



Goodhue County

Minnesota

BOARD OF COMMISSIONERS AGENDA

KENYON CITY HALL
KENYON, MN

MAY 2, 2023
9:00 A.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/3284034085>

Meeting ID: 328 403 4085

PLEDGE OF ALLEGIANCE

Disclosures of Interest

Review and approve the previous board meeting minutes.

Documents:

[April 18.pdf](#)

Review and approve the county board agenda

Review and approve the following items on the consent agenda:

1. Approve Maintenance Agreement with Stanton Township for Canoe and Kayak Access at Cascade

Documents:

[Casacade Maintenance Agreement with Stanton Township.pdf](#)

2. Approve Township Bridge Replacement Agreements

Documents:

[Township Bridge Agreements.pdf](#)

3. Approve Tuition Reimbursement for S. LaShomb, HHS (Spring 2023)

Documents:

[Tuition Reimbursement Request - LaShomb.pdf](#)

4. Approve the three-year lease agreement with the Department of Public Safety, Driver and Vehicle Services.

Documents:

[DL Lease Agmt.pdf](#)

5. Approve Award CSAH 6 SAP 025-606-023 Concrete Rehabilitation Contract.

Documents:

[Award CSAH 6 Concrete Rehabilitation Contract.pdf](#)

6. Approve Sale of Public Works Vehicles on Public Surplus Auction.

Documents:

[Public Surplus Auction Items.pdf](#)

7. Approve the Federal Supplemental Boating Safety Patrol grant for 5/12/23-9/4/23.

Documents:

[2023 Federal Supplemental Boating Safety Patrol Grant.pdf](#)

8. Approve the out-of-state travel request for Major Mike Johnson.

Documents:

[Out of State Travel Request - Major Mike Johnson.pdf](#)

9. Approve the sale of a forfeiture vehicle - 2011 Chevy Silverado.

Regular Agenda

County Administrator's Report

1. Approve Appointment of County Engineer, Jess Greenwood.

Documents:

[Appointment of County Engineer 2023.pdf](#)

2. RFP Finalist - County Branding

Documents:

[Branding Firm Selection Memo.pdf](#)
[RFP_Goodhue_2023_Mar24.pdf](#)

Public Works Director's Report

1. Establishment of School Zone Speed Limits on CSAH 66.

Documents:

[CSAH 66 School Speed Limit Zone.pdf](#)

2. Award SAP 025-602-032 Bridge 25625.

Documents:

[Award SAP 025-602-032 Bridge 25625.pdf](#)

Land Use Management Director's Report

1. Request for CUP to Establish a Liquid Manure Storage Basin Exceeding 500,000 Gallons

Request, submitted by Anthony Scheffler (Owner) to construct a concrete liquid manure storage basin capable of holding up to 2,700,000 gallons at a 275.5 animal unit dairy facility that contains a confinement barn, partial confinement barns, and open lot areas without runoff controls. Parcel 38.009.0200. 14874 410th Street Zumbrota MN, 55992. Part of the NE ¼ of the NE ¼ of Section 9, TWP 110, Range 16 in Minneola Township, Goodhue County. A-1 Zoned District.

Documents:

[CBPacket_Scheffler.pdf](#)

2. County Ditch 1 Update

Documents:

[DitchUpdates.pdf](#)

For Your Information

1. Goodhue County Job Fair

Documents:

[FYI Goodhue County Job Fair.pdf](#)

2. Replacement of Bridge 25501 on CSAH 2.

Documents:

[Bridge 25501 Removal - FYI.pdf](#)

3. Project Status Report.

Documents:

[Project Status Report 02 May 23.pdf](#)

4. Public Lands Counties

Documents:

[AMC public land.pdf](#)

5. 1st Quarter Financial Report

Documents:

[1st Quarter 2023 Report.pdf](#)

County Board Committee Reports

New and Old Business

Review & Approve County Claims

Documents:

[County Claims 5-2-23.pdf](#)

ADJOURN

BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
APRIL 18, 2023

The Goodhue County Board of Commissioners met on Tuesday, April 18, 2023, at 9:00 a.m. in regular session in the Goodhue County Boardroom, Red Wing, MN, with Commissioners Anderson, Majerus, Flanders, Betcher, and Greseth all present.

¹ Moved by C/Majerus, seconded by C/Anderson, and carried to approve the April 4, 2023 County Board meeting minutes.

² Moved by C/Anderson, seconded by C/Majerus, and carried to approve the April 18, 2023 County Board Agenda as amended:

Administrator Arneson requested the following items be added to the agenda:

Consent agenda- 4. Approve the U.S. DHS Port Security Grant Application Authorization; 5. Approve the National County Government Month Resolution.

For Your Information- High Water Media Release

³ Moved by C/Anderson, seconded by C/Betcher, and carried to approve the following items on the consent agenda as amended:

1. Approve the 2023 Boat & Water Safety Grant.
2. Approve Sale of Public Works Vehicles on Public Surplus Auction.
3. Approve Aquatic Invasive Species Contracts.
4. Approve the U.S. DHS Port Security Grant Application Authorization.
5. Approve the National County Government Month Resolution.

COUNTY ATTORNEY'S REPORT

Sexual Assault Awareness Month in Goodhue County. Assistant County Attorney, Erin Kuester, addressed the board and recommended the board approve a proclamation naming April Sexual Assault Awareness Month in Goodhue County.

⁴ Moved by C/Anderson, seconded by C/Flanders, and carried to approve the following resolution proclaiming April is Sexual Assault Awareness month in Goodhue County:

Whereas, sexual violence is a major public health, human rights and social justice issue that impacts every person in Goodhue County.

Whereas, nationally one in three women and one in four men will experience some form of sexual violence in their lifetime; and

Whereas, Sexual Assault Awareness Month draws attention to the fact that sexual violence is widespread and has implications for every community member; and

Whereas, the purpose of Sexual Assault Awareness Month is to raise public awareness about sexual violence, educate our community on how to prevent it and share resources available to those impacted by sexual assault.

Whereas, there is compelling evidence that we can be successful in reducing sexual violence through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

Whereas, we should start the conversation about consent and healthy relationships when our children are young and continue having these discussions throughout the course of our lives, and

Whereas, ending sexual violence is a community responsibility. We must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
APRIL 18, 2023**

Whereas, anyone can be a leader in preventing and ending sexual violence. As employers, educators, parents, and friends, we all have an obligation to uphold the basic principle that every individual should be free from violence and fear; and

Now therefore, be it resolved, that the Goodhue County Board, on behalf of all residents of Goodhue County, does hereby proclaim the month of April 2023, as Sexual Assault Awareness Month in Goodhue County, to keep our community members safe from this crime and to stand with survivors and victims of sexual assault.

SHERIFF'S REPORT

School Resource Officer Contracts. Sheriff Kelly recommended the board approve the proposed school resource officer contracts with Pine Island and Zumbrota-Mazeppa School Districts. He also recommended that after the proposed one-year contract, if the school districts are interested in continuing on with the program, they enter into a three-year contract beginning July 1, 2024.

⁵ Moved by C/Anderson, seconded by C/Betcher, and carried to approve the proposed School Resource Officer Contracts with Pine Island and Zumbrota Mazeppa School Districts and if there is a desire to continue forward, enter into a three-year contract beginning in 2024.

HUMAN RESOURCE MANAGER'S REPORT

Personnel Committee Report. The Personnel Committee met on Tuesday, April 18, prior to the board meeting with the following items on the agenda:

Additional Engineering Technician and Parks & Trails Manager. The Personnel Committee recommended hiring an additional engineering technician beginning 4th quarter of 2023 and to study a Parks and Trails Manager in 2024 budgeting process.

⁶ Moved by C/Anderson, seconded by C/Greseth, and carried to approve to hire one additional engineering technician.

Additional Sheriff's Deputy. This item was not addressed.

LAND USE MANAGEMENT DIRECTOR'S REPORT

Holden Church SSTS Operating Permit. Staff recommended the county board waive the annual operating fee for Holden Church provided they provide pumping and maintenance records.

⁷ Moved by C/Anderson, seconded by C/Greseth, and carried to approve to waive the annual operating fee for Holden Church provided they provide pumping and maintenance records.

Byllesby Leases. Staff requested direction from the board to address encroachment issues in the Lake Byllesby Park. The board discussed the current lease agreements the county has property owners on Lake Byllesby.

⁸ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the following:

- 1) Staff to start working on the conversion process (market analysis, look for exchange parcel)
- 2) Do all three parcels in this one process
- 3) Work on easements for docks, fee for septic, and possible easements for leased area
- 4) Landowners will pay all costs for the project including cost of land

COMMITTEE REPORTS:

C/Betcher	•
C/Greseth	•
C/Anderson	• Housing Trust Fund Meeting update.
C/Majerus	•
C/Flanders	• Housing Committee update. Broadband update. River Clean Up date moved to May 20.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
APRIL 18, 2023**

Administrator Arneson	•
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Review and Approve the County Claims

- ⁹ Moved by C/Greseth, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$193,067.52, 03-Public Works \$514,218.53, 11- Human Service Fund \$14,744.31, 12-GC Family Services Collaborative \$00, 15- County Ditch 1 \$2,975.00; 20- National Opioid Settlement Fund \$00, 25- EDA \$1,148.00, 34-Capital Equipment \$238,366.43, 35-Debt Services \$550.00, 61-Waste Management \$10,373.43, 72-Other Agency Funds \$00, 81-Settlement \$26,418.99, in the total amount of \$1,001,862.21.

Adjourn

- ¹⁰ Moved by C/Anderson, seconded by C/Majerus, and carried to approve to adjourn the April 18, 2023, County Board Meeting.

SCOTT O. ARNESON
COUNTY ADMINISTRATOR

LINDA FLANDERS, CHAIR
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the April 4, 2023, board meeting minutes. (Motion carried 5-0)
2. Approved the county board agenda. (Motion carried 5-0)
3. Approved the consent agenda. (Motion carried 5-0)
4. Approved the Sexual Assault Awareness Month Resolution. (Motion carried 5-0)
5. Approved the School Resource Officer Contracts. (Motion carried 5-0)
6. Approved to hire one additional engineering technician. (Motion carried 5-0)
7. Approved to waive the operating permit fee for Holden Church. (Motion carried 5-0)
8. Approved to start working on conversion process with landowners on Lake Byllesby. (Motion carried 5-0)
9. Approved the county claims. (Motion carried 5-0)
10. Approved to adjourn the April 18, 2023 County Board Meeting. (Motion carried 5-0)



Greg Isakson, P.E.
Public Works Director/County Engineer
Goodhue County Public Works Department
www.co.goodhue.mn.us

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 02 May 23 County Board Meeting
Maintenance Agreement with Stanton Township for access to the County's Cascades Canoe and Kayak Access to the Cannon River.

Date: 26 Apr 23

Summary

It is requested that the County Board approve the attached maintenance agreement with Stanton Township for access to the Cascades Canoe and Kayak Access to the Cannon River located at the end of 4th Ave. Way in Section 18 of Stanton Township.

Background

The County recently built a canoe and kayak access to the Cannon River that is located at the northern end of 4th Ave. Way in Section 18 of Stanton Township. As part of this project and with permission from the Stanton Township Board, Public Works staff built a turnaround at the northern end of 4th Ave. Way, installed a fence allowing staff to close the access when appropriate, and constructed a driveway to the new Cascades Canoe and Kayak Access to the Cannon River, all within the existing Right of Way of 4th Ave. Way.

Public Works staff developed the attached maintenance agreement with the Stanton Township Board and they have signed the agreement.

Alternatives

- Approve the attached maintenance agreement with Stanton Township for access to the Cascades Canoe and Kayak Access to the Cannon River.
- Ask for modifications to the agreement before approving.
- Take no action and work with the Stanton Township Board on a new agreement.

Recommendation

It is the recommendation of staff that the Board approve and authorize signing this maintenance agreement with the Stanton Township Board for the Cascades Canoe and Kayak Access to the Cannon River.

MAINTENANCE AGREEMENT FOR PARK DEVELOPMENT WITHIN TOWNSHIP RIGHT OF WAY

This agreement is hereby entered into this _____ day of _____, 20__, by and between the Town Board Supervisors of Stanton Township, Goodhue County, Minnesota, and the County Board of Commissioners of Goodhue County, Minnesota.

WHEREAS, Goodhue County has constructed a canoe and kayak access at the northern end of 4th Avenue Way in section 18 of Stanton Township; and,

WHEREAS, Goodhue County has installed a driveway, culvert, fence, gate, shrubs, and signage within the Stanton Township right-of-way along 4th Avenue Way for this development project; and,

WHEREAS, Goodhue County has constructed a turn-around in the Township right-of-way north of 30079 4th Avenue Way for the Township's equipment to turn around; and,

WHEREAS, Goodhue County has provided all materials, labor, and funding for this development; and,

WHEREAS, Goodhue County agrees to maintain the driveway, grass, native grasses, culvert, fence, gate, shrubs, and signage that has been installed within the Stanton Township right-of-way located north of the turn-around,

NOW, THEREFORE, in consideration of the mutual promises and benefits that each party shall derive herefrom, Stanton Township and Goodhue County hereby enter into this agreement for the maintenance of the Township right of way north of the turn-around, adjacent to stated improvements.

Division of the road right-of-way: The town road right-of-way shall be divided for maintenance purposes as follows:

Stanton Township shall maintain the following portion of the right-of-way: along the turn-around that is located at the northern end of 4th Avenue Way and the right-of-way along all of the road south of the turn-around, except as outlined under Specific Division of Maintenance Responsibilities and Standards.

Goodhue County shall maintain the following portion of the right-of-way: north of the turn-around that is located at the northern end of 4th Avenue Way, except as outlined under Specific Division of Maintenance Responsibilities and Standards.

General Division of Maintenance Responsibility: Goodhue County will be responsible for conducting routine inspections and maintenance of their respective portions of the right-of-way as follows.

Goodhue County shall be responsible for conducting routine inspections and maintenance of their portion of the right-of-way. Routine maintenance shall include, at a minimum, the following:

- Grading and rocking frequently enough to maintain a safe traveling surface
- Mowing as necessary to maintain good visibility 2-3 feet from the edge of the access
- Mowing, cutting, and spraying as necessary to control weeds and volunteer trees in the native grass portions of the right-of-way
- Maintaining the culvert
- Trimming shrubs when necessary

The canoe and kayak access may be closed during the winter months and as needed during emergencies, as determined by Goodhue County Public Works and the Goodhue County Sheriff's Office. Goodhue County agrees to close and open the entrance gate for openings and closures, and will not perform snow removal at the canoe and kayak access.

Specific Division of Maintenance Responsibilities and Activities:

In addition to the general division of maintenance responsibilities, Stanton Township and Goodhue County agree to the following specific provisions related to the division of specific maintenance

Cost for Structures and Signage:

The Township and the County agree that they will each be responsible for the cost to replace culverts in their respective portions of the right of way.

Goodhue County agrees to install, maintain, and repair and/or replace a fence and gate at the entrance to the canoe and kayak access north of the turn-around.

Goodhue County agrees to install, maintain, and repair and/or replace an entrance sign on the entrance fence and directional signage at the intersection of Sciota Trail and 4th Avenue Way.

Cost for Dust Control:

Goodhue County agrees to participate in Stanton Township's dust control program on an annual basis. The County agrees to be responsible for the cost to apply dust control once per year on 4th Avenue Way from Sciota Trail to the turn-around at the north end, an approximate distance of 800 feet. Stanton Township agrees to coordinate the application of this dust control as part of their annual contract.

EFFECTIVE DATE & CONTRACT DURATION

This agreement is effective when executed by both parties and will remain valid for the duration of Goodhue County's operation of the canoe and kayak access. Upon permanent closure of the canoe and kayak access, both parties agree to negotiate terms of removing the above stated items from Stanton Township right-of-way and/or transfer of the agreement from Goodhue County to another party.

AMENDMENTS

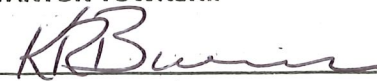
Any alterations, amendments, deletions, and waivers of the provisions of this agreement shall be valid only when reduced to writing and duly signed by Stanton Township and Goodhue County.

ENTIRE AGREEMENT

It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed as of this 18 day of April, 2023.

STANTON TOWNSHIP




Robert Benson, Chairperson
Stanton Town Board

LINDA FLANDERS

GOODHUE COUNTY

Linda Flanders, Chairperson
Goodhue County Board of Commissioners

ATTEST:

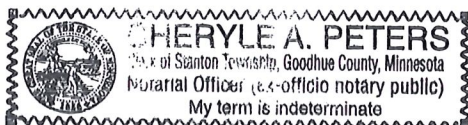


Cheryl Peters
Stanton Town Clerk

Greg Isakson
Goodhue County Public Works Director

ATTEST:

Scott Arneson
Goodhue County Administrator





Jess L. Greenwood, P.E.
Deputy Director – Assistant Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385.3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, P.E., Deputy Director / Assistant Engineer

RE: 02 May 23 County Board Meeting – **CONSENT AGENDA**
Approve Township Bridge Replacement Agreements

Date: 20 Apr 23

Summary

Request approval of the attached standard agreements with Featherstone, Holden, Kenyon, Wanamingo, Welch, and Zumbrota Townships detailing the roles and responsibilities of the Townships and the County, related to the reconstruction of these structures:

<u>Twp.</u>	<u>Br #</u>	<u>Year</u>
Featherstone	L0618	2023
Holden	L8937	2023
Zumbrota	L0701	2023
Kenyon	R0901	2024
Wanamingo	L0624	2024
Welch	L0549	2024

Background

The majority of the construction costs will be covered by the Town Bridge Account. Once a township bridge is included in the County's Bridge Replacement Program, the next step in the delivery process is the signing of this agreement. The Township Board Chairs have signed the agreements.

Alternatives

- Enter into standard agreements with these townships and continue with the process.
- Do not enter into the agreements and cancel these projects.

Recommendations

It is the recommendation of staff that the Goodhue County Board approve the agreements and continue the process to reconstruct these structures.

AGREEMENT

This AGREEMENT by and between the Township of Featherstone, Minnesota, a political subdivision of the State of Minnesota, hereinafter referred to as the Township, and the County of Goodhue, a political subdivision of the State of Minnesota, hereinafter referred to as the County;

WITNESSETH:

WHEREAS, the Township desires to replace a drainage structure, utilizing State of Minnesota or Federal Funds;
and

WHEREAS, the County is designated by the State to be the Agent of the State for the purpose of conveying State or Federal funding to the Township; and

WHEREAS, the County, as an Agent, is responsible for administrating the project and making the Contract payments to the Contractor.

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The County shall administer the construction contract for the replacement of Bridge # L0618, including the advertising, letting of bids, and payments to the Contractor.
2. The County shall furnish all necessary on and off site construction engineering and inspection, under the direction of a professional engineer, registered and licensed by the State of Minnesota.
3. The Township shall acquire any necessary right-of-way for the reconstruction project, and is responsible for all associated costs. The County is available to provide right-of-way staking if necessary at the rate of \$120.00 (one hundred twenty dollars) per hour for a crew and equipment.
4. The County shall secure State Aid or Federal Aid designation, from Mn/DOT, for the project.
5. The Township or their Consultant shall be responsible for providing the survey information required for the plan design and furnish survey information to the County including, but not limited to: control points, alignment ties, bench marks etc. The County is available to provide the survey information at the rate of \$120.00 per hour for the Survey Crew and equipment. The Consultant for the Township will review the aforementioned survey information with the County prior to construction.
6. The Township is responsible to select a design consultant for bridge or culvert design. The Township is responsible for payments associated for this design. The Consultant shall be a Professional Engineer, registered in the State of Minnesota, to prepare the plans, specifications, and Engineer's Estimate for the replacement of the drainage structure, in accordance with the requirements of Goodhue County and the Minnesota Department of Transportation. Since the County will be working closely with the Township's Consultant during the design and construction phases of the project, the County reserves the right to approve of the Consultant prior to the township entering into a contract with the Consultant. The County is available, if work schedules permit, to provide road approach design at the rate of \$75.00 (seventy-five dollars) per hour. The County will *not* provide bridge design or hydraulic recommendations.

7. The Township is responsible for any costs involved for necessary soil exploration required for the preparation of the plans, and/or R value determinations. The Township is responsible for any cost associated with hydraulics recommendations for culvert replacement projects. The Township is responsible for any cost associated with any hazardous material assessments required by the MPCA, the EPA and Mn/DOT for culvert replacement projects.
8. The Township is responsible for obtaining any required permits for the reconstruction project, including DNR, COE, MPCA, Mn/DOT entrance permits. The county is available to assist in this process. Any permit fees will be the sole responsibility of the Township.
9. All aspects of application for Minnesota State Transportation Funds and grant thereof by the State, are the exclusive responsibility of the County, including but not limited to the investment, expenditure, and allocation of such funds. It is specifically agreed that any interest on the investment of such funds is the sole property of the County, to use as the County shall see fit.
10. The Township does hereby agree to be responsible for paying all non-participating quantities, as shown on the Plan and Engineer's Estimate. Current State rules allow use of Town Bridge account funds to cover grading costs in excess of \$10,000.00. When the total dollar amount of non-participating quantities has been computed, the Township is responsible to pay these monies to Goodhue County within thirty (30) days of bid letting. The monies transferred to the County account shall so state in the records of the County of Goodhue.
11. The County shall attempt to secure payment for all costs of this project as are eligible for State Aid or Federal Aid participation, under the current State and Federal programs. Any costs of this project not covered by the current State and Federal programs are the responsibility of the Township and shall be paid by the Township. The Township is responsible to pay these monies to Goodhue County within 30 days of billing.
12. The Township agrees to indemnify and hold harmless the County and all of the County's agents and employees from any and all claims, demands, actions and courses of action of whatever nature or character arising out of the performance of the work described in this Agreement and the Township further agrees to defend the County at its sole cost and expense in any action or proceeding commenced for the purpose of asserting any claim which may arise as a result of the performance to this agreement.
13. The County as agent for the Township under this Agreement may make changes in the plans on the character of the work and may enter into, for and on behalf of the Township, Change Orders and/or Supplemental Agreements with the Contractor for the performance of any extra work or work occasioned by any necessary advantages, or desirable change in plans or construction, if unforeseen circumstances require said action on the part of the County to complete the project(s). The payment for said work shall be the responsibility of the Township if payment is not otherwise available from said special account funds.
14. The Township shall submit copies of all invoices paid for engineering services after the acceptance of the construction work. The County shall attempt to secure reimbursement of engineering fees in excess of \$10,000 from the State Township Bridge Account.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals.

Recommended for Approval:

Greg Isakson _____ 22 Feb 23
Greg Isakson, Goodhue County Engineer Date

TOWNSHIP OF FEATHERSTONE, MINNESOTA

(Seal)

By Todd Ruyter
Its Chair

By Paul Schuster
Its Supervisor

Date 3-28-23

THE COUNTY OF GOODHUE, MINNESOTA

(Seal)

By _____
Chair, Board of County Commissioners

Attest _____
Scott O. Ameson, County Administrator

Date _____

Approved as to Form and Execution:

Goodhue County Attorney Date

AGREEMENT

This **AGREEMENT** by and between the Township of Holden, Minnesota, a political subdivision of the State of Minnesota, hereinafter referred to as the Township, and the County of Goodhue, a political subdivision of the State of Minnesota, hereinafter referred to as the County;

WITNESSETH:

WHEREAS, the Township desires to replace a drainage structure, utilizing State of Minnesota or Federal Funds;
and

WHEREAS, the County is designated by the State to be the Agent of the State for the purpose of conveying State or Federal funding to the Township; and

WHEREAS, the County, as an Agent, is responsible for administrating the project and making the Contract payments to the Contractor.

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The County shall administer the construction contract for the replacement of Bridge # L8937, including the advertising, letting of bids, and payments to the Contractor.
2. The County shall furnish all necessary on and off site construction engineering and inspection, under the direction of a professional engineer, registered and licensed by the State of Minnesota.
3. The Township shall acquire any necessary right-of-way for the reconstruction project, and is responsible for all associated costs. The County is available to provide right-of-way staking if necessary at the rate of \$120.00 (one hundred twenty dollars) per hour for a crew and equipment.
4. The County shall secure State Aid or Federal Aid designation, from Mn/DOT, for the project.
5. The Township or their Consultant shall be responsible for providing the survey information required for the plan design and furnish survey information to the County including, but not limited to: control points, alignment ties, bench marks etc. The County is available to provide the survey information at the rate of \$120.00 per hour for the Survey Crew and equipment. The Consultant for the Township will review the aforementioned survey information with the County prior to construction.
6. The Township is responsible to select a design consultant for bridge or culvert design. The Township is responsible for payments associated for this design. The Consultant shall be a Professional Engineer, registered in the State of Minnesota, to prepare the plans, specifications, and Engineer's Estimate for the replacement of the drainage structure, in accordance with the requirements of Goodhue County and the Minnesota Department of Transportation. Since the County will be working closely with the Township's Consultant during the design and construction phases of the project, the County reserves the right to approve of the Consultant prior to the township entering into a contract with the Consultant. The County is available, if work schedules permit, to provide road approach design at the rate of \$75.00 (seventy-five dollars) per hour. The County will *not* provide bridge design or hydraulic recommendations.

7. The Township is responsible for any costs involved for necessary soil exploration required for the preparation of the plans, and/or R value determinations. The Township is responsible for any cost associated with hydraulics recommendations for culvert replacement projects. The Township is responsible for any cost associated with any hazardous material assessments required by the MPCA, the EPA and Mn/DOT for culvert replacement projects.
8. The Township is responsible for obtaining any required permits for the reconstruction project, including DNR, COE, MPCA, Mn/DOT entrance permits. The county is available to assist in this process. Any permit fees will be the sole responsibility of the Township.
9. All aspects of application for Minnesota State Transportation Funds and grant thereof by the State, are the exclusive responsibility of the County, including but not limited to the investment, expenditure, and allocation of such funds. It is specifically agreed that any interest on the investment of such funds is the sole property of the County, to use as the County shall see fit.
10. The Township does hereby agree to be responsible for paying all non-participating quantities, as shown on the Plan and Engineer's Estimate. Current State rules allow use of Town Bridge account funds to cover grading costs in excess of \$10,000.00. When the total dollar amount of non-participating quantities has been computed, the Township is responsible to pay these monies to Goodhue County within thirty (30) days of bid letting. The monies transferred to the County account shall so state in the records of the County of Goodhue.
11. The County shall attempt to secure payment for all costs of this project as are eligible for State Aid or Federal Aid participation, under the current State and Federal programs. Any costs of this project not covered by the current State and Federal programs are the responsibility of the Township and shall be paid by the Township. The Township is responsible to pay these monies to Goodhue County within 30 days of billing.
12. The Township agrees to indemnify and hold harmless the County and all of the County's agents and employees from any and all claims, demands, actions and courses of action of whatever nature or character arising out of the performance of the work described in this Agreement and the Township further agrees to defend the County at its sole cost and expense in any action or proceeding commenced for the purpose of asserting any claim which may arise as a result of the performance to this agreement.
13. The County as agent for the Township under this Agreement may make changes in the plans on the character of the work and may enter into, for and on behalf of the Township, Change Orders and/or Supplemental Agreements with the Contractor for the performance of any extra work or work occasioned by any necessary advantages, or desirable change in plans or construction, if unforeseen circumstances require said action on the part of the County to complete the project(s). The payment for said work shall be the responsibility of the Township if payment is not otherwise available from said special account funds.
14. The Township shall submit copies of all invoices paid for engineering services after the acceptance of the construction work. The County shall attempt to secure reimbursement of engineering fees in excess of \$10,000 from the State Township Bridge Account.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals.

Recommended for Approval:

Greg Isaksón 22 FEB 23
Greg Isaksón, Goodhue County Engineer Date

TOWNSHIP OF HOLDEN, MINNESOTA

(Seal)

By [Signature]
Its Chairman

By Barbara St John
Its clerk

Date 3-14-2023

THE COUNTY OF GOODHUE, MINNESOTA

(Seal)

By _____
Chair, Board of County Commissioners

Attest _____
Scott O. Ameson, County Administrator

Date _____

Approved as to Form and Execution:

Goodhue County Attorney Date

AGREEMENT

This **AGREEMENT** by and between the Township of Kenyon, Minnesota, a political subdivision of the State of Minnesota, hereinafter referred to as the Township, and the County of Goodhue, a political subdivision of the State of Minnesota, hereinafter referred to as the County;

WITNESSETH:

WHEREAS, the Township desires to replace a drainage structure, utilizing State of Minnesota or Federal Funds;
and

WHEREAS, the County is designated by the State to be the Agent of the State for the purpose of conveying State or Federal funding to the Township; and

WHEREAS, the County, as an Agent, is responsible for administering the project and making the Contract payments to the Contractor.

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The County shall administer the construction contract for the replacement of Bridge # R0901, including the advertising, letting of bids, and payments to the Contractor.
2. The County shall furnish all necessary on and off site construction engineering and inspection, under the direction of a professional engineer, registered and licensed by the State of Minnesota.
3. The Township shall acquire any necessary right-of-way for the reconstruction project, and is responsible for all associated costs. The County is available to provide right-of-way staking if necessary at the rate of \$120.00 (one hundred twenty dollars) per hour for a crew and equipment.
4. The County shall secure State Aid or Federal Aid designation, from Mn/DOT, for the project.
5. The Township or their Consultant shall be responsible for providing the survey information required for the plan design and furnish survey information to the County including, but not limited to: control points, alignment ties, bench marks etc. The County is available to provide the survey information at the rate of \$120.00 per hour for the Survey Crew and equipment. The Consultant for the Township will review the aforementioned survey information with the County prior to construction.
6. The Township is responsible to select a design consultant for bridge or culvert design. The Township is responsible for payments associated for this design. The Consultant shall be a Professional Engineer, registered in the State of Minnesota, to prepare the plans, specifications, and Engineer's Estimate for the replacement of the drainage structure, in accordance with the requirements of Goodhue County and the Minnesota Department of Transportation. Since the County will be working closely with the Township's Consultant during the design and construction phases of the project, the County reserves the right to approve of the Consultant prior to the township entering into a contract with the Consultant. The County is available, if work schedules permit, to provide road approach design at the rate of \$75.00 (seventy-five dollars) per hour. The County will *not* provide bridge design or hydraulic recommendations.

7. The Township is responsible for any costs involved for necessary soil exploration required for the preparation of the plans, and/or R value determinations. The Township is responsible for any cost associated with hydraulics recommendations for culvert replacement projects. The Township is responsible for any cost associated with any hazardous material assessments required by the MPCA, the EPA and Mn/DOT for culvert replacement projects.
8. The Township is responsible for obtaining any required permits for the reconstruction project, including DNR, COE, MPCA, Mn/DOT entrance permits. The county is available to assist in this process. Any permit fees will be the sole responsibility of the Township.
9. All aspects of application for Minnesota State Transportation Funds and grant thereof by the State, are the exclusive responsibility of the County, including but not limited to the investment, expenditure, and allocation of such funds. It is specifically agreed that any interest on the investment of such funds is the sole property of the County, to use as the County shall see fit.
10. The Township does hereby agree to be responsible for paying all non-participating quantities, as shown on the Plan and Engineer's Estimate. Current State rules allow use of Town Bridge account funds to cover grading costs in excess of \$10,000.00. When the total dollar amount of non-participating quantities has been computed, the Township is responsible to pay these monies to Goodhue County within thirty (30) days of bid letting. The monies transferred to the County account shall so state in the records of the County of Goodhue.
11. The County shall attempt to secure payment for all costs of this project as are eligible for State Aid or Federal Aid participation, under the current State and Federal programs. Any costs of this project not covered by the current State and Federal programs are the responsibility of the Township and shall be paid by the Township. The Township is responsible to pay these monies to Goodhue County within 30 days of billing.
12. The Township agrees to indemnify and hold harmless the County and all of the County's agents and employees from any and all claims, demands, actions and courses of action of whatever nature or character arising out of the performance of the work described in this Agreement and the Township further agrees to defend the County at its sole cost and expense in any action or proceeding commenced for the purpose of asserting any claim which may arise as a result of the performance to this agreement.
13. The County as agent for the Township under this Agreement may make changes in the plans on the character of the work and may enter into, for and on behalf of the Township, Change Orders and/or Supplemental Agreements with the Contractor for the performance of any extra work or work occasioned by any necessary advantages, or desirable change in plans or construction, if unforeseen circumstances require said action on the part of the County to complete the project(s). The payment for said work shall be the responsibility of the Township if payment is not otherwise available from said special account funds.
14. The Township shall submit copies of all invoices paid for engineering services after the acceptance of the construction work. The County shall attempt to secure reimbursement of engineering fees in excess of \$10,000 from the State Township Bridge Account.

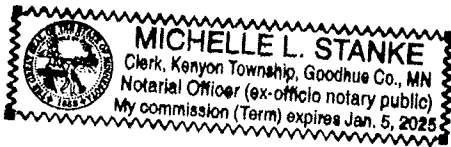
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals.

Recommended for Approval:

Greg Isakson _____ 22 FEB 23
Greg Isakson, Goodhue County Engineer Date

TOWNSHIP OF KENYON, MINNESOTA

(Seal)



By Michelle Stanke
Its Clerk

By Jeffrey J. Tomky
Its Supervisor Chairman

Date 3/13/2023

THE COUNTY OF GOODHUE, MINNESOTA

(Seal)

By _____
Chair, Board of County Commissioners

Attest _____
Scott O. Ameson, County Administrator

Date _____

Approved as to Form and Execution:

Goodhue County Attorney Date

AGREEMENT

This **AGREEMENT** by and between the Township of Wanamingo, Minnesota, a political subdivision of the State of Minnesota, hereinafter referred to as the Township, and the County of Goodhue, a political subdivision of the State of Minnesota, hereinafter referred to as the County;

WITNESSETH:

WHEREAS, the Township desires to replace a drainage structure, utilizing State of Minnesota or Federal Funds;
and

WHEREAS, the County is designated by the State to be the Agent of the State for the purpose of conveying State or Federal funding to the Township; and

WHEREAS, the County, as an Agent, is responsible for administrating the project and making the Contract payments to the Contractor.

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The County shall administer the construction contract for the replacement of Bridge # L0624, including the advertising, letting of bids, and payments to the Contractor.
2. The County shall furnish all necessary on and off site construction engineering and inspection, under the direction of a professional engineer, registered and licensed by the State of Minnesota.
3. The Township shall acquire any necessary right-of-way for the reconstruction project, and is responsible for all associated costs. The County is available to provide right-of-way staking if necessary at the rate of \$120.00 (one hundred twenty dollars) per hour for a crew and equipment.
4. The County shall secure State Aid or Federal Aid designation, from Mn/DOT, for the project.
5. The Township or their Consultant shall be responsible for providing the survey information required for the plan design and furnish survey information to the County including, but not limited to: control points, alignment ties, bench marks etc. The County is available to provide the survey information at the rate of \$120.00 per hour for the Survey Crew and equipment. The Consultant for the Township will review the aforementioned survey information with the County prior to construction.
6. The Township is responsible to select a design consultant for bridge or culvert design. The Township is responsible for payments associated for this design. The Consultant shall be a Professional Engineer, registered in the State of Minnesota, to prepare the plans, specifications, and Engineer's Estimate for the replacement of the drainage structure, in accordance with the requirements of Goodhue County and the Minnesota Department of Transportation. Since the County will be working closely with the Township's Consultant during the design and construction phases of the project, the County reserves the right to approve of the Consultant prior to the township entering into a contract with the Consultant. The County is available, if work schedules permit, to provide road approach design at the rate of \$75.00 (seventy-five dollars) per hour. The County will *not* provide bridge design or hydraulic recommendations.

7. The Township is responsible for any costs involved for necessary soil exploration required for the preparation of the plans, and/or R value determinations. The Township is responsible for any cost associated with hydraulics recommendations for culvert replacement projects. The Township is responsible for any cost associated with any hazardous material assessments required by the MPCA, the EPA and Mn/DOT for culvert replacement projects.
8. The Township is responsible for obtaining any required permits for the reconstruction project, including DNR, COE, MPCA, Mn/DOT entrance permits. The county is available to assist in this process. Any permit fees will be the sole responsibility of the Township.
9. All aspects of application for Minnesota State Transportation Funds and grant thereof by the State, are the exclusive responsibility of the County, including but not limited to the investment, expenditure, and allocation of such funds. It is specifically agreed that any interest on the investment of such funds is the sole property of the County, to use as the County shall see fit.
10. The Township does hereby agree to be responsible for paying all non-participating quantities, as shown on the Plan and Engineer's Estimate. Current State rules allow use of Town Bridge account funds to cover grading costs in excess of \$10,000.00. When the total dollar amount of non-participating quantities has been computed, the Township is responsible to pay these monies to Goodhue County within thirty (30) days of bid letting. The monies transferred to the County account shall so state in the records of the County of Goodhue.
11. The County shall attempt to secure payment for all costs of this project as are eligible for State Aid or Federal Aid participation, under the current State and Federal programs. Any costs of this project not covered by the current State and Federal programs are the responsibility of the Township and shall be paid by the Township. The Township is responsible to pay these monies to Goodhue County within 30 days of billing.
12. The Township agrees to indemnify and hold harmless the County and all of the County's agents and employees from any and all claims, demands, actions and courses of action of whatever nature or character arising out of the performance of the work described in this Agreement and the Township further agrees to defend the County at its sole cost and expense in any action or proceeding commenced for the purpose of asserting any claim which may arise as a result of the performance to this agreement.
13. The County as agent for the Township under this Agreement may make changes in the plans on the character of the work and may enter into, for and on behalf of the Township, Change Orders and/or Supplemental Agreements with the Contractor for the performance of any extra work or work occasioned by any necessary advantages, or desirable change in plans or construction, if unforeseen circumstances require said action on the part of the County to complete the project(s). The payment for said work shall be the responsibility of the Township if payment is not otherwise available from said special account funds.
14. The Township shall submit copies of all invoices paid for engineering services after the acceptance of the construction work. The County shall attempt to secure reimbursement of engineering fees in excess of \$10,000 from the State Township Bridge Account.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals.

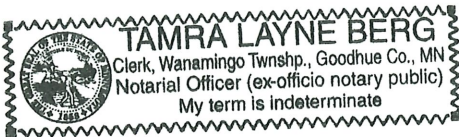
Recommended for Approval:

Greg Isakson 26 Mar 20
Greg Isakson, Goodhue County Engineer Date

TOWNSHIP OF WANAMINGO, MINNESOTA

(Seal)

By Tom J. Stone
Its TJS



By Tamra Berg
Its TLB

Date Nov. 19, 2020

THE COUNTY OF GOODHUE, MINNESOTA

(Seal)

By _____
Chair, Board of County Commissioners

Attest _____
Scott O. Ameson, County Administrator

Date _____

Approved as to Form and Execution:

Carol Lee, Assistant Goodhue County Attorney Date

AGREEMENT

This **AGREEMENT** by and between the Township of Welch, Minnesota, a political subdivision of the State of Minnesota, hereinafter referred to as the Township, and the County of Goodhue, a political subdivision of the State of Minnesota, hereinafter referred to as the County;

WITNESSETH:

WHEREAS, the Township desires to replace a drainage structure, utilizing State of Minnesota or Federal Funds;
and

WHEREAS, the County is designated by the State to be the Agent of the State for the purpose of conveying State or Federal funding to the Township; and

WHEREAS, the County, as an Agent, is responsible for administrating the project and making the Contract payments to the Contractor.

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The County shall administer the construction contract for the replacement of Bridge # L0549, including the advertising, letting of bids, and payments to the Contractor.
2. The County shall furnish all necessary on and off site construction engineering and inspection, under the direction of a professional engineer, registered and licensed by the State of Minnesota.
3. The Township shall acquire any necessary right-of-way for the reconstruction project, and is responsible for all associated costs. The County is available to provide right-of-way staking if necessary at the rate of \$120.00 (one hundred twenty dollars) per hour for a crew and equipment.
4. The County shall secure State Aid or Federal Aid designation, from Mn/DOT, for the project.
5. The Township or their Consultant shall be responsible for providing the survey information required for the plan design and furnish survey information to the County including, but not limited to: control points, alignment ties, bench marks etc. The County is available to provide the survey information at the rate of \$120.00 per hour for the Survey Crew and equipment. The Consultant for the Township will review the aforementioned survey information with the County prior to construction.
6. The Township is responsible to select a design consultant for bridge or culvert design. The Township is responsible for payments associated for this design. The Consultant shall be a Professional Engineer, registered in the State of Minnesota, to prepare the plans, specifications, and Engineer's Estimate for the replacement of the drainage structure, in accordance with the requirements of Goodhue County and the Minnesota Department of Transportation. Since the County will be working closely with the Township's Consultant during the design and construction phases of the project, the County reserves the right to approve of the Consultant prior to the township entering into a contract with the Consultant. The County is available, if work schedules permit, to provide road approach design at the rate of \$75.00 (seventy-five dollars) per hour. The County will *not* provide bridge design or hydraulic recommendations.

7. The Township is responsible for any costs involved for necessary soil exploration required for the preparation of the plans, and/or R value determinations. The Township is responsible for any cost associated with hydraulics recommendations for culvert replacement projects. The Township is responsible for any cost associated with any hazardous material assessments required by the MPCA, the EPA and Mn/DOT for culvert replacement projects.
8. The Township is responsible for obtaining any required permits for the reconstruction project, including DNR, COE, MPCA, Mn/DOT entrance permits. The county is available to assist in this process. Any permit fees will be the sole responsibility of the Township.
9. All aspects of application for Minnesota State Transportation Funds and grant thereof by the State, are the exclusive responsibility of the County, including but not limited to the investment, expenditure, and allocation of such funds. It is specifically agreed that any interest on the investment of such funds is the sole property of the County, to use as the County shall see fit.
10. The Township does hereby agree to be responsible for paying all non-participating quantities, as shown on the Plan and Engineer's Estimate. Current State rules allow use of Town Bridge account funds to cover grading costs in excess of \$10,000.00. When the total dollar amount of non-participating quantities has been computed, the Township is responsible to pay these monies to Goodhue County within thirty (30) days of bid letting. The monies transferred to the County account shall so state in the records of the County of Goodhue.
11. The County shall attempt to secure payment for all costs of this project as are eligible for State Aid or Federal Aid participation, under the current State and Federal programs. Any costs of this project not covered by the current State and Federal programs are the responsibility of the Township and shall be paid by the Township. The Township is responsible to pay these monies to Goodhue County within 30 days of billing.
12. The Township agrees to indemnify and hold harmless the County and all of the County's agents and employees from any and all claims, demands, actions and courses of action of whatever nature or character arising out of the performance of the work described in this Agreement and the Township further agrees to defend the County at its sole cost and expense in any action or proceeding commenced for the purpose of asserting any claim which may arise as a result of the performance to this agreement.
13. The County as agent for the Township under this Agreement may make changes in the plans on the character of the work and may enter into, for and on behalf of the Township, Change Orders and/or Supplemental Agreements with the Contractor for the performance of any extra work or work occasioned by any necessary advantages, or desirable change in plans or construction, if unforeseen circumstances require said action on the part of the County to complete the project(s). The payment for said work shall be the responsibility of the Township if payment is not otherwise available from said special account funds.
14. The Township shall submit copies of all invoices paid for engineering services after the acceptance of the construction work. The County shall attempt to secure reimbursement of engineering fees in excess of \$10,000 from the State Township Bridge Account.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals.

Recommended for Approval:

Greg Isakson Date 22 Feb 23
Greg Isakson, Goodhue County Engineer Date

TOWNSHIP OF WELCH, MINNESOTA

(Seal)

By [Signature]
Its Chairperson

By Andrew J. Larson
Its VICE CHAIR

Date 4/6/2023

THE COUNTY OF GOODHUE, MINNESOTA

(Seal)

By _____
Chair, Board of County Commissioners

Attest _____
Scott O. Ameson, County Administrator

Date _____

Approved as to Form and Execution:

Goodhue County Attorney Date

AGREEMENT

This **AGREEMENT** by and between the Township of Zumbrota, Minnesota, a political subdivision of the State of Minnesota, hereinafter referred to as the Township, and the County of Goodhue, a political subdivision of the State of Minnesota, hereinafter referred to as the County;

WITNESSETH:

WHEREAS, the Township desires to replace a drainage structure, utilizing State of Minnesota or Federal Funds;
and

WHEREAS, the County is designated by the State to be the Agent of the State for the purpose of conveying State or Federal funding to the Township; and

WHEREAS, the County, as an Agent, is responsible for administrating the project and making the Contract payments to the Contractor.

NOW, THEREFORE, IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The County shall administer the construction contract for the replacement of Bridge # L0701, including the advertising, letting of bids, and payments to the Contractor.
2. The County shall furnish all necessary on and off site construction engineering and inspection, under the direction of a professional engineer, registered and licensed by the State of Minnesota.
3. The Township shall acquire any necessary right-of-way for the reconstruction project, and is responsible for all associated costs. The County is available to provide right-of-way staking if necessary at the rate of \$120.00 (one hundred twenty dollars) per hour for a crew and equipment.
4. The County shall secure State Aid or Federal Aid designation, from Mn/DOT, for the project.
5. The Township or their Consultant shall be responsible for providing the survey information required for the plan design and furnish survey information to the County including, but not limited to: control points, alignment ties, bench marks etc. The County is available to provide the survey information at the rate of \$120.00 per hour for the Survey Crew and equipment. The Consultant for the Township will review the aforementioned survey information with the County prior to construction.
6. The Township is responsible to select a design consultant for bridge or culvert design. The Township is responsible for payments associated for this design. The Consultant shall be a Professional Engineer, registered in the State of Minnesota, to prepare the plans, specifications, and Engineer's Estimate for the replacement of the drainage structure, in accordance with the requirements of Goodhue County and the Minnesota Department of Transportation. Since the County will be working closely with the Township's Consultant during the design and construction phases of the project, the County reserves the right to approve of the Consultant prior to the township entering into a contract with the Consultant. The County is available, if work schedules permit, to provide road approach design at the rate of \$75.00 (seventy-five dollars) per hour. The County will *not* provide bridge design or hydraulic recommendations.

7. The Township is responsible for any costs involved for necessary soil exploration required for the preparation of the plans, and/or R value determinations. The Township is responsible for any cost associated with hydraulics recommendations for culvert replacement projects. The Township is responsible for any cost associated with any hazardous material assessments required by the MPCA, the EPA and Mn/DOT for culvert replacement projects.
8. The Township is responsible for obtaining any required permits for the reconstruction project, including DNR, COE, MPCA, Mn/DOT entrance permits. The county is available to assist in this process. Any permit fees will be the sole responsibility of the Township.
9. All aspects of application for Minnesota State Transportation Funds and grant thereof by the State, are the exclusive responsibility of the County, including but not limited to the investment, expenditure, and allocation of such funds. It is specifically agreed that any interest on the investment of such funds is the sole property of the County, to use as the County shall see fit.
10. The Township does hereby agree to be responsible for paying all non-participating quantities, as shown on the Plan and Engineer's Estimate. Current State rules allow use of Town Bridge account funds to cover grading costs in excess of \$10,000.00. When the total dollar amount of non-participating quantities has been computed, the Township is responsible to pay these monies to Goodhue County within thirty (30) days of bid letting. The monies transferred to the County account shall so state in the records of the County of Goodhue.
11. The County shall attempt to secure payment for all costs of this project as are eligible for State Aid or Federal Aid participation, under the current State and Federal programs. Any costs of this project not covered by the current State and Federal programs are the responsibility of the Township and shall be paid by the Township. The Township is responsible to pay these monies to Goodhue County within 30 days of billing.
12. The Township agrees to indemnify and hold harmless the County and all of the County's agents and employees from any and all claims, demands, actions and courses of action of whatever nature or character arising out of the performance of the work described in this Agreement and the Township further agrees to defend the County at its sole cost and expense in any action or proceeding commenced for the purpose of asserting any claim which may arise as a result of the performance to this agreement.
13. The County as agent for the Township under this Agreement may make changes in the plans on the character of the work and may enter into, for and on behalf of the Township, Change Orders and/or Supplemental Agreements with the Contractor for the performance of any extra work or work occasioned by any necessary advantages, or desirable change in plans or construction, if unforeseen circumstances require said action on the part of the County to complete the project(s). The payment for said work shall be the responsibility of the Township if payment is not otherwise available from said special account funds.
14. The Township shall submit copies of all invoices paid for engineering services after the acceptance of the construction work. The County shall attempt to secure reimbursement of engineering fees in excess of \$10,000 from the State Township Bridge Account.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals.

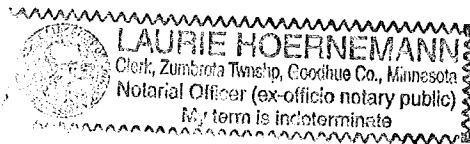
Recommended for Approval:

Greg Isakson 22 Feb 23
Greg Isakson, Goodhue County Engineer Date

TOWNSHIP OF ZUMBROTA, MINNESOTA

(Seal)

By Roger Baltstall
Its Chairman



By Laurie Hoernemann
Its Clerk

Date 3/14/23

THE COUNTY OF GOODHUE, MINNESOTA

(Seal)

By _____
Chair, Board of County Commissioners

Attest _____
Scott O. Ameson, County Administrator

Date _____

Approved as to Form and Execution:

Goodhue County Attorney

Date



GOODHUE COUNTY

APPLICATION FOR TUITION REIMBURSEMENT

(completed by employee)

This application must be filed with your Department Head prior to the start of the class.

Name Samantha LaShomb

Department Health and Human Services

Job Title Agency Social Worker

Course Title Psychopathology

School Walden University

Course begins 2/27/23

ends 5/21/23

Tuition Cost \$ 2,575.00

Explain nature or content of course:

Course assists with identifying mental disorders and to understand the necessary professional evaluations needed to formulate a DSM-5 diagnosis in a culturally sensitive and ethical manner. Students are sensitized to the risks and benefits of using diagnosis, with an emphasis on minimizing stigma.

This application is submitted for approval of tuition reimbursement for the above in accordance with the provisions and conditions of the Tuition Reimbursement Policy. My enrollment in this course is voluntary and I understand that my time spent taking the course will not be considered as time worked for Goodhue County. I understand the required vesting period as stated in the Tuition Reimbursement Policy and elect to reimburse the County if the vesting period requirement is not met.

Employee Signature: Samantha LaShomb

DEPARTMENT HEAD/SUPERVISOR APPROVAL Wendy J. Wilson

Will

Will not

benefit this employee in his/her present capacity.

I believe this course

Department Head Signature: Wendy J. Wilson

Date

4/18/2023

NOTICE OF COMPLETION AND APPLICATION FOR REFUND

The employee named on this application has satisfactorily (received a "C" grade or higher) completed the course described in this application. The completed records of completion and the receipt of payment are attached.

Please refund employee \$ _____ in accordance with the provisions of the Tuition Reimbursement Program.

Department Head Signature:

Date



GOODHUE COUNTY

APPLICATION FOR TUITION REIMBURSEMENT

(completed by employee)

This application must be filed with your Department Head prior to the start of the class.

Name Samantha LaShomb

Department Health & Human Services

Job Title Agency Social Worker

Course Title Social Work Practice with Couples and Family Systems

School Walden University

Course begins 2/27/23

ends 5/21/23

Tuition Cost \$ 2575.00

Explain nature or content of course:

Focus of this course is on gaining an advanced understanding of theories and techniques for working with couples, married individuals, and families, as well as to acquire skills for theory integration and theory-based treatment.

This application is submitted for approval of tuition reimbursement for the above in accordance with the provisions and conditions of the Tuition Reimbursement Policy. My enrollment in this course is voluntary and I understand that my time spent taking the course will not be considered as time worked for Goodhue County. I understand the required vesting period as stated in the Tuition Reimbursement Policy and elect to reimburse the County if the vesting period requirement is not met.

Employee Signature: Samantha LaShomb

DEPARTMENT HEAD/SUPERVISOR APPROVAL 2. Lohman

I believe this course Will Will not benefit this employee in his/her present capacity.

Department Head Signature: 2. Lohman

Date

7/18/2023

NOTICE OF COMPLETION AND APPLICATION FOR REFUND

The employee named on this application has satisfactorily (received a "C" grade or higher) completed the course described in this application. The completed records of completion and the receipt of payment are attached.

Please refund employee \$ _____ in accordance with the provisions of the Tuition Reimbursement Program.

Department Head Signature:

Date



Scott O. Arneson
County Administrator
Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001

To: Goodhue County Board of Commissioners

Re: Driver's License Office Space Lease renewal

Date: April 24, 2023

Attached you will find the proposed lease agreement with the Department of Public Safety, Driver and Vehicle Services for the Driver's License office space occupied one day a week on the lower level of the Government Center. The proposed three-year agreement includes an increase of 7% for the first year, 6% for the second year, and 5% for the third year. The Lessee is aware of the possibility of the county reorganizing offices on the lower level and have agreed to work with the county should the office location change. In addition, the lease provides for a 30 day notice should either party wish to terminate. The proposed agreement has been reviewed by the County Attorney's Office.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 W 4th St.
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

TODD GRESETH
3rd District
46804 Hwy 57 Blvd
Wanamingo, MN 55992

JASON MAJERUS
4th District
39111 Co. 2 Blvd
Goodhue, MN 55027

SUSAN BETCHER
5th District
30133 Lakeview Ave.
Red Wing, MN 55066

An Equal Opportunity Employer

STATE OF MINNESOTA
AMENDMENT OF LEASE

Amendment No. 5

Lease No. PS0274

THIS AMENDMENT, made by and between Goodhue County, 509 West 5th Street, Red Wing, MN 55066, hereinafter referred to as LESSOR, and the State of Minnesota, Department of Administration, hereinafter referred to as LESSEE, acting for the benefit of the Department of Public Safety, Driver and Vehicle Services, shall be an amendment to Lease No. PS0274.

WHEREAS, LESSOR and LESSEE entered into Lease No. PS0274, involving the lease of approximately five hundred forty (540) square feet of space in the lower levels of the Government Center at 509 West 5th Street, county of Goodhue;

WHEREAS, the parties deem certain amendments and additional terms and conditions mutually beneficial for the effective continuation of said Lease;

NOW THEREFORE, LESSOR and LESSEE agree to substitution and/or addition of the following terms and conditions, which shall become a part of Lease No. PS0274 effective as of the date set forth herein.

1. **RENEWAL TERM** This Lease shall be renewed for a period of three (3) years, commencing July 1, 2023 and continuing through June 30, 2026 (“Renewal Term”), at the same terms, conditions and rental rate.

2. **RENT**

2.1 As rent for the Leased Premises and in consideration for all covenants, representations and conditions of this Lease, LESSEE agrees to pay to LESSOR a quarterly amount in accordance with the rent schedule set for below, to be paid on the last day of the month of the quarter:

<u>Lease Period</u>	<u>Yearly Rent</u>	<u>Quarterly Rental Rate</u>
07/01/2023 - 06/30/2024	\$2,140.00	\$535.00
07/01/2024 - 06/30/2025	\$2,270.00	\$567.50
07/01/2025 - 06/30/2026	\$2,380.00	\$595.00

3. LEASE TERMINATION section 5 to the lease is hereby deleted and replaced with the following:

- 3.1 In the event that the Minnesota State Legislature does not appropriate to the Department of Public Safety funds necessary for the continuation of this Lease, or in the event that Federal Funds necessary for the continuation of this Lease are withheld for any reason, this Lease may be terminated by LESSEE upon giving thirty (30) days written notice.
 - 3.2 Pursuant to Minn. Stat. §16B.24, subd. 6, this Lease is subject to cancellation upon thirty (30) days written notice by LESSEE for any reason except lease of other non-state-owned land or premises for the same use.
 - 3.3 Notwithstanding Clauses 3.1 and 3.2 above, this Lease may be terminated by LESSEE for any reason at any time upon giving thirty (30) days prior written notice to LESSOR.
4. Except as modified by the provisions of this Amendment, said Lease is ratified and confirmed as originally written.
-

NO ATTACHMENTS

IN WITNESS WHEREOF, the parties have set their hands on the date(s) indicated below intending to be bound thereby.

LESSOR: GOODHUE COUNTY

LESSOR certifies that the appropriate person(s) have executed the Lease on behalf of LESSOR as required by applicable articles, bylaws, resolutions or ordinances.

By _____

Title _____

Date _____

By _____

Title _____

Date _____

LESSEE:
STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
COMMISSIONER
Delegated To:

By _____

Title _____

Date _____

APPROVED:
STATE OF MINNESOTA
DEPARTMENT OF PUBLIC SAFETY

By _____

Title _____

Date _____

STATE ENCUMBRANCE VERIFICATION
Individual signing certifies that funds have been encumbered as required by Minn. Stat. §16A.15 and §16C.05.

By _____

Date _____

Contract No. _____

Purchase Order No. _____



Jess Greenwood, P.E.
Public Works Director/County Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess Greenwood, Public Works Director

RE: 02 May 2023 County Board Meeting – CONSENT AGENDA
Award 2023 CSAH 6 Concrete Pavement Rehabilitation Contract – S.A.P. 025-606-023

Date: 26 April 2023

Summary

It is requested that the County Board award the Contract for SAP 025-606-023, CSAH 6 Concrete Pavement Rehabilitation, to the lowest responsible bidder.

Background

Bids for the project were opened on April 18, 2023. The contract consists of repairing joints and grinding concrete on CSAH 6 from CSAH 9 to CSAH 1 and also includes ground-in epoxy pavement markings from 435th Street to CSAH 9. Two bids were received

Alternatives

- Award the work to the lowest responsible bidder.
- Award to another bidder.
- Reject all bids.

Recommendations

It is the recommendation of staff to award the Contract for SAP 025-606-023 to Interstate Improvement, Inc. based on their bid of \$560,302.30; additionally, staff is requesting change order authority in an amount not to exceed available funding.

Abstract of Bids

<u>Company</u>	<u>Bid Amount</u>	<u>%over/ under estimate</u>	
Interstate Improvements, Inc.	\$560,302.30	20.93%	UNDER
Diamond Surface Inc.	\$747,640.00	5.50%	OVER

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

02 May 2023

Moved by C/_____, seconded by C/_____ and carried to approve the award of bid for the CSAH 6 Concrete Rehabilitation Contract to Interstate Improvements, Inc. of Faribault, MN based on their low bid of \$560,302.30; and to authorize staff change order authority for amounts that do not exceed available funding.

State of Minnesota
County of Goodhue

Flanders	Yes	___	No	___
Anderson	Yes	___	No	___
Betcher	Yes	___	No	___
Majerus	Yes	___	No	___
Greseth	Yes	___	No	___

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 2nd day of May, 2023, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota this 2nd day of May, 2023.

Scott Arneson
County Administrator



Jess L. Greenwood, P.E.
Deputy Director - Assistant Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, Deputy Director / Assistant Engineer

RE: 02 May 23 County Board Meeting – **CONSENT AGENDA**
On-line Auction – Sale of Obsolete Items

Date: 21 Apr 23

Requesting authorization to sell the following Public Works vehicles by auction on the Public Surplus website. These have been replaced by vehicles utilizing funding from the 2022/2023 capital plan funding:

Unit #1103	2011 Chevy 1500 Extended Cab 4WD Pickup
Unit #1303	2014 Chevy 1500 Extended Cab 4WD Pickup
Unit #1407	2014 Chevy 1500 Extended Cab 4WD Pickup



Goodhue County Grant Form

Grant Information

Grant Award: \$5,500.00

Name of Grant: Federal Supplemental Boating Safety Patrol Grant

Sponsoring Agency: Minnesota Department of Natural Resources

Grant Period: May 12, 2023 – September 4, 2023

Department Information

Department: Sheriff

Primary Contact Person: Sergeant Jordan Winberg

Phone number: 651-267-2852

Purpose:

Provide funding to supplement the cost of additional patrol of lakes and rivers in the county during periods of high watercraft use. This will supplement the cost of overtime or additional deputies to enforce the provisions of Chapter 86B and the provisions of Chapter 169A pertaining to motorboats and the Boat and Water Safety Rules.

Restrictions:

The funds can only be used for salary & benefits for boating safety patrol hours.

Reimbursement Payment up front Match (\$ or in-kind)

Website Address: www.dnr.state.mn.us

CFDA # (if Federal Grant): 97.012

Date sent to Administration: 4/26/23

Board Approval Date (for office use only): _____



DEPARTMENT OF NATURAL RESOURCES

2023 STATE OF MINNESOTA FEDERAL BOATING SAFETY SUPPLEMENTAL PATROL GRANT CONTRACT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: 227929

PO #: 3-228545

State Accounting Information

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2023	Source Type REIMB	Vendor Number 0000197327-001
Total Amount \$5500	Project ID R29CG70CBLA21	Billing Location R297000221	UEI EUJSNVR85T71	

Accounting Distribution

Fund 3000	Fin. Dept. ID R2937715	Approp. ID R297227	Category 84101501	Account 441302	Activity A7CG002
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Grant Begin Date May 12, 2023	Grant End Date September 4, 2023
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Grantee Name and Address:

Goodhue County Sheriff's Office
430 W. Sixth St.
Red Wing, MN 55066

Payment Address:
(where DNR sends the check)

Goodhue Co. Treasurer
509 W. 5th St.
Red Wing, MN 55066

**2023 STATE OF MINNESOTA
FEDERAL BOATING SAFETY SUPPLEMENTAL PATROL
GRANT CONTRACT AGREEMENT**

This grant contract agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources, Enforcement Division (“State”) and Goodhue County Sheriff’s Office, 430 W. Sixth St., Red Wing, MN 55066 (DUNS EUJSNVR85T71) (“Grantee”). The payment address for this grant contract agreement is Goodhue Co. Treasurer, 509 W. 5th St., Red Wing, MN 55066.

Recitals

1. Under Minnesota Statute [§84.026](#), [§86B.101](#) and Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (FAIN 3319FAS190127), (CFDA number 97.012) in U.S.C. 13101-13110 the State is empowered to enter into this grant contract agreement. This grant contract agreement is a non-research and non-developmental grant.
2. The State will make available supplementary funding in the amount noted in this grant contract agreement to cover the cost of additional boating safety patrol of lakes and rivers in the county.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract agreement to the satisfaction of the State. Pursuant to [Minn.Stat. §16B.98](#), Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant contract agreement.

Grant Contract Agreement

1 Term of Grant Contract Agreement

- 1.1 **Effective date:** May 12, 2023. Per [Minn. Stat. §16B.98](#), Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per [Minn.Stat. §16B.98](#) Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Reimbursements will only be made for expenditures made according to the terms of this grant contract agreement.
- 1.2 **Expiration date:** September 4, 2023 or until all obligations have been satisfactorily fulfilled, whichever occurs first. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant contract agreement as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State and Single Audits; 10. Government Data Practices; 14. Publicity and Endorsement; 15. Governing Law, Jurisdiction, and Venue; and 17. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will comply with required grants management policies and procedures set forth through [Minn.Stat. §16B.97](#), Subd. 4 (a) (1). The Grantee will provide additional boating safety patrol hours during high watercraft use periods through the payment of overtime or the addition of enforcement personnel. The Grantee will submit to the State a written plan to carry out the provisions of this grant contract agreement. Provisions of Chapter 86B, the provisions of Chapter 169A pertaining to motorboats and the Boat and Water Safety Rules, hereinafter referred to as the “Minn. Rules” will be enforced. Refer to Exhibit A which is attached and incorporated into this grant contract agreement for more information on allowable expenses. The Grantee is responsible for maintaining an adequate conflict of interest policy throughout the term of this grant contract agreement. The Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State’s Authorized Representative.

Reporting Requirements: The Grantee is bound to financial and performance requirements as noted in this grant contract agreement and Exhibit A which is attached and incorporated into this grant contract agreement.

3 Time

The Grantee must comply with all the time requirements described in this grant contract agreement. In the performance of this grant contract agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** Consideration for all services performed by Grantee pursuant to this grant contract agreement shall be paid by the State as follows:

- (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant contract agreement up to five thousand five hundred dollars.
- (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed five thousand five hundred dollars.

4.2 **Payment**

- (a) **Invoice.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State’s Authorized Representative accepts the invoiced services. Submit one invoice at the end of the grant period or when all obligations have been satisfactorily fulfilled, whichever occurs first. The invoice shall be accompanied by log sheets and narrative report as described in Exhibit A. The invoice, log sheets and required narrative report must be submitted to the State not later than October 4, 2023.

- unless an extension is requested in writing from the Grantee and approved in writing from the State.
- (b) **Federal funds.** Payments under this grant contract agreement will be made from federal funds obtained by the State through the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (FAIN 3319FAS190127), (CFDA number 97.012) in U.S.C. 13101-13110. Exhibit B is attached and incorporated into this grant contract agreement for specific federal requirements that affect this grant contract agreement. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

4.3 Contracting and Bidding Requirements

Per [Minn. Stat. §471.345](#), grantees that are municipalities as defined in Subd. 1 must follow the law.

- (a) The grantee must not contract with vendors who are suspended or debarred in MN:
<https://mn.gov/admin/osp/government/suspended-debarred/index2.jsp>

5 Conditions of Payment

All services provided by the Grantee under this grant contract agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is [Adam Block, Boating Law Administrator, Enforcement Division – Central Office, Minnesota Department of Natural Resources \(DNR\), 500 Lafayette Rd., St. Paul, MN 55155-4047, \[adam.block@state.mn.us\]\(mailto:adam.block@state.mn.us\)](#) or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is [Sheriff Marty Kelly, Goodhue County Sheriff's Office, 430 W. Sixth St., Red Wing, MN 55066, or his/her successor](#). If the Grantee's Authorized Representative changes at any time during this grant contract agreement, the Grantee must immediately notify the State.

7 Assignment, Amendments, Waiver, and Grant Contract Agreement Complete

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant contract agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Contract Agreement Complete.** This grant contract agreement, including Exhibits A and B which are attached and incorporated into this grant contract agreement, contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract agreement, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract agreement by the Grantee or the Grantee agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract agreement.

9 Audits (State and Single)

Under [Minn. Stat. §16B.98, subd. 8](#) and [2 CFR 200.331](#), the Grantee books, records, documents, and accounting procedures and practices relevant to this grant contract agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

All state and local governments, colleges and universities, and non-profit organizations that expend \$750,000 or more of Federal awards in a fiscal year must have a single audit according to the OMB Uniform Guidance: Cost Principles, Audit, and Administrative Awards Requirements for Federal Awards. This is \$750,000 total Federal awards received from all sources. If an audit is completed, forward a copy of the report to both the State's Authorized Representative and the State Auditor.

10 Government Data Practices

- 10.1 **Government Data Practices.** The Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by the State under this grant contract

agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 American Disabilities Act

The Grantee is subject to complying with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. 12101 et seq.) and all applicable regulations and guidelines.

12 Non-Discrimination Requirements

No person in the United States must, on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:

- (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and DOC implementing regulations published at 15 C.F.R. Part 8 prohibiting discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance; Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.) prohibiting discrimination on the basis of sex under Federally assisted education programs or activities;
- (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and DOC implementing regulations published at 15 C.F.R. Part 8b prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal assistance.
- (c) The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), and DOC implementing regulations published at 15 C.F.R. Part 20 prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (d) Title II of the Americans with Disabilities Act (ADA) of 1990 which prohibits discrimination against qualified individuals with disabilities in services, programs, and activities of public entities.
- (e) Any other applicable non-discrimination law(s).

13 Workers' Compensation

The Grantee certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

14 Publicity and Endorsement

14.1 **Publicity.** Any publicity regarding the subject matter of this grant contract agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant contract agreement. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

14.2 **Endorsement.** The Grantee must not claim that the State endorses its products or services.

15 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement. Venue for all legal proceedings out of this grant contract agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

16 Termination

16.1 **Termination by the State.** The State may immediately terminate this grant contract agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

16.2 **Termination for Cause.** The State may immediately terminate this grant contract agreement if the State finds that there has been a failure to comply with the provisions of this grant contract agreement that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

16.3 **Termination for Insufficient Funding.** The State may immediately terminate this grant contract agreement if:

(a) It does not obtain funding from U.S. Coast Guard, Department of Homeland Security – through the [Recreational Boating Safety Financial Assistance program to states, commonwealth and territories \(FAIN 3319FAS190127\)](#), (CFDA number 97.012) in U.S.C. 13101-13110 is withdrawn.

(b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment,

determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant contract agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

17 Data Disclosure

Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

18 Invasive Species Prevention

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

19 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

19.1 The prospective lower tier participant certifies, by submission of this grant contract agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

19.2 Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this grant contract agreement.

20 Whistleblower Protection Rights

41 USC §4712, Enhancement of Recipient and Subrecipient Employee Whistleblower Protection

(a) This award and employees working on this financial assistance agreement will be subject to the whistleblower rights and remedies in the pilot program on Award Recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub.L. 112-239).

(b) Recipients, their subrecipients, and their contractors awarded contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 USC 4712.

(c) The recipient shall insert this clause, including this paragraph (c), in all subawards and in contracts over the simplified acquisition threshold related to this award.

Attachments:

- _____A. Federal Boat Patrol Grant Contract Agreement
- _____B. Exhibit A
- _____C. Exhibit B
- _____D. Conflict of Interest Disclosure

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Statutes 16A.15 and 16B.98.

Signed: _____

Date: 4/19/2023

SWIFT Contract # 227929

Purchase Order # 3-228545

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Distribution:
Agency
Grantee
State's Authorized Representative

**2023 FEDERAL BOATING SAFETY
SUPPLEMENTAL PATROL AGREEMENT
(CFDA #97.012)**

1. The purpose of this program is to provide supplementary funding to the County to provide for additional boating safety patrol hours during high-use periods through the payment of straight time, overtime, or the addition of enforcement personnel on a temporary basis. Other activities such as rental boat inspections, training, extended search and rescue operations, aids-to-navigation work, aquatic invasive species (AIS) enforcement or inspections, talks and displays **do not qualify** for reimbursement under this program. Incidental on-scene accident investigation, assistance to the public and immediate search and rescue operations by personnel assigned to this program are authorized.
2. The program shall begin on Friday, May 12, 2023 or the date the State obtains all required signatures, whichever is later, and end at midnight, Monday, September 4, 2023. The Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence.
3. Reimbursable hours and days of operation shall occur during the following days and hours:

The schedule of hours shall be left to the county. Scheduling, however, should be made to coincide with periods of activity or complaints and night patrols are encouraged. *If at all possible, schedules should be canceled or delayed if inclement weather is expected.*
4. Emphasis on this program shall be placed on the following violations:
 - Boating while intoxicated
 - Personal watercraft operation
 - Careless and reckless operation
 - Speed and wake violations
 - Use of navigation lights
 - Other boating equipment and registration violations
5. Allowable costs include overtime patrol hours, additional personnel salary and appropriate fringe benefits associated with patrol. No indirect costs will be paid by the state. Submit one invoice at the end of the grant period or when all obligations have been satisfactorily fulfilled, whichever occurs first. A copy of the daily logs of each deputy involved - showing hours on duty, water body patrolled, boats stopped, citations or warnings issued and other pertinent information on a daily basis must be submitted with the reimbursement invoice. The deputy and his or her supervisor must sign each log sheet. Reimbursement request must also include a summary of the times and hours worked and total costs for each deputy by date.

All other expenses, such as fuel, training, repairs, boats, meals etc. must be paid by the county (use of the regular 2023 state boat and water safety grant funds for these other expenses is an allowable cost). The county will be responsible for any unemployment or worker's compensation costs associated with the program.
6. Each participating county, with the payment request, will submit a written review of the program. Payment will not be made without this narrative, which shall include a summary of the county's activities, accomplishments and suggested changes for future funding.
7. **Deadline for the invoice, log sheets and narrative is Wednesday, October 4, 2023. An invoice submitted after that date will not be reimbursed, unless an extension is requested by the grantee in writing and the extension is approved in writing from the State. Submit invoice info to: Kelly.Affeldt@state.mn.us**
8. Hours from this program will be excluded in determining the regular 2025 county grant allocation.
9. These funds are not designed to take the place of existing funding, but rather to supplement it. A copy of the 2023 county supplemental patrol work plan must be submitted to the State for approval before the grant may be processed.

2023 FEDERAL ASSURANCES NON-CONSTRUCTION PROGRAMS

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et sq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et. seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-248 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments and Non-Profit Organizations." *(see below).
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

**If the COUNTY (as defined on page 1 of this grant) expends more than \$500,000 in federal assistance per year, it agrees to have a program-specific or single audit made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133 – "Audits of States, Local Governments and Non-Profit Organizations." Copies of the audit report are required to be sent to the following: 1) Office of the State Auditor – Single Audit Division, Suite 500, 525 Park Street, St. Paul, MN 55103, 2) Minnesota Department of Natural Resources, Internal Audit Section – Office of Management & Budget Services 500 Lafayette Road, St. Paul, MN 55155 and 3) The Federal Single Audit Clearinghouse located at: Bureau of the Census, Data Preparation Division, 1201 East 10th Street, Jeffersonville, IN 47132.*



Marty Kelly
Goodhue County Sheriff

430 West 6th Street
Red Wing, MN 55066
Office (651) 267.2600
Dispatch (651) 385.3155

TO: Goodhue County Commissioners
FROM: Sheriff Marty Kelly
DATE: April 26, 2023
RE: Out of State Travel Request

Major Mike Johnson has been asked to be a participant in one of the presentations at the North American Use of Force Lessons Learned 2023 Symposium in Scottsdale, AZ from May 9 – 11, 2023. Major Johnson will be presenting on “What Happens after the OIS”. This presentation helps first line supervisors and administrators to navigate the aftermath of an officer involved shooting.

Since the communities are expecting more accountability and transparency from law enforcement, the departments must ensure their officers are trained appropriately. The three-day summit will engage those involved in high-profile cases from across the United States. Speakers will provide an intimate look at lessons learned, examining and reinventing policies that are both transparent to the community while delivering a clear and consistent message to law enforcement, and how they can be resilient with the politicization of law enforcement in the media.

The training is being provided by the Law Enforcement Training Academy & Consulting (LECTAC). LECTAC is a training and consulting service that helps prepare leadership and staff of governmental agencies, and private sector companies and organization with the knowledge and skills to navigate their everyday responsibilities. LECTAC will be covering the registration fee, airfare, hotel and meals. Reimbursement for wages is available through POST (Peace Officer Standards and Testing).

It is the recommendation of the Sheriff that the County Board approve the out of state travel for Major Mike Johnson.

OFFICE OF THE GOODHUE COUNTY SHERIFF

ADULT DETENTION
CENTER
651.267.2804

CIVIL DIVISION
651.267.2601

RECORDS DIVISION
651-267-2600

EMERGENCY
MANAGEMENT
651.267.2639

EMERGENCY
COMMUNICATIONS
651.385.3155

An Equal Opportunity Employer



Scott O. Arneson
County Administrator
Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001

To: Goodhue County Board of Commissioners

From: Scott O. Arneson

Date: April 21, 2023

Re: Appointment of County Engineer

Minnesota Statute 163.07 Subd 2 requires that the County Engineer be reappointed every four years, specifically in May of that year.

After nearly 25 years as the Goodhue County Engineer, Greg Isakson has announced his retirement later this year. Anyone that has worked with Mr. Isakson recognizes his commitment to not only Goodhue County but also the State of Minnesota and the entire transportation system. He is truly an asset to our County and we congratulate him on a successful career.

Having said that, Assistant County Engineer, Jess Greenwood has worked side by side with Mr. Isakson for nearly ten years and in February of 2022, the board approved a hiring agreement with Mr. Greenwood to fill the County Engineer position upon Mr. Isakson's retirement. At this time, I would recommend the County Board appoint Jess Greenwood as the Goodhue County Engineer for the term May 2023- May 2027.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 W 4th St.
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

TODD GRESETH
3rd District
46804 Hwy 57 Blvd
Wanamingo, MN 55992

JASON MAJERUS
4th District
39111 Co. 2 Blvd
Goodhue, MN 55027

SUSAN BETCHER
5th District
30133 Lakeview Ave.
Red Wing, MN 55066

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Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001

To: Board of Commissioners

From: Briggs Tople, Outreach and Communications Specialist

Goodhue County Communications Committee

Date: 5/2/23

Re: Branding RFP – Firm Selection

Following an extensive bidding process, the Goodhue County Communications Committee submits the following memo and recommendation for your information and consideration.

Section 1: Timeline

On February 7th, 2023, the Goodhue County Board of Commissioners approved staff to post a Request for Proposal (RFP) for new branding. The RFP was subsequently posted on February 18th, 2023 through the official legal publication of Goodhue County and on the website with all proposals due on March 1st, 2023. All proposals were then reviewed, graded, and a finalist recommendation as made by the Communications Committee on April 13th, 2023.

Section 2: Review Process

Having reviewed 10 bids, the Communications Committee had much deliberation ahead of it. All of the bidders' client references were contacted for reference checks and comments returned were compiled into a singular document. Utilizing the criteria listed within the RFP, each bid was graded with point allocation noted below:

- a. (15 points) Demonstrated knowledge, skills, validity, and experience in branding design for localities or governmental agencies
- b. (10 points) Understanding of usability, best practices, trends, and foresight
- c. (10 points) Ability to meet deadlines and operate within a budget
- d. (15 points) Overall cost of project
- e. (10 points) Recommendations from past clients
- f. (5 points) Explanation of why this project is of interest

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- g. (15 points) Summary of branding experience – include examples that illustrate the process from research to package delivery
- h. (10 points) Proposed approach, work plan, and timeline describing how you will implement the design and development process for this project

Following the submission of committee member scores, a cumulative score was given for each bidder. Selecting the top four highest ranked bids, the Communications Committee began a secondary review of these applications with discussion and comparison as well. After a thorough discussion on all proposed bidding budgets, deliverables, and merits – the committee selected a finalist they feel excited about and eager to work with.

Section 3: Firm Finalist

The Communications Committee has selected and is recommending Trajectory Brands Inc. to work with us on our new branding.

While reviewing Trajectory Brand’s application, the committee was pleased with the deliverables offered such as providing a template for letterheads, PowerPoint, and business cards alongside providing social media favicons, backgrounds, and 2-3 print and digital ad templates. Lastly, they were the only applicant to directly acknowledge that their design process will compliment rather than change the County seal.

One recommendation we received for Trajectory truly convinced the committee. The recommendation informed the committee that Trajectory has previous experience with complex stakeholder projects such as with Hastings County in Canada. In Canada, county boards are not made up of elected commissioners but instead a County Council - made up of all top elected officials of the 14 municipalities within the County. Thus, Trajectory created a central brand which then had 14 distinctions for each municipality.

From all variables – the committee is excited to work with Trajectory towards creating new branding for the County that recognizes our past while ushering us into the future.

With an allocation of \$60,000 in the 2023 budget, this bid came in at a price of \$47,500.

Section 4: Recommendation

It is the recommendation of staff for the County Board to grant authority to staff to engage in the final service agreement contingent upon satisfactory final review by the County Attorney’s Office.

Best,

Briggs Tople
Outreach and Communications Specialist

Goodhue County

RFP: Rebranding for Goodhue County

Attention
Briggs Tople
*Outreach and Communications
Specialist*
Goodhue County

Trajectory contact
Stephen Weir
Stephen@trajectoryco.com
416.605.0321

8 Case Goods Lane
Suite 220
Toronto, Ontario M5A 3C4
Canada

<http://trajectoryco.com>

trajectory

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Explore an interactive overview of our work: A Sense of Place:
<https://smartstories.co/a-sense-of-place/index.html>

Trajectory was founded in 2009 specifically to address the complex needs of places and organizations that thrive through *interdependence*. We take a “systems” approach to placebranding that connects commerce, culture and community through a brand lens. But make no mistake... *you* are the experts on Goodhue. Our expertise is helping you articulate what’s special about this locale and bringing that to life through a distinct story, voice and imagery.

Trajectory’s
Declaration of
Interdependence



Today, no business, no organization, no place succeeds alone. In a world of interdependence, it’s the connections you create, the communities you engage and the collaborations you enable that drive real value.

Every destination has its own *genius loci* – a unique spirit. Your brand needs to reflect not just physical and functional assets but a sense of character, values and, equally important, your future ambitions.

In this RFP response you’ll find an introduction to our firm, the types of places and organizations we like to partner with, details on our key team members, as well as descriptions of our proposed approach and how we envision working together with you on this project. Please consider this as a working hypothesis which we can adapt as we learn more about your needs.

We’re delighted to see stakeholder engagement listed as experience that matters to you. Great brands are built from within, meaning a place’s own residents and businesses are the best source for authentic insights, as well as for defining a shared vision for the future. A few general project principles help build that trust and demonstrate that we can, collectively – your team and ours – be responsible stewards of the County’s voice. These include:

- i. Community identity and pride – It’s vital that the community have a sense of ownership over the brand. They are the constituents that bring it to life.
- ii. Community/economic development – Cities and Counties don’t exist in a void. They are part of an “ecosystem” that includes regional, state, and national dynamics. Part of the goal of the brand must be to locate your County, literally and figuratively, in a larger context as a preferred choice.
- iii. Know what you can own vs. what you can influence - Having a clear understanding of what you own (County communications, products, channels, resources) and what you can influence (City communications, other channels, programs, marketing strategies, perceptions) in this environment of blurred boundaries and overlapping responsibilities will be essential in ensuring you get the greatest return on investment.
- iv. Be bold / Do no harm - This project involves a huge number of stakeholders. It is not uncommon to see strong support for both bold and conservative brand solutions, given the diversity of people and communities this brand must represent, as well as the existing marketing and communications infrastructure that is already in place. Our expertise lies in challenging conventional thinking, while at the same time respecting the history and heritage of places... and facilitating a process that unites everyone in a reinvigorated sense of possibility.

We’d be delighted to assist with this important, exciting brand work.

Keep reading to see how we can help!

About Trajectory

Trajectory represents a special breed of “purpose-driven” firms that integrates the best of brand strategy, design thinking and stakeholder engagement strategies. We work with leading organizations to fuel their success through brand-driven strategies, compelling storytelling, and smart community-building tools.

Profile

Incorporated: 2009
Legal name: Trajectory Brands Inc.

Location:
8 Case Goods Lane, Suite 201
Toronto, Ontario M5A 3C4

Employees:
Full-time: 7, plus regular collaborators

Annual billings: \$1 million CAD

Clients:
Our work is a mix of project-based assignments and Agency of Record roles with a select number of clients

Geographical area of operation:
North America

We regularly collaborate with like-minded partners that provide complementary expertise, including: quantitative research, digital development, video production, media buying, and more.



Trajectory HQ
in Toronto's historic
Distillery District

Services

Research/Engagement

- Stakeholder engagement
- Qualitative research, surveys

Strategy

- Brand strategy, positioning, promise, values
- Brand architecture
- Brand brand management strategy
- Brand launch, activation planning
- Communications & marketing implementation planning

Naming, Voice

- Naming, nomenclature, brand voice
- Writing for brand communications

Design, Creative

- Identity design systems, guidelines
- Books, publications, corporate communications
- Creative concepts for print & digital marketing
- Branded content concept, writing & design: print, video, interactive media, exhibits, presentations

Facilitation

- Liberating Structures, Appreciative Inquiry, Systems Innovation

Key partnerships

- Editorial services: UTP Publishing
- Audience insights: Environics Analytics
- Web design: various
- Video/interactive: various
- Digital publishing: Shorthand
- Brand engagement/training: HowSpace

Trajectory contact

Stephen Weir
VP, Brand Development
Stephen@trajectoryco.com
416.605.0321

8 Case Goods Lane
Suite 220
Toronto, Ontario
M5A 3C4
Canada

<http://trajectoryco.com>



WELCOME TO

CONGRESS HEIGHTS

SOUL OF THE CITY

visitRaleigh

ELEVATE

CELEBRATE

TOGETHER

LAUNCH CN TOWER

NATIONAL CHERRY BLOSSOM FESTIVAL

GROWING GREATNESS

brandDCapital

OPPORTUNITY PROMISE REWARD CHARACTER

Dupont Circle

INSIDE DUPONT

BUSINESS IMPROVEMENT DISTRICT

About Trajectory

> A bit more about us...

Over the last 10+ years we have belonged to various organizations that maintain their own professional code of ethics. The most comprehensive of which is probably the code included by RGD (Association of Registered Graphic Designers). https://www.rgd.ca/database/files/library/RGD_DesCan_SDGO_Code_of_Ethics_Nov2022.pdf

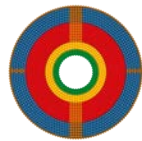
In addition to the guiding principles of RGD and others, we have committed to several practices and procedures within our own organization. These include commitments to the following:

Corporately, and personally, Trajectory's team is committed to the goals and values of equity, diversity, and inclusion. As part of our purpose-driven corporate stance, we actively seek out engagements with not-for-profits, NGOs, and causes that support equity-seeking communities. In 2022, we initiated "Fill Me Up" collaborations with our clients to support local food banks, providing art for the project free of charge.

While small, our team's profile reflects diverse ages, gender identities, ethnicities, and religious affiliations. These values also inform the volunteer commitments we make as individuals including:

- co-founding the Department of Imaginary Affairs, a not-for-profit focused on civic engagement programs for youth and newcomers;
- Volunteer Board positions for various not-for-profits committed to EDI: St. George's Society Toronto; Wellspring (free support for cancer patients and their families); Adopt4Life (Ontario adoptive parent association)
- Support (financial and social) for refugee families

We embrace the spirit and specific initiatives that support Reconciliation with the First Peoples of Canada. We actively lobby our clients to prioritize Reconciliation-based engagement in our collaborations. We actively seek out ally roles with appropriate industry-specific organizations including supporting membership in the Ontario Indigenous Tourism Association.



NASHULAI
MAASAI CONSERVANCY

Trajectory is providing pro-bono services to the Nashulai Maasai Conservancy in Kenya to support its Nashulai Journeys initiative. Kenya's leading conservation journalist, John Mbaria describes Nashulai Conservancy as, "the first ever community-owned wildlife conservancy—created, managed by and for the Maasai people who own not just the land but also direct the initiative. The people's Conservancy is a unique achievement that promises to inspire a positive change in the entire East Africa region." In June 2020, Nashulai Maasai Conservancy, won the Equator Prize

awarded by the United Nations Development Program (UNDP) and the Equator Initiative Partnership to Indigenous communities for innovative, nature-based solutions that tackle climate change and biodiversity loss.

Trajectory works closely with our clients to meet their organizational sustainability goals such as migrating communications to digital media where appropriate, minimizing waste in brand launches, incorporating best practices for low-impact and sustainable print production (waterless printing, sustainable papers etc.)

Trajectory minimizes its own eco-footprint with office recycling and, where possible, carbon offsets for transportation.

We seek out opportunities to contribute to environmental stewardship causes through reduced fees or pro bono work. Trajectory is affiliated with Sustainable Brands' Brands for Good initiative (approval pending).

Equity, Diversity, Inclusion, and Indigenous initiatives



Sustainability

About Trajectory

> A bit more about us...

Accessible and inclusive design

Working with governments, government agencies, NGO's, post-secondary and some of the world's leading literacy organizations has made us keenly attuned to the needs and benefits of inclusive and accessible design

Trajectory staff members have completed online accessibility training certification. We use tools like WebAIM.org among others to measure online accessibility standards. Today, effective brand toolkits should incorporate non-visual identifiers – e.g. audio branding – elements. We're happy to share examples we've created. Our team has also helped design a braille learning kit for the Canadian National Institute for the Blind (CNIB).

For our rebrand of Toronto Public Library we partnered with OCADU's Inclusive Design Research Centre (IDRC) to ensure we were following best practices. Dr. Robert Luke, Vice President, Research and Innovation, OCADU, provided Toronto Public Library with a review of our engagement and design process:

“Our assessment of the project is that it has proceeded using **exemplary inclusive design process and protocols**, leading to a strong inclusive and accessibility focus that will ensure the TPL identity system as developed will be extensible and resilient over time.”

- Dr. Robert Luke, Vice President, Research and Innovation, OCADU



Continuous improvement

We're always looking to improve, stay fresh, and make sure we're bringing the best and brightest brand thinking to our partners everyday. We do 360 project reviews with our clients at the end of every engagement to help us (and our clients) better understand how we each work, our strengths, and areas for improvement.

We attend and speak at conferences across numerous sectors, and we're connected to various professional organizations like Marketing Associations and RGD.



We also do our own research, make our own observations, and actively contribute to the public discourse on places and placemaking. We've sponsored leading placemaking conference, CityNationPlace, the last several years and have also presented case studies and industry observations.

We publish our latest thinking and what we're up to across our various social media channels, as well as on our website, blog, and via our newsletter.

About Trajectory

> Placebranding experience

Based in Toronto, Canada, Trajectory is the brand development partner of choice for regions, communities, tourism, economic development, major events and destinations across North America. From Washington, DC to Vancouver Island, we enable places to articulate compelling answers to the fundamental question – Why choose here? – for residents, visitors, talent and investors. Our tools: meaningful stakeholder engagement; brand strategies and messaging to fuel growth; identity and design systems that scale from hyper-local to global; and implementation tools that equip your teams for success.

In addition to places, we also develop future-forward brand strategies and design solutions for purpose-driven place-adjacent industries and sectors. We work with leading arts & culture organizations, colleges and universities, government agencies, community-based organizations and not-for-profits. While each sector and organization has its own priorities and unique needs, collectively, they work together (intentionally or not!) to build experiences and propel perceptions of place. We understand the unique relationships that exist within this 'ecosystem' and work hard to make sure you are leveraging – and sharing – as much brand equity as possible.



Recent relevant experience

USA

- Butler County, OH
- Bowie, MD
- Capital Riverfront BID, Washington
- Capitol Hill BID, Washington DC
- Congress Heights, Washington DC
- Crystal City/National Landing, VA
- Destination DC, Washington DC
- Downtown DC BID, Washington DC
- Dupont Circle BID, Washington DC
- National Cherry Blossom Festival
- Raleigh, NC
- Reimagining Detroit, MI (Kresge Foundation)

International

- Bermuda Cultural Map
- Bermuda Performing Arts Project

Canada

- Campbell River, BC
- Hastings County, ON
- National Capital Commission
- Niagara Benchlands / Lincoln, ON
- City of Mississauga, ON
- Economic Development Regina, SK
- City of Sault Ste. Marie, ON
- Stouffville, ON
- Waterloo Region, ON
- UNESCO World Heritage in Canada

Toronto

- AGO
- Toronto 2015 Pan Am Games
- CN Tower
- Toronto Public Library
- McMichael Canadian Art Collection

Placebranding experience

> Case: Capital Hill Neighborhood, Washington DC

It's a name with global brand recognition – home to the U.S. Capitol, Senate, House of Representatives, the Supreme Court and Library of Congress. Yet the historic communities that make up Washington DC's iconic Capitol Hill neighborhood were feeling economic pressure from newer redevelopment areas of the city that were siphoning off shoppers, diners and younger residents. Capitol Hill is a one-of-a-kind destination encompassing many micro-neighborhoods with their own strong personalities and features. The Capitol Hill Business Improvement District challenged Trajectory to create a brand positioning and identity system that would showcase the distinctive qualities of one of the nation's largest historic districts while also highlighting the distinct areas within the neighborhood that makes it so unique – Barracks Row (the city's oldest commercial corridor), Eastern Market (DC's oldest market), the Federal Enclave, Hill East and Union Station. Each provides very different services to locals and visitors – business, transportation, dining, and shopping – but all are essential ingredients of the Capitol Hill experience.

Trajectory's positioning, enthusiastically endorsed by local leaders, captured "the Hill" story succinctly: Our Nation's Neighborhood: Passionately local. Uniquely DC.

For residents and visitors, only Capitol Hill can claim to offer the most authentic, original DC experience as the nation's most iconic and largest historic district. Its colorful row houses, historic sites, cultural jewels, green spaces and riverside trails make the neighborhood a unique entrée to the city's best amenities. And its generations of passionate, local community builders create the kind of authentic welcome that makes every visit feel like a homecoming.

The design system for Capitol Hill Neighborhood consists of a number of flexible elements that create a unified identity for the entire neighborhood while highlighting its diverse micro-communities. Trajectory commissioned illustrator Shelagh Armstrong to create six different community identifiers highlighting local features – landmarks, historic buildings, parks, rivers and activities. They are used in the logos that incorporate the internationally recognized silhouette of the Capitol Building's dome as a framing device. They also work effectively as large supergraphics, website headers, buttons, patterns, wearables and more. The identity system's vivid color palette, inspired by the area's historic row houses, provides each locale with their own dominant hue for marketing. The result is a diverse, authentic tableau that captures both the "meta" story of Capitol Hill's stature as one of Washington's most important destinations while celebrating the specific assets of its individual sites.

Part of the long-term success of the design program is enhanced by being cohesive



Placebranding experience

> Case: Capital Hill Neighborhood, Washington DC

Within the identity system, each neighborhood has its own signature identifier featuring an illustration celebrating local destinations and experiences. During COVID-19 closures in DC, the neighborhood BID took the brand to the streets with powerful community support messages.



CAPITOL **HILL**
UNION STATION



CAPITOL **HILL**
NEIGHBORHOOD



CAPITOL **HILL**
EASTERN MARKET



CAPITOL **HILL**
BARRACKS ROW



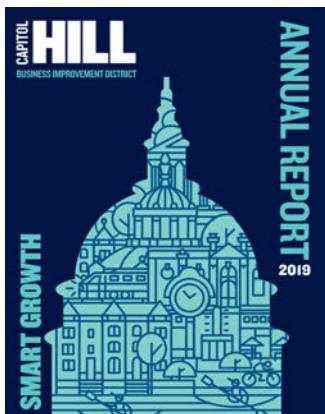
CAPITOL **HILL**
FEDERAL ENCLAVE



CAPITOL **HILL**
HILL EAST

Placebranding experience

> Case: Capital Hill Neighborhood, Washington DC



Placebranding experience

> Case: Dupont Circle, Washington DC

One of Washington DC's most renowned addresses had lost its caché. The goal of the newly formed Business Improvement District was to reinvigorate Dupont Circle's brand to support new growth and create a more vibrant experience for residents, businesses and visitors.

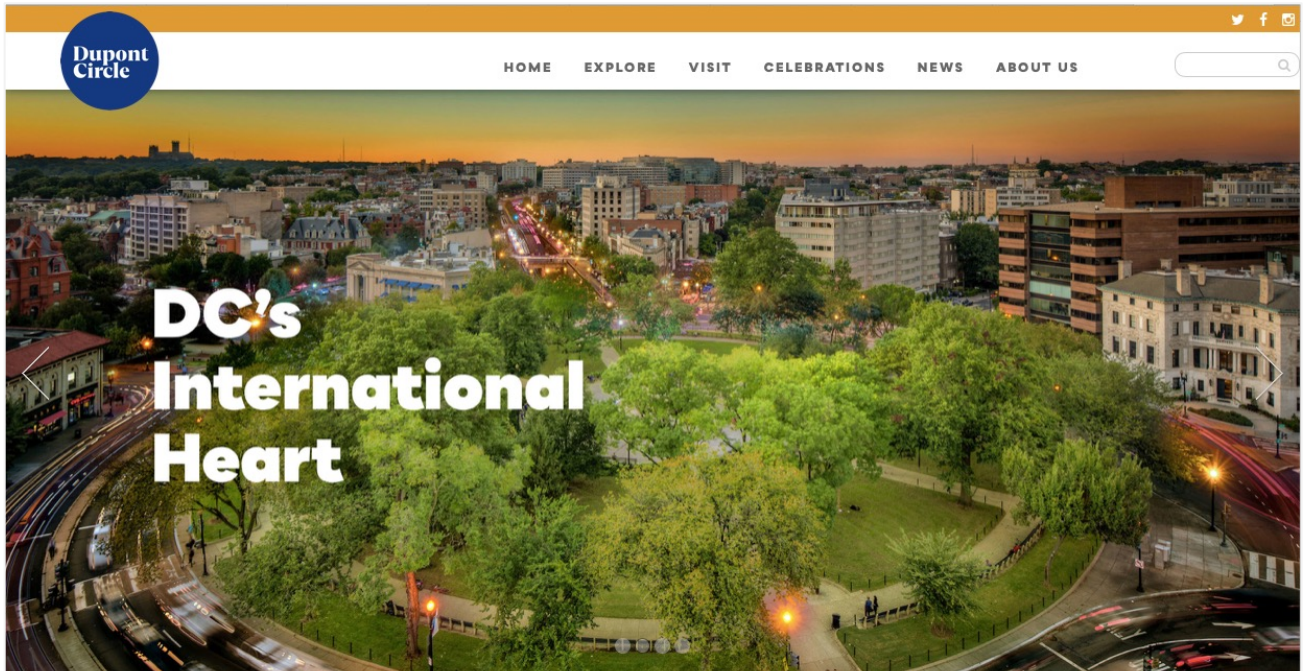
Working with the BID's stakeholders, the brand narrative we developed showcases the area's unique character as DC's international heart – home to numerous embassies and cultural centers; its concentration of vanguard think tanks and global innovators; and its role as region's most storied gathering place for celebrations and causes. Our identity system reflects the neighborhood's cosmopolitan élan and fresh energy across a full spectrum of print, environmental and digital channels.



Placebranding experience

> Case: Dupont Circle, Washington DC

The design platform provides a robust, flexible system for neighborhood communications. Brand applications include a series of street banners; business cards; newsletter templates; web site graphics, a visitor guide, multi-lingual uniforms for the BID staff and comprehensive brand guidelines.



WELCOME THE DUPONT CIRCLE BID!

The Dupont Circle Business Improvement District was formed to elevate the iconic Dupont Circle neighborhood as DC's international heart, the historic neighborhood renowned as the city's progressive, cosmopolitan gathering place. Join us at an open house in January to learn more about the BID's priorities and programs.

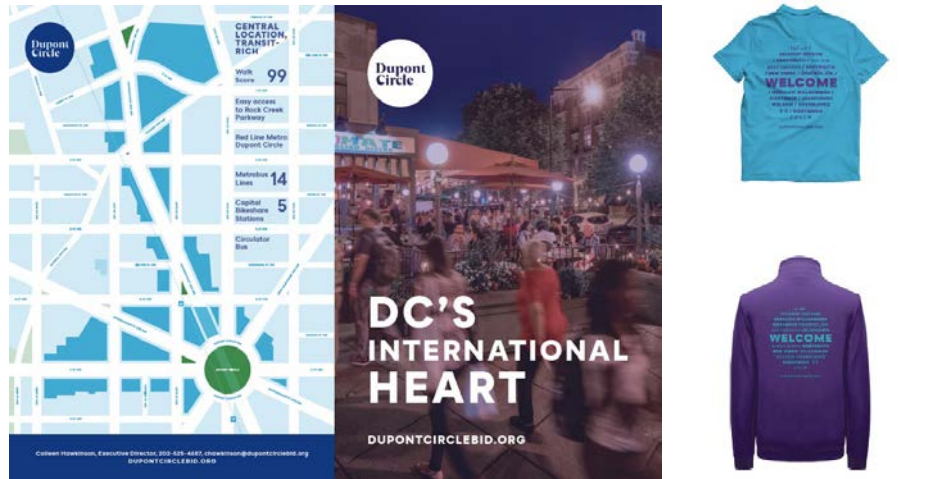


Placebranding experience

> Case: Dupont Circle, Washington DC

The design platform provides a robust, flexible system for neighborhood communications. Brand applications include a series of street banners; business cards; newsletter templates; web site graphics, a visitor guide, uniforms for the BID staff and support for special community celebrations like its annual Pride parade. These are all codified in comprehensive brand guidelines.

(Right) Back and front cover of the Neighborhood Guide, business cards, e-news masthead, and Pride celebration graphics



Placebranding experience

> Case: Niagara Benchlands, Ontario

Our place brand assignment for Lincoln, Ontario started with the fundamentals: creating a destination name and positioning for the area stretching from Grimsby to St. Catharines along the north shore of Lake Ontario. The area's tourism stakeholders are diverse – from villages to fruit farmers, wine makers, hospitality, arts, heritage, and green spaces – so garnering agreement on a new name was a major breakthrough.

Our moniker, Niagara Benchlands, celebrates the area's world renowned food and beverage "tastemakers"; its deep agricultural roots; and the lush backcountry of benches and shoreline that includes the Bruce Trail and the UNESCO designated Niagara Escarpment Biosphere.

Positioning this as Niagara's "other natural wonder" differentiates the Benchlands from other destinations nearby. Our identity design, echoing the landscape, adapts to local communities and international audiences and even changes with the seasons. The program is supported by online guidelines and sample promotional tools.

For a tourism "start-up," implementation is key. We developed a multi-year strategy that Lincoln has adopted. It features a tourism launch event (a great success with local businesses); recommendations for seasonal festivals; audience persona; digital communications tools; pop-up retail; as well as environmental graphics and wayfinding.

**NIAGARA
BENCH
LANDS**
LINCOLN ONTARIO

**NIAGARA
BENCH
LANDS**
BEAMSVILLE

**NIAGARA
BENCH
LANDS**
CAMPDEN

**NIAGARA
BENCH
LANDS**
JORDAN

**NIAGARA
BENCH
LANDS**
VINELAND

**NIAGARA
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STATION

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ROCKWAY

**NIAGARA
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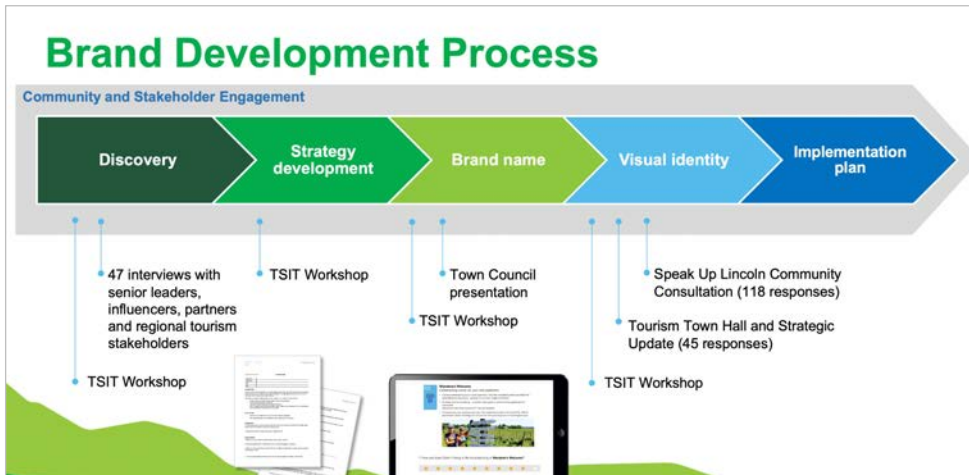
**NIAGARA
BENCH
LANDS**
VINELAND
STATION



Placebranding experience

> Case: Niagara Benchlands, Ontario

The brand development process included robust stakeholder engagement with 50+ interviews, several surveys and town halls, robust municipal communications, online engagement platforms, numerous steering committee workshops, and more.



Discovery Insights

Discovery → Strategy development → Brand name → Visual identity → Implementation plan

1. There's **enthusiastic support** for this initiative – it's viewed as vital.
2. Lincoln's tourism **experiences are high-quality, varied, complementary and desirable**.
3. There's strong **consensus on gaps** to be addressed: accommodations, transportation, marketing and infrastructure.
4. Design for **sustainable success!** Protect the area's rural character and natural assets.
5. Define and **promote Lincoln's unique place** in Niagara's high-profile brand.
6. The region has many **under-leveraged assets** including the waterfront.
7. Unlock more value through new **collaborations and partnerships**.
8. The brand must work on multiple levels: from **hyper-local to regional**.
9. Strong **wayfinding** – on site and online – is key.
10. Lincoln should tak

Name, Narrative, and Design Alignment

Discovery → Strategy development → Brand name → Visual identity → Implementation plan

**NIAGARA
BENCH
LANDS**
LINCOLN ONTARIO

The Terroir of Tastemakers

Craft wine, drinks & culinary bench strength

Niagara's Other Natural Wonder

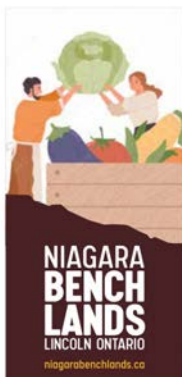
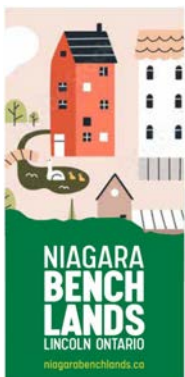
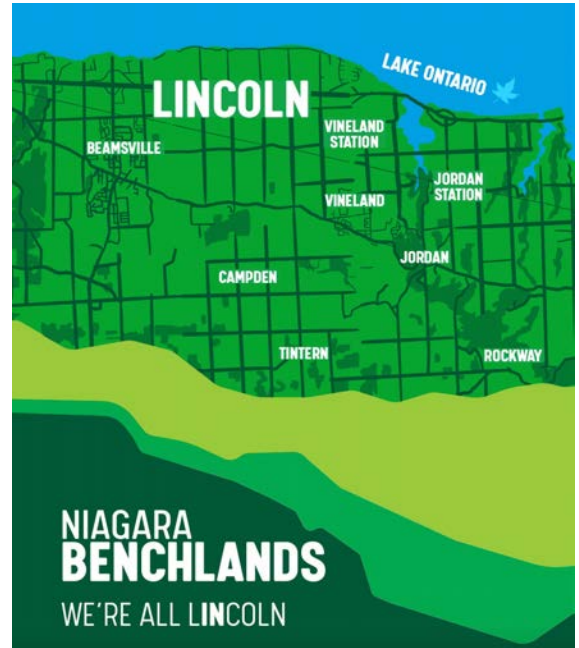
Deeply rooted in nature

Wanderers Welcome

Celebrating come-as-you-are explorers

Placebranding experience

> Case: Niagara Benchlands, Ontario



Placebranding experience

> Case: Niagara Benchlands, Ontario



Thursday, January 27, 2022

Re: Letter of Recommendation – Trajectory

To Whom it May Concern:

On behalf of the Town of Lincoln and the newly realized Niagara Benchlands destination; I am pleased to recommend Trajectory and their team of skilled professionals for your consideration. Their team's contribution to the success of our recent Tourism Branding and Destination Development project cannot be understated.

Our Town Staff had the pleasure of working with Trajectory for over a 15-month project period and can validate the quality of work, project commitment, and expertise that Jeannette, Stephen, Blair, Paul, and Peter contributed to this project's overall success.

The scope of this project included strategic planning, brand development (visual identity, positioning, naming) as well as the creation of a three-year marketing and communications plan. Additionally, our project required significant community/stakeholder consultation, a major project input that would facilitate future destination development plans. Working closely with the Town, Trajectory's project methodology included extensive industry consultation, various stakeholder engagement sessions as well as workshop facilitation with our Tourism Strategy and Implementation Team. Trajectory's extensive experience in strategic planning, tourism branding, as well as economic development, provided added value over and above the required deliverables of the contract.

The Town is excited to continue to work with Trajectory as our Destination Development and Tourism Branding project moves into its implementation phase. I am confident that Trajectory will provide you and your proposed project with outstanding client service, quality work, as well as added value to accomplish your project's scope and objectives.

Sincerely,

A handwritten signature in cursive script that reads "Paul Di Ianni".

Paul Di Ianni

Director, Economic Development and Communications

Email | PDilanni@lincoln.ca

Direct | (905) 563-2799 ext. 272

Placebranding experience

> Case: Raleigh, North Carolina

Raleigh, NC has been one of the hottest region for businesses and jobs in the US and topped *Forbes* list of “Best Places for Business and Careers.” yet tourism was under-developed at the time. Greater Raleigh Convention and Visitors Bureau (GRCVB) wanted to promote the 12 municipalities – from Apex to Zebulon – under one unifying tourism brand. Trajectory’s Jeannette Hanna and Paul Hodgson led the strategy and design work for the project. The scope included reviewing existing quantitative research; supplementing this with qualitative research with state and regional groups; a communications audit; tourism brand strategy, positioning and messaging; and a comprehensive identity system.

The identity system is inspired by actual maps of the county. Every town and city in the area could see themselves – literally – in the stylized identity. This was key to gaining support. The red star highlighted Raleigh role as the state capital. Applications included designs for transit and web as well as a series of magazine ads. As part of the marketing strategy, we designed a series of brochures that showcase all the destinations within Greater Raleigh.



BrandRaleigh
our objectives

Raleigh is a “fast city” and a growing brand with travelers. Based on research studies from Longwoods International, we know that once people actually visit Raleigh we can outpace the competition on several key travel motivators and city attributes: **good for families, adults and couples; a unique travel experience; a fun place to visit; good restaurants and shopping; and good opportunities to take part in sporting events and festivals.**

PUT RALEIGH AT THE HEART OF THE NEW SOUTHEAST

BrandRaleigh

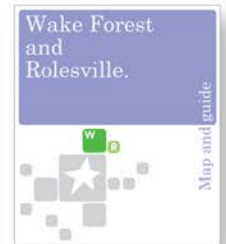
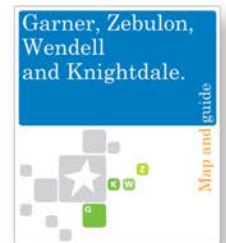
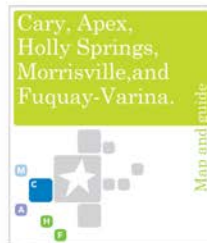
MORE THAN A GREAT PLACE TO LIVE...
Raleigh’s brand must celebrate its most powerful assets:
great cultural offerings, sporting events and festivals; affordable; hassle-free; beautiful setting; easy access; friendly people

GROW RALEIGH’S REPUTATION AS A DESTINATION-OF-CHOICE
For business and leisure, put Raleigh above other great Southern urban US cities.

Placebranding experience

> Case: Raleigh, North Carolina

The design program also included visitor guides for each quadrant of the county; graphics for transportation, digital and banners.



Placebranding experience

> Case: Raleigh, North Carolina

Our complementary advertising program featured the identity prominently.

thinkSureThing

WHEN PLANNING AN UPCOMING EVENT OR CONFERENCE, consider what Raleigh has to offer. Our international airport services non-stop flights from several major cities, making us an ideal hub for meetings and conventions. Unique venues and historic sites provide idyllic settings for all types of rendezvous. There's even a new state-of-the-art "green" convention center. And what's more, everything is located within walking distance to a number of choice hotels, restaurants and an array of entertainment options. With all the advantages Raleigh has to offer, it's the ideal city for business, and pleasure. To learn more, visitRaleigh.com.

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thinkExcitement

ESCAPE THE MUNDANE and enter the world of Raleigh, North Carolina. Culture yourself with our world-class art galleries, museums, and performance arts. Indulge yourself in our restaurants. Entertain yourself with our electrifying nightlife, and educate yourself with a city steeped in history. Everywhere you turn there's something to see, do and feel. Experience it for yourself. To learn more, visitRaleigh.com.

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Placebranding experience

> Case: Stouffville, Ontario

The township of Whitchurch-Stouffville — only 14 kilometers from Toronto — offers a natural fit for residents, businesses and visitors who value its special fusion of green spaces, rich heritage, community connections and enterprising creativity.

This sub-burb community of approximately 40,000 residents has been quietly growing and establishing itself as a desirable alternative to “big city” living, while remaining close enough to benefit from the many offerings nearby. In a period of transition and looking to position itself for future growth, in particular on the commercial and industrial side, Stouffville needed a new brand to better represent its contemporary lifestyle, growing amenities, changing demographics, and more. Quite simply, Stouffville needed to completely reintroduce itself – to its neighbours, to governments, to tourists, and to its increasingly diverse residents and potential residents.

Not to mention the city formally agreed to drop “Whitchurch” from the city’s official name, Whitchurch-Stouffville, and that it would be marketed as only Stouffville going forward.

Straddling the ecologically sensitive Oak Ridges Moraine, the area embraces 205 square kilometers blanketed in forests and farms, horse barns and tourist attractions. The township’s commitment to sustainable futures for its urban, suburban and rural communities is a key draw. Stouffville’s 15 hamlets are home turf to creatively minded residents in many fields. Our inspiration for Stouffville’s Powered by Neighbours positioning and identity system evolved from numerous enthusiastic community interviews, workshops and surveys. Growing as an inclusive locale that embraces diversity and runs on the kind of positive energy that welcomes and supports families and communities of all types is central to the Stouffville story.



Stouffville’s former identity.. and former name.



Placebranding experience

> Case: Stouffville, Ontario

We leveraged Stouffville's citizen engagement platform – Bang the Table – to ensure project communications were clear and residents and businesses had a one-stop repository for information about this initiative and how they may get involved.

A robust set of engagement and research methods were used to inform the strategy that was developed, ensuring it was authentic, meaningful, and appropriately aspirational. Our Steering Committee ensured diverse municipal perspectives were represented and also laid the foundation for developing an influential team of city advocates and champions.

PHASE 1: What are we branding?
OBJECTIVE: To gauge the public's opinion of the name "Whitchurch-Stouffville" and determine if a name change is wanted.

PHASE 2: What is our brand?
OBJECTIVE: To determine our reputation and to find out how the public perceives us. This includes both people who live here, and those that visit us.

PHASE 3: What is our brand identity?
OBJECTIVE: To determine how to visually represent our brand with a new look and feel.

PHASE 4: Implement our new brand
OBJECTIVE: To disseminate our new look to the world.

PHASE 5: Manage our new brand
OBJECTIVE: To manage and to celebrate our new brand with hopes to share it with the world for generations to come.

Tour of Stouffville, Materials review



7 Steering Committee Workshops/meetings



20 Stakeholder interviews

Interviewees included residents, business and community leaders



2 community surveys



Approx. 5,000 total respondents between name, strategy & identity surveys!




Placebranding experience
 > Case: Stouffville, Ontario

Through the research and engagement three 'brand pillars' emerged, setting the strategic underpinning of this rebrand. One of the pillars, "Powered by neighbors" resonated so strongly and so universally, part-way through the process it was elevated to a defacto tagline the city embraced and continues to rally behind.


Natural fit

Create your life's balance here

- Right-sized living, ideally situated between downtown hubs and gateways to the north
- Urban, suburban, & rural lifestyle options served by diverse transportation modes
- Extraordinary abundance of sport & outdoor recreation options – trails, cycling, equestrian, golf, hiking and more.
- Immense natural assets (Forests, Bruce's Mill, Rouge Park access)
- Rich connections to culture, sports, heritage, and faith groups
- Straddling the ecologically sensitive Oak Ridges Moraine, we're committed to sustainable futures.



Find unbeaten paths right next door



Creatively-minded

Welcome to home turf for enterprising creative sparks.

- Creatives, makers, entrepreneurs and self-starters find great support and connections here.
- We're a municipality focused on progressive, long-term economic development strategies that welcome start-ups and entrepreneurs.
- Locals show real support for Stouffville's home-grown artisans, businesses and ventures.



Grow your passions




Powered by neighbours

Neighbours care. Neighbours engage. Neighbours belong. We are all neighbours here.

- Welcoming to all, embrace diversity and inclusion for all,
- Authentic and real relationships
- Run on people-power – active and engaged participation
- Positive local and neighbourly engagement
- Supporting families of all types.



Neighbours supporting neighbours




Placebranding experience
> Case: Stouffville, Ontario

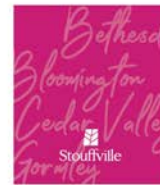
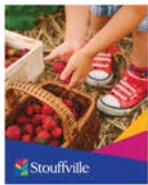
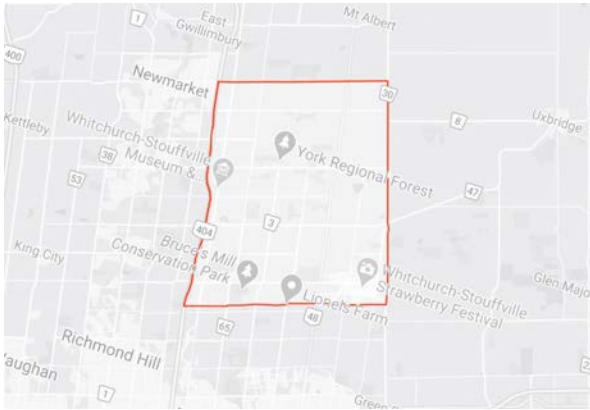
A crisp, clean, confident new logo and visual system for Stouffville emerged after we explored everything from an identity 'evolution' to 'revolution'.



Placebranding experience
 > Case: Stouffville, Ontario

The identity was inspired by Stouffville's geography and municipal borders, its rich greenspace and commitment to the environment and sustainability, the diversity of people and places within it, and a bright, vibrant, celebratory personality.

From there, a simple visual system emerged that is incredibly flexible, recognizable, and at the same time simple to work with for their small team of in-house designers.



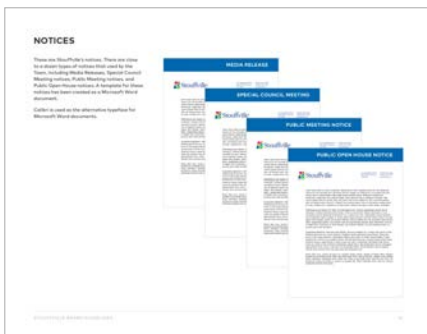
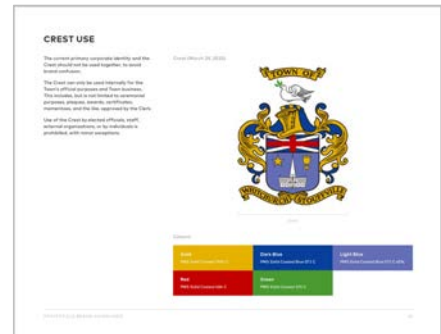
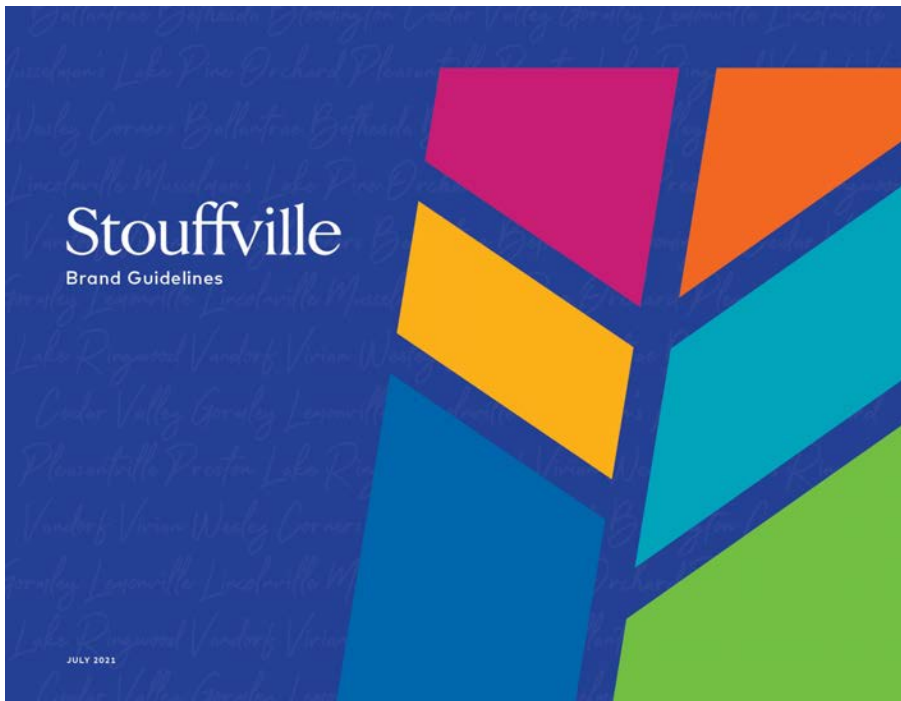
*Ballantyne Bethesda Bloomington Cedar
 Valley Goraley Leamsville Lincolnville
 Muselman's Lake Pine Orchard Pleasantville
 Preston Lake Ringwood Vardon's Vision
 Wesley Corners*



Placebranding experience

> Case: Stouffville, Ontario

Brand guidelines have helped Stouffville take ownership of the brand and ensures all brand users can deliver a consistent, coherent visual experience.



January 27, 2022

It has been nothing but an absolute pleasure to work with *Trajectory* over the last two years on re-defining, re-positioning, and re-designing the Stouffville brand. Through what we all know as an unprecedented couple of years, *Trajectory* adapted and moulded to the situation and provided us with exactly what we needed. We had no doubt going into the project that they would exceed our expectations.

Their expertise was evident immediately when the planning process got underway; it was obvious they had skillfully done this before. Stephen and Jeannette deeply explored what it is like to live and breathe in Stouffville, even bringing their own families to town to personally experience our local life. Their initiative and commitment to gaining an authentic understanding of our community was evident every step of the way. I wish any town, city, or company could experience their level of empathy with all their consultants.

In an industry rife with opinions and criticism, *Trajectory* held its own. With dozens, sometimes hundreds, of design opinions floating around, they stuck to their guns and convinced us why we should proceed in one direction or another. They didn't need to remind us they were the experts. We could easily see that.

Stephen, Jeannette, Paul and the rest of the team were exactly what we needed at exactly the right time.

And they produced one cool looking brand too!

Glenn Jackson

Corporate Communications Officer,
Town of Whitchurch-Stouffville
glenn.jackson@townofws.ca

Placebranding experience

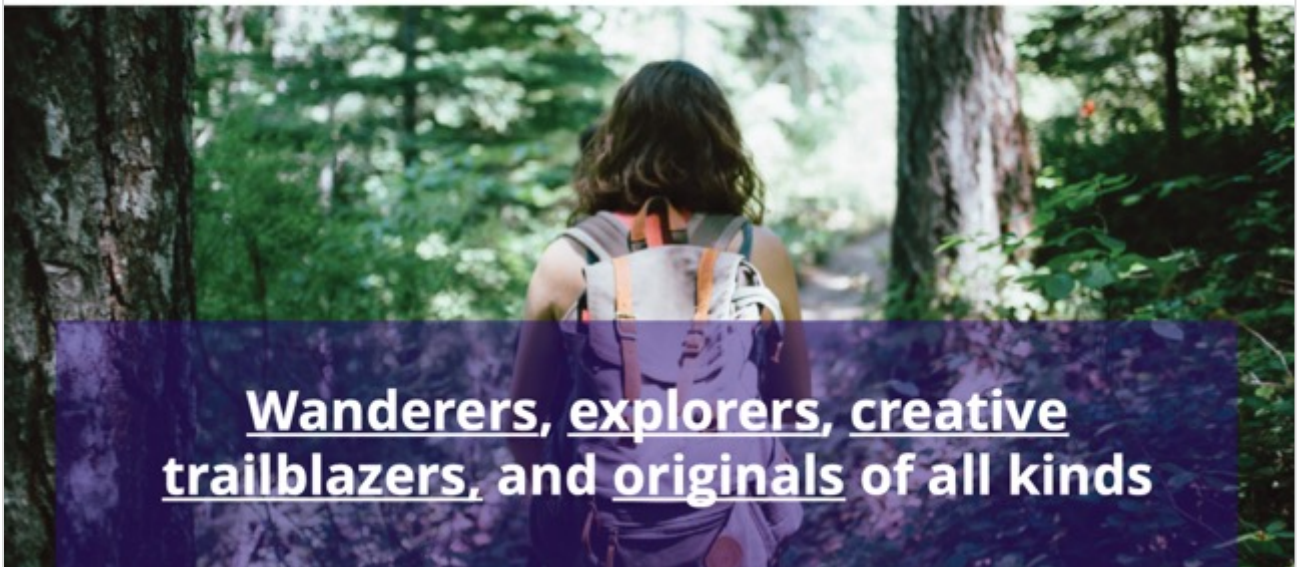
> Case: Hastings County, Ontario

Hastings, the second-largest county in Ontario, is located strategically between Prince Edward County to the south and the world-renowned Algonquin Park to the North, Toronto to the west and Ottawa to the east. Its vast geography – where the Great Lakes meet the boreal forest and Canadian Shield – creates a unique geological terroir for gastronomy as well as an appealing, affordable locale for creative upstarts and adventure seekers. The County encompasses 14 distinct municipalities all of whom need to be able to adapt a brand proposition to their unique needs. The brand proposition must be appropriate for economic development as well as tourism campaigns.

Beginning with a brand audit and qualitative research, we based our audience profiles on regional research from the Ontario government. Working with an Advisory Committee of public and private stakeholders, we co-created several brand positioning scenarios for the group to evaluate. The core concepts were validated by a survey of residents and local businesses. Based on the feedback we received, there was clear consensus in the Committee supporting the proposition, #Wildly Authentic, which became the basis of our creative brief.

The identity system provides complementary signatures for economic development and tourism campaigns as well as a robust platform for local and sector-specific marketing. The strategy and identity system were passed unanimously by the County Council and was introduced in 2019-2020

Who will choose Hastings County?



Wanderers, explorers, creative
trailblazers, and originals of all kinds

Placebranding experience

> Case: Hastings County, Ontario

The design platform includes identity variations for the County's economic development and tourism groups to reflect their distinct audiences, and each local municipality also has a complementary identity they can adopt.



Placebranding experience

> Case: Hastings County, Ontario

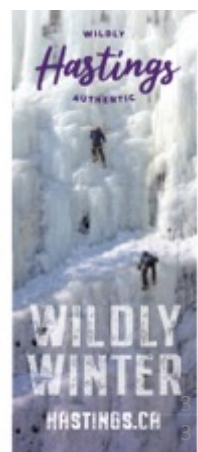
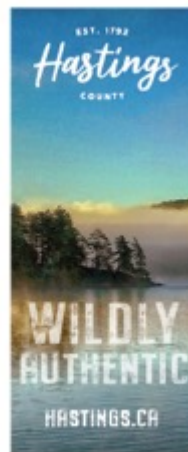
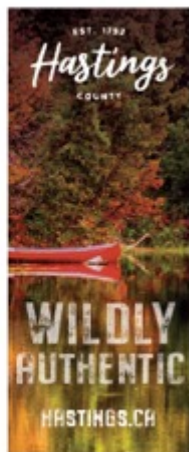
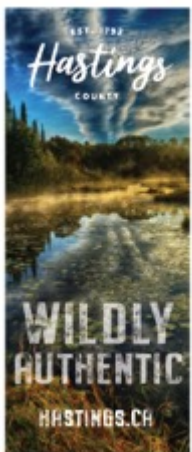
To help launch the brand to County staff, government officials, marketing and tourism partners and economic development groups across the region, we created compelling new brochures and large-scale banners.



Placebranding experience

> Case: Hastings County, Ontario

Marketing applications include a series of promotional themes that are adapted for specific initiatives (e.g. food, beverage, art trails) #Wildly Authentic, banners and event graphics; business cards; branded merchandise and comprehensive guidelines.



Placebranding experience

> Case: Hastings County, Ontario





We made high-level implementation recommendations, which included, among other things, developing internal reward and recognition programs for individuals embodying Hastings' values; more invigorating and engaging social media posts, contests, and campaigns, and focused efforts on addressing various tourism-related issues, like a lack of accommodations to support a growing tourism sector. We helped, but the Hastings team deserves full credit for bringing much of this work to life in their own way.



Placebranding experience

> References

We'd be delighted for you contact any of our references; each can speak to our team, our process, and our ability to deliver outstanding work on time and on budget.

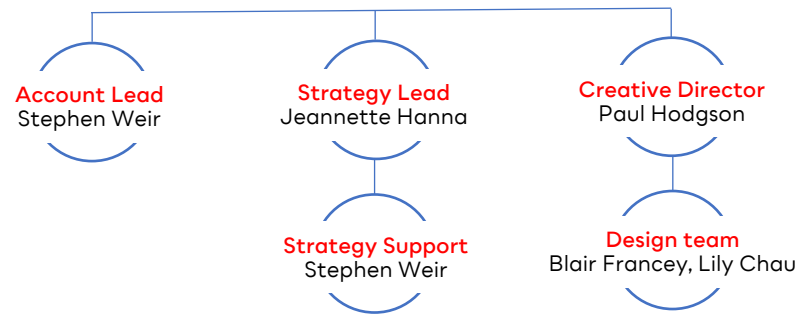
	<p>Paul Di Ianni Director, Economic Development and Communications, Town of Lincoln PDilanni@lincoln.ca 905-563-2799 ext. <u>272</u></p>	<p>New marketing brand for the town of Lincoln, including research, engagement, brand strategy, brand naming, identity system, guidelines, MarCom materials</p> <p>Rebrand was completed in 2021, and we continue to work with them on various smaller projects</p>
	<p>Richard Bradley Co-founder, The Urban Partnership, Washington, DC 202-365-7434 rich.bradley@theurbanpartnership.com richbradleydc@gmail.com</p>	<p>New marketing brand including brand strategy, identity system, guidelines, MarCom materials, video</p> <p>Work was completed in 2019</p>
	<p>Andrew Redden Economic & Tourism Development Manager, Hastings County, Ontario ReddingA@hastingscounty.com 613.966.6712 x4011</p>	<p>Brand engagement, strategy, identity design, activation</p> <p>Work was completed in 2018</p>
	<p>Patty Brosmer President, Capitol Hill BID, Washington, DC pbrosmer@capitolhillbid.org 202-842-3333</p>	<p>Brand engagement, strategy, identity design, guidelines, launch materials, video animation, publication design.</p> <p>Work was completed in 2020.</p>

“I have had the pleasure of working with Trajectory many times over the last decade and half as I was helping develop comprehensive branding programs for a variety of place management organizations in the Washington DC region. These have included: Downtown DC, Dupont Circle, Congress Heights, National Landing (now the East coast home of Amazon) and Capitol Hill. This also included twice helping the National Cherry Blossom Festival, which I serve as the Chairman of the Board, to both create a new brand and then a decade later help refresh it. In all instances the work was more than outstanding. Besides shaping clear and effective brand positioning for the area and organization, almost as importantly, Trajectory helped frame a narrative which was connected deeply with the various communities which the organization served and helped propel a sense of dynamic direction. Their work lives on today.”

– Richard Bradley, The Urban Partnership

Team structure

We operate on a “studio” structure that enables us to be tightly integrated, responsive and cost-effective. Each area is led by a very experienced expert in their respective disciplines. Jeannette will lead all strategy, writing, and implementation planning in collaboration with Stephen Weir. Trajectory’s Creative Director, Paul Hodgson, will lead the identity system design process.



Team Trajectory has extensive experience working with clients on strategic brand projects – from initial research through to implementation and beyond. *This is the team you’ll work with every day.* We’ll be the ones engaging internal leadership, external stakeholders, delivering all presentations and facilitating all strategy and design sessions along the way.

Jeannette Hanna, Chief Strategist, will be the strategic lead throughout the project. She has been leading the development of brands – and placebrands specifically – for over 40 years and is particularly adept at navigating the complexities of city and destination brands.

Stephen Weir, Project Lead, will manage this project from start to finish, as well as support Jeannette in strategy and writing. He has extensive experience leading county and municipal rebranding projects that involve widescale community engagement.

Paul Hodgson, Creative Director, leads Trajectory’s design team that’s responsible for all of Trajectory’s identity and campaign work that you see in our case studies. Paul has been designing powerful brands for places across North America for 30+ years.

Jeannette, Stephen and Paul – as a threesome – have successfully rebranded dozens – if not hundreds – of places and organizations together.



Jeannette Hanna Chief Strategist

A co-founder of Trajectory, Jeannette has been leading the development of brand strategies, naming and communications for over four decades. Jeannette co-wrote the only in-depth analysis of Canada's brands, *Ikonica, A Field Guide to Canada's Brandscape* with Alan Middleton. Her client roster reflects Jeannette's range – from billion-dollar private enterprises to forward-looking public institutions, not-for-profits, and places – across a broad spectrum of sectors including education, hospitality, healthcare, green industries, culture, tourism, economic development and international events.

Select major brand strategy projects include:

- Place brands: Destination DC; Downtown DC BID; Capitol Hill Neighborhood; Raleigh, NC; Hastings County, ON; City of Mississauga; City of Sault St Marie; National Capital Commission; CN Tower
- Not-for-profits/civic organizations: United for Literacy, Toronto Public Library, TD Summer Reading Club, Futurpreneur Canada, Canadian Children's Literacy Foundation, Canadian Science Publishing, YMCA Canada, Habitat for Humanity GTA
- Healthcare: Canadian Partnership Against Cancer; Health Infoway; Department of Family and Community Medicine, U of T
- Museums: Canadian Museum of Nature, AGO, ROM
- Post-secondary: Algoma University, Brock University, Athabasca University, Dalhousie University, University of Waterloo, Fanshawe College, University of Victoria, Georgian College, Mount Allison University, Southern Alberta Institute of Technology, Ryerson University

Her journalism training fuels Jeannette's obsession with the stories of organizations and places. It's a theme she honed over her tenure as the brand strategy lead for Spencer Francey Peters (later, CundariSFP) and then as a co-founder of Trajectory.

Raised in New York City, Jeannette is a graduate of Rutgers University. She regularly lectures at business schools and conferences on emerging trends in branding. She is a contributing author to several books including *Rediscovering the Wealth of Places* and *Measuring Marketing Communications Effectiveness in an Ever-changing World – the Role of the MarCom Dashboard*. Jeannette is currently an advisor to the peer-to-peer software start-up, OpenCola. She has served on the Canadian Marketing Association's Brand Council, as well as on the Boards of the Design Management Institute (Boston), and the cancer support not-for-profit, Wellspring. Her brand-focused podcast, *Ikonicast*, launched in 2019.

A self-described "systems geek," when not mucking about in a garden, you'll likely find her practicing celtic harp tunes.

Project team

> Our team



Stephen Weir Director, Brand Development

As client and project manager, Stephen will be your key point of contact throughout our assignment. Trained as a brand strategist, Stephen weaves strategic insight and brand thinking into his project management for complex organizations. Since joining Trajectory in 2011, Stephen has been involved in strategy development, naming and acted as the account lead on the majority of clients, coordinating all aspects of research, engagement, strategy, design, and implementation.

Select major brand projects include:

- Placebrands: Hastings County, ON; City of Mississauga; City of Sault Ste Marie; National Capital Commission; Regina Economic Development; Niagara Benchlands; World Heritage in Canada/Parks Canada
- Not-for-profits/civic organizations: United for Literacy, Toronto Public Library, TD Summer Reading Club, Futurpreneur Canada, Canadian Children's Literacy Foundation, Canadian Science Publishing, YMCA Canada, Habitat for Humanity GTA
- Education: Athabasca University, Algoma University, Brock University, University of Victoria, Dalhousie University, Southern Alberta Institute of Technology (SAIT)
- Culture: McMichael Canadian Art Collection (Agency of Record); CN Tower

Before joining Trajectory, Stephen worked with some of Canada's most respected brands through complex brand challenges and opportunities, including Scotiabank International, BlackBerry, Shoppers Drug Mart, and many more. Before shifting to the agency side, Stephen worked in Brand Management with Pernod Ricard / Corby Distilleries, managing a portfolio of Australian and New Zealand wines.

Stephen holds a Masters in Business Administration, Strategic Marketing, from the DeGroote School of Business at McMaster University, as well as a certificate in complex negotiations and mediation from the University of Windsor.

Stephen's a baseball nut and has seen games at nearly 20 different ballparks across the US (and Toronto!).

Paul Hodgson Creative Director

One of Trajectory's co-founders, Paul is a masterful storyteller with visuals and text. During his years as creative lead at Spencer Francey Peters (SFP), his design imprint has shaped the image of global brands as diverse as Four Seasons Hotels, Butterfield Bank and the international NGO, Right To Play.

As Trajectory's Creative Director, Paul's range of projects spans cultural icons like CBC / Radio Canada and the Scotiabank Giller Prize to not-for-profits like Futurpreneur and United for Literacy. He's also a passionate book designer with over 100 major publications in his portfolio.

Paul has been a long-time member of the Art Director's Club of Toronto and has served on its Executive Board. Trained at Lancaster and Hornsey College of Art in England, Paul completed his education at the OCAD University where he taught for many years.

Paul has been the creative lead for almost the entirety of Trajectory's work.



Select major brand and communications projects include:

- Place brands: Destination DC; Downtown DC BID; Capitol Hill Neighborhood, DC; Raleigh, NC; Hastings County, ON, Regina Economic Development
- Not-for-profits/civic organizations: YMCA Canada, Toronto Public Library, TD Summer Reading Club, Futurpreneur Canada, Canadian Children's Literacy Foundation, Canadian Science Publishing, National Cherry Blossom Festival, DC
- Museums: Canadian Museum of Nature, AGO, ROM, McMichael Canadian Art Collection
- Education: University of Victoria; Southern Alberta Institute of Technology (SAIT); Brock University; Athabasca University
- Technology: Analog Devices
- Sports: Right to Play, Toronto 2015 Pan Am Games, True Sport, various University Varsity Teams



Blair Francey, M.A. Senior Designer

Blair joined the Trajectory team in 2017 after a decade of successfully running his own business, BFdesign. His impressive breadth of experience spans identity systems, digital and web applications, publications, marketing programs, interactive presentations and environmental applications for our not-for-profits, arts & culture, education and places-based clients.

Select major brand and communication projects include:

- Places: Niagara Benchlands (Lincoln, ON); CN Tower; World Heritage in Canada (Parks Canada)
- Not-for-profits: Toronto Public Library; Canadian Research Knowledge Network; United for Literacy
- Education: Algoma University; Brock University; Department of Family and Community Medicine, U of T; The Chang School (TMU)
- Arts & Culture: Oakville Symphony; Toronto Arts Council; Toronto Dance Theatre; Toronto Alliance for the Performing Arts; The Siminovitch Prize; Toronto Fringe Festival

After graduating from the playwriting program at the National Theatre School of Canada, Blair turned his powerful storytelling skills to design. In 2012, he graduated with Distinction from Goldsmiths, University of London with a Masters of Arts (Design: Critical Practice). The program allowed him to explore his love of civic engagement and city-building. The experience led him to co-found Department of Imaginary Affairs, a not-for-profit focused on civic engagement programs for youth and newcomers.

Blair is also a Part-time Professor at George Brown College's School of Design teaching in both the Brand and Graphic Design programs. In his spare time he spends his time volunteering on the Board of Directors of the not-for-profit St. George's Society Toronto.

When he has any spare time, Blair really enjoys taking baking courses, much to the delight of his friends and family.

Project team

> Our team



Lily Chau Designer

Lily joined Trajectory after graduating from OCAD University with a Bachelor of Design in 2018 with a passion for typography, identity and branding as well as great skills in digital design. Since then, Lily has channelled those passions into high-profile identity programs, publications, campaigns, and robust design systems for Trajectory clients including:

- Arts and Culture: McMichael Canadian Art Collection; Dance Arts Institute
- Education: SAIT, Athabasca University, Brock University
- Not-for-profits: Toronto Public Library, U of T Press, Canadian Research Knowledge Network, Institute for Ageing
- Places: Hastings County, ON; Dupont Circle, DC; Stouffville, ON; Campbell River, BC

Before joining Trajectory, Lily created web and mobile prototypes, crafting assets and experiences through usability-testing, aligning design with data-driven content and strategic insights. She also created brand marks and developed social media content for online communities and startups.

Lily's a huge fan of K-pop and has travelled to Korea (and elsewhere) to see her favourite groups perform.

Working together

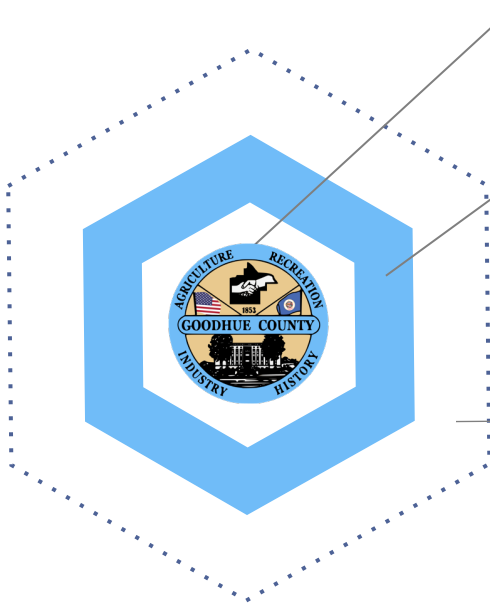
> Project structure

Working together

We know that places operate in complex ecosystems with many different constituencies. One of the best ways to help deliver a successful brand project is to ensure that as many diverse groups are engaged and represented in the process right from the very beginning.

We recommend establishing a simple Steering Committee. This Committee will ideally serve as the project conscience, advisors and champions. We will leverage the insights and opinions of this group at 3 key inflection points of this project to ensure the brand is represented in an authentic and meaningful way.

This Committee will serve as an important proxy for numerous groups and communities and help ensure their diverse perspectives are included.



Project leadership

Your project team, Trajectory project team
→ Bi-weekly status calls; workshops; presentations; feedback and decision-making

Steering Committee

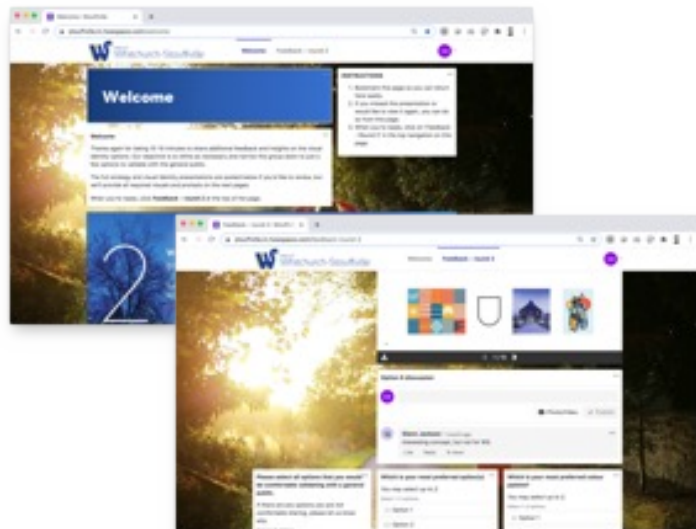
Representative cross-section of stakeholders and influencers, County representatives, tourism, economic development, regional partners, etc.
→ Attend 3 workshops, provide timely feedback; socialize project; participate in online dialogues (see below)

Community engagement

Residents, businesses
→ Community survey(s), public engagement, and validation

Value add → Online homebase for continuous feedback and project stewardship designed specifically for projects and Steering Committees with diverse, senior-level stakeholders

We use Howspace, an online collaboration platform, as a mini project hub for the project team and Steering Committee. It becomes a repository for previous presentations, but also allows us to engage this group with on-going dialogue, feedback, polls and discussion to keep this project moving along efficiently. We provide an online discussion forum following all workshops where participants are able to continue the conversations and provide additional feedback and input at their convenience.



Working together

> Methodology

This process has been developed based on decades of experience working with places across North America, yet customized for the specific needs of Goodhue. We find this process strikes the optimal mix of community engagement, input, and contributions, while keeping the project moving along efficiently and effectively.

1. Discovery

- **Kick-off and workshop 1**
Confirm process, timing, roles, deliverables, stakeholder mapping; city tour
- **County brand audit review**
key city communication touchpoints and materials
- **Comparables & best practices review**
- **Interviews**
20 stakeholder interviews (small groups & individuals)
- **Community engagement**
Survey/engagement with residents and businesses

2. Brand development

- **Insights workshop and brand brief sharing**
Discovery learnings to inform brand building
- **Brand narrative and tagline development**
Telling your unique story in a compelling way
- **Design exploration**
Developing a range of options and territories
- **Brand review workshop review all brand work, provide feedback, and endorse options for community feedback**
- **Brand refinements**
Updating and refining the options based on feedback
- **Stakeholder survey**
Validation and input on brand scenarios, taglines, and logos.

3. Implementation

- **Final refinements to the brand narrative, tagline, and visual identity**
- **Final files and initial brand applications**
Delivery of all logo and graphic files, along with a starter set of operating applications
- **Brand guidelines**
printable guidelines introducing all brand elements and instructing on proper usage

Discovery

- Kick-off and Workshop 1
- City brand audit
- Comparables & best practices review
- Stakeholder Interviews
- Community engagement

Kick-off: We start with a project team kick-off session to confirm the overall project plan – timing, roles (ours/yours), deliverables, approvals processes and more. We'll ask your team to brief us on the County's strategic priorities. Together, we'll go through a "stakeholder mapping" exercise which helps us all align on who needs to be engaged, when, and at what level.

As part of the kickoff we also plan on visiting and touring the area over a 2 day period.

City brand audit: Our team will analyze the current uses of the County's identity and messaging and how the brand is experienced at its key touchpoints. We'll also review the city's various sub-brands and begin to examine those relationships and how equity is shared and created.

Comparables & best practices: We'll also review your nearby neighbors and comparable cities across North America who are likely competitors for attracting investment, talent, tourists, and attention. We'll examine their key messaging and visual systems to help identify the common themes as well as potential white space for Goodhue to capitalize on.

Interviews: We are proposing approximately 20 stakeholder and expert interviews. These can be conducted via Zoom or phone, and as 1-on-1 interviews or as small group discussions. We anticipate connecting with a range of County administrators, staff, EcDev groups, tourism-sector leaders, civic groups, social services, major employers, and community influencers. Trajectory will develop an interview guide for your approval, conduct the interviews and summarize all the results for our first workshop.

Community Engagement: Using existing city communications channels (and potentially physical installations in facilities like local libraries, city hall and community centers), we'll develop a simple, but engaging, future-focused survey for residents. Though the specifics are TBD, we'll likely ask the public about the Goodhue experience of today, the experience they hope to see in the years ahead, and some of the County's best attributes and qualities to lean on as inspiration as we develop a Brand Brief to guide our development in the next phase. Trajectory will provide content and design for the promotion of the survey, as well as consolidate all the feedback. The Goodhue project team would be responsible for promoting the survey through the County's existing channels.

→ The findings and insights from this first phase of work will be captured, summarized, and presented during the first workshop in the next phase.

Brand development

- **Insights workshop and brand brief**
- **Brand narrative & Tagline development**
- **Design exploration**
- **Brand workshop: Review options**
- **Brand refinements**
- **Stakeholder survey**

Insights workshop & Brand Brief: We'll start by reviewing all of the insights and findings from the Discovery Phase of the project, along with the associated implications. We'll identify the foundational brand ingredients that will become the building blocks of your brand story as well as inform the Brand Brief, which will guide our exploration on brand narrative, taglines, and visual identity. The brief includes the strategic underpinning of the brand, as well as identifies specific application needs (print, digital, interactive, vehicles, signage, banners etc.); any identity adaptations to consider for various County services or sub-brands; as well as ways to "future-proof" the system for emerging communication channels.

Brand narrative and tagline development: Based on discussion and feedback from the workshop, Trajectory will draft a simple brand story and narrative for Goodhue that answers the question, "Why choose here?" – to live, work, play, invest. We'll discuss early in the project what 'model' or framework will be most useful for Goodhue, but whether it's a galvanizing manifesto or a formal and structured brand positioning statement, we'll deliver a clear, but concise, way of telling the Goodhue story. Concurrently, we'll also explore tagline options and present to you a shortlist of 6-10 options for review, refinement, and validation.

Design exploration: Our approach to design is highly collaborative and iterative. Our end goal is to provide the County with a robust brand toolkit – including a new logo/wordmark to complement the seal, a refreshed "look and feel" including color palette, typography, imagery treatments, and graphic devices (patterns, favicons, social media identifiers, icons and the like) that will reinforce your presence across all media and formats. The reason we talk about a "systems" approach is because we know how broadly the brand identity must be adapted for different services yet still remain distinct and recognizable. Any healthy design system also needs to evolve and adapt over time without losing its core visual DNA. It needs to be "campaign-able" in terms of ongoing marketing but remain a highly recognizable and coherent system.

Workshop 4: With the Steering Committee we'll review a broad range of strategic and creative territories. We're seeking a brand identity that is meaningful, compelling, and differentiating for the region, and we'll rely on the Steering Committee's guidance to ensure we ultimately check all three of those boxes and prepare 2-3 distinct identity and tagline options for additional community consultation. We'll explore a range and work to narrow down to 2 to 3 options to continue to update and refine.

Brand refinements: Based on input from the workshop, we will dig deeper in the 2-3 most promising territories to refine the look and feel approaches and build out sample applications to demonstrate the potential of each. At this stage we will marry the design with the newly developed tagline options and play out recommended brand architecture scenarios for your various departments. Our goal is to demonstrate opportunities for a more consistent and cohesive County voice across all departments and channels as well as a versatile community brand that can serve the needs of multiple partners.

Stakeholder survey (brand scenarios): As in the Discovery phase, we will create an online survey for local participants and stakeholders to review the distinct approaches. Our questions will probe the perceived strengths of each approach – how well each reflects the County's character, what each conveys, how adaptable is the system for co-branding and adaptation with local partners, and more. Trajectory will write and design the survey as well as tabulate results. Your team will be responsible for survey distribution and promotion.

Implementation

- Final refinements
- Design files and applications
- Brand guidelines

Finalize brand narrative, tagline, key messaging: With the feedback from the survey and discussions with our Steering Committee and project team, Trajectory will make final refinements and deliver a recommendation on a brand story and key messages, tagline, and the complete visual identity system. As part of this step we anticipate a final presentation or review with our Steering Committee, as well as a presentation to Council.

Design files and applications: We will deliver all final logo files in all relevant formats (B&W, 1-color, full-color, reverse).

We'll also design and develop a starter set of business applications, including:

- business cards, letterhead, PowerPoint template
- Social media favicons, backgrounds, and sample post template(s)
- 2-3 print and digital ad templates

We strive to ensure our files are easy to work with and developed in the programs your team is most comfortable working with.

Brand guidelines: We'll write and design the brand guidelines that introduces the brand – its story, tagline, logo, and complete visual system - and offers guidance on how to bring it to life effectively. The guidelines will include: all final brand logos, fonts, color palette for use in print and digital; examples of “look & feel” across a range of applications.

Typically, guidelines are delivered digitally, as a PDF, a simple HTML site or through a monthly subscription hosting service like Frontify. Our estimate is based on producing a PDF version but we're happy to discuss the advantages of a more robust online version that the city's project team can host and manage.

Working together

> Schedule

The table below provides a high-level overview of the project timeline. This is based on our early hypothesis of the work to be completed, based on the process outlined on the previous pages. We remain flexible and nimble and will adapt, within reason, to accommodate your schedule and key dates for deliverables.

	June	July	August	September
Phase 1: Discovery				
Project kickoff	■	■		
County brand audit		■		
Comparables & best practice		■	■	
Stakeholder interviews			■	
Community engagement			■	■
Phase 2: Brand development				
Insights workshop		■	■	
Narrative and tagline development			■	■
Design exploration			■	■
Brand review workshop				■
Options refinement				■
Stakeholder survey				■
Phase 3: Creative expression				
Final refinements				■
Files and brand applications				■
Brand guidelines				■

Value add

> Implementation value add: Smart tools and techniques for multi-stakeholder projects

Project management

We use a variety of online collaboration tools for effective project management and client engagement, including Howspace, MIRO, Figma, Canva, Google Suite, Typeform, ToDoist, Slack, Asana, and more

Projects involving large, multi-stakeholder groups like Goodhue require exceptional project management. Responsiveness, scheduling, strict adherence to budgets – these are all vitally important. Trajectory has developed a highly effective project management methodology that ensures effective project delivery, despite any surprises along the way (like pandemics). Key components of our approach include:

- Addressing administrative issues at initial kickoff meeting including project governance and approvals processes
- Establishing project schedules and key milestones with updates as required
- Management of online workspaces to facilitate file sharing and team communications
- Advanced distribution of meeting background materials, agendas, etc.
- Immediate identification of key issues/bottlenecks potentially affecting project delivery and the schedule

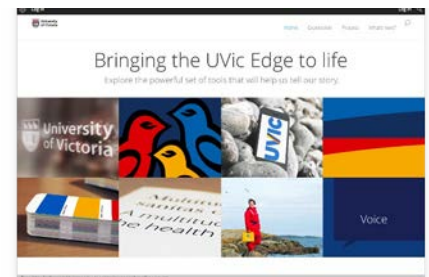
We also bring a rich set of consulting strategies, tactics, and service offers that can enhance any brand program. We'd be delighted to discuss any and all of these in greater detail, but here's a sampling of the value-add we can bring to this project:

Implementation tools

Implementation is what determines how effective brand programs will be. The best strategies and design platforms can flounder without supporting tools that empower users (internal or external) with on-demand guidance and easy-to-use tools. Trajectory has developed a suite of resources to ensure that our clients' brand roll-outs are smart, impactful and cost-effective.

→ Online training:

Large, multi-faceted organizations often struggle to make staff aware of their role in shaping brand experiences. Using mobile-enabled platforms like Howspace, we're able to deliver short, tailored training modules incorporating video and team-specific content to staff. Example: Toronto's CN Tower trained 700 staff on its new "Elevate Celebrate" visitor experience in one week prior to reopening after its COVID-19 lockdown. Example 2: University of Victoria launched its refreshed brand internally with a custom microsite with rich storytelling to introduce the 'UVic Edge.'

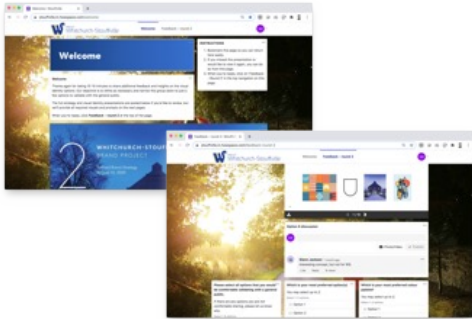


→ Own-It workshops:

This series of customized workshops is ideal for large, decentralized organizations where departments have some degree of autonomy over their communications. The Own-It program uses the overarching brand strategy and image platform as a framework for creating specific messaging, service and experiential adaptations for specific markets or audiences. Example: Universities have used our Own-It approach to help faculties create "on brand" strategies for their specific disciplines within the larger institutional brand context.

Value add

> Implementation value add: Smart tools and techniques for multi-stakeholder projects



→ Collaboration platforms:

Fostering collaborations is a pillar of many brand strategies. But building networks and sharing resources requires deliberate interventions. By continually exploring best practices in cost-effective networking and collaboration resources, we help identify and implement powerful community-building programs.

Here's an example of our online Homebase for the City of Stouffville and the University of Athabasca, both designed to support continuous feedback from project steering committees throughout the project.

Communication tools

→ Brand Playbooks:

Brand Playbooks act as powerful “primers” for anyone who is directly, or indirectly, supporting your brand program. A digest of introduction to your brand, this “who, what, why, when, where, how” synopsis typically covers: market context, brand strategy essentials, messaging by audience types, communications and marketing examples, a call to action and ways to get involved. Example: Regina Economic Development <https://economicdevelopmentregina.com/about/story/>

→ SmartStories:

Based on the Shorthand interactive digital stories platform, Trajectory integrates editorial writing and design to deliver compelling content that brings your narrative to life.

Examples: <https://www.trajectoryco.com/smartstories>



→ Mixed Reality:

Augmented and virtual reality applications as in situ communications and experiences. We're building some cool stuff right now for the CN Tower.

→ Facilitation techniques

Team Trajectory uses a range of facilitation techniques in our workshops including:

- Systems Innovation (certified): systems innovation methods for complex challenges
- VUCA Canvas (certified): Assassin organizational capabilities for volatile, uncertain, complex, and ambiguous (VUCA) times
- Liberating Structures: fostering meaningful, lively participation in groups
- Appreciative Inquiry: focuses on leveraging an organization or team's core strengths, rather than its weaknesses.

Partners

We're collaborators by nature. Ask about our partnerships with the brightest and best in these arenas: Media buying, Quantitative research, Geofencing data & analytics, Web development, Audio branding, Social content strategies, Interactive maps, Publishing, and podcasts.

Professional fees

> Professional fees

The process we have suggested will require careful review by both teams and we anticipate this to be the very first step of the project – ensuring we are aligned on the right process for the right price. We remain flexible to adapt our process.

Phase 1: Discovery	
Project kickoff + workshop 1	
County brand audit	
Comparables + best practice	
Stakeholder interviews	
Community engagement	
Phase 1 fees:	\$7,000
Phase 2: Brand development	
Insights workshop	
Narrative and tagline development	
Design exploration	
Brand review workshop	
Options refinement	
Stakeholder survey	
Phase 2 fees:	\$28,000
Phase 3: Implementation	
Final refinements	
Files and brand applications	
Brand guidelines	
Phase 3 fees:	\$10,000
Travel contingency	\$2,500
Total project fees:	\$47,500

Notes on project fees

- We include 2 rounds of revisions for all deliverables. If major changes in scope are required, Trajectory will identify these and provide updated estimates for approval before proceeding with the work.
- Our fees are exclusive of applicable taxes.
- Our fees are exclusive of any legal trademarking that may be required/desired for taglines or logos.
- Our fees do not include any costs for production, printing, photography, illustration or other external costs.
- Travel expenses include 1 or 2 in-person visits for 2 individuals, TBD.
- All project management fees are included.
- All fees are shown in \$USD

Hourly rates (blended) for additional services

Design	\$140/hr
Production	\$80/hr
Strategy	\$200/hr
Writing	\$100/hr
Workshop facilitation	\$200/hr
Account management	\$120/hr



Jess Greenwood, P.E.
Public Works Director/County Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, Public Works Director

RE: 2 May 2023 County Board Meeting
Approve the Establishment of School Zone Speed Limits on CSAH 66

Date: 27 April 2023

Summary

It is requested that the County Board approve the establishment of school zone speed limits on CSAH 66 (Pioneer Road) near Twin Bluff Middle School in Red Wing.

Background

In 2012, the Red Wing School District and the City of Red Wing, in cooperation with the County, were awarded a Mn/DOT SRTS Planning Grant for Twin Bluff Middle School. In 2013, a plan was finalized and implementation began. Since 2013, numerous plan recommendations, such as the construction of the Twin Bluff Road/Pioneer Road Roundabout and installation of rectangular rapid flashing beacons (RRFBs), and program recommendations, including Walking Wednesdays, have been implemented. The 2013 SRTS plan recommended performing an Engineering Study for the possible establishment of School Speed Zones around Twin Bluff Middle School. State statute allows local agencies to establish a school speed limit within a school zone of a public or non-public school upon the basis of an engineering and traffic investigation as prescribed by the Commissioner of Transportation. In 2020, the City received a SRTS grant to fund the required engineering/traffic investigation, and in 2021, County, City, and School District staff worked with an engineering consultant to finalize the study. The grant covered 100% of the study costs, which recommended a school speed zone near Twin Bluff Middle School. A map of the proposed school speed limit zone is attached. The current posted speed limit on CSAH 66 is 40 mph.

Alternatives

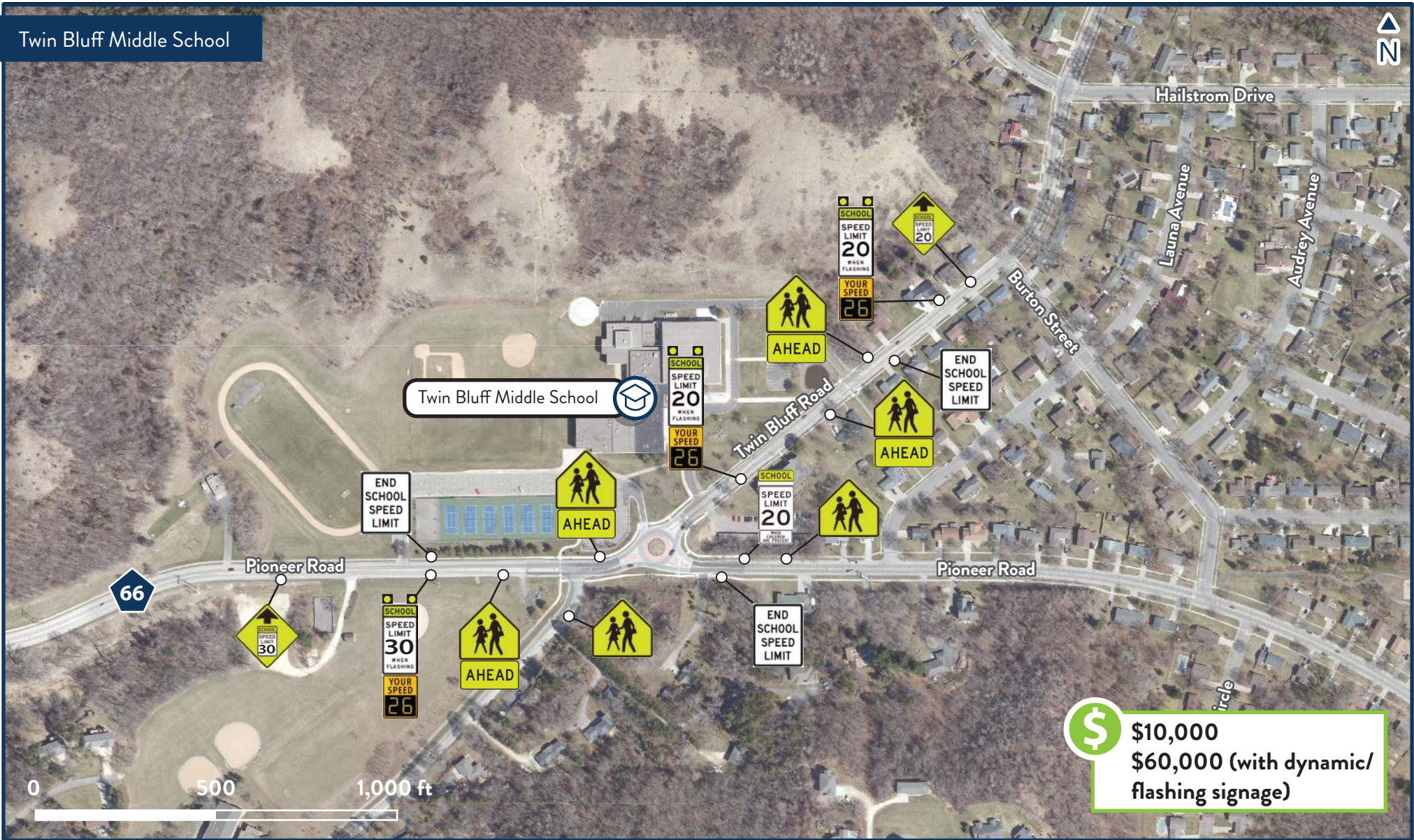
- Approve the establishment of speed zones on CSAH 66 near Twin Bluff Middle School.
- Take no action and leave the current speed limits on CSAH 66 in place.

Recommendations

It is the recommendation of staff that the County Board approve the establishment of school speed zone limits along CSAH 66 (Pioneer Road) near Twin Bluff Middle School in Red Wing. County staff would continue to work with the City and School District on sign placement, pavement markings, and other details associated with the school zone speed limit.

"To effectively promote the safety, health, and well-being of our residents"

Twin Bluff Middle School



SZ2. Proposed School Zone and Associated Signage

Red Wing, MN

Note: A sign inventory and detailed review of sight lines, roadway topography, and curvature was not completed due to the scope of this study. The sign locations are approximate and planning-level in design. Further review and design is required prior to implementation.

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

02 May

Moved by C/____, seconded by C/____ and carried to approve the establishment of school zone speed limits on CSAH 66 (Pioneer Road) near Twin Bluff Middle School in Red Wing.

WHEREAS, the Minnesota Department of Transportation (MnDOT) administers the Safe Routes to School (SRTS) grants program which provides federal and state funding for projects to improve safety conditions and promote students walking and biking to school; and

WHEREAS, the City of Red Wing, in cooperation with the Red Wing School District, Goodhue County, successfully completed SRTS Plans for Twin Bluff Middle School in 2013 with many recommendations being implemented; and

WHEREAS, the City, School District, County, and MnDOT successfully completed a SRTS Engineering Study in 2021 to further advance remaining recommendations from the SRTS Plans; and

WHEREAS, the City proposes to establish school zone speed limits on several roads adjacent to Twin Bluff Middle School, including CSAH 66 (Pioneer Road), and

WHEREAS, approval from the County Board is needed to establish a school speed zone limit on CSAH 66; and

WHEREAS, County staff recommends approving the establishment of a school zone speed limit on CSAH 66.

NOW THEREFORE, BE IT RESOLVED, that the Goodhue County Board of Commissioners does hereby approve the establishment of school zone speed limits of 30 MPH "When Flashing" on CSAH 66 west of Twin Bluff Road.

State of Minnesota

County of Goodhue

Flanders	Yes ___	No ___
Anderson	Yes ___	No ___
Betcher	Yes ___	No ___
Majerus	Yes ___	No ___
Greseth	Yes ___	No ___

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 2nd day of May, 2023, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota this 2nd day of May, 2023.

Scott Arneson

County Administrator



Jess Greenwood, P.E.
Public Works Director/County Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, Public Works Director

RE: 2 May 2023 County Board Meeting – CONSENT AGENDA
Award CSAH 2 Bridge Replacement Contract – S.A.P. 025-602-032

Date: 26 April 2023

Summary

It is requested that the County Board award the CSAH 2 bridge replacement construction contract to the lowest responsible bidder.

Background

Bids for the bridge replacement contract were opened Tuesday, April 25, 2023. The contract consists of the construction of one bridge:

Replace Bridge 25501 on CSAH 2 with Bridge 25625

Three bids were received.

Alternatives

- Award the work to the lowest responsible bidder.
- Award to another bidder.
- Reject all bids.

Recommendations

It is the recommendation of staff to award the CSAH 2 Bridge Construction Contract to Redstone Construction, LLC of Mora, MN with the lowest responsible bid of \$1,062,727.00; additionally, staff is requesting change order authority in an amount not to exceed available funding.

Abstract of Bids

<u>Company</u>	<u>Bid Amount</u>	<u>%over/under estimate</u>	
Redstone Construction, LLC	\$1,062,727.00	0.93%	OVER
ICON Constructors, LLC	\$1,139,947.50	8.27%	OVER
Structural Specialties Inc.	\$1,292,610.50	22.77%	OVER

**BOARD OF COUNTY COMMISSIONERS
GOODHUE COUNTY, MINNESOTA**

Date: 02 May 2023

Moved by _____, seconded by _____ and carried to approve the award of bid for the CSAH 2 Bridge Construction Contract SAP 025-602-032, to Redstone Construction, LLC of Mora, MN, with the lowest responsible bid of \$1,062,727.00 based on staff reports and findings of fact; and to allow staff change order authority in an amount not to exceed available funding.

State of Minnesota
County of Goodhue

Flanders	Yes	___	No	___
Anderson	Yes	___	No	___
Majerus	Yes	___	No	___
Betcher	Yes	___	No	___
Greseth	Yes	___	No	___

I, Scott Arneson, duly appointed, qualified and County Administrator of the County of Goodhue, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Goodhue County, Minnesota at their session held on the 2nd day of May 2023, now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Red Wing, Minnesota, this 2nd day of May 2023.

Scott Arneson
County Administrator

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

To: County Board
From: Land Use Management
Meeting Date: May 2, 2023
Report date: April 24, 2023

CONSIDER: Request for CUP to Establish a Liquid Manure Storage Basin Exceeding 500,000 Gallons

Request, submitted by Anthony Scheffler (Owner) to construct a concrete liquid manure storage basin capable of holding up to 2,700,000 gallons at a 275.5 animal unit dairy facility that contains a confinement barn, partial confinement barns, and open lot areas without runoff controls.

Application Information:

Applicant: Anthony Scheffler (Owner)
Address of zoning request: 14874 410th ST, Zumbrota, MN 55992
Parcel(s): 38.009.0200
Abbreviated Legal: Part of the NE ¼ of the NE ¼ of Section 09 TWP 110 Range 16 in Minneola Township
Township Information: Minneola Township signed acknowledgment of the CUP request on March 8, 2023, with no additional comments.
Zoning District: A1 (Agriculture Protection District)

Attachments and links:

Application and submitted project summary
Site Map(s)
Feedlot Officer Odor OFFSET calculations (Kelsey Petit, Feedlot Officer)
April 17, 2023 DRAFT Planning Commission meeting minutes
Goodhue County Zoning Ordinance (GCZO):
<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

Background:

The Applicant has an existing Feedlot registration for a 275.5 animal unit dairy facility. They are requesting to construct a 256-foot by 153-foot concrete liquid manure storage basin capable of holding up to 2,700,000 gallons to aid in the collection of runoff and manure management.

The Goodhue County Zoning Ordinance (GCZO) requires CUP approval for any animal waste storage basins exceeding 500,000 gallons.

Project Summary:

Property Information:

- The 37.9-acre (approximate) property includes a dwelling, four accessory sheds, two cattle barns (one north of the proposed manure storage basin and one to the east), and tilled cropland.
- The parcel and all adjacent properties are zoned A1. Surrounding land uses are primarily agricultural (feedlots and row-crop agriculture). The immediate area has very low-density residential uses.
- Site access is via a crushed aggregate driveway located off 410th Street (crushed aggregate road) on the north side of the property. Emergency vehicle access appears adequate to service the property. The Applicant has stated they intend to establish a service road leading directly to the manure basin.

Feedlot Facilities:

- The Applicants are proposing to construct a 256-foot by 153-foot concrete manure storage basin capable of holding 2,700,000 gallons southwest of the existing cattle barns. The proposed manure storage basin will be used for the southerly two barns to manage the area as a confined feeding operation.

Odor Offsets/Setbacks:

- New construction on existing Feedlots is required to meet a 91% Odor Annoyance-Free Rating distance (as determined by the Odor OFFSET Evaluation Model) to existing dwellings. The proposed manure storage basin achieves a 93% Odor Annoyance-Free Rating distance to the nearest dwelling (on parcel 38.009.0201 owned by Anthony Scheffler TTEE), approximately 800 feet to the northeast.
- There are currently 6 dwellings located in Section 09. As an A1 zone, a maximum of 4 dwellings are allowed in the section and there is no more dwelling density available in the section. The sections to the east and west are also “full” A1 zoned sections. New dwellings cannot be located within 1,000 feet or 94% Odor Annoyance-Free Rating distance (as determined by the Odor OFFSET Evaluation Model) to existing Feedlot operations.
- The proposed manure storage basin is sited to comply with all other setback standards of the GCZO including property lines, wells, septic systems, Shoreland, Floodplains, sinkholes, and Blufflands. The site is not located within an abandoned quarry.

Drainage/Landscaping:

- The site has relatively limited topographic relief with slopes of approximately 3.0% in the project area. The landscape drains generally towards the southeast towards an existing field drainage way.
- There is an identified wetland located to the west of the project site. A silt fence will be installed along the west and south side of the project area prior to excavation activities and maintained until 70% vegetative cover is established. A 1-foot tall temporary earthen berm will be constructed north of the proposed manure basin to divert stormwater runoff away from the facility during construction.
- A 4-foot tall woven wire fence will be constructed along the perimeter of the manure storage basin and include warning signs for safety.

Nutrient/Waste Management:

- The manure storage basin will accommodate approximately 12 months of manure storage capacity.
- The Applicant stated the pit will take 3 to 4 days to empty, and manure will be land applied via hose in the spring or fall. The Applicants have provided appropriate manure ownership transfer and land spreading agreements.
- The manure storage basin will be capable of holding up to 2,700,000 gallons. This accounts for liquid manure, runoff, and one foot of freeboard.

County Feedlot Officer/SWCD Comments:

- Goodhue County Feedlot Officer Kelsey Petit reviewed the Application and provided the following comments: *“Currently Scheffler Dairy are hauling manure each day from the dairy facility to nearby fields. On-site there is an existing slurry store that has not been utilized for manure storage since 2009 when Scheffler Dairy switched bedding materials. The proposed concrete 256 x 153 x 14 manure storage area (2.7 million gallons), allows the Schefflers to maximize the nutrient value of manure by land applying the dairy manure when the crops need it and/or when field conditions are fit. The design, operation, and maintenance of this proposed manure storage basin appears to meet state and county requirements to provide sufficient protection of water resources. With the 120 acres of their own land and another 1,002 acres of land application agreements for receiving manure, the Scheffler's will be able to effectively utilize the dairy manure as valued fertilizer. The manure storage area will also be correcting a pollution hazard by collecting open-lot runoff and milk-house wastewater from the dairy facility.”*

- Goodhue County Natural Resource Specialist Chad Hildebrand reviewed the Application and provided the following comments: *“The wetlands located on the property will not be impacted by the proposed manure storage basin as laid out by the proposed plans. I communicated with the engineer on the project to assure the Wetland Conservation Act was followed if required. Additionally, I worked with them to ensure proper erosion control measures were in place to protect any wetland violations.*

I would like to point out that this project is located within the Greater Zumbro River Watershed. The Zumbro River Watershed Comprehensive Management Plan identifies these types of projects as priorities. We encourage landowners to implement Best Management Practices (BMPs) like a manure storage basin to help meet pollution reduction goals set for the watershed. As stated by the County Feedlot Officer, this practice will allow the landowner to store the manure during the winter months and apply it onto production ground during times of the year when crops can utilize the nutrients effectively.”

PAC Findings of Fact:

1. The proposed manure storage basin does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The use is located in an A1 (Agriculture Protection District) zone which is intended to allow for large-scale farming operations. There is also very low residential density in the surrounding area which limits the potential for future land-use conflicts. The proposal appears harmonious with the established uses in the vicinity which include primarily cropland and animal agriculture operations.
2. The manure storage basin is not anticipated to impede the normal and orderly development or improvement of surrounding vacant property for uses predominant to the area. The proposal meets or exceeds all setback and development standards of the Goodhue County Zoning Ordinance and appears compatible with adjacent land uses.
3. A review of the Applicant’s submitted project summary indicates adequate utilities, access roads, drainage, and other necessary facilities are available to accommodate the proposed use.
4. The property contains area to provide sufficient off-street parking and loading space to serve the proposed use and meet the Goodhue County Zoning Ordinance’s parking requirements.
5. The submitted plans detail adequate measures to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance.

PAC Recommendation:

The Planning Advisory Commission recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the request for CUP, submitted by Anthony Scheffler (Owner), to construct a concrete liquid manure storage basin capable of holding up to 2,700,000 gallons at a 275.5 animal unit dairy facility that contains a confinement barn, partial confinement barns, and open lot areas without runoff controls.

Subject to the following conditions:

1. The manure storage basin shall be constructed according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21 (Agriculture Protection District) and Article 13 (Confined Feedlot Regulations);
3. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

**PLANNING ADVISORY COMMISSION
GOODHUE COUNTY, MN
April 17, 2023 MEETING MINUTES
DRAFT**

The meeting of the Goodhue County Planning Advisory Commission was called to order at 6:00 PM by Chair Chris Buck at the Goodhue County Government Center in Red Wing.

Roll Call

Commissioners Present: Tom Gale, Richard Miller, Darwin Fox, Chris Buck, Marc Huneke, Howard Stenerson, Richard Nystuen, and Todd Greseth.

Commissioners Absent: Carli Stark

Staff Present: Land Use Director Lisa Hanni, Zoning Administrator Samantha Pierret, and Zoning Administrative Assistant Patty Field.

1. Approval of Agenda

¹Motion by Commissioner Miller; seconded by Commissioner Huneke to approve the meeting agenda.

Motion carried 8:0

2. Approval of Minutes

²Motion by Commissioner Greseth; seconded by Commissioner Fox to approve the previous month's meeting minutes.

Motion carried 8:0

3. Conflict/Disclosure of Interest

Commissioner Greseth will not be participating in this Public Hearing due to a conflict of interest.

4. Public Hearings

PUBLIC HEARING: Request for CUP to Establish a Liquid Manure Storage Basin Exceeding 500,000 Gallons

Request, submitted by Anthony Scheffler (Owner) to construct a concrete liquid manure storage basin capable of holding up to 2,700,000 gallons at a 275.5 animal unit dairy facility that contains a confinement barn, partial confinement barns, and open lot areas without runoff controls. Parcel 38.009.0200. 14874 410th Street Zumbrota MN, 55992. Part of the NE ¼ of the NE ¼ of Section 9, TWP 110, Range 16 in Minneola Township, Goodhue County. A-1 Zoned District.

Pierret presented the staff report and attachments.

Commissioner Nystuen asked why they chose to use concrete.

**PLANNING ADVISORY COMMISSION
GOODHUE COUNTY, MN
April 17, 2023 MEETING MINUTES
DRAFT**

Anthony Scheffler (Owner) said that concrete has the best longevity and it is more attractive to the neighborhood.

Chair Buck Opened the Public Hearing

³After Chair Buck called three times for comments it was moved by Commissioner Nystuen and seconded by Commissioner Huneke to close the Public Hearing.

Motion carried 7:0 (Greseth Abstained)

Commissioner Stenerson said he likes this option better than the rubber liner because you can't poke holes in it. He is impressed that they can catch all of the runoff and believes this is a great plan.

⁴It was moved by Commissioner Stenerson and seconded by Commissioner Nystuen for the Planning Advisory Commission to:

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

Recommend the County Board of Commissioners **APPROVE** the request for CUP, submitted by Anthony Scheffler (Owner), to construct a concrete liquid manure storage basin capable of holding up to 2,700,000 gallons at a 275.5 animal unit dairy facility that contains a confinement barn, partial confinement barns, and open lot areas without runoff controls. Subject to the following conditions:

1. The manure storage basin shall be constructed according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 21 (Agriculture Protection District) and Article 13 (Confined Feedlot Regulations);
3. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

Motion carried 7:0 (Commissioner Greseth Abstained)

Other Discussion

Discussion of Ordinance Amendments (Rural Tourism)

Pierret said that the ordinance subcommittee has met two times to discuss proposed revisions to the zoning ordinance regarding Non-Agricultural Uses Associated with Ag Tourism and also some definition cleanup. The subcommittee decided to bring this to the entire board for further discussion. They would like for the larger group to discuss rural tourism and where it is allowed. The question is should rural tourism be allowed as a conditional use in the A-1, A-2, and A-3 Districts as well as the Business (B) District.

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

Parcel # 38-009-0200

Permit# 2230009

PROPERTY OWNER INFORMATION

Last Name <u>Scheffler</u>	First <u>Anthony</u>	Email [REDACTED]
Street Address <u>14976 410th St</u>		Phone [REDACTED]
City <u>Zumbrota</u>	State <u>Mn</u> Zip <u>55992</u>	Attach Legal Description as Exhibit "A" <input type="checkbox"/>
Authorized Agent		Phone
Mailing Address of Landowner: <u>14976 410th St Zumbrota Mn 55992</u>		
Mailing Address of Agent:		

PROJECT INFORMATION

Site Address (if different than above): 14974 410th St Zumbrota Mn 55992

Lot Size _____ Structure Dimensions (if applicable) 158 feet X 254 feet X 15 feet

What is the conditional/interim use permit request for? Manure Pit

Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized
I scrape and haul every day on my dairy. We want to build a cement lined pit for 365 Day storage. This will allow us to inject manure on my fields in good weather and I will be able to use the Nitrogen better.

DISCLAIMER AND PROPERTY OWNER SIGNATURE

I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.

Signature of Landowner: Anthony Scheffler Date 2-24-2023

Signature of Agent Authorized by Agent:

TOWNSHIP INFORMATION Township Zoning Permit Attached? If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature [Signature] Title Clerk Date 3-8-2023

Comments:

COUNTY SECTION COUNTY FEE \$350 RECEIPT # 18004 DATE PAID March 14 2023

Applicant requests a CUP/IUP pursuant to Article _____ Section _____ Subdivision _____ of the Goodhue County Zoning Ordinance

What is the formal wording of the request?

Shoreland _____ Lake/Stream Name _____ Zoning District _____

Date Received _____ Date of Public Hearing _____ DNR Notice _____ City Notice _____

Action Taken: Approve Deny Conditions:

RECEIVED

MAR 14 2023

Land Use Management

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

PROJECT SUMMARY

Please provide answers to the following questions in the spaces below. If additional space is needed, you may provide an attached document.

1. Description of purpose and planned scope of operations (including retail/wholesale activities).

365 Day Storage manure pit. This will allow us to Better use our Manure for fertilizer and haul & Inject in good weather. This Structure should help the next generation be good land Stewards

2. Planned use of existing buildings and proposed new structures associated with the proposal.

We Plan on to continue our Barns and Sheds and maintain our Cattle Numbers

3. Proposed number of non-resident employees.

We are all Family Labor We may consider hiring a part time employee at some point while my kids go to college

4. Proposed hours of operation (time of day, days of the week, time of year) including special events not within the normal operating schedule.

We plan on hauling out of the pit in the fall after crops have been harvested. We Milk cows am/pm every day from 5am to 8pm

5. Planned maximum capacity/occupancy.

2,700,000 gallons

6. Traffic generation and congestion, loading and unloading areas, and site access.

When hauling manure they may need to use the Road, when hauling it should take 3 to 4 days and most fields are close

7. Off-street parking provisions (number of spaces, location, and surface materials).

N/A

8. Proposed solid waste disposal provisions.

We will have a dumpster available when constructing the pit

9. Proposed sanitary sewage disposal systems, potable water systems, and utility services.

N/A

10. Existing and proposed exterior lighting.

11. Existing and proposed exterior signage.

Safety signs will be placed around the pit

12. Existing and proposed exterior storage.

13. Proposed safety and security measures.

We have in the plans to build a mesh wire fence around the pit, we will have safety signs up

14. Adequacy of accessibility for emergency services to the site.

We will have a service road from the manure pit to the road

15. Potential for generation of noise, odor, or dust and proposed mitigation measures.

When hauling out the pit there is potential for some odor, it should take about 3 to 4 days to empty the pit

16. Anticipated landscaping, grading, excavation, filling, and vegetation removal activities.

The pit will be located in the pasture, with minimal disturbances. Grass will be planted on bare ground after construction

17. Existing and proposed surface-water drainage provisions.

The surface water from the lots will drain into the pit. We will be installing a tile around the pit

18. Description of food and liquor preparation, serving, and handling provisions.

N/A

19. Provide any other such information you feel is essential to the review of your proposal.

My family milks 150 cows for 4 generations. We feel that this manure pit project will help us be better land stewards and use less commercial fertilizers. Also, the pit will help the next generation keep the dairy in business and help us be good neighbors.

TOWNSHIP ZONING APPLICATION

TOWNSHIP NAME Minnetonka

Goodhue County

Parcel # 38-009-0200

APPLICANT INFORMATION

Last Name	<u>Scheffler</u>	First	<u>Anthony</u>	M.I.	<u>D</u>
Street Address	<u>14976 410th St</u>			Phone	[REDACTED]
City	<u>Zumbrota</u>	State	<u>Mn</u>	ZIP	<u>55992</u>
Email Address	[REDACTED]				
Township	<u>110</u>	Range	<u>16</u>	Section	<u>9</u>

PROJECT INFORMATION

Site Address	<u>14874 410th St Zumbrota mn 55992</u>				
Zoning District	Lot Size	<u>158' x 254'</u>	Structure Dimensions	<u>158' x 254' x 15'</u>	
Type of Project	<u>Manure Pit</u>	Proposed Use	<u>Year Storage Manure Pit</u>		
Structure Type	<u>Concret</u>	Replacement?	YES <input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
Variance #	_____ Conditional Use Permit # _____				

GPS Coordinates _____

DISCLAIMER AND SIGNATURE

I hereby apply for a zoning permit and I acknowledge that the information above is complete and accurate, that the work will be in conformance with the ordinances and codes of Goodhue County. The applicant also understands by signing this application he / she could be held responsible as representative of this project for any violation of compliance with all applicable laws and ordinances of Goodhue County. This permit may be suspended or revoked if the permit has been issued in error or on the basis of incorrect information supplied or in violation of any ordinance or regulation of Goodhue County. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not.

Signature _____ Date _____

TOWNSHIP APPROVALS

I hereby certify that the above described project has been approved by the Township Board, and the structure and use will meet all Township Codes and Ordinances if constructed as indicated.

Signature [Signature] Title Clerk Date 3-8-2023

Signature _____ Title _____ Date _____

Application fee 240 Receipt Number _____

Odors From Feedlots Setback Estimation Tool

OFFSET Ver 2.0
University of Minnesota
10/1/2017

Farm Name	Tony Scheffler 99% Odor Offset
Address or County	Goodhue County
Evaluator	K. Petit Goodhue CFO
Date	2/27/2023

Clear All

OFFSET
Annoyance-free
more than 99%

Source Edge to Nearest Neighbor (ft)	19,286.49
Source Edge to Property Line (ft)	222

Building Sources

Building Type	Width (ft)	Length (ft)	# of Similar Sources	Total Area (sqft)	Control Technology	% air treated
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	Biofilter	

AREA SOURCES

Source Description	Shape	Width (ft) (or Dia)	Length (ft)	Area (sqft)	Control Technology
Earthen manure storage	Rectangle	153	256	39168	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None

Building Sources	
Add Source Type	
Name of Source	
Odor Flux (ou/s/m2)	
H2S Flux (ug/s/m2)	
NH3 Flux (ug/s/m2)	
Documentation	
Add a Control Technology	
Name of technology	
Odor reduction (%)	
H2S reduction (%)	
NH3 Reduction (%)	
Documentation	

Area Sources	
Add a Source Type	
Name of Source	
Odor Flux (ou/s/m2)	
H2S Flux (ug/s/m2)	
NH3 Flux (ug/s/m2)	
Documentation	
Add Control Technology	
Name of technology	
Odor reduction (%)	
H2S reduction (%)	
NH3 Reduction (%)	
Documentation	

OFFSET Summary and Results

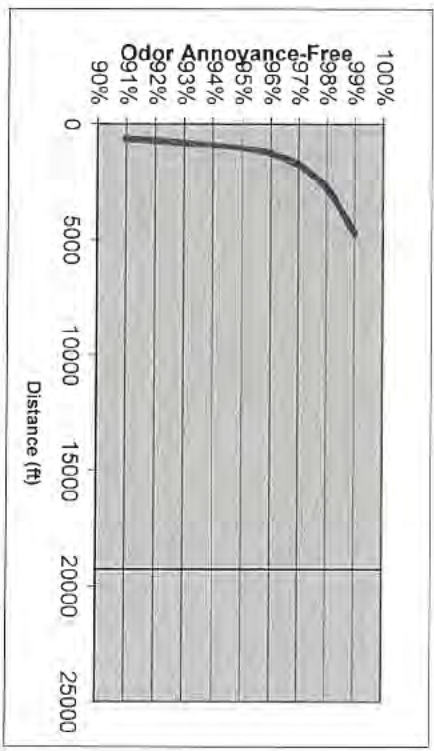
Farm Name: Tony Scheffer 99% Odor Offset
 County: Goodhue County
 Evaluator: K. Pettit Goodhue CFO
 Date: 2/27/2023



Source Characteristics Summary	Similar Sources	Emit Area sq ft	Control Technology Type	Flux Rates (with control technology)			Source Emission Rates*												
				Percent Treated	Odor ou/s/m2	OFFSET OER	H2S ug/s/m2	Ammonia ug/s/m2	Odor ou/s	H2S ug/s	Ammonia ug/s								
Area Sources																			
Earthen manure storage		39168	None		14.0	13	25.3	107.0		50970	92109	389554							

*Includes control technologies

Site Emissions	Total Site Area (ft ²)	39,168
Total Odor Emission Factor (TOEF)		51
Total Site H2S Emissions (mg/s)		92
Total Site H2S Emission AVERAGE (lbs/day)		18
Total Site H2S Emission MAX (lbs/day)		35
Total Site H2S Emissions (tons/yr)		3
Total Site Ammonia Emissions (mg/s)		390
Total Site Ammonia Emission AVERAGE (lbs/day)		74
Total Site Ammonia Emissions MAX (lbs/day)		148
Total Site Ammonia Emissions (tons/yr)		14
Source Edge to Nearest Neighbor (ft)		19286.5
OFFSET Annoyance-Free Frequency		0%



Odors From Feedlots Setback Estimation Tool

Farm Name	Tony Scheffler
Address or County	Goodhue County
Evaluator	K. Petit Goodhue CFO
Date	2/27/2023

Clear All

OFFSET Ver 2.0
University of Minnesota
1/21/2017

OFFSET
Annoyance-free
93%

Source Edge to Nearest Neighbor (ft)	800
Source Edge to Property Line (ft)	222

Building Sources

Building Type	Width (ft)	Length (ft)	# of Similar Sources	Total Area (sqft)	Control Technology	% air treated
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	None	
None				0	Biofilter	

AREA SOURCES

Source Description	Shape	Width (ft) (or Dia)	Length (ft)	Area (sqft)	Control Technology
Earthen manure storage	Rectangle	153	256	39168	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None
None	Rectangle			0	None

Building Sources	
Add Source Type	
Name of Source	
Odor Flux (ou/s/m2)	
H2S Flux (ug/s/m2)	
NH3 Flux (ug/s/m2)	
Documentation	
Add a Control Technology	
Name of technology	
Odor reduction (%)	
H2S reduction (%)	
NH3 Reduction (%)	
Documentation	

Area Sources	
Add a Source Type	
Name of Source	
Odor Flux (ou/s/m2)	
H2S Flux (ug/s/m2)	
NH3 Flux (ug/s/m2)	
Documentation	
Add Control Technology	
Name of technology	
Odor reduction (%)	
H2S reduction (%)	
NH3 Reduction (%)	
Documentation	

OFFSET Summary and Results

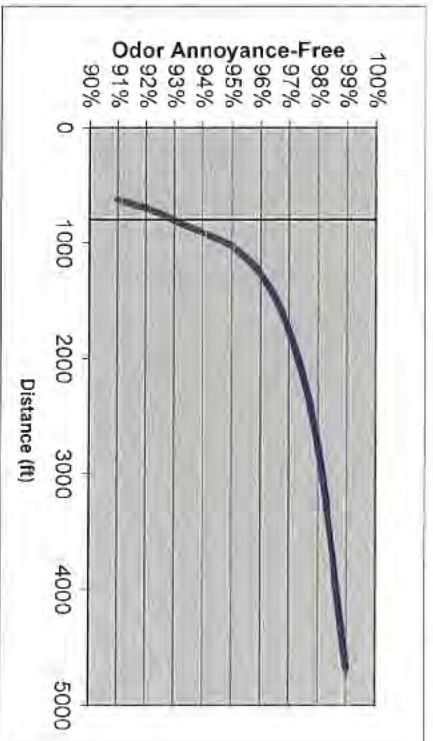
Farm Name Tony Scheffler
County Goodhue County
Evaluator K. Petit Goodhue CFO
Date 2/27/2023



Source Characteristics Summary	Similar Sources	Emit Area sq ft	Control Technology Type	Flux Rates (with control technology)			Source Emission Rates*												
				Percent Treated	Odor ou/s/m2	OFFSET OER	H2S ug/s/m2	Ammonia ug/s/m2	Odor ou/s	H2S ug/s	Ammonia ug/s								
Buildings																			
Area Sources																			
Earthen manure storage		39168	None		14.0	13	25.3	107.0		50970	92109	389554							

*Includes control technologies

Site Emissions	
Total Site Area (ft2)	39,168
Total Odor Emission Factor (TOEF)	51
Total Site H2S Emissions (mg/s)	92
Total Site H2S Emission AVERAGE (lbs/day)	18
Total Site H2S Emission MAX (lbs/day)	35
Total Site H2S Emissions (tons/yr)	3
Total Site Ammonia Emissions (mg/s)	390
Total Site Ammonia Emission AVERAGE (lbs/day)	74
Total Site Ammonia Emissions MAX (lbs/day)	148
Total Site Ammonia Emissions (tons/yr)	14
Source Edge-to-Nearest Neighbor (ft)	800
OFFSET Annoyance-free frequency	93%



RECEIVED

Animal Mortality Plan

JUN 13 2023

Purpose: This Animal Mortality Plan is for the handling of dead animals in accordance with State requirements, including Minn. Stat. § 35.82 and Minn. R. chs. 1719.0100 to 1719.4600 and 7011.1215.

Facility name: Scheffler Dairy Feedlot registration no. 049-73382
 Owner/Operator name: Anthony Scheffler Feedlot permit no. _____

Planned method of animal disposal: Complete the table below by identifying the animal type, the primary method and the secondary method of disposal of dead animals at your feedlot. The legal methods of disposal are listed below and the minimum requirements for each management option are described on the following page. Please make sure the locations of burial sites, incinerators, temporary mortality storage, and/or compost areas are indicated on the site sketch of your facility included with the permit application.

Catastrophic loss: A catastrophic event such as a fire, collapse, tornado, floods or loss of power that results in a mass amount of animal mortalities shall be reported within 24 hours after the event started. Notifications should include the Minnesota Department of Public Safety Duty Officer at 800-422-0798 and the MPCA.

Animal type	Primary method	Secondary method	Catastrophic loss
Cattle/Dairy	Compost	Render	Minnesota Duty Officer: 1-800-422-0798

Check here: By checking here, I indicated that I have read and understand the minimum requirements listed on the second page of this form for the dead animal disposal options identified above for my operation. I agree to adhere to and follow the minimum requirements for the proper disposal of dead animals.

Legal Methods of Disposal

Species	Method				Exempt by Law
	Bury	Incinerate	Render	Compost	
Poultry	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Swine	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cattle	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horses	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheep/Goats	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Household pets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wild animals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Game farm/Exotic animals	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*If composting cattle, horses, or game/exotic animals, contact the Minnesota Board of Animal Health at 651-296-2942 or 800-627-3529.

Animal carcasses should be disposed of as soon as possible, within 48-72 hours. Any vehicles transporting carcasses must be: leak proof, covered, inspected, and permitted by the Minnesota Board of Animal Health (if owner is transporting his own dead animals a permit is not required).

Bury

Operators choosing to bury animals must select sites very carefully due to the high risk of ground-water contamination. Buried carcasses must:

- Stay five (5) feet above seasonal high water table.
- Stay 1000' away from lakes and 300' away from rivers, streams, ditches, etc.
- Be covered immediately with enough soil to keep scavengers out (Minnesota Board of Animal Health guidelines indicate three (3) feet is sufficient).
- Not be placed in sandy or gravelly soil types.
- Maintain at least ten (10) feet vertical separation between dead animals and bedrock.

Compost

The composting process must, at a minimum, meet the following:

- The owner of the compost facility shall have a written protocol for the operation containing at least the minimum steps listed below and instructing all employees to follow the protocol.
- Mortalities must be processed daily.
- A base of litter is required. The carcasses or discarded animal parts and litter plus bulking agent are added in layers so that the carbon to nitrogen ratio is in the range of 15:1 to 35:1 (optimal 23:1).
- The carcasses or discarded animal parts must be kept six (6) inches from the edges and sealed with litter each day.
- The temperature must be taken and recorded on site daily. The compost temperature must reach a minimum of 130 degrees Fahrenheit. Approximately seven (7) to ten (10) days are needed in each heat cycle to process the carcasses and kill the pathogens. The temperature drop indicates the time to mix and move the compost. A minimum of two (2) heat cycles is required.
- The finished compost must not contain visible pieces of soft tissue and must be handled, stored, and used according to all other applicable rules.

In addition, composting facilities must be:

- Built on an impervious*, weight-bearing pad that is large enough to allow equipment to maneuver.
- Covered with a roof to prevent excessive moisture on the composting material, but if sawdust or other water-repelling material is used as the bulking agent, a roof may not be necessary.
- Built of rot-resistant material that is strong enough to withstand the force exerted by equipment.
- Large enough to handle each day's normal mortality through the endpoint of the composting which consists of a minimum of two (2) heat cycles.

Incinerate

Incinerator must be:

- Capable of producing emissions not to exceed 20 percent opacity.
- Fitted with an afterburner that maintains flue gases at 1,200 degrees Fahrenheit for at least 0.3 seconds.
- Ash from the incinerator must be handled in such a manner as to prevent particulate matter from becoming airborne.

In addition, it is recommended that the incinerator is large enough to handle each day's mortalities.

Render

Carcasses left at an off-site pickup point must be:

- Kept in an animal-proof, enclosed area.
- At least 200 yards from a neighbor's buildings.
- Picked up within 72 hours.
- If the enclosed area is refrigerated to less than 45 degrees Fahrenheit, the carcasses must be picked up within seven (7) days.

Alternative methods

Alternative methods of mortality disposal including, but not limited to, pet food processing, fur farm consumption, lactic fermentation, extrusion, and experimental composting, require a permit from the Minnesota Board of Animal Health. For more information on alternative methods of carcass disposal, contact the Board of Animal Health at 651-296-2942.

*For the purpose of compost pad construction, Class V gravel material is not considered to be impervious.



104 East 3rd Avenue - PO Box 335
 Goodhue, MN 55027
 651-923-5286 Ext. 4

Feedlot registration form

Feedlot Program

Doc Type: Feedlot Registration

JAN 31 2022

Instructions: Minn. R. ch. 7020 requires most owners of livestock operations to provide information requested in this form to the Minnesota Pollution Control Agency (MPCA) at least once in a four-year cycle, unless a permit application has been made. Feedlots with a National Pollutant Discharge Elimination System (NPDES) or State Disposal System (SDS) permit cannot use this form to document change of name or ownership.

Submittal Instructions:

For feedlots located in a delegated county: Send this form to your County Feedlot Officer

Facility name and address The information below reflects a change to the name of an existing registered facility.

Facility name: Scheffler Farms LLC Dairy Registration number: 049-73382
 Facility Address: 14874 410th St Parcel ID number: 35-004-0200
 City: Zumbrota State: MN Zip code: 55992
 Phone: _____ Email: _____

Ownership information The information below reflects a change of ownership of an existing registered facility.

Feedlot owner Same as feedlot name and address

Name: Anthony Scheffler
 Address: 14976 410th St
 City: Zumbrota State: MN
 Zip: 55992

Contact person Same as feedlot owner information

Name: _____
 Address: _____
 City: _____ State: _____
 Phone: _____ Zip: _____
 Email: _____

Facility locational information

County: Goodhue City/Township: Minneapolis

Township (26-71 or 101-168)	Range (1-51)	Section (1-36)	¼ Section (NW, NE, SW, SE)	¼ of ¼ Section (NW, NE, SW, SE)
<u>110</u>	<u>10</u>	<u>9</u>	<u>NE</u>	<u>NE</u>

- Any surface waters or tile intakes within 1,000 feet of the facility? (If Yes, indicate types below) Yes No
 - Lake/Pond larger than 25 acres Wetland Drainage ditch River/Stream/Creek Tile intake
- Is any part of the facility within 300 feet of a river/stream? Yes No
- Any part of the facility located within a delineated flood plain (100 year flood)? Yes No
- Any part of the facility located within designated shoreland? Yes No
- Any part of the facility within 300 feet of a known sinkhole? Yes No

Facility operations information (indicate components that are currently part of your livestock or poultry operation)

- Animals on pasture for part of the year Yes No
- Open lots (dirt, concrete, other) that are designed as animal holding areas Yes No
- Buildings that are designed for animal confinement or as animal holding areas Yes No
 - If yes to either above, what is the shortest distance from an animal holding area to a well? (including unused or unsealed wells) 100 feet
- A liquid manure storage structure Yes No
- A manure stockpile (solid manure storage area) Yes No
 - If yes to either above, what is the shortest distance from a manure storage area to a well? (including unused or unsealed wells) 500 feet
- If you closed a liquid manure storage area or permanent manure stockpile since your last registration, complete the following:

Date closed: _____ <input type="checkbox"/> Liquid storage	Date closed: _____ <input type="checkbox"/> Liquid storage
<input type="checkbox"/> Solid storage	<input type="checkbox"/> Solid storage

Number of animals at the facility

If you currently do not maintain animals at the site, list the date that you last had animals (mm/dd/yyyy): 1/1

Enter in column C the maximum number of animals that you have maintained (standing herd or flock size) at the facility at any given time in the past five years.

Then calculate the animal units in column D by multiplying the value in column C by the value in column B.

A	B	C	D
Animal type	Animal unit factor	Maximum number (head) maintained at anytime in past 5 years	Animal Units (B x C)
Dairy – mature cow (milked or dry) over 1,000 lbs.	1.4	145	203
Dairy – mature cow (milked or dry) under 1,000 lbs.	1.0	5	5
Dairy – heifer	0.7	75	52.5
Dairy – calf	0.2	75	15
Beef – slaughter steer or stock cow	1.0	-	
Beef – feeder cattle (stocker or backgrounding) or heifer	0.7	-	
Beef – cow and calf pair	1.2	-	
Beef – calf	0.2	-	
Veal – calf	0.2	-	
Swine – over 300 pounds	0.4	-	
Swine – between 55 and 300 pounds	0.3	-	
Swine – under 55 pounds (and separated from sow)	0.05	-	
Horse	1.0	-	
Sheep or lamb	0.1	-	
Chickens – all sizes with liquid manure system	0.033	-	
Chickens – broiler 5 lbs. and over – dry manure system	0.005	-	
Chickens – broiler under 5 lbs. – dry manure system	0.003	-	
Chickens – layers 5 lbs. and over – dry manure system	0.005	-	
Chickens – layers under 5 lbs. – dry manure system	0.003	-	
Turkeys – over 5 lbs.	0.018	-	
Turkeys – under 5 lbs.	0.005	-	
Ducks – dry manure system	0.01	-	
Ducks – liquid manure system	0.01	-	
Other animals (not listed above – specify in space below):			
			Total AU 279.5

Signature (person completing the form) and Submittal

Print name: Anthony Scheffler

Title: Owner

Signature: Anthony Scheffler

Date: 1-16-2022

SE SWCD TECHNICAL SUPPORT JPB
GOODHUE, MINNESOTA

OPERATION AND MAINTENANCE PLAN

NAME: Scheffler Dairy
PROJECT: Manure Storage Facility
LOCATION: Section 9, Minneola Township, Goodhue County, Minnesota

Introduction

This waste storage structure was designed for temporary storage of storm water runoff from the open lot areas, animal waste, bedding and the effluent resulting from milking equipment and parlor wash down. The land user is responsible for proper O&M for as long as the practice is used but no less than the life of the practice, 15 years, and as may be required by federal, state, or local laws or regulations.

The waste storage facility consists of a 14ft deep concrete lined pond with 2.5H:1V side slopes except on the east side where the slopes are 2H:1V to facilitate manure transfer. The pond is designed to hold 2,417,304 gallons of manure, bedding and precipitation over a 12-month period. An additional 285,100 gallons (the upper 1ft of depth) is provided for unforeseen precipitation events to keep the manure storage facility from overtopping. A 20 foot wide concrete ramp sloped at 12H:1V provides access to the interior pond bottom for removal of settled solids after the liquid manure has been removed through agitation and pumping. Manure from the free stall barn will be pushed manually into the pond at the push off area. The concrete push off area is sloped toward the pond so that excess liquids and storm water runoff will drain from the push off area into the pond.

The purpose of this plan is to provide guidelines to the owner for operating and maintaining the manure storage facility in compliance with all laws, regulations, ordinances, and easements. The owner is responsible for the proper operation and maintenance of the facility. The owner must periodically inspect the facility and all of the operable units associated with it to keep it functioning as intended to prevent deterioration of the practice, repair damage, or replace components which fail.

GOODHUE SOIL AND WATER CONSERVATION DISTRICT

(651)923-5286

TELEPHONE

3/9/23

DATE

Manure Storage Facility Operation and Maintenance Plan Prepared For
Scheffler Dairy
Section 9, Minneola Township, Goodhue County, Minnesota

Operation and maintenance of the manure storage facility should include, but not be limited to the following items:

- Load into the waste storage facility only those waste products for which it was designed. Do not dispose of human waste, animal mortality, syringes, or other large or non-biodegradable wastes in the digester.
- Operate equipment safely near the top of slope when loading the waste storage facility. Do not drive manure handling equipment beyond the push off area or out onto accumulated manure. Keep push off area access gates closed when not actively transferring wastes into the facility.
- The safety fence has been installed to keep people and animals from getting too near and accidentally falling into the facility. The fence shall be maintained in good repair throughout the life of the storage facility. **Failure to maintain the safety fence could result in accidental death.** Maintenance of the safety fence is a most serious issue and should not be ignored.
- Waste from the storage facility shall be handled and utilized as specified in the Nutrient Management Plan.
- Clean out accumulated manure on a regular basis, the liquid level in the pond should be maintained below the 13ft deep operating level unless an unforeseen precipitation event occurs requiring the use emergency storage volume (upper 1ft of storage). Remove waste from the emergency storage volume as soon as field conditions allow following the precipitation event. No solids or liquids are to be allowed to run from the manure storage facility.
- Keep milkhouse waste transfer pipe outlet free from ice, accumulated manure solids or debris.
- Odorless poison gases are often heavier than air and may be trapped in closed waste storage structures. Be aware that these gases can also accumulate near the manure storage area during agitation and pumping operations under certain weather conditions. Keep unauthorized individuals well away from the facility and its components during clean out. Do not allow human entry without safety equipment, including ladders and breathing apparatus.
- Inspect concrete watching for deterioration and crack development. Any appreciable changes in the concrete are to be reported to the SWCD office immediately.
- If damage to the concrete liner occurs contact the SWCD immediately so that the liner can be patched appropriately.
- Inspect side slopes for slumping or sagging, contact the SWCD if any slumping or sagging occurs. Maintain vegetative cover on side slopes. Reestablish vegetation in any areas where cover is damaged. Mow at least twice a year to stimulate plant growth and to maintain a well-kept appearance
- Inspect and maintain haul roads and approaches to and from waste storage facility on a frequent basis.
- Keep animals off all components of the manure storage facility. Grazing is not allowed on the side slopes of the earthen fill.
- Control weeds on side slopes and diversions with herbicides that do not harm the sod or impair water quality. Mow and clip where possible.
- Control gophers, moles, badgers, and woodchucks that may obstruct outlets or burrow in dikes, creating holes that weaken and allow water to breach the dikes. Immediately repair any damage that has been caused by burrowing animals.

- All trees and woody vegetation shall be kept off diversions and fill areas. Any trees and woody vegetation shall be cut and sprayed with herbicides. Use herbicides in a manner that will not impair water quality. Keep all debris out of pond.
- Prevent/avoid fire near components made of plastic.
- Periodically inspect the perimeter drain tile outlet, keeping it free of debris and repairing any damage. Monitor the tile outlet water for signs of manure seepage or discharge from the structure. It is advisable to collect a water sample from the perimeter drain tile outlet and have the sample analyzed. It is recommended that the inspections should occur at least twice a year:
 - (a) once during the high water table season to ensure that water is draining from the system as designed and
 - (b) once during a drier time to ensure that there is no direct leakage from the storage facility into the drainage system. Examine any flows for quantities of flow, turbidity, discoloration, odors, or any other unusual characteristics. Immediately investigate any indication of blockage or leakage and consult a qualified individual for Natural Resources Conservation Service any corrective action(s) needed.

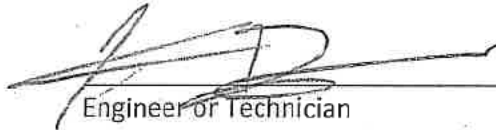
We have discussed the guidelines for operation and maintenance contained herein.



Landowner Signature

3-9-2023

Date



Engineer or Technician

3/9/23

Date

QUALITY ASSURANCE/QUALITY CONTROL PLAN
PREPARED FOR
SCHEFFLER DAIRY
MANURE STORAGE FACILITY
GOODHUE COUNTY, MINNESOTA

1.0 INTRODUCTION

This plan describes the testing of construction materials and the observation of the various components of construction for a Manure Storage Facility located at the Scheffler Dairy in Section 9 of Minneola Township, Goodhue County, Minnesota.

Major items of the work to be monitored will include but not be limited to:

- Excavation/ Earth Fill
- Tile Installation
- Sand/Gravel base
- Reinforcing steel placement
- Waterstop installation
- Concrete placement

The construction testing and monitoring described in this plan will assist in evaluating the quality and quantity of materials placed and will provide guidelines for documenting test results and observations that will be used for certification. The Detail Plans and Construction and Material Specifications prepared for this project are the governing standards that the work in this construction must meet. The Detail Plans and Construction and Material Specifications will take precedence in any discrepancy between these documents. The work will be observed and documented with photographs and electronic survey equipment by on site representatives from SE SWCD Technical Support staff or by representatives of the Goodhue SWCD.

2.0 ITEMS OF WORK TO BE MONITORED

Excavation and Earth Fill

Periodic monitoring of excavation and earth fill placement will be performed for all earthwork items. The work areas will be staked and marked with cut and fill marks. Depth of excavation, height of fill and grade of side slopes will be verified and documented.

Tile Installation

Tile locations will be staked and cuts will be marked on stakes or flags. The tile placement will be continuously monitored as work begins until such time the onsite representative is assured that installation will progress satisfactorily with periodic monitoring. Final tile location will be surveyed.

Tile backfilling will be continuously monitored as work begins until such time the onsite representative is assured that installation will progress satisfactorily with periodic monitoring. The tile backfill material will be checked for the prior to use. The tile trench width and length as well as depths of granular backfill will be documented.

Sand/Gravel Base

Periodic monitoring will be performed for the sand/gravel subbase placement once the excavation to subgrade has been done. The compaction will be visually observed and final elevation documented.

Concrete Placement

Periodic monitoring will be required for footing excavation, form construction, steel and waterstop placement.

- Reinforcement and waterstop will be verified prior to concrete placement.
- Elevations will be recorded on joint excavations, formwork will be inspected for the correct dimensions.

Continuous monitoring will be performed during concrete placement. On site tests and laboratory tests will be performed to assure compliance with the Construction and Material Specifications. The following tests will be performed on the concrete:

- Sampling according to ASTM C172.
- Air Content according to ASTM C231.
- Slump according to ASTM C143.

Compressive strength cylinders will be cast during the placing of concrete for the storage facility to evaluate conformance to the construction and material specifications. The cylinders will be tested at a materials testing laboratory at the landowner's expense. Concrete will be monitored as it is being discharged from the mixer into the form work for segregation, vertical drop, layer thickness, consolidation and placement rate. Concrete delivery tickets will be examined for the specified mix design and air entrainment.

3.0 METHOD OF DATA PRESENTATION

Elevations of the various work items will be listed in the record drawings. Any changes will be noted either in the record drawings or in the documentation report. Concrete testing results will be summarized in tabular format and any laboratory test forms will be included in the report. Photographs will be used to show major phases of construction.

I hereby certify that this report has been prepared by me or under my direct supervision and that I am a Duly Licensed Professional Engineer under the laws of the State of Minnesota.



Kate Susan Bruss

Date 2/21/23 Registration # 49617

Larry

**Land Application Agreement
For Receiving Manure on Cropland**

Participant: Tony Scheffler
Address of Feedlot Facility: 14874 410th St
City, State, Zip: Zumbrota MN 55992
Signature: Tony Scheffler Date: 3-9-23

The undersigned manure recipient agrees to manage or allow manure to be managed accordingly for the duration of this agreement on 240 + 25 acres of his/her land located in the SW one quarter of 4 section in Minnesota Township of Goodhue County.

Please attach a map with fields identified.

The manure spreading agreement is good until: 15 years
Is the recipient also receiving manure from another producer? NO

If receiving manure from another producer, please list the number and types of livestock. _____

Name of manure recipient: Crossfox Farms LLC Larry Thomforde
Address: 17468 Sugarloaf Pkwy
City, State, Zip: Zumbrota, MN 55992
Signature: Larry Thomforde Date: 03-09-2023

van

Land Application Agreement For Receiving Manure on Cropland

Participant: Scheffler Dairy

Address of Feedlot Facility: 14874 410th St

City, State, Zip: Zumbrota mn 55992

Signature: Anthony Schell Date: 3-8-23

The undersigned manure recipient agrees to manage or allow manure to be managed accordingly for the duration of this agreement on 120 acres of his/her land located in the NW one quarter of 10 section in Minneola Township of Goodhue County.

Please attach a map with fields identified.

The manure spreading agreement is good until: 15 years

Is the recipient also receiving manure from another producer? NO

If receiving manure from another producer, please list the number and types of livestock. _____

Name of manure recipient: Dan Scheffler (owner) Anthony Scheffler (renter)

Address: 14874 410th St

City, State, Zip: Zumbrota mn 55992

Signature: Anthony Schell Date: 3-8-23

**Land Application Agreement
For Receiving Manure on Cropland**

Participant: ~~Charlie~~ Tony Scheffler
Address of Feedlot Facility: 14874 410th St
City, State, Zip: Zumbrota Mn 55992
Signature: [Signature] Date: 3-13-23

The undersigned manure recipient agrees to manage or allow manure to be managed accordingly for the duration of this agreement on 152 acres of his/her land located in the West one quarter of 2 section in Minneola Township of Goodhue County.

Please attach a map with fields identified.

The manure spreading agreement is good until: 15 years

Is the recipient also receiving manure from another producer? NO

If receiving manure from another producer, please list the number and types of livestock. _____

Name of manure recipient: Charlie Dieke
Address: 32580 Co 1 Blvd
City, State, Zip: Red Wing MN 55066
Signature: [Signature] Date: 3-13-23

**Land Application Agreement
For Receiving Manure on Cropland**

Participant: Tony Scheffler
Address of Feedlot Facility: 14874 410th St
City, State, Zip: Zumbrota MN 55992
Signature: Tony Scheffler Date: 3-13-23

The undersigned manure recipient agrees to manage or allow manure to be managed accordingly for the duration of this agreement on 70 acres of his/her land located in the SW one quarter of 2 section in Mimeda Township of Goodhue County.

Please attach a map with fields identified.

The manure spreading agreement is good until: 15 years

Is the recipient also receiving manure from another producer? no

If receiving manure from another producer, please list the number and types of livestock. _____

Name of manure recipient: [Signature] DJ Buck
Address: 37269 180th Ave
City, State, Zip: Goodhue MN 55027
Signature: [Signature] Date: 3-13-23

Land Application Agreement For Receiving Manure on Cropland

Participant: Anthony Scheffler

Address of Feedlot Facility: 14874 410th St

City, State, Zip: Zumbrota Mn 55992

Signature: Anthony Scheffler Date: 3-8-23

The undersigned manure recipient agrees to manage or allow manure to be managed accordingly for the duration of this agreement on 240 acres of his/her land located in the SE / SW one quarter of 4 / 3 section in Mineda Township of Goodhue County.

Please attach a map with fields identified.

The manure spreading agreement is good until: 10 years

Is the recipient also receiving manure from another producer? Yes

If receiving manure from another producer, please list the number and types of livestock. Cow/calf 40 pair

Name of manure recipient: Boyan Schaffer

Address: 40699 Co 7 Bldg 1

City, State, Zip: Zumbrota MN 55992

Signature: Boyan Schaffer Date: 3-8-23

**Land Application Agreement
For Receiving Manure on Cropland**

Participant: Tony Scheffler
 Address of Feedlot Facility: 14874 410th St
 City, State, Zip: Zumbrota, MN 55992
 Signature: Tony Scheffler Date: 3-13-23

The undersigned manure recipient agrees to manage or allow manure to be managed accordingly for the duration of this agreement on 25/80 acres of his/her land located in the SW/NW one quarter of 5 section in Minneola Township of Goodhue County.

Please attach a map with fields identified.

The manure spreading agreement is good until: 15 years

Is the recipient also receiving manure from another producer? NO

If receiving manure from another producer, please list the number and types of livestock. _____

Name of manure recipient: Douglas O Sommer
 Address: 40987 Co Rd 50 Blvd
 City, State, Zip: Zumbrota MN 55992
 Signature: Douglas O. Sommer Date: 3-13-23

**Land Application Agreement
For Receiving Manure on Cropland**

Participant: Tony Scheffler

Address of Feedlot Facility: 14874 410th St

City, State, Zip: Zumbrota mn 55992

Signature: Tony Scheffler Date: 3-8-23

The undersigned manure recipient agrees to manage or allow manure to be managed accordingly for the duration of this agreement on 120 acres of his/her land located in the West one quarter of 5 section in Minneola Township of Goodhue County.

Please attach a map with fields identified.

The manure spreading agreement is good until: 15 years

Is the recipient also receiving manure from another producer? NO

If receiving manure from another producer, please list the number and types of livestock. _____

Name of manure recipient: Non Kylla owner Roger Scheffler Renter

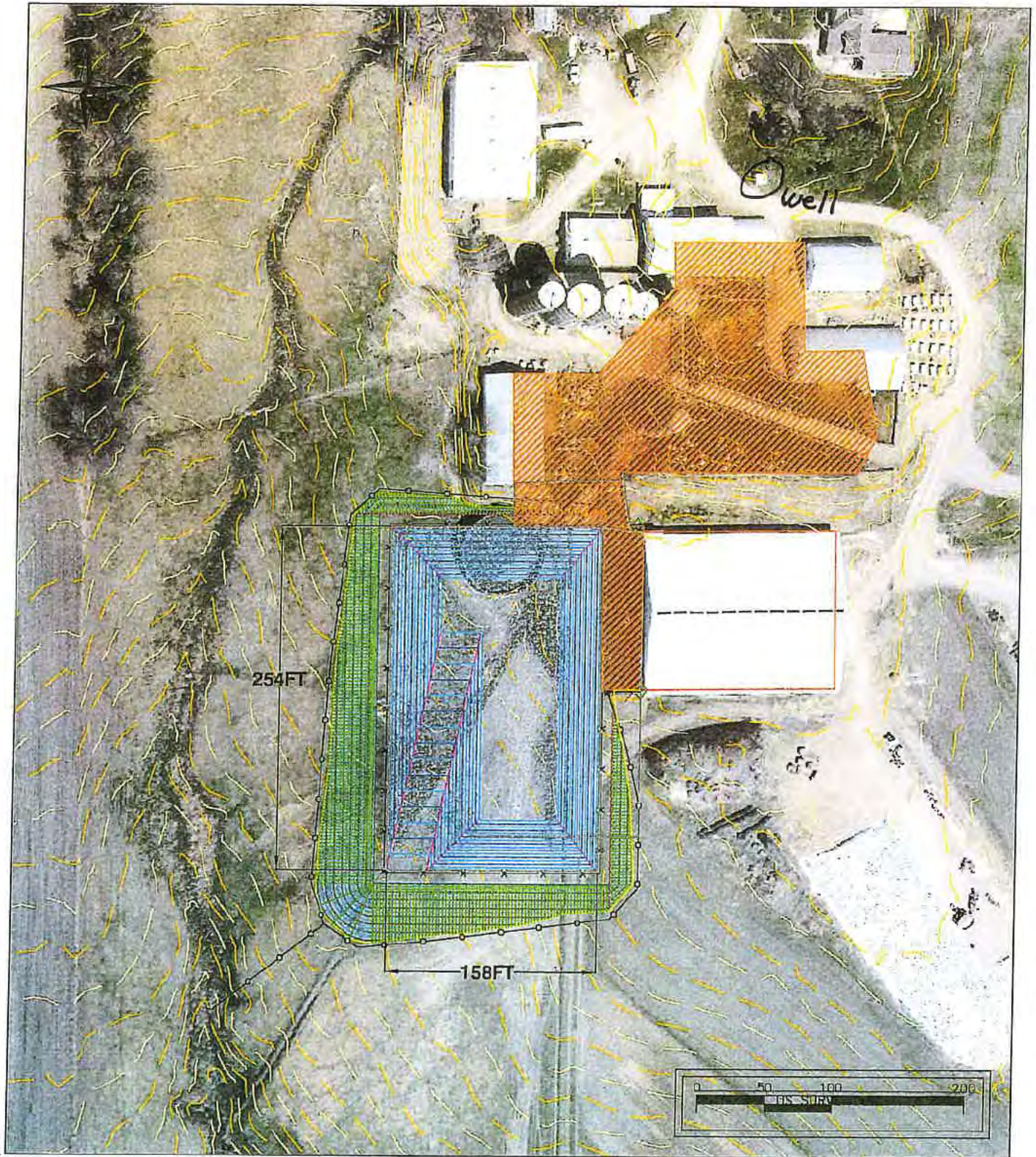
Address: 13464 400th St

City, State, Zip: Goodhue mn 55027

Signature: Roger Scheffler (Renter) Date: 3-8-23

SITE PLAN

278' well to pit



Landowner: Tony Scheffler Project ID: 2208

Location: The NE $\frac{1}{4}$ of section 9 Minneola Township Goodhue County MN

Practice: Ag Waste Storage, Concrete Lined Floor and Sloped Sides with Access Ramp

Total Volume: 2.7 million gallons (15ft deep with 1ft freeboard)

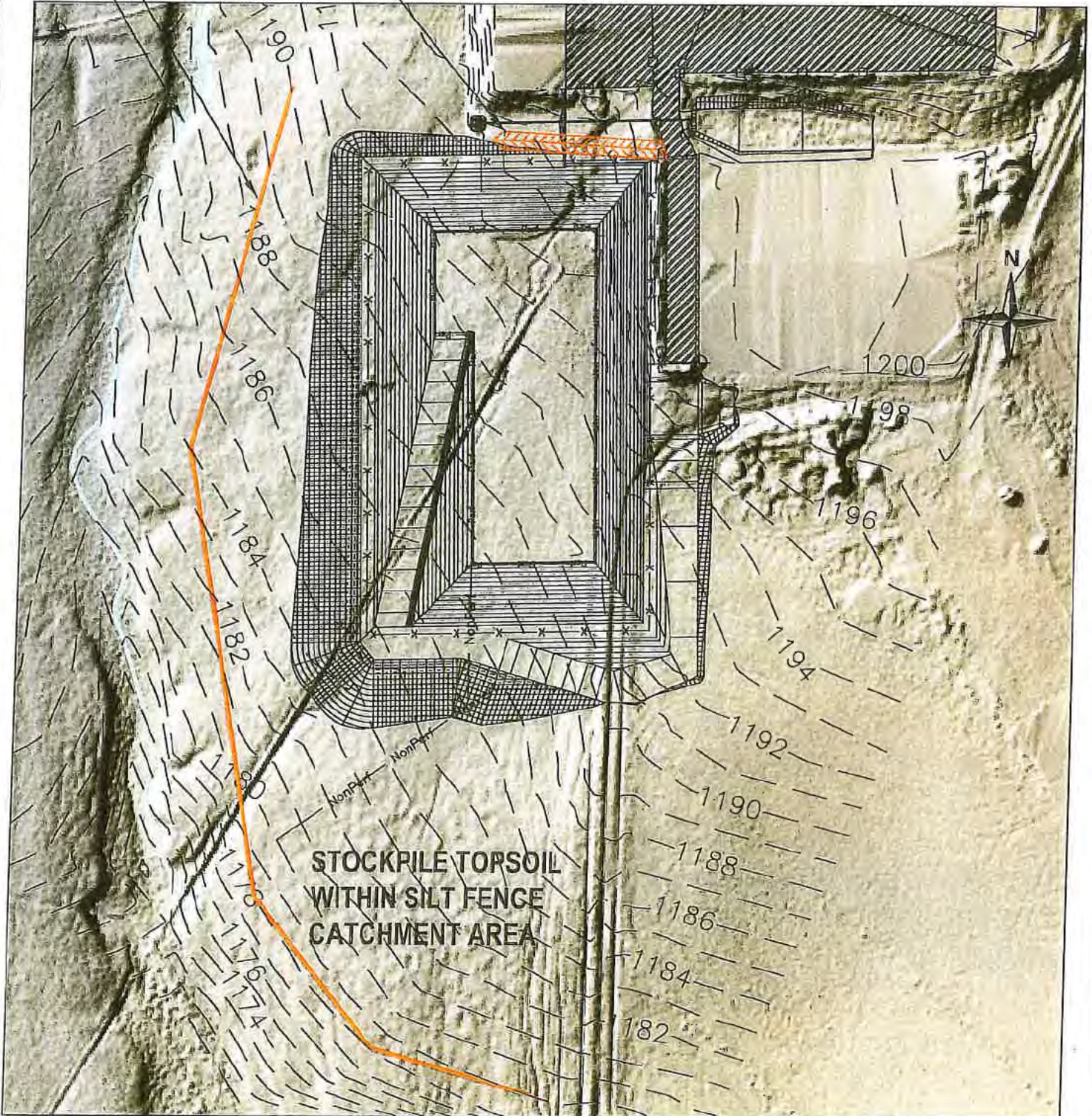
Storage Term: 12 months waste and runoff from 0.9 acres

Pollution Protection Plan

— APPROXIMATE WETLAND BOUNDARY

— 670 LNFT SILT FENCE IN PLACE PRIOR TO COMMENCEMENT OF EXCAVATION ACTIVITIES AND MAINTAINED UNTIL PERENNIAL VEGETATION IS ESTABLISHED AT A MINIMUM OF 70% COVER. SEE MN SPECS 5 AND 6

— SHAPE 1FT TALL TEMPORARY EARTHEN BERM TO DIVERT STORMWATER RUNOFF AWAY FROM MANURE STORAGE FACILITY AS MUCH AS POSSIBLE DURING CONSTRUCTION

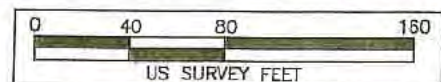


Landowner: Tony Scheffler

Project ID: 2208

Location: The NE $\frac{1}{4}$ of section 9 Minneola Township Goodhue County MN

Practice: Ag Waste Storage



MAP 01: PROPERTY OVERVIEW



PLANNING COMMISSION

PAC Meeting
April 17, 2023

Anthony Scheffler (Owner)

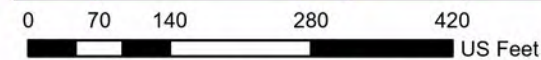
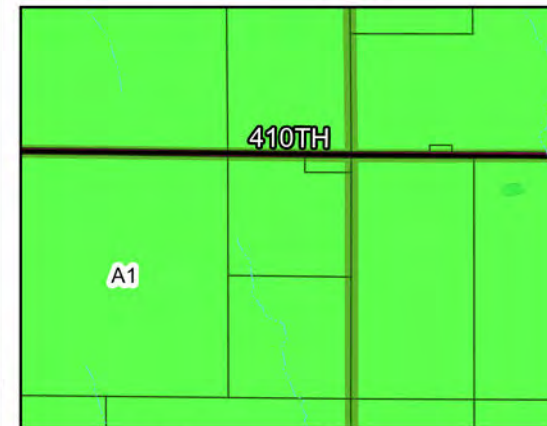
A1 Zoned District

Part of the NE 1/4 of the NE 1/4
of Section 9 TWP 110 Range 16
in Minneola Township

Request for CUP to establish a liquid
manure storage basin
exceeding 500,000 gallons.

Legend

Intermittent Streams	Bluff Impact Zones (% slope) 20
Protected Streams	Bluff Impact Zones (% slope) 30
Lakes & Other Water Bodies	FEMA Flood Zones
Shoreland	2% Annual Chance
Historic Districts	A
Parcels	AE
Registered Feedlots	AO
Dwellings	X
Municipalities	



DATA DISCLAIMER: Goodhue County assumes NO liability for the accuracy or completeness of this map OR responsibility for any associated direct, indirect, or consequential damages that may result from its use or misuse. Goodhue County Copyright 2023.

2022 Aerial Imagery
Map Created March, 2023 by LUM



PLANNING COMMISSION

PAC Meeting
April 17, 2023

















Anthony Scheffler (Owner)

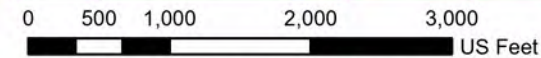
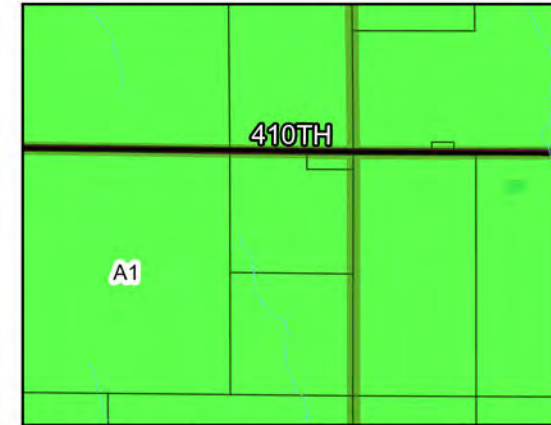
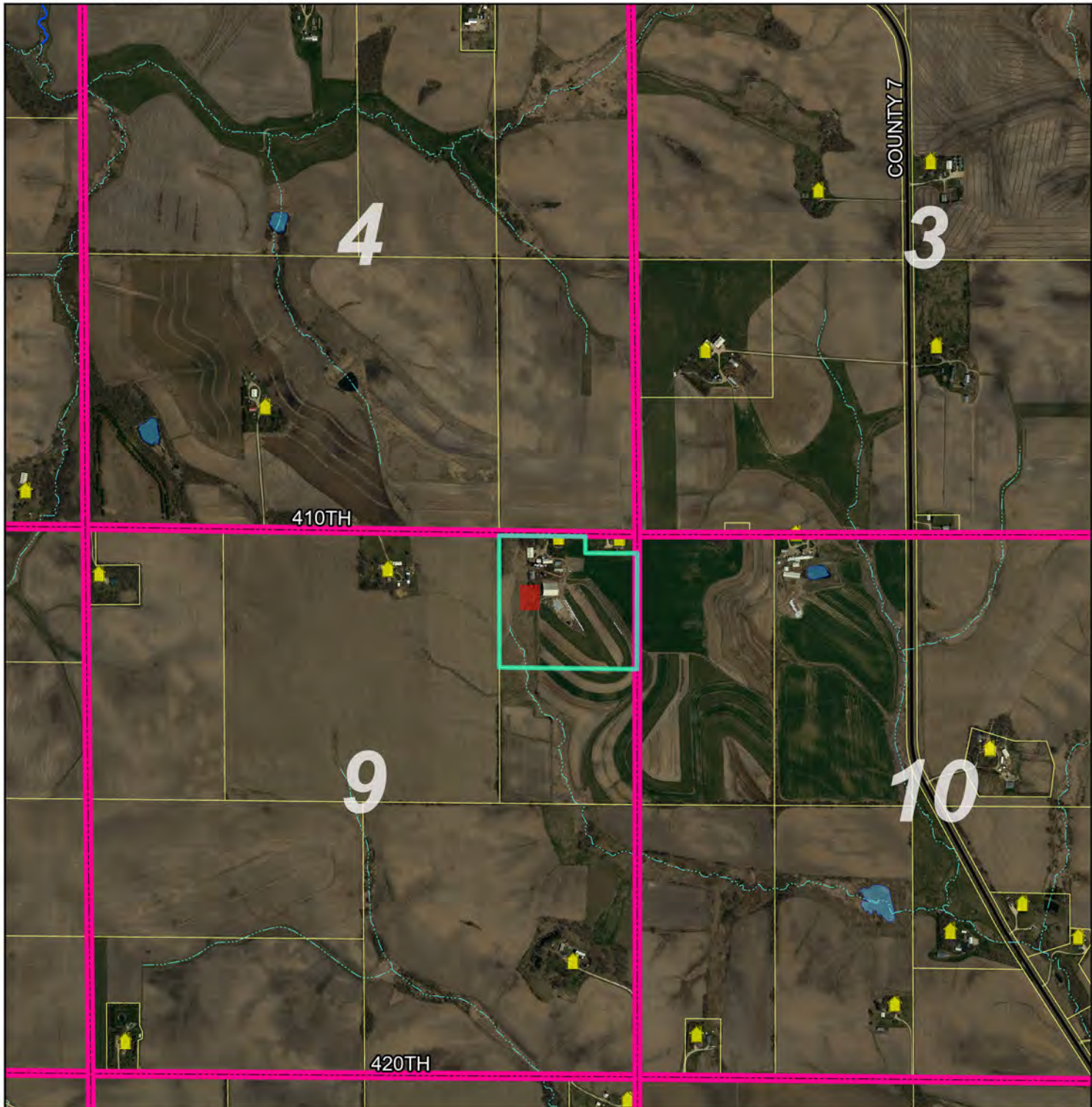
A1 Zoned District

Part of the NE 1/4 of the NE 1/4
of Section 9 TWP 110 Range 16
in Minneola Township

Request for CUP to establish a liquid
manure storage basin
exceeding 500,000 gallons.

Legend

- | | |
|--|---|
|  Intermittent Streams |  Bluff Impact Zones (% slope) 20 |
|  Protected Streams |  Bluff Impact Zones (% slope) 30 |
|  Lakes & Other Water Bodies | FEMA Flood Zones |
|  Shoreland |  2% Annual Chance |
|  Historic Districts |  A |
|  Parcels |  AE |
|  Registered Feedlots |  AO |
|  Dwellings |  X |
|  Municipalities | |

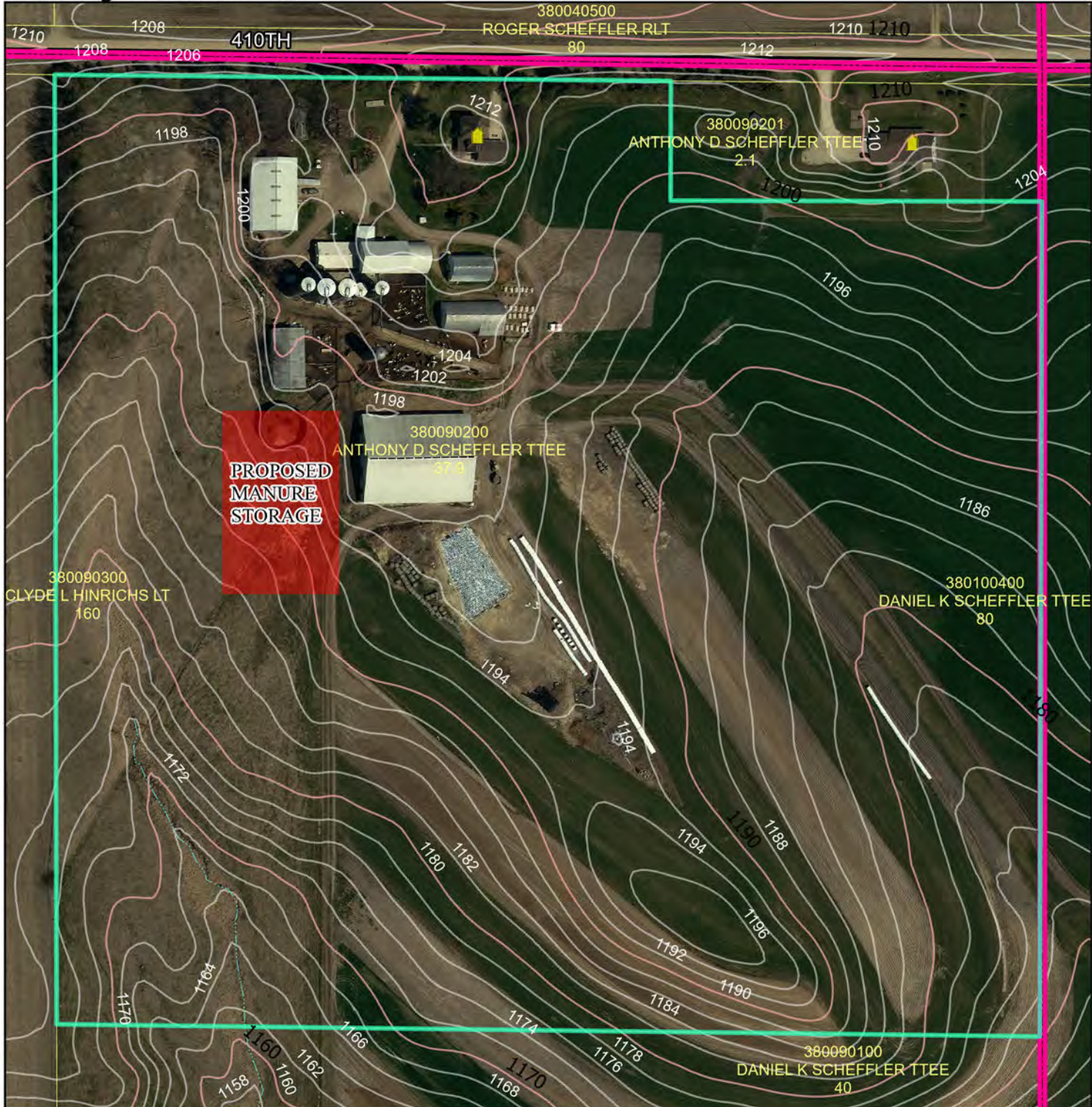


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2022 Aerial Imagery
Map Created March, 2023 by LUM



MAP 03: ELEVATIONS



PLANNING COMMISSION

PAC Meeting
April 17, 2023

Anthony Scheffler (Owner)

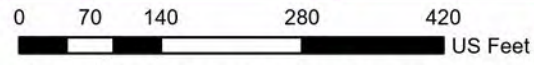
A1 Zoned District

Part of the NE 1/4 of the NE 1/4
of Section 9 TWP 110 Range 16
in Minneola Township

Request for CUP to establish a liquid
manure storage basin
exceeding 500,000 gallons.

Legend

- | | | | |
|--|----------------------------|--|------------------------------|
| | Intermittent Streams | | Bluff Impact Zones (% slope) |
| | Protected Streams | | 20 |
| | Lakes & Other Water Bodies | | 30 |
| | Shoreland | | FEMA Flood Zones |
| | Historic Districts | | 2% Annual Chance |
| | Parcels | | A |
| | Registered Feedlots | | AE |
| | Dwellings | | AO |
| | Municipalities | | X |



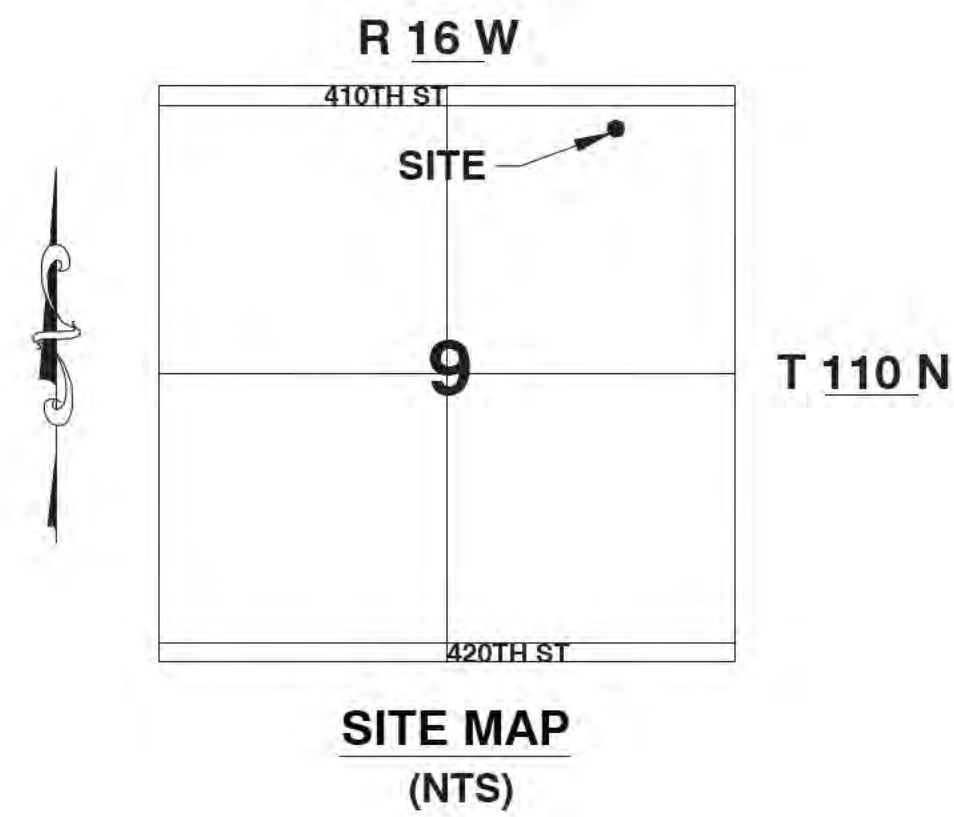
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2022 Aerial Imagery
Map Created March, 2023 by LUM



**DETAIL PLANS FOR
SCHEFFLER DAIRY
AG WASTE STORAGE FACILITY
GOODHUE COUNTY, MINNESOTA**

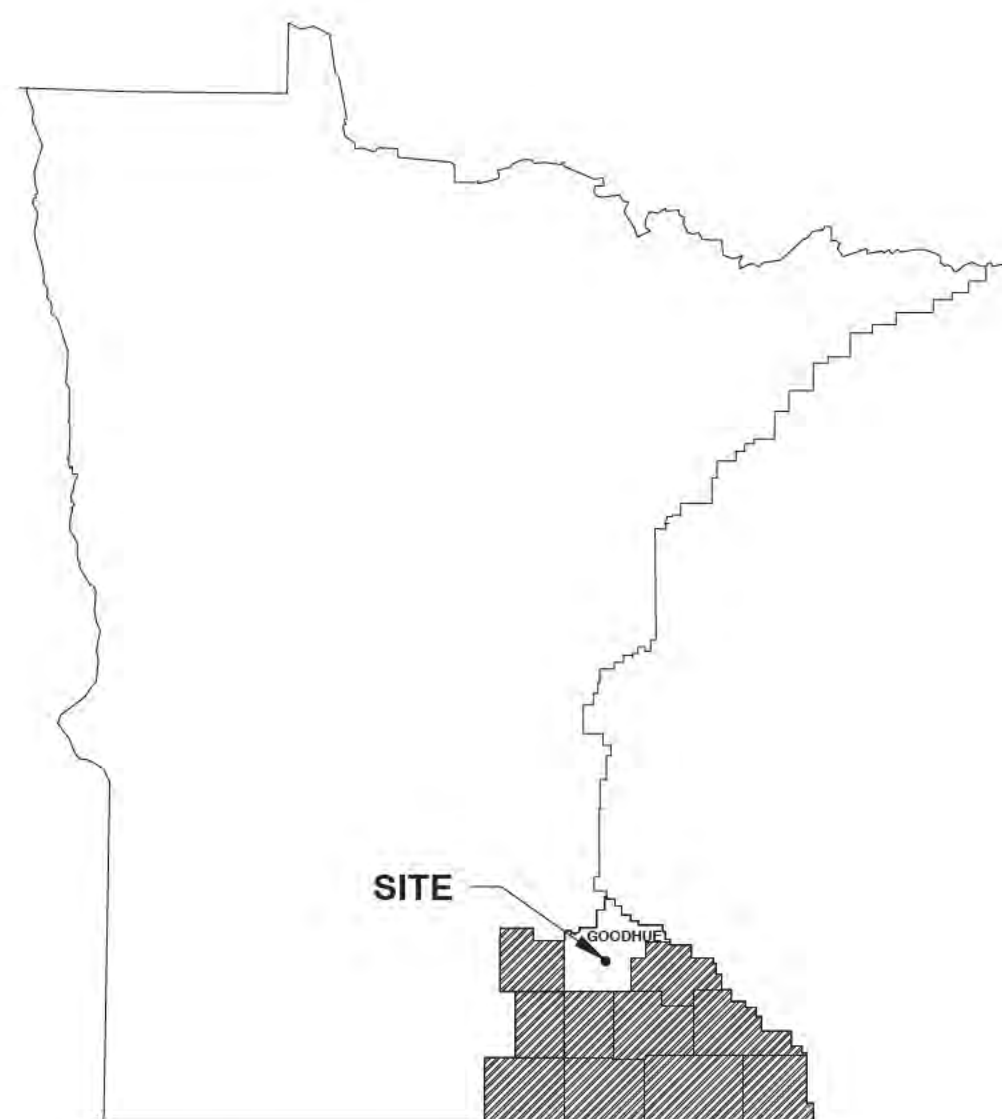
SUMMARY OF ESTIMATED QUANTITIES



INDEX OF DRAWINGS

SHEET NO.	TITLE
1	COVER SHEET
2	PLAN VIEW
3	CROSS SECTIONS
4	DETAILS

ITEM#	DESCRIPTION	QUANTITY	UNIT
1	Concrete (1ft wall and footing)	3.0	cy
2	Concrete (2ft wall and footing)	22.8	cy
3	Concrete (5" pushoff slab)	75.8	cy
4	Concrete (pit liner)	740.2	cy
5	Steel #4 Gr 60 (1ft wall)	249.0	lnft
6	Steel #4 Gr 60 (2ft wall)	1,152.0	lnft
7	Steel #5 Gr 60 (2ft wall)	1,100.0	lnft
8	Steel #4 Gr 60 (pushoff slab)	6,857.0	lnft
9	Steel #4 Gr 60 (pit liner)	62,542.0	lnft
10	Steel #5 Gr 60 18" Dowels (joints)	1,621.0	ea
11	9" Long #5 Dowel Sleeve (joints)	1,621.0	ea
12	Nonhydrophilic Waterstop	1,595.0	lnft
13	Concrete Curing Compound	271.3	gal
14	Sand/Gravel Bedding (pit floor/ramp)	319.9	cy
15	Sand/Gravel Bedding (pushoff)	58.8	cy
16	Common Excavation	8,309.4	cy
17	Common Fill	5,304.8	cy
18	4" Perforated HDPE Tile w/Sock	560.0	lnft
19	4" HDPE Dual Wall with Rodent Guard at Outlet	210.0	lnft
20	Pearock or Packed Sand Tile Trench Bedding	48.6	cy
21	4" Sch40PVC Connect to Milkhouse Waste Line	60.0	lnft
22	Pushoff Area Guard Rail	115.0	lnft
23	Safety Fence	792.0	lnft
24	Hazard Signs	8.0	ea
25	8" SDR26 Clean Water Diversion	123.0	lnft
26	Slotted Intake Riser, Rodent Guard, Scour Pool	1.0	job
27	Demo Existing Manure Storage Tank	1.0	job
28	Seeding Area	1.5	ac



MINNESOTA SPECIFICATIONS FOR CONSERVATION PRACTICES APPLY FOR ALL MATERIALS AND CONSTRUCTION WORK. THESE SPECIFICATIONS ARE PART OF THIS PLAN.

Minnesota Construction and Material Specifications applicable to this job are as follows:

MN-3	MN-5	MN-6	MN-21	MN-23	MN-24	MN-25	MN-26	MN-27	MN-31
MN-34	MN-44	MN-45	MN-46	MN-51	MN-521	MN-522	MN-531	MN-532	MN-533
MN-534	MN-536	MN-537	MN-539	MN-547	MN-548	MN-581	MN-582	MN-585	MN-591

Before start of construction, the owner(s) of any utilities involved must be notified. The excavator is responsible for giving notice by calling "gopher state one-call" at (612)-454-0002 (Twin Cities metro area) or (800)-252-1166 (all other locations) at least 48 hours prior to any excavation.

JPB staff must be notified at least 48 hours prior to any construction. A pre-construction meeting is required. This should include all contractors, the landowner, County Feedlot Officer and a JPB representative.

Changes in the drawings or specifications must be authorized by the owner and the engineer or SWCD representative with the proper approval authority.

NOTE: Wire mesh and reinforcing steel embedded in concrete placed as part of this construction drawing must be bonded and grounded in accordance with the national electric code. all bonding and grounding must be approved by a state electrical inspector prior to concrete placement.

CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL: Conservation projects with more than one acre of non-cropland soil disturbance are operating under an exception to National Pollution Discharge Elimination System (NPDES) permitting requirements. The following provisions must be implemented to minimize erosion and potential sediment damage on those projects. For all other conservation practices, these provisions should always be implemented where possible.

- 1.) Locate topsoil or other temporary stockpiles in a location where they will not be subject to erosion from concentrated flow.
- 2.) If permanent vegetation is disturbed, limit the area of disturbance to the minimum required for the project.
- 3.) Seed areas where permanent vegetation is planned according to the critical area planting or seeding specifications for the project. Seeding must be done within the following time frames after final grading unless work is completed after the fall seeding cutoff date:
Slopes 3:1 or steeper - 7 days, Slopes 10:1 to 3:1 - 14 days, Slopes 10:1 or flatter - 21 days
- 4.) If a grassed waterway will be completed after the fall seeding cutoff date, do not leave a loosened soil surface over the winter. Track the finished grade to lightly compact the soil surface for additional erosion protection over winter. Consider mulching for steep or erodible soils.

Projects operating under the NPDES permit exception may be required to obtain a permit if the provisions above are not met. Sediment discharges from any construction project that may impact water quality may result in enforcement action under state water quality rules.

Contractor _____ Date

COOPERATOR APPROVAL: I have reviewed and understand the plans and specifications and agree to complete the work accordingly. Failure to meet these plans and specifications may jeopardize any cost share applied for. I understand that it is my responsibility to locate and protect all utilities within the work area, to secure all necessary permits and licenses, and to complete the work in accordance with all local, state and federal laws. Modification of these plans or specifications must be approved by the Engineer or representative with proper job approval by the Engineer or representative with proper job approval authority before installation. I assume responsibility for negotiations and agreements with the contractor(s).

Name _____ Date



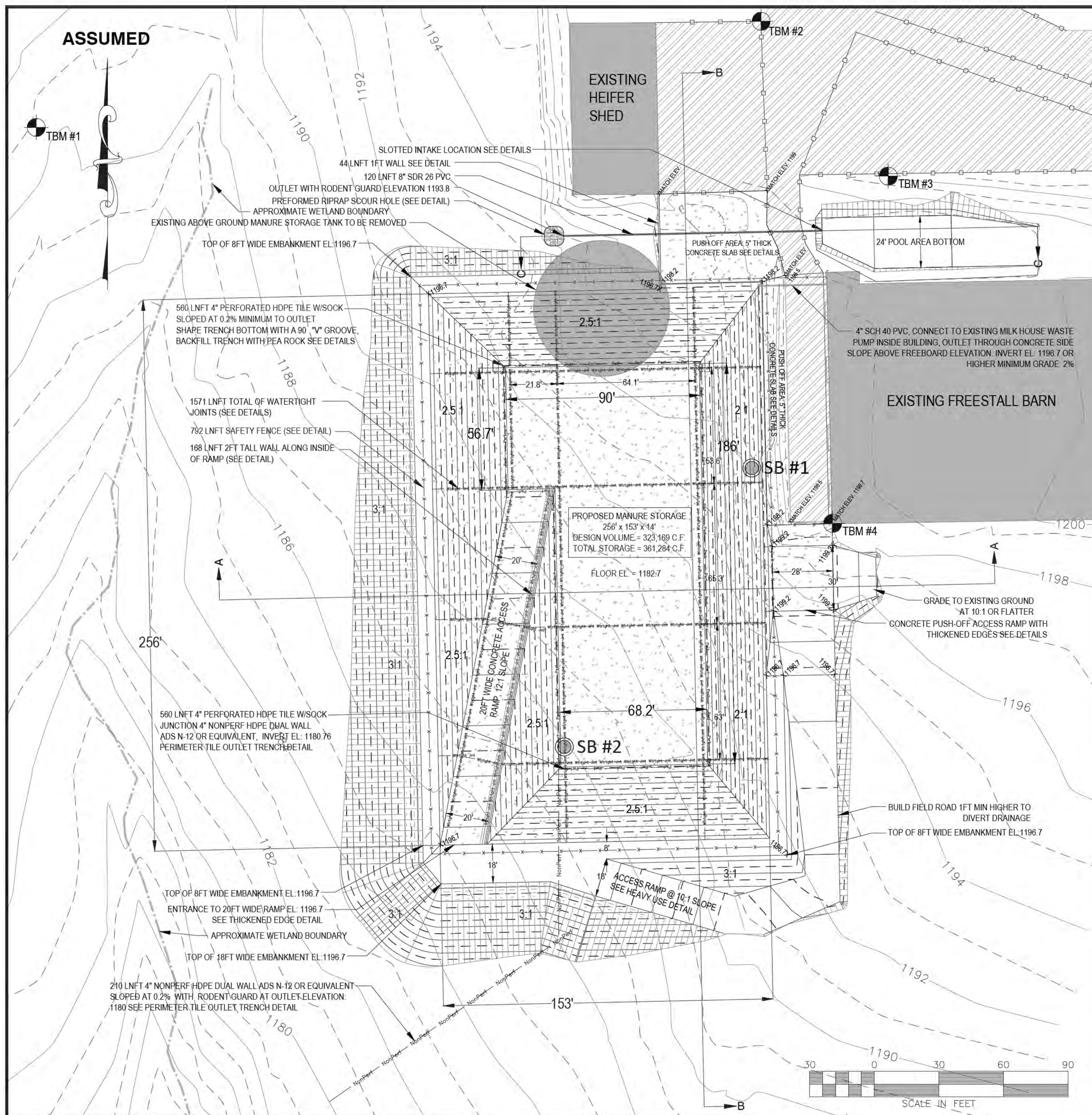
PREPARED BY:
SE SWCD TECHNICAL SUPPORT JPB
TECHNICAL SERVICE AREA #7
104 E 3RD AVE, PO BOX 335, GOODHUE, MN 55027
(651)923-5286 EXT. 3

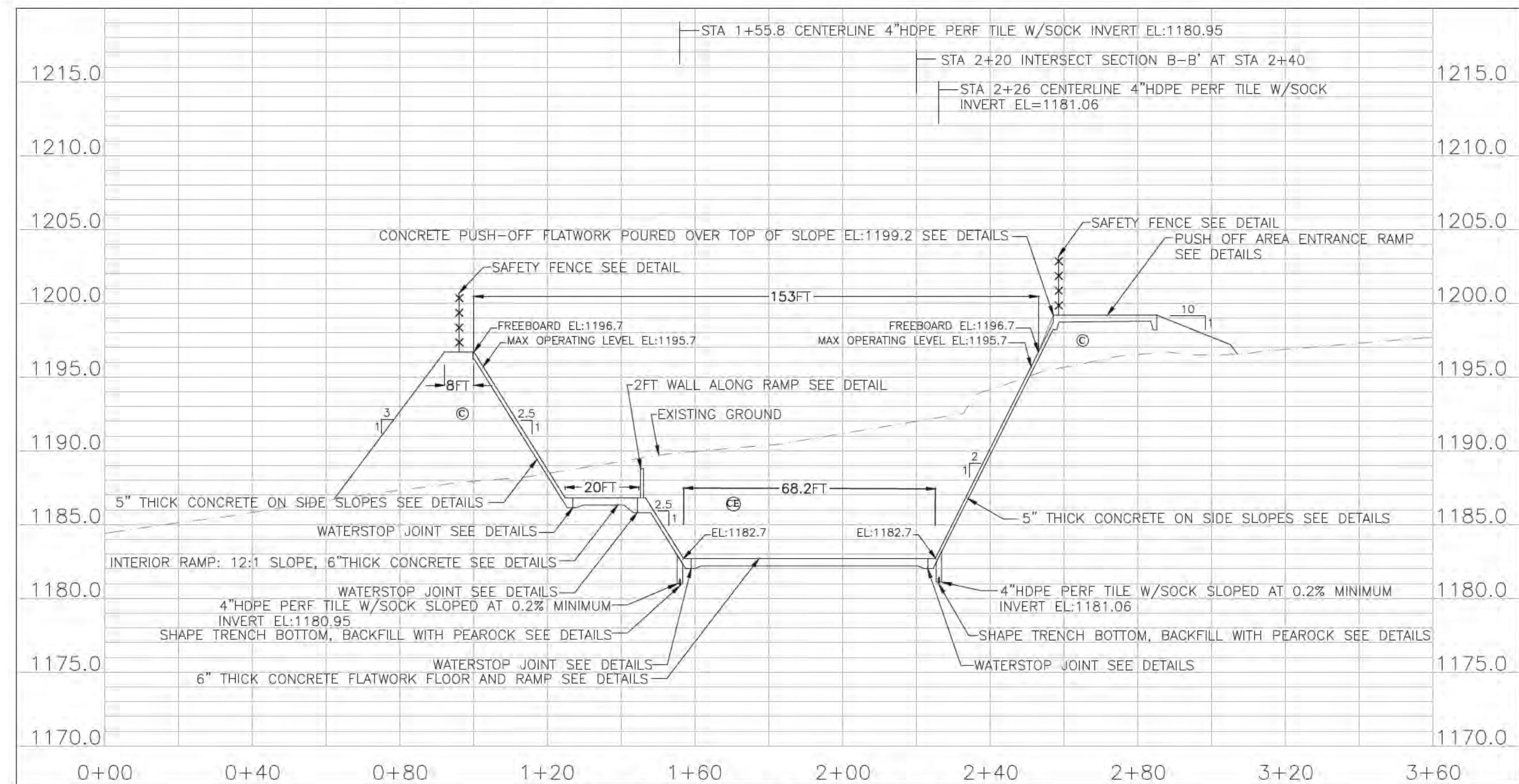
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: _____ TYPED NAME: KATE BRUSS, PE
DATE: 2/21/23 LICENSE NO. 49617

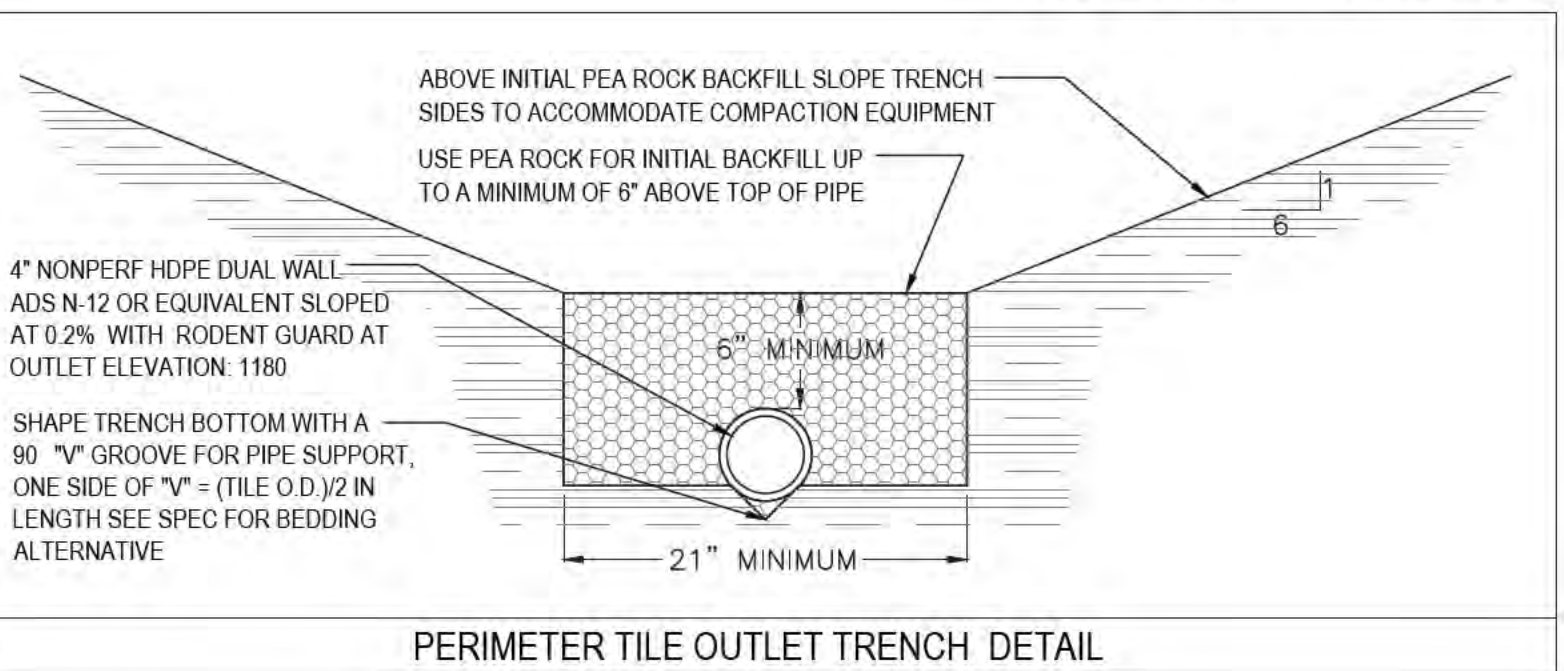
	BY:	DATE:	
DESIGNED:	ksb	5/22	REVISION DESCRIPTION:
DRAWN:	ksb	12/22	
CHECKED:	----	----	
REVISED:	----	----	
	----	----	

SCHEFFLER DAIRY AG WASTE STORAGE FACILITY		
GOODHUE COUNTY SOIL & WATER CONSERVATION DISTRICT GOODHUE COUNTY, MINNESOTA		
PROJECT ID: 2208	COVER	SHEET 1 OF 4

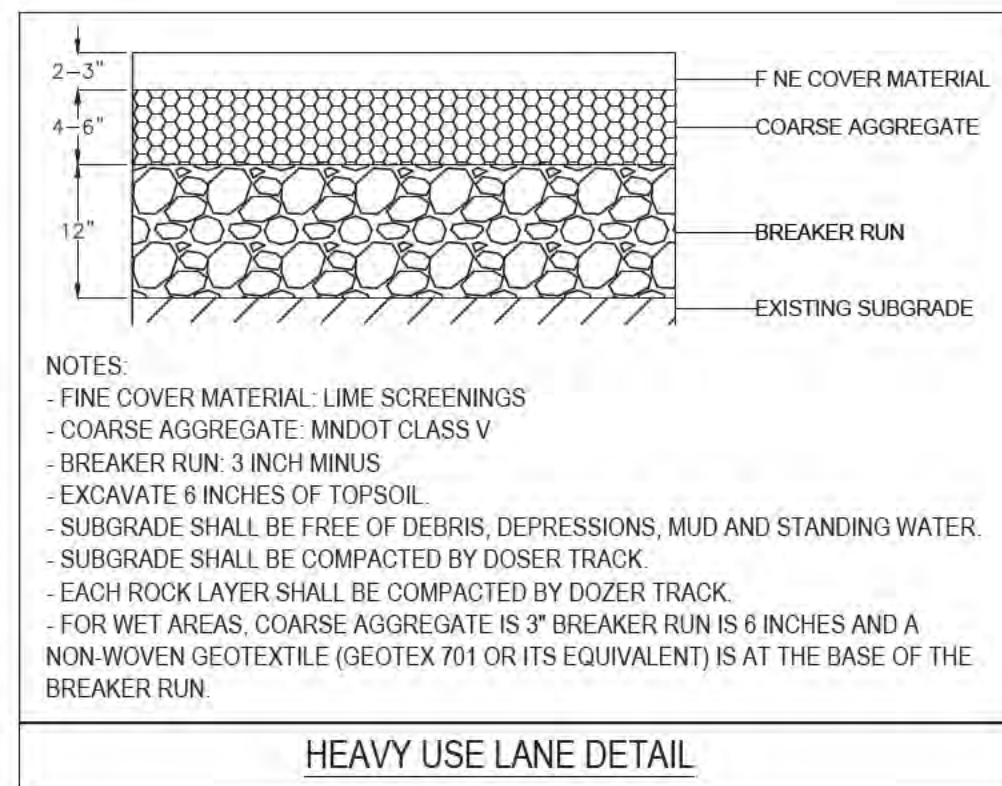




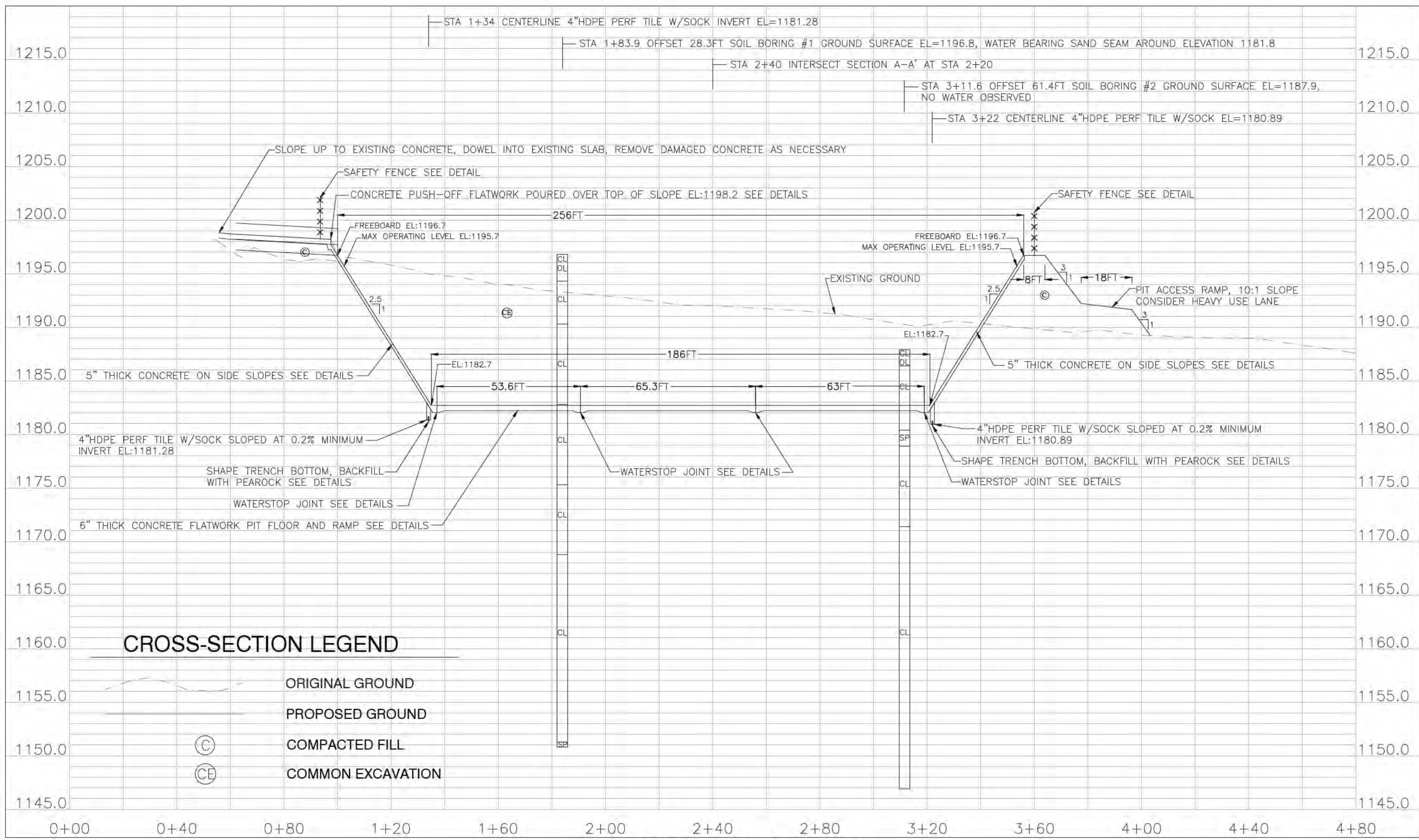
CROSS SECTION A-A'



PERIMETER TILE OUTLET TRENCH DETAIL



HEAVY USE LANE DETAIL

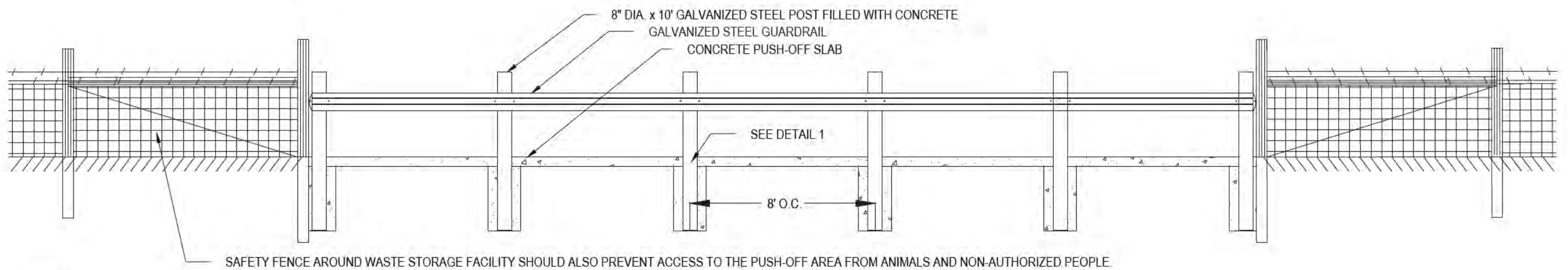


CROSS SECTION B-B'

CROSS-SECTION LEGEND

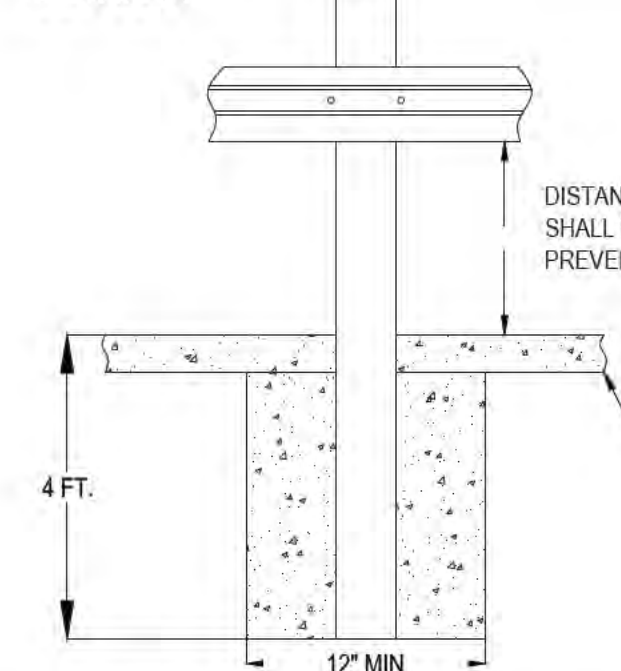
- ORIGINAL GROUND
- PROPOSED GROUND
- COMPACTED FILL
- COMMON EXCAVATION

SUGGESTED GUARDRAIL SAFETY FENCE FOR PUSHOFF

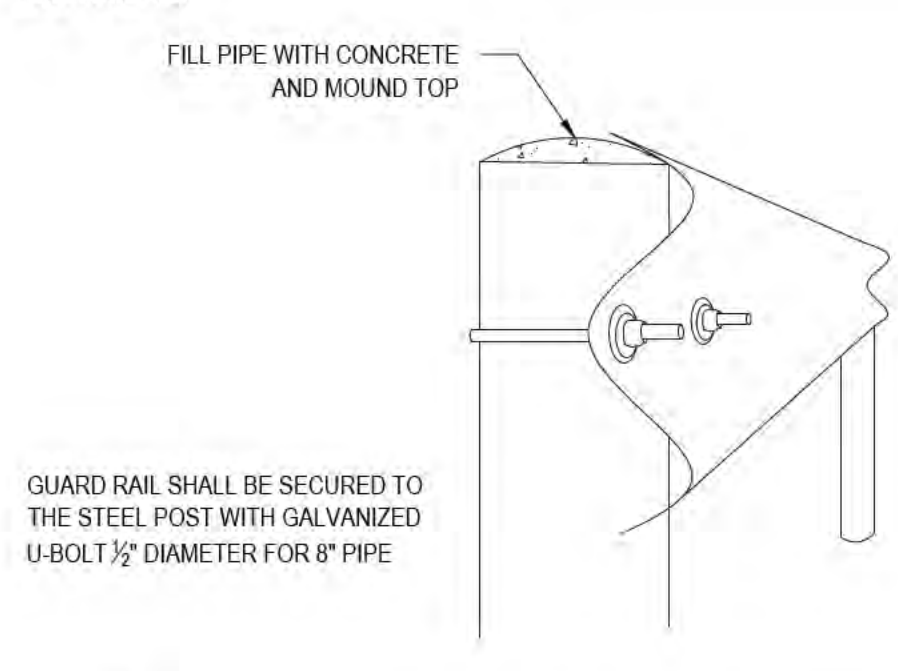


- NOTES:
- SAFETY STOP IS A VISUAL STOP ONLY. IT IS NOT DESIGNED FOR REPEATED IMPACT.
 - PAINT THE SAFETY GUARD A HIGHLY VISIBLE COLOR.
 - THE SAFETY GUARD IS INTENDED AS A VISUAL WARNING TO ALERT THE MACHINERY OPERATOR OF THE PROXIMITY OF THE WASTE STORAGE FACILITY EDGE. IT IS NOT DESIGNED AS A PHYSICAL BARRIER TO PREVENT ACCIDENTAL ENTRY.

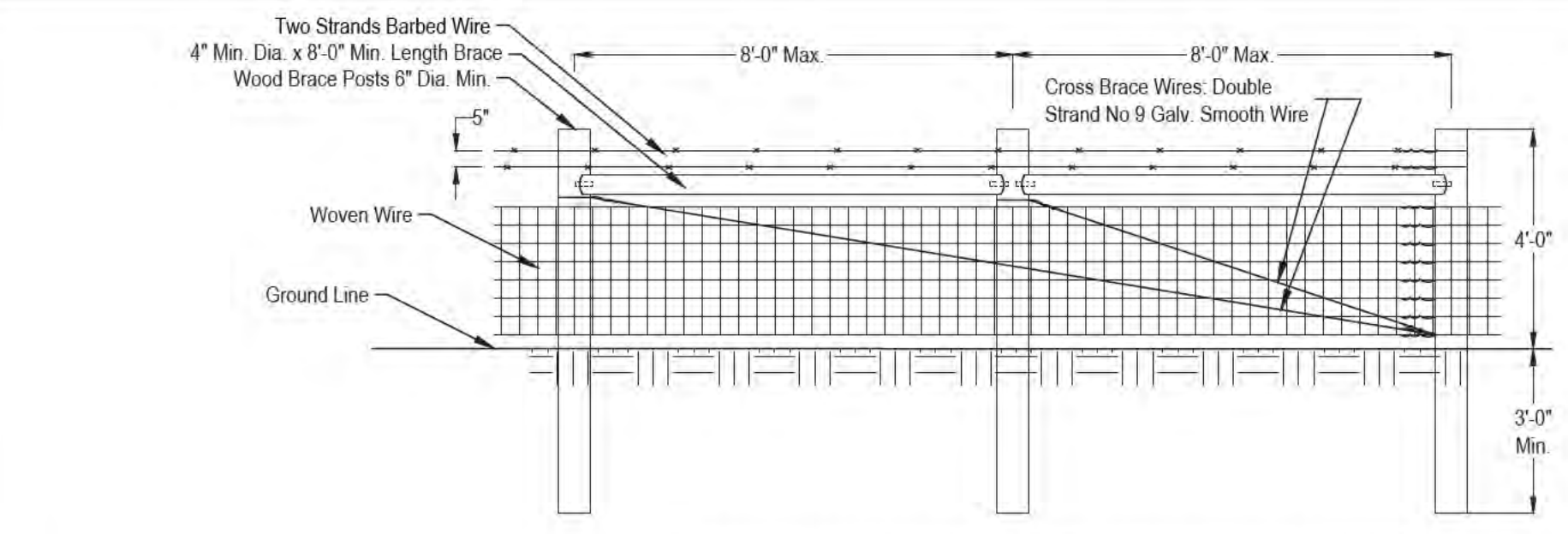
DETAIL #1



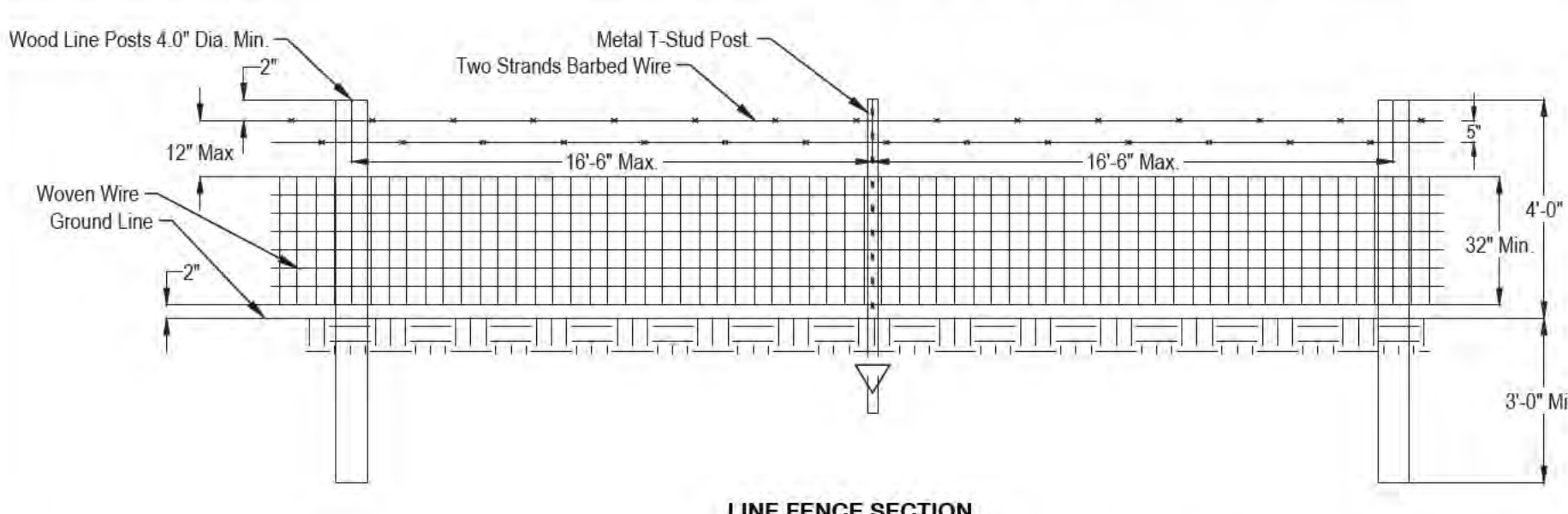
DETAIL #2



THIS IS ONLY AN EXAMPLE OF THE TYPE OF SIGN THAT MUST BE POSTED AROUND THE FACILITY. OTHER COMMERCIALY AVAILABLE SIGNS MAY BE USED.



END PANEL, CORNER, GATE, AND DIRECTION CHANGE ASSEMBLY



LINE FENCE SECTION

WOVEN WIRE MESH SAFETY FENCE

MATERIALS NOTES

1. All materials shall be sound, new, and free of decay and rust.
2. Treated posts shall be commercially available pressure treated.
3. Steel line posts shall be 'Tee' type with suitable appurtenances for fastening line wires and shall have an attached anchor plate. Steel posts will be painted or galvanized and have a minimum weight of 1.25 pounds per foot exclusive of anchor plate.
4. Barbed wire shall be two twisted strands of 12 1/2 gauge or heavier wire with 14 gauge or heavier two point barbs on approximately 5 inch centers. Zinc coating is required.
5. Woven wire shall be at least 32 inches high with 11 gauge r heavier top and bottom wires. Line and stay wires shall be 12 1/2 gauge or heavier. Zinc coating is required.
6. Woven wire opening dimensions shall not exceed 4" horizontally or vertically.

CONSTRUCTION NOTES

1. Corner, end, brace, and pull posts shall be located and set first.
2. Wood posts shall be set in holes and backfilled with earth except where otherwise specified. Wood posts may be driven when approved by the engineer. Steel posts shall be driven unless otherwise specified.
3. Holes for installing fence posts shall be at least 6 inches larger than the diameter or side dimensions of the posts.
4. Earth backfill around posts shall be thoroughly tamped in layers not thicker than 4 inches and shall completely fill the posthole up to the ground surface.
5. Concrete backfill around posts shall be rodded into place in layers not thicker than 12 inches and shall completely fill the posthole to the surface of the ground. Backfill, either earth or concrete, shall be crowned up around posts at the ground surface. No stress shall be applied to posts set in concrete for a period of not less than 24 hours following the development of a firm set of the concrete.
6. Steel posts shall be used at least every 100 feet for grounding purposes. Steel posts may be used in line construction. Length of steel posts shall be 5.5 feet set to a depth of 1.5 feet or at least one inch over the anchor plate, which ever is greater.
7. Location and type of gates are to be determined by owner.
8. Horizontal brace should be placed approximately 3 feet above ground.
9. Staple no. 9 cross-brace, and fence wires to gate, brace and corner posts at quarter points of posts.
10. Install 2 strands of barbed wire above the woven wire on 5 inch spacings.



PREPARED BY:
SE SWCD TECHNICAL SUPPORT JPB
 TECHNICAL SERVICE AREA #7
 104 E 3RD AVE, PO BOX 335, GOODHUE, MN 55027
 (651)923-5286 EXT. 3

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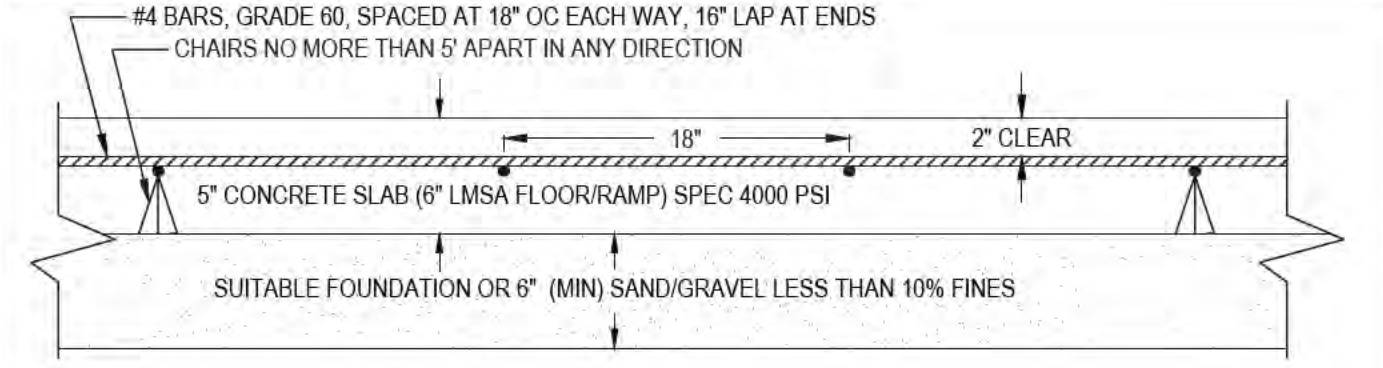
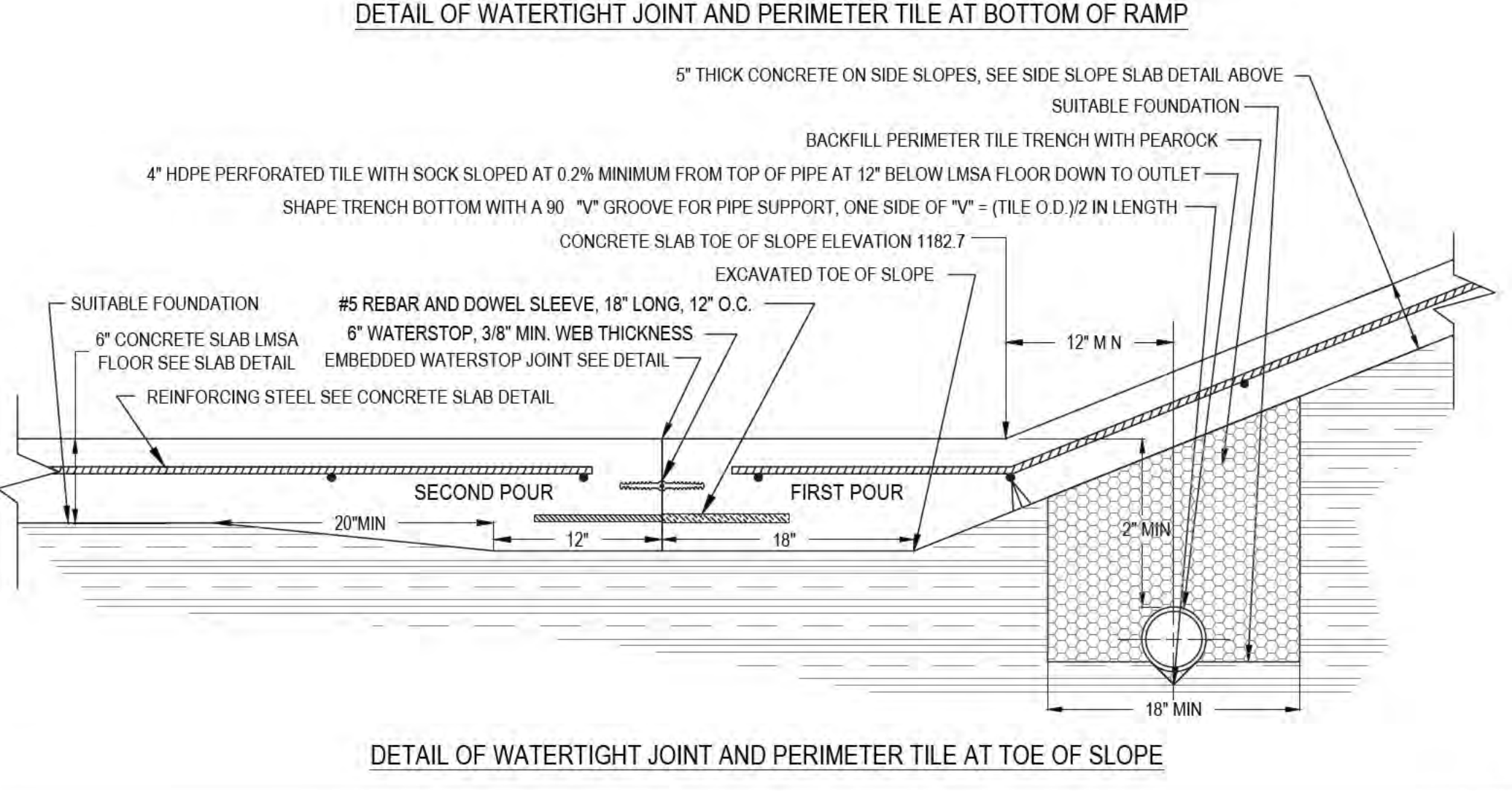
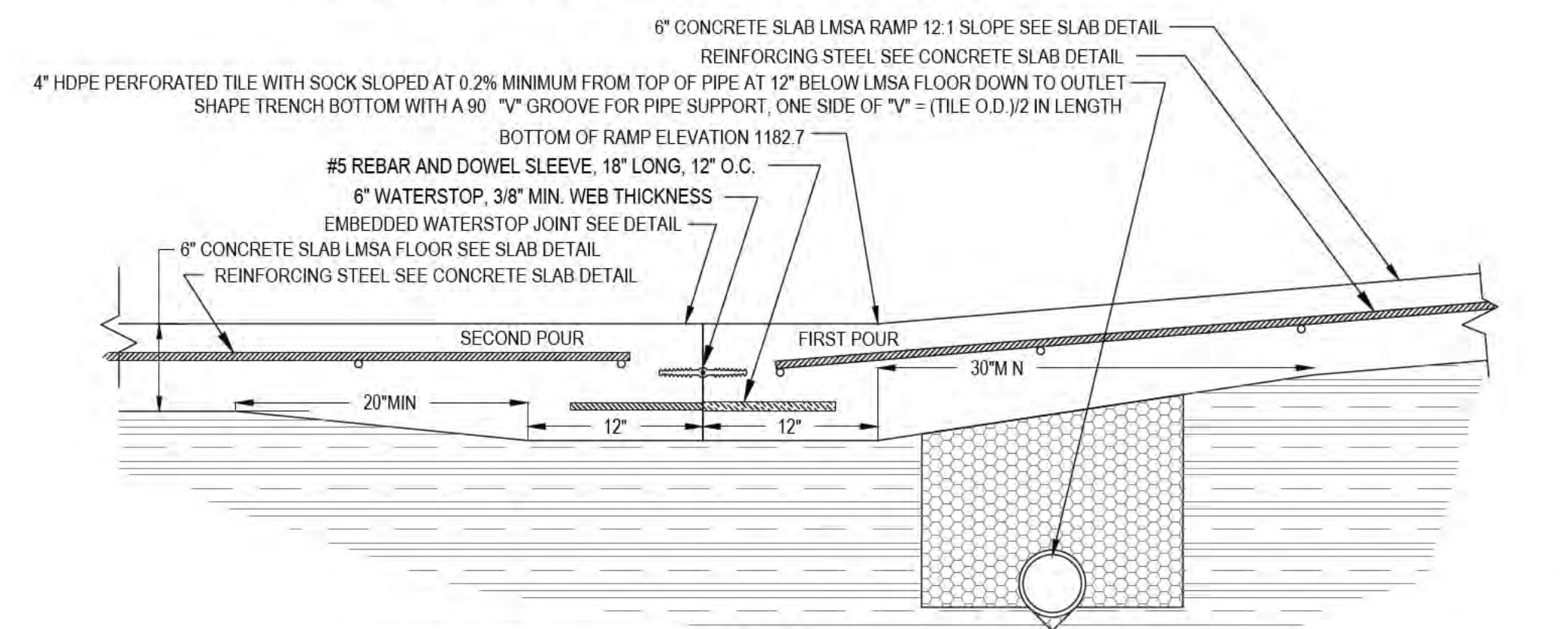
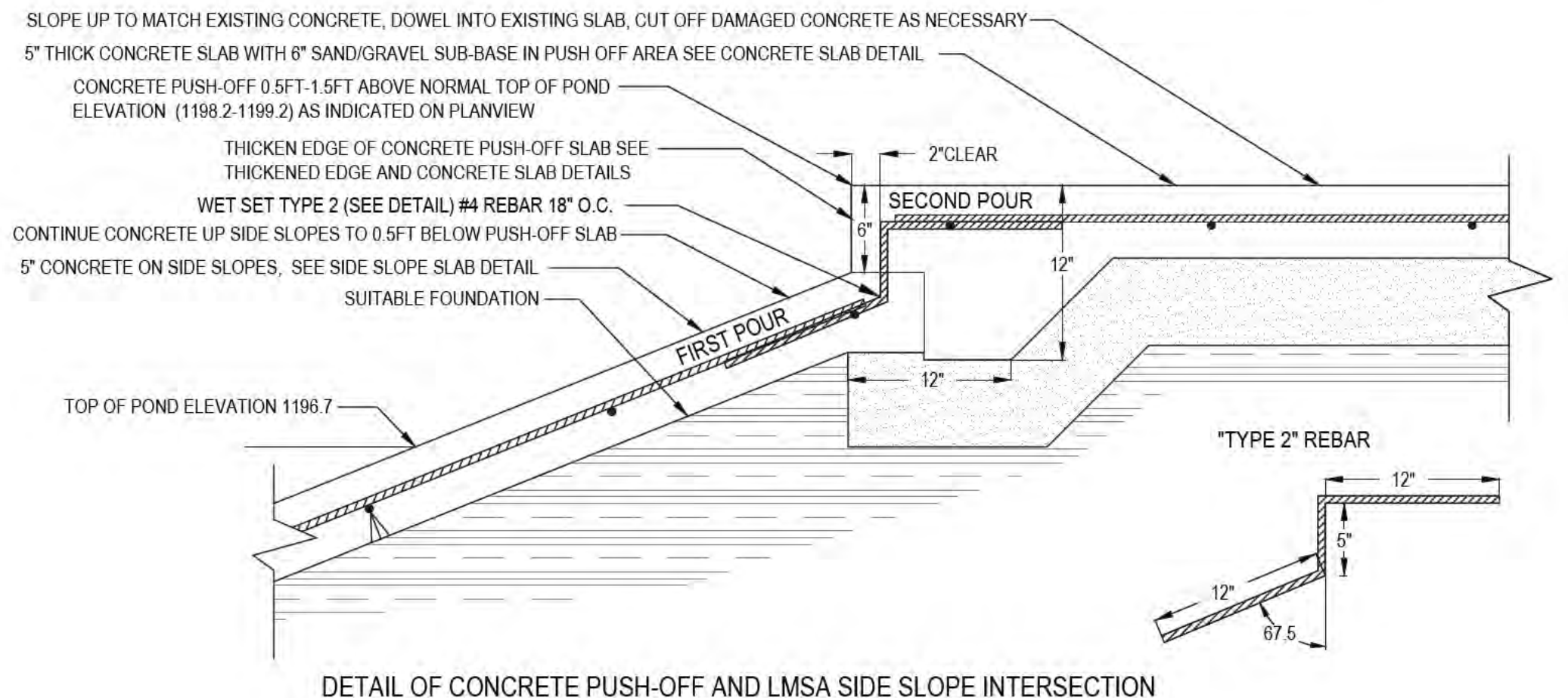
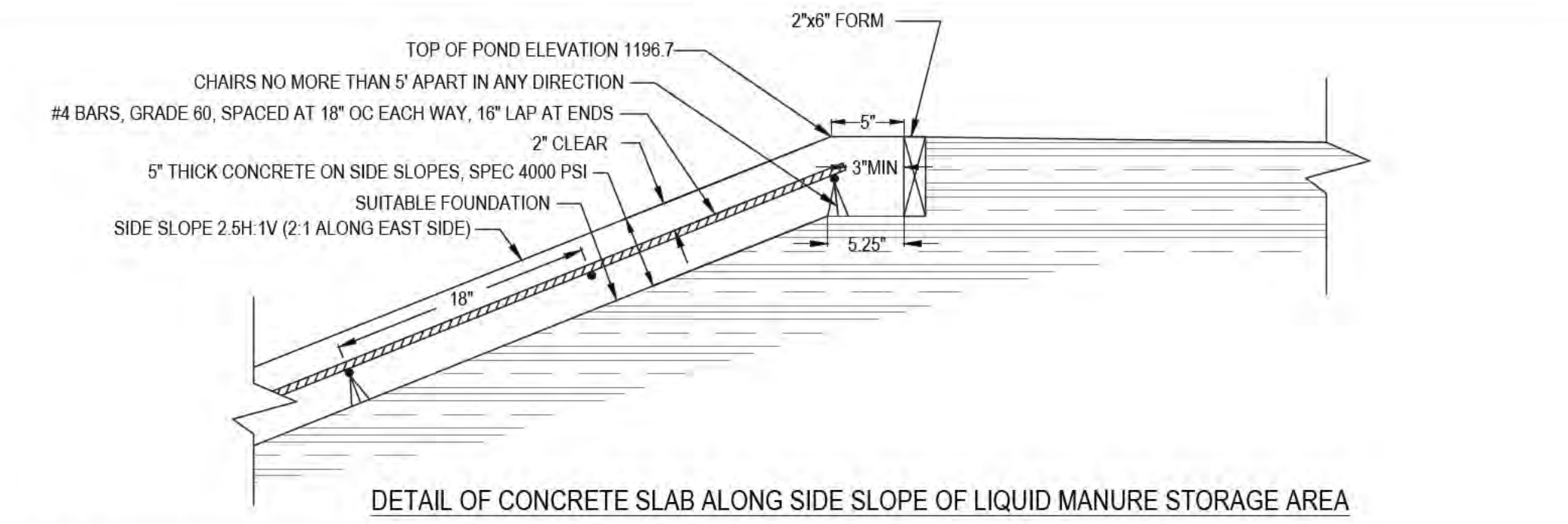
SIGNATURE: TYPED NAME: KATE BRUSS, PE
 DATE: 2/21/23 LICENSE NO. 49617

BY:	DATE:	
DESIGNED: ksb	5/22	
DRAWN: ksb	12/22	
CHECKED: ----	----	
REVISED: ----	----	
		REVISION DESCRIPTION:

SCHEFFLER DAIRY
AG WASTE STORAGE FACILITY

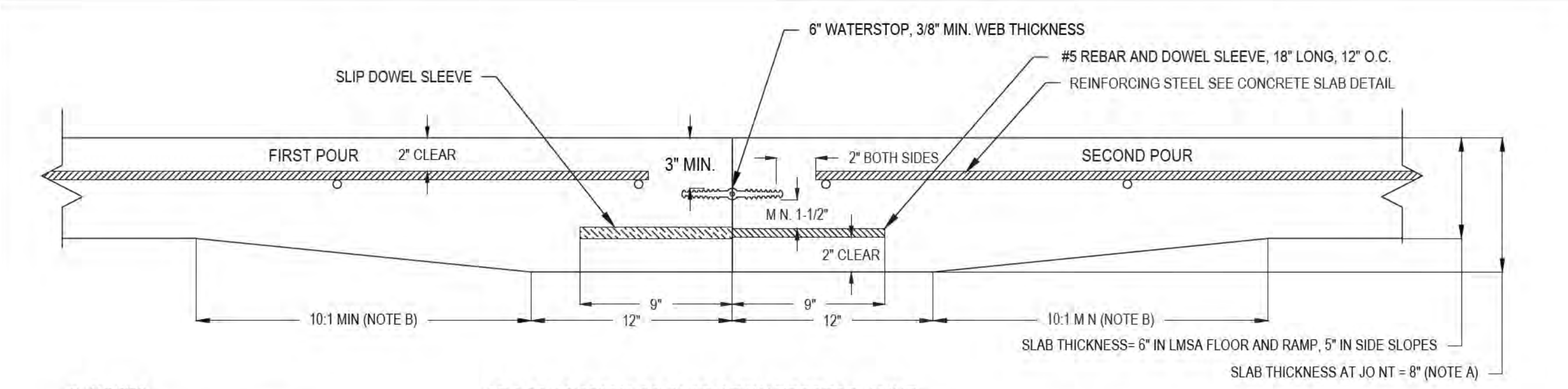
GOODHUE COUNTY SOIL & WATER CONSERVATION DISTRICT
 GOODHUE COUNTY, MINNESOTA

PROJECT ID: 2208 CROSS SECTIONS SHEET 3 OF 4



GENERAL CONSTRUCTION NOTES:

1. CONCRETE IS TO BE MIXED AND PLACED ACCORDING TO SPECIFICATIONS
2. JOINTS ARE TO BE SPACED AS SHOWN ON PLANS SEE LIQUID TIGHT JOINT DETAIL
3. WHITE CURING COMPOUND SHALL BE APPLIED TO CONCRETE AS SOON AS THE CONCRETE CAN BE WALKED ON
4. SITE PREP: REMOVE ALL ORGANIC AND UNCOMPACTED MATERIAL BEFORE PLACING SAND/GRAVEL BASE
5. SAND/GRAVEL IS TO BE CLEAN PIT-RUN MATERIAL WITH LESS THAN 10% FINES. COMPACT IN 4\"/>



QUANTITIES:

6\"/>

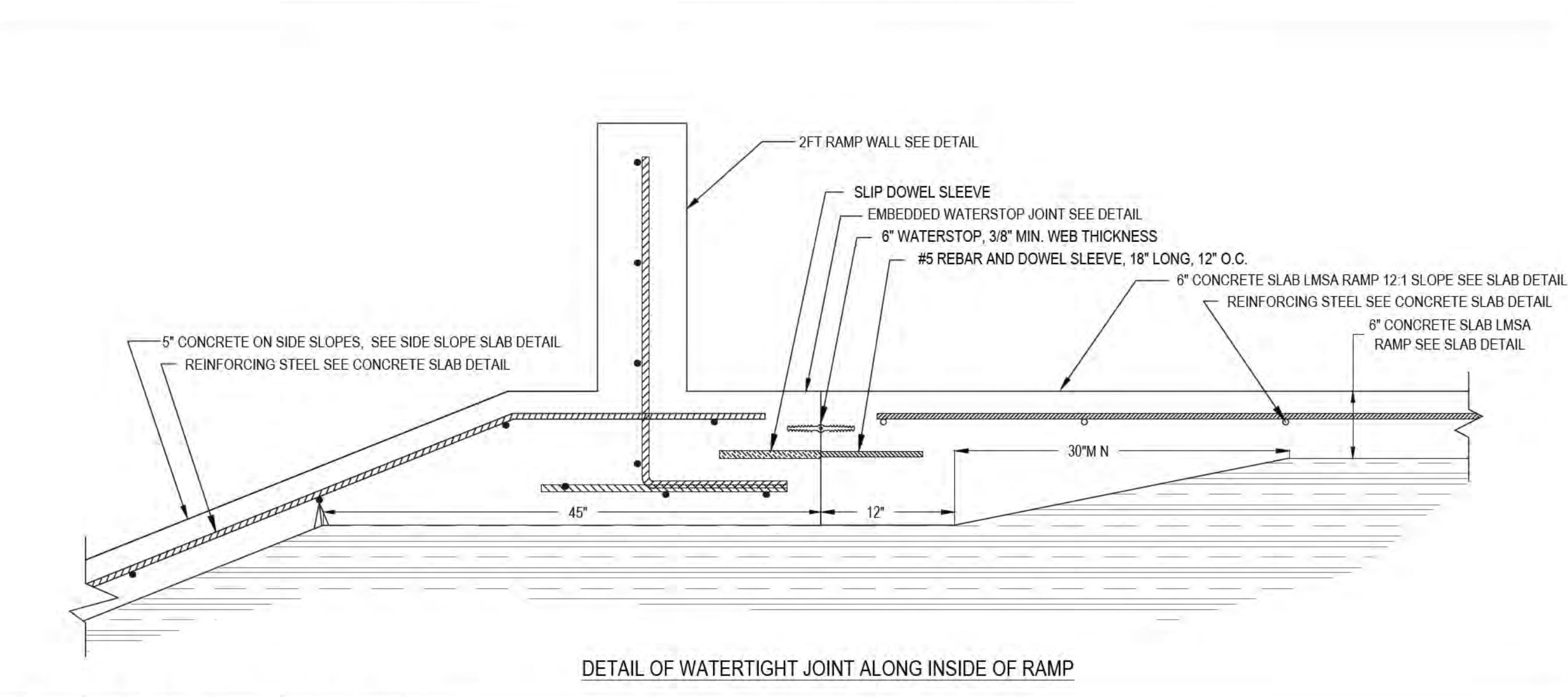
STEEL DOWELS: 1621 EACH

DOWEL SLEEVES: 1621 EACH

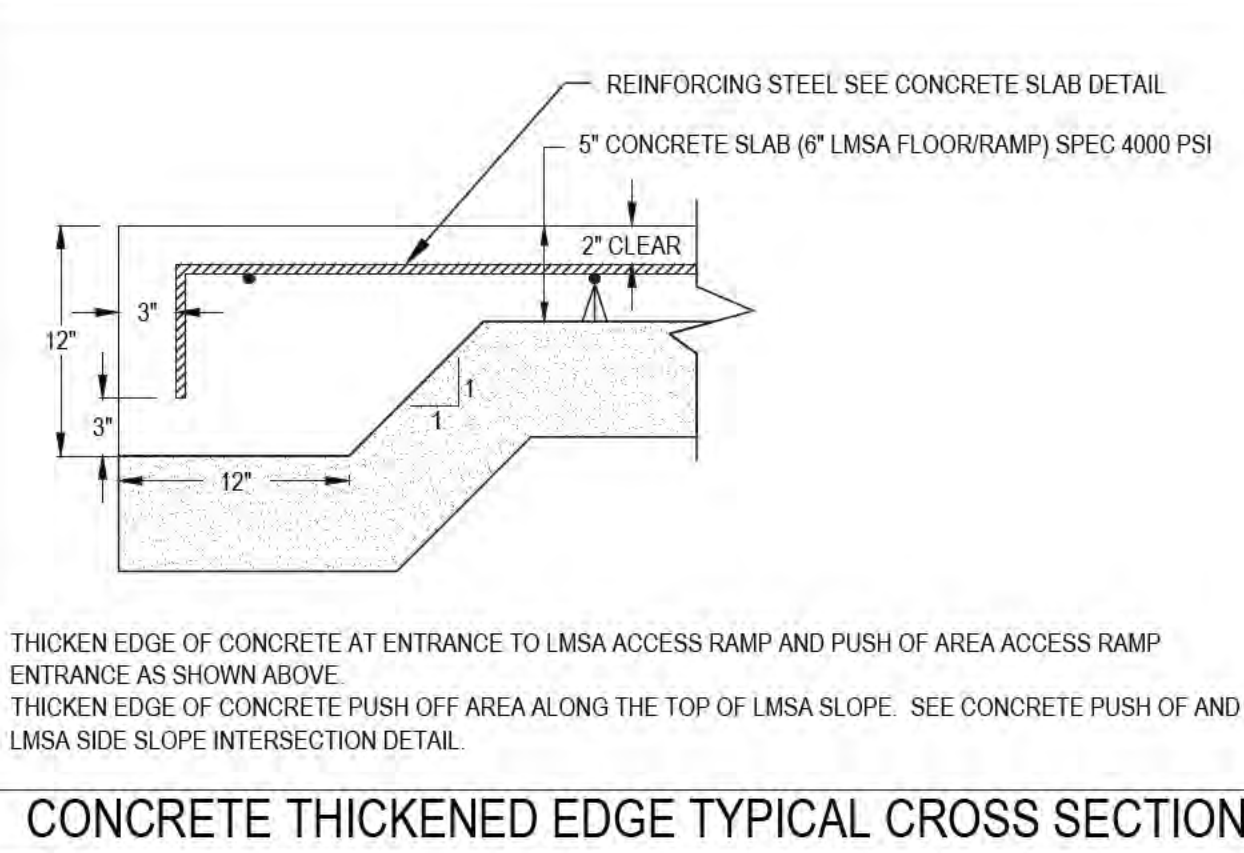
NOTES:

- A. CONSTRUCT WATERSTOP JOINTS AS SHOWN ABOVE UNLESS OTHERWISE NOTED IN LOCATION SPECIFIC DETAILS
- B. THE SLAB THICKNESS AT THE JOINT MUST BE GREATER THAN OR EQUAL TO 8\"/>

EMBEDDED WATERSTOP CONTRACTION JOINT WITH STEEL DOWELS

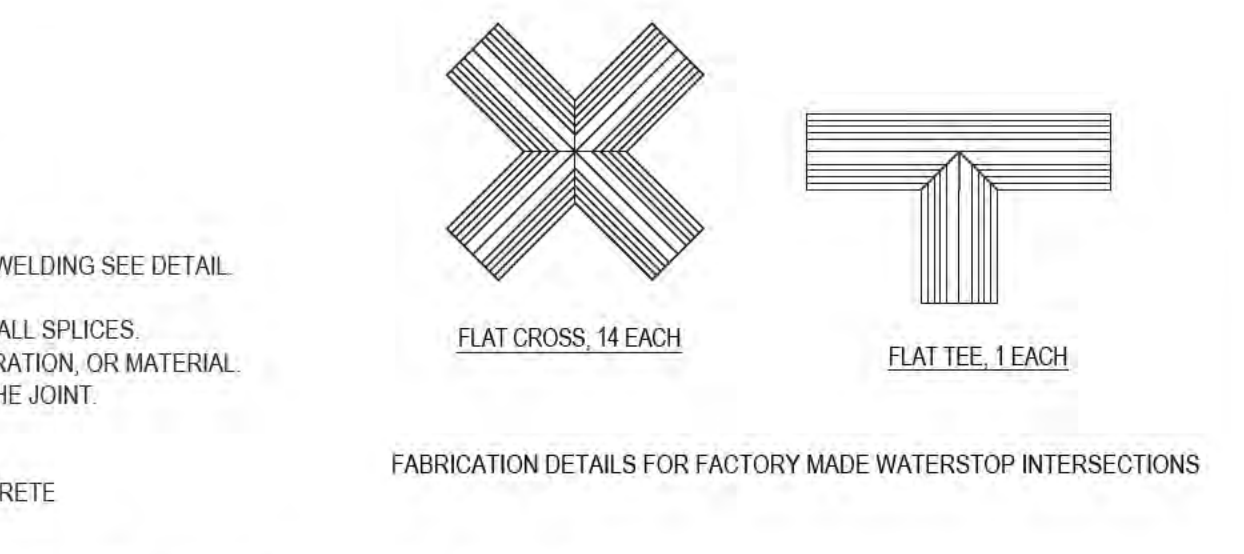


LIQUID MANURE STORAGE AREA DETAILS



THICKENED EDGE OF CONCRETE AT ENTRANCE TO LMSA ACCESS RAMP AND PUSH OFF AREA ACCESS RAMP ENTRANCE AS SHOWN ABOVE.

THICKENED EDGE OF CONCRETE PUSH OFF AREA ALONG THE TOP OF LMSA SLOPE. SEE CONCRETE PUSH OFF AND LMSA SIDE SLOPE INTERSECTION DETAIL.

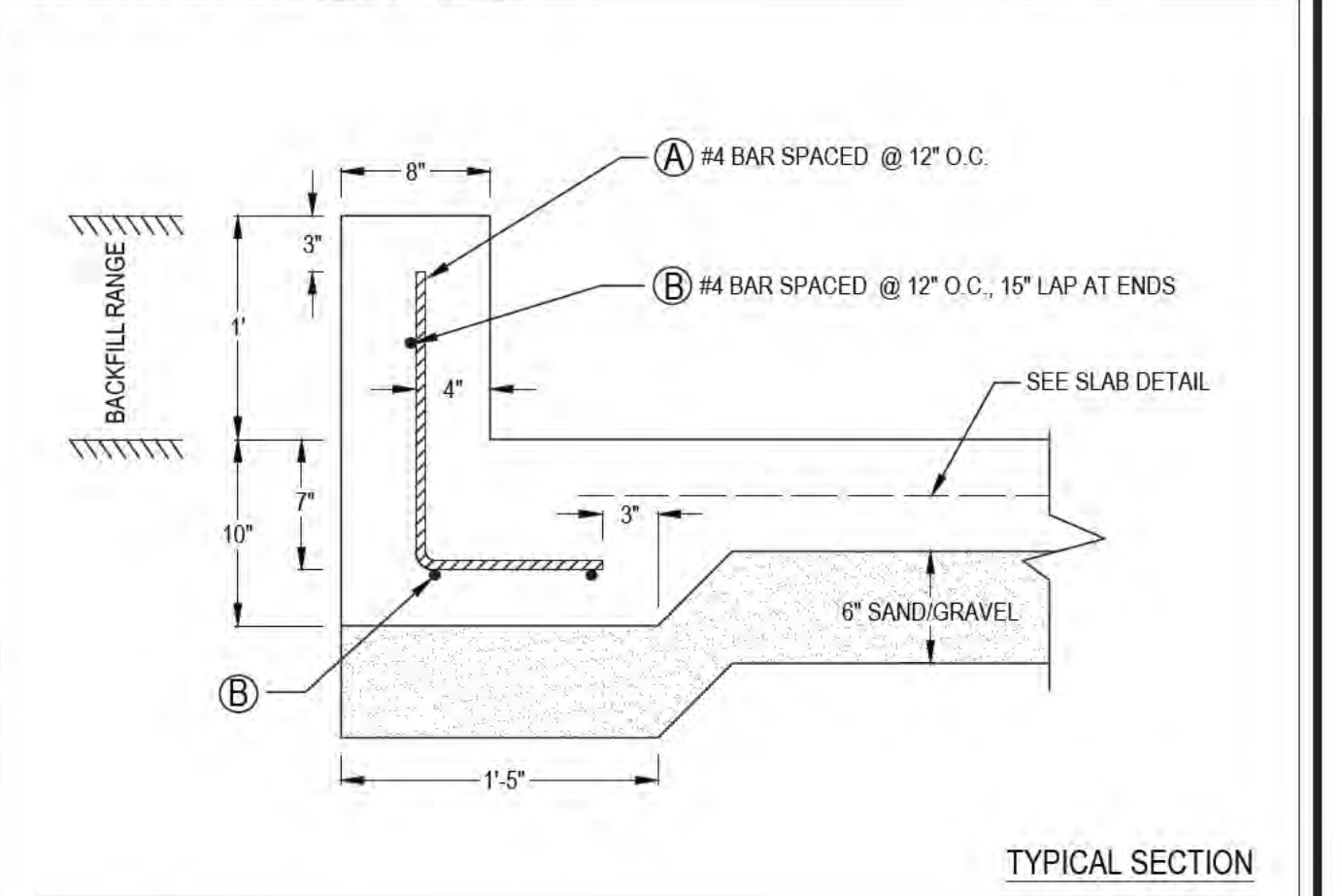


DESIGN VALUES

MANURE: 65 PCF EQUIVALENT FLUID

EARTH BACKFILL: 65 PCF EQUIVALENT FLUID

TRACTOR: 100 PCF $f_c = 4000$ psi, $f_r = 60,000$ psi



MATERIALS

CONCRETE: SPEC. 31 (8 BAG MIX, SLUMP: 3\"/>

SAND/GRAVEL: CLEAN PIT RUN, LESS THAN 10% FINES

QUANTITIES (wall and footing only)

LINEAL FEET OF WALL: 44 FT

CONCRETE: 3 CU YD

STEEL #4: 249 FT

STEEL SCHEDULE

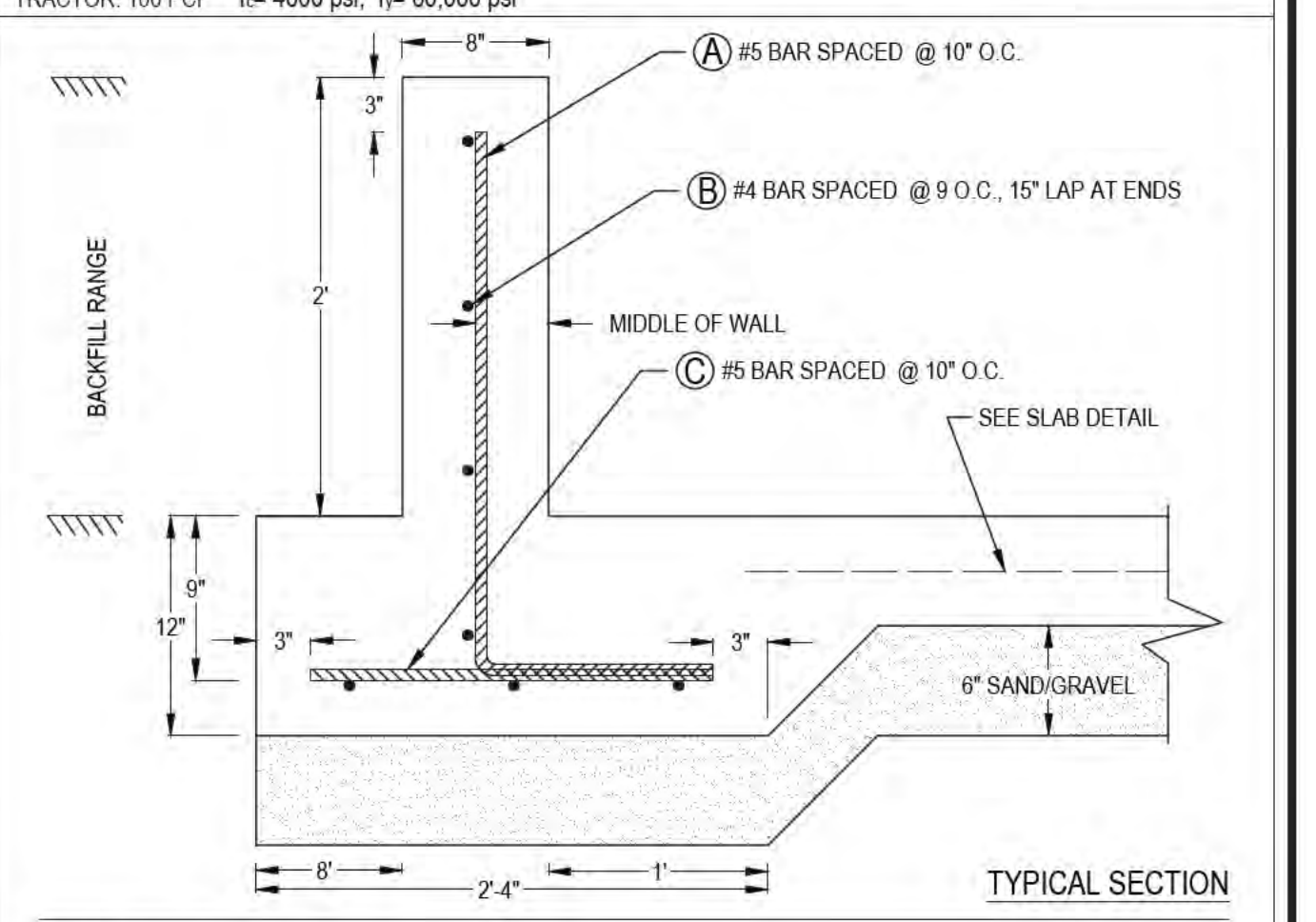
MARK	SIZE	AMT	TYPE	R	S	LENGTH	TOTAL LENGTH
A	#4	45	2	1\"/>			

DESIGN VALUES

MANURE: 65 PCF EQUIVALENT FLUID

EARTH BACKFILL: 65 PCF EQUIVALENT FLUID

TRACTOR: 100 PCF $f_c = 4000$ psi, $f_r = 60,000$ psi



MATERIALS

CONCRETE: SPEC. 31 (8 BAG MIX, SLUMP: 3\"/>

STEEL: GRADE 60 REBARS

SAND/GRAVEL: CLEAN PIT RUN, LESS THAN 10% FINES

QUANTITIES (wall and footing only)

LINEAL FEET OF WALL: 168 FT

CONCRETE: 22.8 CU YD

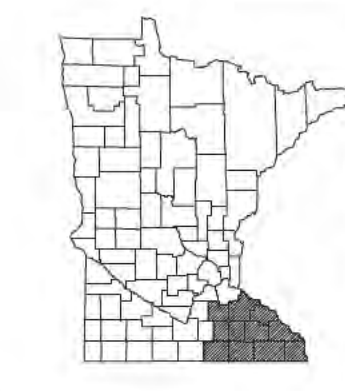
STEEL #4: 1152 FT

STEEL #5: 1100 FT

STEEL SCHEDULE

MARK	SIZE	AMT	TYPE	R	S	LENGTH	TOTAL LENGTH
A	#5	203	2	2\"/>			

2 FOOT WALL, NO SURCHARGE



PREPARED BY:

SE SWCD TECHNICAL SUPPORT JPB

TECHNICAL SERVICE AREA #7

104 E 3RD AVE, PO BOX 335, GOODHUE, MN 55027

(651)923-5286 EXT. 3

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: TYPED NAME: KATE BRUSS, PE

DATE: 2/21/23 LICENSE NO. 49617

DESIGNED:	BY:	DATE:
ksb	ksb	5/22
DRAWN:	ksb	12/22
CHECKED:	----	----
REVISED:	----	----

REVISION DESCRIPTION:

SCHEFFLER DAIRY

AG WASTE STORAGE FACILITY

GOODHUE COUNTY SOIL & WATER CONSERVATION DISTRICT

GOODHUE COUNTY, MINNESOTA

PROJECT ID: 2208

DETAILS

SHEET 4 OF 4

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106

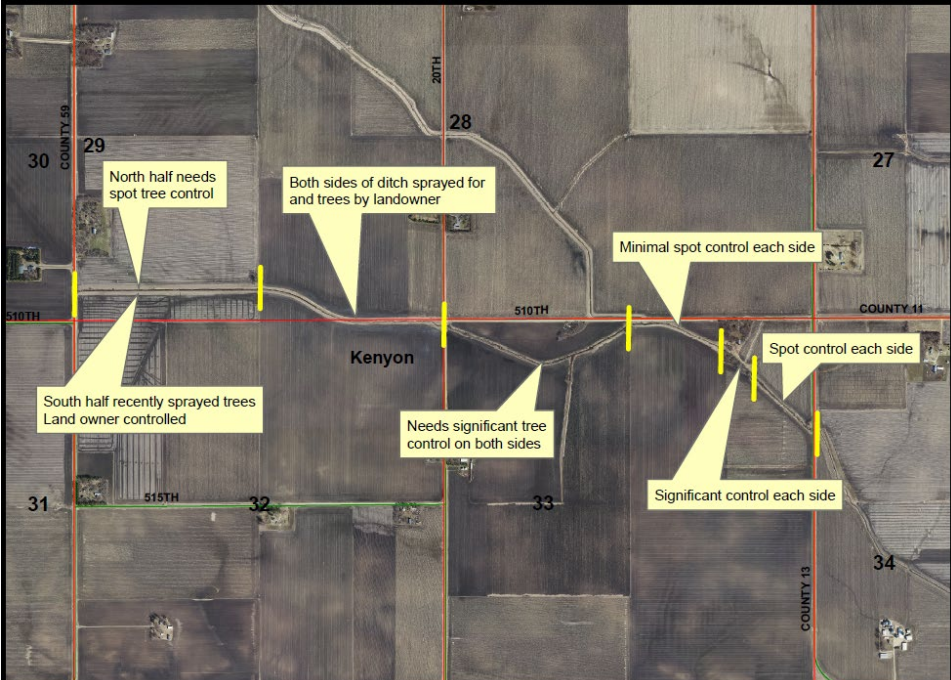


Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

TO: Goodhue County Board of Commissioners
FROM: Lisa M. Hanni, LUM Director / County Surveyor / County Recorder
DATE: May 2, 2023 County Board meeting
RE: Goodhue County Ditch 1 updates

- 1) SWCD staff (Chris Fritz) has outlined some maintenance needs for 2023 along the ditch banks. We will work with the SWCD to contract for the spraying.
- 2) Staff is working with SWCD to develop an Agreement for Drainage Inspection Services to outline our coordination for future tasks on Ditch 1.
- 3) The Finance department has prepared a financial update as to the current status of the Fund and proposed expenses in 2023.

GOODHUE COUNTY DRAINAGE INSPECTOR'S REPORT
(MN Statute 103E.065)

DITCH SYSTEM:	CD 1
CONTACT OR PERSON REQUESTING THE REPAIR:	Chris Fritz Goodhue SWCD
DATE OF CONTACT:	8/25/2022
LOCATION:	<p>Sections 29/33 of Kenyon Township</p> 
PROBLEM:	<p>During the process of cleaning out the ditch in 2021, are large number of trees were removed and/or shredded. There are now a significant amount of trees stump sprouting and or root sprout after this process. During a recent routine visit to the site, it was noted that 2 landowners had treated the banks for trees by spot spraying herbicide. It was identified that some of the other stretches have limited trees growing, and could be treated by spot spraying while other stretches will need more intensive control. Herbicide applications should be sufficient if dealt with soon.</p>
FINDINGS AND ACTION:	<p>There are a significant number of tree's stump/root sprouting along different stretches of the ditch. With Buffers now in place along both edges of the ditch, we have the ability to use herbicides during the growing season.</p>

GOODHUE COUNTY DRAINAGE INSPECTOR'S REPORT
(MN Statute 103E.065)

	<p><u>Accomplished 2022</u> 8000 ft. of ditch has been sprayed during the 2022 growing season by the landowners.</p> <p><u>2023 needs</u> 7500 ft needs spot treatment, random trees along the banks 6800 ft needs intensive treatment</p> <p>Recommendations to control Herbicide treatment during the active growing season of the trees during summer of 2023</p> <p>Options Bids from any available contractors in the area Work with township spray vendor Contract with local landowners currently treating portions of ditch Other options?</p>		
SIGNATURE:	<i>Chris D Fritz</i>		
DATE PRESENTED TO COUNTY BOARD:	5/2/2023	DATE OF BOARD ACTION:	
CONTRACTOR NAME AND ADDRESS:			
COST: CONTRACT OR PER HOUR			
COMPLETION DATE:			



Lucas R. Dahling
Finance Controller
Goodhue County Finance & Taxpayer Services

Lucas.dahling@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Phone (651) 385-3021

TO: County Board of Commissioners
FROM: Lucas Dahling, Finance Controller
SUBJECT: CD 1 Financial Update
DATE: May 2, 2023

Background:

The purpose of this report is to give an update on the Financial Status of the Ditch Fund, specifically County Ditch 1.

Discussion:

The Ditch Fund began the year with approximately \$130,000 of cash and a loan payable to the General Fund of \$700,000. During the first quarter the Fund had revenues of approximately \$8,800 which were offset by \$55,000 of expenditures. Approximately \$46,000 of these expenditures were damages payments to landowners either for the purchase of the one rod easement on each side of the ditch, or for payments related to unusable areas of fields during the construction period. The Fund ended the quarter with approximately \$83,000 of cash.

During the remainder of 2023, we expect the Ditch Fund to receive another \$372,000 of revenues, \$330,000 of which are prepayments received on the assessment. The remaining balance is made up of assessments payable with property tax payments. We also expect the Ditch Fund to have another \$436,000 of expenditures in 2023. This will be made up of \$407,650 of principal and interest payments on the loan payable to the General Fund, \$10,000 of maintenance expenditures, the remaining damages payments of \$9,800, and the final contractor payment of \$8,900. The Ditch Fund should end the year with approximately \$18,000 of cash and a loan balance of \$300,000 payable to the General Fund.

Going forward the revenues and expenditures of the Fund will decrease significantly, however ongoing maintenance will be required. The annual maintenance cost must be recuperated via assessments. For example, if the Ditch Fund pays \$10,000 in maintenance costs during 2023 it will assess \$10,000 to the benefitted landowners of the ditch in 2024.

Recommendation:

No action is required at this time.

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 West 4th Street
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

TODD GRESETH
3rd District
46804 Hwy 57 Blvd.
Wanamingo, MN 55983

JASON MAJERUS
4th District
39111 County 2 Blvd.
Goodhue, MN 55027

SUSAN BETCHER
5th District
30133 Lakeview Ave
Red Wing, MN 55066

**County Ditch #1
Financial Update**

	2023				
	Actual Jan-Mar	Projected Apr-Jun	Projected Jul-Aug	Projected Sep-Dec	Projected Full Year 2023
Beginning Balance	129,359.67	82,950.72	29,827.12	24,827.12	129,359.67
Revenue					
Assessment - Improvement	-	20,939.85	-	20,939.85	41,879.70
Assessment - Maintenance	-	-	-	-	-
Assessment - Prepayments	8,769.35	329,876.29	-	-	338,645.64
Total Revenues	8,769.35	350,816.14	-	20,939.85	380,525.34
Expenditures					
Loan Principal Payment	-	380,000.00	-	20,000.00	400,000.00
Interest Expense	-	5,250.00	-	2,400.00	7,650.00
Maintenance	-	-	5,000.00	5,000.00	10,000.00
Damages Payments	45,946.76	9,796.38	-	-	55,743.14
Contractor Expense	-	8,893.36	-	-	8,893.36
Engineering Fees	6,865.25	-	-	-	6,865.25
Legal Fees	2,336.50	-	-	-	2,336.50
Other Expenses	29.79	-	-	-	29.79
Total Expenditures	55,178.30	403,939.74	5,000.00	27,400.00	491,518.04
Ending Cash	82,950.72	29,827.12	24,827.12	18,366.97	18,366.97
Beginning Loan	700,000.00	700,000.00	320,000.00	320,000.00	700,000.00
Principal Payments	-	(380,000.00)	-	(20,000.00)	(400,000.00)
Ending Loan	700,000.00	320,000.00	320,000.00	300,000.00	300,000.00
Fund Balance (Deficit)	(617,049.28)	(290,172.88)	(295,172.88)	(281,633.03)	(281,633.03)



Jessica Ahlbrecht
Human Resource Manager
Goodhue County

509 W. Fifth Street
Red Wing, MN 55066
jessica.ahlbrecht@co.goodhue.mn.us

Phone: (651) 385.3028
Fax: (651) 267.4872

TO: Goodhue County Commissioners
FROM: Jessica Ahlbrecht, HR Manager
DATE: April 26, 2023
RE: Goodhue County Job Fair

Goodhue County will host a job fair on Wednesday, May 10th from 3:00 – 6:00 pm in the Government Center. The County Board charged the Admin/ HR team with bolstering recruitment efforts and a job fair aligns with this goal. We are partnering with 13 businesses and organizations within Goodhue County to source talent to fill open positions.

Goodhue County

JOB FAIR

May 10th 3pm - 6pm

509 W. 5th Street Red Wing, MN



© Fine Meats Packed In The Cannon River Valley 563

For more details.

co.goodhue.mn.us/jobfair





Jess L. Greenwood, P.E.
Deputy Director – Assistant Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385.3025

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Jess L. Greenwood, P.E., Deputy Director / Assistant Engineer

RE: 20 Apr 23 County Board Meeting – FOR YOUR INFORMATION
Replacement of Bridge 25501 on CSAH 2

Date: 20 Apr 23

On April 25, 2023 Goodhue County Public Works opened bids for the replacement of bridge 25501 on CSAH 2. Consideration of award is planned at the May 2, 2023 regularly scheduled Board of Commissioners meeting being held in Kenyon, MN.

The following dates detail the various stages for replacement and are meant to be informational only.

Bid Opening: April 25, 2023

Bid Award: May 2, 2023

Construction Start: May 30, 2023 50 Working Day Contract

Construction End: Mid to late August depending on weather and any other potential construction delays.

If there are any major changes to the proposed construction calendar, for this project, staff will be sure to inform the Board.

**Goodhue County Public Works
Project Status Report for May 2, 2023**

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	Bidding	
CSAH 2	Br. 25625	Removal of Br. 25501 complete. Project was advertised and bids were opened on April 25 th . Project to be considered for award at the May 2 nd Board meeting.
CSAH 6	2023 Concrete Rehabilitation	Project was advertised March 24 th and bids were opened on April 18 th . Project to be considered for award at the May 2 nd Board meeting.
	Road Construction	
Various	2023 Guardrail CSAH 7 & 8	Project awarded to Mattison Contractors. Work to begin July 10 th .
Various	2023 Traffic Marking County Wide	Project awarded to Sir Lines-A-Lot. Work to begin May 15 th .
Various	2023 Seal Coat	Project awarded to Scott Construction. Work to begin June 5 th .
Various	2023 Micro-Surfacing	Project awarded to ASTECH. Work to begin July 31 st .
Various	2023 Bituminous Paving	Project awarded to Rochester Sand & Gravel. Work to begin June 5 th .
Twp	Br. 25623 Cherry Grove Twp	Project awarded to ICON Constructors. Bridge has been built. Approach grading began the week of April 14 th .
CSAH 11	Bridge L0463	Project awarded to Fitzgerald Trucking and Excavating. Construction completed. Project to be finalized in the spring, once turf is established.
CVT	Cannon Valley Trail Bridge Replacements R0896, R0897, R0899, & R0900	Project awarded to ICON Constructors. Pedestrian bridge and box culvert construction complete. Grading and turf establishment to begin once the weather allows. Project anticipated to be complete in May 2023.
CR 57	Bridge L0546	Project awarded to ICON Constructors. Construction completed. Project to be finalized in the spring, once turf is established.
Twp	2022 Box Culverts Wanamingo & Kenyon Twps.	Project awarded to Fitzgerald Excavating & Trucking. Minor work remains in Wanamingo. Will final in spring once turf is established.
CSAH 24	CSAH 24: SEC-N Grading, Aggregate Base & Shouldering, Storm Sewer	Project awarded to Northland Grading & Excavating. Construction completed. Project needs to be finalized.

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	Parks & Trails	
Byllesby	Park Pavilion Construction	Lift Bridge Builders awarded the construction contract. Ground breaking ceremony held May 6, 2022. Construction began May 11 th . Finish plumbing, septic, finish carpentry, painting, security system, and landscaping still to be completed.
Byllesby	Prairie Restoration	Prairie was dormant seeded fall of 2021. Site to be monitored for prairie species germination, weed species control, and maintenance mowing needs. Potential maintenance burn fall 2023.
	Maintenance Department	
Various	Ditch & Culvert Cleaning CSAH 8, CR 49, CR 53, CSAH 7, CSAH 14	CR 53 complete & CR 49 in progress. Hopefully CSAH 7, 8, and 14 will be completed by end of October. Work suspended until spring/summer 2023.
Shops	Haul Icing Sand	Work to continue on an as needed basis through the winter plowing season.
Various	Tree Trimming & Brushing	Work to continue through the winter months.
	Planning & Studies	
St Paul - Chicago	Great River Rail Commission	The Commission continues to advocate for the Twin Cities – Milwaukee – Chicago Intercity City Passenger Rail Service, or the TCMC Second Train, or the TCMC second train to Chicago. The Commission has begun the final design phase for the improvements needed for the second, daily round trip passenger rail project. These plans should be complete by the summer of 2023 with service starting in 2024.



Association of Minnesota Counties

April 14, 2023

Scott Arneson
Goodhue County
509 W 5th
Red Wing, MN 55066-2540

Dear Scott:

We are writing to provide your county some information about an exciting opportunity that has been developed by the Boards of Directors of the National Association of Counties (NACo) and the Western Interstate Region (WIR). NACo and WIR have established the National Center for Public Lands Counties to create an enhanced opportunity to demonstrate how prosperous public lands counties create a prosperous America.

Enclosed you will find a summary of the planned work of the center to use new and traditional media to tell these stories as well as develop detailed, individual research and written county profiles. This document also outlines plans for staffing, governance, and financing of the center.

To finance this endeavor, NACo and WIR are looking for a voluntary investment of \$15 million over the next two years. That amounts to one percent of the recently distributed Local Assistance and Tribal Consistency Fund (LATCF) a flexible, targeted federal investment in public lands counties. We are reaching out to you because Goodhue County is considered a public lands county for the purposes of distributing LATCF dollars. A contribution equivalent to one percent of the LATCF allocation would amount to a total of \$1,000 for your county over two years.

This new center will be a valuable resource for counties throughout the country. On behalf of AMC, NACo, and WIR we encourage your board to give serious consideration to financial participation in the center. NACo and WIR are hoping to have a sense of how many counties are interested in participating by mid-May. Your board does not need to have acted by then, but please let Ryan Erdmann at AMC know the likelihood of your county's participation (erdmann@mncounties.org or 651-789-4345). If there are questions that are not covered by the enclosed fact sheet, please do not hesitate to reach out to Ryan or to either of us.

Thank you in advance for your consideration.

Sincerely,

Mary Jo McGuire, Ramsey County Commissioner
President, Association of Minnesota Counties
1st Vice President, National Association of Counties

Rich Sve, Lake County Commissioner
Western Interstate Region Board Member

National Center for Public Lands Counties

County governments are a leading voice in the intergovernmental partnership in responsible resource management. Understanding our unique role as co-regulators and conveners, Congress has consistently supported appropriations for critical programs like Payments In-Lieu of Taxes (PILT) and Secure Rural Schools (SRS) and granted new authorities to federal lands agencies to broaden the scope, pace and scale of their on-the-ground resource management work with local governments.

To truly benefit from these unique opportunities and investments, counties must accelerate our evidence-based research, peer information exchanges, and overall understanding of our lessons learned, emerging trends analysis, and priority public policy issues.

The NACo and WIR Boards of Directors therefore established the National Center for Public Lands Counties (The Center) to give public lands counties an enhanced opportunity to demonstrate how prosperous public lands counties create a prosperous America. The Center will utilize traditional and new media—such as podcasts and video interviews—to tell these stories and also develop detailed, individual research and written county profiles focused on:

- County partnerships with federal agencies, states, tribes and other counties to reduce wildfire risk, responsibly develop energy and minerals, improve public access to federal lands, protect watersheds, conserve species and their habitat, and protect our national parks and other natural treasures
- County investments of PILT, SRS and other natural resource revenue payments to benefit residents, visitors and surrounding public lands
- The different economic drivers in rural vs. urban public lands counties
- Development and implementation of county natural resource management plans and baseline socioeconomic data for environmental analyses
- Resource values of federal lands compared to nearby privately owned lands
- Meeting the unique challenges facing public lands counties, such as housing affordability for residents and federal employees, ensuring a stable tax base to deliver critical services, and managing infrastructure on federal lands

For the Center to meet its mission and serve as a long-term tool for public lands counties, a voluntary investment of \$15 million over the next two years is needed to hire the necessary staff to conduct this critical research and keep the Center on a sustainable financial course. Initially, the Center will need 1-2 hard-working, passionate and talented writers who can help tell the county story. The Center will report to the NACo and WIR Board of Directors on its financial health and issue an annual report at the annual WIR Conference.

The Center's governing body, which will :

- WIR Executive Committee (President, 1st VP, 2nd VP, Immediate Past President)
- NACo Public Lands Steering Committee Chair
- NACo Public Lands Steering Committee Subcommittee Chairs
- Federal Lands Gateway County Official appointed by the NACo Public Lands Steering Committee Chair
- NACo West Region Representative
- NACo Executive Director
- Executive Director from WIR Immediate Past President's home state

- NACo Public Lands Legislative Director and WIR Liaison, serving as NACo staff liaison to the governing board

The Center's governing board will also be empowered to develop an annual workplan based on the research priorities selected by the WIR Board of Directors and NACo Public Lands Steering Committee. At the WIR Annual Conference each May, the WIR Board of Directors and the NACo Public Lands Steering Committee will review the activities and performance of the Center, and consider and adopt the proposed workplan for the next year.

In order to leverage the expertise of NACo's public lands membership, the governing board will also have the ability to appoint research subcommittees made up of county officials, based on the research priorities selected by the WIR Board of Directors and NACo Public Lands Steering Committee, to coordinate and oversee the research efforts of the National Center. Research work conducted by the National Center will be non-partisan, aligned with NACo policy and priorities and will not directly conflict with the interests of any county.

NACo staff contact: Jonathan Shuffield, NACo Legislative Director for Public Lands, at 512.965.7268 or jshuffield@naco.org

Local Assistance and Tribal Consistency Fund - Minnesota Allocations

State	Recipient Name	FY22 Allocation	FY23 Allocation
Minnesota	Aitkin County	\$50,000.00	\$50,000.00
Minnesota	Anoka County	\$50,000.00	\$50,000.00
Minnesota	Becker County	\$83,593.59	\$83,593.59
Minnesota	Beltrami County	\$198,956.71	\$198,956.71
Minnesota	Big Stone County	\$50,000.00	\$50,000.00
Minnesota	Blue Earth County	\$50,000.00	\$50,000.00
Minnesota	Brown County	\$50,000.00	\$50,000.00
Minnesota	Carver County	\$50,000.00	\$50,000.00
Minnesota	Cass County	\$689,173.70	\$689,173.70
Minnesota	Chippewa County	\$50,000.00	\$50,000.00
Minnesota	Chisago County	\$50,000.00	\$50,000.00
Minnesota	Clay County	\$50,000.00	\$50,000.00
Minnesota	Cook County	\$1,019,951.31	\$1,019,951.31
Minnesota	Cottonwood County	\$50,000.00	\$50,000.00
Minnesota	Crow Wing County	\$50,000.00	\$50,000.00
Minnesota	Dakota County	\$50,000.00	\$50,000.00
Minnesota	Douglas County	\$50,000.00	\$50,000.00
Minnesota	Faribault County	\$50,000.00	\$50,000.00
Minnesota	Freeborn County	\$50,000.00	\$50,000.00
Minnesota	Goodhue County	\$50,000.00	\$50,000.00
Minnesota	Grant County	\$50,000.00	\$50,000.00
Minnesota	Hennepin County	\$50,000.00	\$50,000.00
Minnesota	Houston County	\$50,000.00	\$50,000.00
Minnesota	Hubbard County	\$50,000.00	\$50,000.00
Minnesota	Itasca County	\$735,435.79	\$735,435.79
Minnesota	Jackson County	\$50,000.00	\$50,000.00
Minnesota	Kandiyohi County	\$50,000.00	\$50,000.00
Minnesota	Kittson County	\$50,000.00	\$50,000.00
Minnesota	Koochiching County	\$50,000.00	\$50,000.00
Minnesota	Lac qui Parle County	\$50,000.00	\$50,000.00
Minnesota	Lake County	\$580,463.07	\$580,463.07
Minnesota	Le Sueur County	\$50,000.00	\$50,000.00
Minnesota	Lincoln County	\$50,000.00	\$50,000.00
Minnesota	Lyon County	\$50,000.00	\$50,000.00
Minnesota	Mahnomen County	\$50,000.00	\$50,000.00
Minnesota	Marshall County	\$98,417.13	\$98,417.13
Minnesota	Martin County	\$50,000.00	\$50,000.00
Minnesota	McLeod County	\$50,000.00	\$50,000.00
Minnesota	Meeker County	\$50,000.00	\$50,000.00
Minnesota	Mille Lacs County	\$50,000.00	\$50,000.00

Local Assistance and Tribal Consistency Fund - Minnesota Allocations

State	Recipient Name	FY22 Allocation	FY23 Allocation
Minnesota	Morrison County	\$50,000.00	\$50,000.00
Minnesota	Mower County	\$50,000.00	\$50,000.00
Minnesota	Murray County	\$50,000.00	\$50,000.00
Minnesota	Nobles County	\$50,000.00	\$50,000.00
Minnesota	Norman County	\$50,000.00	\$50,000.00
Minnesota	Otter Tail County	\$50,000.00	\$50,000.00
Minnesota	Pine County	\$50,000.00	\$50,000.00
Minnesota	Pipestone County	\$50,000.00	\$50,000.00
Minnesota	Polk County	\$62,293.54	\$62,293.54
Minnesota	Pope County	\$50,000.00	\$50,000.00
Minnesota	Ramsey County	\$50,000.00	\$50,000.00
Minnesota	Renville County	\$50,000.00	\$50,000.00
Minnesota	Rice County	\$50,000.00	\$50,000.00
Minnesota	Rock County	\$50,000.00	\$50,000.00
Minnesota	Scott County	\$50,000.00	\$50,000.00
Minnesota	Sherburne County	\$50,000.00	\$50,000.00
Minnesota	Sibley County	\$50,000.00	\$50,000.00
Minnesota	St. Louis County	\$1,357,171.53	\$1,357,171.53
Minnesota	Stearns County	\$50,000.00	\$50,000.00
Minnesota	Steele County	\$50,000.00	\$50,000.00
Minnesota	Stevens County	\$50,000.00	\$50,000.00
Minnesota	Swift County	\$50,000.00	\$50,000.00
Minnesota	Todd County	\$50,000.00	\$50,000.00
Minnesota	Traverse County	\$50,000.00	\$50,000.00
Minnesota	Wabasha County	\$50,000.00	\$50,000.00
Minnesota	Waseca County	\$50,000.00	\$50,000.00
Minnesota	Washington County	\$50,000.00	\$50,000.00
Minnesota	Watonwan County	\$50,000.00	\$50,000.00
Minnesota	Wilkin County	\$50,000.00	\$50,000.00
Minnesota	Winona County	\$50,000.00	\$50,000.00
Minnesota	Wright County	\$50,000.00	\$50,000.00
Minnesota	Yellow Medicine County	\$50,000.00	\$50,000.00

These MN Counties do not meet the Treasury definition of "revenue-sharing counties": Benton, Carlton, Clearwater, Dodge, Fillmore, Isanti, Kanabec, Lake of the Woods, Nicollet, Olmsted, Pennington, Red Lake, Redwood, Roseau and Wadena



BOARD OF COMMISSIONERS

FY 2023 1st Quarter Financial Report

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Revenues by type, comparing current year budget vs. actuals and current year vs. prior year actuals. Includes explanations for significant variances.

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Fund Balance..... 3

Details for general fund.

Capital Plan..... 4

Capital spending for the current year vs. budget, by department. Also includes five-year history of budget vs. actual and information on related fund balance.

Investments..... 5

Summary of cash and investments by type and institution.

1st Quarter Financial Report - Revenues

<u>BUDGET VS. ACTUALS</u>	2023 Budget	2023 Actual	Percent of Budget	2022 %'s	
Taxes & Penalties	\$ 46,845,854	\$ 1,273,928	3%	3%	A
Licenses & Permits	541,580	193,176	36%	22%	
Intergovernmental	24,267,976	6,373,812	26%	20%	
Charges for Services	3,366,782	1,171,464	35%	34%	
Fines & Forfeitures	11,600	3,241	28%	17%	
Gifts & Contributions	18,000	3,805	21%	71%	
Interest	703,530	476,490	68%	32%	B
Other Revenues & Financing Sources	2,059,748	488,242	24%	21%	
Transfers In	1,484,823	1,035,137	70%	6%	
Total Revenues	<u>\$ 79,299,893</u>	<u>\$ 11,019,295</u>	14%	11%	
Planned Use of Fund Balance	<u>\$ 6,367,899</u>				
Adjusted Revenues	<u>\$ 85,667,792</u>				

<u>2022 VS. 2023</u>	2022 Actual	2023 Actual	Over/(Under) Prior Year (\$)	Over/(Under) Prior Year (%)	
Taxes & Penalties	\$ 1,184,758	\$ 1,273,928	\$ 89,170	8%	
Licenses & Permits	114,919	193,176	78,257	68%	
Intergovernmental	5,102,295	6,373,812	1,271,517	25%	
Charges for Services	1,214,591	1,171,464	(43,127)	-4%	
Fines & Forfeitures	2,022	3,241	1,219	60%	
Gifts & Contributions	12,747	3,805	(8,942)	-70%	
Interest	176,716	476,490	299,774	170%	B
Other Revenues & Financing Sources	433,849	488,242	54,393	13%	
Transfers In	36,466	1,035,137	998,671	2739%	
Total Revenues	<u>\$ 8,278,363</u>	<u>\$ 11,019,295</u>	<u>\$ 2,740,932</u>	33%	

EXPLANATION SECTION

A 1st half tax payments due in May

B See investment tab for details

1st Quarter Financial Report - Expenses

<u>BUDGET VS. ACTUALS</u>	2023 Budget	2023 Actual	Percent of Budget	2022 %'s
Public Assistance	\$ 6,977,884	\$ 1,663,172	24%	27%
Personnel Services	38,967,137	9,797,210	25%	25%
Services & Charges	23,036,004	3,501,171	15%	13%
Supplies & Materials	2,898,954	711,730	25%	29%
Capital Outlay	7,042,368	610,889	9%	5%
Debt Service	1,820,283	1,626,557	89%	87%
Other Expenses	2,606,389	1,298,261	50%	48%
Transfers Out	1,484,823	1,160,137	78%	6%
Total Expenses	<u>\$ 84,833,842</u>	<u>\$ 20,369,127</u>	24%	22%
Future Fund Balance	<u>\$ 833,950</u>			
Adjusted Expenses	<u><u>\$ 85,667,792</u></u>			

A
B

<u>2022 VS. 2023</u>	2022 Actual	2023 Actual	Over/(Under) Prior Year (\$)	Over/(Under) Prior Year (%)
Public Assistance	\$ 1,671,303	\$ 1,663,172	\$ (8,131)	0%
Personnel Services	9,137,746	9,797,210	659,464	7%
Services & Charges	2,785,026	3,501,171	716,145	26%
Supplies & Materials	695,777	711,730	15,953	2%
Capital Outlay	339,690	610,889	271,199	80%
Debt Service	1,607,737	1,626,557	18,820	1%
Other Expenses	1,166,893	1,298,261	131,368	11%
Transfers Out	36,466	1,160,137	1,123,671	3081%
Total Expenses	<u>\$ 17,440,638</u>	<u>\$ 20,369,127</u>	<u>\$ 2,928,489</u>	17%

A

EXPLANATION SECTION

- A** Amounts budgeted and spent fluctuate based on capital plan and timing of projects completed.
- B** Debt service principal payments due in Feb.

**General Fund
Fund Balance Report (Cash Basis)
March 2023**

Cash on Hand - General Fund	\$ 27,085,099.15
Restrictions	(4,540,667.91)
Commitments	(3,636,909.68)
Assignments	(3,204,627.62)
Unassigned Fund Balance (Cash on Hand)	\$ 15,702,893.94

Restrictions	2022 Balance	2023 Levy	2023 Revenues	2023 Expenses	2023 Activity (net)	Balance 3/31/2023
Unclaimed Funds	\$ 1,188.48	\$ -	\$ 254.57	\$ -	\$ 254.57	\$ 1,443.05
Gravel Pit Closure/Restoration	331,057.28	-	3,418.00	-	3,418.00	334,475.28
ARP - American Rescue Plan	4,082,631.14	-	-	2,125,268.89	(2,125,268.89)	1,957,362.25
Local Assistance and Tribal Consistency	50,000.00	-	-	-	-	50,000.00
Law Library	310,068.97	-	20,190.38	18,614.87	1,575.51	311,644.48
Attorney's Forfeiture Fund	35,640.11	-	-	-	-	35,640.11
Attorney Victim/Witness Assistance	6,186.29	-	282.77	607.80	(325.03)	5,861.26
Drug Treatment Court	364,152.44	-	27,726.00	35,824.61	(8,098.61)	356,053.83
Recorder's Technology Fund	148,341.66	-	15,008.66	-	15,008.66	163,350.32
Recorder's Compliance Fund	250,484.75	-	16,509.53	19,000.48	(2,490.95)	247,993.80
Veterans Operational Grant	6,752.66	-	-	1,500.67	(1,500.67)	5,251.99
Veterans Transportation (donations) *	-	-	3,190.00	3,190.00	-	-
Buffer Initiative	293,067.00	-	-	-	-	293,067.00
Aquatic Invasive Species Prevention	222,643.54	-	-	20,487.60	(20,487.60)	202,155.94
Sheriff's Forfeiture Fund	-	-	-	-	-	-
Sheriff CounterAct	22,947.04	-	925.25	-	925.25	23,872.29
Sheriff's K-9 Account (donations)	20,353.00	-	1,831.00	-	1,831.00	22,184.00
Gun Permit Application Fees	60,700.29	-	17,105.00	17,567.21	(462.21)	60,238.08
Sheriff's Contingency	850.00	-	1,447.50	-	1,447.50	2,297.50
Enhanced 911 System	339,886.94	-	91,028.78	85,582.77	5,446.01	345,332.95
Correction Service Fee	21,565.00	-	340.00	78.95	261.05	21,826.05
Local Correctional Fees (Adult)	84,553.23	-	16,064.50	-	16,064.50	100,617.73
Restricted Fund Balance	\$ 6,653,069.82	\$ -	\$ 215,321.94	\$ 2,327,723.85	\$ (2,112,401.91)	\$ 4,540,667.91

Commitments	2022 Balance	2023 Levy	2023 Revenues	2023 Expenses	2023 Activity (net)	Balance 3/31/2023
Land Use/Environmental Ordinance	\$ 176,149.36	\$ -	\$ -	\$ -	\$ -	\$ 176,149.36
Petty Cash Change Funds	1,775.00	-	-	-	-	1,775.00
Employee Wellness Committee	11,043.12	-	-	646.28	(646.28)	10,396.84
Byllesby Dam	13,345.24	-	-	-	-	13,345.24
Compensated Absences	417,700.46	463,500.00	-	164,057.43	299,442.57	717,143.03
27th Payroll	896,741.00	425,000.00	-	-	425,000.00	1,321,741.00
Tax Court Settlements	226,500.00	-	-	1,000.00	(1,000.00)	225,500.00
Natural, tech, human-caused hazards	1,000,000.00	-	-	-	-	1,000,000.00
Tax Forfeited Property Funding	170,859.21	-	-	-	-	170,859.21
Committed Fund Balance	\$ 2,914,113.39	\$ 888,500.00	\$ -	\$ 165,703.71	\$ 722,796.29	\$ 3,636,909.68

Assignments	2022 Balance	2023 Levy	2023 Revenues	2023 Expenses	2023 Activity (net)	Balance 3/31/2023
Election Activities	\$ 49,034.44	\$ 61,000.00	\$ 1,423.99	\$ 13,061.96	49,362.03	98,396.47
County Motor Pool	119,142.45	-	13,802.10	10,897.07	2,905.03	122,047.48
Inmate Improvement Fund	108,141.62	-	8,859.03	5,647.25	3,211.78	111,353.40
Radio Tower Repairs	70,301.88	20,000.00	-	26,820.77	(6,820.77)	63,481.11
Rural Identification Funds	-	-	5,969.38	-	5,969.38	5,969.38
Employee Training & Development	-	39,750.00	-	1,841.91	37,908.09	37,908.09
County Program Aid Contingency	1,518,110.69	-	-	-	-	1,518,110.69
Building Contingencies	1,247,361.00	-	-	-	-	1,247,361.00
Assigned Fund Balance	\$ 3,112,092.08	\$ 120,750.00	\$ 30,054.50	\$ 58,268.96	\$ 92,535.54	\$ 3,204,627.62

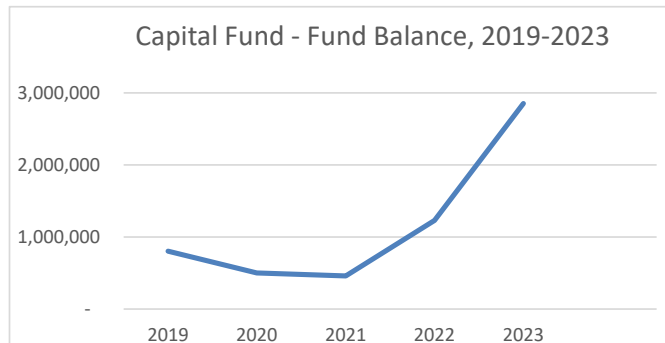
*Note the Veteran Transportation expense in excess of revenue was \$9,527.06 on March 31, 2023.

1st Quarter Financial Report - Capital Plan

2023 CAPITAL PLAN REPORT - SUMMARY					
Through Q1	Budget Request	Capital Carryovers & Bonding Plan Adjustments	Final Budget	Amount Expended	Budget Balance
2023	\$ 3,988,441	\$ 2,342,351	\$ 6,330,792	\$ 528,335	\$ 5,802,457
2022	\$ 3,089,768	\$ 1,361,305	\$ 4,451,073	\$ 452,628	\$ 3,998,445
2021	\$ 2,521,134	\$ 519,916	\$ 3,041,050	\$ 1,674,480	\$ 1,366,570
2020	\$ 2,876,560	\$ 430,883	\$ 3,307,443	\$ 470,139	\$ 2,837,304
2019	\$ 2,819,135	\$ 61,454	\$ 2,880,589	\$ 203,649	\$ 2,676,940

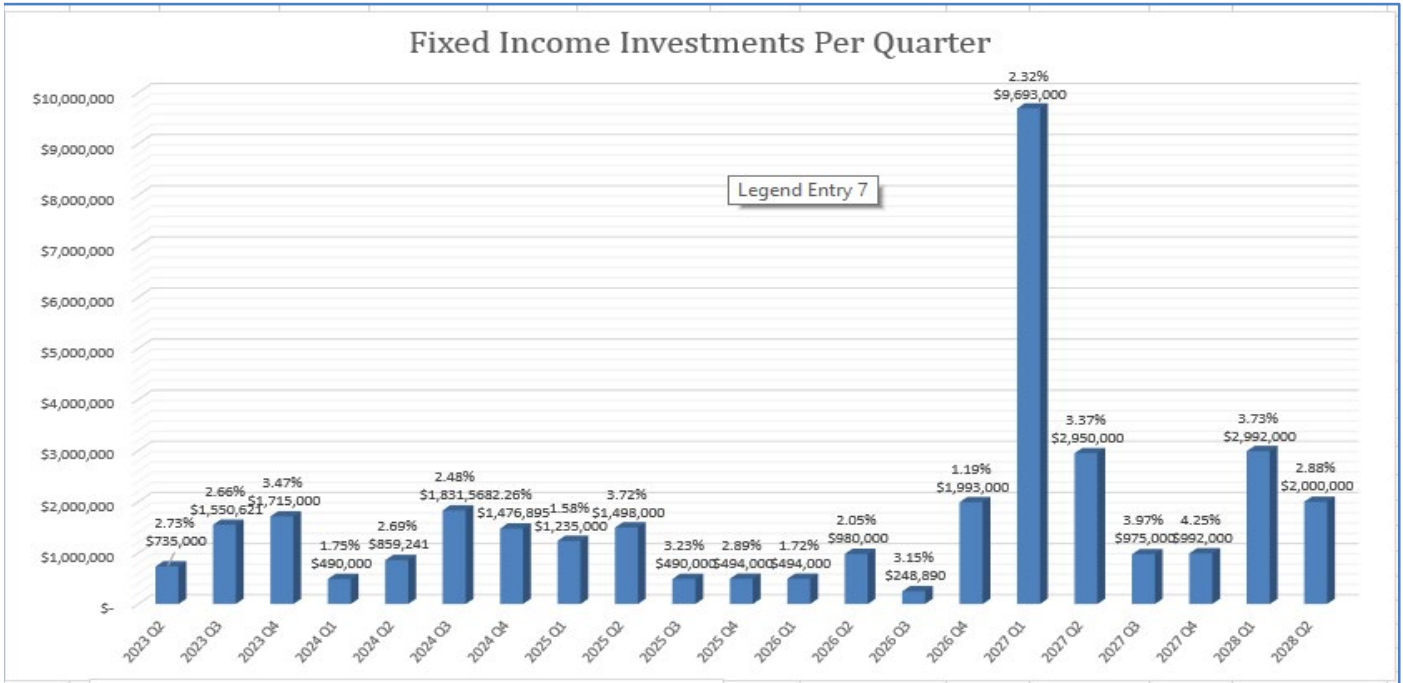
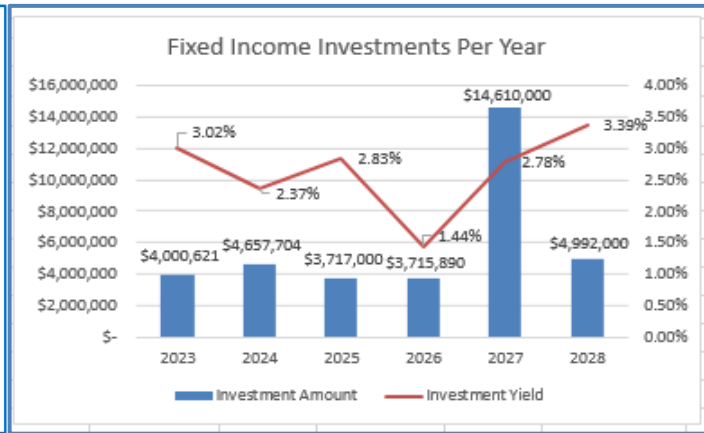
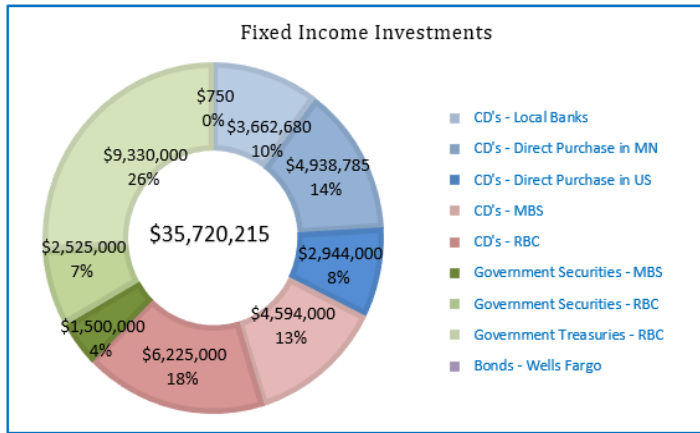
	2023 Budget Request	2022 Capital Carryovers	2023 Final Budget	2023 Amount Expended	2023 Budget Balance
Administration	4,980	-	4,980	-	4,980
Attorney	10,996	173,904	184,900	-	184,900
County Board	1,037	-	1,037	-	1,037
Court Services	1,173	-	1,173	-	1,173
Extension	-	866	866	-	866
Facilities Maintenance	1,306,918	5,092	1,312,010	2,663	1,309,347
Finance & Taxpayer Services	126,121	245,390	371,511	13,424	358,087
Fleet	-	72,780	72,780	-	72,780
Health & Human Services	22,822	-	22,822	-	22,822
Human Resources	2,577	-	2,577	-	2,577
Information Technology	28,473	127,246	155,719	-	155,719
Planning/Building/Zoning/EH	78,000	10,063	88,063	-	88,063
Public Works	739,117	1,269,870	2,008,987	248,035	1,760,952
Recorder	10,000	-	10,000	-	10,000
<u>Sheriff:</u>					
ADC	141,625	3,358	144,983	7,426	137,557
Civil/Patrol Division	702,395	117,266	819,661	128,438	691,223
Communication Infrastructure	70,003	81,732	151,735	392	151,343
Seasonal B&W	195,934	8,448	204,382	5,949	198,433
Surveyor/GIS	101,664	3,006	104,670	-	104,670
Waste Management	444,606	223,330	667,936	122,007	545,929
Total Capital Plan Budget	\$ 3,988,441	\$ 2,342,351	\$ 6,330,792	\$ 528,335	\$ 5,802,457
Use of Fund Balance: General Rev	(62,000)	-	(62,000)	-	(62,000)
Use of Fund Balance: ARPA	(1,254,668)	-	(1,254,668)	-	(1,254,668)
Transfer: Sheriff Contingency	(4,300)	-	(4,300)	-	(4,300)
2022 Capital Carryover	-	(2,342,351)	(2,342,351)	-	(2,342,351)
\$ 2,667,473	\$ -	\$ 2,667,473	\$ 528,335	\$ 2,139,138	

	2023
2023 Balance Forward	\$ 2,515,713
<u>Funding Sources:</u>	
Tax Settlement & Related Aids	-
Sale of Capital Assets (net)	55,155
Energy Rebates	-
Other Reimbursements	-
Transfers: Other Revenue Sources	810,000
2023 Plan Purchases	(528,335)
3/31/2023	\$ 2,852,533



1st Quarter Financial Report - Investments

Investment Type & Institution	Amount	Yield	Weighted Return	% of Portfolio	Investment Type Totals	% of Portfolio	Investment Type Yield
Checking/Savings - Wells Fargo	\$ 5,575,395	4.00%	0.331%	8.272%	\$ 5,599,691	8.31%	3.984%
Checking/Savings - Merchants Bank	\$ 24,296	0.40%	0.000%	0.036%			
Money Markets - MAGIC	\$ 25,995,653	4.45%	1.716%	38.568%	\$ 26,082,000	38.70%	4.440%
Money Markets - Local Banks	\$ 54,341	0.43%	0.000%	0.081%			
Money Markets - RBC	\$ 32,005	3.50%	0.002%	0.047%			
CD's - Local Banks	\$ 3,662,680	2.36%	0.128%	5.434%			
CD's - Direct Purchase in MN	\$ 4,938,785	2.81%	0.206%	7.327%	\$ 22,364,465	33.18%	2.663%
CD's - Direct Purchase in US	\$ 2,944,000	3.07%	0.134%	4.368%			
CD's - MBS	\$ 4,594,000	3.11%	0.212%	6.816%			
CD's - RBC	\$ 6,225,000	2.21%	0.204%	9.236%			
Government Securities - MBS	\$ 1,500,000	2.31%	0.051%	2.225%			
Government Securities - RBC	\$ 2,525,000	1.76%	0.066%	3.746%			
Government Treasuries - RBC	\$ 9,330,000	3.17%	0.438%	13.842%	\$ 13,355,750	19.82%	2.805%
Bonds - Wells Fargo	\$ 750	1.60%	0.000%	0.001%			
Totals	\$ 67,401,907		3.489%	100.000%	\$ 67,401,907	100.00%	3.489%



The following is a summary of the claims to be reviewed and approved at the May 02, 2023 board meeting:

01	General Fund	\$	427,752.34
03	Public Works	\$	416,275.48
11	Human Service Fund	\$	135,644.89
12	GC Family Services Collaborative	\$	-
15	County Ditch 1	\$	6,338.56
20	National Opioid Settlement Fund	\$	-
25	EDA	\$	-
34	Capital Equipment	\$	136,795.88
35	Debt Service	\$	-
61	Waste Management	\$	7,625.00
72	Other Agency	\$	119,063.60
81	Settlement	\$	4,266.01
	Totals	\$	<u>1,253,761.76</u>

GROSS PAYROLL

(including Employer Related Tax Payments)

Period Ending	Paid Date	Amount
3/31/2023	4/13/2023	\$ 1,196,439.98

Checks (WFXX,WFXX-ACH)	\$	736,068.23
EFT (Manual Warrants)	\$	<u>517,693.53</u>
Total:	\$	1,253,761.76

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04/27/2023

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Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12473	14324	Multi-Bank Securities	27,000.00	Loss on Sale of CD	01-001-000-0000-6375		0
	Warrant #	12473	Total	27,000.00	Date 4/12/2023		
	Final Total...		27,000.00	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

FUND

AMOUNT

NAME

1

27,000.00

County General Revenue

27,000.00 TOTAL

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12474	11506	Alerus Financial					
			22,620.82	4/13/23 Payroll-Co HSA Contrib	01-000-000-2504-2005		0
			4,701.87	4/13/23 Payroll-Co HSA Contrib	03-000-000-2504-2005		0
			14,177.65	4/13/23 Payroll-Co HSA Contrib	11-000-000-2504-2005		0
			576.91	4/13/23 Payroll-Co HSA Contrib	61-000-000-2504-2005		0
Warrant #	12474	Total	42,077.25	Date 4/13/2023			
	Final Total...		42,077.25	4	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	22,620.82	County General Revenue
3	4,701.87	County Road and Bridge
11	14,177.65	Health & Human Service Fund
61	576.91	Waste Management Facilities
	42,077.25	TOTAL

Goodhue County

WARRANT REGISTER Auditor Warrants

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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
10529	ADP, Inc.	5,948.01	Payroll Prc 3/3-3/17/23	01-061-000-0000-6279	630599283	N
	Warrant # 467346	Total...	5,948.01			
12203	Advance Auto Parts	20.26	Trailer Connector 7014	61-398-192-0000-6562	2053-465820	T
	Warrant # 467347	Total...	20.26			
13364	Aspen Mills Incorporated	19.70	Intl Uniform: Vold 4/5/23	01-207-000-0000-6453	311696	N
	Warrant # 467348	Total...	19.70			
14642	AT&T Mobility, LLC	47.52	Cell Phone: Steffen 2/26-3/25	01-201-000-0000-6202	287303914782	N
14642		36.24	iPaws Cell Srvc 2/26-3/25/23	01-209-000-0000-6202	287303914782	N
14642		36.24	Cradlepoint Line 2/26-3/25/23	01-209-000-0000-6206	287303914782	N
14642		144.96	4 Cradlepoint Lines 2/26-3/25	01-211-000-0000-6206	287303914782	N
14642		3.00	Status IP: CF Twr 2/26-3/25/23	34-211-000-0000-6305	287303914782	N
	Warrant # 467349	Total...	267.96			
14126	Baycom, Inc.	4,058.00	MDT-PSAP Backup Center 3/30	01-209-000-0000-6480	EQUIPINV_043038	N
	Warrant # 467350	Total...	4,058.00			
16001	Bolton/Coleen	55.00	Refund: Civil Process Fee 4/5	01-201-000-0000-5465		N
	Warrant # 467351	Total...	55.00			
12906	Bryant/James	175.54	Transp Mileage 2/7-3/23/23	01-121-140-0000-6220		N
	Warrant # 467352	Total...	175.54			
15999	Bultje/Megan	25.00	Refund Payment 4/2023	01-201-238-0000-6850		N
	Warrant # 467353	Total...	25.00			
11439	CenturyLink	66.00	LEC/Sandhill Circuit 4/23	01-211-000-0000-6201	612 E31-8008	N
	Warrant # 467354	Total...	66.00			
14751	Cordes/David	868.00	36.023.0400 Overpmt	81-850-000-0000-2102		N
	Warrant # 467355	Total...	868.00			
12768	Dell Marketing L.P.	1,792.78	(2) Backup PSAP PC's 3/10	01-209-000-0000-6480	10657837727	N
12768		2,100.00	(10) Monitors: Brd Dais 3/10	34-111-000-0000-6669	10657871237	N

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Warrant Form **WFXX**
Auditor's Warrants

Goodhue County

WARRANT REGISTER Auditor Warrants

Approved 04/14/2023
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<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
<u>Warrant #</u>		<u>Total...</u>		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			3,892.78				
1253	Dodge County Sheriff		75.00	Subpoena Svc MNorton 3/31	01-091-000-0000-6277	202300000241	N
Warrant #	467356	Total...	75.00				
2411	Equifax Information SVCS LLC		25.54	Pre Emp Credit Chks 3/23/23	01-061-000-0000-6290	2054543489	N
Warrant #	467357	Total...	25.54				
4644	Express Services, Inc.		864.00	Bldg Concierge Temp 4/9	01-001-000-0000-6850	28848822	N
Warrant #	467358	Total...	864.00				
12773	Fastenal Company		182.62	Safety Glasses	03-310-000-0000-6417	MNRED166929	N
Warrant #	467359	Total...	182.62				
15998	Germann/Gregory		50.00	Refund Payment 4/2023	01-201-238-0000-6850		N
Warrant #	467360	Total...	50.00				
1330	Goodhue County Auditor-Treasurer		15.01	Salt Testing Bags	03-310-000-0000-6508	Petty Cash	N
1330			8.98	DNR meeting supp	03-330-000-0000-6414	Petty Cash	N
1330			6.36	GLue Spreader-File Rm Proj	03-350-000-0000-6420	Petty Cash	N
Warrant #	467361	Total...	30.35				
13949	Griesert/Beverly Jo		524.00	Transp Mileage 3/27-4/5/23	01-121-140-0000-6220		N
Warrant #	467362	Total...	524.00				
5234	HBC		66.72	Cable TV 4/2023	01-207-240-0000-6340	80387	N
5234			199.00	Dedicated Fiber 4/2023	01-211-000-0000-6340	81677	N
5234			300.00	CF-Aspen Link 4/2023	01-211-000-0000-6340	81677	N
5234			182.89	Cable TV 4/2023	01-281-280-0000-6340	80389	N
5234			56.84	Fire Alarm Lines	03-330-000-0000-6209	93976	N
5234			100.00	Fiber: CF Twr Refurbish 4/2023	34-211-000-0000-6305	81677	N
5234			56.84	Fire Alarm Lines	61-398-000-0000-6209	81940	N
5234			100.00	Internet / Comms Rcy	61-398-000-0000-6209	81940	N
Warrant #	467363	Total...	1,062.29				
13115	Johnson Controls		3,283.91	Duct Smoke Detector Rplc 1/25	01-111-116-0000-6305	89494760	N

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Auditor's Warrants

Goodhue County

WARRANT REGISTER Auditor Warrants

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<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>	<u>467365</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			3,283.91				
15061	Karlsrud/Zachary A		6.00	55.300.0560 Overpmt	81-850-000-0000-2102		N
	Warrant #	467366	Total...	6.00			
12923	Kevin's Service		75.01	Chainsaw Gas	03-340-000-0000-6567	11321	N
12923			6.00	Generator Gas	03-340-000-0000-6567	11362	N
	Warrant #	467367	Total...	81.01			
6725	Klevan/James		50.00	Refund Payment 4/2023	01-201-238-0000-6850		N
	Warrant #	467368	Total...	50.00			
382	Liebo, Weingarden, Dobie & Barbee PLLP		75.00	Refund: Civil Process Fee 4/5	01-201-000-0000-5465		N
	Warrant #	467369	Total...	75.00			
11575	Loffler Companies Inc.		21.32	Copies 3/1-3/31/23	01-091-000-0000-6302	4316953	N
	Warrant #	467370	Total...	21.32			
12655	Mayo Clinic		104.00	hearing Scrng: TB,CK 3/1	01-201-000-0000-6291	700005050	N
12655			688.00	Ex/Scrng: JL,ME 3/7,3/21	01-201-000-0000-6291	700005050	N
12655			425.00	Ex/Scrng: TE 3/17	01-207-000-0000-6291	700005050	N
12655			819.00	Ex/Scrng/Vac SD,ES-D 3/8 & 24	01-209-000-0000-6291	700005050	N
	Warrant #	467371	Total...	2,036.00			
14003	Mayo Clinic		2,153.70	SA Visit#1137087560 3/23/23	01-011-000-0000-6285	700003101	N
14003			684.00	SA Visit# 1140246618 3/23/23	01-011-000-0000-6285	700003101	N
	Warrant #	467372	Total...	2,837.70			
9578	MBPTA		100.00	2023 MBPTA Membership	01-127-127-0000-6243		N
	Warrant #	467373	Total...	100.00			
10139	MedTox Laboratories, Inc.		117.09	Drug Screen: (3) 3/31/23	01-201-000-0000-6291	320234741	N
10139			39.03	Drug screen: Stein-Dodd 3/31	01-207-000-0000-6291	320234741	N
10139			39.03	Drug screen: Eskeldson 3/31	01-209-000-0000-6291	320234741	N
	Warrant #	467374	Total...	195.15			
6788	Minnesota Department of Health		467.50	Well Certs Q123	72-850-000-0000-2207		N

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Auditor's Warrants

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WARRANT REGISTER Auditor Warrants

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	<u>Warrant #</u>	<u>467375</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			467.50				
1626	Mn Pollution Control Agency		15.00	Type II Opr-G Grimes	61-398-000-0000-6357	2023	N
	Warrant #	467376	Total...				
			15.00				
11196	Northstar Computer Forms, Inc.		351.40	Vital Record base Stock 3/22	01-101-000-0000-6401	50864553	N
	Warrant #	467377	Total...				
			351.40				
13742	Premier Biotech Labs, LLC		77.25	Confirmation testing 3/2023	01-091-132-0000-6405	L3343652	N
13742			21.00	Shipping 3/2023	01-091-132-0000-6405	L3343652	N
13742			380.55	UA Cups 3/31/23	01-207-240-0000-6434	2245351	N
	Warrant #	467378	Total...				
			478.80				
14082	Quadient Finance USA, Inc.		2,000.00	Postage Mtr 3/7/23	01-001-000-0000-6203	7900044080216520	N
	Warrant #	467379	Total...				
			2,000.00				
7626	Runnings		27.74	Brass Plumbing Fittings 3/21	01-111-112-0000-6420	3774175	N
	Warrant #	467380	Total...				
			27.74				
7898	Ryan Mechanical, Inc		328.00	Rplc Sump Pump 3/22/23	01-111-116-0000-6305	2246	N
	Warrant #	467381	Total...				
			328.00				
15965	Skillet Kitchen		4,751.25	Inmate Meals 3/13-3/19	01-207-000-0000-6463	INV00003188	N
15965			4,640.90	Inmate Meals 3/20-3/26	01-207-000-0000-6463	INV00003248	N
	Warrant #	467382	Total...				
			9,392.15				
10986	Spartan Stores, LLC.		45.43	602-031 Mtg Supplies	03-320-000-0000-6414	Cust #086897	N
	Warrant #	467383	Total...				
			45.43				
3027	St Paul City		250.00	Undercover Trng: Erdman 2/15	01-201-000-0000-6357	IN53234	N
	Warrant #	467384	Total...				
			250.00				
6450	Staples Advantage		165.42	Office Supplies 3/28/23	01-101-000-0000-6405	3533953578	N
6450			40.07	Keyboard 3/30/23	01-127-127-0000-6405	3534092677	N
6450			20.08	Office Supplies 3/30/23	01-127-128-0000-6405	3534092677	N
6450			52.04	Webcams 3/31/23	01-127-128-0000-6405	3534269575	N
6450			193.10	Misc Office Supplies 2/25/23	01-207-000-0000-6405	8069800489	N

Goodhue County

WARRANT REGISTER Auditor Warrants

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<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
<u>Warrant #</u>		<u>467385</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			470.71				
14617	Sun Life Financial		4.52	Basic Life: M. Cushing 3/23	01-000-000-9001-2022		N
14617			4.52	Basic Life: D. Wright 4/23	01-000-000-9001-2022		N
14617			51.20	Sps Life Ins: D. Wright 4/23	01-000-000-9001-2022		N
14617			4.52	Basic Life: D. O'Connor 4/23	01-000-000-9001-2022		N
14617			4.52	Basic Life: M. McCarthy 4/23	01-000-000-9001-2022		N
14617			4.52	Basic Life: J. Kindseth 4/23	01-000-000-9001-2022		N
	Warrant #	467386	Total...				
			73.80				
2469	Toshiba America Business Solutions		144.78	Copier 4/2023	01-055-000-0000-6302	5024596127	N
2469			59.75	Copier 4/2023	01-121-000-0000-6402	5024327063	N
2469			1.30	Copies 2/2023	01-121-000-0000-6402	5024327063	N
	Warrant #	467387	Total...				
			205.83				
14421	Toshiba Business Solutions USA		57.48	Hlth Unit Copier 4/23	01-207-000-0000-6302	5024596128	N
	Warrant #	467388	Total...				
			57.48				
4231	UPS		33.39	Outgoing Freight 4/1/23	01-201-000-0000-6205	58A87E133	N
	Warrant #	467389	Total...				
			33.39				
1803	Vanguard Appraisals Inc		13,125.00	Svc Contract 2/23-8/24	01-055-000-0000-6268	20236	N
	Warrant #	467390	Total...				
			13,125.00				
12159	Vault Health		59.38	Pre-Empl Scrn Davidson	03-310-000-0000-6291	FL00567283	N
	Warrant #	467391	Total...				
			59.38				
73383	Xcel Energy		3,924.76	Electric GC 3/2023	01-111-110-0000-6251	51-5647699-8	N
73383			7,611.24	Gas LEC 3/2023	01-111-112-0000-6252	51-6061275-5	N
73383			3,819.12	Electric JUS 3/2023	01-111-116-0000-6251	51-5453377-8	N
73383			225.97	Elec: Pnr Rd Storg 3/2-4/2/23	01-201-000-0000-6251	822663092	N
73383			372.45	Gas: Pnr Rd Storg 3/2-4/2/23	01-201-000-0000-6252	822663092	N
73383			318.04	Elec: Aspen Rad Twr 3/2-4/2/23	01-209-000-0000-6251	822663092	N
73383			33.18	Gas: Aspen Twr 3/2-4/2/23	01-209-000-0000-6252	822663092	N
73383			341.89	Elec: Pn Isl Rad Twr 2/22-3/23	01-211-000-0000-6251	822663092	N

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Warrant Form **WFXX**
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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>From Date</u>	<u>PO # Tx</u>	<u>To Date</u>
73383	Xcel Energy	335.26	Elec: Cn Fls Rad Twr 2/23-3/26			01-211-000-0000-6251	822663092			N
73383		426.19	Elec: Seymour St 3/2-4/2/23			01-211-000-0000-6251	822663092			N
Warrant #	467392	Total...	17,408.10							
1914	Ziegler Inc	5,366.73-	Cr Steering Rpr 0902			03-340-000-0000-6304	IMP000362453			N
1914		3,385.13	Brake/Air Dryer Rpr 0501			03-340-000-0000-6304	SI000278469			N
1914		675.00	Oil Sample Kits (50)			03-340-000-0000-6420	IN000866266			N
1914		23.92	Freight - Oil Sample Kits			03-340-000-0000-6420	IN000867869			N
1914		67.62	Filters 1502			03-340-000-0000-6563	IN000835343			N
1914		262.13	Wiper Switch 0501			03-340-000-0000-6563	IN000857337			N
1914		19.94	Wiper Switch Freight 0501			03-340-000-0000-6563	IN000858677			N
1914		71.40	Filter 1705 3318108			03-340-000-0000-6563	IN000869665			N
1914		149.41	Filter 1705 5771435			03-340-000-0000-6563	IN000869665			N
1914		190.59	Wiper Motor 0501			03-340-000-0000-6563	IN000903736			N
1914		1,198.42	Cutting Edge/Bolts 1502			03-340-000-0000-6572	IN000927336			N
1914		91.90	Cutting Edge Bolts 1502			03-340-000-0000-6572	IN000835343			N
Warrant #	467393	Total...	768.73							
Warrant Form	WFXX	Total...	72,454.58			103 Transactions				

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		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
27100	Allegra	96.84	Door Lettering LEC 4/4	01-111-112-0000-6305	20384	N
	Warrant #	39556	Total...	96.84		
14095	AVIAT U.S., Inc.	28,048.00	Microwave: CF Twr 3/22/23	34-211-000-0000-6669	1802833	N
	Warrant #	39557	Total...	28,048.00		
13552	BH Tubes	2,424.00	Oil Pan 1401	03-340-000-0000-6562	26776	N
	Warrant #	39558	Total...	2,424.00		
1188	Department Of Transportation-State of MN	300.00	Elec: PI Twr 5/23-4/24	01-211-000-0000-6251	00000599429	N
1188		300.00	Elec: Kenyon Twr 5/23-4/24	01-211-000-0000-6251	00000599458	N
	Warrant #	39559	Total...	600.00		
11189	Gale/Thomas	75.00	March 2023 Conference	01-127-128-0000-6106		N
11189		97.86	March 2023 Confr Mileage	01-127-128-0000-6331		N
	Warrant #	39560	Total...	172.86		
15170	Hacken/Steve	356.25	Tax Crt Consult 1-2/2023	01-055-000-0000-6284		N
	Warrant #	39561	Total...	356.25		
1128	Holst/Pam	41.98	Mtg Beverages 4/3/23	01-127-129-0000-6414		N
	Warrant #	39562	Total...	41.98		
5629	IdentiSys, Inc.	518.41	HID Crd Reader 3/13/23	01-111-000-0000-6371	610874	N
	Warrant #	39563	Total...	518.41		
3972	Innovative Office Solutions, LLC	30.20	Office Supplies 3/31/23	01-091-000-0000-6405	IN4147042	N
3972		48.10	Wrist Rests 4/6/23	01-091-000-0000-6405	IN4153774	N
3972		23.03	Wrist Rests 4/7/23	01-091-000-0000-6405	IN4155000	N
	Warrant #	39564	Total...	101.33		
3124	Kwik Trip Inc	8.10	KT March 2023	01-103-000-0000-6303	278333	N
3124		187.40	KT March 2023	01-103-000-0000-6567	278333	N
3124		32.40	KT March 2023	01-127-127-0000-6303	278333	N
3124		497.33	KT March 2023	01-127-127-0000-6567	278333	N
3124		96.57	KT March 2023	01-127-128-0000-6567	278333	N

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
3124	Kwik Trip Inc	129.08	KT March 2023		01-127-129-0000-6567	278333	N
3124		36.00	KT March 2023		01-130-000-0000-6303	278333	N
3124		2,153.68	KT March 2023		01-130-000-0000-6567	278333	N
3124		227.83	KT March 2023		01-201-000-0000-6303	278334	N
3124		5,709.33	KT March 2023		01-201-000-0000-6567	278334	N
3124		6,770.37	KT March 2023		03-340-000-0000-6565	278333	N
3124		175.99	KT March 2023		03-340-000-0000-6567	278333	N
	Warrant # 39565	Total...	16,024.08				
15996	Langdon Flodeen Law PLLC	2,363.90	Prof Svc: Contract 3/2023		01-011-000-0000-6265	23-25-1	N
	Warrant # 39566	Total...	2,363.90				
14592	Lohman/Terry W.	15.33	Transp Mileage 3/31/23		01-121-140-0000-6220		N
	Warrant # 39567	Total...	15.33				
5138	Madden Galanter Hansen, LLP	440.00	Labor Relations Svc 3/2023		01-061-000-0000-6275		N
	Warrant # 39568	Total...	440.00				
8742	Mandelkow/Mark	400.00	Trmt Crt Drug Test 3/2023		01-091-132-0000-6283		N
	Warrant # 39569	Total...	400.00				
14097	McDonough/Michael	2,363.90	Prof Svc: Contract 3/2023		01-011-000-0000-6271	016	N
14097		1,000.00	Prof Svc: Trmt Crt 3/2023		01-091-132-0000-6283		N
	Warrant # 39570	Total...	3,363.90				
14968	Mechelke/Jennifer	400.00	Trmt Crt Drug testing 3/2023		01-091-132-0000-6283		N
	Warrant # 39571	Total...	400.00				
2610	Nygaard/Ronald H.	833.16	Transp Mileage 3/9-3/30/23		01-121-140-0000-6220		N
	Warrant # 39572	Total...	833.16				
15062	O'Rourke Media Group-MN LLC	23.33	Rebranding Ntc 3/4/23		01-005-000-0000-6242	350617	N
15062		21.00	Commissioner Proceedings 4/1		01-005-000-0000-6242	350608	N
15062		20.56	PAC Public Hearing Ntc 4/17		01-127-128-0000-6242	351175	N
15062		1.00	Affidavit 4/17/23		01-127-128-0000-6242	351175	N

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	<u>Warrant #</u>	<u>Total...</u>		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	39573	Total...	65.89			
14303	Paragon Development Systems, Inc.		6,000.00	Network Support Svc 3/2023	01-063-000-0000-6278	15166166	N
	Warrant #	39574	Total...	6,000.00			
1727	Red Wing City-Finance		259.20	Evidence Sppls: Meth Tests 3/1	01-201-000-0000-6420	0110094	N
1727			8,339.41	REP NPP Q3 FY2023	01-281-280-0000-6897	1/23-3/23	N
	Warrant #	39575	Total...	8,598.61			
2442	Riester Refrigeration Inc		486.00	VAV Coil Rplc 3/15/23	01-111-112-0000-6305	00098278	N
	Warrant #	39576	Total...	486.00			
2229	Ripley Dental Care		413.00	Dental: Jordan 8/11/22	01-207-000-0000-6272	12672	N
	Warrant #	39577	Total...	413.00			
7387	River Road Repair		24.20	Patched Tire: Dan's Expl 4/3	01-127-127-0000-6303	21353	N
	Warrant #	39578	Total...	24.20			
10907	RTG Consulting Inc.		312.50	DatabaseSupp:Bldg Permits 3/21	01-101-103-0000-6284	1308	N
	Warrant #	39579	Total...	312.50			
2606	SHI International Corp		1,976.00	Microsoft Azure 203-2024	01-063-000-0000-6268	B16625687	N
2606			3,124.80	RSA SW Support 12/22-11/23	01-201-000-0000-6268	B16633731	N
2606			3,040.40	RSA Soft Tokens 3/23-3/24	01-201-000-0000-6270	B16619957	N
	Warrant #	39580	Total...	8,141.20			
5820	SRF Consulting Group Inc		3,475.09	PEL Study TH52 #7-#8	03-330-000-0000-6318	14596.00-15	N
	Warrant #	39581	Total...	3,475.09			
1903	Thomson Reuters - West		168.99	Library Plan 4/2023	01-091-000-0000-6452	848146757	N
	Warrant #	39582	Total...	168.99			
8611	Visual Gov Solutions, LLC		126.00	E-Check Processing Fees Q123	01-041-000-0000-5450	JS-5170	N
	Warrant #	39583	Total...	126.00			
	Warrant Form	WFXX-ACH	Total...	84,011.52	50 Transactions		
		Final Total...	156,466.10	153 Transactions			

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
48	WFXX	467346	467393	04/14/2023	04/14/2023				
28	WFXX-ACH	39556	39583	04/14/2023	04/14/2023	9	7,947.38	19	76,064.14
	TOTAL								
							156,466.10		

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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	110,611.69	County General Revenue	43,118.07	67,493.62
3	14,069.81	County Road and Bridge	12,845.45	1,224.36
34	30,251.00	Capital Plan	28,048.00	2,203.00
61	192.10	Waste Management Facilities	-	192.10
72	467.50	Other Agency Funds	-	467.50
81	874.00	Settlement Fund	-	874.00
	156,466.10	TOTAL	84,011.52	72,454.58
			TOTAL ACH	TOTAL NON-ACH

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12475	11872	Intellicents, Inc.					
			985.71	Consultant Fee 4/2023	01-061-000-0000-6278	974	0
			111.95	Consultant Fee 4/2023	11-420-600-0010-6283	974	0
			43.05	Consultant Fee 4/2023	11-420-640-0010-6283	974	0
			154.99	Consultant Fee 4/2023	11-430-700-0010-6283	974	0
			43.05	Consultant Fee 4/2023	11-479-478-0000-6283	974	0
			77.50	Consultant Fee 4/2023	11-479-479-0000-6283	974	0
Warrant #	12475	Total	1,416.25	Date 4/17/2023			
	Final Total...		1,416.25	6	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	985.71	County General Revenue
11	430.54	Health & Human Service Fund
	1,416.25	TOTAL

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12476	1820	State Of Minnesota-Sales & Use Tax					
			0.21	Receipt Nbr 30823 03/08/2023	01-105-000-0000-5859		0
			1.34	Receipt Nbr 465308 03/08/2023	01-207-240-0000-5859		0
			2.75	Receipt Nbr 465420 03/16/2023	01-281-283-0000-5859		0
			1.37	Receipt Nbr 465674 03/29/2023	01-281-283-0000-5859		0
			3.43	Receipt Nbr 7030623 03/06/2023	03-310-000-0000-5934		0
			3.43	Receipt Nbr 7032123 03/21/2023	03-310-000-0000-5934		0
			27.47	Warr Nbr 466765 03/03/2023	61-398-192-0000-6563		0
			0.20 -	Sales Tax Rounding Adj 4/2023	01-001-000-0000-6850		0
			31.20	S/W Asmt 3/2023	61-000-000-0000-2222		0
			119.00	S/W Mgmt 3/2023	61-000-000-0000-2223		0
Warrant #	12476	Total	190.00	Date 4/19/2023			
	Final Total...		190.00	10	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	5.47	County General Revenue
3	6.86	County Road and Bridge
61	177.67	Waste Management Facilities
	190.00	TOTAL

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04/17/2023

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12478	3796	Department Of Revenue	50,228.32	St Share-Deed Tax 3/2023	72-850-000-0000-2310		0
			44,896.31	St Share-Mtg Tax 3/2023	72-850-000-0000-2311		0
	Warrant #	12478	Total	95,124.63	Date 4/19/2023		
	Final Total...		95,124.63	2	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
72	95,124.63	Other Agency Funds
	95,124.63	TOTAL

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04/20/2023

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12479	14168	Heartland Payment Systems LLC	1.75	CC Refund LUM 4/10	01-127-127-0000-5123		0
	Warrant #	12479	Total	1.75	Date 4/20/2023		
	Final Total...		1.75	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

FUND

AMOUNT

NAME

1

1.75

County General Revenue

1.75 TOTAL

ndahlstrom
04/20/2023

12:12:10PM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12480	1512	Alliance Benefit Group	158.00	COBRA Invoice 3/2023	01-061-000-0000-6278	C139174	0
	Warrant #	12480	Total	158.00	Date 4/20/2023		
	Final Total...		158.00	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

FUND

AMOUNT

NAME

1

158.00

County General Revenue

158.00 TOTAL

ndahlstrom
04/21/2023

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Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12481	14168	Heartland Payment Systems LLC	0.25	CC Refund LUM 4/17	01-127-127-0000-5123		0
	Warrant #	12481	Total	0.25	Date 4/21/2023		
	Final Total...		0.25	1	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

FUND

AMOUNT

NAME

1

0.25

County General Revenue

0.25 TOTAL

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12482	5407	Blue Cross and Blue Shield of MN					
			5,366.52	Retirees & COBRA 5/2023	01-000-000-9001-2020	230407268723	0
			310.32	Dental/Vis Ins Ret/COBRA 5/23	01-000-000-9001-2021	230407268723	0
			170,988.80	Health Ins 5/2023	01-000-000-9002-2020	230407268723	0
			10,386.30	Dental Ins 5/2023	01-000-000-9002-2021	230407268723	0
			1,385.06	Vision Ins 5/2023	01-000-000-9002-2023	230407268723	0
			33,274.26	Health Ins 5/2023	03-000-000-9002-2020	230407268723	0
			2,048.64	Dental Ins 5/2023	03-000-000-9002-2021	230407268723	0
			250.48	Vision Ins 5/2023	03-000-000-9002-2023	230407268723	0
			114,792.66	Health Ins 5/2023	11-000-000-9002-2020	230407268723	0
			5,454.72	Dental Ins 5/2023	11-000-000-9002-2021	230407268723	0
			789.32	Vision Ins 5/2023	11-000-000-9002-2023	230407268723	0
			6,196.12	Health Ins 5/2023	61-000-000-9002-2020	230407268723	0
			450.72	Dental Ins 5/2023	61-000-000-9002-2021	230407268723	0
			31.48	Vision Ins 5/2023	61-000-000-9002-2023	230407268723	0
Warrant #	12482	Total	351,725.40	Date 4/21/2023			
		Final Total...	351,725.40	14	Transactions		

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Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	188,437.00	County General Revenue
3	35,573.38	County Road and Bridge
11	121,036.70	Health & Human Service Fund
61	6,678.32	Waste Management Facilities
	351,725.40	TOTAL

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16005	Adelmann/Daniel	2,175.25	CARES-Permit 23-0065	01-003-000-0000-6892		N
	Warrant # 467454	Total...	2,175.25			
1353	Ag Partners Coop	6,426.00	Diesel CF	03-340-000-0000-6565	98834	N
1353		17,350.20	Diesel RW	03-340-000-0000-6565	98834	N
	Warrant # 467455	Total...	23,776.20			
13060	Albers Industrial Linings, Inc.	600.00	Bed Lining 2206	03-340-000-0000-6432	3830	N
13060		600.00	Bed Lining 2203	03-340-000-0000-6432	3830	N
13060		600.00	Bed Lining 2204	03-340-000-0000-6432	3830	N
13060		600.00	Bed Lining 2205	03-340-000-0000-6432	3830	N
	Warrant # 467456	Total...	2,400.00			
13308	ArcaSearch Corporation	2,100.00	Research Sys Fee 5/23-4/24	01-101-103-0000-6268	30065-05	N
	Warrant # 467457	Total...	2,100.00			
13364	Aspen Mills Incorporated	125.00	Mourning Badge Cvrs 4/10/23	01-201-000-0000-6453	312357	N
13364		1,134.36	Intl Uniform: Sell 4/10/23	01-201-000-0000-6453	311910	N
13364		1,229.04	Intl Gear: Sell 4/10/23	01-201-000-0000-6454	311910	N
	Warrant # 467458	Total...	2,488.40			
9618	Associated Bag Co	379.41	AAH Bags (300)	03-310-000-0000-6509	G434307	N
	Warrant # 467459	Total...	379.41			
14487	Buck/Christopher David	100.00	Per Diem: PAC Mtg 4/17	01-127-128-0000-6106		N
14487		24.89	PAC Mtg Mileage 4/17	01-127-128-0000-6331		N
	Warrant # 467460	Total...	124.89			
15333	Carahsoft Technology Corporation	2,832.00	OpenRds Designer (2)	03-320-000-0000-6268	37591486INV	N
15333		1,299.00	MicroSta Select (1)	03-320-000-0000-6268	37591486INV	N
	Warrant # 467461	Total...	4,131.00			
10432	Compass Minerals America	12,835.83	Salt RW	03-310-000-0000-6506	1164864	N
	Warrant # 467462	Total...	12,835.83			
12768	Dell Marketing L.P.	382.70	(2) 24" Monitors	01-201-000-0000-6432	10659794740	N

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<u>Warrant #</u>		<u>467463</u>	<u>382.70</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
1814	Department of Labor & Industry		534.50	Bldg Permit Cannon Falls Q321	72-850-000-0000-2178	PTEMBER0490252021	N
1814			1,831.68	Bldg Permit Goodhue Q321	72-850-000-0000-2178	PTEMBER0490529021	N
1814			158.00	Bldg Permit Kenyon Q321	72-850-000-0000-2178	PTEMBER0490792021	N
1814			172.50	Bldg Permit Wanamingo Q321	72-850-000-0000-2178	PTEMBER0491342021	N
1814			332.00	Bldg Permit Cannon Falls Q421	72-850-000-0000-2178	ECEMBER0490252021	N
1814			466.00	Bldg Permit Goodhue Q421	72-850-000-0000-2178	ECEMBER0490592021	N
1814			130.50	Bldg Permit Dennison Q122	72-850-000-0000-2178	MARCH0490452022	N
1814			101.50	Bldg Permit Goodhue Q122	72-850-000-0000-2178	MARCH0490592022	N
1814			147.50	Bldg Permit Kenyon Q122	72-850-000-0000-2178	MARCH0490792022	N
1814			439.00	Bldg Permit Goodhue Q222	72-850-000-0000-2178	JUNE0490592022	N
1814			377.00	Bldg Permit Kenyon Q222	72-850-000-0000-2178	JUNE0490792022	N
1814			100.00	Bldg Permit Wanamingo Q222	72-850-000-0000-2178	JUNE0491342022	N
1814			266.00	Bldg Permit Kenyon Q421	72-850-000-0000-2178	ECEMBER0490792021	N
1814			257.00	Bldg Permit Wanamingo Q421	72-850-000-0000-2178	ECEMBER0491342021	N
1814			202.00	Bldg Permit Cannon Falls Q122	72-850-000-0000-2178	MARCH0490252022	N
1814			153.00	Bldg Permit Kenyon Q322	72-850-000-0000-2178	PTEMBER0490792022	N
1814			281.50	Bldg Permit Wanamingo Q322	72-850-000-0000-2178	PTEMBER0491342022	N
1814			269.00	Bldg Permit Cannon Falls Q422	72-850-000-0000-2178	ECEMBER0490252022	N
1814			326.50	Bldg Permit Wanamingo Q122	72-850-000-0000-2178	MARCH0491342022	N
1814			1,728.00	Bldg Permit Cannon Falls Q222	72-850-000-0000-2178	JUNE0490252022	N
1814			175.50	Bldg Permit Dennison Q222	72-850-000-0000-2178	JUNE0490452022	N
1814			66.00	Bldg Permit Goodhue Q422	72-850-000-0000-2178	ECEMBER0490592022	N
1814			68.00	Bldg Permit Kenyon Q422	72-850-000-0000-2178	ECEMBER0490792022	N
1814			114.50	Bldg Permit Wanamingo Q422	72-850-000-0000-2178	ECEMBER0491342022	N
1814			3,468.96	Bldg Permit Cannon Falls Q322	72-850-000-0000-2178	PTEMBER0490252022	N
1814			3.50	Bldg Permit Dennison Q322	72-850-000-0000-2178	PTEMBER0490452022	N
1814			4.00	Bldg Permit Goodhue Q322	72-850-000-0000-2178	PTEMBER0490592022	N
	Warrant #	467464	Total...	12,173.64			
15974	Dicke/Jared		3,155.25	CARES-Permit 23-0028	01-003-000-0000-6892		N

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	<u>Warrant #</u>	<u>467465</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			3,155.25				
15469	Dultmeier Sales		164.03	Brine Pump Stock	03-340-000-0000-6562	4028862	N
15469			17.40	Brine Valve 2001	03-340-000-0000-6562	4028862	N
	Warrant #	467466	Total...				
			181.43				
6923	Dvs Renewal		14.25	#2129 Tabs 8/2023	01-201-000-0000-6309	NRA274	N
	Warrant #	467467	Total...				
			14.25				
1276	Erv's Supply Of Parts Inc		24.28	Wiper Blades 1401	03-340-000-0000-6562	449556	N
1276			14.98	Pin Clips 1701	03-340-000-0000-6562	449556	N
1276			1.20	Light Bulbs 0503	03-340-000-0000-6562	449556	N
1276			0.95	Light Bulb 0503	03-340-000-0000-6562	449570	N
	Warrant #	467468	Total...				
			41.41				
4644	Express Services, Inc.		864.00	Bldg Concierge Temp 4/16	01-001-000-0000-6850	28884447	N
	Warrant #	467469	Total...				
			864.00				
2474	Falk Auto Body Inc		120.26	Plow Names	03-340-000-0000-6420	RO #5451	N
	Warrant #	467470	Total...				
			120.26				
3266	Frontier Communications		101.01	Kyn Phone	03-350-000-0000-6201	123197-2	N
3266			69.99	Kyn DSL	03-350-000-0000-6209	123197-2	N
	Warrant #	467471	Total...				
			171.00				
1331	Goodhue County Cooperative Elec Assoc		135.17	St Lts #24 - RBW	03-310-000-0000-6251	17064001	N
1331			99.74	St Lts #24 - RBE	03-310-000-0000-6251	17064002	N
1331			51.31	Signs TH 56 & 9	03-310-000-0000-6251	17064003	N
1331			69.47	Signs TH 19 & 7	03-310-000-0000-6251	17064004	N
1331			15.14	St Lts 1 - Wt Rock	03-310-000-0000-6251	17064005	N
1331			8.83	St Lts 9	03-310-000-0000-6251	17064006	N
1331			8.83	St Lts 1	03-310-000-0000-6251	17064007	N
1331			8.83	St Lts 1	03-310-000-0000-6251	17064008	N
1331			8.83	St Lts 16	03-310-000-0000-6251	17064009	N
1331			8.83	St Lts 2	03-310-000-0000-6251	17064010	N

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1331	Goodhue County Cooperative Elec Assoc	8.83	St Lts 1		03-310-000-0000-6251	17064011	N
1331		8.83	St Lts 1		03-310-000-0000-6251	17064012	N
1331		8.83	St Lts 9		03-310-000-0000-6251	17064013	N
1331		8.83	St Lts 9		03-310-000-0000-6251	17064014	N
1331		8.83	St Lts 10		03-310-000-0000-6251	17064015	N
1331		8.83	St Lts 1		03-310-000-0000-6251	17064016	N
1331		8.83	St Lts 9		03-310-000-0000-6251	17064017	N
1331		63.00	Park & Ride 8		03-310-000-0000-6251	17064018	N
1331		346.89	Elec - CF		03-350-000-0000-6251	1293002	N
1331		51.56	Elec - Vasa		03-350-000-0000-6251	901293001	N
1331		7.57	Park Light UBL		03-521-000-0000-6251	5862001	N
	Warrant # 467472	Total...	945.81				
21220	Goodhue County Court Admin	25.00	25VB225042		01-255-255-0000-5475		N
	Warrant # 467473	Total...	25.00				
21090	Goodhue County Recorder	46.00	A692160		01-103-000-0000-6850	202300000251	N
21090		92.00	A692219-A692220		01-127-128-0000-6850	202300000264	N
21090		46.00	Rec Fee 64.200.0030		81-850-000-0000-2162	202300000272	N
21090		106.26	Deed Tax 64.200.0030		81-850-000-0000-2162	202300000272	N
	Warrant # 467474	Total...	290.26				
13949	Griesert/Beverly Jo	779.45	Transp Mileage 4/6-4/17/23		01-121-140-0000-6220		N
	Warrant # 467475	Total...	779.45				
9341	ICON Constructors, LLC	300,808.00	599-131 CHERRY GR TWP EST #2		03-320-000-0000-6319	EST #2	N
	Warrant # 467476	Total...	300,808.00				
2018	Inspectron, Inc.	200.00	Inspect: Villa Maria 3/2023		01-127-127-0000-6283	2023-560	N
	Warrant # 467477	Total...	200.00				
1523	Lodermeier Implement Co	69.28	Snowblower Belts		03-340-000-0000-6563	P08412	N
	Warrant # 467478	Total...	69.28				
7584	Matthees Oil Inc	1,417.50	LP - CF		03-350-000-0000-6252	134460	N

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7584	Matthees Oil Inc	330.75	LP - Vasa	03-350-000-0000-6252	134462	N
Warrant #	467479	Total...				
		1,748.25				
15634	McCarthy Auto World, LLC	53,625.00	2023 GMC Sierra 1500 4WD CC	34-340-000-0000-6663		N
15634		3,775.88	Reg/Title/Plates #2303	34-340-000-0000-6663		N
Warrant #	467480	Total...				
		57,400.88				
16002	Merton A Hegseth Trust B 35615210	6,338.56	36.033.0100 Damages	15-630-000-0000-6851		N
Warrant #	467481	Total...				
		6,338.56				
11025	Midwest Monitoring & Surveillance	372.00	Monitoring Fees 3/2023	01-011-000-0000-6850	0323518	N
Warrant #	467482	Total...				
		372.00				
13333	Miller/Richard	100.00	Per Diem: PAC Mtg 4/17	01-127-128-0000-6106		N
13333		36.68	PAC Mtg Mileage 4/17	01-127-128-0000-6331		N
Warrant #	467483	Total...				
		136.68				
12239	Minneapolis Forensic Psychological Svcs	2,712.50	Prof Svc WLewis 2-4/23	01-011-000-0000-6272	25-JV-22-343	N
Warrant #	467484	Total...				
		2,712.50				
1821	Minnesota Department of Finance	1,953.00	Battered Wmn/Birth Cert 3/2023	72-850-000-0000-2173		N
1821		130.50	RE Assurance Q123	72-850-000-0000-2176		N
1821		6,054.33	State Surcharges 3/2023	72-850-000-0000-2209		N
1821		1,660.00	Birth/Death Surchg 3/2023	72-850-000-0000-2218		N
1821		1,500.00	Birth Cert S/C 3/2023	72-850-000-0000-2218		N
Warrant #	467485	Total...				
		11,297.83				
6285	Minnesota Management and Budget	966.00	Land Assurance 64.200.0030	81-850-000-0000-2162		N
Warrant #	467486	Total...				
		966.00				
837	Motorola Solutions Inc	48,648.00	(6) Consolettes 4/4/23	34-211-000-0000-6669	8281597560	N
Warrant #	467487	Total...				
		48,648.00				
5189	Nystuen/Richard	100.00	Per Diem: PAC Mtg 4/17	01-127-128-0000-6106		N
5189		48.47	PAC Mtg Mileage 4/17	01-127-128-0000-6331		N
Warrant #	467488	Total...				
		148.47				

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11013	Office Of MN.IT Services	142.32	EOC Phone Lines 3/2023	01-281-280-0000-6201	W23030433	N
	Warrant # 467489	Total...				
		142.32				
6736	Overby/Bernard	100.00	Park Brd Per Diem	03-521-000-0000-6106	8/31/2022	N
6736		43.70	Park Brd Mileage	03-521-000-0000-6331	8/31/2022	N
	Warrant # 467490	Total...				
		143.70				
14082	Quadient Finance USA, Inc.	2,000.00	Postage Mtr: GOV 3/31/23	01-001-000-0000-6203	7900011001301632	N
	Warrant # 467491	Total...				
		2,000.00				
70136	Ripley's Rental	90.50	LP for Crack Filling	03-310-000-0000-6512	66481	N
70136		90.50	LP for Crack Filling	03-310-000-0000-6512	66688	N
	Warrant # 467492	Total...				
		181.00				
16010	Scott's Carpet & Upholstery Cleaning	250.00	Carpet Clean: EOC Trng Rm 4/18	01-201-000-0000-6283	16556	N
	Warrant # 467493	Total...				
		250.00				
10300	SeaChange	122.08	Replacement Assembly 3/28/23	01-071-000-0000-6420	INV016746	N
	Warrant # 467494	Total...				
		122.08				
5041	Shred Right	1.10	IT Media Destruction 3/28/23	01-201-000-0000-6284	596583	N
5041		70.95	Document Destruction 3/28/23	01-201-000-0000-6284	596583	N
5041		35.43	Document Destruction 3/28/23	01-207-000-0000-6283	596583	N
	Warrant # 467495	Total...				
		107.48				
5506	Sirius Computer Solutions, Inc	4,585.00	AS/400 HW/SW Maint 5/23-5/24	01-063-000-0000-6301	INV-000945150	N
	Warrant # 467496	Total...				
		4,585.00				
15965	Skillet Kitchen	3,227.65	Inmate Meals 3/27-3/31/23	01-207-000-0000-6463	INV00003328	N
15965		1,228.50	Inmate Meals 4/1-4/2/23	01-207-000-0000-6463	INV00003329	N
15965		3,964.14	Inmate Meals 4/3-4/9/23	01-207-000-0000-6463	INV00003440	N
	Warrant # 467497	Total...				
		8,420.29				
6450	Staples Advantage	17.74	Office Supplies 4/7	01-103-000-0000-6405	3535136499	N
6450		12.93	Office Supplies 4/7	01-103-000-0000-6405	3535136500	N
6450		17.74	Office Supplies 4/7	01-105-000-0000-6405	3535136499	N

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6450	Staples Advantage	12.93	Office Supplies 4/7	01-105-000-0000-6405	3535136500	N
6450		31.17	Paper 4/6	01-127-127-0000-6402	3535073762	N
6450		14.98	White V-Flap 4/4/23	01-127-127-0000-6405	3534928830	N
6450		31.17	Paper 4/6	01-127-128-0000-6402	3535073762	N
6450		17.74	Office Supplies 4/7	01-127-129-0000-6405	3535136499	N
6450		12.94	Office Supplies 4/7	01-127-129-0000-6405	3535136500	N
	Warrant #	467498	Total...	169.34		
1831	Streichers, Inc.	699.97	Less Letah Equip 4/20/23	01-201-000-0000-6432	1162655	N
	Warrant #	467499	Total...	699.97		
255	The Public Group	2,273.75	Auction Premium 3/15/23	81-850-000-0000-2162	1488503	N
	Warrant #	467500	Total...	2,273.75		
13691	Toshiba America Business Solutions	163.92	Admin Copier 4/23	01-207-000-0000-6302	5024596126	N
	Warrant #	467501	Total...	163.92		
1876	Van Paper Company	1,262.39	Hallway Runner 4' x 60' RW	03-330-000-0000-6432	29294	N
	Warrant #	467502	Total...	1,262.39		
16006	Walker/Julie	117.90	Apprais Class Mileage 3/27-30	01-055-000-0000-6331		N
	Warrant #	467503	Total...	117.90		
9824	Warning Lites of Minnesota	1,650.00	#2 Closure Mar 2023	03-310-000-0000-6343	23-01652	N
	Warrant #	467504	Total...	1,650.00		
2342	Waste Management Inc	91.96	Garb Zta Apr	03-350-000-0000-6253	21-57816-52379	N
	Warrant #	467505	Total...	91.96		
11465	Wells Fargo Vendor Fin Serv	241.89	Copier Lease May	03-330-000-0000-6302	5024608253	N
	Warrant #	467506	Total...	241.89		
73383	Xcel Energy	34.55	St Lts - 5	03-310-000-0000-6251	51-64100936	N
73383		106.69	St Lts - S Bench	03-310-000-0000-6251	51-94709683	N
	Warrant #	467507	Total...	141.24		
	Warrant Form	WFXX	Total...	523,166.12		139 Transactions

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13736	Anderson/Brian	68.78		MACATFO Confr Mileage 4/12	01-071-000-0000-6331	N
13736		68.78		MACATFO Confr Mileage 4/14	01-071-000-0000-6331	N
13736		15.08		MACATFO Confr Meal 4/14	01-071-000-0000-6332	N
	Warrant # 39611	Total...		152.64		
15907	Byllesby Construction LLC	637.50		Plow Park N Ride #8	03-310-000-0000-6343	1044 N
	Warrant # 39612	Total...		637.50		
1188	Department Of Transportation	42,729.97		2023 Rad Sys Mtnr Agrmt	01-211-000-0000-6229	00000738630 N
	Warrant # 39613	Total...		42,729.97		
1273	Erickson Engineering Co. LLC	8,592.50		608-013 Prelim Dsgn Rpl Br 255	03-320-000-0000-6281	15598 N
1273		1,138.50		045-004 Prelim Dsgn CR45 Br 25	03-320-000-0000-6281	15620 N
	Warrant # 39614	Total...		9,731.00		
7543	Falk Collision Inc.	235.00		Unit #s	03-340-000-0000-6420	RO #8188 N
	Warrant # 39615	Total...		235.00		
9305	Fox/Darwin	100.00		Per Diem: PAC Mtg 4/17	01-127-128-0000-6106	N
9305		17.03		PAC Mtg Mileage 4/17	01-127-128-0000-6331	N
	Warrant # 39616	Total...		117.03		
11189	Gale/Thomas	100.00		Per Diem: PAC Mtg 4/17	01-127-128-0000-6106	N
11189		22.27		PAC Mtg Mileage 4/17	01-127-128-0000-6331	N
	Warrant # 39617	Total...		122.27		
11828	Huneke/Marcus	100.00		Per Diem: PAC Mtg 4/17	01-127-128-0000-6106	N
11828		37.34		PAC Mtg Mileage 4/17	01-127-128-0000-6331	N
	Warrant # 39618	Total...		137.34		
15111	Innovational Water Solutions, Inc.	149.00		Cool Twr/Hydro Mgmt Trmt 3/31	01-111-110-0000-6301	15441 N
15111		125.00		Cool Twr/Hydro Mgmt Trmt 3/31	01-111-112-0000-6301	15444 N
15111		149.00		Cool Twr/Hydro Mgmt Trmt 3/31	01-111-115-0000-6301	15442 N
15111		149.00		Hydronic Sys Mgmt 3/31	01-111-116-0000-6301	15443 N
	Warrant # 39619	Total...		572.00		

Goodhue County

WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
14592	Lohman/Terry W.	34.65	Transp Mileage 4/7-4/14/23	01-121-140-0000-6220		N
Warrant #	39620	Total...	34.65			
8742	Mandelkow/Mark	100.00	PAC Mtg Security 4/17	01-127-128-0000-6284		N
Warrant #	39621	Total...	100.00			
7240	Norton Psychological Services	750.00	Psych Evals/ME,JS 4/18/23	01-201-000-0000-6291		N
Warrant #	39622	Total...	750.00			
15062	O'Rourke Media Group-MN LLC	21.11	BOA Public Hearing Ntc 4/24	01-127-128-0000-6242	351758	N
15062		1.00	Affidavit 4/24	01-127-128-0000-6242	351758	N
Warrant #	39623	Total...	22.11			
50750	Rs Eden	274.85	Drug Testing 3/31/23	01-255-000-0000-6285	66253	N
Warrant #	39624	Total...	274.85			
5962	Stenerson/Howard	100.00	Per Diem: PAC Mtg 4/17	01-127-128-0000-6106		N
5962		5.90	PAC Mtg Mileage 4/17	01-127-128-0000-6331		N
Warrant #	39625	Total...	105.90			
15172	Tyler Technologies, Inc.	496.00	Implementation Svcs 3/2023	34-041-000-0000-6669	070-108381	N
Warrant #	39626	Total...	496.00			
1905	Wilson Oil	217.75	Diesel: SH Generator 4/15/23	01-211-000-0000-6565	12041	N
Warrant #	39627	Total...	217.75			
Warrant Form	WFXX-ACH	Total...	56,436.01	28 Transactions		
	Final Total...	579,602.13	167 Transactions			

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director

Goodhue County

WARRANT REGISTER Auditor Warrants

Approved 04/21/2023
Pay Date 04/21/2023



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	77,931.65	County General Revenue	45,336.51	32,595.14
3	361,923.56	County Road and Bridge	10,603.50	351,320.06
15	6,338.56	County Ditch 1	-	6,338.56
34	106,544.88	Capital Plan	496.00	106,048.88
72	23,471.47	Other Agency Funds	-	23,471.47
81	3,392.01	Settlement Fund	-	3,392.01
	579,602.13	TOTAL	56,436.01	523,166.12
			TOTAL ACH	TOTAL NON-ACH