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Staff Present: Commissioner Todd Greseth, Commissioner Sue Betcher, Scott Arneson, Andrea Benck, Lucas Dahling, Steve O’Keefe, Jonathan Huneke, and Justin Kent.

**Out of State Travel Requests.** The following out of state travel requests were discussed:

*Administration.* County Administrator, Scott Arneson requested approval to attend the following:

- National Association of Counties (NACO) Annual Conference, July 17-20 in New Orleans, LA
- International City/County Management Association (ICMA) Annual Conference, October 17-21 in Los Angeles, CA

*Sheriff’s Office.*

*National Cyber Crime Conference.* Staff recommended the county board authorize the county Forensic Examiner to attend the National Cyber Crime Conference April 28-30 in Boston, MA. LifeSaver Conference on Road Safety in Long Beach, CA, March 9-11. Costs of the conference are estimated to be \$3,000 and will be paid from the Sheriff’s Budget. Funding is currently being requested from the MN ICAC Task Force for partial reimbursement.

*SAFECOM Training.* EM-Communications Captain Chad Steffen has served as an appointed SAFECOM Public Safety At-Large Member since 2018. Staff recommended the board approve sending Captain Steffen to SAFECOM’s bi-annual in-person meetings. All costs are covered by the SAFECOM.

*E911 Training.* Staff recommended the board give a blanket approval for appropriate staff to attend trainings and/or conferences eligible for E911 grant funding.

*Emergency Management.* Staff recommended the board approve to send the Emergency Management Director to the National Emergency Management Advanced Academy in Emmitsburg, Maryland. All costs other than food will be paid for by the REP Grant.

*County Attorney.* Staff recommended the board approve to the Treatment Court Coordinator to attend the Treatment Court National Conference in Nashville, TN on July 20- 23, 2026. All costs associated with the conference are covered by grant funds.



Budget Committee Minutes  
January 20, 2026  
8:45 a.m.  
308 Conference Room

***The Budget Committee recommended approval of the 2026 Out of State Travel Requests with the condition that if the E911 trainings equate to 15% or more of the grant funds received, staff come back to the board for approval.***