



Goodhue County

Minnesota

GOODHUE COUNTY HEALTH & HUMAN SERVICES (GCHHS) AGENDA

COUNTY BOARD ROOM
RED WING, MN

AUGUST 15, 2023
10:30 A.M.

Lay Board member Nina Pagel will be participating
remotely from 19 Seaview Ave.
Northcote, Auckland 1010 NZ

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 294 677 034 088
Passcode: bNzyTk

Or call in (audio only)

+1 872-240-890,,326762190#

Phone Conference ID: 326 762 190#

1. CALL TO ORDER
2. REVIEW AND APPROVE BOARD MEETING AGENDA:
3. REVIEW AND APPROVE PREVIOUS MEETING MINUTES:

Documents:

[ANNUAL MEETING MINUTES 7-18-23.PDF](#)

4. HHS NEW, PROMOTED, AND TRANSFERRED EMPLOYEE INTRODUCTIONS
5. REVIEW AND APPROVE THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

a. Child Care Licensure Approvals

Documents:

[CHILD CARE APPROVALS.PDF](#)

6. ACTION ITEMS:

a. Accounts Payable

Documents:

[JUNE ACCOUNTS PAYABLE.PDF](#)
[JULY ACCOUNTS PAYABLE.PDF](#)

b. Vacation Accrual Request (Tabled Request From June 2023)

Documents:

[VACATION ACCRUAL REQUEST.PDF](#)

7. INFORMATIONAL ITEMS:

a. 2nd Quarter 2023 Fiscal Report

Kayla Matter

Documents:

[2ND QTR HHS 2023 FISCAL REPORT.PDF](#)

8. FYI-MONTHLY REPORTS:

a. Child Protection Report

Documents:

[CHILD PROTECTION REPORT.PDF](#)

b. HHS Staffing Report

Documents:

[HHS STAFFING REPORT.PDF](#)

c. Zumbro Valley Health Center- Connections And Referral Unit

Documents:

[ZUMBRO VALLEY HEALTH CENTER -CONNECTIONS AND REFERRAL UNIT.PDF](#)

d. MDH, LPHA And SCHSAC Memo- Adopting The National Framework For Governmental Public Health Responsibilities

Documents:

ADOPTING THE NATIONAL FRAMEWORK FOR GOVERNMENTAL PUBLIC
HEALTH RESPONSIBILITIES - MDH, LPHA AND SCHSAC MEMO.PDF

9. ANNOUNCEMENTS/COMMENTS:

10. ADJOURN

a. Next Meeting Will Be Tuesday, September 19, 2023

PROMOTE, STRENGTHEN, AND PROTECT THE HEALTH OF INDIVIDUALS,
FAMILIES, AND COMMUNITIES

GOODHUE COUNTY
ANNUAL HEALTH & HUMAN SERVICES BOARD MEETING
MINUTES OF JULY 18, 2023

The Goodhue County Health and Human Services Board convened their annual meeting at 11:00 a.m. on Tuesday, July 18, 2023 at the Goodhue County Board Room, Red Wing, MN.

BOARD MEMBERS PRESENT:

Brad Anderson, Jason Majerus, Susan Betcher, Linda Flanders, Susan Johnson, and Todd Greseth. Nina Pagel attending via Teams with prior notice:

- Nina Pagel attending from 19 Seaview Ave. Northcote, Auckland 1010 NZ

STAFF AND OTHERS PRESENT:

Nina Arneson, Kris Johnson, Lisa Woodford, Ruth Greenslade, and Tom Day.

MEETING AGENDA:

On a motion by B. Anderson and seconded by L. Flanders, the Board unanimously approved the Annual Meeting Agenda for July 18, 2023.

MEETING MINUTES:

On a motion by S. Johnson and seconded by S. Betcher, the Board unanimously approved the Minutes of the June 20, 2023 H&HS Board Meeting.

RE-APPOINTMENT OF HHS LAY BOARD MEMBER- Nina Pagel:

On a motion by B. Anderson and seconded by L. Flanders, the Board unanimously approved the Re-Appointment of HHS Lay Board Member Nina Pagel.

Board Chair T. Greseth read the Oath of Office for Nina Pagel to be officially re-appointed a Member of the Goodhue County Health and Human Services Board, effective July 18, 2023 for a 2-year term. The official Oath of Office was signed by T. Greseth.

ELECTION OF OFFICERS:

N. Arneson, HHS Director, sought nominations for the HHS Board Chair. L. Flanders nominated B. Anderson and seconded by J. Majerus. T. Greseth called to cast unanimous ballot, the Board unanimously approved B. Anderson as new HHS Board Chair.

Board Chair B. Anderson put a call for nominations of the Vice Chair. S. Johnson nominated L. Flanders and seconded by J. Majerus. Board Chair B. Anderson called to cast unanimous ballot, the Board unanimously approved L. Flanders as new HHS Vice Chair.

Board Chair B. Anderson put a call for nominations of the Secretary. J. Majerus nominated S. Johnson and seconded by S. Betcher. Board Chair B. Anderson called to cast unanimous ballot, the Board unanimously approved S. Johnson as new HHS Secretary.

CONSENT AGENDA:

On a motion by J. Majerus and seconded by T. Greseth, the Board unanimously approved all items on the consent agenda.

INFORMATIONAL ITEMS:

2023 Goodhue County Community Health Improvement Plan (CHIP) presentation given by Ruth Greenslade.

ANNOUNCEMENTS/COMMENTS:

ADJOURN ANNUAL MEETING:

On a motion by J. Majerus and seconded by L. Flanders, the Board unanimously approved adjournment of this session of the Annual Health & Human Services Board Meeting at or around 11:28 a.m.

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (HHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	August 15, 2023	Staff Lead:	Katie Quinn
Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Attachments:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Action Requested:	Approve Child Care Licensure Actions		

BACKGROUND:

Child Care Relicensures:

- Lori Ryan Goodhue
- Kimberly Harvey Red Wing

Child Care Licensures:

Number of Licensed Family Child Care Homes: 65

RECOMMENDATION: Goodhue County HHS Department recommends approval of the above.



**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	July 18, 2023	Staff Lead:	Kayla Matter
Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Attachments:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Action Requested:	Approve June 2023 HHS Warrant Registers		

BACKGROUND:

This is a summary of Goodhue County Health and Human Services Warrant Registers for: June 2023.

	Date of Warrant		Check No. Series		Total Batch
IFS	June 2, 2023	ACH	40111	40120	\$2,687.80
IFS	June 2, 2023		468229	468252	\$10,534.68
IFS	June 9, 2023	ACH	40163	40188	\$78,518.05
IFS	June 9, 2023		468358	468425	\$48,545.23
IFS	June 16, 2023	ACH	40231	40248	\$7,687.58
IFS	June 16, 2023		468484	468527	\$53,512.39
IFS	June 23, 2023	ACH	40249	40264	\$15,319.93
IFS	June 23, 2023		468528	468566	\$113,522.77
IFS	June 30, 2023	ACH	40438	40480	\$11,146.97
IFS	June 30, 2023		468714	468798	\$130,732.99
SSIS	June 30, 2023	ACH	40282	40309	\$76,950.49
SSIS	June 30, 2023		468601	468641	\$177,988.32
IFS	June 30, 2023	ACH	40310	40351	\$8,845.48
IFS	June 30, 2023		468642	468648	\$4,628.54
				Total	\$330,328.43

RECOMMENDATION: Goodhue County HHS Recommends Approval as Presented.

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of Individuals, Families and Communities!
Equal Opportunity Employer
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**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	August 15, 2023	Staff Lead:	Kayla Matter
Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Attachments:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Action Requested:	Approve July 2023 HHS Warrant Registers		

BACKGROUND:

This is a summary of Goodhue County Health and Human Services Warrant Registers for: July 2023.

	Date of Warrant		Check No. Series		Total Batch
IFS	July 7, 2023	ACH	40439	40448	\$56,244.40
IFS	July 7, 2023		468799	468811	\$20,287.71
IFS	July 14, 2023	ACH	40489	40522	\$38,882.14
IFS	July 14, 2023		468904	468975	\$46,520.24
IFS	July 21, 2023	ACH	40545	40561	\$6,473.66
IFS	July 21, 2023		469006	469040	\$52,287.22
IFS	July 28, 2023	ACH	40621	40663	\$9,771.65
IFS	July 28, 2023		469086	469159	\$24,631.62
SSIS	July 28, 2023	ACH	40562	40585	\$68,623.95
SSIS	July 28, 2023		469041	469077	\$181,352.15
IFS	July 28, 2023	ACH	40586	40620	\$45,405.31
IFS	July 28, 2023		469078	469085	\$13,465.70
				total	<u>\$563,945.75</u>

RECOMMENDATION: Goodhue County HHS Recommends Approval as Presented.

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**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	August 15, 2023	Staff Lead:	Nina Arneson
Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Action Requested:	Approve 8 hours of vacation hours per month for Mary Nelson, effective as of June 12, 2023.		

BACKGROUND:

In June 2023 Mary Nelson accepted the offer to fill the Public Health Nursing Supervisor position at Step 7 on the Minnesota Merit System pay scale and her start date was June 12, 2023.

During the time of hire, Ms. Nelson requested to accrue 8 hours of vacation time per month instead of the standard 6 hours that new employees accumulate from day one. The department indicated that this request will be brought forward for HHS Board's consideration.

UPDATE: At the HHS board meeting on June 20, 2023, Commissioners requested additional information about vacation accruals in the region. Tom Day, Human Resources Manager, collected information from benchmark counties in Southeast Minnesota (see attachments). Goodhue County lags behind all other comparison counties in the first three years of employment, as well as lagging behind the State of Minnesota and the City of Red Wing.

The practice regarding the negotiation of increased vacation time in Goodhue County has been to put these requests on the County Board Consent Agenda for approval.

In June, 2023, HHS put this request on the regular agenda of the HHS board because it is a relatively new practice for HHS to approve a request for higher vacation time allotment at hire. In the current hiring environment, HHS recognizes the need to offer more options in this area, so the request was brought forward.

Also, note that the nursing supervisor position, along with other nursing positions have been, and still are challenging positions to fill and replace in Goodhue County, and across the State. When this position was advertised for the first time, we received 0 applicants. The second time, we received 4 applicants, and Ms. Nelson was selected as the top candidate for the position.

HHS is renewing the request that Mary Nelson accrue 8 hours of vacation time as of her hire date.

RECOMMENDATION: HHS recommends approval as requested.

Goodhue County:

All full time County employees are eligible for vacation accrual as shown:

YEARS OF SERVICE	HOURS PER MONTH
0 – 2 Years	6 hours per month (9 days)
3 – 5 Years	8 hours per month (12 days)
6 – 9 Years	10 hours per month (15 days)
10 – 14 Years	12 hours per month (18 days)
15 Years and over	14 hours per month (21 days)

According to the United States Bureau of Labor Statistics (BLS), the average vacation time is 10-14 days per year after one year of service. Once an employee has accumulated 10 years of service, the average increases to about 15-19 days per year.

State of Minnesota, University of Minnesota

Length of Service Requirement	Rate Per Full Payroll Period
0-5 years	4 working hours (13 days)
After 5-8 years	5 working hours (16.25 days)
After 8-12 years	7 working hours (22.75 days)
After 12-18 years	7 1/2 working hours (24.38 days)
After 18-25 years	8 working hours (26 days)
After 25-30 years	8 1/2 working hours (27.63 days)
After 30 years	9 working hours (29.25 days)

Ramsey County

Rate of Accrual for Employees Covered by the Federal Fair Labor Standard Act.

Director’s discretion.

Length of Employment	Accrual in Hours/Pay Period	Yearly Accrual
Less than 4 years	3.6923	12 days
Between 4 and 9 years	4.6154	15 days
Between 9 and 15 years	5.2308	17 days
Between 15 and 23 years	6.4615	21 days
23 years or more	7.6923	25 days

Rate of Accrual for Employees Exempt from the Federal FLSA.

Length of Employment	Accrual in Hours/Pay Period	Yearly Accrual
Less than 4 years	4.6154	15 days
Between 4 and 15 years	6.1538	20 days
Between 15 and 23 years	6.4615	21 days
23 years or more	7.6923	25 day

City of Red Wing

Years of Service	Bi-Weekly Accrual	
0-2 Years	3.08 hours	10 days
3-8 Years	4.62 hours	15 days
9-15 Years	6.46 hours	21 days
16-18 Years	6.77 hours	22 days
19-21 Years	7.08 hours	23 days
22-24 Years	7.39 hours	24 days
25+ Years	7.69 hours	25 days

Benchmark Counties

Rice County:

- Upon hire through 5 years – 14 days per year
- 6 years through 10 years of continuous service – 17 days per year
- 11 years through 15 years of continuous service – 20 days per year
- 16 years through 20 years of continuous service – 22 days per year
- 21+ years of continuous service – 24 days per year

Freeborn County

Up to one year – 10 days
 1-4 years – 12 days
 4-9 years – 14 days
 9-14 years – 17 days
 After 14 years – 22 days

Houston County

Years Employed	Hours Earned
0 - 1	3.08 hr./pay period, = 10 Days per Year
2- 5	3.70 hr./pay period, = 12
6 - 10	4.31 hr./pay period, = 14
11 - 15	4.93 hr./pay period, = 16
16 - 20	5.54 hr./pay period, = 18

21 - 25 6.16 hr./pay period, = 20
 26+ 6.76 hr./pay period, = 22

Steele County

Years of Service	Accrual Rate Per Year	Accrual Rate Per Month
0 through 3	10 days	6.67 hours
4 through 6	12 days	8.00 hours
7 through 9	15 days	10.00 hours
10 through 12	18 days	12.00 hours
13 through 15	20 days	13.33 hours
16 through 19	21 days	14.00 hours
20 through 24	22 days	14.67 hours
5 and over	25 days	16.67 hours

Wabasha county

Years Completed	Hours per pay period	Days per year
0-5	3.46	11.25
6-10	4.33	14
11-15	5.19	16.87
16-20	6.06	19.7
21 and up	7.21	23.44

Winona County

0 through 5, 3.92 hours per pay period. 12.75 days

6 through 10 years, 4.90 hours per pay period. 15.925 days

11 through 15 years, 5.88 hours per pay period. 19.11 days

16 through 20 years, 6.54 hours per pay period. 21.25

21+ years, 7.85 hours per pay period. 25.5 days

PTO – Olmsted, Dodge, Fillmore, Mower, Rice

Years:	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Goodhue	9	9	9	12	12	12	15	15	15	15	18	18	18	18	18
MN	13	13	13	13	13	13	16.25	16.25	16.25	22.75	22.75	22.75	22.75	24.38	24.38
Red Wing	10	10	10	15	15	15	15	15	15	21	21	21	21	21	21

Freeborn Co	10	12	12	12	12	14	14	14	14	14	17	17	17	17	17
Goodhue	9	9	9	12	12	12	15	15	15	15	18	18	18	18	18
Houston	10	10	12	12	12	12	14	14	14	14	14	16	16	16	16
Steele	10	10	10	10	12	12	12	15	15	15	18	18	18	20	20
Wabasha	11.25	11.25	11.25	11.25	11.25	11.25	14	14	14	14	14	16.87	16.87	16.87	16.87
Winona	12.75	12.75	12.75	12.75	12.75	12.75	15.92	15.92	15.92	15.92	15.92	19.11	19.11	19.11	19.11

PTO - Dodge, Fillmore, Mower, Olmsted, Rice



Goodhue County
Health and Human Services

426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4882

DATE: August 15, 2023

TO: Goodhue County Health and Human Services (HHS) Board

FROM: Kayla Matter, Accounting Supervisor
Mike Zorn, Deputy Director

RE: Second Quarter 2023 Fiscal Report

In the second quarter of CY 2023, Goodhue County Health & Human Services Agency had the following budget financial summary.

- We expended 48% (\$9,508,410) of our budget (\$19,910,242) 50% of the way through the year. Last year at this time, we expended 47%.
- We have collected 54% (\$10,661,141) of our anticipated revenue (\$19,910,242), 50% of the way through the year. Last year at this time, we collected 56%.

Children in Out of Home Placement:

We have expended 51.9% (\$947,234) of our budget (\$1,823,500), 50% of the way through the year. This brings us in at being slightly over budget at 1.95% or \$35,483.

County Burials:

We have expended 45% (\$17,977) of our budget (\$40,000), 50% of the way through the year. Last year at this time we had 13, and this year we are at 8.



State Hospital Costs:

We have expended 69% (\$138,606) of our budget (\$200,000) 50% of the way through the year. Last year at this time, we expended \$107,403.

Salaries, Benefits, Overhead and Capital Equipment:

On agency salaries, benefits, overhead and capital equipment line items, we have expended 48% (\$6,195,085) of our budget (\$12,923,358) 50% of the way through the year.

Staffing Revenues Additional Staff:

For the second quarter report, total staffing revenue is 57% at \$2,543,697. Our budget is \$4,457,388 for these revenue categories.



Goodhue County



REVENUES & EXPENDITURES BUDGET REPORT

Report Basis: Cash

From: 01/2023 Thru: 06/2023

Percent of Year: 50%

11 Fund
Health & Human Service Fund

<u>Account Number</u>	<u>Description</u>	<u>Status</u>	<u>06/2023 Amount</u>	<u>Selected Months</u>	<u>2023 Budget</u>	<u>% Of Budget</u>
FINAL TOTALS:	608 Accounts	Revenue	5,181,372.01 -	10,661,141.14 -	19,910,242.00 -	54
		Expend.	1,644,154.73	9,508,409.63	19,910,242.00	48
		Net	3,537,217.28 -	1,152,731.51 -	.00	0

Goodhue County HHS Out of Home Placement

ACCOUNT #	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	% OF	% OF
		2022	THRU 6/23	2023	BUDGET	YEAR
11-430-710-3410-6020	ELECTRIC HOME MONITORING	\$7,000.00	\$1,251.50	\$2,000.00	63%	50%
11-430-710-3710-6020	CHILD SHELTER -SS	\$18,000.00	\$44,070.00	\$18,000.00	245%	50%
11-430-710-3711-6020	FOSTER CARE CHILD SHELTER - CS		\$0.00			50%
11-430-710-3750-6025	NORTHSTAR KINSHIP ASSISTANCE	\$0.00	\$0.00			50%
11-430-710-3780-6025	NORTHSTAR ADOPTION ASSISTANCE	\$0.00	\$0.00			50%
11-430-710-3800-6057	RULE 4 TRMT FOSTER CARE - SS	\$70,000.00	\$78,157.54	\$100,000.00	78%	50%
11-430-710-3810-6057	REGULAR FOSTER CARE - SS	\$500,000.00	\$295,215.59	\$500,000.00	59%	50%
11-430-710-3810-6058	REGULAR FOSTER CARE - SS-CS- EXPENSES	\$37,000.00	\$27,511.64	\$37,000.00	74%	50%
11-430-710-3814-6056	EMERGENCY FOSTER CARE PROVIDER	\$8,000.00	\$1,738.00	\$8,000.00	22%	50%
11-430-710-3814-6057	EMERGENCY FOSTER CARE	\$5,000.00	\$184.20	\$5,000.00	4%	50%
11-430-710-3820-6020	RELATIVE CUSTODY ASSISTANCE		\$0.00			50%
11-430-710-3830-6020	FOSTER CARE - RULE 8 SS	\$140,000.00	\$62,387.54	\$140,000.00	45%	50%
11-430-710-3831-6020	FOSTER CARE - RULE 8 CS	\$70,000.00	\$0.00	\$70,000.00	0%	50%
11-430-710-3850-6020	DEPT OF CORR GROUP FACILITY - SS	\$275,000.00	\$117,810.20	\$295,000.00	40%	50%
11-430-710-3852-6020	DEPT OF CORR GROUP FACILITY - CS	\$200,000.00	\$91,891.00	\$200,000.00	46%	50%
11-430-710-3880-6020	EXTENDED FOSTER CARE - IND LIVING 18-20	\$113,500.00	\$60,851.17	\$100,000.00	61%	50%
11-430-710-3890-6020	SHORT TERM FOSTER CARE/RESPITE CARE	\$2,500.00	\$1,006.05	\$2,500.00	40%	50%
11-430-740-3830-6020	RULE 5 SS	\$340,000.00	\$165,159.11	\$340,000.00	49%	50%
11-430-740-3831-6020	RULE 5 CS	\$6,000.00	\$0.00	\$6,000.00	0%	50%
	TOTAL OUT OF HOME PLACEMENT	\$1,792,000.00	\$947,233.54	\$1,823,500.00	51.9%	50%
	Over/(Under) Budget for percent of year	\$1,795,000.00	\$35,483.54	\$911,750.00	50%	50%
	Percent Over/(Under) Budget	\$3,000.00			1.95%	

December	0.00%
November	0.00%
October	0.00%
September	0.00%
August	0.00%
July	0.00%
June	1.95%
May	0.31%
April	-0.53%
March	-1.33%
February	-0.29%
January	0.04%
Over/Under Budget 2022	-6.35%

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2023 Budget	% OF BUDG	% OF YEAR
PROGRAM 600 INCOME MAINTENANCE					
SALARIES					
SALARIES & BENEFITS	222,662.84	1,482,098.76	3,016,717.00	49	50
TOTAL SALARIES	222,662.84	1,482,098.76	3,016,717.00	49	50
OVERHEAD					
AGENCY OVERHEAD	55,171.99	183,348.86	370,075.00	50	50
TOTAL OVERHEAD	55,171.99	183,348.86	370,075.00	50	50
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	8,129.72	8,129.72	11,815.00	69	50
TOTAL CAPITAL EQUIPMENT	8,129.72	8,129.72	11,815.00	69	50

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2023 Budget	% OF BUDG	% OF YEAR
PROGRAM 640 CHILD SUPPORT AND COLLECTIONS					
SALARIES					
SALARIES & BENEFITS	64,116.93	394,865.48	808,881.00	49	50
TOTAL SALARIES	64,116.93	394,865.48	808,881.00	49	50
OVERHEAD					
AGENCY OVERHEAD	13,700.63	53,416.88	216,252.00	25	50
TOTAL OVERHEAD	13,700.63	53,416.88	216,252.00	25	50
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	0.00	0.00	0.00	0	50
TOTAL CAPITAL EQUIPMENT	0.00	0.00	0.00	0	50

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2023 Budget	% OF BUDG	% OF YEAR
PROGRAM 700 SOCIAL SERVICES PROGRAM					
SALARIES					
SALARIES & BENEFITS	309,571.63	1,932,446.93	4,025,824.00	48	50
TOTAL SALARIES	309,571.63	1,932,446.93	4,025,824.00	48	50
OVERHEAD					
AGENCY OVERHEAD	54,824.43	199,013.95	436,262.00	46	50
TOTAL OVERHEAD	54,824.43	199,013.95	436,262.00	46	50
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	10,483.06	10,483.06	11,351.00	92	50
TOTAL CAPITAL EQUIPMENT	10,483.06	10,483.06	11,351.00	92	50

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2023 Budget	% OF BUDG	% OF YEAR
FUND 11 HEALTH & HUMAN SERVICE FUND					
SALARIES					
SALARIES & BENEFITS	258,663.95	1,768,168.04	3,535,263.00	50	50
TOTAL SALARIES	258,663.95	1,768,168.04	3,535,263.00	50	50
OVERHEAD					
AGENCY OVERHEAD	32,290.28	160,331.85	490,918.00	33	50
TOTAL OVERHEAD	32,290.28	160,331.85	490,918.00	33	50
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	2,781.21	2,781.21	0.00	0	50
TOTAL CAPITAL EQUIPMENT	2,781.21	2,781.21	0.00	0	50

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2023 Budget	% OF BUDG	% OF YEAR
FUND 11 HEALTH & HUMAN SERVICE FUND					
SALARIES					
SALARIES & BENEFITS	855,015.35	5,577,579.21	11,386,685.00	49	50
TOTAL SALARIES	855,015.35	5,577,579.21	11,386,685.00	49	50
OVERHEAD					
AGENCY OVERHEAD	155,987.33	596,111.54	1,513,507.00	39	50
TOTAL OVERHEAD	155,987.33	596,111.54	1,513,507.00	39	50
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	21,393.99	21,393.99	23,166.00	92	50
TOTAL CAPITAL EQUIPMENT	21,393.99	21,393.99	23,166.00	92	50

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2023 Budget	% OF BUDG	% OF YEAR
FINAL TOTALS	1,032,396.67	6,195,084.74	12,923,358.00	48	50

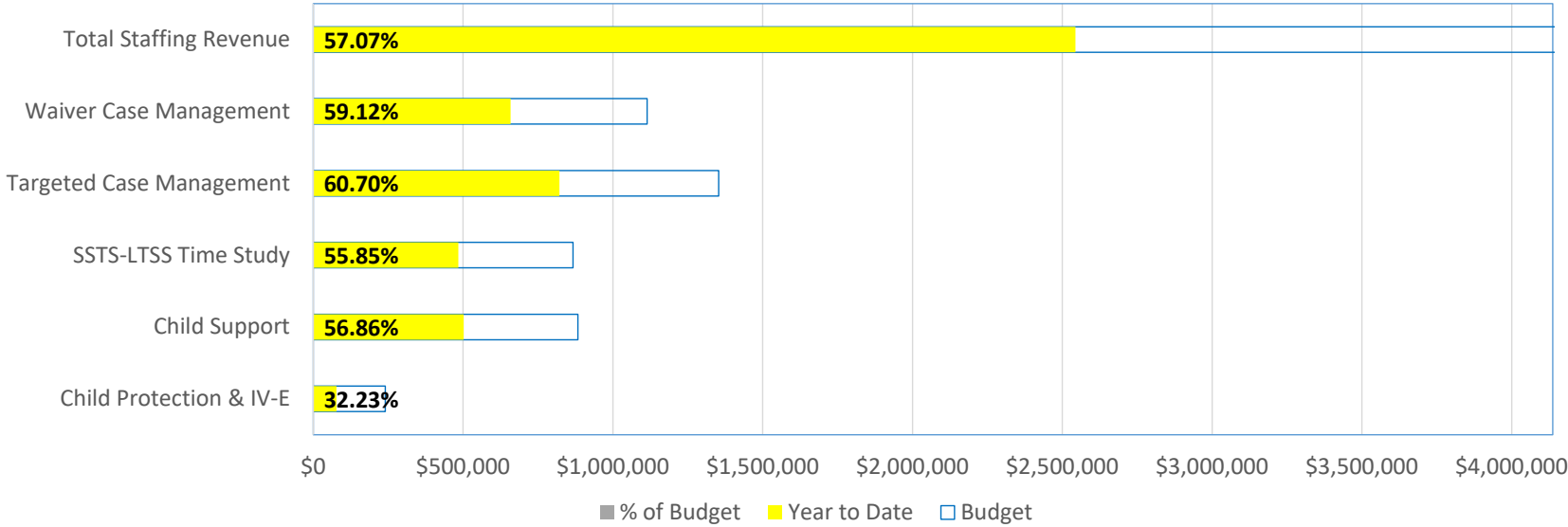
STATEMENT OF REVENUES AND EXPENDITURES

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2023 Budget	% OF BUDG	% OF YEAR
HHS Staffing Revenues					
11-420-640-0000-5289 CS ST MA Incentive	2,953.13-	16,806.19-	20,000.00-	84	50
11-420-640-0000-5290 CS ST Incentives	0.00	8,214.00-	20,000.00-	41	50
11-420-640-0000-5355 CS Fed Admin	43,700.00-	417,894.00-	725,000.00-	58	50
11-420-640-0000-5356 CS Fed Incentive	0.00	47,570.00-	100,000.00-	48	50
11-420-640-0000-5379 CS Fed MA Incentive	2,003.93-	11,605.70-	18,000.00-	64	50
11-430-700-0000-5292 State LTSS	0.00	160,339.00-	307,125.00-	52	50
11-430-700-0000-5383 Fed LTSS	0.00	195,775.00-	375,000.00-	52	50
11-430-700-3810-5380 Fed MA SSTS	0.00	72,858.00-	135,000.00-	54	50
11-430-710-0000-5289 Child Protection	0.00	0.00	158,263.00-	0	50
11-430-710-3810-5366 FC IV-E	0.00	61,519.00-	80,000.00-	77	50
11-430-710-3810-5367 IV-E SSTS	2,774.00-	55,288.00-	50,000.00-	111	50
11-430-710-3930-5381 CW-TCM	0.00	266,482.67-	500,000.00-	53	50
11-430-730-3050-5380 Rule 25 SSTS	0.00	0.00	0.00	0	50
11-430-740-3830-5366 IV-E Rule 5	0.00	15,923.00-	2,000.00-	796	50
11-430-740-3910-5240 St Adult MH-TCM	284.50-	1,422.50-	3,000.00-	47	50
11-430-740-3910-5381 MA Adult MH-TCM	16,284.09-	94,090.42-	175,000.00-	54	50
11-430-740-3910-5401 SCHA Adult MH-TCM	65,093.60-	396,443.84-	550,000.00-	72	50
11-430-740-3930-5401 SCHA Pathways	7,753.60-	38,768.00-	60,000.00-	65	50
11-430-760-3930-5381 Adult VA/DD-TCM	2,806.08-	24,089.55-	65,000.00-	37	50
11-463-463-0000-5290 St AC Waiver	4,980.92-	15,759.66-	11,000.00-	143	50
11-463-463-0000-5292 St MA CM Waivers	27,024.71-	178,062.07-	275,000.00-	65	50
11-463-463-0000-5382 Fed MA CM Waivers	27,024.69-	177,852.88-	275,000.00-	65	50
11-463-463-0000-5402 SCHA Waivers	30,543.45-	158,358.51-	325,000.00-	49	50
11-463-463-0000-5429 SCHA Care Coord	14,638.14-	77,189.48-	135,000.00-	57	50
11-463-463-0000-5859 SCHA/CCC	0.00	51,385.26-	93,000.00-	55	50
TOTAL HHS Staffing Revenues	247,864.84-	2,543,696.73-	4,457,388.00-	57	50

Chart of Account		Budget	Year To Date	
11-420-640-0000-5289	CS ST MA Incentive	\$20,000	\$16,806	84.03%
11-420-640-0000-5290	CS ST Incentive	\$20,000	\$8,214	41.07%
11-420-640-0000-5355	CS Fed Admin	\$725,000	\$417,894	57.64%
11-420-640-0000-5356	CS Fed Incentive	\$100,000	\$47,570	47.57%
11-420-640-0000-5379	CS Fed MA Incentive	\$18,000	\$11,606	64.48%
11-430-700-0000-5292	State LTSS	\$307,125	\$160,339	52.21%
11-430-700-0000-5383	Fed LTSS	\$375,000	\$195,775	52.21%
11-430-700-3810-5380	Fed MA SSTS	\$135,000	\$72,858	53.97%
11-430-710-0000-5289	Child Protection	\$158,263	\$0	0.00%
11-430-710-3810-5366	FC IV-E	\$80,000	\$61,519	76.90%
11-430-710-3810-5367	IV-E SSTS	\$50,000	\$55,288	110.58%
11-430-710-3930-5381	CW-TCM	\$500,000	\$266,483	53.30%
11-430-730-3050-5380	Rule 25 SSTS	\$0	\$0	0%
11-430-740-3830-5366	IV-E Rule 5	\$2,000	\$15,923	796.15%
11-430-740-3910-5240	St Adult MH-TCM	\$3,000	\$1,423	47.43%
11-430-740-3910-5381	MA Adult MH-TCM	\$175,000	\$94,090	53.77%
11-430-740-3910-5401	SCHA Adult MH-TCM	\$550,000	\$396,444	72.08%
11-430-740-3930-5401	SCHA Pathways	\$60,000	\$38,768	64.61%
11-430-760-3930-5381	Adult VA/DD-TCM	\$65,000	\$24,090	37.06%
11-463-463-0000-5290	St AC Waiver	\$11,000	\$15,760	143.27%
11-463-463-0000-5292	St MA CM Waiver	\$275,000	\$178,062	64.75%
11-463-463-0000-5382	Fed MA CM Waivers	\$275,000	\$177,853	64.67%
11-463-463-0000-5402	SCHA Waivers	\$325,000	\$158,359	48.73%
11-463-463-0000-5429	SCHA Care Coord	\$135,000	\$77,189	57.18%
11-463-463-0000-5859	SCHA/CCC Reimbursement	\$93,000	\$51,385	55.25%
		\$4,457,388	\$2,543,698	57.07%

Staffing Revenue Source	Budget	Year to Date	% of Budget
Child Protection & IV-E	\$240,263	\$77,442	32.23%
Child Support	\$883,000	\$502,090	56.86%
SSTS-LTSS Time Study	\$867,125	\$484,260	55.85%
Targeted Case Management	\$1,353,000	\$821,298	60.70%
Waiver Case Management	\$1,114,000	\$658,608	59.12%
Total Staffing Revenue	\$4,457,388	\$2,543,698	57.07%

HHS Staffing Revenue Q2/2023
50% of Year



**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



**Monthly Update
Child Protection Assessments/Investigations**

Month	2021	2022	2023
January	20	16	16
February	17	16	13
March	15	20	18
April	24	19	15
May	26	20	20
June	22	18	17
July	19	16	10
August	17	13	
September	17	29	
October	12	23	
November	33	14	
December	23	8	
Total	245	212	109

Promote, Strengthen and Protect the Health
of Individuals, Families and Communities!
Equal Opportunity Employer
www.co.goodhue.mn.us/HHS





Goodhue County
Health and Human Services

426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4882

TO: Goodhue County Health and Human Services Board
FROM: Nina Arneson, GCHHS Director
DATE: August 15, 2023
RE: 2023 August Staffing Report

Effective Date	Status	Name	Position	Notes
8/1/2023	Backfill	Megan O'Dell	Social Worker	Replacing Ember Greibling

Promote, Strengthen and Protect the Health
of Individuals, Families and Communities!
Equal Opportunity Employer
www.co.goodhue.mn.us/HHS



Connections and Referral Unit Overview

June 2023 & YTD

Unique Clients Served at CRU

111

Clients Eligible for Withdraw Management

53

Clients Served at CRU on Court Holds

4

Unique Clients Served at CRU YTD

742

Clients Eligible for Withdraw Management YTD

250

Clients Served at CRU on Court Holds YTD

51

Average Length of Stay for clients at CRU

5 days

Average Length of Stay for clients on a Court Hold

23 days

Average Length of Stay for clients at CRU YTD

4 days

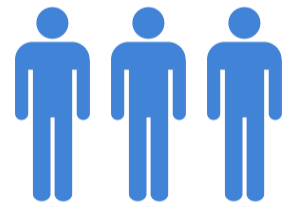
Average Length of Stay for clients on a Court Hold YTD

19 days

GENDER YTD

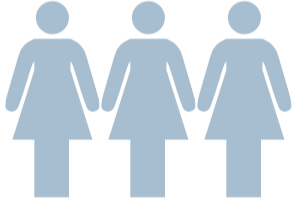
424

MALE

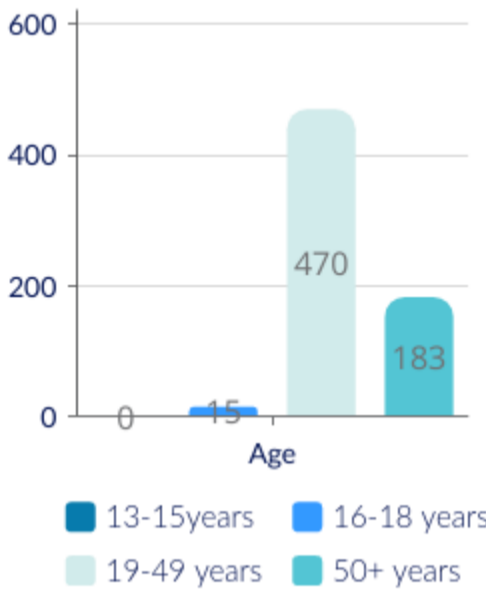


230

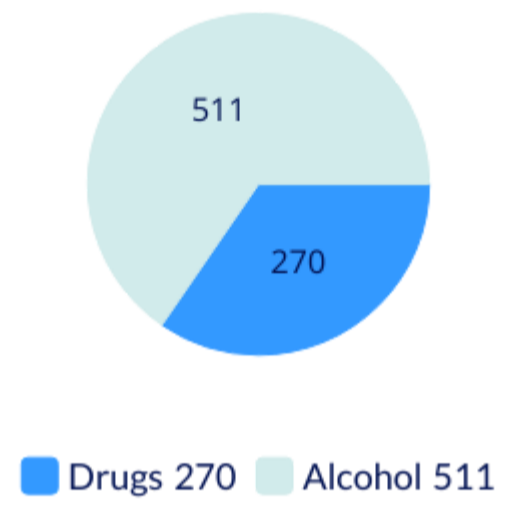
FEMALE



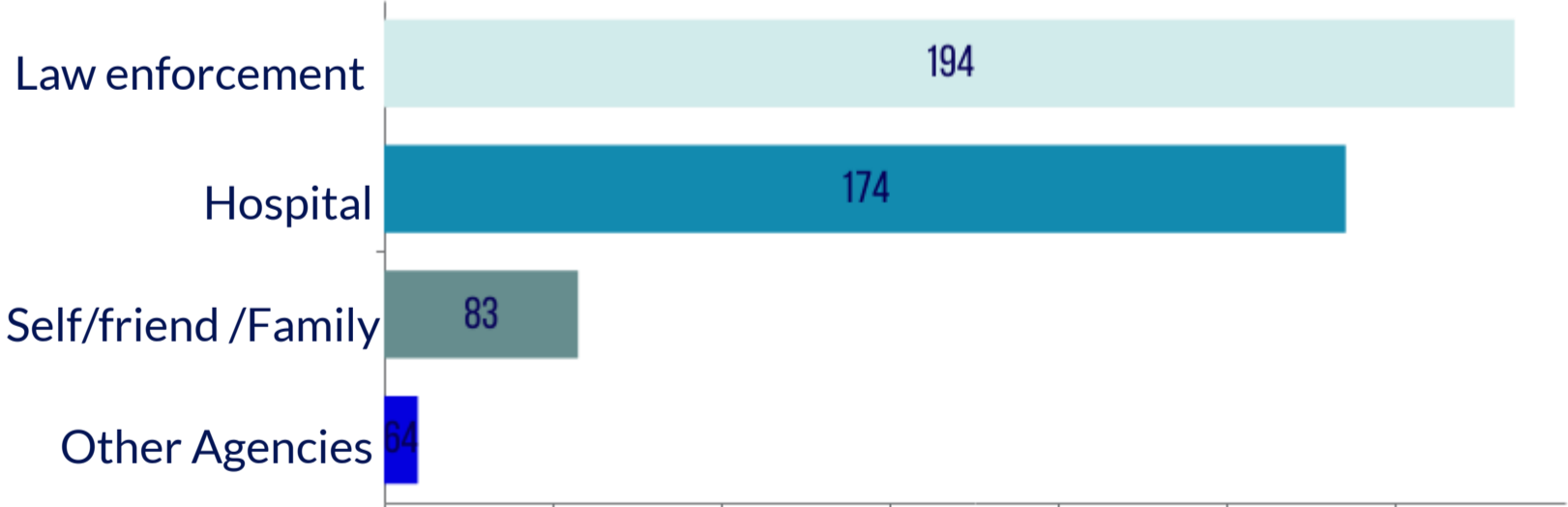
AGE YTD



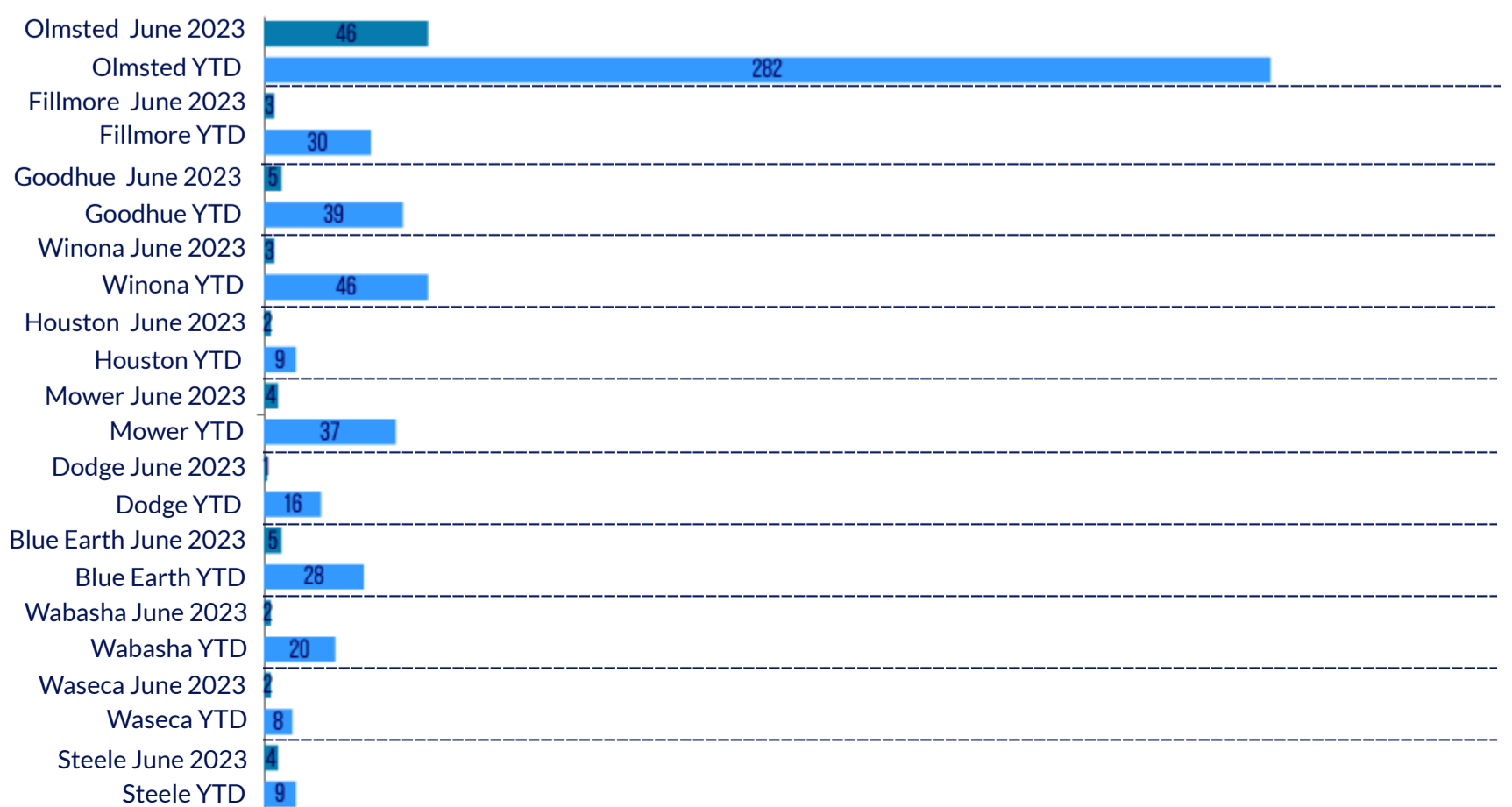
SUBSTANCE



ADMISSION SOURCE YTD



PERSONS SERVED BY COUNTY JUNE & YTD





The CHS-PHN Update informs CHS administrators and public health directors of important or time-sensitive information as needed. Please share relevant information from the CHS-PHN Update with your staff as you see fit. If you have questions or would like assistance with the CHS-PHN Update, please contact the [MDH Center for Public Health Practice](#).

Adopting the national framework for governmental public health responsibilities

Dear CHS administrators and public health directors:

As we continue work towards a more seamless, responsive, and publicly-supported public health system, we have decided to adopt the national framework for foundational public health services.

- **Who:** This decision to adopt the national framework was made in partnership by all three sectors represented by the Joint Leadership Team for Public Health System Transformation in Minnesota: the Local Public Health Association of Minnesota (LPHA), the State Community Health Services Advisory Committee (SCHSAC), and the Minnesota Department of Health (MDH).
- **Why:** We adopted this framework to align with national efforts to transform the public health system, and to build on the work others are doing across the nation. It helps us to “speak the same language” as others doing this work. The newest national framework more closely reflects Minnesota’s own work in a way previous versions had not, and also now embeds equity in all areas and capabilities.
- **What:** This shift does not negate our work to date, including the recent cost and capacity assessment. The Minnesota framework and national framework are arranged slightly differently, but the principles and elements remain the same.

For more information on this framework, visit [Foundational Public Health Responsibilities](#).

If you have questions about transforming Minnesota’s governmental public health system, please contact one of the Joint Leadership Team members listed below.

Sincerely,

The Joint Leadership Team for Public Health System Transformation in Minnesota (members listed below)

Joint Leadership Team members:

Maggie Rothstein (Aitkin, Itasca, Koochiching), 2023 Chair, Local Public Health Association

Nick Kelley (Bloomington), Chair-Elect, Local Public Health Association

Sarah Grosshuesch (Wright), 2022 Chair, Local Public Health Association

Kari Oldfield, Director, Local Public Health Association

Brooke Cunningham, Commissioner of Health, Minnesota Department of Health
Halkeno Tura, Assistant Commissioner for the Health Equity Bureau, Minnesota Department of Health
Chelsie Huntley, Director, Community Health Division, Minnesota Department of Health
Kim Milbrath, Section Manager, Center for Public Health Practice, Minnesota Department of Health

Tarryl Clark (Commissioner, Stearns), Chair, State Community Health Services Advisory Committee (SCHSAC)

De Malterer (Commissioner, Waseca), Chair-Elect, SCHSAC

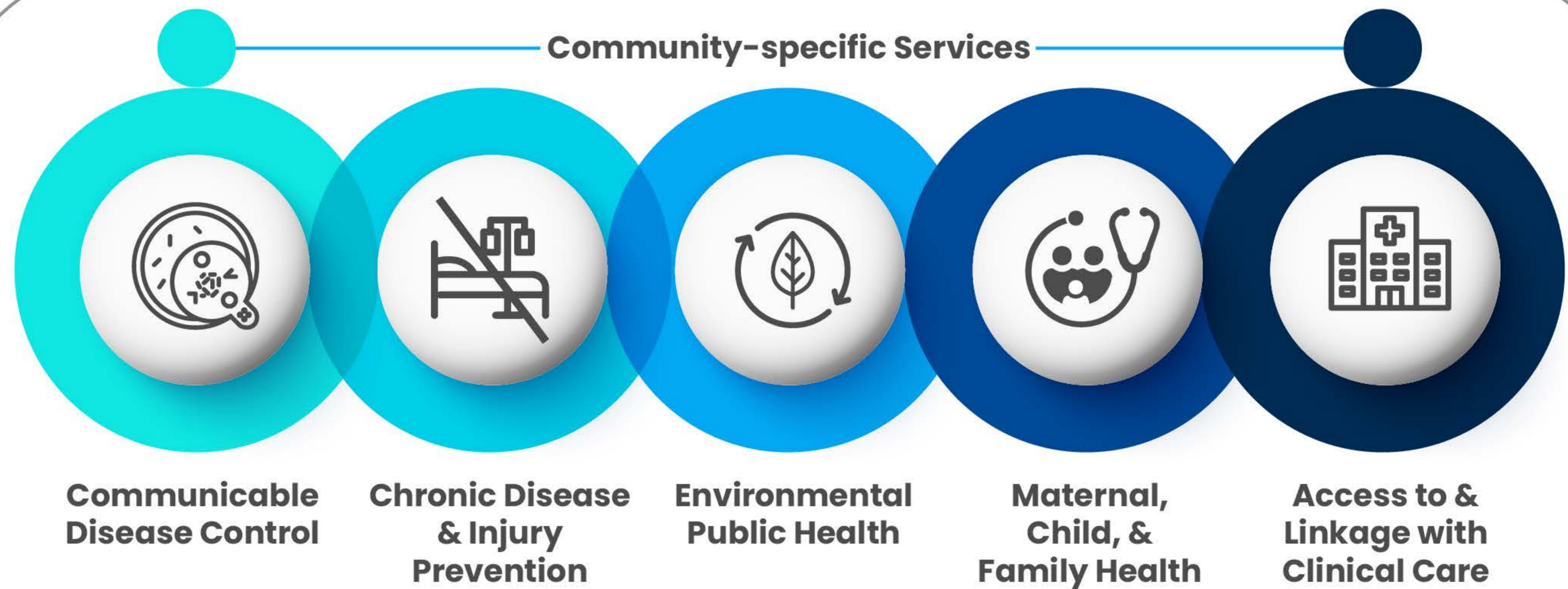
Sheila Kiscaden (Commissioner, Olmsted), Past Chair, SCHSAC

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Minnesota Department of Health
Center for Public Health Practice
PO Box 64975 St. Paul, MN 55164
Phone: 651-201-3880
Email: health.ophp@state.mn.us
Online: www.health.state.mn.us/communities/practice/

Foundational Public Health Services

Foundational Areas



Foundational Capabilities

Assessment & Surveillance	Community Partnership Development	Equity	Organizational Competencies
Policy Development & Support	Accountability & Performance Management	Emergency Preparedness & Response	Communications

E Q U I T Y