



Goodhue County

Minnesota

PARK BOARD AGENDA

CANNON FALLS CITY HALL | BYLLESBY PARK TOUR
918 RIVER ROAD | 5001 HWY 19 BLVD
CANNON FALLS, MN 55009

AUGUST 23, 2023
1:00 PM

REVIEW AND APPROVE MINUTES FROM PREVIOUS MEETING.

Documents:

[06-01-23 DRAFT PB Minutes.pdf](#)

REVIEW AND APPROVE THE AGENDA.

CANNON VALLEY TRAIL UPDATE.

GOODHUE PIONEER STATE TRAIL UPDATE.

BYLLESBY PARK PAVILION AND ESSENTIAL SERVICES PROJECT UPDATE.

Documents:

[Byllesby Project Update.pdf](#)

BYLLESBY RIBBON CUTTING, DEDICATION, AND OPEN HOUSE.

Documents:

[Byllesby Pavilion Opening Events.pdf](#)

IMPROVEMENT PRIORITIES.

Documents:

[Improvement Priorities.pdf](#)

2023-2024 MEETING DATES.

Documents:

[Meeting Dates.pdf](#)

ADJOURN.

BYLLESBY PARK PAVILION AND ESSENTIAL SERVICES PROJECT TOUR.

The minutes will be presented for approval at the next Park Board meeting.

Goodhue County Parks, Trails and Recreation Advisory Board

Meeting Date: June 01, 2023

Meeting Location: Cannon Falls City Hall – Cannon Falls, MN

Meeting Time: 1:00 PM

Members

Brad Anderson	Commissioner
Todd Greseth	Commissioner
Mike Melstad	1 st District Rep
Mairi Doerr	2 nd District Rep
Bernie Overby	3 rd District Rep
Barbara Pratt	4 th District Rep
Janie Farrar	5 th District Rep
Scott Roepke	Cannon Valley Trail Rep
Roxanne Bartsh	Goodhue Pioneer Trail Rep
Jess Greenwood	Staff: Director of Public Works
Greg Isakson	Staff: Special Projects Engineer
Jennifer Ziemer	Staff: Admin Assistant- PW

Absent: Mike Melstad, Mairi Doerr, Janie Farrar

Bernie Overby called the meeting to order at 1:08 PM. It was moved by Commissioner Anderson, seconded by Barbara Pratt, and carried to approve the April 29, 2022, Park Board Minutes with the revision that Barbara Pratt voted in favor of the Bylesby Park Ordinance changes .

It was moved by Roxanne Bartsh, seconded by Commissioner Anderson, and carried to approve the agenda.

It was moved by Scott Roepke, seconded by Bernie Overby, and carried to approve keeping the officers the same as the year before.

Scott Roepke provided a Cannon Valley Trail update. The CVT is planning to have their most recent grant to replace four old bridges with three new culverts and one new bridge wrapped up in June. They will be hosting an open house on Saturday. The CVT is planning to apply for another Legacy grant in July to replace one bridge and re-pave the trail from Red Wing to Cannon Bottom Road. This pavement will be a change from the current 8' width to meeting current trail standards of 10' wide. There is an added complexity that the bridge to be replaced is in a fen.

Roxanne Bartsh provided a Goodhue Pioneer State Trail update. The DNR is in the final stages of acquiring the approximately 60 acre Hawkinson property in Hay Creek from the Parks and Trails Council. This property will connect the existing trail out of Red Wing to state owned abandoned railroad right of way and provide for an additional 2.75 miles of trail. Many years ago, the DNR had plans to pave the trail if they could get it out to CSAH 6 and the trail is currently being designed out to this point. Roxanne is also planning to resign after over 25 years of service working on the Goodhue Pioneer State Trail.

Public Works staff informed the Park Board of the status of the Kullman project, which has had some grading and retaining wall construction occurring on County Park property. County staff from various departments are working with the landowners to develop a plan to return the County property to its initial state and prevent further erosion issues

Public Works staff briefly discussed the need to have people or companies on call for mechanical issues once the new restrooms at Bylesby Park are up and running. Scott Roepke had suggested reaching out to the City of Cannon Falls Chamber of Commerce and People Services.

Mission Statement

The mission of the Goodhue County Parks, Trails and Recreation Advisory Board is to provide a quality park, trail and recreation system which strive to preserve, protect, maintain, improve and enhance the County's park land, trails, and recreational activities, on behalf of all current and future citizens of the County of Goodhue

Public Works staff are currently working on a Joint Powers Agreement with Dakota County for cleaning the new restrooms and handling reservations. They will be working on reservation fees to present to the County Board for approval with the County's Fee Schedule in December.

Public Works staff provided an update on the Byllesby Park Pavilion & Essential Services project. The contractor, Lift Bridge Builders, is working on painting, finish plumbing, and turf establishment. They are hoping to complete their portion of the project in June. Goodhue County is advertising a request for quotes for installing Phase I of the septic system at Byllesby Park, an agreement with Dakota County to utilize internet that runs through the Dakota County Lake Byllesby Regional Park to an HBC connection, landscaping, and site amenities.

Public Works staff provided an update regarding Stanton Township's approval of two park host sites at Byllesby Park. The Park Board discussed different locations for the sites – either close to the pavilion, large shelter, well, and septic; or just across the trail on the newer Goudy property where there is more room for screening and separation from busy areas of the park.

Public Works staff discussed the need to hire a management company to help restore the prairie at Byllesby Park, due to maintenance staffing issues. Scott Roepke suggested reaching out to Gene Groebner, who volunteers at the prairie areas along the CVT and may have a good source of volunteers to help perform this work. Scott also discussed the seed collection that takes place along the trail each year, and some of those seeds may be able to be used at Byllesby.

Public Works staff discussed the completion of the Cascade Canoe & Kayak Access. This year will include completion of the portable toilet enclosure, construction of a kiosk, plantings, and tree removal.

The Park Board discussed different planning priorities, including: park hosts, fish cleaning station, berm plantings, nature playground, Scenic Cliffs trail, Nielsen Memorial Preserve entrance road, parking, and learning lab. This will be discussed in more detail at the next Park Board meeting.

The next meeting date is to be determined.

It was moved by Barbara Pratt, seconded by Commissioner Anderson, and carried to adjourn the meeting at 3:05 PM.

Respectfully submitted,
Jennifer Ziemer
Goodhue County Administrative Assistant

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Jess Greenwood, P.E.
Public Works Director/County Engineer
Goodhue County Public Works Department

2140 Pioneer Road
Red Wing, MN 55066
Office (651) 385-3025

TO: Goodhue County Parks, Trails, and Recreation Advisory Board

FROM: Jess Greenwood, Public Works Director

RE: 23 Aug 23 Park Board Meeting
Byllesby Park Pavilion & Essential Services Project Update

Date: 18 Aug 23

Summary

As the Byllesby Park Pavilion & Essential Services Project wraps up, several project components will be coming together in the final months of construction.

The Byllesby septic system holding tanks are slated to be installed the week of August 28th. Advanced Septic Solutions, the company that designed the septic tanks, was selected as the contractor to install the system. Waste will need to be monitored, pumped, and tested for the next year before proceeding to the design of the drain field system.

Once the septic tanks are installed and operational, the well contractor will be coming back to sanitize the well and all the new lines and fixtures in the pavilion. After proper sanitization and flushing of the system, the Department of Health will come out to re-test the water before opening.

Dakota County's contractor, Logis, will be installing a fiber line from the control building on the south side of the dam to the pavilion mechanical room in mid-September. In order to open the building to the public more quickly and allow Dakota County a few weeks to perform a test run for cleaning procedures, Goodhue County's IT Department is trying to set up a temporary router that would allow for opening and closing the doors remotely.

Once an internet system is in place, Parallel Technologies will be able to complete their work on the security system. Staff is working on a potential agreement with Xcel Energy to be able to mount an additional security camera at the park.

Lift Bridge Builders is still working through some door hardware issues that will allow the doors to automatically lock properly overnight, as well as some conduit and electric strikes on the mechanical rooms.

Goodhue County will be partnering with Dakota County for cleaning and reservation services. Staff expects to see a draft Joint Powers Agreement in early October to be able to take to the County Board for approval. Reservation fees will need to be set and presented to the County Board with the fee

schedule in December. Staff anticipates the public being able to reserve the wings of the pavilion separately or together in 2024. Dakota County has suggested making this single facility reservable for the first year before looking at expanding to the other shelter buildings.

Public Works is working with Land Use Management to try to develop a potential conversion of a septic property lease on County Land. This conversion will be necessary to record a deed restriction, as required with the grant agreement, and close out the grant project.

Additionally, staff is working on maintenance concerns for the facility, such as having a handyman, plumber, etc. on call for mechanical emergencies and repairs at the park.



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Goodhue County Public Works Department

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TO: Goodhue County Parks, Trails, and Recreation Advisory Board

FROM: Jess Greenwood, Public Works Director

RE: 23 Aug 23 Park Board Meeting
Byllesby Park Pavilion Ribbon Cutting, Dedication, and Grand Opening

Date: 18 Aug 23

Summary

It is requested that the Park Board select potential dates for the pavilion ribbon cutting ceremony/dedication to Richard Samuelson and/or a public grand opening event.

Background

The Byllesby septic system holding tanks are slated to be installed the week of August 28th. Goodhue County's IT Department is trying to set up a Cradlepoint router that would allow us to open and close the door remotely. It is unlikely that it will be an internet speed that will allow us to actively view the cameras, but it could potentially allow for opening the facility while we wait for the fiber line to be installed (likely mid-September). Lift Bridge Builders is still working through some door hardware issues that will allow the doors to automatically lock properly overnight, as well as some conduit and electric strikes on the mechanical rooms.

The Park Board could identify potential dates for a ribbon cutting ceremony, dedication of the pavilion to Richard Samuelson, and/or a grand opening. Dakota County's Commissioner Slavik and park staff have expressed interest in participating in the event. Staff could check to see if Jerrie Samuelson, Dakota County representatives, and DNR representatives would be available on the potential dates and then present them to the County Board. Staff has suggested a date the last week of September or the first week of October if the Park Board wishes to have a dedication ceremony and/or a ribbon cutting ceremony.

Additionally, Goodhue County could host a grand opening event for the public yet this fall or in the spring. A spring event would allow staff more time to get agreements finalized with Dakota County, have a solid opening and operations plan in place before releasing details, and allow time to organize fun activities and refreshments for the public. A spring event would also allow staff to focus on finalizing the project yet this year.



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TO: Goodhue County Parks, Trails, and Recreation Advisory Board
FROM: Jess Greenwood, Public Works Director
RE: 23 Aug 23 Park Board Meeting
Improvement Project Priorities
Date: 18 Aug 23

Summary

It is requested that the Park Board review improvement projects that are in the Capital Plan and provide suggested revisions. A finalized five-year plan will be presented at the next meeting, then go to the County Board for official approval.

Background

The following items have been presented to the County for consideration of inclusion in the County's Capital Plan:

2024	Fish Cleaning Station Construction	\$30,000
2024	Byllesby Park Host Site Construction	\$50,000
2024	Nielsen Entrance Design	\$30,000
2025	Byllesby Parking Lot Expansion-Gravel	\$50,000
2025	Nielsen Entrance Construction	\$150,000
2026	Byllesby Septic Drain Field Construction	\$200,000
2026	Nielsen Trail Design Phase I	\$200,000
2027	Byllesby Playground Replacement	\$120,000
2027	Nielsen Trail Construction Phase I	\$200,000
2028	Nielsen Trail Design Phase II	\$200,000
2029	Nielsen Trail Construction Phase II	\$200,000
2030	Nielsen Learning Lab Design	\$75,000
2031	Nielsen Learning Lab Construction	\$400,000

The following natural resources projects have been identified as high priority and have not yet been assigned an implementation year:

- Byllesby Berm Plantings
- Byllesby Oak Savanna Tree Plantings
- Byllesby Oak Savanna Prairie Restoration
- Byllesby Scenic Cliffs Buckthorn Management
- Nielsen Buckthorn Management

The following development projects have been identified as potential projects in the County's Master Plans and/or Park Board meetings and have not yet been assigned an implementation year:

Nielsen Natural Resources Management Plan & Implementation

Nielsen Electric, Well, Septic, Restrooms, Internet

Nielsen Signage and Kiosks

Nielsen Picnic Shelters and Site Amenities

Nielsen Outdoor Classroom/Amphitheatre

Nielsen Recreation Areas

Nielsen Group Camp Area

Nielsen Rustic and Accessible River Accesses

Byllesby Shoreline Restoration

Byllesby Fire Pit

Byllesby Nature Play Area

Byllesby Recreational Rentals

Byllesby Off-Leash Dog Park

Byllesby Maintenance and Office Building

Byllesby Savanna Campground and Camper Cabins

Byllesby Savanna Soft Surface Trails

Byllesby Scenic Cliffs Property Acquisition

Byllesby Scenic Cliffs Overlook Trails



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TO: Goodhue County Parks, Trails, and Recreation Advisory Board

FROM: Jess Greenwood, Public Works Director

RE: 23 Aug 23 Park Board Meeting
2023-2024 Park Board Meeting Dates

Date: 18 Aug 23

Summary

It is requested that the Park Board set meeting dates for the remainder of 2023 and quarterly for 2024.

Background

With many park improvements in the budget for upcoming years, quarterly meetings will assist in setting goals, adjusting priorities, and keeping projects on track.

Public Works staff is suggesting the following meeting dates:

02 Nov 2023
18 Jan 2024
04 Apr 2024
25 Jul 2024
07 Nov 2024