 Staples Advantage	01-201-238-0000-6405	Magnuson Kim	0
			56.60	Paint/supplies 11/22	6,450 Staples Advantage	01-111-112-0000-6305	Mann Mary Rose	0
			4,300.00	Cellebrite Ma 11/21-11/22	59,303 The Sherwin-Williams Company	01-201-000-0000-6268	Matthews Tris	0
			995.00	Adbe Phtshp Tr 4/25-28/22	4,622 Cellebrite Inc.	01-201-000-0000-6357	Matthews Tris	0
			199.00	Street Survival Smr 11/30	15,134 ResVid (OBO)	01-201-000-0000-6357	Matul Eddie	0
			13.47	Keys(3) 10/28	2,386 Calibre Press Inc	01-201-000-0000-6420	Matul Eddie	0
			64.41	PSOP Expense 11/23/21	2,701 Pine Island Hardware Hank	11-430-710-3670-6020	Mershbrock Amy	0
			29.00	PSOP Expense 11/16/21	27,672 Amazon.Com	11-430-710-3670-6020	Mershbrock Amy	0
			50.00	PSOP Expense 11/10/21	863 School District 2805-Zta Mazeppa	11-430-710-3670-6020	Mershbrock Amy	0
			25.00	PSOP Expense 11/18/21	4,118 Kwik Trip (Obo)	11-430-710-3670-6020	Mershbrock Amy	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				4,118	Kwik Trip (Obo)			
			200.00		PSOP Expense 11/15/21	11-430-710-3670-6020	Mershbrock Amy	0
				13,252	Riverside Automotive (obo)			
			136.48		PSOP Expense 11/15/21	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart			
			30.00		PSOP Expense 11/15/21	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart			
			20.49		PSOP Expense 11/2/21	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart			
			70.86		PSOP Expense 11/23/21	11-430-710-3670-6020	Mershbrock Amy	0
				27,672	Amazon.Com			
			43.14		PSOP Expense 11/14/21	11-430-710-3670-6020	Mershbrock Amy	0
				4,908	Michaels (Obo)			
			39.33		PSOP Expense 11/1/21	11-430-710-3670-6020	Mershbrock Amy	0
				3,292	Domino's			
			38.59		PSOP Expense 10/28/21	11-430-710-3670-6020	Mershbrock Amy	0
				3,292	Domino's			
			70.85		PSOP Expense 11/15/21	11-430-710-3670-6020	Mershbrock Amy	0
				15,300	Econofoods 328			
			25.00		PSOP Expense 11/18/21	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart			
			54.95		Bkground Check/HHS 11/5	01-061-000-0000-6290	Nurnberg Jason	0
				2,411	Equifax Information SVCS LLC			
			54.95		Bkground Check/HHS 11/5	01-061-000-0000-6290	Nurnberg Jason	0
				2,411	Equifax Information SVCS LLC			
			60.00		11/22 Epidemiology VPD	11-471-471-0000-6434	Olson Kathy	0
				3,698	Public Health Foundation			
			1,476.80		Copy Paper GC 11/1	01-001-000-0000-6402	Redepenning Ti	0
				6,450	Staples Advantage			
			2,953.60		Copy Paper JC 11/1	01-001-000-0000-6402	Redepenning Ti	0
				6,450	Staples Advantage			
			164.08		Pump & hoses 11/16	01-001-000-0000-6850	Redepenning Ti	0
				11,630	Zoro Tools (obo)			
			43.00		Kleeberger Plumbing Lic 11/23	01-111-000-0000-6245	Redepenning Ti	0
				1,238	Mn Dept Of Labor & Industry			
			76.46		Traffic control barricade 11/4	01-111-000-0000-6420	Redepenning Ti	0
				15,135	Crowd Control Warehouse (OBO)			
			40.00		Shredding Services 11/9	01-111-110-0000-6257	Redepenning Ti	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				5,041	Shred Right			
			303.98		Console humidifiers 11/15	01-111-112-0000-6420	Redepenning Ti	0
				11,630	Zoro Tools (obo)			
			738.40		Copy Paper 11/1	11-420-600-0010-6405	Redepenning Ti	0
				6,450	Staples Advantage			
			738.40		Copy Paper 11/1	11-430-700-0010-6405	Redepenning Ti	0
				6,450	Staples Advantage			
			878.60		#1926 Tire/Oil/Wprs 11/15	01-201-000-0000-6303	Riegelman Tyle	0
				1,432	Johnson Tire Service Inc.			
			2,883.62		Sqd Trauma Kits(19) 11/19	01-201-000-0000-6434	Riegelman Tyle	0
				792	North American Rescue Products Inc			
			103.02		#1822 Oil/Tire Rpr 11/22	01-201-000-0000-6303	Rogers Tyler	0
				6,635	Beck's Auto Repair LLC			
			75.00		BCA DMT-G Recert 11/7	01-201-000-0000-6357	Rogers Tyler	0
				13,624	BCA Training Education (obo)			
			25.98		Wipes/Storage Box 11/10	01-201-000-0000-6420	Rogers Tyler	0
				2,701	Pine Island Hardware Hank			
			20.00		11/06 CTC Facebook Ad	11-466-458-0000-6241	Seide Jessica	0
				10,108	Facebook (obo)			
			2.69		DID Numbers 11/19-12/18/21	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink			
			0.27		PRI Svc Chg 11/19-12/18/21	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink			
			1.60		PRI 11/2021	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink			
			1.60		PRI 11/2021	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink			
			0.25		PS/ALI 11/2021	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink			
			44.59		Cell Phone 10/3-11/2/21	01-031-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			33.01		Cell Phone 10/3-11/2/21	01-055-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			175.05		Cellular Data 9/26-10/25/21	01-055-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			39.25		Cell Phone 10/3-11/2/21	01-061-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			6.48		PubDef 10/4-11/3/21	01-063-000-0000-6201	Smith John	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				11,020	CenturyLink (Phoenix)		
			665.53	DID Numbers 11/19-12/18/21	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			65.71	PRI Svc Chg 11/19-12/18/21	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			532.74	SO Add'l Lines 11/19-12/18/21	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			398.42	PRI 11/2021	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			398.42	PRI 11/2021	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			56.92	Police 10/4-11/3/21	01-063-000-0000-6201	Smith John	0
				11,020	CenturyLink (Phoenix)		
			61.11	PS/ALI 11/2021	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			598.00	Long Distance 10/4-11/3/21	01-063-000-0000-6201	Smith John	0
				11,020	CenturyLink (Phoenix)		
			29.56	Court Admin 10/4-11/3/21	01-063-000-0000-6201	Smith John	0
				11,020	CenturyLink (Phoenix)		
			39.25	Cell Phone 10/3-11/2/21	01-063-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
			44.95	Internet 11/21	01-063-000-0000-6209	Smith John	0
				5,234	HBC		
			1,999.00	1 Yr SMFT SW 10/29	01-063-000-0000-6268	Smith John	0
				15,137	LiquidFiles (OBO)		
			9.09	SMS Messaging 10/13-11/13	01-063-000-0000-6270	Smith John	0
				14,939	Captivated, LLC (OBO)		
			65.00	Toll Free Svc 11/19-12/18	01-063-000-0000-6270	Smith John	0
				14,119	LogMein (OBO)		
			315.50	SMS Messaging 11/13-12/13	01-063-000-0000-6270	Smith John	0
				14,939	Captivated, LLC (OBO)		
			289.19	Video Rec SW 10/29	01-063-000-0000-6270	Smith John	0
				15,136	TechSmith (OBO)		
			11.98	Coffee Bsmt Brkrm 11/18	01-063-000-0000-6405	Smith John	0
				15,300	Econofoods 328		
			139.90	Video Adapters 10/27	01-063-000-0000-6432	Smith John	0
				27,672	Amazon.Com		
			169.00	Rplc HDD/MM SAN 11/9	01-063-000-0000-6432	Smith John	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				27,672	Amazon.Com			
			181.35		Cables and Adapters 11/12	01-063-000-0000-6432	Smith John	0
				27,672	Amazon.Com			
			34.25		Cell Phone 10/3-11/2/21	01-091-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			34.25		Cell Phone 10/3-11/2/21	01-091-132-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			39.25		Cell Phone 10/3-11/2/21	01-103-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			73.02		Cellular Data 10/3-11/2/21	01-103-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			150.04		Cellular Data 9/26-10/25/21	01-103-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			441.75		Cell Phone 10/3-11/2/21	01-111-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			80.50		Cell Phone 10/3-11/2/21	01-121-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			33.01		Cellular Data 10/3-11/2/21	01-121-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			85.50		Cell Phone 10/3-11/2/21	01-127-127-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			80.50		Cell Phone 10/3-11/2/21	01-127-129-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			1,869.98		Cell Phone 10/3-11/2/21	01-201-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			1,433.36		Cellular Data 10/3-11/2/21	01-201-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			280.08		Cellular Data 9/26-10/25/21	01-201-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			75.50		Cell Phone 10/3-11/2/21	01-205-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			73.02		Cellular Data 10/3-11/2/21	01-205-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			35.01		Cellular Data 9/26-10/25/21	01-205-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			227.56		Cell Phone 10/3-11/2/21	01-207-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			33.01		Cellular Data 10/3-11/2/21	01-209-000-0000-6206	Smith John	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				3,418	Verizon Wireless		
	35.01	Cellular Data 9/26-10/25/21			01-209-000-0000-6206	Smith John	0
				3,418	Verizon Wireless		
	115.96	Internet 11/21			01-209-000-0000-6209	Smith John	0
				5,234	HBC		
	199.25	Cell Phone 10/3-11/2/21			01-210-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
	33.01	Cellular Data 10/3-11/2/21			01-210-000-0000-6206	Smith John	0
				3,418	Verizon Wireless		
	35.01	Cellular Data 9/26-10/25/21			01-210-000-0000-6206	Smith John	0
				3,418	Verizon Wireless		
	265.50	Cell Phone 10/3-11/2/21			01-255-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
	34.25	Cell Phone 10/3-11/2/21			01-281-280-0000-6202	Smith John	0
				3,418	Verizon Wireless		
	33.01	Cellular Data 10/3-11/2/21			01-281-280-0000-6206	Smith John	0
				3,418	Verizon Wireless		
	26.02	Cellular Data 9/26-10/25/21			01-281-280-0000-6206	Smith John	0
				3,418	Verizon Wireless		
	39.25	Cell Phone 10/3-11/2/21			01-601-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
	116.75	Cell Phone 10/3-11/2/21			03-310-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
	113.03	Cellular Data 10/3-11/2/21			03-310-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
	224.25	Cell Phone 10/3-11/2/21			03-320-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
	83.04	Cellular Data 10/3-11/2/21			03-320-000-0000-6206	Smith John	0
				3,418	Verizon Wireless		
	85.50	Cell Phone 10/3-11/2/21			03-330-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
	39.25	Cell Phone 10/3-11/2/21			03-340-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
	55.58	DID Numbers 11/19-12/18/21			11-420-600-0010-6201	Smith John	0
				11,439	CenturyLink		
	5.49	PRI Svc Chg 11/19-12/18/21			11-420-600-0010-6201	Smith John	0
				11,439	CenturyLink		
	33.28	PRI 11/2021			11-420-600-0010-6201	Smith John	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
			33.28	PRI 11/2021 11,439 CenturyLink	11-420-600-0010-6201	Smith John	0
			5.10	PS/ALI 11/2021 11,439 CenturyLink	11-420-600-0010-6201	Smith John	0
			162.88	Welfare IMU 10/4-11/3/21 11,020 CenturyLink (Phoenix)	11-420-600-0010-6201	Smith John	0
			116.75	Cell Phone 10/3-11/2/21 3,418 Verizon Wireless	11-420-600-0010-6202	Smith John	0
			70.02	Cellular Data 9/26-10/25/21 3,418 Verizon Wireless	11-420-600-0010-6206	Smith John	0
			17.63	DID Numbers 11/19-12/18/21 11,439 CenturyLink	11-420-640-0010-6201	Smith John	0
			1.74	PRI Svc Chg 11/19-12/18/21 11,439 CenturyLink	11-420-640-0010-6201	Smith John	0
			10.56	PRI 11/2021 11,439 CenturyLink	11-420-640-0010-6201	Smith John	0
			10.56	PRI 11/2021 11,439 CenturyLink	11-420-640-0010-6201	Smith John	0
			1.62	PS/ALI 11/2021 11,439 CenturyLink	11-420-640-0010-6201	Smith John	0
			57.28	Welfare Child Supp 10/4/11/3/2 11,020 CenturyLink (Phoenix)	11-420-640-0010-6201	Smith John	0
			70.47	DID Numbers 11/19-12/18/21 11,439 CenturyLink	11-430-700-0010-6201	Smith John	0
			6.96	PRI Svc Chg 11/19-12/18/21 11,439 CenturyLink	11-430-700-0010-6201	Smith John	0
			42.19	PRI 11/2021 11,439 CenturyLink	11-430-700-0010-6201	Smith John	0
			42.19	PRI 11/2021 11,439 CenturyLink	11-430-700-0010-6201	Smith John	0
			6.47	PS/ALI 11/2021 11,439 CenturyLink	11-430-700-0010-6201	Smith John	0
			198.68	Welfare Soc Svc 10/4-11/3/21 11,020 CenturyLink (Phoenix)	11-430-700-0010-6201	Smith John	0
			24.25	Cell Phone 10/3-11/2/21 3,418 Verizon Wireless	11-430-700-0010-6202	Smith John	0
			734.13	Cell Phone 10/3-11/2/21	11-430-700-0010-6202	Smith John	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				3,418	Verizon Wireless		
			13.01	Cell Phone 9/26-10/25/21	11-430-700-0010-6202	Smith John	0
				3,418	Verizon Wireless		
			175.07	Cellular Data 9/26-10/25/21	11-430-700-0010-6206	Smith John	0
				3,418	Verizon Wireless		
			74.26	Cell Phone 9/26-10/25/21	11-463-463-0000-6202	Smith John	0
				3,418	Verizon Wireless		
			175.05	Cellular Data 9/26-10/25/21	11-463-463-0000-6206	Smith John	0
				3,418	Verizon Wireless		
			34.25	Cell Phone 10/3-11/2/21	11-466-450-0000-6202	Smith John	0
				3,418	Verizon Wireless		
			75.50	Cell Phone 10/3-11/2/21	11-466-462-0000-6202	Smith John	0
				3,418	Verizon Wireless		
			34.25	Cell Phone 10/3-11/2/21	11-466-466-0000-6202	Smith John	0
				3,418	Verizon Wireless		
			34.25	Cell Phone 10/3-11/2/21	11-467-467-0000-6202	Smith John	0
				3,418	Verizon Wireless		
			18.99	DID Numbers 11/19-12/18/21	11-479-478-0000-6201	Smith John	0
				11,439	CenturyLink		
			1.88	PRI Svc Chg 11/19-12/18/21	11-479-478-0000-6201	Smith John	0
				11,439	CenturyLink		
			11.37	PRI 11/2021	11-479-478-0000-6201	Smith John	0
				11,439	CenturyLink		
			11.37	PRI 11/2021	11-479-478-0000-6201	Smith John	0
				11,439	CenturyLink		
			1.74	PS/ALI 11/2021	11-479-478-0000-6201	Smith John	0
				11,439	CenturyLink		
			59.56	PHS 10/4-11/3/21	11-479-478-0000-6201	Smith John	0
				11,020	CenturyLink (Phoenix)		
			46.07	DID Numbers 11/19-12/18/21	11-479-479-0000-6201	Smith John	0
				11,439	CenturyLink		
			4.55	PRI Svc Chg 11/19-12/18/21	11-479-479-0000-6201	Smith John	0
				11,439	CenturyLink		
			27.58	PRI 11/2021	11-479-479-0000-6201	Smith John	0
				11,439	CenturyLink		
			27.58	PRI 11/2021	11-479-479-0000-6201	Smith John	0
				11,439	CenturyLink		
			4.23	PS/ALI 11/2021	11-479-479-0000-6201	Smith John	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				11,439	CenturyLink		
			138.96	PHS 10/4-11/3/21	11-479-479-0000-6201	Smith John	0
				11,020	CenturyLink (Phoenix)		
			34.25	Cell Phone 10/3-11/2/21	61-392-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
			67.67	#2022 Oil Chg 11/17	01-201-000-0000-6303	Steffen Chad	0
				13,922	House Ford Chrysler Dodge (obo)		
			50.05	#2022 Fuel 10/28	01-201-000-0000-6567	Steffen Chad	0
				3,268	Holiday Station Store (Obo)		
			2,009.01	Monitors(3) 8/30	01-209-000-0000-6432	Steffen Chad	0
				4,401	B & H Photo-Video (Obo)		
			12.99	Keybrd/Mouse Spprt 10/25	01-209-000-0000-6432	Steffen Chad	0
				27,672	Amazon.Com		
			23.47	Ovnght Meal(2) 10/28	01-210-000-0000-6332	Steffen Chad	0
				7,685	Hardees (OBO)		
			25.00	Wellness Trng 12/15	01-210-000-0000-6357	Steffen Chad	0
				15,131	Marie Ridgeway & Associates (OBO)		
			515.00	- Refund: Printer Kit 11/12	01-211-000-0000-6420	Steffen Chad	0
				27,672	Amazon.Com		
			497.56	Printer/Tape(4) 11/1	01-211-000-0000-6420	Steffen Chad	0
				27,672	Amazon.Com		
			539.99	Printer Kit/Magnet 10/20	01-211-000-0000-6420	Steffen Chad	0
				27,672	Amazon.Com		
			33.44	Cable Ties/Wrapt 10/25	01-211-000-0000-6420	Steffen Chad	0
				27,672	Amazon.Com		
			787.68	#2121 Snow Tires(4) 11/17	01-201-000-0000-6303	Stephans Dion	0
				1,432	Johnson Tire Service Inc.		
			58.82	#2121 Oil Chg 10/29	01-201-000-0000-6303	Stephans Dion	0
				6,464	Walmart		
			179.00	SEMN Job Fair Booth 11/10	01-207-000-0000-6850	Stephens Heath	0
				15,138	The Forum (OBO)		
			17.85	B & W Plugs 11/12	01-205-000-0000-6420	Sullivan Trevo	0
				10,963	West End Sports Center (obo)		
			28.96	Cing Sppls/Trlr Adptr 11/12	01-205-000-0000-6420	Sullivan Trevo	0
				7,919	Menards-Red Wing		
			65.45	#1927 Oil/Rot Tires 10/28	01-201-000-0000-6303	Sundby Scott	0
				1,432	Johnson Tire Service Inc.		
			73.71	#2026 Oil/Rot Tires 11/18	01-201-000-0000-6303	Tiedemann Cody	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				8,180	Bird's Auto Repair		
100.00		2022 Mbrsh dues SPierret			01-127-128-0000-6243	Use Land	0
		9,194 American Planning Assoc					
108.00		Land Use trng KBauer 11/5			01-127-128-0000-6357	Use Land	0
		8,944 GTS Educational Events (OBO)					
34.98		Crest expense 11/5/21			11-430-740-3180-6020	Villaran Abby	0
		15,300 Econofoods 328					
154.27		Forensic Comp Tool 11/21			01-201-000-0000-6244	Voxland Collin	0
		1,903 Thomson Reuters - West					
125.00		#1624 Battery 11/18			01-201-000-0000-6303	Voxland Collin	0
		37,305 Midway Auto					
10.00		Waste Disposal 11/17			01-201-000-0000-6257	Winberg Jordan	0
		5,136 Red Wing City-Public Works					
25.00		Waste Disposal 11/17			01-201-000-0000-6257	Winberg Jordan	0
		5,136 Red Wing City-Public Works					
594.27		#1827 Rpl Cool Rsvr 11/12			01-205-000-0000-6303	Winberg Jordan	0
		12,052 Red Wing Chevrolet					
532.28		Alcft/Evnrd Rpr/Mnt 11/24			01-205-000-0000-6304	Winberg Jordan	0
		6,685 River Valley Power & Sport Inc					
54.95		Bkgrnd Check/Ptrl 10/29			01-061-000-0000-6290	Wolner Tom	0
		2,411 Equifax Information SVCS LLC					
54.95		Bkgrnd Check/Ptrl 10/29			01-061-000-0000-6290	Wolner Tom	0
		2,411 Equifax Information SVCS LLC					
14.95		Bkgrnd Check/Ptrl 11/15			01-061-000-0000-6290	Wolner Tom	0
		4,775 National Student Clearinghouse (Obo)					
14.95		Bkgrnd Check/Ptrl 11/3			01-061-000-0000-6290	Wolner Tom	0
		4,775 National Student Clearinghouse (Obo)					
42.00		11/24 Maids in MN/Bkgrd/T.Hern			11-463-463-0000-6283	Woodford Lisa	0
		8,867 Dept of Human Services					
42.00		11/18 Maids in MN/Bkgrd/S.Wils			11-463-463-0000-6283	Woodford Lisa	0
		8,867 Dept of Human Services					
42.00		11/18 Maids in MN/Bkgrd/C.Carp			11-463-463-0000-6283	Woodford Lisa	0
		8,867 Dept of Human Services					
20.00		11/10/21 Maids in MN/Bkgrd/M.V			11-463-463-0000-6283	Woodford Lisa	0
		8,867 Dept of Human Services					
97.25		11/24 CV19 Sppls/Essent.Svs			11-467-467-0000-6283	Woodford Lisa	0
		64,551 Target					
21.99		11/12 CV19 Sppls/Co.CV Residen			11-467-467-0000-6283	Woodford Lisa	0

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				64,551	Target		
			31.75	11/22 CV19 Sppls/Essent.Svs	11-467-467-0000-6283	Woodford Lisa	0
				6,464	Walmart		
			11.55	11/24 CV19 Meds/Essent.Svs	11-467-467-0000-6283	Woodford Lisa	0
				6,464	Walmart		
Warrant #	12218	Total	74,176.69	Date 12/7/21			
	Final Total...		74,176.69	420	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	59,994.73	County General Revenue
3	728.36	County Road and Bridge
11	13,087.46	Health & Human Service Fund
12	331.89	Gc Family Services Collaborative
61	34.25	Waste Management Facilities
	74,176.69	TOTAL

ndahlstrom
12/28/2021

7:42AM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12221	11872	Intellicents, Inc.					
			158.87	Consultant Fee 12/2021	01-061-000-0000-6278	798	0
			17.70	Consultant Fee 12/2021	11-420-600-0010-6283	798	0
			6.81	Consultant Fee 12/2021	11-420-640-0010-6283	798	0
			24.51	Consultant Fee 12/2021	11-430-700-0010-6283	798	0
			6.81	Consultant Fee 12/2021	11-479-478-0000-6283	798	0
			12.26	Consultant Fee 12/2021	11-479-479-0000-6283	798	0
Warrant #	12221	Total	226.96	Date 12/15/21			
	Final Total...		226.96	6	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	158.87	County General Revenue
11	68.09	Health & Human Service Fund
	226.96	TOTAL

ndahlstrom
12/28/2021

7:44AM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12223	1512	Alliance Benefit Group	216.00	COBRA Invoice 11/2021	01-061-000-0000-6278	C116693	0
	Warrant #	12223	Total	216.00	Date 12/20/21		
	Final Total...		216.00	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	216.00	County General Revenue
	216.00	TOTAL

ndahlstrom
12/28/2021

9:35AM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12227	11506	Alerus Financial					
			1,096.00	FSA/HRA/HSA Fees 12/21	01-061-000-0000-6283		0
			143.78	FSA/HRA/HSA Fees 12/21	11-420-600-0010-6283		0
			55.30	FSA/HRA/HSA Fees 12/21	11-420-640-0010-6283		0
			199.08	FSA/HRA/HSA Fees 12/21	11-430-700-0010-6283		0
			55.30	FSA/HRA/HSA Fees 12/21	11-479-478-0000-6283		0
			99.54	FSA/HRA/HSA Fees 12/21	11-479-479-0000-6283		0
Warrant #	12227	Total	1,649.00	Date 12/28/21			
	Final Total...		1,649.00	6	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	1,096.00	County General Revenue
11	553.00	Health & Human Service Fund
	1,649.00	TOTAL

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
10529	ADP, Inc.	8,251.49	Payroll Proc 10/29-11/12/21	01-061-000-0000-6279	594261796	N
	Warrant # 460095	Total...	8,251.49			
15147	Aladtec, Inc.	3,600.00	2022 Scheduling Software	01-201-000-0000-6270	2021-3972	N
	Warrant # 460096	Total...	3,600.00			
1505	AMC / MCHRMA	125.00	2022 MCHRMA Membership	01-061-000-0000-6243	5490	N
	Warrant # 460097	Total...	125.00			
7384	Applied Concepts Inc	137.00	Rpl Remote 12/7/21	01-201-000-0000-6304	394656	N
	Warrant # 460098	Total...	137.00			
13308	ArcaSearch Corporation	10,993.50	Land Split Dig Images 12/10	01-004-000-0000-6278	30084-01	N
13308		6,115.50	Deed Record Book A-Z 12/10/21	01-101-103-0000-6284	30083-01	N
	Warrant # 460099	Total...	17,109.00			
13364	Aspen Mills Incorporated	58.85	B Vest Alt/B Hanson 12/22/21	01-201-000-0000-6453	285953	N
	Warrant # 460100	Total...	58.85			
12568	Axon Enterprises Inc.	765.50	Taser Trng Cartridges 10/20/21	01-207-000-0000-6420	INUS024132	N
12568		368.35	Taser Holsters(2) 10/20/21	01-207-000-0000-6453	INUS024131	N
	Warrant # 460101	Total...	1,133.85			
2799	Bartsh/Roxanne	50.00	Park Brd Per Diem	03-521-000-0000-6106	12/28/21	N
	Warrant # 460102	Total...	50.00			
11268	Black Dog Animal Hospital	331.50	Exam/Meds (Santo) 12/23/21	01-201-000-0000-6851	134818	N
	Warrant # 460103	Total...	331.50			
3592	Bruening Rock Products, Inc.	156.43	De-icing Rock #43	03-310-000-0000-6502	235462	N
3592		55.30	De-icing Rock #55	03-310-000-0000-6502	235462	N
	Warrant # 460104	Total...	211.73			
11439	CenturyLink	49.54	Sandhill Twr 12/19/21-1/18/22	01-281-280-0000-6201	651 388-2865	N
	Warrant # 460105	Total...	49.54			
11865	CliftonLarsonAllen LLP	8,295.00	2021 Audit - Billing #2	01-041-000-0000-6274	3103048	N
	Warrant # 460106	Total...	8,295.00			
10432	Compass Minerals America	11,227.25	Salt ZTA	03-310-000-0000-6506	907752	N
10432		7,407.53	Salt RW	03-310-000-0000-6506	909494	N
10432		92.75-	Mstr Deduct 9036659	03-310-000-0000-6506	909494	N

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
10432	Compass Minerals America	370.26	Mstr Deduct	9036644	03-310-000-0000-6506	909494		N
10432		148.82	Mstr Deduct	9036625	03-310-000-0000-6506	909494		N
10432		7,382.17	Salt RW		03-310-000-0000-6506	910527		N
10432		92.42	Mstr Deduct	9036713	03-310-000-0000-6506	910527		N
10432		366.68	Mstr Deduct	9036687	03-310-000-0000-6506	910527		N
10432		92.16	Mstr Deduct	9036668	03-310-000-0000-6506	910527		N
	Warrant # 460107	Total...	24,853.86					
11382	CORE Professional Services PA	800.00	Psych Eval: PBearHeels	11/1	01-011-000-0000-6272	1170		N
	Warrant # 460108	Total...	800.00					
8619	D & G Ace Cannon Falls	15.16	Fasteners	1201	03-340-000-0000-6562	87473/2		N
8619		12.99	Broom	CF Shop	03-340-000-0000-6569	87473/2		N
	Warrant # 460109	Total...	28.15					
12768	Dell Marketing L.P.	1,366.70	5 WD19TB Docking Stns	10/21	11-420-600-0010-6432	10542913690		N
12768		1,366.70	5 WD19TB Docking Stns	10/21	11-430-700-0010-6432	10542913690		N
	Warrant # 460110	Total...	2,733.40					
9339	DLT Solutions LLC	1,232.55	2022 Architecture Eng/Con	Sub	01-103-000-0000-6268	S1545734		N
	Warrant # 460111	Total...	1,232.55					
15149	DPA LLC	1,000.00	2022 Decision Points Trng		01-255-000-0000-6357			N
	Warrant # 460112	Total...	1,000.00					
15469	Dultmeier Sales	269.01	Shurflo Pumps	for stk	03-340-000-0000-6562	3880150		N
	Warrant # 460113	Total...	269.01					
2411	Equifax Information SVCS LLC	26.47	Pre Emp Credit Chks	12/18/21	01-201-000-0000-6290	6625779		N
	Warrant # 460114	Total...	26.47					
4644	Express Services, Inc.	518.40	Bldg Concierge Temp	12/26	01-004-000-0000-6894	26558203		N
	Warrant # 460115	Total...	518.40					
1961	Glenn Klair Plumbing & Heating, Inc.	220.00	Garage Drain Rpr		03-350-000-0000-6305	18041		N
	Warrant # 460116	Total...	220.00					
21220	Goodhue County Court Admin	150.00	Court Fees	25-CR-19-1953	01-255-255-0000-5475			N
21220		125.00	Court Fees	25-VB-21-4828	01-255-255-0000-5475			N
	Warrant # 460117	Total...	275.00					
8956	Greseth/Todd Ordean	63.84	Confr Mileage	12/6	01-005-000-0000-6331			N

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8956	Greseth/Todd Ordean	19.04	Roscoe/Kenyon Twp Mileage 12/9	01-005-000-0000-6331		N
8956		16.80	CF Bridge Mileage 12/16	01-005-000-0000-6331		N
8956		15.12	Park Brd Mileage 12/28	01-005-000-0000-6331		N
8956		20.72	Z Wtrshd/Dennison Mileage 11/2	01-005-000-0000-6331		N
8956		19.04	Warsaw Mileage 11/8	01-005-000-0000-6331		N
8956		12.32	City of Kenyon Mileage 11/9	01-005-000-0000-6331		N
8956		15.12	PI Twp Mileage 11/23	01-005-000-0000-6331		N
	Warrant # 460118	Total...	182.00			
13949	Griesert/Beverly Jo	462.00	Transp Mileage 12/9-12/21/21	01-121-120-0000-6220		N
	Warrant # 460119	Total...	462.00			
4855	Hager City Glass Co. LLC	11,400.00	Replace BR Windows LEC 11/24	34-111-000-0000-6669	5826	N
	Warrant # 460120	Total...	11,400.00			
15111	Innovational Water Solutions, Inc.	241.00	Heating Wtr Filter Crtgs 12/6	01-111-112-0000-6304	10952	N
	Warrant # 460121	Total...	241.00			
1432	Johnson Tire Service Inc.	125.50	Tire Repair 1401	03-340-000-0000-6575	41209	N
1432		39.00	Tire Repair 1805	03-340-000-0000-6575	41325	N
	Warrant # 460122	Total...	164.50			
1680	Justice Benefits Inc	286.00	SSA Q4/21	01-207-000-0000-6278	201703803	N
	Warrant # 460123	Total...	286.00			
1461	Kenyon Municipal Utilities	336.80	Elec-Kny	03-350-000-0000-6251	12-1783	N
1461		41.44	Wtr-Swr-Kny	03-350-000-0000-6253	12-1783	N
	Warrant # 460124	Total...	378.24			
15148	KFI Engineers	1,034.89	Prof Fees-GC HVAC Assmt 12/13	01-111-000-0000-6283	53459	N
	Warrant # 460125	Total...	1,034.89			
15126	Koberoski/Alexandra	240.00	Cell Phone 5-12/2021	01-127-128-0000-6202		N
	Warrant # 460126	Total...	240.00			
13176	Lawson Products Inc.	251.05	Fasteners - Sign Shop	03-310-000-0000-6504	9309067052	N
13176		6.80	Fasteners for Stk	03-340-000-0000-6420	9309107158	N
13176		168.96	Degreaser	03-340-000-0000-6420	9309113506	N
13176		99.78	Fasteners for Stk	03-340-000-0000-6420	9309113506	N
13176		23.16	Quickpeel Solvent	03-340-000-0000-6420	9309130071	N
13176		46.80-	Rtn Plow Wing Fasteners	03-340-000-0000-6562	9500246525	N

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13176	Lawson Products Inc.	168.65	Plow Wing Fasteners	03-340-000-0000-6562	9309094000	N
	Warrant # 460127	Total...				
		671.60				
2960	Liberty Tire Recycling LLC	560.30	Tire Disp - PW Ditches	03-310-000-0000-6839	2235747	N
2960		264.00	Tire Disp - PW Equip	03-340-000-0000-6575	2235747	N
	Warrant # 460128	Total...				
		824.30				
10140	Lifeline Inc.	1,369.75	Defibrillator 12/21/21	01-201-000-0000-6480	LL-15588	N
	Warrant # 460129	Total...				
		1,369.75				
14064	Magnatag Inc.	1,996.39	Planner/White Brd 12/28/21	01-281-000-0000-6480	E000025264	N
	Warrant # 460130	Total...				
		1,996.39				
8680	Mayo Clinic	36,335.39	Coroner Fees Q421	01-215-000-0000-6273		N
	Warrant # 460131	Total...				
		36,335.39				
11573	Melstad/Michael	50.00	Park Brd Per Diem	03-521-000-0000-6106	12/28/21	N
	Warrant # 460132	Total...				
		50.00				
15144	Meyer/Kelly Jo	100.00	Rfd Prob Fees: 25-CR-21-1201	01-255-255-0000-5475		N
	Warrant # 460133	Total...				
		100.00				
8257	Minnesota Corrections Association	182.00	2022 MCA Mbrshp Renew	01-255-000-0000-6243		N
	Warrant # 460134	Total...				
		182.00				
74069	Minnesota County Attorneys Association	6,412.00	2022 Cty Atty Dues	01-091-000-0000-6243	22056	N
	Warrant # 460135	Total...				
		6,412.00				
837	Motorola Solutions Inc	191.25	Rplc Radio Parts 12/10/21	01-201-000-0000-6304	8281292812	N
	Warrant # 460136	Total...				
		191.25				
14868	Northland Grading & Excavating LLC	166,919.59	624-016 EST #6	03-320-000-0000-6320	Est #6	N
	Warrant # 460137	Total...				
		166,919.59				
15132	Northwestern University	4,000.00	2022 Police Stf & Cmd Trng	01-201-000-0000-6357	19245	N
	Warrant # 460138	Total...				
		4,000.00				
15143	Olson/Cameron	61.04	ADC Academy Mileage 12/8/21	01-207-000-0000-6331		N
	Warrant # 460139	Total...				
		61.04				
6736	Overby/Bernard	50.00	Park Brd Per Diem	03-521-000-0000-6106	12/28/21	N
	Warrant # 460140	Total...				
		50.00				

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15146	Pen-Link, Ltd	11,227.68	Pen-Link Sftwr 11/22/21	01-201-000-0000-6270	9102	N
	Warrant # 460141	Total...				
		11,227.68				
15142	Pierret/Patrick	20.00	Reimb: MAAO Reg Fee 12/17	01-055-000-0000-6357		N
	Warrant # 460142	Total...				
		20.00				
15145	Prestige Safety	2,800.00	BLS Cert/Rsprtr/Med Eval 12/8	01-201-000-0000-6357	142	N
	Warrant # 460143	Total...				
		2,800.00				
13160	Regents of the University of MN	18,814.00	Reimb: 4-H PC Aly Q421	01-601-000-0000-6284	0300028532	N
	Warrant # 460144	Total...				
		18,814.00				
12853	Rihm Leasing Inc	500.00	Trlr Rpr Lbr 7023	61-398-000-0000-6304	2651930	N
12853		533.60	Slack Adjuster 7023	61-398-192-0000-6563	2651930	T
12853		392.44	Cams 7023	61-398-192-0000-6563	2651930	T
	Warrant # 460145	Total...				
		1,426.04				
12260	Ronco Engineering Sales Co, Inc	34.09	Plow Chain Conctrs	03-340-000-0000-6562	3268725	N
12260		49.93	Front Plow Chain Stk	03-340-000-0000-6562	3268725	N
	Warrant # 460146	Total...				
		84.02				
7898	Ryan Mechanical, Inc	1,623.00	Repair Pressure Washer 9/17	01-201-000-0000-6304	20-2639	N
	Warrant # 460147	Total...				
		1,623.00				
15151	Schuylkill County Sheriff's Office	200.00	Civil Proc fee: JSchultz 12/27	01-011-000-0000-6277	25-JV-21-284	N
	Warrant # 460148	Total...				
		200.00				
11980	Shane Electric, Inc	3,599.60	Kyn Shed Lights Lbr	03-350-000-0000-6305	15620	N
	Warrant # 460149	Total...				
		3,599.60				
13967	Sheepdog Guardian Consulting, LLC	25.00	2022 K9 Membership	01-201-000-0000-6243	1368	N
	Warrant # 460150	Total...				
		25.00				
3027	St Paul City	250.00	K9 Cover Officer Course 11/16	01-201-000-0000-6357	IN47869	N
	Warrant # 460151	Total...				
		250.00				
6450	Staples Advantage	107.29	Office Supplies 12/7	01-127-127-0000-6405	3494664919	N
6450		41.49	White Brd/Keybrd 12/6	01-127-127-0000-6405	3494605965	N
6450		41.49	White Brd/Keybrd 12/6	01-127-128-0000-6405	3494605965	N
6450		107.29	Office Supplies 12/7	01-127-128-0000-6405	3494664919	N
	Warrant # 460152	Total...				
		297.56				

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14617	Sun Life Financial	4.52	Basic Life: G. Barringer 12/21	01-000-000-9001-2022			N
14617		4.52	Basic Life: V. Locco 12/21	01-000-000-9001-2022			N
14617		4.52	Basic Life: J. Kelly 12/21	01-000-000-9001-2022			N
14617		13.60	EE Life Ins: J. Kelly 12/21	01-000-000-9001-2022			N
14617		11.00	Sps Life Ins: J. Kelly 12/21	01-000-000-9001-2022			N
14617		4.52	Basic Life: M. Agre 12/21	01-000-000-9001-2022			N
14617		4.52	Basic Life: R. Seyffer 12/21	01-000-000-9001-2022			N
14617		4.52	Basic Life: S. Heitman 12/21	01-000-000-9001-2022			N
14617		4.52	Basic Life: D. Landau 12/21	01-000-000-9001-2022			N
14617		64.00	EE Life Ins: D. Landau 12/21	01-000-000-9001-2022			N
14617		0.56	Dpndtnt Life Ins:DLandau 12/21	01-000-000-9001-2022			N
14617		4.52	Basic Life: C. Lee 12/21	01-000-000-9001-2022			N
14617		41.60	EE Life Ins: C. Lee 12/21	01-000-000-9001-2022			N
14617		4.52	Basic Life: D. Withers 12/21	01-000-000-9001-2022			N
14617		23.80	EE Life Ins: D. Withers 12/21	01-000-000-9001-2022			N
14617		19.20	Sps Life Ins: D. Withers 12/21	01-000-000-9001-2022			N
14617		44.00	EE Life Ins: M. Agre 12/21	01-000-000-9001-2022			N
	Warrant # 460153	Total...	258.44				
46300	Tom Parker Electric Inc	587.31	Outet & Light Switch Add 12/17	01-111-110-0000-6305	11723		N
	Warrant # 460154	Total...	587.31				
9933	Tri-State Business Machines Inc	12.14	Copies 11/10-12/9/21	01-103-000-0000-6302	533484		N
9933		12.14	Copies 11/10-12/9/21	01-105-000-0000-6302	533484		N
9933		107.59	Copies 11/10-12/9/21	01-127-127-0000-6405	533499		N
9933		107.60	Copies 11/10-12/9/21	01-127-128-0000-6405	533499		N
9933		12.13	Copies 11/10-12/9/21	01-127-129-0000-6302	533484		N
	Warrant # 460155	Total...	251.60				
2846	Uline	658.00	Drum Grabber HHW	61-399-000-0000-6418	142761494		N
2846		247.82	Utility Cart HHW	61-399-000-0000-6418	142761494		N
	Warrant # 460156	Total...	905.82				
1876	Van Paper Company	120.11	Towels/Liners	03-350-000-0000-6420	597081-00		N
	Warrant # 460157	Total...	120.11				
73383	Xcel Energy	43.74	Electric 52.140.0840 12/21/21	81-850-000-0000-2162	760970489		N
	Warrant # 460158	Total...	43.74				
1914	Ziegler Inc	675.00	Oil Sample Kits (50)	03-340-000-0000-6420	IN000344220		N

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12/30/2021

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Warrant Form **WFXX**
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1914	Ziegler Inc	337.76	Blade Kit (3) 1708			03-340-000-0000-6563	IN000343709			N
1914		141.23	Brake Line/Fittings 0501			03-340-000-0000-6563	IN000353874			N
1914		553.55	Wiper Motors 0902			03-340-000-0000-6563	IN000360383			N
1914		148.82	Brake Lines 0501			03-340-000-0000-6563	IN000360383			N
	Warrant #	460159	Total...			1,856.36				
	Warrant Form	WFXX	Total...	349,252.02		126 Transactions				

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27100	Allegra	42.71	Postcards 602-031	03-330-000-0000-6401	13648	N
	Warrant #	35251	Total...	42.71		
2371	Anderson Rock & Lime Inc	93.06	De-icing Rock #17	03-310-000-0000-6502	44705	N
2371		46.66	De-icing Rock #49	03-310-000-0000-6502	44705	N
2371		87.12	De-icing Rock #47	03-310-000-0000-6502	44705	N
2371		46.73	De-icing Rock #57	03-310-000-0000-6502	44705	N
	Warrant #	35252	Total...	273.57		
3443	Anderson/Brad	24.08	HHS Mtg Mileage 12/14	01-005-000-0000-6331		N
3443		56.00	Hiawathia RC&D Mileage 11/22	01-005-000-0000-6331		N
3443		24.08	Closed Brd Mtg Mileage 11/23	01-005-000-0000-6331		N
3443		24.08	FDA Mtg Mileage 12/2	01-005-000-0000-6331		N
3443		47.60	AMC Mileage 12/8	01-005-000-0000-6331		N
	Warrant #	35253	Total...	175.84		
13736	Anderson/Brian	420.00	Cell Phone 1-12/2021	01-041-000-0000-6202		N
	Warrant #	35254	Total...	420.00		
9090	Auto Value - Red Wing	129.90	Floor Dri	03-340-000-0000-6420	134167038	N
9090		31.99	Exhaust clamp 7012	61-398-192-0000-6562	134166923	T
9090		59.94	Flexible exhaust tubing 7012	61-398-192-0000-6562	134166923	T
	Warrant #	35255	Total...	221.83		
6781	Benck/Andrea	35.00	Cell Phone 12/2021	01-031-000-0000-6202		N
	Warrant #	35256	Total...	35.00		
1137	Cannon Falls City	32.50	Water Ditch #24	03-310-000-0000-6508	002967	N
1137		176.50	Water Berm Proj	03-521-000-0000-6632	002966	N
	Warrant #	35257	Total...	209.00		
13708	Carlson/Hannah	30.00	Cell Phone 12/2021	01-063-000-0000-6202		N
13708		30.68	Internet 12/2021	01-063-000-0000-6209		N
	Warrant #	35258	Total...	60.68		
6976	Carroll/Stephan Gene	255.36	Transp Mileage 11/29-12/16/21	01-121-120-0000-6220		N
	Warrant #	35259	Total...	255.36		
1188	Department Of Transportation-State of MN	1,197.49	Mat'l Testing 624-016 SEC-N	03-320-000-0000-6287	P-14997	N
1188		103.14	Mat'l Testing 597-006 CF Hist.	03-320-000-0000-6287	P-14997	N
1188		159.94	Mat'l Testing 598-021 CR 44	03-320-000-0000-6287	P-14997	N

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	<u>Warrant #</u>	<u>35260</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			1,460.57				
11048	Dive Rescue International, Inc.		350.04	Body Bag 12/14/21	01-205-234-0000-6432	INV187370	N
	Warrant #	35261	Total...				
			350.04				
2370	Ekblad/Jeff		35.00	Cell Phone 12/2021	01-103-000-0000-6202		N
	Warrant #	35262	Total...				
			35.00				
5573	Emergency Automotive Technologies		282.99	#2123 Emergency Equip 12/17	34-201-000-0000-6663	NH112321-30	N
5573			934.78	#2122 Emergency Equip 12/20	34-201-000-0000-6663	NH10212133C	N
5573			4,321.64	#2122 Emergency Equip 12/21	34-201-000-0000-6663	NH10212133D	N
	Warrant #	35263	Total...				
			5,539.41				
13223	Ferguson/Janet		30.00	Cell Phone 12/2021	01-255-000-0000-6202		N
	Warrant #	35264	Total...				
			30.00				
11027	GFI Cleaning Services		1,100.00	Janitorial Svc Dec	03-330-000-0000-6305	1986	N
	Warrant #	35265	Total...				
			1,100.00				
1427	Jaeger/Mark Alan		30.00	Cell Phone 12/2021	01-255-000-0000-6202		N
	Warrant #	35266	Total...				
			30.00				
12612	Kelly/Dan		30.00	Cell Phone 12/2021	01-255-000-0000-6202		N
	Warrant #	35267	Total...				
			30.00				
5570	L & L Street Rod and Sports Truck		275.00	#1925 Rpr Siren/Bmpr 12/21	01-201-000-0000-6303	3367	N
	Warrant #	35268	Total...				
			275.00				
12152	Lance/Stacy L		35.00	Cell Phone 12/2021	01-031-000-0000-6202		N
	Warrant #	35269	Total...				
			35.00				
14592	Lohman/Terry W.		58.80	Transp Mileage 12/22/21	01-121-120-0000-6220		N
	Warrant #	35270	Total...				
			58.80				
1721	Matthews/Tris		30.00	Cell Phone 12/2021	01-201-000-0000-6202		N
1721			40.00	Internet 12/2021	01-201-000-0000-6209		N
	Warrant #	35271	Total...				
			70.00				
892	MNCCC		21,465.00	2022 MCAPS Maint Fee	01-091-000-0000-6452	2201074	N
892			1,222.24	2022 MCCC Dues	01-091-000-0000-6452	2201074	N
892			150.00	2022 Beta Testing Fund	01-091-000-0000-6452	2201074	N
892			1,222.22	2022 User Group Dues	01-255-000-0000-6243	2201072	N

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
892	MNCCC	4,260.32	2022 CSTS Enhancement Fees	01-255-000-0000-6269	2201072	N
	Warrant # 35272	Total... 28,319.78				
13792	Noble/Austin	20.00	Reimb: MAAO Reg Fee 12/17	01-055-000-0000-6357		N
	Warrant # 35273	Total... 20.00				
2610	Nygaard/Ronald H.	1,097.60	Transp Mileage 10/19-12/13/21	01-121-120-0000-6220		N
	Warrant # 35274	Total... 1,097.60				
7813	OSI Environmental, Inc.	150.00	Filter Disp - Recy	61-398-192-0000-6839	2096210	N
7813		150.00	Oil Disp 800g - Recy	61-398-192-0000-6839	2096291	N
	Warrant # 35275	Total... 300.00				
8856	Ostlund/Emily	30.00	Cell Phone 12/2021	01-255-000-0000-6202		N
8856		112.56	1/2 Mileage 7-12/2021	01-255-000-0000-6331		N
	Warrant # 35276	Total... 142.56				
10876	Parallel Technologies Inc.	1,305.58	Panic Bar Dr Exit Device 12/17	01-111-112-0000-6305	75009	N
	Warrant # 35277	Total... 1,305.58				
11875	Peters/Susan	30.00	Cell Phone 12/2021	01-121-000-0000-6202		N
	Warrant # 35278	Total... 30.00				
12189	Pierret/Samantha	30.00	Cell Phone 12/2021	01-127-128-0000-6202		N
12189		17.70	Site Visit Mileage 12/2021	01-127-128-0000-6331		N
	Warrant # 35279	Total... 47.70				
50705	Red Wing Ace Hardware	209.97	Br Inspection Flashlights	03-320-000-0000-6501	211990/1	N
50705		23.12	Key Fab Batteries 1902	03-340-000-0000-6562	212283/1	N
50705		4.49	Tap Tool	03-340-000-0000-6569	212027/1	N
	Warrant # 35280	Total... 237.58				
2084	ROCHESTER SAND & GRAVEL	656.60	Cold Mix	03-310-000-0000-6503	49-27301	N
	Warrant # 35281	Total... 656.60				
4474	School District 2172-Kenyon-Wmngo	414.69	Rfd: 2021 Spec Elect Overpmt	01-071-000-0000-5859		N
	Warrant # 35282	Total... 414.69				
2606	SHI International Corp	495.14	Squad Printer 12/6/21	01-201-000-0000-6432	B14452166	N
	Warrant # 35283	Total... 495.14				
14840	Skeen/Jodi	524.24	Fall 2021 Tuition	01-805-000-0000-6196		N

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	35284	Total...	524.24			
11804	Smith/John		30.00	Cell Phone 12/2021	01-063-000-0000-6202		N
	Warrant #	35285	Total...	30.00			
11982	Summit Food Service LLC		452.16	Inmate Laundry 11/27-12/3	01-207-000-0000-6366	INV2000129088	N
11982			3,561.17	Inmate Meals 11/27-12/3/21	01-207-000-0000-6463	INV2000129087	N
11982			706.50-	CR:WabashaMealPrep 11/27-12/3	01-207-000-0000-6463	INV2000129087	N
	Warrant #	35286	Total...	3,306.83			
3369	Van Schoonhoven/Rhonda		50.00	Reimb: WOW Comm Gft Crds 10/12	01-061-061-0000-6420		N
3369			30.00	Reimb: WOW Comm Gft Crds 12/14	01-061-061-0000-6420		N
3369			282.24	Client Appt Mileage 7-12/21	01-255-000-0000-6331		N
	Warrant #	35287	Total...	362.24			
8735	Vieths-Augustine/Lavon		420.00	Cell Phone 1-12/2021	01-055-000-0000-6202		N
8735			20.00	Reimb: MAAC Reg Fee 12/17	01-055-000-0000-6357		N
	Warrant #	35288	Total...	440.00			
13881	Walker/Michelle		30.00	Cell Phone 12/2021	01-255-000-0000-6202		N
	Warrant #	35289	Total...	30.00			
12016	Whitaker/Richard A.		64.96	Transp Mileage 12/22/21	01-121-120-0000-6220		N
	Warrant #	35290	Total...	64.96			
8000	Wyld/Eddy		30.00	Cell Phone 12/2021	01-063-000-0000-6202		N
8000			40.00	Internet 12/2021	01-063-000-0000-6209		N
	Warrant #	35291	Total...	70.00			
1917	Zumbrota City		13,500.00	596-003 WHKS DSGN Oct30-Nov26	03-320-000-0000-6281	whks44609	N
	Warrant #	35292	Total...	13,500.00			
	Warrant Form	WFXX-ACH	Total...	62,103.31	73 Transactions		
			Final Total...	411,355.33	199 Transactions		

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Ibrodie
12/30/2021

10:35AM
Warrant Form **WFXX-ACH**
Auditor's Warrants

Goodhue County

WARRANT REGISTER
Auditor Warrants

Approved 12/30/2021
Pay Date 12/30/2021



Signed _____
Director

lbrodie
12/30/2021

10:35AM

Warrant Form **WFXX-ACH**
Auditor's Warrants

Goodhue County

WARRANT REGISTER Auditor Warrants

Approved 12/30/2021
Pay Date 12/30/2021



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
65	WFXX	460095	460159	12/30/2021	12/30/2021				
42	WFXX-ACH	35251	35292	12/30/2021	12/30/2021	24	4,094.98	18	58,008.33
	TOTAL								

Goodhue County

WARRANT REGISTER Auditor Warrants

Approved 12/30/2021
Pay Date 12/30/2021



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	170,953.99	County General Revenue	38,562.04	132,391.95
3	217,961.00	County Road and Bridge	17,609.93	200,351.07
11	2,733.40	Health & Human Service Fund	-	2,733.40
34	16,939.41	Capital Plan	5,539.41	11,400.00
61	2,723.79	Waste Management Facilities	391.93	2,331.86
81	43.74	Settlement Fund	-	43.74
	411,355.33	TOTAL	62,103.31	349,252.02
			TOTAL ACH	TOTAL NON-ACH

ndahlstrom
01/03/2022

9:11AM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12228	14168	Heartland Payment Systems LLC					
	Warrant #	12228	Total				
				1.50	ACH Funds Fee 12/2021	01-001-000-0000-6376	0
				1.50	Date 12/31/21		
	Final Total...			1.50	1 Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	1.50	County General Revenue
	1.50	TOTAL

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12229	2783	Bmo P-Card Payment					
			246.00	Exam/Vac/Meds(Halo) 12/9	01-201-000-0000-6851	Ayres Michael	0
				11,268 Black Dog Animal Hospital			
			50.34	#2025 Oil Chg 12/22	01-201-000-0000-6303	Blue Tom	0
				1,432 Johnson Tire Service Inc.			
			139.98	Batts for Radios 12/13	01-207-240-0000-6464	Bolster Mark	0
				27,672 Amazon.Com			
			673.04	#1623 Brakes/Rtrs 12/2	01-201-000-0000-6303	Bowron Matt	0
				8,180 Bird's Auto Repair			
			884.35	#1722 Tires(5) 12/16	01-201-000-0000-6303	Bowron Matt	0
				1,432 Johnson Tire Service Inc.			
			804.66	Asst K9 Equipment 12/16	01-201-000-0000-6851	Bowron Matt	0
				4,271 Elite K9 (OBO)			
			29.99	Htd Pail 12/22	01-201-000-0000-6851	Bowron Matt	0
				4,028 Mills Fleet Farm (OBO)			
			10.00	- Refund:Exch Htd Mat 12/14	01-201-000-0000-6851	Bowron Matt	0
				4,028 Mills Fleet Farm (OBO)			
			171.98	Dog Food 12/6	01-201-000-0000-6851	Bowron Matt	0
				15,153 Petco (OBO)			
			156.85	K9 E Collar Equip 12/2	01-201-000-0000-6851	Bowron Matt	0
				12,314 Zero9 Solutions LLC (obo)			
			75.98	Htd Pet Mat/Bedding 12/13	01-201-000-0000-6851	Bowron Matt	0
				4,028 Mills Fleet Farm (OBO)			
			133.95	Asst K9 Supplies 12/15	01-201-000-0000-6851	Bowron Matt	0
				14,368 Runnings			
			9.99	K9 Supplies 12/23	01-201-000-0000-6851	Bowron Matt	0
				7,919 Menards-Red Wing			
			11.48	#9 envelopes 12/15/21	01-041-000-0000-6405	Brodie Laura	0
				2,864 Office Depot			
			24.93	#10 env 12/03	01-041-000-0000-6405	Brodie Laura	0
				2,864 Office Depot			
			15.29	Dymo labels,paper 11/24	01-041-000-0000-6405	Brodie Laura	0
				3,972 Innovative Office Solutions, LLC			
			23.40	Register paper 12/14/21	01-041-000-0000-6405	Brodie Laura	0
				6,450 Staples Advantage			
			10.54	Seals, staples 12/14/21	01-041-000-0000-6405	Brodie Laura	0
				6,450 Staples Advantage			
			45.92	#9 envelopes 12/15/21	01-055-000-0000-6405	Brodie Laura	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				2,864	Office Depot		
			31.84	#10 env,stapler 12/03	01-055-000-0000-6405	Brodie Laura	0
				6,864	Ctr For Entrepreneurship & Economic Educa		
			62.54	Business cards: MS 12/2	01-055-000-0000-6405	Brodie Laura	0
				10,716	Vistaprint (OBO)		
			1.36	staples 12/14/21	01-055-000-0000-6405	Brodie Laura	0
				6,450	Staples Advantage		
			23.00	(2)SanDisk 32GB 12/22/21	01-055-000-0000-6420	Brodie Laura	0
				27,672	Amazon.Com		
			114.18	laser,batteries 12/14/21	01-055-000-0000-6420	Brodie Laura	0
				27,672	Amazon.Com		
			20.58	Dymo labels 11/27	01-071-000-0000-6405	Brodie Laura	0
				3,972	Innovative Office Solutions, LLC		
			254.15	Training 12/2/21	11-430-700-0010-6357	Bystrom Katie	0
				15,154	SafeGenerations (OBO)		
			440.95	Cost related to FC 12/4	11-430-710-3810-6058	Bystrom Katie	0
				6,464	Walmart		
			51.20	Cost related to FC 12/17	11-430-710-3810-6058	Bystrom Katie	0
				12,226	Targets Online (OBO)		
			78.24	Water:Dispatch 11/11	01-210-000-0000-6414	County Dispatc	0
				13,392	Finken Water Centers (OBO)		
			12.86	Cell Phone Accesrs 12/15	01-210-000-0000-6420	County Dispatc	0
				27,672	Amazon.Com		
			50.00	2022 HVSHRM Mbrsh JFA	01-061-000-0000-6243	Cushing Meliss	0
				12,219	Hiawatha Valley SHRM		
			50.00	2022 HVSHRM Mbrsh MDC	01-061-000-0000-6243	Cushing Meliss	0
				12,219	Hiawatha Valley SHRM		
			20.00	Waste disposal 12/6	01-111-000-0000-6257	Czech Joseph	0
				5,136	Red Wing City-Public Works		
			359.94	6' folding tables 12/6	01-111-000-0000-6420	Czech Joseph	0
				7,919	Menards-Red Wing		
			32.97	Press gauges, ice scraper 12/1	01-111-000-0000-6562	Czech Joseph	0
				7,919	Menards-Red Wing		
			5.18	Chain coil 12/20	01-111-110-0000-6305	Czech Joseph	0
				50,705	Red Wing Ace Hardware		
			610.96	walk chall prizes 12/7	01-061-061-0000-6420	Eckhoff Crysta	0
				4,431	Best Buy (Obo)		
			140.55	walk chall prizes 12/21	01-061-061-0000-6420	Eckhoff Crysta	0

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				4,431	Best Buy (Obo)		
			139.58	walk chall prizes 12/8	01-061-061-0000-6420	Eckhoff Crysta	0
				4,431	Best Buy (Obo)		
			135.00	walk chall prizes 12/214	01-061-061-0000-6420	Eckhoff Crysta	0
				13,249	Phileo's Coffee (obo)		
			300.00	walk chall prizes 12/14	01-061-061-0000-6420	Eckhoff Crysta	0
				1,442	Josephson's Clothing Store		
			30.00	walk chall prizes 12/14	01-061-061-0000-6420	Eckhoff Crysta	0
				15,155	Rak Boutique LLC (OBO)		
			52.93	walk chall prizes 12/14	01-061-061-0000-6420	Eckhoff Crysta	0
				15,155	Rak Boutique LLC (OBO)		
			275.00	2022 Membership	01-103-000-0000-6243	Ekblad Jeff	0
				14,575	MN Society of Prof Surveyors (OBO)		
			22.00	- cr battery core return 12/13	01-103-000-0000-6303	Ekblad Jeff	0
				8,081	O'Reilly Auto Parts		
			195.05	Battery/grease 12/1	01-103-000-0000-6303	Ekblad Jeff	0
				8,081	O'Reilly Auto Parts		
			69.00	#2027 Alignment 12/2	01-201-000-0000-6303	Englund Dan	0
				1,432	Johnson Tire Service Inc.		
			764.02	#2027 Oil/Tires(4) 12/2	01-201-000-0000-6303	Englund Dan	0
				1,432	Johnson Tire Service Inc.		
			68.78	#1921 Oil/Tire Rpr 12/20	01-201-000-0000-6303	Erdman Mike	0
				8,180	Bird's Auto Repair		
			8.18	Extension cords 12/8	01-111-116-0000-6420	Fladhammer Bri	0
				50,705	Red Wing Ace Hardware		
			1,111.21	Fin/Elec shelving 12/20	01-004-000-0000-6480	Foster Pat	0
				7,919	Menards-Red Wing		
			219.98	Plumbing prts-faucets 12/16	01-111-110-0000-6305	Foster Pat	0
				27,672	Amazon.Com		
			85.53	Paint for LUM 12/20	01-111-110-0000-6305	Foster Pat	0
				59,303	The Sherwin-Williams Company		
			194.39	Custodial Supplies 11/30	01-111-110-0000-6411	Foster Pat	0
				6,450	Staples Advantage		
			210.00	Custodial supplies 11/30	01-111-110-0000-6411	Foster Pat	0
				1,047	Arnold's A Kleen-Tech Co.		
			168.00	Custodial supplies 11/30	01-111-112-0000-6411	Foster Pat	0
				1,047	Arnold's A Kleen-Tech Co.		
			230.72	Custodial Supplies 11/30	01-111-115-0000-6411	Foster Pat	0

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			84.00	6,450 Staples Advantage	01-111-116-0000-6411	Foster Pat	0
			272.04	1,047 Arnold's A Kleen-Tech Co.	01-207-000-0000-6411	Foster Pat	0
			254.80	6,450 Staples Advantage	01-207-000-0000-6411	Foster Pat	0
			1,000.00	6,450 Staples Advantage	11-430-710-3460-6020	Fox Kelly	0
			1,000.00	6,464 Walmart	11-430-710-3460-6020	Fox Kelly	0
			500.00	6,464 Walmart	11-430-710-3460-6020	Fox Kelly	0
			773.79	4,118 Kwik Trip (Obo)	11-467-467-0000-6283	Fox Kelly	0
			1,103.49	27,672 Amazon.Com	11-467-467-0000-6283	Fox Kelly	0
			708.11	27,672 Amazon.Com	11-467-467-0000-6283	Fox Kelly	0
			20.87	4,714 McKesson Medical-Surgical Govt Solutions	01-207-000-0000-6420	Frazier Gwen	0
			23.76	6,464 Walmart	01-207-000-0000-6435	Frazier Gwen	0
			13.98	6,464 Walmart	01-207-000-0000-6464	Frazier Gwen	0
			53.44	6,464 Walmart	01-207-240-0000-6434	Frazier Gwen	0
			3.56	6,464 Walmart	01-207-240-0000-6434	Frazier Gwen	0
			5.18	15,300 Econofoods 328	01-207-240-0000-6434	Frazier Gwen	0
			14.52	6,464 Walmart	01-207-240-0000-6434	Frazier Gwen	0
			10.93	3,293 Mcdonald's (OBO)	01-207-000-0000-6332	Gagnon Cory	0
			39.95	27,672 Amazon.Com	01-207-000-0000-6420	Gagnon Cory	0
			33.64	27,672 Amazon.Com	01-207-240-0000-6434	Gagnon Cory	0
				27,672 Amazon.Com	01-207-240-0000-6434	Gagnon Cory	0

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				27,672	Amazon.Com		
			49.17	Alum Clipbrd w/Storage 12/7	03-310-000-0000-6405	Goodhue County	0
				27,672	Amazon.Com		
			16.95	Eye Wash Sta Rplmt 12/9	03-310-000-0000-6417	Goodhue County	0
				27,672	Amazon.Com		
			64.80	Eyewash Sta Rplmts 12/7	03-310-000-0000-6417	Goodhue County	0
				27,672	Amazon.Com		
			58.70	Eye Wash Sta Saline Rplmts (2)	03-310-000-0000-6417	Goodhue County	0
				27,672	Amazon.Com		
			16.95	- Cr: Eyewash Rplmt 12/9	03-310-000-0000-6417	Goodhue County	0
				27,672	Amazon.Com		
			29.35	- Cr: Eyewash Rplmts 12/9	03-310-000-0000-6417	Goodhue County	0
				27,672	Amazon.Com		
			64.80	- Cr: Eyewash Rplmts 12/13	03-310-000-0000-6417	Goodhue County	0
				27,672	Amazon.Com		
			17.98	Apple charger 12/7	03-320-000-0000-6202	Goodhue County	0
				27,672	Amazon.Com		
			674.00	2022 MCEA Conf JGreenwood	03-320-000-0000-6357	Goodhue County	0
				74,077	Cragun's Conference And Golf Resort		
			210.00	2022 MCEA Conf JGreenwood	03-320-000-0000-6357	Goodhue County	0
				4,598	Paypal (OBO)		
			16.40	#2 Survey Post Card Postage 12	03-330-000-0000-6203	Goodhue County	0
				67,100	USPS		
			62.20	Copy Paper Cs 12/7	03-330-000-0000-6402	Goodhue County	0
				27,672	Amazon.Com		
			30.78	HD Duck Tape Pkg (2) 12/7	03-330-000-0000-6405	Goodhue County	0
				27,672	Amazon.Com		
			400.00	Tow Service 1601 12/10	03-340-000-0000-6303	Goodhue County	0
				13,011	Dick's Valley Service (OBO)		
			29.99	Ipad Vehicle Mount-Majerus 12/	03-340-000-0000-6405	Goodhue County	0
				27,672	Amazon.Com		
			24.93	Wiper Blade Press Springs 12/1	03-340-000-0000-6562	Goodhue County	0
				27,672	Amazon.Com		
			15.91	Wiper Blade Press Springs 12/1	03-340-000-0000-6562	Goodhue County	0
				27,672	Amazon.Com		
			69.89	Printer Cartridge RC 11/23	61-398-000-0000-6402	Goodhue County	0
				27,672	Amazon.Com		
			255.94	Chairs/Brkrm (4) RC 11/29	61-398-000-0000-6432	Goodhue County	0

Goodhue County

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Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			70.88	27,672 Amazon.Com	61-398-000-0000-6432	Goodhue County	0
			536.85	27,672 Amazon.Com	61-398-000-0000-6432	Goodhue County	0
			33.00	27,672 Amazon.Com	01-201-000-0000-6303	Grabau Mitch	0
			73.17	1,581 Milo Peterson Ford Co Inc	01-201-000-0000-6303	Grabau Mitch	0
			192.67	8,180 Bird's Auto Repair	11-430-710-3810-6058	Hammond Alison	0
			65.98	64,551 Target	11-430-710-3810-6058	Hammond Alison	0
			11.07	15,156 Wrestling Mart LLC (OBO)	01-201-000-0000-6420	Hanson Breanna	0
			65.99	2,701 Pine Island Hardware Hank	01-201-000-0000-6453	Hanson Breanna	0
			348.95	12,042 Galls LLC - DBA Uniforms Unlimited	01-281-280-0000-6432	Hanson Josh	0
			75.00	11,261 Joann Store (OBO)	01-201-000-0000-6357	Harris John	0
			114.09	13,624 BCA Training Education (OBO)	11-467-467-0000-6283	Hawkenson Broo	0
			95.85	27,672 Amazon.Com	01-207-240-0000-6464	Heiden Justin	0
			490.11	27,672 Amazon.Com	01-201-000-0000-6883	Hofschulte Jen	0
			470.25	14,595 Wilson Sporting Goods (OBO)	01-201-000-0000-6883	Hofschulte Jen	0
			17.98	15,157 Wristbankbros.com (OBO)	01-201-000-0000-6883	Hofschulte Jen	0
			225.90	4,118 Kwik Trip (Obo)	01-201-000-0000-6883	Hofschulte Jen	0
			23.98	15,158 24hourwristbands.com (OBO)	01-201-000-0000-6883	Hofschulte Jen	0
			70.79	4,749 Adrians Bumper To Bumper (OBO)	01-201-000-0000-6402	Holst Kristine	0
			7.30	6,450 Staples Advantage	01-201-000-0000-6405	Holst Kristine	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				6,450	Staples Advantage			
			69.99	Flash Drives(10)	11/24	01-201-000-0000-6420	Holst Kristine	0
				6,450	Staples Advantage			
			25.00	Lisa class fee	12/1	01-103-000-0000-6357	Holst Pam	0
				15,163	Iowa ASCE (OBO)			
			18.75	Michele supplies	12/2	01-127-127-0000-6405	Holst Pam	0
				6,464	Walmart			
			70.00	Michele last day lunch	12/3	01-127-127-0000-6414	Holst Pam	0
				3,045	Godfather's Pizza			
			66.17	#2029 Oil Chg	11/29	01-201-000-0000-6303	Howard Brandon	0
				8,180	Bird's Auto Repair			
			39.99	Ancestry Mbrshp	12/10	01-201-000-0000-6870	Huneke Jon	0
				14,661	Ancestry.Com (OBO)			
			674.00	2022 MCEA Conf	Glsakson	03-330-000-0000-6357	Isakson Greg	0
				74,077	Cragun's Conference And Golf Resort			
			210.00	2022 MCEA Conf	Glsakson	03-330-000-0000-6357	Isakson Greg	0
				4,598	Paypal (OBO)			
			30.00	Gift Cards WOW	12/8	01-061-061-0000-6420	Jaeger Mark	0
				12,642	Simple Abundance			
			40.00	2022 MACPO Mbrshp	Aric	01-255-000-0000-6243	Jaeger Mark	0
				4,598	Paypal (OBO)			
			89.08	BT HS/Charge Cord	11/29	01-255-000-0000-6405	Jaeger Mark	0
				27,672	Amazon.Com			
			20.00	Kristin Planner	11/29	01-255-000-0000-6405	Jaeger Mark	0
				27,672	Amazon.Com			
			42.59	MW Notary Stamp	12/13	01-255-000-0000-6405	Jaeger Mark	0
				14,396	Schwaab, Inc.			
			9.99	Wireless mouse	11/29	01-255-000-0000-6405	Jaeger Mark	0
				27,672	Amazon.Com			
			422.04	Gift Trays	12/8	01-255-000-0000-6414	Jaeger Mark	0
				1,451	Red Wing Confectionery, LLC			
			51.69	12/13 WOW Snk Stn		01-061-061-0000-6414	Johnson Gina	0
				6,464	Walmart			
			11.00	#1622 Car Wash	12/17	01-201-000-0000-6303	Johnson Jason	0
				3,918	Main Street Car Wash			
			54.97	Vehicle Remote	12/21	01-201-000-0000-6303	Johnson Mike	0
				14,360	Tenvoorde Ford, Inc.			
			45.00	#1728 "Service"	11/30	01-201-000-0000-6303	Kelly Marty	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				37,305	Midway Auto			
			10.00	#1728	Car Wash 12/5	01-201-000-0000-6303	Kelly Marty	0
				4,118	Kwik Trip (Obo)			
			245.33	Note Cards	11/30	01-201-000-0000-6401	Kelly Marty	0
				10,716	Vistaprint (OBO)			
			1,616.99	Mouse Pads	12/2	01-201-000-0000-6883	Kelly Marty	0
				10,716	Vistaprint (OBO)			
			47.50	#2028	Oil Chg 12/20	01-201-000-0000-6303	Key Jason	0
				37,305	Midway Auto			
			718.68	Tires(4)/Balance	12/13	01-201-000-0000-6303	Key Jason	0
				1,432	Johnson Tire Service Inc.			
			807.68	#2023	Tires/Bal 12/7	01-201-000-0000-6303	Kindseth Jay	0
				1,432	Johnson Tire Service Inc.			
			80.25	#1823	Rpr shake 12/17	01-201-000-0000-6303	Kotajarvi Just	0
				6,635	Beck's Auto Repair LLC			
			541.31	#1823	Oil/Brks/Rtrs 11/30	01-201-000-0000-6303	Kotajarvi Just	0
				6,635	Beck's Auto Repair LLC			
			260.00	Supr Crt Law Reg	JCook 260	01-091-000-0000-6245	Kukowski Julie	0
				1,636	MN Supreme Court			
			14.00	TWilson Evctn	25-CV-21-2292	01-091-000-0000-6302	Kukowski Julie	0
				13,275	MN Efile (OBO)			
			14.00	TWilson Evctn	25-CV-21-2292	01-091-000-0000-6302	Kukowski Julie	0
				13,275	MN Efile (OBO)			
			5.00	TWilson Evctn	25-CV-21-2295	01-091-000-0000-6850	Kukowski Julie	0
				13,275	MN Efile (OBO)			
			5.00	TWilson Evctn	25-CV-21-2292	01-091-000-0000-6850	Kukowski Julie	0
				13,275	MN Efile (OBO)			
			596.00	Wilson/Hood Evctn	2292/2296	81-850-000-0000-2162	Kukowski Julie	0
				21,220	Goodhue County Court Admin			
			429.48	2021 AMC Confr	PDrotos	01-005-000-0000-6332	Lance Stacy	0
				2,664	Doubletree Hotel			
			286.32	2021 AMC Confr	TGreseth	01-005-000-0000-6332	Lance Stacy	0
				2,664	Doubletree Hotel			
			286.32	2021 AMC Confr	LFlanders	01-005-000-0000-6332	Lance Stacy	0
				2,664	Doubletree Hotel			
			23.20	Office Supplies	12/16	01-005-000-0000-6405	Lance Stacy	0
				6,450	Staples Advantage			
			46.49	Leg Lunch/Admin Staff/Comm	12/	01-005-000-0000-6414	Lance Stacy	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				10,606	Randy's Restaurant (OBO)		
			357.98	2021 AMC Confr SArneson	01-031-000-0000-6332	Lance Stacy	0
				2,664	Doubletree Hotel		
			23.20	Office Supplies 12/16	01-031-000-0000-6405	Lance Stacy	0
				6,450	Staples Advantage		
			23.19	Office Supplies 12/16	01-061-000-0000-6405	Lance Stacy	0
				6,450	Staples Advantage		
			62.23	12/8 Arbitration HR.Admn/Atty	01-061-000-0000-6414	Lance Stacy	0
				1,184	Hanisch Bakery		
			97.67	1814 - OC.CF.AF 12/3	01-130-000-0000-6303	Lance Stacy	0
				12,923	Kevin's Service		
			233.58	1815 - OC - Battery 12/3	01-130-000-0000-6303	Lance Stacy	0
				12,923	Kevin's Service		
			323.72	1711 - OC.Rotate. Purge Solien	01-130-000-0000-6303	Lance Stacy	0
				12,923	Kevin's Service		
			51.89	2013 - OC 12/3	01-130-000-0000-6303	Lance Stacy	0
				12,923	Kevin's Service		
			3,675.00	Equity Comm Trng 12/15	01-805-000-0000-6278	Lance Stacy	0
				15,133	AmazeWorks (OBO)		
			3,592.88	8 Office Chairs 12/1	34-111-000-0000-6480	Lance Stacy	0
				15,160	Madisonseating.com (OBO)		
			71.44	Maint parts/supplies 12/3	01-111-112-0000-6305	Laska Jeremy	0
				7,919	Menards-Red Wing		
			13.74	Pandora 11/30	11-420-600-0010-6209	Learmann Kim	0
				13,345	Pandora (OBO)		
			57.41	Office Supplies 12/19	11-420-600-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			58.22	Office Supplies 12/3	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			56.52	Office Supplies 12/3	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			16.50	2022 Calendar 12/1	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			10.03	Office Supplies 12/18	11-420-600-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			46.58	2022 Calendar 12/14	11-420-600-0010-6405	Learmann Kim	0
				49,400	Quill Corporation		
			20.39	Office Supplies 12/14	11-420-600-0010-6405	Learmann Kim	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				49,400	Quill Corporation		
			11.66	Office Supplies 12/22	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			50.97	Office Supplies 11/28	11-420-600-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			40.75	Office Supplies 12/26	11-420-600-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			96.37	Office Supplies 12/22	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			29.08	Office Supplies 12/21	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			15.53 -	Office Supplies 12/18	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			66.70	Office Supplies 12/8	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			13.69	Office Supplies 12/8	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			43.34	Office Supplies 12/8	11-420-600-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			9.63	Office Supplies 12/18	11-420-640-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			41.65	Office Supplies 12/8	11-420-640-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			39.15	Office Supplies 12/26	11-420-640-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			92.59	Office Supplies 12/22	11-420-640-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			27.94	Office Supplies 12/21	11-420-640-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			64.08	Office Supplies 12/8	11-420-640-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			13.21	Pandora 11/30	11-430-700-0010-6209	Learmann Kim	0
				13,345	Pandora (OBO)		
			202.00	Office Supplies 12/20	11-430-700-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			55.16	Office Supplies 12/19	11-430-700-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			19.60	Office Supplies 12/14	11-430-700-0010-6405	Learmann Kim	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				49,400	Quill Corporation		
			48.98	Office Supplies 11/28	11-430-700-0010-6405	Learmann Kim	0
				27,672	Amazon.Com		
			14.92	Office Supplies 12/18	11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			13.16	Office Supplies 12/8	11-430-700-0010-6405	Learmann Kim	0
				6,450	Staples Advantage		
			34.92	2022 Calendar 12/1	11-463-463-0000-6405	Learmann Kim	0
				6,450	Staples Advantage		
			46.38	Ducky Label FAP 12/22	11-466-450-0000-6407	Learmann Kim	0
				6,450	Staples Advantage		
			29.49	Office Supplies 12/18	11-466-458-0000-6407	Learmann Kim	0
				27,672	Amazon.Com		
			9.83	Office Supplies 12/18	11-467-467-0000-6283	Learmann Kim	0
				27,672	Amazon.Com		
			29.40	COVID Wipes 12/8	11-467-467-0000-6283	Learmann Kim	0
				6,450	Staples Advantage		
			139.99	Office Supplies 12/26	11-467-467-0000-6405	Learmann Kim	0
				27,672	Amazon.Com		
			265.05	Office Supplies 12/22	11-467-467-0000-6405	Learmann Kim	0
				4,714	McKesson Medical-Surgical Govt Solutions		
			1,241.56	Covid Cooler 12/21	11-467-467-0000-6405	Learmann Kim	0
				4,714	McKesson Medical-Surgical Govt Solutions		
			32.00	Office Supplies 11/30	11-471-471-0000-6283	Learmann Kim	0
				13,240	Cognito LLC (OBO)		
			61.99	#1526 Oil Chg 11/29	01-201-000-0000-6303	Lerfald Jeremy	0
				15,161	Vioc In003 (OBO)		
			399.90	Copy Paper 12/7	01-201-000-0000-6402	Magnuson Kim	0
				6,450	Staples Advantage		
			113.68	Labels/Calendars 12/20	01-201-000-0000-6405	Magnuson Kim	0
				6,450	Staples Advantage		
			30.65	Asst Office Supplies 12/17	01-201-000-0000-6405	Magnuson Kim	0
				6,450	Staples Advantage		
			16.99	Labels 12/17	01-201-000-0000-6405	Magnuson Kim	0
				6,450	Staples Advantage		
			37.13	Pens/Notebooks 12/1	01-201-000-0000-6405	Magnuson Kim	0
				6,450	Staples Advantage		
			20.51	Lawn mower oil filters 12/7	01-111-000-0000-6306	Mallon - Sts W	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				9,090	Auto Value - Red Wing		
			141.64	Paint/supplies 12/13	01-111-112-0000-6305	Mann Mary Rose	0
				59,303	The Sherwin-Williams Company		
			64.80	misc. supplies 12/2	01-111-112-0000-6420	Mann Mary Rose	0
				7,919	Menards-Red Wing		
			60.78	#1825 Wipers 12/10	01-201-000-0000-6303	McGuire Tom	0
				8,081	O'Reilly Auto Parts		
			707.48	#1825 Tires(4)/Bal 1217	01-201-000-0000-6303	McGuire Tom	0
				1,432	Johnson Tire Service Inc.		
			25.00	PSOP Expense 12/8/21	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart		
			47.80	PSOP Expense 12/14/21	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart		
			50.00	PSOP Expense 12/14/21	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart		
			75.99	PSOP expense 12/13/21	11-430-710-3670-6020	Mershbrock Amy	0
				3,292	Domino's (OBO)		
			33.22	PSOP Expense 12/2/21	11-430-710-3670-6020	Mershbrock Amy	0
				3,292	Domino's (OBO)		
			49.68	PSOP Expense 12/8/21	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart		
			50.00	PSOP Expense 12/9/21	11-430-710-3670-6020	Mershbrock Amy	0
				4,118	Kwik Trip (Obo)		
			2.99	PSOP Expense 12/7/21	11-430-710-3670-6020	Mershbrock Amy	0
				4,118	Kwik Trip (Obo)		
			50.00	PSOP Expense 12/15/21	11-430-710-3670-6020	Mershbrock Amy	0
				4,118	Kwik Trip (Obo)		
			50.00	PSOP expense 12/22/21	11-430-710-3670-6020	Mershbrock Amy	0
				6,464	Walmart		
			25.00	PSOP Expense 12/8/21	11-430-710-3670-6020	Mershbrock Amy	0
				3,293	Mcdonald's (OBO)		
			11.01	Trng Meal 12/15	01-201-000-0000-6332	Moser Aaron	0
				9,080	Subway		
			9.94	Trng Meal 12/15	01-201-000-0000-6332	Moser Aaron	0
				9,080	Subway		
			30.00	2022 Boiler Lic Renew	01-111-000-0000-6245	Redepenning Ti	0
				1,814	Dept of Labor & Industry Financial Svcs		
			10.22	2022 Pesticide App renew	01-111-000-0000-6245	Redepenning Ti	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				7,462	MN Dept of Agriculture		
			494.66	Air compressor 12/17	01-111-000-0000-6420	Redepenning Ti	0
				11,630	Zoro Tools (OBO)		
			200.19	LED Lamps 12/22	01-111-113-0000-6421	Redepenning Ti	0
				14,578	Service Lighting (OBO)		
			47.16	paper cutter 12/8	01-601-000-0000-6405	Rice Danielle	0
				6,450	Staples Advantage		
			20.00	12/6 Soc Medica Boost CTC	11-466-458-0000-6241	Seide Jessica	0
				10,108	Facebook (OBO)		
			1.60	PRI 12/2021	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			1.60	PRI 12/2021	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			0.25	PS/ALI 12/2021	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			2.69	DID Numbers 12/19-1/18/22	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			0.27	PRI Svc Chg 12/19-1/18/22	01-025-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			51.40	Cell Phone 11/3-12/2/21	01-031-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
			40.01	Cell Phone 11/3-12/2/21	01-055-000-0000-6206	Smith John	0
				3,418	Verizon Wireless		
			175.05	Cellular Data 10/26-11/25/21	01-055-000-0000-6206	Smith John	0
				3,418	Verizon Wireless		
			46.25	Cell Phone 11/3-12/2/21	01-061-000-0000-6202	Smith John	0
				3,418	Verizon Wireless		
			65.71	PRI Svc Chg 12/19-1/18/22	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			532.74	SO Add'l Lines 12/19-1/18/22	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			398.42	PRI 12/2021	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			398.42	PRI 12/2021	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			61.11	PS/ALI 12/2021	01-063-000-0000-6201	Smith John	0
				11,439	CenturyLink		
			537.32	Long Distance 11/4-12/3/21	01-063-000-0000-6201	Smith John	0

Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			29.20	11,020	CenturyLink (Phoenix)	Smith John	0
					Court Admin 11/4-12/3/21	01-063-000-0000-6201	
			42.72	11,020	CenturyLink (Phoenix)	Smith John	0
					Police 11/4-12/3/21	01-063-000-0000-6201	
			2.40	11,020	CenturyLink (Phoenix)	Smith John	0
					PubDef 11/4-12/3/21	01-063-000-0000-6201	
			665.53	11,020	CenturyLink (Phoenix)	Smith John	0
					DID Numbers 12/19-1/18/22	01-063-000-0000-6201	
			46.25	11,439	CenturyLink	Smith John	0
					Cell Phone 11/3-12/2/21	01-063-000-0000-6202	
			96.66	3,418	Verizon Wireless	Smith John	0
					Internet 12/21	01-063-000-0000-6209	
			3.81	5,234	HBC	Smith John	0
					MS Texting App 12/14	01-063-000-0000-6270	
			315.50	14,939	Captivated, LLC (OBO)	Smith John	0
					SMS Texting App 12/14	01-063-000-0000-6270	
			65.00	14,939	Captivated, LLC (OBO)	Smith John	0
					Toll Free Service 12/19	01-063-000-0000-6270	
			23.96	14,119	LogMein (OBO)	Smith John	0
					Coffee 12/21	01-063-000-0000-6405	
			194.90	6,464	Walmart	Smith John	0
					Video Adapters 12/10	01-063-000-0000-6432	
			337.11	27,672	Amazon.Com	Smith John	0
					Monitor 12/17	01-063-000-0000-6432	
			41.25	27,672	Amazon.Com	Smith John	0
					Cell Phone 11/3-12/2/21	01-091-000-0000-6202	
			41.25	3,418	Verizon Wireless	Smith John	0
					Cell Phone 11/3-12/2/21	01-091-132-0000-6202	
			46.25	3,418	Verizon Wireless	Smith John	0
					Cell Phone 11/3-12/2/21	01-103-000-0000-6202	
			80.02	3,418	Verizon Wireless	Smith John	0
					Cellular Data 11/3-12/2/21	01-103-000-0000-6206	
			150.04	3,418	Verizon Wireless	Smith John	0
					Cellular Data 10/26-11/25/21	01-103-000-0000-6206	
			448.75	3,418	Verizon Wireless	Smith John	0
					Cell Phone 11/3-12/2/21	01-111-000-0000-6202	
			87.50	3,418	Verizon Wireless	Smith John	0
					Cell Phone 11/3-12/2/21	01-121-000-0000-6202	

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
				3,418 Verizon Wireless			
	40.01	Cellular Data 11/3-12/2/21			01-121-000-0000-6206	Smith John	0
				3,418 Verizon Wireless			
	92.50	Cell Phone 11/3-12/2/21			01-127-127-0000-6202	Smith John	0
				3,418 Verizon Wireless			
	87.50	Cell Phone 11/3-12/2/21			01-127-129-0000-6202	Smith John	0
				3,418 Verizon Wireless			
	1,748.75	Cell Phone 11/3-12/2/21			01-201-000-0000-6202	Smith John	0
				3,418 Verizon Wireless			
	1,440.38	Cellular Data 11/3-12/2/21			01-201-000-0000-6206	Smith John	0
				3,418 Verizon Wireless			
	280.08	Cellular Data 10/26-11/25/21			01-201-000-0000-6206	Smith John	0
				3,418 Verizon Wireless			
	82.50	Cell Phone 11/3-12/2/21			01-205-000-0000-6202	Smith John	0
				3,418 Verizon Wireless			
	80.02	Cellular Data 11/3-12/2/21			01-205-000-0000-6206	Smith John	0
				3,418 Verizon Wireless			
	35.01	Cellular Data 10/26-11/25/21			01-205-000-0000-6206	Smith John	0
				3,418 Verizon Wireless			
	234.56	Cell Phone 11/3-12/2/21			01-207-000-0000-6202	Smith John	0
				3,418 Verizon Wireless			
	40.01	Cellular Data 11/3-12/2/21			01-209-000-0000-6206	Smith John	0
				3,418 Verizon Wireless			
	35.01	Cellular Data 10/26-11/25/21			01-209-000-0000-6206	Smith John	0
				3,418 Verizon Wireless			
	99.97	Internet 12/21			01-209-000-0000-6209	Smith John	0
				5,234 HBC			
	152.93	Cell Phone 11/3-12/2/21			01-210-000-0000-6202	Smith John	0
				3,418 Verizon Wireless			
	40.01	Cellular Data 11/3-12/2/21			01-210-000-0000-6206	Smith John	0
				3,418 Verizon Wireless			
	35.01	Cellular Data 10/26-11/25/21			01-210-000-0000-6206	Smith John	0
				3,418 Verizon Wireless			
	272.50	Cell Phone 11/3-12/2/21			01-255-000-0000-6202	Smith John	0
				3,418 Verizon Wireless			
	41.25	Cell Phone 11/3-12/2/21			01-281-280-0000-6202	Smith John	0
				3,418 Verizon Wireless			
	40.01	Cellular Data 11/3-12/2/21			01-281-280-0000-6206	Smith John	0

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
				3,418	Verizon Wireless			
			26.02		Cellular Data 10/26-11/25/21	01-281-280-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			46.25		Cell Phone 11/3-12/2/21	01-601-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			123.75		Cell Phone 11/3-12/2/21	03-310-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			120.03		Cellular Data 11/3-12/2/21	03-310-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			281.24		Cell Phone 11/3-12/2/21	03-320-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			90.04		Cellular Data 11/3-12/2/21	03-320-000-0000-6206	Smith John	0
				3,418	Verizon Wireless			
			92.50		Cell Phone 11/3-12/2/21	03-330-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			46.25		Cell Phone 11/3-12/2/21	03-340-000-0000-6202	Smith John	0
				3,418	Verizon Wireless			
			5.49		PRI Svc Chg 12/19-1/18/22	11-420-600-0010-6201	Smith John	0
				11,439	CenturyLink			
			33.28		PRI 12/2021	11-420-600-0010-6201	Smith John	0
				11,439	CenturyLink			
			33.28		PRI 12/2021	11-420-600-0010-6201	Smith John	0
				11,439	CenturyLink			
			5.10		PS/ALI 12/2021	11-420-600-0010-6201	Smith John	0
				11,439	CenturyLink			
			187.60		Welfare IMU 11/4-12/3/21	11-420-600-0010-6201	Smith John	0
				11,020	CenturyLink (Phoenix)			
			55.58		DID Numbers 12/19-1/18/22	11-420-600-0010-6201	Smith John	0
				11,439	CenturyLink			
			123.75		Cell Phone 11/3-12/2/21	11-420-600-0010-6202	Smith John	0
				3,418	Verizon Wireless			
			41.25		Cell Phone 11/3-12/2/21	11-420-600-0010-6202	Smith John	0
				3,418	Verizon Wireless			
			70.02		Cellular Data 10/26-11/25/21	11-420-600-0010-6206	Smith John	0
				3,418	Verizon Wireless			
			1.74		PRI Svc Chg 12/19-1/18/22	11-420-640-0010-6201	Smith John	0
				11,439	CenturyLink			
			10.56		PRI 12/2021	11-420-640-0010-6201	Smith John	0

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			10.56	PRI 12/2021	11-420-640-0010-6201	Smith John	0
				11,439 CenturyLink			
			1.62	PS/ALI 12/2021	11-420-640-0010-6201	Smith John	0
				11,439 CenturyLink			
			62.36	Welfare Child Supp 11/4-12/3/2	11-420-640-0010-6201	Smith John	0
				11,020 CenturyLink (Phoenix)			
			17.63	DID Numbers 12/19-1/18/22	11-420-640-0010-6201	Smith John	0
				11,439 CenturyLink			
			6.96	PRI Svc Chg 12/19-1/18/22	11-430-700-0010-6201	Smith John	0
				11,439 CenturyLink			
			42.19	PRI 12/2021	11-430-700-0010-6201	Smith John	0
				11,439 CenturyLink			
			42.19	PRI 12/2021	11-430-700-0010-6201	Smith John	0
				11,439 CenturyLink			
			6.47	PS/ALI 12/2021	11-430-700-0010-6201	Smith John	0
				11,439 CenturyLink			
			173.48	Welfare Soc Svc 11/4-12/3/21	11-430-700-0010-6201	Smith John	0
				11,020 CenturyLink (Phoenix)			
			70.47	DID Numbers 12/19-1/18/22	11-430-700-0010-6201	Smith John	0
				11,439 CenturyLink			
			910.00	Cell Phone 11/3-12/2/21	11-430-700-0010-6202	Smith John	0
				3,418 Verizon Wireless			
			13.01	Cell Phone 10/26-11/25/21	11-430-700-0010-6202	Smith John	0
				3,418 Verizon Wireless			
			175.13	Cellular Data 10/26-11/25/21	11-430-700-0010-6206	Smith John	0
				3,418 Verizon Wireless			
			69.40	Cell Phone 10/26-11/25/21	11-463-463-0000-6202	Smith John	0
				3,418 Verizon Wireless			
			175.05	Cellular Data 10/26-11/25/21	11-463-463-0000-6206	Smith John	0
				3,418 Verizon Wireless			
			41.25	Cell Phone 11/3-12/2/21	11-466-450-0000-6202	Smith John	0
				3,418 Verizon Wireless			
			82.50	Cell Phone 11/3-12/2/21	11-466-462-0000-6202	Smith John	0
				3,418 Verizon Wireless			
			41.25	Cell Phone 11/3-12/2/21	11-466-466-0000-6202	Smith John	0
				3,418 Verizon Wireless			
			41.25	Cell Phone 11/3-12/2/21	11-467-467-0000-6202	Smith John	0

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
				3,418 Verizon Wireless			
			1.88	PRI Svc Chg 12/19-1/18/22	11-479-478-0000-6201	Smith John	0
				11,439 CenturyLink			
			11.37	PRI 12/2021	11-479-478-0000-6201	Smith John	0
				11,439 CenturyLink			
			11.37	PRI 12/2021	11-479-478-0000-6201	Smith John	0
				11,439 CenturyLink			
			1.74	PS/ALI 12/2021	11-479-478-0000-6201	Smith John	0
				11,439 CenturyLink			
			66.60	PHS 11-4-12/3/21	11-479-478-0000-6201	Smith John	0
				11,020 CenturyLink (Phoenix)			
			18.99	DID Numbers 12/19-1/18/22	11-479-478-0000-6201	Smith John	0
				11,439 CenturyLink			
			4.55	PRI Svc Chg 12/19-1/18/22	11-479-479-0000-6201	Smith John	0
				11,439 CenturyLink			
			27.58	PRI 12/2021	11-479-479-0000-6201	Smith John	0
				11,439 CenturyLink			
			27.58	PRI 12/2021	11-479-479-0000-6201	Smith John	0
				11,439 CenturyLink			
			4.23	PS/ALI 12/2021	11-479-479-0000-6201	Smith John	0
				11,439 CenturyLink			
			155.40	PHS 11-4-12/3/21	11-479-479-0000-6201	Smith John	0
				11,020 CenturyLink (Phoenix)			
			46.07	DID Numbers 12/19-1/18/22	11-479-479-0000-6201	Smith John	0
				11,439 CenturyLink			
			41.25	Cell Phone 11/3-12/2/21	61-392-000-0000-6202	Smith John	0
				3,418 Verizon Wireless			
			6,056.94	Monitors(9) 12/16	01-209-000-0000-6432	Steffen Chad	0
				4,401 B & H Photo-Video (OBO)			
			40.43	Cble/Ethernet Swtch 12/6	01-211-000-0000-6420	Steffen Chad	0
				27,672 Amazon.Com			
			21.77	Ovrnght Meal/Trnsprt 12/7	01-201-000-0000-6332	Stehr Josh	0
				10,688 D Michael B's II Inc. (OBO)			
			106.44	Transport 12/7-8	01-201-000-0000-6332	Stehr Josh	0
				15,162 American Lodge (OBO)			
			37.27	Ovrnght Meal/Trnsprt 12/7	01-201-000-0000-6332	Stehr Josh	0
				1,848 Applebee's Neighborhood Grill			
			4.32	Ovrnght Meal/Trnsprt 12/8	01-201-000-0000-6332	Stehr Josh	0

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				3,293	Mcdonald's (OBO)		
			25.00		BCA Training 11/30	01-201-000-0000-6357	Stehr Josh
				13,624	BCA Training Education (OBO)		
			53.75	#2128	Fuel 12/8	01-201-000-0000-6567	Stehr Josh
				3,662	Shell Oil (OBO)		
			66.57	#2121	Oil Chg 12/20	01-201-000-0000-6303	Stephans Dion
				6,464	Walmart		
			338.88	#1828	Oil/A Flt/DEF 12/9	01-205-000-0000-6303	Sullivan Trevo
				12,052	Red Wing Chevrolet		
			388.07	Evrld/Evnrd	Serv 12/3	01-205-000-0000-6304	Sullivan Trevo
				6,685	River Valley Power & Sport Inc		
			309.90	#1927	Batt/Htg System 12/8	01-201-000-0000-6303	Sundby Scott
				9,698	Zumbrota Ford		
			51.25	#1927	Jump Start 12/8	01-201-000-0000-6309	Sundby Scott
				873	Siewert's Garage, Inc.		
			8.49	#1725	Key Fob Batts 12/3	01-201-000-0000-6303	Sutton-Brown S
				8,081	O'Reilly Auto Parts		
			48.44	#1725	Wiper Blades 12/3	01-201-000-0000-6303	Sutton-Brown S
				8,081	O'Reilly Auto Parts		
			499.00	Hdst w/Boom	Mic 12/1	01-205-234-0000-6432	Sutton-Brown S
				11,814	Ocean Technology System (OBO)		
			38.37	#2026	Wipers 12/3	01-201-000-0000-6303	Tiedemann Cody
				3,721	Napa - Red Wing	Acct-Sheriff	
			77.96	Firearms	Supplies 11/27	01-201-000-0000-6420	Troolin Rob
				7,001	Brownells Inc		
			180.00	SEMCO:Dmorem/DVierling	12/8	01-127-127-0000-6357	Use Land
				38,882	Mn State College-Southeast Tech		
			300.00	Edu Inst/Dan	Vierling 12/17	01-127-127-0000-6357	Use Land
				3,233	International Code Council		
			21.33	Gift:REllensburg	BOA Brd 12/16	01-127-128-0000-6850	Use Land
				1,335	Goodhue County Historical Society		
			118.10	Training	12/20/21	11-430-700-0010-6357	Villaran Abby
				2,966	Pesi, Inc.		
			154.27	Forensic	Comp Tool 11/21	01-201-000-0000-6244	Voxland Collin
				1,903	Thomson Reuters - West		
			69.00	#1922	Oil/Tire Rot 12/2	01-201-000-0000-6303	Voxland Collin
				9,886	Berghammer Tire & Auto Inc.		
			90.00	POST Lic/Bachant	11/30	01-201-000-0000-6245	Weiss Kris

Goodhue County

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
				8,759	Post Board		
			2.24	POST Lic Sv Fee 11/30	01-201-000-0000-6245	Weiss Kris	0
				8,759	Post Board		
			42.00	12/13 Maids in MN/Blgrd/JMadso	11-463-463-0000-6283	Woodford Lisa	0
				8,867	Dept of Human Services		
			42.64	12/16/21 COVID/supplies for cl	11-467-467-0000-6283	Woodford Lisa	0
				6,464	Walmart		
			37.59	12/15/21 COVID/supplies for fa	11-467-467-0000-6283	Woodford Lisa	0
				6,464	Walmart		
Warrant #	12229	Total	66,020.98	Date 12/31/21			
	Final Total...		66,020.98	365	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	45,081.60	County General Revenue
3	3,198.52	County Road and Bridge
11	12,577.17	Health & Human Service Fund
34	3,592.88	Capital Plan
61	974.81	Waste Management Facilities
81	596.00	Settlement Fund
	66,020.98	TOTAL

ndahlstrom
01/03/2022

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Goodhue County

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12230	14663	Merchants Bank					
	Warrant #	12230	Total				
			25.00	Service Charge 12/2021	01-001-000-0000-6375		0
			25.00	Date 12/31/21			
	Final Total...		25.00	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	25.00	County General Revenue
	25.00	TOTAL

Goodhue County

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<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12231	5407	Blue Cross and Blue Shield of MN					
			639.48	Dental/Vis: Retire/COBRA 1/22	01-000-000-9001-2021	211202204922	0
			8,527.28	Dental Insurance 1/2022	01-000-000-9002-2021	211202204922	0
			1,109.64	Vision Insurance 1/2022	01-000-000-9002-2023	211202204922	0
			1,526.42	Dental Insurance 1/2022	03-000-000-9002-2021	211202204922	0
			124.56	Vision Insurance 1/2022	03-000-000-9002-2023	211202204922	0
			4,634.48	Dental Insurance 1/2022	11-000-000-9002-2021	211202204922	0
			669.40	Vision Insurance 1/2022	11-000-000-9002-2023	211202204922	0
			433.38	Dental Insurance 1/2022	61-000-000-9002-2021	211202204922	0
			31.48	Vision Insurance 1/2022	61-000-000-9002-2023	211202204922	0
Warrant #	12231	Total	17,696.12	Date 1/7/22			
	Final Total...		17,696.12	9	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	10,276.40	County General Revenue
3	1,650.98	County Road and Bridge
11	5,303.88	Health & Human Service Fund
61	464.86	Waste Management Facilities
	17,696.12	TOTAL

ndahlstrom
01/05/2022

3:49PM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12233	14168	Heartland Payment Systems LLC					
			661.29	CC TXN Fees 12/2021	01-001-000-0000-6376		0
			60.00	CC Equip Rent 12/2021	01-001-000-0000-6376		0
			721.29	Date 1/3/22			
		Warrant # 12233	Total				
		Final Total...	721.29	2	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	721.29	County General Revenue
	721.29	TOTAL

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12235	11506	Alerus Financial					
			18,388.45	1/6/22 Payroll-Co HSA Contrib	01-000-000-2504-2005		0
			3,897.12	1/6/22 Payroll-Co HSA Contrib	03-000-000-2504-2005		0
			12,672.74	1/6/22 Payroll-Co HSA Contrib	11-000-000-2504-2005		0
			578.85	1/6/22 Payroll-Co HSA Contrib	61-000-000-2504-2005		0
Warrant #	12235	Total	35,537.16	Date 1/6/22			
	Final Total...		35,537.16	4	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	18,388.45	County General Revenue
3	3,897.12	County Road and Bridge
11	12,672.74	Health & Human Service Fund
61	578.85	Waste Management Facilities
	35,537.16	TOTAL

Goodhue County

WARRANT REGISTER Auditor Warrants

Approved 01/07/2022
Pay Date 01/07/2022



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11243	Advanced Disposal Svcs SW Midwest, LLC	75.95	Garbage Zta	03-350-000-0000-6253	G60002429268	N
	Warrant # 460194	Total... 75.95				
14720	AMC MCCFMA	350.00	2022 MCCFMA Dues	01-111-000-0000-6243	12891	N
	Warrant # 460195	Total... 350.00				
8999	Ban-Koe Systems, Inc	1,695.00	Video Evid Sys Maint 2/22-1/23	01-201-000-0000-6301	201055	N
	Warrant # 460196	Total... 1,695.00				
4644	Express Services, Inc.	691.20	Bldg Concierge Temp 1/2	01-004-000-0000-6894	2657720	N
	Warrant # 460197	Total... 691.20				
21090	Goodhue County Recorder	1.65	Deed Tax 52.510.0360	81-850-000-0000-2162		N
21090		46.00	Rec Fee 52.510.0360	81-850-000-0000-2162		N
	Warrant # 460198	Total... 47.65				
4837	House Ford-Chrysler-Dodge-Jeep-Ram	607.26	#2022 Rpl Running Board 12/29	01-201-000-0000-6303	FOCS340998	N
	Warrant # 460199	Total... 607.26				
2310	Huebsch Services	109.81	Uniform Delivery 12/23/21	01-111-000-0000-6307	20121085	N
2310		109.65	Uniform Delivery 12/30/21	01-111-000-0000-6307	20122499	N
2310		110.13	Mats/Mops/Towels GC 12/23/21	01-111-110-0000-6347	20121083	N
2310		127.55	Uniforms - Mech	03-340-000-0000-6307	Acct 3990	N
2310		55.60	Shop Rags	03-340-000-0000-6420	Acct 3990	N
2310		420.45	Uniforms	61-398-000-0000-6307	Acct 3991	N
2310		177.26	Mats & Towels	61-398-000-0000-6411	Acct 3991	N
	Warrant # 460200	Total... 1,110.45				
9341	ICON Constructors, LLC	78,750.00	#7 BR25530 PIER RPR	03-310-000-0000-6321	S7BR25530RFQ	N
	Warrant # 460201	Total... 78,750.00				
11873	J and M Chainsaws	112.00	Chainsaw Bars/Chains	03-310-000-0000-6511	72782	N
	Warrant # 460202	Total... 112.00				
10777	Kenyon Ace Hardware	39.98	Wiper Blades 1901	03-340-000-0000-6562	181834	N
	Warrant # 460203	Total... 39.98				
1493	Lakes Gas Co	134.22	LP - Dec	61-398-192-0000-6566	ARI513329	N
1493		134.22	LP - Dec	61-398-192-0000-6566	ARI525449	N
1493		159.99	LP - Dec	61-398-192-0000-6566	ARI541119	N
	Warrant # 460204	Total... 428.43				

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
14110	LeadsOnline LLC	2,442.13	LeadsOnline Svc 1/1-12/31/22	01-201-000-0000-6244	323114		N
	Warrant # 460205	Total... 2,442.13					
1531	Luhman's Construction Company	59.52	C5-Ice Control #45	03-310-000-0000-6502	18003		N
1531		76.62	C5-Ice Control #46	03-310-000-0000-6502	18003		N
1531		19.31	C5-Ice Control #52	03-310-000-0000-6502	18003		N
1531		77.17	C5-Ice Control #41	03-310-000-0000-6502	18003		N
1531		32.77	C5-Ice Control #52	03-310-000-0000-6502	18030		N
1531		33.72	C5-Ice Control #46	03-310-000-0000-6502	18030		N
1531		32.77	C5-Ice Control #45	03-310-000-0000-6502	18030		N
1531		32.68	C5-Ice Control #41	03-310-000-0000-6502	18030		N
1531		84.69	C5-Ice Control #45	03-310-000-0000-6502	18051		N
	Warrant # 460206	Total... 449.25					
14994	Midwest Detail Supply Company	19.90	Shop Supplies	03-340-000-0000-6420	100575		N
14994		32.85	Hand Cleaner-Eng Lab	03-350-000-0000-6420	100575		N
	Warrant # 460207	Total... 52.75					
8522	Minnesota Energy Resources Corporation	641.10	Gas-Zta Shop	03-350-000-0000-6252	504254044-1		N
8522		331.94	Gas-Kyn Shop	03-350-000-0000-6252	504254044-2		N
	Warrant # 460208	Total... 973.04					
1618	Mn Transportation Alliance	3,345.00	2022 Membership Dues	03-330-000-0000-6243	P22-1069		N
	Warrant # 460209	Total... 3,345.00					
7117	Northern Safety Co Inc	382.84	Gloves Rcy	61-398-192-0000-6418	904653702		T
	Warrant # 460210	Total... 382.84					
11766	Novak Weather Consultants	149.00	Light Pack Weather Cons	03-330-000-0000-6283	589		N
	Warrant # 460211	Total... 149.00					
7633	Nuss Truck and Equipment Group LLC	9.46	Exhaust Clamp Stock	03-340-000-0000-6562	7178799P		N
7633		41.85	Air Dryer Cartridges Stock	03-340-000-0000-6562	7178799P		N
7633		120.61	Belt 1201	03-340-000-0000-6562	7179154P		N
	Warrant # 460212	Total... 171.92					
9516	Nuvera (FKA NU-Telecom)	89.11	Tele CF	03-350-000-0000-6201	1182424		N
9516		88.90	DSL CF	03-350-000-0000-6209	1182424		N
	Warrant # 460213	Total... 178.01					
6800	Phoenix Supply	192.77	Indigent Hygn Sppls 11/15/21	01-207-240-0000-6465	24085		N

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>	<u>460214</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			192.77				
9146	Precise MRM LLC		420.00	GPS Data Svc Nov (12)	03-310-000-0000-6270	200-1034453	N
	Warrant #	460215	Total...				
			420.00				
5136	Red Wing City-Public Works		236.07	Water & Sewer 11/2021	01-111-110-0000-6253	031881-005	N
5136			18.05	Irrigation GC 11/2021	01-111-110-0000-6253	031881-006	N
5136			120.42	Dumpster 11/2021	01-111-110-0000-6257	031881-005	N
5136			7.40	Storm Water Utility 11/2021	01-111-110-0000-6306	031881-005	N
5136			3,440.05	Water & Sewer 11/2021	01-111-112-0000-6253	031881-001	N
5136			48.87-	Cooling Deduct Meter 11/2021	01-111-112-0000-6253	031881-002	N
5136			33.36	Irrigation Deduct Meter 11/2021	01-111-112-0000-6253	031881-003	N
5136			153.99	Dumpster 11/2021	01-111-112-0000-6257	031881-001	N
5136			39.90	Storm Water Utility 11/2021	01-111-112-0000-6306	031881-001	N
5136			258.51	Water & Sewer 11/2021	01-111-115-0000-6253	031881-009	N
5136			144.80	Dumpster 11/2021	01-111-115-0000-6257	031881-008	N
5136			11.50	Storm Water Utility 11/2021	01-111-115-0000-6306	031881-009	N
5136			89.74	Dumpster 11/2021	01-111-116-0000-6257	031881-004	N
5136			38.58	Wash Bay/Sheriff Shed 11/2021	01-201-000-0000-6253	011876-000	N
5136			460.38	Dumpster & Recycling 11/2021	01-207-000-0000-6257	031881-000	N
5136			489.61	Wtr-Swr-Garb	03-350-000-0000-6253	9948-000	N
5136			186.23	Wtr/Swr-Shared	03-350-000-0000-6253	9948-002	N
5136			18.05	Sprinkler	03-350-000-0000-6306	9949-000	N
5136			144.16	Wtr-Swr-Garb RC	61-398-000-0000-6253	10040-00	N
5136			1,021.24	Residual Disp RC	61-398-192-0000-6839	10040-00	N
	Warrant #	460216	Total...				
			6,863.17				
53901	Republican Eagle		110.24	2022 Annual Newspaper Subscr	01-091-000-0000-6244	1570	N
	Warrant #	460217	Total...				
			110.24				
7626	Runnings		20.98	Toolboxes CF	03-340-000-0000-6420	3564378	N
7626			13.98	Electrical Supplies	03-340-000-0000-6420	3574548	N
7626			129.99	Brine Pump 1201	03-340-000-0000-6562	3564378	N
7626			87.45	Trlr Hitch/Tow Strap 1405	03-340-000-0000-6562	3568045	N
7626			15.98	Slow Moving Equip Signs	03-340-000-0000-6563	3574548	N
	Warrant #	460218	Total...				
			268.38				
5041	Shred Right		21.00	Document Shredding 12/7	01-091-000-0000-6405	565013	N
	Warrant #	460219	Total...				
			21.00				

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
6450	Staples Advantage	29.20	Office Supplies 12/17		01-127-127-0000-6405	3495325082		N
6450		29.21	Office Supplies 12/17		01-127-128-0000-6405	3495325082		N
6450		65.98	Copy Paper/Toner 11/27/21		01-207-000-0000-6402	8064400602		N
6450		52.12	Misc Office Supplies 11/27/21		01-207-000-0000-6405	8064400602		N
	Warrant # 460220	Total...	176.51					
6284	Steberg/Glen	30.00	Landfill Op License		61-397-000-0000-6245	Dec 2021		N
6284		1,650.00	Landfill Equip Dec		61-397-000-0000-6343	Dec 2021		N
6284		2,240.00	Landfill Hrs Dec		61-397-000-0000-6349	Dec 2021		N
6284		480.00	Landfill Op Training		61-397-000-0000-6357	Dec 2021		N
	Warrant # 460221	Total...	4,400.00					
72310	Winona County Sheriff's Office	80.00	Subp Svc: St v JCBufford 12/23		01-091-000-0000-6277	5410		N
	Warrant # 460222	Total...	80.00					
73383	Xcel Energy	29.90	St Lts - 24		03-310-000-0000-6251	51-104672901		N
73383		20.86	St Lts - 25/24		03-310-000-0000-6251	51-137732141		N
73383		20.21	St Lts - 24/Hwy 19		03-310-000-0000-6251	51-137733255		N
73383		19.86	St Lts - 2N		03-310-000-0000-6251	51-57625991		N
73383		11.66	St Lts - 2S		03-310-000-0000-6251	51-60402524		N
73383		78.07	St Lts - Bench		03-310-000-0000-6251	51-67548181		N
73383		234.23	Signals - 601 Bench		03-310-000-0000-6251	51-67548181		N
73383		208.12	Elec - RW Shared		03-350-000-0000-6251	51-101960186		N
73383		2,413.20	Elec - RW		03-350-000-0000-6251	51-51300497		N
73383		379.44	Electric - Zta		03-350-000-0000-6251	51-63907713		N
73383		1,602.83	Gas - RW		03-350-000-0000-6252	51-53157485		N
73383		517.25	Gas - RW Shared		03-350-000-0000-6252	51-101960186		N
73383		11.78	Elec - Park Well		03-521-000-0000-6251	51-52934882		N
	Warrant # 460223	Total...	5,547.41					
1919	Zumbrota Telephone Co	50.76	Tele 5671 Zta		03-350-000-0000-6201	104516		N
1919		46.90	Fax 4046 Zta		03-350-000-0000-6201	652291		N
1919		65.95	DSL 5671 Zta		03-350-000-0000-6209	104516		N
	Warrant # 460224	Total...	163.61					
	Warrant Form WFXX	Total...	110,294.95	96 Transactions				

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
12044	American Tower Corporation	575.00	Frontenac Twr Rent 1/2022	01-211-000-0000-6342	409006588	N
	Warrant # 35304	Total...				
		575.00				
1137	Cannon Falls City	48.35	Utilities Forfeit 52.3140.0840	81-850-000-0000-2162	0620-00	N
	Warrant # 35305	Total...				
		48.35				
1142	Cannon Valley Trail	1,680.00	CVT BM1 FY2022	01-002-010-0000-6823		N
	Warrant # 35306	Total...				
		1,680.00				
12261	Covered Bridge Riders-Zumbrota	8,410.42	2022 DNR Snowmobile Pmt#1	01-002-015-0000-6824		N
	Warrant # 35307	Total...				
		8,410.42				
1207	Crysteel Truck Equipment	42.00	Brine Cap 2002	03-340-000-0000-6562	LP207394	N
	Warrant # 35308	Total...				
		42.00				
5573	Emergency Automotive Technologies	124.12	#2122 Emergency Equip 10/27/21	34-201-000-0000-6663	NH10212133A	N
	Warrant # 35309	Total...				
		124.12				
1679	Goodhue Bellechester Rail Riders	5,519.35	2022 DNR Snowmobile Pmt#1	01-002-015-0000-6824		N
	Warrant # 35310	Total...				
		5,519.35				
2283	Holst/Kristine	24.97	Reimb: Printer Cartridge 12/26	01-201-000-0000-6402		N
	Warrant # 35311	Total...				
		24.97				
3972	Innovative Office Solutions, LLC	37.91	Uniform Delivery 12/30/21	01-091-000-0000-6405	IN3591449	N
3972		119.01	Office Supplies 12/14/21	01-091-000-0000-6405	IN3588294	N
	Warrant # 35312	Total...				
		156.92				
13230	Johnson Law RW LLC	1,020.00	Prof Svc: SCox 8-12/21	01-011-000-0000-6271	01340	N
13230		315.00	Prof Svc: JSpeikers 5-7/21	01-011-000-0000-6271	01268	N
	Warrant # 35313	Total...				
		1,335.00				
12264	Kenyon Snowdrifters-Kenyon	7,621.94	2022 DNR Snowmobile Pmt#1	01-002-015-0000-6824		N
	Warrant # 35314	Total...				
		7,621.94				
6411	Knobelsdorff Electric, Inc	329.36	St Lt Rpr #18	03-310-000-0000-6324	131264	N
	Warrant # 35315	Total...				
		329.36				
15441	Mississippi Welders Supply Co Inc	6.80	Impact Tool Rings	03-340-000-0000-6569	3671905	N
	Warrant # 35316	Total...				
		6.80				
6038	Professional Portable Xray Inc	300.00	Xray Alman (Olmsted Co) 12/2	01-207-000-0000-6272	INV022093	N

Goodhue County

WARRANT REGISTER
Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
Warrant #	35317	Total...	300.00			
8274	Red Wing River View Riders-Rw	7,871.62	2022 DNR Snowmobile Pmt#1	01-002-015-0000-6824		N
Warrant #	35318	Total...	7,871.62			
14801	Redstone Construction, LLC	425,615.20	597-006 HIST BR 5391 CF EST7	03-320-000-0000-6320	EST #7	N
Warrant #	35319	Total...	425,615.20			
7387	River Road Repair	67.00	Oil Change: DV Insp Veh 12/28	01-127-127-0000-6303	17427	N
7387		483.49	Tire Rpr/Start Rplc 12/28	01-127-127-0000-6562	17427	N
Warrant #	35320	Total...	550.49			
11982	Summit Food Service LLC	452.16	Inmate Laundry 11/4-12/10/21	01-207-000-0000-6366	INV2000129659	N
11982		3,805.51	Inmate Meals 12/4-12/10/21	01-207-000-0000-6463	INV2000129658	N
Warrant #	35321	Total...	4,257.67			
3647	Twin River Riders-Cannon Falls	5,387.92	2022 DNR Snowmobile Pmt#1	01-002-015-0000-6824		N
Warrant #	35322	Total...	5,387.92			
3638	Wells Creek Riders-Frontenac	7,096.29	2022 DNR Snowmobile Pmt#1	01-002-015-0000-6824		N
Warrant #	35323	Total...	7,096.29			
8381	Zumbrota Water & Sewer Dept	80.92	Wtr & Swr	03-350-000-0000-6253	8660	N
Warrant #	35324	Total...	80.92			
Warrant Form	WFXX-ACH	Total...	477,034.34	25 Transactions		
	Final Total...	587,329.29	121 Transactions			

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director

lbrodie
01/07/2022

10:37AM

Warrant Form **WFXX-ACH**
Auditor's Warrants

Goodhue County

WARRANT REGISTER Auditor Warrants

Approved 01/07/2022
Pay Date 01/07/2022



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
31	110,294.95	WFXX	460194	460224	01/07/2022	01/07/2022			
21	477,034.34	WFXX-ACH	35304	35324	01/07/2022	01/07/2022	1	24.97	20 477,009.37
	587,329.29	TOTAL							

Goodhue County

WARRANT REGISTER Auditor Warrants

Approved 01/07/2022
Pay Date 01/07/2022



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>		
1	62,487.17	County General Revenue	50,787.59	11,699.58		
3	517,647.62	County Road and Bridge	426,074.28	91,573.34		
34	124.12	Capital Plan	124.12	-		
61	6,974.38	Waste Management Facilities	-	6,974.38		
81	96.00	Settlement Fund	48.35	47.65		
	587,329.29	TOTAL	477,034.34	TOTAL ACH	110,294.95	TOTAL NON-ACH